

MINUTES OF A REGULAR CITY OF PAYETTE COUNCIL MEETING HELD JANUARY 17, 2006, AT 7:00 P.M., IN PAYETTE CITY HALL, 700 CENTER AVENUE, PAYETTE, IDAHO.

MAYOR DOUG HENDERSON CALLED THE MEETING TO ORDER.

Pledge of Allegiance.

ROLL CALL: Georgia Hanigan, Mark Heleker, Vallery Klitch, Ivan Mussell, Lee Nelson and Jeff Williams were present.

MINUTES: Councilman Heleker moved to approve the meeting minutes of January 3, 2006, as written and the special meeting minutes of January 6, 2006, as written. The motion was seconded by Councilwoman Klitch and passed by a unanimous voice vote.

BILLS & PAYROLL: Councilman Nelson moved to approve bills and payroll in the amount of \$194,783.82 and that checks be drawn to pay the same. The motion was seconded by Councilwoman Hanigan and passed by a unanimous roll call vote.

PROPOSAL FOR THE IDAHO DEPARTMENT OF COMMERCE AND LABOR FOR A RURAL COMMUNITY BLOCK GRANT IN THE AMOUNT OF \$500,00: Councilman Mussell moved to approve the application for a grant from the Department of Commerce in the amount of \$500,000. The motion was seconded by Councilwoman Klitch and passed by a unanimous roll call vote.

SENECA FOODS UPDATE: Mayor Henderson said the project is moving along and he will be having a conference call this week with the Department of Commerce and Sage Community Resources.

WATER STUDY ACCEPTANCE: Councilman Heleker moved to accept the water study as presented by Matt Uranga of JUB Engineers. The motion was seconded by Councilman Williams and passed by a unanimous roll call vote.

SEVENTH AVENUE NORTH PROJECT: Mayor Henderson said he will be meeting with the Department of Transportation next Monday. He suggested the Council take no action and the item remain on the agenda.

ENFORCEMENT OF STATE CONTRACTOR REGISTRATION REQUIREMENT: Don Dressen, City Building Inspector, advised the Council of the various options other Idaho cities and counties are choosing to do. He also spoke with City Attorney, Bert Osborn, for some legal advice and they decided it would be best for the City to take no action. Mr. Osborn told the Council that since the building official can ask for the contractor license number under Idaho statute, the City doesn't need to pass an ordinance. The number can be noted on the permit.

JOSHUA DAVIS - New Fireman: Jeff Sands, Fire Chief, introduced Joshua Davis to the Council for approval. Councilman Heleker moved to approve Joshua Davis as a paid-call fireman. The motion was seconded by Councilman Williams and passed by a unanimous voice vote.

APPOINTMENT TO PLANNING AND ZONING COMMISSION: The Mayor offered Brent King for re-appointment to the commission. His term expired and he would like to serve again. Councilman Heleker moved to approve the appointment of Brent King to the Planning and Zoning Commission. The motion was seconded by Councilwoman Klitch and passed by a unanimous voice vote.

APPOINTMENT TO LIBRARY BOARD: The Mayor offered Barbara Choate to serve on the Library Board. Councilman Heleker moved to approve the appointment of Barbara Choate to the Library Board and

Councilman Williams seconded the motion. A unanimous voice vote passed the motion.

APPOINTMENT AS CITY LIAISON TO LIBRARY BOARD: The Mayor said Councilwoman Klitch has been serving as the liaison and wishes to continue. Councilman Heleker moved to approve Vallery Klitch as the library board liaison to the Council. The motion was seconded by Councilman Mussell and passed by a unanimous voice vote.

APPOINTMENT OF MEMBERS TO URBAN RENEWAL DISTRICT COMMISSION: The Mayor offered Mark Heleker, Jeff Williams, Kevin Coats, Matt Keith and himself as members of the Urban Renewal Commission and Kellie McCombs as an alternate. He requested the option of appointing one more person at a later date. Councilwoman Klitch moved to approve the appointments. The motion was seconded by Councilwoman Hanigan and passed by a unanimous voice vote.

PRELIMINARY PLAT- Duane Gowland: Brent King was present on behalf of Mr. Gowland. He wants to split off the back portion of his property at 244 North Iowa Avenue and add it to an abutting lot on North 21st Street. City Clerk, Kellie McCombs, told the Council about a barn which is currently too close to the property line on the newly formed lot. Planning and Zoning voiced concerns with the structure's placement. In checking with the City Attorney, the barn classifies as a non-conforming use and is allowed to continue. Should the barn need to be replaced, it would then be subject to all setback and building requirements. Councilman Nelson asked if Mr. Gowland was aware he needs to install curb, gutter and sidewalk along the front of his property on Iowa and Mr. King said he knows that and so do the buyers of the new lot. City Clerk, Kellie McCombs, said she spoke with the prospective owners and they are aware they can place only one living unit on the property. Councilwoman Klitch moved to approve the preliminary plat for Gowland Subdivision with the recommendation forwarded by Planning and Zoning. The motion was seconded by Councilwoman Hanigan and passed by a unanimous voice vote.

DEPARTMENTAL REPORTS: The Council received a written report from Paul Stevens of JUB Engineers about activities of the public works departments and some rough cost estimates on the 11th Avenue North LID. Fire Chief, Jeff Sands, also gave the Council a brief report.

Mayor Henderson said Citizen's Input has been taken off of the agenda indefinitely. He wants the Council to handle input and requests and to be prepared for the input and/or request. If a citizen wants to address the Council they will need to be placed on the agenda. The Mayor said he will be available 2 days a week at City Hall for citizens to speak with him. He also informed the Council that Darryl Dixon has resigned from the Library Board and he will be seeking his replacement. Councilman Williams asked about the engineering services status and the Mayor told him he will be sending out letters tomorrow stating his plans. Councilman Williams asked if a topic of new city business could be placed on the agenda and the Mayor said he has been considering it. Councilman Williams also requested asked a minimum water charge policy be placed on the next agenda. He would like the Council to look into it.

ADJOURN: There being no further business, Councilman Heleker moved to adjourn. The motion was seconded by Councilman Nelson and passed by a unanimous voice vote. The meeting ended at 7:29 P.M.

Mayor Douglas E. Henderson

ATTEST: _____
Kellie McCombs, City Clerk