



**AGENDA
PAYETTE CITY COUNCIL
JANUARY 5, 2015**

**WORK SESSION & REGULAR MEETING
HONORABLE MAYOR JEFFREY T. WILLIAMS PRESIDING**

LEE NELSON MARK HELEKER
CRAIG JENSEN JEFF SANDS
NANCY DALE RAY WICKERSHAM

6:30 PM – Work Session

A. Non-conforming uses

7:00 PM – Regular Meeting

- I. ROLL CALL
- II. PLEDGE OF ALLEGIANCE
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- XI. MAYOR'S COMMENTS
- XII. CITIZEN'S COMMENTS
(Limited to 5 minutes per person, at the discretion of the Mayor)
- XIII. ADJOURNMENT

Any person needing special accommodations to participate in the above noticed meeting should contact the City at least 5 days before the meeting at 700 Center Avenue or at 642-6024.

**MINUTES
PAYETTE CITY COUNCIL
Work Session & Regular Meeting
December 15, 2014**

6:30 PM – Work Session

ROLL CALL

Members Present: Mayor Jeff Williams, Dale, Nelson, Heleker, Sands, Wickersham, Jensen

Members Absent: None.

Staff Present: Mary Cordova, City Administrator; Bert Osborn, City Attorney; Doug Argo, City Engineer; Mark Clark, Chief of Police; Brenda Stowe, Administrative Services Clerk

- A. Non-conforming uses –Mayor Williams started the discussion stating they had gone over a lot of information at the last work session and feared they may be more confused than they were. He asked if anyone had any questions. Councilor Dale asked if they could specifically ask about the property on 7th Avenue North, Whitney Arms trailer park, a property that was purchased and the purchaser asked to make changes. It has been an eye – opener for her how restrictive the non-conforming use is and not doing anyone a favor. By encouraging and supporting the non-conforming use seems almost worse than if the property is a land mark for those who wish to move forward and make changes. The Council asked for clarification on which property Dale was speaking of, the trailer park directly behind the Minit Market or the one that was placed behind where the old Whitney Manor used to be. The one owned by Mr. Shott, he wanted to add more trailers or expand. Jensen felt that what Dale is saying it seems somewhat restrictive for someone wanting to improve it, we want people to upgrade, improve appearances and it just seems restrictive on what we will allow people to do when they purchase a non-conforming property. If you go up to 25% of the property value you can't improve it anymore. Sands feels there is a difference between saying its non-conforming no you cannot do it and it being in a non-conforming use zone. He would be able to support something that allowed bringing the property up to code. There are properties that require conditional use permits every time they are sold, the new owner must acquire a CUP, and it makes them unattractive to buyers. He would not say no changes can be made to the property, he would rather say those changes can be made provided you bring it up to code. Be it parking requirements, landscaping, whatever it is, we need to stay uniform. Keeping the intent of our code intact and uniform where these uses are, we have a lot of them, it is an old town. Our Zoning has changed as our township has changed, and he feels that instead of saying it can't be done its a non-conforming use, tell them if you take this property and want to change it you must bring it up to current code. Cordova thinks they are on the right track, non-conforming use is not a new thing it has been in our code since 1959, the legal definition of a non-conforming use is a legal use of that land before zoning came along, it doesn't mean they have stopped using it. Just because we zoned it B Residential in 1970 but it has been in use since 1946 doesn't mean we make them stop using it. The purpose of the non – conforming use is that someday that use is going to go away because it is not conforming to what todays zoning is. If any non-conforming use person wants to bring that property into compliance with existing code they can. It may mean they have to get rid of three trailers on the site, they can do it. They can't just pick and choose which codes they are going to comply with. Be in compliance with the current code or use it the way it is. With non-conforming use the owner of the property has the right to use it as is. They do not have the right to expand or enlarge it. Dale asked it the non-conforming use goes with the property or the person. It stays with the property. Sands mentioned the houses behind A&W that are residential in a commercial zone; each new owner must get a CUP.

Cordova said that is not quite the same thing. Residential use in a commercial zone is permitted however, a commercial use in a residential zone is not. A non-conforming use would be having a use that is not allowed at all, like an Albertson's in an A residential. We recently had a business in an A residential with a sign in their yard, that is not allowed. It is zoned to protect the residents if someone buys in an A residential Zone they want to be assured that a business is not going to move in next door. Sands questioned if he wanted to open a bar on main street with an occupancy of two hundred fifty people everyone would park on the street, but if he opened it out on the highway, he would have to provide parking and drainage, why the difference? What is the difference between that and the downtown apartments? Cordova answered zoning is the difference. Downtown is C-1 Commercial and allows mixed use, both residential and commercial. If the owners wish to enlarge or expand, it can only do so if it stays within the percentage set by our code. If it exceeded the percentage then that would trigger an adjustment for the parking requirements. If you can't meet the parking requirements, then you can't do it. Sands inquired about a variance for parking, can anyone ask for that? Cordova stated that depends on the situation and the zoning requirements of the property. Mayor Williams asked if there was anything different the Council would like to see or that the Council wants to see done? They can ask Bert Osborn and go from there. Wickersham feels each property is unique in its use and once that use footprint is established any other buyers of the property would need to conform to that use. The Mayor said if you take all on an individual basis and do something for one then you'll need to do the same for another. He asked if they should change the code to individualize the non-conforming uses. Cordova said then you need to get rid of the non-conforming uses. Wickersham doesn't see how you can put all non-conforming uses in the same basket. The Mayor asked if the Council wanted to appeal the code. The Council body did not wish to appeal the code. Sands wanted to know what the liability to the city is taking each case one by one versus a standard code. Osborn cautioned against taking individual cases, what is done for one project will need to be allowed at another where a standard would set the same requirements for all. Wickersham thought the standard basis for non-conforming use to be required then perhaps make exceptions when a property is defined as having a special history or significance, and then any coming after that would need to fit that footprint. Dale asked if a variance can even be considered when a property is in a non-conforming use. Can the non-conforming use be dropped once the property is brought up to compliance? The Mayor asked about the percentage of property value that decides how much improvements can be made. Cordova said that regular wear and tear repairs can be made but improvements cannot exceed 25% of the property value. Wickersham felt that limit was not realistic to those wishing to improve properties with prices what they are today. It was asked if the code could be changed to increase the percentage amount for improvements. Cordova said it would require a code change. Heleker reminded the Mayor that we would need to close discussion and revisit another time.

7:00 PM – Regular Meeting

A regular meeting of the Payette City Council was called to order at 7:05 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

ROLL CALL

Members Present: Mayor Jeff Williams, Craig Jensen, Nancy Dale, Lee Nelson, Mark Heleker, Jeff Sands, Ray Wickersham
Members Absent: None.
Staff Present: Mary Cordova, City Administrator; Mark Clark, Chief of Police; Doug Argo, City Engineer; Bert Osborn, City Attorney; Brenda Stowe, Administrative Services Clerk.

PLEDGE

The Pledge of Allegiance was led by Kim Bruce.

CITIZENS COMMENTS

None

APPROVAL OF MINUTES

A motion was made by Heleker and seconded by Wickersham to approve the regular meeting minutes of 12-01-2014 as written.

After a unanimous voice vote by the Council, the motion CARRIED.

APPROVAL OF BILLS & PAYROLL

A motion was made by Sands and seconded by Heleker to approve the City Bills & Payroll in the amount of \$207,120.18

At the roll call:

Ayes: Sands, Wickersham, Jensen, Dale, Nelson, Heleker

Nays:

The motion CARRIED.

SPECIAL ORDERS

None

COMMUNICATIONS

A. Thank You – Street Department

PLANING & ZONING

A. None heard.

AGENDA ITEMS

- A. Kurt Folke Audit – Kurt Folke said our audit went very well. He thanked Mary and Bobbie for all of their help. He went over how to read the audit information and explained that in some instances it may appear there is a loss but what has actually happened is a transfer of funds from one account to another. Kurt explained that next year there will be a new accounting standard ASB 68 that we will see as a liability on our financials. The government has decided there needs to be a pool of funds to insure that PERSI has sufficient funds to pay retirees and the funds must come from the city level. The City will not ever pay with a check, the rates will adjust.
- B. Bike Pump Park – Gerald Loveland took the floor explaining he and Janet had been in contact with Kathy Muir the original liaison for the grant in connection with the bike pump park. He feels the city is not in compliance with the grant. There are several options for the park area other than a bike pump park they feel would be more appropriate. They know the City did come close to losing the grant. He feels that when the City comes into compliance with the

grant many of their objections will be absolved. He feels it does need a detailed design and proper signage and until these things are done the project should be postponed. Sands replied we are trying to come into compliance and are awaiting a report from the Parks & Rec. Committee. Mr. Loveland said Kathy the grant liaison, would love to attend the next Council meeting. Sands asked that we give Ms. Bruce a chance for her presentation. Ms. Bruce informed the Council that she has been working on the project for over a year. Initially three locations were in consideration and the Council chose this one because of the grant. The committee was trying to work with a small budget and donations. Ms. Bruce is frustrated the project has taken on more of a life than anticipated. The initial plan for a "dry" park has been amended to include landscaping and trees. The only water available comes from a pipe from the school under the street, we are not sure the school will be willing to provide water. Her frustration has extended to the city because there are no set procedures for a project like this one. She would like to see a checklist for citizens trying to make community improvements to follow. She feels the council has required changes to the project at each meeting and that she does not receive adequate communications of what is required. Sands reminded Bruce that he warned her it would be a long haul, government works slowly. Heleker believes one group feels the project is moving too slow while another group feels it is moving too fast. The Mayor reminded the council they have an obligation to make sure they are not out of compliance. He said they did meet with the school board and felt the board had given their approval of the plan to build a bike pump park. Bruce stated she would just like some written guidelines. Dale asked if Bruce was aware of the grant and violations prior to proposing the project. Bruce said she became aware when they chose the site for the park. Nelson provided a list of projected annual expenses Bruce had for a full blown finished park. She has met with Randy Fales to discuss the placement of trees but landscaping is not viable without access to water. The Mayor and Nelson suggested phases. Bruce feels the park could still be functional without water. She liked some of the suggestions the Loveland's have made. Dale asked if a dry park would be accepted in the neighborhood. William's replied that we could put mag chloride in the dirt to keep dust down. Jensen spoke with Randy Fales who feels this is a pocket park and it would serve the community well. The possible land swap with the school was brought up, but it was not received well by the school. Nelson did state the committee has made a recommendation to the Council to move forward with this site with the projected budget and plans for phase 1 Kim Bruce has supplied. Dale stated her greatest concern is that we be in compliance. Gerald Loveland feels all things must be in compliance, he is not against what Bruce wishes to do, just wants it done correctly. Mr. Wilkie said let the dirt fly; just do it. Janet Loveland felt there were things that should be addressed: safety and signage. The phrase "just dirt" is not a good one. There are many options for the Council to consider other than just dirt. She stated there are several million dollars in grants available to the City per year. Dale said it appears that looking down the list phase 1 would put the park in compliance with the grant.

A motion was made by Dale and seconded by Nelson to approve up to \$1,500.00 for clearing of vegetation, installing proper signage, moving the dirt to a central location, port a potties, trash services and barriers, Phase 1 of the Bike Pump Track Park upon compliance with grant and the approval of Kathy Muir.

At the roll call:

Ayes: Heleker, Jensen, Nelson, Dale

Nays: Sands, Wickersham

The motion CARRIED.

- C. Gene Wilke storage containers –Mr. Wilkie asked for an extension for the removal of his storage containers at the airport. He has emptied them and posted them for sale online. He will continue to pay rent until they are gone. Wickersham said the Airport Committee had no issue with the extension.

A motion was made by Wickersham and seconded by Heleker to extend to Mr. Wilkie's storage of his containers at the airport to April 30, 2015 with the understanding he will pay rent until their removal.

- D. Carefree SCADA Services Proposal - Mayor Williams stated this was a budgeted item concerning the water systems. Cordova explained t is an annual subscription and yes it is in the budget. Jensen asked about the amount. Cordova answered it is \$290.00 a month.

A motion was made by Jensen and seconded by Dale to approve the Carefree SCADA proposal.

At the roll call:

Ayes: Dale, Jensen, Heleker, Nelson, Wickersham,
Sands

Nays:

The motion CARRIED.

- E. Business License Renewals -All but one business has supplied complete information.

A motion was made by Heleker and seconded byWickersham to grant the business listed that have completed the Renewal Application and the one not listed contingent upon the completion of Renewal Application.

The motion CARRIED.

DEPARTMENTAL REPORTS

- A. Police Department – November 2014
- B. Treasurer's Report- November 2014 – Jensen questioned page 2 under Legislative item #543, he was surprised to see they have nearly used all their funds; do they come due all at once? Cordova answered she believed that to be the AIC dues. Jensen also had questions regarding building permits and inspections, the difference between page 1 item #322100 and Page 3 item #340 why the large difference? Sands explained the difference was because of our full time employee and when he left we had to pay out his vacation time.
- C. Parks & Rec Committee – December 3rd
No comments heard.
- D. Airport Commission – December 8th Ray Wickersham reported that the committee had met with TO Engineering and they felt the meeting went really well. They do have a plan and they felt TO Engineering did a good job with their presentation of the work they are doing for the Airport.

- E. Library Commission – December 9th Nancy Dale reported that numbers are down for November at the Library and they felt it was due to the bad weather.
- F. Public Works Committee – December 15th Jeff Sands said Mary is gathering Specs for the permit. The Street Department is having work done on two trucks. He also stated the fall clean-up was about 100 loads less than last year also due to the bad weather. He commended the Street Department for their efforts even after the snow. All of the Christmas tree lights have been replaced with LED's so expenses there should be lower. The Mayor asked if anyone noticed that one tree was different from the rest. Can you find it?

MAYORS COMMENTS

Mayor Williams commented on our Christmas party and how hard Bobbie worked to get all involved in the games and pull it off so well. He mentioned attending the AIC Legislative committee meeting. It is a preview of what might be presented at legislature in the coming year. There may be Amendments to the Public Records Law. Wickersham and he learned while back about Public Defense Reform, about misdemeanor reclassification. Even though it appears the cities are a big burden many citations are actually state infractions. He thinks they will look at transportation funding again this year, some property tax exemption proposals, some things they are doing at the state level to promote economic development within the state. There is a big contingency across the state about a local option tax, the Mayor can't see that benefiting Payette as we are a border town. He wished everyone a Merry Christmas and a Happy New Year.

CITIZEN'S COMMENTS

Ray Wickersham wished to give kudos to Chief Clark for the insight of purchasing body cameras, after the Ferguson thing, a pat on the back for seeing a lot of problems they can solve and thinking of that ahead of time. Nancy Dale just wanted to mention how much we appreciate Jamie and the Street Department for getting out there in the snow and cleaning up the streets, especially down there on 10th and Hwy 95 you do not have to worry about turning into a hole and not coming back out.

ADJOURNMENT

A motion was made by Heleker and seconded by Sands to adjourn the regular meeting at 8:33 PM.

After a unanimous voice vote by the Council, the motion CARRIED.

Signed this _____ day of _____, 2014.

Jeffrey T. Williams, Mayor

ATTEST:

Brenda Stowe, Administrative Services Clerk

CITY OF PAYETTE
 JANUARY 5, 2015.

CITY PAYROLL	12/26/2014	\$ 121,858.11
HARDIN SANITATION	12/22/2014	26574.11
PETTY CASH	12/16/2014	175.00
SALSA GRILL	12/16/2014	1230.00
ADVANCED CONTROL	1/5/2015	339.00
APPLE BOOKS	1/5/2015	1002.35
BIG SKY SPORTSWEAR	1/5/2015	175.98
BRADY INDUSTRIES	1/5/2015	289.52
COUNTRY WOMAN	1/5/2015	16.98
CROSS STITCH GOLD	1/5/2015	31.97
DART'S	1/5/2015	1202.90
DCS TECHNOLOGIES	1/5/2015	955.00
FERGUSON	1/5/2015	1594.88
FIRST TEAM RESTORATION	1/5/2015	500.00
FISHER SCIENTIFIC	1/5/2015	550.46
GALL'S	1/5/2015	172.51
GFOA	1/5/2015	320.00
GRAFIX SHOPPE	1/5/2015	239.51
HANIGAN CHEVROLET	1/5/2015	98.36
HOLLADAY ENGINEERING	1/5/2015	2940.00
HOLLINGSWORTH	1/5/2015	359.74
I/D/E/A INC.	1/5/2015	191.10
IDAHO POWER	1/5/2015	4703.39
IDAHO STATE DEPT. OF AGRICULTURE	1/5/2015	39.00
INDEPENDENT ENTERPRISE	1/5/2015	43.32
INTERSTATE ELECTRIC	1/5/2015	465.73
JUNIOR LIBRARY GUILD	1/5/2015	594.00
KAMAN	1/5/2015	111.62
KENWORTH	1/5/2015	1788.45
KINNEY BROS. & KEELE	1/5/2015	80.96
MARC C	1/5/2015	1621.81
METROQUIP	1/5/2015	723.68
ONTARIO TOOL	1/5/2015	926.00
OREGON CORRECTIONS ENTERPRISES	1/5/2015	46.00
OXARC	1/5/2015	1660.28
PARMA RURAL FIRE DISTRICT	1/5/2015	90.50
PAYETTE COUNTY PARAMEDICS	1/5/2015	140.00
PAYETTE COUNTY SHERIFF	1/5/2015	480.00
PAYETTE PRINTING	1/5/2015	50.00
PHILLIPS AUTO	1/5/2015	60.00
PITNEY BOWES	1/5/2015	132.00
PRACTICAL HOMESCHOOLING	1/5/2015	29.00
PUBLIC SAFETY CENTER	1/5/2015	299.12
QUEST CPAs, P.C.	1/5/2015	5400.00
RELIANT BEHAVIORAL HEALTH	1/5/2015	291.75
S&H	1/5/2015	108.95
SAV-ON BLDG	1/5/2015	973.85
SIMPLEX GRINNELL	1/5/2015	317.00
SNAP ON TOOLS	1/5/2015	921.75
STAPLES	1/5/2015	201.58
SYME ELECTRIC	1/5/2015	300.00
T.O. ENGINEERS	1/5/2015	2002.50
TCS UNIFORM & APPAREL	1/5/2015	948.99
UNITED PARCEL SERVICE	1/5/2015	38.38
US AIR CONDITIONING DIST.	1/5/2015	76.61
WHITE CLOUD COMMUNICATIONS	1/5/2015	1290.70
WILKINS SAW	1/5/2015	89.03

\$ 187,863.43

MINTUES
PAYETTE PLANNING & ZONING
Public Hearing & Regular Meeting
NOVEMBER 20, 2014

6:01 PM – Regular Meeting

ROLL CALL: Cassandra McElravy, Jim Franklin, Randy Choate, Gary Youngberg and Jody Henderson
Members Absent: Tom Ladley, Kevin Hanigan,
Staff Present: Tiffany Howell, P & Z Administrator

I. APPROVAL OF MINUTES

A. 11-20-2014 Regular Meeting Minutes

A motion was made by Franklin and seconded by Henderson to approve the regular meeting minutes 11-20-2014.

After a unanimous voice vote by the Commission, the motion CARRIED.

II. COMMUNICATIONS

None heard.

III. PUBLIC HEARINGS

A. An application by Shawn & Mindy Rudkin for a Variance Application to off street parking requirements and residential use before completion of the off street parking requirements. 240 No Main St, Lots 8, 9 and 10 in Blk 7 of Payette, Gorrie (Old Courthouse). The property is zoned C-1 Commercial Downtown.

Betty Fuller – 976 NW 10th Ave; Payette, Idaho

Mrs. Fuller stated that her understanding is that once the use changes she had to comply with the office street parking. I would like her to have to comply with the off street parking.

Mindy Rudkin – PO Box 154; Parma, Idaho 83660

Mrs. Rudkin stated that they want to convert the courthouse into one bedroom executive style houses. We would like to do this in two units, the 1st phase would be converting two lower units in the main courthouse and in the 2nd phase they will be converting 4 units on the top level. Mrs. Rudkin stated that according to Dick from Valley Paving, I would not be able to do any work on the property until May of this year, then pave May of 2016. Mrs. Rudkin stated that according to Dick at Valley Paving we need to wait at least a year before we do anything. Commissioner Franklin stated that we have an engineer report that states there are several safety issues with this parking plan. Mrs. Rudkin stated that code currently states that there are 2 parking spaces per unit and my architect states that it is completely impossible to do that. Mrs. Rudkin stated that they have a 10 room apartment in Ontario and her statistics are about 20% have two vehicles. Commissioner Franklin stated that I am unaware of how you are going to light this. Mrs. Rudkin stated that they have lighting as part of the parking lot plan. Commissioner McElravy asked how many total

units there will be. Mrs. Rudkin stated that there will be 10 residential units and one commercial unit. Mrs. Rudkin stated that last month there was concerns from the neighbors that my tenants would be parking in front of their business. Mrs. Rudkin stated that in her experience with checking tenants in, she said with all the background and credit checks she does they have been very well. She stated that if there is an issue she will definitely take care of the issue. Commissioner Choate asked where drainage would be. Mrs. Rudkin stated that after talking with Dick at Valley Paving he suggested a french drain, so we are exploring that option.

Betty Fuller –

Mrs. Fuller stated that the story changes a little bit every time she comes to one of these meetings. Mrs. Fuller states that she does not understand the drawing. Mrs. Fuller stated that she is going to lose 4-5 parking spaces, and she also needs to provide handicap parking. Mrs. Fuller stated that the alley has always been an issue and when it rains it floods. Is she going to take up all of the alley? Where are all the cars going to go? I do not want gravel in there because things will not get done. She has already been approved without doing the certain things. Mrs. Fuller stated that at the last meeting she said there was an easement for the Mason's, and now I am hearing this is not true. She also is going to just put a sidewalk on her side, so how is everyone going to maneuver around there? She cannot guarantee me that she will be there to police this parking problem, and she cannot guarantee me that she is going to make sure there will only be one parking space per unit. Mrs. Fuller stated that she can put gravel down now, that I do not understand. I want her to have to pave that parking lot. If she is going to be doing any up grading the all she would need to bring the alley up to code, to avoid drainage problems. I would like this completed before 2016. She has already been approved for use of the building and has not had to complete any of the requirements. This is not fair to the business owners around us. Commissioner Franklin asked how this apartment will affect her business. Mrs. Fuller stated that she doesn't think that she will get business out of the rentals. My husband works for St. Al's and they provide housing for their employees, so I am not buying that. I own rentals and you do what you have to do to pay the bills. Commissioner Youngberg asked how this would negatively affect her building. She will be taking out 4-5 parking spaces. Mrs. Fuller stated she doesn't understand why she is applying for a variance when she is supposed to have these things done; this is your issue to make sure things are done. Mrs. Fuller stated her understanding that there are 4 units and a residential unit and that requires 2 parking spaces per unit and one for the commercial unit and one for herself, so as of right now there are 10 parking space that will not be available. There was also talk of the easement with the Mason's and now I'm hearing that didn't go through. There are a lot of unanswered questions. I want things done like the city code requires not just sitting there waiting for things to be done.

David Deland – 434 South 12th St; Payette, Idaho

The Odd Fellows are not for or against this business we just want to express that our lot is private property and will not be used for parking.

David Jennings – 2274 NE 22nd St; Fruitland, Idaho

Mr. Jennings stated that he is the secretary of the Mason's and they have been working with the prior owners Tonda Johnston and JB trying to work out an easement deal. Mr. Jennings stated that Jeff Williams was part of this as well. Mr. Jennings stated that he has a fire escape that needs an easement and we thought we had that worked out for almost

\$8,000. Mr. Jennings stated that he thought it was a done deal and on my way down here tonight I stopped at Mr. Osborn's office only to find out that the deal did not go through now that there are new owners. Commissioner Franklin asked if there is currently a fire escape. Mr. Jennings stated there is one, but not one I would use. Commissioner Franklin stated that the easement would be because the fire escape comes out onto this property in question. Mr. Jennings stated yes, this is correct. Mr. Jennings stated that this is a very unsafe escape as it is right now.

Mindy Rudkin – PO Box 154; Parma, Idaho 83660

Mrs. Rudkin stated that she is sorry if she has caused any anxiety over any parking. Mrs. Rudkin was stated that when she first started the agreement with the current owners the parking lot was not the main topic we were talking about. Mrs. Rudkin stated that after talking with everyone it is better to break this up into two phases. Mrs. Rudkin stated that we are not putting in a paved parking lot this year; we wanted to gravel it until the city came in and said no, you have to pave it. Mrs. Rudkin stated that she did not say there would be doctors coming into the location, she said medical professionals. We would be willing to meet with the business owner and our architect and see what kind of happy medium we could come up with. The loss of parking spaces was not something I thought of originally. As far as the alley goes, I talked with Jamie because the current owner expressed concerns of drainage. Mrs. Rudkin stated that it looks like they need to scrape the alley off and level it out. Jamie looked at it a couple of day's age and said the drainage was working perfectly. Mrs. Rudkin stated that there is a handicap parking space underneath the tree. My thoughts were that there was a coffee house not too long ago and the two other units and they used off street parking, I just assumed the parking on that side of the courthouse would be allowed. There is also parking across the street by the onion sheds. Mrs. Rudkin stated that she does not see any issues with off street parking and the use of the ODD Fellows parking lot. Commissioner Choate stated that one of the concerns is that if you do not go to phase two the asphalt will not be completed. Have you thought of bonding out for the paved parking lot by such a date if you do not complete the second phase? Mrs. Rudkin stated that their original intent was use the money they get from the Mason's and use that to pave the parking lot. Commissioner Choate asked if she would be willing to put up a performance bond. Mrs. Rudkin stated that she had never heard of any such thing, but she will check into it.

- B. An application by Laura Erwin dba Happy Heart Publications for a Conditional Use Permit to allow a home occupation at 2450 Center Avenue, Lot 3 less the West 15', Blk 2 in Vista Hills Sub. The property is zoned A-Residential.

Laura Erwin – 2450 Center Ave; Payette, Idaho

Mrs. Erwin stated that she is an author and she sells a lot of things online and she would like to work from home and do that. She will not have a store front. Everything will be done from her home, with no sign. Mrs. Erwin asked why she had to get a conditional use permit. Commissioner Choate stated that A-Residential is the most restrictive zone.

Public Hearing Closed at 6:50 pm.

- V. OLD BUSINESS
None.

VI. NEW BUSINESS

A. Shawn & Mindy Rudkin – Variance – 240 North Main Street

Clerk Cordova stated that on page 7 there are several different options and all of them will require a variety of variances.

A motion was made by Franklin and seconded by Henderson to send the following recommendation to city council: Allow a variance for Phase 1 of the project, and gravel off street parking provided for Phase 1 no later than May 31, 2015. When develop begins Phase 2, a complete parking plan will be provided and any variances that may be needed at that time to comply with off street parking will be applied for.

After a unanimous voice vote by the Commission, the motion CARRIED.

B. Laura Erwin – CUP – 2450 Center Avenue

A motion was made by Henderson and seconded by Franklin to approve the conditional use permit for Laura Erwin dba as Happy Heart Publication to allow a home occupation at 2450 Center Avenue and that it be revisited upon any complaints.

C. CUP's for residential use in a commercial zone

The commission would like to see this come before the Planning and Zoning Commission next month as a public hearing.

VII. PUBLIC COMMENT

None heard.

VIII. ADJOURNMENT

A motion was made by Youngberg and seconded by Henderson to adjourn the meeting at 6:19 p.m.

After a unanimous voice vote by the Commission, the motion CARRIED.

Recording Secretary
Tiffany Howell



City of Payette
Agenda Request Form

OFFICE USE ONLY

Date Received 12.29.14

Received by [Signature]

Date faxed _____

Faxed by _____

First Name Samantha Last Name Breach

Current Address 1643 1st Ave S. Payette, ID

Home Number _____ Cell Number (208) 365-8404

Date of City Council meeting Jan. 5, 2015

Describe what you would like to address the Council on

Introduction of Americorps VISTAs in Payette; our projects with the Cultivate Idaho Initiative. Also include Liz Amazon and Crystal Yokum. 5-7 mins.

DATE 12/29/2014 SIGNATURE [Signature]



City of Payette

Donation Request Form

Note: Requests must be received two (2) weeks prior to your event. We cannot fill requests without proper advance notification. One donation will be given per calendar year. A submitted request does not guarantee a donation.

Please initial that you have read the above statement JF

OFFICE USE ONLY	
Date Received	<u>12-30-14</u>
Received by	<u>B. Block</u>
Call made by/time	_____
Donation Awarded	Y / N CC Date _____
Amount of Donation	<u>\$50.00</u>
Amount left in line item	<u>\$2719.06 before</u>

Organization Information

Name of Organization/Club Friends of the Payette Pool
 Organization's Address 10301 Payette Hills Rd, Payette, ID, 83641
 City Payette State ID Phone 861-2911
 Organization E-mail jfranklin@ktonmachine.com
 Tax Exempt Number _____

Contact Person Information

Contact Name Jim Franklin
 Contact E-mail jfranklin@ktonmachine.com
 Contact Cell Number 208-861-2911 Work/Home Number 208-642-9344
 Are you a Payette resident Y N

Event Information

Event Name PIA
 Event Date and Time _____
 Projected Attendance _____ Cost per Person (if applicable) _____
 Item To Be Used For (Door Prize, Silent Auction, Live Auction, Etc.) _____
 Are you requesting a pool pass Y N If not, list your request _____
 (Please Check One) Day Pass _____ Month Pass Three Month Pass _____
 How will this event promote Payette Help disadvantaged children w/ swim lessons
 Event Description For use as a reward for outstanding contribution



Payette Fire Department – Monthly Report



November 2014

Incident Summary: Total: 69

- Medical Assists: 40
- Fires: 0
- Public/Agency Assist:7
- False Alarm or Cancelled En-route:2
- Investigations:1
- Service Calls: 19
- Mutual Aid: 0

Public Education Programs: Fire Safety Week and Station Tours

- Children Attended : 579
- Adults Attended :28

Significant Incidents: None

Training Topic:

- EMR Online Classes
- Denver Drill
- Apparatus Pump Operations
- Apparatus Tools
- CPR Training
- November Training Hours:111

Significant Events: None

Fire Chief

Steve Castenada

Runs	
Jan	65
Feb	42
Mar	66
Apr	46
May	62
June	65
July	66
Aug	44
Sept	50
Oct	75
Nov	69
Dec	
Total	650

