

**MINUTES OF A REGULAR SCHEDULED CITY OF PAYETTE AIRPORT  
COMMISSION MEETING HELD FEBRUARY 8, 2011, AT 4:15 P.M. IN AIRPORT  
MEETING ROOM, PAYETTE, IDAHO.**

**THE MEETING WAS CALLED TO ORDER BY COMMISSIONER DUANE  
YOUNGBERG.**

**MEMBERS PRESENT:** Duane Youngberg, Frazer Peterson, Bert Osborn, Brenda Carter and Dave Koeppen were present. Also in attendance were Kathy Dodson, Mike Phillips, Mary Cordova & Bobbie Black.

**APPROVAL OF MINUTES:** Commissioner Peterson made a motion to approve the minutes of January 11, 2011, as written. The motion was seconded by Commissioner Osborn and passed by unanimous voice vote.

**COMMUNICATIONS:** None

**OLD BUSINESS:**

- 1. Fuel at Airport:** A trip is planned tomorrow to go look at the tanks and make arrangements to transport. Discussed that we need to start thinking of a vendor for the fuel. The system will have to be set up before we can start selling fuel. Mr. Koeppen has a card system and has talked to Campo Oil and they have stated that it will work. Dave Padgett will transport the tank to Payette free. Discussed if the City is willing to manage the fuel or will it be leased out with the City receiving a percentage back from the fuel purchases. When the fuel tank is operating, it will need to be promoted all the time. Discussed that we will need to change all publications to reflect that we now have fuel. The Commission asked how we get our start up money for the fuel. The Commission was asked what other cities do and they stated that Weiser & Ontario do leases. Mary Cordova stated that she would like to do a comparison on the City managing or leasing and see what works best for our airport.
- 2. Airport Expansion – Gene Gray:** Dave Koeppen has not had the opportunity to speak to Mr. Gray.
- 3. Discussion of aviation easements:** An affidavit regarding Payette Airport was attached to Ordinance #938 and recorded at the County. The Commission would like to review the ordinance and see if any changes need to be made. The Commission was asked to send any recommendations to Bobbie before the next meeting.
- 4. Robert Griffith – South lease – expired 12-31-10:** The Commission was told that the City Council granted a final extension to Mr. Griffiths until 6-30-2011.

**NEW BUSINESS:**

- 1. Runway Pavement Estimate:** The Commission was told that we do not have a written estimate. The City's engineer has spoken to Bill Statham from the state

Aeronautics division and they agreed that a chip seal would work. A visual inspection of the runway will be done. Mary Cordova will talk to Bill Statham about other airports that have had the chip seal done. The taxiway needs to be chipped sealed this summer. The chips are smaller and the oil is heavier, then a fog coat would be applied. The Commission wanted to know what the product would cost. We might have to get a professional to do the crack repairs. The grant funding is out there and the in-kind can be matched against the grant funds. It was suggested to get the City, County and Engineer together to evaluate the runway. It would be a push to get it done this spring, more likely the end of July or August. The Commission would like to have Bill Statham attend the meeting.

2. **Discussion on Hangar Lease Billing:** The Commission would like to know what is going to happen to the leases before invoices go out.
3. Dave Koeppen stated that Ontario is taking out their entire lighting system and we are in line to get all of their control lighting system. We would have to install the cable to the system.

#### **NEXT AGENDA:**

Next meeting to be held March 8th, 2011 at 4:15 P.M.  
Commission Authority

Adjourned at 4:55 PM

Recording Secretary  
Bobbie Black