



**AGENDA  
PAYETTE CITY COUNCIL  
JANUARY 21, 2014  
REGULAR MEETING**

**HONORABLE MAYOR JEFFREY T. WILLIAMS PRESIDING**

**LEE NELSON            MARK HELEKER  
CRAIG JENSEN        JEFF SANDS  
NANCY DALE           RAY WICKERSHAM**

**7:00 PM – Regular Meeting**

I.	ROLL CALL	
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XIII. MAYOR'S COMMENTS

XIV. CITIZEN'S COMMENTS  
(Limited to 5 minutes per person, at the discretion of the Mayor)

XV. EXECUTIVE SESSION ~ *Pursuant to I.C. 67-2345(1)(f), the City Council will recess into Executive Session to discuss with legal counsel for the public agency pending litigation or where there is general public awareness of probable litigation.*

XVI. ADJOURNMENT

*Any person needing special accommodations to participate in the above noticed meeting should contact the City at least 5 days before the meeting at 700 Center Avenue or at 642-6024.*

**MINUTES**  
**PAYETTE CITY COUNCIL**  
**Work Session, Public Hearing & Regular Meeting**  
**January 6, 2014**

**6:00 PM – Work Session**

**ROLL CALL**

**Members Present:** Mayor Jeff Williams, Mark Heleker, Jeff Sands, Craig Jensen, Georgia Hanigan, Ivan Mussell and Lee Nelson

**Members Absent:** None

**Staff Present:** Mary Cordova, City Administrator; Doug Argo, Holladay Engineering; Jamie Couch, Street Supervisor; Steve Castenada, Fire Chief; Tiffany Howell; Assistant City Clerk; Randy Schwartz, Wastewater Supervisor (6:30 pm); John Plaza; Captain (6:40 pm)

**A. Bike Terrain Park**

Kim Bruce stated that she does not have permission from the school district and that is why she is here to find out where we want to go with this. Councilor Hanigan stated that at our meeting we talked about having at the school, but Mayor you brought up some good points. Having it is a perk to the City. We have talked about having it next to Westside School or by the brick yard property.

Jamie stated that his department maintains the brick yard; they keep the dust and weeds down as well as putting snow there in the winter time. Councilor Hanigan stated that if we were to use the school property we are looking at bringing a lot of dirt to mold the terrain park; where as the "brick yard" property already has the dirt available. Councilor Heleker stated that when we put the skate park, in there was a group that came to us and said they would police it and maintain everything. They were not too bad at first, but then it became a chore for everyone. Kim Bruce stated that she would compare this to the greenway area. It will not be just for a small box area, this will be for all types of age groups.

Mayor Williams stated that in the brick yard area this time of the year would be a problem, whereas Westside you have parking along the street. What is going to be the best location for this terrain park?

Kim stated that she would like to say that everyone is busy and everyone has a lot to do, but I just wanted to know if that was a viable option and if this is even something that we could. Mayor Williams asked Bert if we enter into a lease agreement with the school for a terrain park and we handled the insurance and a contractor could bring in dirt and move dirt. How do we cover ourselves? Bert stated that it was no difference than if we had them do work on the city property, they sign an agreement holding the city no liability. Clerk Cordova asked if this property is not zoned correctly do we need to have a public hearing. Bert stated that we would need to re-zone and hold a public hearing as a recreation area.

The work session ended at 6:27 PM

**6:30 PM – Public Hearing**

**A. Idaho Department of Parks & Recreation Waterway Improvement Fund Grant project for improving boat ramp at Centennial Park, Phase II**

Clerk Cordova stated that we were lucky to get a grant to improve our boat ramp for Phase I. This grant is \$125,00 total and are putting in a break water and a dock so boats can tie up and safely enter the and exit the river. In Phase II we are asking for a \$65,854 grant. This will include a new launch ramp, improved access and to repave the access.

Councilor Jensen asked why we did a break way. Doug Argo stated that it slows the water down when the boats enter and slows the erosion down to give protection to the docks. Mayor Williams stated that at the

last public hearing there was a lot of boaters, do any of the boaters have anything to say. Jamie stated that it is hard to turn a boat around and we keep that clear of snow, which brings a lot of duck hunters. When the water is at the point it is now you have to back quite a ways into the water before you can launch your boat. Councilor Jensen stated that this is a great use for the Snake River Water Trails. Councilor Sands stated that this is a main water entryway for boaters. Councilor Sands stated that by Phase II we need to be completely behind this. Mayor Williams asked if the snail study will travel over to Phase II. Clerk Cordova stated that she is not sure how fast a snail can travel in a year's period. Councilor Sands stated that it might be something that we want to find out so we can be ahead of the game for the next phase. Mayor Williams asked if we need any other support letters. Clerk Cordova stated that it has to be submitted by the end of the month and it will be signed by Payette County on Monday.

Alan Massey stated that he would like to see this go through and to have this it would be a good thing to the city. Sandy Massey stated that you are going to find it very difficult keeping people off the rocks, in all the marina's we have been to, fisherman are always out there.

The public hearing ended at 6:45 PM

### **7:00 PM – Regular Meeting**

A regular meeting of the Payette City Council was called to order at 7:00PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

#### **ROLL CALL**

Members Present: Mayor Jeff Williams, Mark Heleker, Ivan Mussell, Jeff Sands, Craig Jensen, Georgia Hanigan and Lee Nelson

Members Absent:

Staff Present: Mary Cordova, City Administrator; Doug Argo, Holladay Engineering; Jamie Couch, Street Supervisor; Steve Castenada, Fire Chief; Tiffany Howell; Assistant City Clerk; Randy Schwartz, Wastewater Supervisor; John Plaza; Captain

#### **PLEDGE**

Mayor Williams led the pledge of allegiance.

#### **CITIZENS COMMENTS**

Kathy Patrick – 1095 NO 6<sup>th</sup> St Payette, Idaho 83661 –

Kathy stated that there may be proceeds left over from the purchase of a dump truck. I am here asking for some money for the Senior Center, as you know we had a fire. Ms. Patrick stated that they have had to pay Weiser to help with the Meals on Wheels and we are in need of help. We have had costs that we were not expecting. Ms. Patrick stated that if there were extra funds we would sure love them.

#### **APPROVAL OF MINUTES**

A motion was made by Heleker and seconded by Mussell to approve the regular meeting minutes of 12-16-2013 as written.

After a unanimous voice vote by the Council, the motion  
CARRIED.

#### **APPROVAL OF BILLS & PAYROLL**

A motion was made by Jensen and seconded by Heleker to approve the City Bills & Payroll in the amount of \$249,580.42

At the roll call:

Ayes: Heleker, Mussell, Hanigan, Sands, Jensen and Nelson

Nays:

The motion CARRIED.

**SPECIAL ORDERS**

None.

**COMMUNICATIONS**

None.

**PLANNING & ZONING**

None.

**OLD BUSINESS**

**A. Bike Terrain Park**

Councilor Hanigan stated that it seems like in the work session that a lot of discussion that it came around to the school property by the Westside may be the appropriate spot to have this sort of activity.

A motion was made by Hanigan and seconded by Nelson to have staff draft a proposed lease agreement with the school for a bike terrain park.

Attorney Osborn stated that the it should be a 5-10 year lease with a clause that either party can terminate after 30 days' notice.

After a unanimous voice vote by the Council, the motion CARRIED.

**B. Pay request #2 – Warrington Construction – 2<sup>nd</sup> Ave South Water Line**

A motion was made by Mussell and seconded by Heleker to approve pay request #2 to Warrington Construction not to exceed \$39,441.25.

At the roll call:

Ayes: Heleker, Mussell, Hanigan, Sands, Jensen and Nelson

Nays:

The motion CARRIED.

**ADJOURN SINE DIE**

A motion was made by Heleker and seconded by Nelson to adjourn sine die.

After a unanimous voice vote by the Council, the motion CARRIED.

## **OATHS OF OFFICE**

Councilor Wickersham, Councilor Dale, Councilor Nelson and Mayor Williams were all given the oath of office by City Clerk Mary Cordova.

## **CALL MEETING TO ORDER/ROLL CALL**

Members Present: Mayor Jeff Williams, Mark Heleker, Nancy Dale, Jeff Sands, Craig Jensen, Lee Nelson and Ray Wickersham

Members Absent:

Staff Present: Mary Cordova, City Administrator; Doug Argo, Holladay Engineering; Jamie Couch, Street Supervisor; Steve Castenada, Fire Chief; Tiffany Howell; Assistant City Clerk; Randy Schwartz, Wastewater Supervisor John Plaza; Captain

## **SPECIAL ORDERS**

A. Resolution 2014-01 – Appreciation to Georgia Hanigan for Service on Council

A motion was made by Heleker and seconded by Nelson to approve Resolution 2014-01 giving appreciation to Georgia Hanigan for her years of service on the Council.

After a unanimous voice vote by the Council, the motion  
CARRIED.

B. Resolution 2014-02 – Appreciation to Ivan Mussell for Service on Council

A motion was made by Heleker and seconded by Sands to approve Resolution 2014-02 giving appreciation to Ivan Mussell for his years of service on the Council.

After a unanimous voice vote by the Council, the motion  
CARRIED.

## **COMMUNICATION**

A. City Officials Day at the Capital – January 30<sup>th</sup>.

Tiffany Howell stated that if any of the councilors are interested in going to the "Day at the Capital" to let her know.

B. Thank you – Angie Jeffers

## **NEW BUSINESS**

A. Election of Council President -

A motion was made by Nelson and seconded by Jensen to approve Mark Heleker as Council President.

After a unanimous voice vote by the Council, the motion  
CARRIED.

B. 2014 City Council Calendar -

A motion was made by Heleker and seconded by Jensen to approve the 2014 City Council Calendar as presented.

After a unanimous voice vote by the Council, the motion CARRIED.

C. 2014 Planning & Zoning Calendar

A motion was made by Jensen and seconded by Nelson to approve the 2014 Planning & Zoning Calendar as presented.

After a unanimous voice vote by the Council, the motion CARRIED.

D. Council Committee Appointments –

Mayor Williams stated that the following is the new committee list:

Councilor Heleker – WICAP, Public Works and Admin & Finance Committee

Councilor Dale – Library, PMDC and SREDA

Councilor Jensen – Historical, Public Safety and Parks and Rec Committee

Councilor Sands – Historical, Public Works and Admin & Finance Committee

Councilor Wickersham – Airport and Forestry Commission

Councilor Nelson – Public Safety, Parks and Rec and Admin & Finance Committee

A motion was made by Nelson and seconded by Sands to approve the Council Committee Appointments as presented by the Mayor.

After a unanimous voice vote by the Council, the motion CARRIED.

E. Donation Request – New Plymouth Elementary –

A motion was made by Nelson and seconded by Sands to donate 10 one day pool passes to the New Plymouth Elementary School Carnival.

After a unanimous voice vote by the Council, the motion CARRIED.

**DEPARTMENTAL REPORT**

- A. Fire Department – December 2013
- B. Public Safety Committee

**MAYOR'S COMMENTS**

Mayor Williams stated that the new officer Brian Cook will be starting January 10<sup>th</sup>. Mayor Williams also stated that GPS monitoring device was installed on all the patrol vehicles and were paid for by 911 money. Mayor Williams stated that at the next council meeting there will be a new seating chart.

**CITIZEN'S COMMENTS**

None Heard.

**ADJOURNMENT**

A motion was made by Heleker and seconded by Jensen to adjourn the regular meeting at 7:35pm

The motion CARRIED.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Jeff Williams, Mayor

ATTEST:

\_\_\_\_\_  
Tiffany Howell, Assistant City Clerk

**MINUTES  
PAYETTE CITY COUNCIL  
Special Meeting  
January 13, 2014**

**5:00 PM – Regular Meeting**

A special meeting of the Payette City Council was called to order at 5:05PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

**ROLL CALL**

Members Present: Mayor Jeff Williams, Mark Heleker, Nancy Dale, Jeff Sands, Ray Wickersham and Lee Nelson

Members Absent: Craig Jensen

Staff Present: Mary Cordova, City Administrator; and Bobbie Black, Deputy City Clerk

**NEW BUSINESS**

- A. Council Orientation – No action taken on this item
- B. Gas & Oil Discussion: The Council discussed what AM Idaho, LLC say they want to do, within the City limits and City right of ways. They will use vibrator trucks with 3-D imaging. They would mark with flags on them where the trucks will do the testing. The Council was shown a map that they provided to us. They listen to the vibrations coming from the ground. Some places they set off a charge in the ground. The company has to have a state permit in order to operate. The state has set limits on how close charges can be set off next to houses. Our proposed ordinance does not address this. There are 4-5 trucks at one time that stop and set off a charge that is not quiet. It has been discovered that if they set one off at Seneca, you would be able to hear or feel it at City Hall. Every 8 seconds a charge goes off. Ms. Cordova's concerns are that the City has a lot of expensive infrastructure. There have been incidents where homeowners claim that wells and foundations have been cracked during the process. They are coming to the City because they want to use some of property for testing purposes. At the moment they have no city license or peddler's license. We have a lot of transite line from the water tower on Clay Peak that goes to clear down to Iowa. They have presented two different leases for City property. One includes the airport and golf course and the other is by the Greenway. The Council asked if excluding city property are they going and getting permission from other residents. Yes they are. We don't have to give them permission. The Council doubted the vibration is held to a city lot. AM Idaho is not the only player, there are several companies out there doing this. The Council should consider that the permit is non-transferrable; we should be able to negotiate with any company. The leases also state mineral interest, and they only need the surface. Nothing says that we have to give exclusive permission and the permit should cease at the end of their operations. Mayor Williams asked if we want to stop them from doing this, it could be potentially great rewards for the City. The Council discussed if they do something to our streets or a water line breaks, residents will come after us. They realize that the sewer plant is a very valuable asset to us. At the shooting range, there is no infrastructure out there. They also would be in the City right of way. The greatest majority of other towns do not let them in right of ways. The state has negotiated along the greenway to only allow foot traffic. The Council can set stipulations. We also have control of where they go in and out of. The sewer plant is a secured area and we might need a security guard. Council Wickersham asked if we don't let them are we going to lose anything. Are we degrading their results by not letting them in? They have to get a state permit to do anything. As a City we can also require them to get a permit. There are two different issues – actually city property we own and city right of way. The Council discussed that we need to hold a public hearing on City property and right of way. The company did advertise a notice to the public in the Statesman. The Company has no permit to go door to door yet. Payette County only requires a license. Councilor Dale's concern is an elderly person we needs the income. They might do for that reason. The City of

New Plymouth set parameters. We are one of the last ones that they have come to. We don't know what Fruitland did. We can negotiate more per acre if Council chooses to do this. Councilor Heleker stated we have always held a firm line on allowing people to make money, but once we make a mistake you can't go back. The Council does not want to see it come into City with too many questions not answered. We need to look at track records for the companies. The Council needs to listen to what he has to say, but we also need input from the citizens on what they want. The City owns all their mineral rights except on golf course. The Council was provided several articles to read. There are options if the Council does decide they want to do this. Ms. Cordova is working on different lease to present to them if Council chooses. Our property and right of way are two different things. If we do decide we want to allow, why would we do it without hearing all our options from other companies. Alta Mesa has hired them to do the studies. 3-D is the rage right now. It is appropriate to voice our concerns about parking in the road ways. They will show a map where they would like to conduct operations. Once they start they can say we allowed them to do it. The Council discussed that we have to let people make their own decision on what happens on their property.

A motion was made by Heleker and seconded by Wickersham to adjourn the regular meeting at 6:05PM

The motion CARRIED.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Jeff Williams, Mayor

ATTEST:

\_\_\_\_\_  
Bobbie Black, Deputy City Clerk

CITY OIF PAYETTE  
 JANUARY 21, 2014

CITY PAYROLL	1/15/2014	\$	104,988.57
ACTION MEDICAL	1/21/2014		64.40
ALBERTSON'S	1/21/2014		475.49
ALBERTSON'S	1/21/2014		1,174.39
AMERICAN CHILLER	1/21/2014		462.96
ANALYTICAL LABORATORIES	1/21/2014		96.00
BDS	1/21/2014		1,575.26
BOUND TREE MEDICAL	1/21/2014		115.03
BRUCE, JAMES	1/21/2014		300.00
BURKE ELECTRIC	1/21/2014		2,669.90
CAMPO & POOL	1/21/2014		1,988.76
CENTURYLINK	1/21/2014		1,399.18
CHEAPER THAN DIRT	1/21/2014		145.01
CLAY PEAK LANDFILL	1/21/2014		1,071.08
COLEY'S GLASS	1/21/2014		172.51
DCS TECHNOLOGIES	1/21/2014		233.75
DEPT. OF ENVIRONMENTAL QUALITY	1/21/2014		43,831.17
FILTRATION TECHNOLOGY	1/21/2014		42,800.00
FISHER SCIENTIFIC	1/21/2014		810.70
FLEET SERVICES	1/21/2014		7,222.10
GALL'S	1/21/2014		1,327.23
GFOA	1/21/2014		320.00
GRAFIX SHOPPE	1/21/2014		385.00
HACH CHEMICAL	1/21/2014		182.97
HANIGAN CHEVROLET	1/21/2014		39.98
HARDIN SANITATION	1/21/2014		484.21
HOLLADAY ENGINEERING	1/21/2014		6,015.64
IDAHO POWER	1/21/2014		16,711.82
IDAHO STATE DEPT. OF AGRICULTURE	1/21/2014		39.00
IDAHO STATE FIRE MARSHAL	1/21/2014		15.00
IDAHO TRANSPORTATION DEPT.	1/21/2014		5.00
INDEPENDENT ENTERPRISE	1/21/2014		368.72
INTERMOUNTAIN COMMUNITY BANK	1/21/2014		1,660.63
INTERMOUNTAIN GAS	1/21/2014		8,874.63
L.N. CURTIS	1/21/2014		420.00
LEXIPOL	1/21/2014		2,450.00
MICROMARKETING	1/21/2014		316.90
NAPA AUTO PARTS	1/21/2014		1,147.03
NORCO	1/21/2014		253.51
ONTARIO BEARING	1/21/2014		166.45
ONTARIO TOOL	1/21/2014		522.00
OSBORN, BERT L.	1/21/2014		3,317.25
PAPERCLIPS A MORE	1/21/2014		620.75
PAYETTE PRINTING	1/21/2014		16.85
PETTY CASH	1/21/2014		143.77
PUBLIC SAFETY CENTER	1/21/2014		267.71
ROBERTSON SUPPLY	1/21/2014		30.50
S&H	1/21/2014		219.73
SAV-ON	1/21/2014		35.80
SHERWIN-WILLIAMS	1/21/2014		1,280.00
SNAP ON TOOLS	1/21/2014		125.49
STAPLES	1/21/2014		604.72
STATE OF IDAHO-IBOL	1/21/2014		35.00
SYME ELECTRIC	1/21/2014		1,134.60
TOCOMBS JANITORIAL	1/21/2014		74.54
USA BLUE BOOK	1/21/2014		39.12
VERIZON WIRELESS	1/21/2014		618.13
WHITE CLOUD COMMUNICATIONS	1/21/2014		6,491.77
WILSON PRUETT TIRE	1/21/2014		1,198.12
WRIGHT BROTHERS	1/21/2014		11,547.29
		\$	281,103.12

# Certificate of Appreciation

Thank you for  
your generous donation to  
New Plymouth Elementary School  
2014 Carnival



*Mrs. Aguas, Principal*

***Thank you for supporting New Plymouth Elementary***



Date:	1-15-14
Item Received:	10-1 day pool pass
Item Value	
Received From:	City of Payette / Payette Pool
Event:	School Carnival 2014



# Treasure Valley Transit

RECEIVED

JAN 15 2014

CITY OF PAYETTE

January 13, 2014

The Honorable Mayor Williams  
City of Payette  
700 Center Avenue  
Payette, Idaho 83661

## Letter of Commitment for FY14 and Intent for FY15 for Treasure Valley Transit

Dear Mayor Williams and City Council Members,

The Idaho Transportation Department's Division of Public Transportation has requested a letter of intent for Treasure Valley Transit, Inc. for the FY15 Grant Application which is for the time period of April 1, 2015 through March 31, 2016. In addition, they are asking for documentation stating the currently budgeted FY14 local match contribution of \$15,000. This letter is needed by January 31, 2014. I am attaching a sample letter for your convenience.

The Local Mobility Management Network Plan for Payette and Washington Counties was updated in December 2013. This plan identified needs, priorities and strategies. Maintaining existing services was the number one priority. Snake River Transit provides a valuable fixed route service to the residents of Payette. This has been demonstrated by the ridership and community support for the transit service. In April I will be submitting my FY15 Letter of Request for funding along with the budget.

If additional information is needed or I can be of more assistance in this process do not hesitate to call me.

Sincerely,

Terri Lindenberg  
Executive Director  
Treasure Valley Transit, Inc.  
208-463-9111  
terri@treasurevalleytransit.com

Jeffrey T. Williams  
Mayor



CITY OF PAYETTE  
700 Center Avenue  
Payette, Idaho 83661  
208-642-6024

OFFICE OF THE MAYOR

January 15, 2014

Ms. Terri Lindenberg  
Executive Director  
Treasure Valley Transit, Inc.  
1136 W. Finch Drive  
Nampa, Idaho 83651

**RE: Letter of Support for Treasure Valley Transit**

Dear Ms. Lindenberg:

The City of Payette has provided \$15,000 to Snake River Transit from its General Fund for FY14. It is the intent of the City to continue to support Treasure Valley Transit in FY15 by following the usual budgetary procedures.

The Local Mobility Management Network Plan for Payette and Washington Counties was updated in December 2013. This plan identified needs, priorities and strategies. Maintaining existing service was the number one priority. Snake River Transit provides a valuable service to the residents of Payette. This has been demonstrated by the ridership and community support for the transit service.

We strongly support Treasure Valley Transit's FY15 Grant Application.

Best regards,  
CITY OF PAYETTE

A handwritten signature in blue ink, appearing to read "Jeffrey T. Williams", is written over a faint blue circular stamp.

Jeffrey T. Williams  
Payette's Mayor

**Payette Public  
2013 Idaho Public Library Survey  
Due January 31, 2014**

**Certification**

Click [here](#) to print a copy of the Library Board Certification page. This is also due by January 31, 2014.

**General Information (1.1-1.18)**

Click on question number for help

1.1	Fiscal year begins (mm-dd-yy)	10-1-12
1.2	Fiscal year ends (mm-dd-yy)	9-30-13
*1.3	Name of library	Payette Public
1.4	Established according to the Idaho Code as a	city
1.5	Legal Service Area Boundary Change	No
1.6	Levy rate	.00084814
1.7	Mailing address	24 S 10th St
1.8	City (of mailing address)	Payette
1.9	Zip (of mailing address)	83661
1.10	Street address	24 S 10th St
1.11	City (of street address)	Payette
1.12	Zip (of street address)	83661
1.13	County	Payette
*1.14	Phone	(208) 642-6029
1.15	Fax number	(208) 642-6046
1.16	E-mail Address	payettelib@cableone.net
1.17	Person completing form	Wendy Walker
1.18	Name of current library director	Wendy Walker

**Service Area (2.1-2.10)**

Click on question number for help

2.1	Population of legal service area	7,451
2.2	Registered users in legal service area	2,620
2.3	Source of legal service area population information (#2.1)	City Clerk
2.4	Population of any areas served under contract	0
2.5	Registered users in contract area	0
2.6	Source of contract population information (#2.4)	0
2.7	Non-Resident users	1,119
2.7a	Non-Resident Fees per person	N/A
2.7b	Non-Resident Fees per family	\$40.00
2.8	Central or main library	1
2.9	Branches	0
2.10	Bookmobiles	0

**Paid Staff (Full-Time Equivalent) (3.1-3.7)**

### Click on question number for help

Remember: to compute the FTE (full-time equivalent) of a part-time employee, divide the number of hours worked per week by 40. Thus, an employee working 20 hours per week equals .50 FTE ( $20/40 = .50$ ), and an employee working 16 hours per week equals .40 FTE ( $16/40 = .40$ ). Do not include volunteers in the FTE calculation.

3.1	Librarians with master's degree from an ALA-accredited program	1.00
3.2	Others holding title of librarian	0.00
3.3	Total librarians (3.3 = 3.1 + 3.2) LOCKED [Calculated]	1.00
3.4	All other paid staff (include maintenance staff)	2.48
*3.5	Total paid staff (3.5 = 3.3 + 3.4) Note: Include staff paid by another agency, e.g., School LOCKED [Calculated]	3.48
3.6	Library director's annual salary	\$44,741
3.7	Number of hours worked per week (not to exceed 40)	40

### Beginning Balance and Carryover (4.1-4.5)

#### Click on question number for help

4.1	Operating carryover	\$0
4.2	Capital Improvement Fund (Repairs, equipment, vehicles, etc.)	\$0
4.3	Building Fund (Land, new construction, and additions only)	\$0
4.4	Other	
4.5	Total Unexpended balance on hand at beginning of Fiscal year. (4.5 = 4.1 + 4.2 + 4.3 + 4.4) LOCKED [Calculated]	\$0

### Library Revenue By Source (5.1-5.6)

#### Click on question number for help

Use WHOLE NUMBERS for all dollar amounts

#### \*Local Government

*5.1a	Local Operating Revenue	\$161,679
*5.1b	Local Government Capital Revenue	\$0
*5.1c	Local Total Revenue (5.1c = 5.1a + 5.1b) LOCKED [Calculated]	\$161,679

#### State Government (exclude federal dollars distributed by state)

5.2a	State Operating Revenue	\$32,655
5.2b	State Government Capital Revenue	
5.2c	State Total Revenue (5.2c = 5.2a + 5.2b) LOCKED [Calculated]	\$32,655

#### Federal government (include LSTA & other federal dollars distributed by state)

5.3a	Federal Operating Revenue	\$0
5.3b	Federal Government Capital Revenue	
5.3c	Federal Total Revenue (5.3c = 5.3a + 5.3b) LOCKED [Calculated]	\$0

#### Contracts for services to other libraries

5.4a	Contract Operating Revenue	\$0
5.4b	Contract Capital Revenue	
5.4c	Contract Total Revenue (5.4c = 5.4a + 5.4b) LOCKED [Calculated]	\$0

#### Other income

5.5a	Other Operating Revenue	\$19,431
5.5b	Other Capital Revenue	

6.21 Final balance to be carried forward to next fiscal year [6.21 = 6.16 + 6.17 + 6.18 + 6.20] \$0

## Library Collection (7.1-7.13)

Click on question number for help

7.1	Total library items (physical units) added during the year	3,217
7.2	Total library items (physical units) withdrawn during the year	1,652

Items (physical units) held at the end of report year.

Print Materials Note: We no longer worry about bound and unbound serial volumes as specially treated print materials. Most libraries no longer bind periodicals and now rely on databases such as ProQuest to locate and obtain individual articles if the publisher itself does not provide past articles online. Due to space constraints, printed back issues are typically kept for just several years, circulated, and, relative to the pre-online database era, weeded quickly. Also, the vast majority of libraries now rely on an ILS to keep track of holdings. In short, "If it has a bar code, it's a volume." Call if you have questions.

7.3	Print Materials	56,784
7.4	Total Audio Materials (7.4 = 7.4a + 7.4b)	2,259
7.4a	Audio Materials [Physical Units]	2,259
7.4b	Audio Materials [Downloadable Units]	0
7.5	Total Video Materials (7.5 = 7.5a + 7.5b)	2,270
7.5a	Video Materials [Physical Units]	2,270
7.5b	Video Materials [Downloadable Units]	0
7.6	Other Electronic Materials [Physical Units]	99
7.7	State Provided Licensed Databases [LiLI-D] LOCKED (Will be determined by SDC.)	51
7.8	Locally Mounted Licensed Databases/Other Cooperative Agreements [Consortia, not LiLI-D]	0
7.9	Total Licensed Databases (7.9 = 7.7 + 7.8) LOCKED [Calculated]	51
7.10	Electronic Books (E-Books)	0
7.11	Other library materials	0
7.12	Total items (physical units) held at the end of report year (7.12 = 7.3 + 7.4 + 7.5 + 7.6 + 7.9 + 7.10 + 7.11)	61,463
7.13	Current Print Serial Subscriptions	57

## Library Services (8.1-8.4)

Click on question number for help

*8.1	Total Public Service Hours (Annual) Note: The total for all outlets, including multi-outlet systems, will be calculated and automatically filled in here. Branch hours are entered individually in 12.19 located in the Outlet portion of the survey. LOCKED [Calculated]	2,392
8.2	Total library visits (Annual)	33,526
8.2a	Is this an estimate?	Yes
8.3	Total reference transactions completed (Annual)	1,535
8.3a	Is this an estimate?	No
8.4	Total square footage This will be the total for all outlets, including multi-outlet systems, and will be calculated and automatically filled in with your entries from 12.16 located in the Outlet Section. LOCKED [Calculated]	8,176

## Circulation (9.1-9.5)

**Click on question number for help**

9.1	Adult Circulation	47,578
9.2	Juvenile Circulation	56,585
9.3	Total circulation transactions (9.3 = 9.1 + 9.2)	104,163
9.4	Loan period for books (in weeks)	2
9.5	Circulation of Electronic Materials (Annual)	0

**Adult's, Young Adult's and Children's Programs (10.1-10.8)****Click on question number for help**

(Count library run programs only)

Note: Age definitions have changed. Children are now defined as 11 and under and Young Adult's are defined as 12-18.

10.1	Children's Program Attendance (Annual)	5,563
10.2	Young Adult's Program Attendance (Ages 12-18 Annual)	0
10.3	Adult's Program Attendance (Annual)	97
10.4	Total Attendance at Library Programs (10.4 = 10.1 + 10.2 + 10.3) LOCKED [Calculated]	5,660
10.5	Number of Children's Programs	152
10.6	Number of Young Adult's Programs (Ages 12-18 Annual)	0
10.7	Number of Adult's Programs	18
10.8	Total Number of Library Programs (10.8 = 10.5 + 10.6 + 10.7) LOCKED [Calculated]	170

**Resource Sharing (11.1-11.2)****Click on question number for help**

11.1	Interlibrary loans provided to other libraries	132
11.2	Interlibrary loans received from other libraries	69

**Internet Terminals and Users (11.3-11.4)**

11.3	Total of all Internet Terminals LOCKED [Calculated] This will be the total from all entries in 12.13 in the Outlet section.	15
11.4	Total of all Internet Users LOCKED [Calculated] This will be the total from all entries in 12.13a in the Outlet section.	11,742

**Outlets (12.1-12.29a)****Click on question number for help**

If you see anything in a locked field that needs to be changed, please enter the correct information in the Federal Note Area for the item in question and flag it by clicking on the shadowed icon to the right of the item.

[12.1-12.9a, 12.10-12.12, 12.16, 12.16b-12.16p, 12.18b-12.18p, 12.19-12.23, and 12.25-12.28 are prefilled with last years' data and locked]

12.1	LIB ID	IDPAY
12.2	PLSC ID	ID0078
12.3	Name of Outlet	PAYETTE PUBLIC
12.4	Street Address [physical address]	24 S TENTH ST

12.4a	Mailing Address if different from Street Address (enter N/A if they are the same)	24 S TENTH ST
12.5	City	PAYETTE
12.6	County of the Outlet	PAYETTE
12.7	Zip for Street Address	83661
12.8	Zip for Mailing Address if different from Street Address (enter N/A if they are the same)	83661
12.9	Phone	(208) 642-6029
12.9a	Current Library Branch or Outlet Director (If no library branch, enter N/A)	Colleen Bonnell
12.9b	E-mail address for this Outlet (If none, enter N/A)	payettelib@cablone.net
12.10	Outlet Type Code	CE
12.11	Metropolitan Status Code	NO
12.12	Number of Bookmobiles in the Bookmobile Outlet Record	0
12.13	Number of this Outlet's Internet Computers used annually by the General Public	15
12.13a	Number of Users of this Outlet's Internet Computers annually	11,742
12.13b	Is this an estimate?	No
12.14	Internet Connectivity	Wireless
12.15	Connectivity Speed	6.0 Mbps - 10 Mbps
12.16	Square Footage (main or branch) [LOCKED]	8,176
12.16a	Library Hours (Winter): Dates (mm/dd/yyyy-mm/dd/yyyy)	N/A
12.16b	Daily Hours Open (Example: 9am-6pm. If no hours enter an N/A)	N/A
	Sunday Scheduled Hours	
12.16c	Monday Scheduled Hours	10am-7pm
12.16d	Tuesday Scheduled Hours	10am-7pm
12.16e	Wednesday Scheduled Hours	10am-7pm
12.16f	Thursday Scheduled Hours	10am-5:30pm
12.16g	Friday Scheduled Hours	10am-5:30pm
12.16h	Saturday Scheduled Hours	10am-2pm
12.16i	Number of Hours Open Daily (Example: if open from 9am-6pm enter 9. If no hours enter an N/A)	N/A
	Sunday Total Hours Open	
12.16j	Monday Total Hours Open	9
12.16k	Tuesday Total Hours Open	9
12.16l	Wednesday Total Hours Open	9
12.16m	Thursday Total Hours Open	7.5
12.16n	Friday Total Hours Open	7.5
12.16o	Saturday Total Hours Open	4
12.16p	Total Hours Open per Week	46
12.17	Check box if Summer and Winter Hours are the same	No
12.18a	Library Hours (Summer): Dates (mm/dd/yyyy-mm/dd/yyyy)	N/A
12.18b	Daily Hours Open (Example: 9am-6pm. If no hours enter an N/A)	N/A
	Sunday Scheduled Hours	
12.18c	Monday Scheduled Hours	10am-7pm
12.18d	Tuesday Scheduled Hours	10am-7pm
12.18e	Wednesday Scheduled Hours	10am-7pm
12.18f	Thursday Scheduled Hours	10am-5:30pm

12.18g	Friday Scheduled Hours	10am-5:30pm
12.18h	Saturday Scheduled Hours	10am-2pm
12.18i	Number of Hours Open Daily (Example: if open from 9am-6pm enter 9. If no hours enter an N/A)	N/A
	Sunday Total Hours Open	
12.18j	Monday Total Hours Open	9
12.18k	Tuesday Total Hours Open	9
12.18l	Wednesday Total Hours Open	9
12.18m	Thursday Total Hours Open	7.30
12.18n	Friday Total Hours Open	7.30
12.18o	Saturday Total Hours Open	4
12.18p	Total Hours Open per Week	46
12.19	Public Service Hours per Year for this Outlet	2,392
12.20	Number of Weeks this Outlet is Open per Year	52
12.21	LIB ID	IDPAY
12.22	Name of Legal Entity	PAYETTE PUBLIC
12.23	Interlibrary Relationship Code	ME
12.24	Network and Consortium membership(s)	N/A
12.25	Legal Basis Code	CI
12.26	Administrative Structure Code	SO
12.27	PLSC Public Library Definition	Y
12.28	Geographic Code	CI1
12.29	Building Projects	No Plans
12.29a	Project Scope	No Plans

**Payette Public  
2013 Idaho Public Library Survey  
Due January 31, 2014**

**State Notes  
Local Notes**

**Certification**

No Notes

**General Information (1.1-1.18)**

No Notes

**Service Area (2.1-2.10)**

2.2 Registered users in legal service area      **Local Note:** 1/16/2014. I am still waiting to hear from the Idaho Commission for Libraries about the accuracy of the number. This is the number of cards. We issue family cards. This is not the actual number of users.

**Paid Staff (Full-Time Equivalent) (3.1-3.7)**

No Notes

**Beginning Balance and Carryover (4.1-4.5)**

No Notes

**Library Revenue By Source (5.1-5.6)**

No Notes

**Library Expenditures (6.1-6.21)**

No Notes

**Library Collection (7.1-7.13)**

No Notes

**Library Services (8.1-8.4)**

No Notes

**Circulation (9.1-9.5)**

No Notes

**Adult's, Young Adult's and Children's Programs (10.1-10.8)**

No Notes

**Resource Sharing (11.1-11.2)**

No Notes

**Internet Terminals and Users (11.3-11.4)**

No Notes

**Outlets (12.1-12.29a)**

Repeating Group 1

12.16 Square Footage (main or branch) [LOCKED] **State Note:** New square footage is 16,142. Plus 2,000 sq. ft. if you include our new amphitheater.

Repeating Group 1

12.16c Monday Scheduled Hours **State Note:** Closed on Mondays

Repeating Group 1

12.16p Total Hours Open per Week **State Note:** Closed on Monday - deduct 9 hours

Repeating Group 1

12.18c Monday Scheduled Hours **State Note:** Closed on Mondays

Repeating Group 1

12.18j Monday Total Hours Open **State Note:** Closed on Mondays - no hours

Repeating Group 1

12.18p Total Hours Open per Week **State Note:** Closed on Mondays - zero hours

# AM Idaho, LLC

PERMIT TO CONDUCT SEISMOGRAPHIC OPERATIONS

**PERMIT: PAY-12**

**AREA: Payette County 3D**

1/8/2014

City of Payette  
700 Center Ave  
Payette ID 83661

AM Idaho, LLC, its agents, contractors, sub-contractors, assigns, successors, etc., hereby requests your permission to conduct seismographic operations, including the right of ingress and egress, on lands owned by you in Payette County, Idaho, and more fully described below:

See attached Exhibit "A"

**The consideration to be paid for this permit shall be \$1,732.10.**

All operations will be conducted in accordance with standard industry practices and in a prudent and careful manner, and AM Idaho, LLC agrees to indemnify and hold you harmless from all liabilities and claims, if any, that may result from the operations conducted under this Permit. This Permit shall also apply to any mineral interests owned by you within the boundaries of our seismographic operations. This permit is only to grant exclusive permission to acquire seismographic information and does not in any way constitute a sale or lease of minerals owned by you. In the unlikely event our proposed operations are cancelled or moved, or this property is not crossed, we will notify you and this Permit shall thereupon become null and void.

Unless otherwise voided by conditions stated herein, this agreement shall survive any lease, sale, trade or conveyance of the lands and minerals subject hereto subsequent to the date hereof and will be binding on all successors and assigns, but in no event will this agreement extend beyond two (2) years from your acceptance date set forth below.

If your permission is granted, please so indicate by signing this Permit in the space provided below and return one copy of the Permit to the undersigned and retain the other copy for your records. Please fill in your phone number if it is not already indicated below. It is very important that you include your SSN or Tax I.D. for payment and let us know about any tenant/renter information affecting the lands covered by this Permit.

Yours truly,

**This form should be returned to:  
AM Idaho, LLC  
827 Center Ave, Payette, Idaho 83661**

\_\_\_\_\_  
Rod McLeod, Project Manager

**If you have any questions, please call me:  
Office 208-739-4440 / Fax 877-651-0538**

Permission is herewith granted this \_\_\_\_\_ day of \_\_\_\_\_, 2014 by

\_\_\_\_\_  
City of Payette

SSN or Tax ID: \_\_\_\_\_

SSN: \_\_\_\_\_

Your current telephone number: \_\_\_\_\_

Your e-mail address, if any: \_\_\_\_\_

Please provide the names and phone numbers of any tenants or renters of your property:

Tenant Owner(s): \_\_\_\_\_

## Exhibit A for Permit ID: PAY-12

Tract ID P00000260600: 83.04 acres (100.00% Surface Int in 83.04 ac), SEC 26-9-5 NWNE - NENW - E2SENW LESS PLTD PTN, Sec 26, T9N, R5W, Payette County.

The rate of payment for this tract is \$10.00 per acre multiplied by your interest.

Tract ID P10050000010: 42.71 acres (100.00% Surface Int in 42.71 ac), AIRPORT DEVELOPMENT SUB LT 1 09N05W26 AIRPORT OFFICE, Sec 26, T9N, R5W, Payette County.

The rate of payment for this tract is \$10.00 per acre multiplied by your interest.

Tract ID P10050000020: 43.34 acres (100.00% Surface Int in 43.34 ac), AIRPORT DEVELOPMENT SUB LT 2 09N05W26, Sec 26, T9N, R5W, Payette County.

The rate of payment for this tract is \$10.00 per acre multiplied by your interest.

Tract ID P1030004000B: 1.14 acres (100.00% Surface Int in 1.14 ac), W 433.71' OF N 228.71' LESS W 233.71' OF N 208.71' & W 40', BLK 4 BELL PLACE SEC 35-9-5, Sec 35, T9N, R5W, Payette County.

The rate of payment for this tract is \$10.00 per acre multiplied by your interest.

Tract ID P1770003000E: 1.95 acres (100.00% Surface Int in 1.95 ac), TAX 1 OF BLK 3 SHAWHANS 1 ST. SUB, Payette County.

The rate of payment for this tract is \$10.00 per acre multiplied by your interest.

Tract ID P1770003000G: 1.03 acres (100.00% Surface Int in 1.03 ac), S 200' OF W 225' OF BLK 3 SHAWHANS 1 ST. SUB SPLIT FROM 7021, Payette County.

The rate of payment for this tract is \$10.00 per acre multiplied by your interest.

# AM Idaho, LLC

PERMIT TO CONDUCT SEISMOGRAPHIC OPERATIONS

**PERMIT: PAY-01**

**AREA: Payette County 3D**

1/8/2014

City of Payette  
700 Center Ave  
Payette ID 83661

AM Idaho, LLC, its agents, contractors, sub-contractors, assigns, successors, etc., hereby requests your permission to conduct seismographic operations, including the right of ingress and egress, on lands owned by you in Payette County, Idaho, and more fully described below:

See attached Exhibit "A"

**The consideration to be paid for this permit shall be \$409.60.**

All operations will be conducted in accordance with standard industry practices and in a prudent and careful manner, and AM Idaho, LLC agrees to indemnify and hold you harmless from all liabilities and claims, if any, that may result from the operations conducted under this Permit. This Permit shall also apply to any mineral interests owned by you within the boundaries of our seismographic operations. This permit is only to grant exclusive permission to acquire seismographic information and does not in any way constitute a sale or lease of minerals owned by you. In the unlikely event our proposed operations are cancelled or moved, or this property is not crossed, we will notify you and this Permit shall thereupon become null and void.

Unless otherwise voided by conditions stated herein, this agreement shall survive any lease, sale, trade or conveyance of the lands and minerals subject hereto subsequent to the date hereof and will be binding on all successors and assigns, but in no event will this agreement extend beyond two (2) years from your acceptance date set forth below.

If your permission is granted, please so indicate by signing this Permit in the space provided below and return one copy of the Permit to the undersigned and retain the other copy for your records. Please fill in your phone number if it is not already indicated below. It is very important that you include your SSN or Tax I.D. for payment and let us know about any tenant/renter information affecting the lands covered by this Permit.

Yours truly,

**This form should be returned to:  
AM Idaho, LLC  
827 Center Ave, Payette, Idaho 83661**

\_\_\_\_\_  
Rod McLeod, Project Manager

**If you have any questions, please call me:  
Office 208-739-4440 / Fax 877-651-0538**

Permission is herewith granted this \_\_\_\_\_ day of \_\_\_\_\_, 2014 by

\_\_\_\_\_  
City of Payette

SSN or Tax ID: \_\_\_\_\_

SSN: \_\_\_\_\_

Your current telephone number: \_\_\_\_\_

Your e-mail address, if any: \_\_\_\_\_

Please provide the names and phone numbers of any tenants or renters of your property:

Tenant Owner(s): \_\_\_\_\_

## Exhibit A for Permit ID: PAY-01

Tract ID 08N05W024070: 0.92 acres, (100.00% Surface Int in 0.92 ac, ), TAX 26 IN SWNW SEC 2-8-5, Sec 02, T8N, R5W, Payette County.

The rate of payment for this tract is \$10.00 Per Acre multiplied by your interest.

Tract ID 09N05W363970 State Lease: 2.00 acres, (100.00% Surface Int in 2.00 ac, ), SEC 36-9-5 TAX 4 IN SWNW, Sec 36, T9N, R5W, Payette County.

The rate of payment for this tract is \$10.00 Per Acre multiplied by your interest.

Tract ID 09N05W365700 State Lease: 20.00 acres, (100.00% Surface Int in 20.00 ac, ), S1/2NWSW SEC 36-9-5, Sec 36, T9N, R5W, Payette County.

The rate of payment for this tract is \$10.00 Per Acre multiplied by your interest.

Tract ID P00000348850: 0.40 acres, (100.00% Surface Int in 0.40 ac, ), SEC 34-9-5 TAX 58 IN SWSE, Sec 34, T9N, R5W, Payette County.

The rate of payment for this tract is \$10.00 Per Acre multiplied by your interest.

Tract ID P17000040010: 0.01 acres, (100.00% Surface Int in 0.01 ac, ), LOT 1, BLK 4 RICHARDS 2ND SUB, Payette County.

The rate of payment for this tract is \$10.00 Per Acre multiplied by your interest.

Tract ID P1700004002A: 0.01 acres, (100.00% Surface Int in 0.01 ac, ), LOTS 2 & 3, BLK 4 RICHARDS 2ND SUB LAND ON WAYNE DR, Payette County.

The rate of payment for this tract is \$10.00 Per Acre multiplied by your interest.

Tract ID P1710066000B: 4.22 acres, (100.00% Surface Int in 4.22 ac, ), RIVERSIDE PLAT TAX 1 IN BLK 66, Payette County.

The rate of payment for this tract is \$10.00 Per Acre multiplied by your interest.

Tract ID P1810033000B: 2.80 acres, (100.00% Surface Int in 2.80 ac, ), TIOGA ADDN TAX 1 OF BLK 33 SEWAGE PLANT, Payette County.

The rate of payment for this tract is \$10.00 Per Acre multiplied by your interest.

Tract ID P1810034000B: 4.00 acres, (100.00% Surface Int in 4.00 ac, ), TIOGA ADDN TAX 1 BLK 34 SEWAGE TREATMENT PLANT, Payette County.

The rate of payment for this tract is \$10.00 Per Acre multiplied by your interest.

Tract ID P1810035000A: 1.00 acres, (100.00% Surface Int in 1.00 ac, ), TIOGA PLAT E 350' OF BLK 35 & N 2.75' OF E. 400.57' OF BLK 34, Payette County.

The rate of payment for this tract is \$10.00 Per Acre multiplied by your interest.

Tract ID P1810035000B: 3.42 acres, (100.00% Surface Int in 3.42 ac, ), TIOGA PLAT BLK 35 & N 2.75' OF E. 400.57' OF BLK 34 ALL LESS E 350', Payette County.

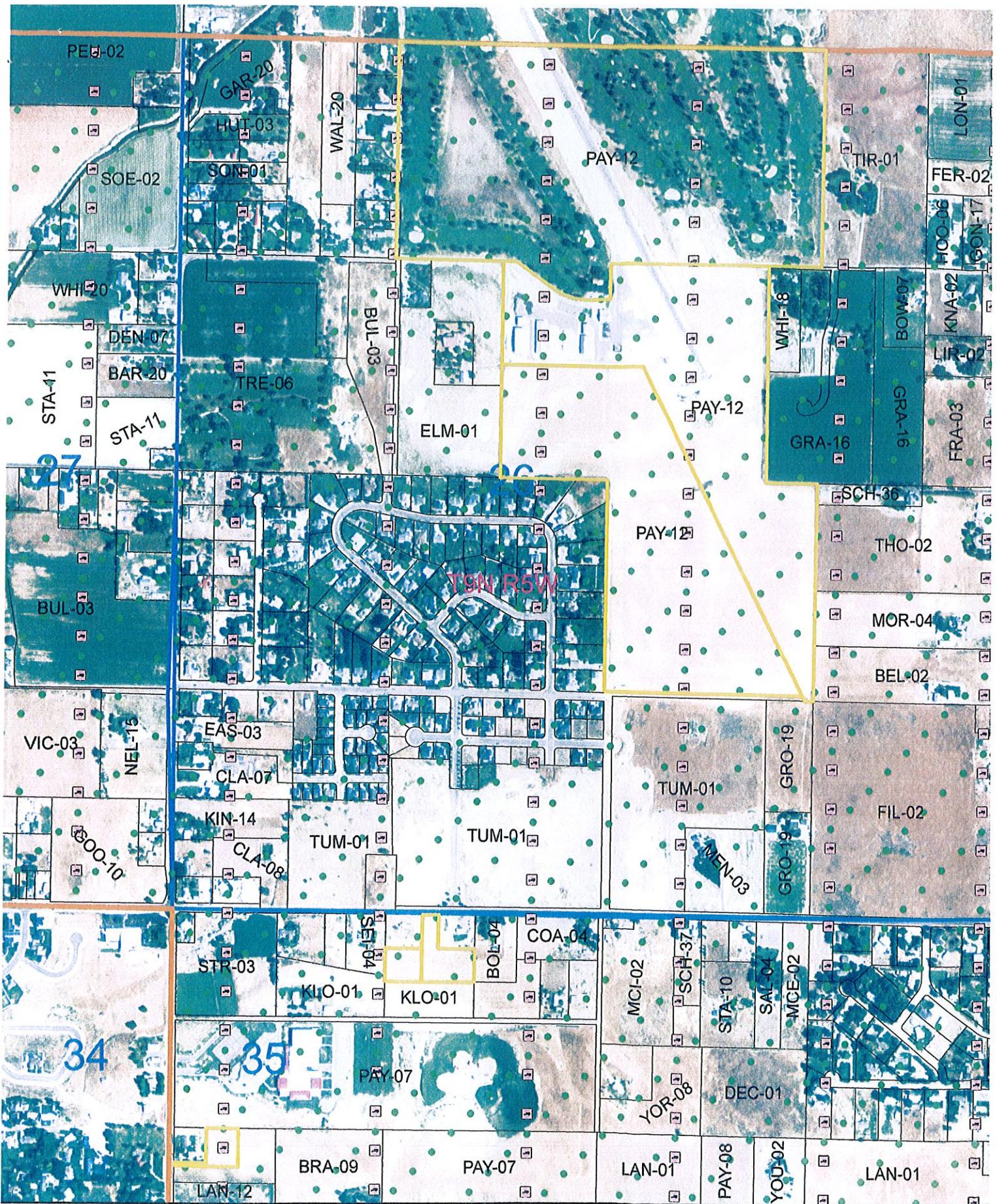
The rate of payment for this tract is \$10.00 Per Acre multiplied by your interest.

Tract ID P19950010010: 0.33 acres (100.00% Surface Int in 0.33 ac), WWTP SUB LT 1 BLK 1 9N5W33NW, Sec 33, T9N, R5W, Payette County.

The rate of payment for this tract is \$10.00 per acre multiplied by your interest.

Tract ID P19950010020: 1.85 acres (100.00% Surface Int in 1.85 ac), WWTP SUB LT 2 BLK 1 9N5W33NW, Sec 33, T9N, R5W, Payette County.

The rate of payment for this tract is \$10.00 per acre multiplied by your interest.

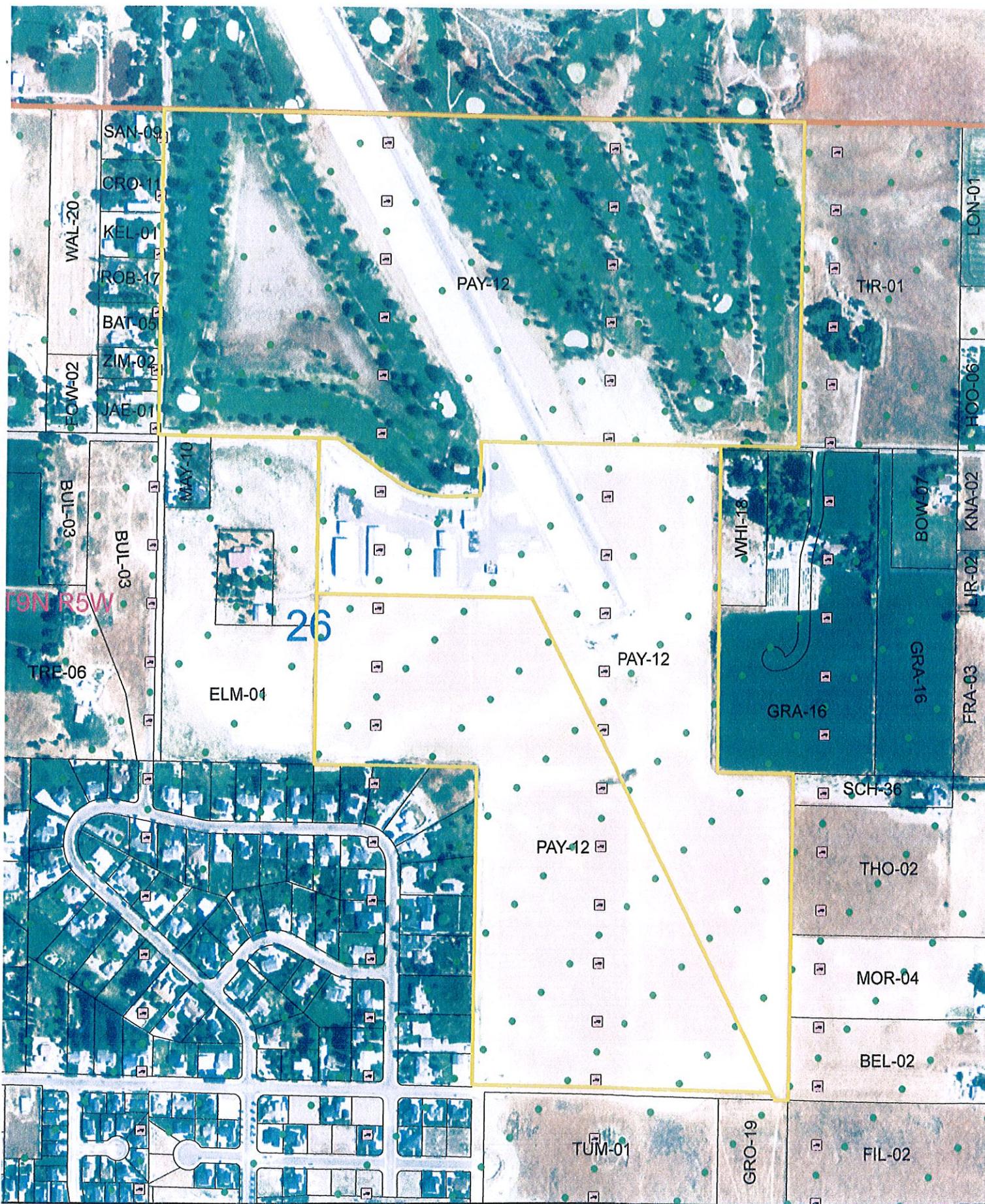


**Legend**  
01/08/2013

- Prospect Boundary
- TWN-RNG
- Sections
- Preplot Source
- Preplot Receiver

# PAY-12





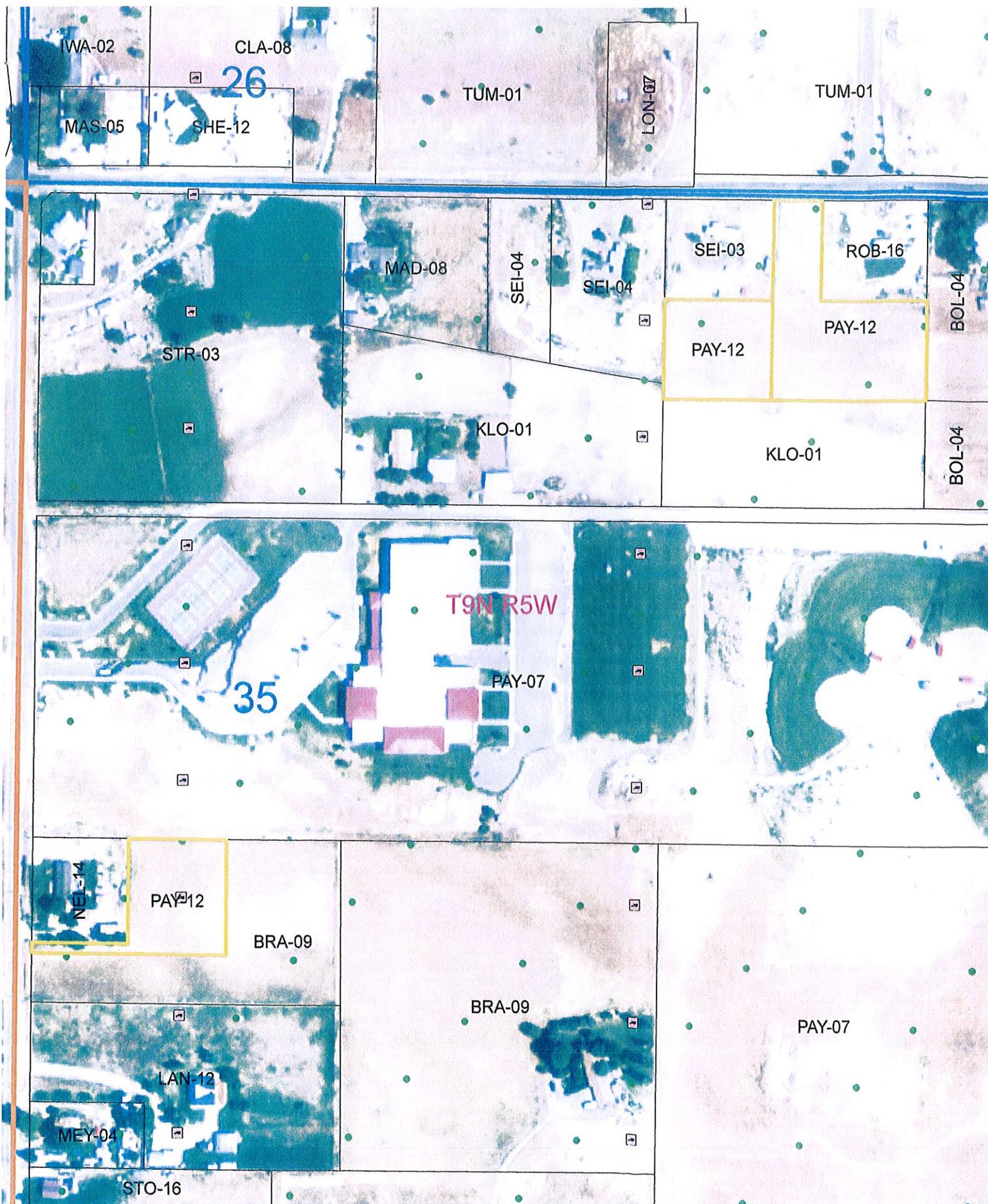
**Legend**  
01/08/2013

- Prospect Boundary
- TWN-RNG
- Sections
- Preplot Source
- Preplot Receiver

# PAY-12

N  
W —+— E  
S

1 inch = 500 feet



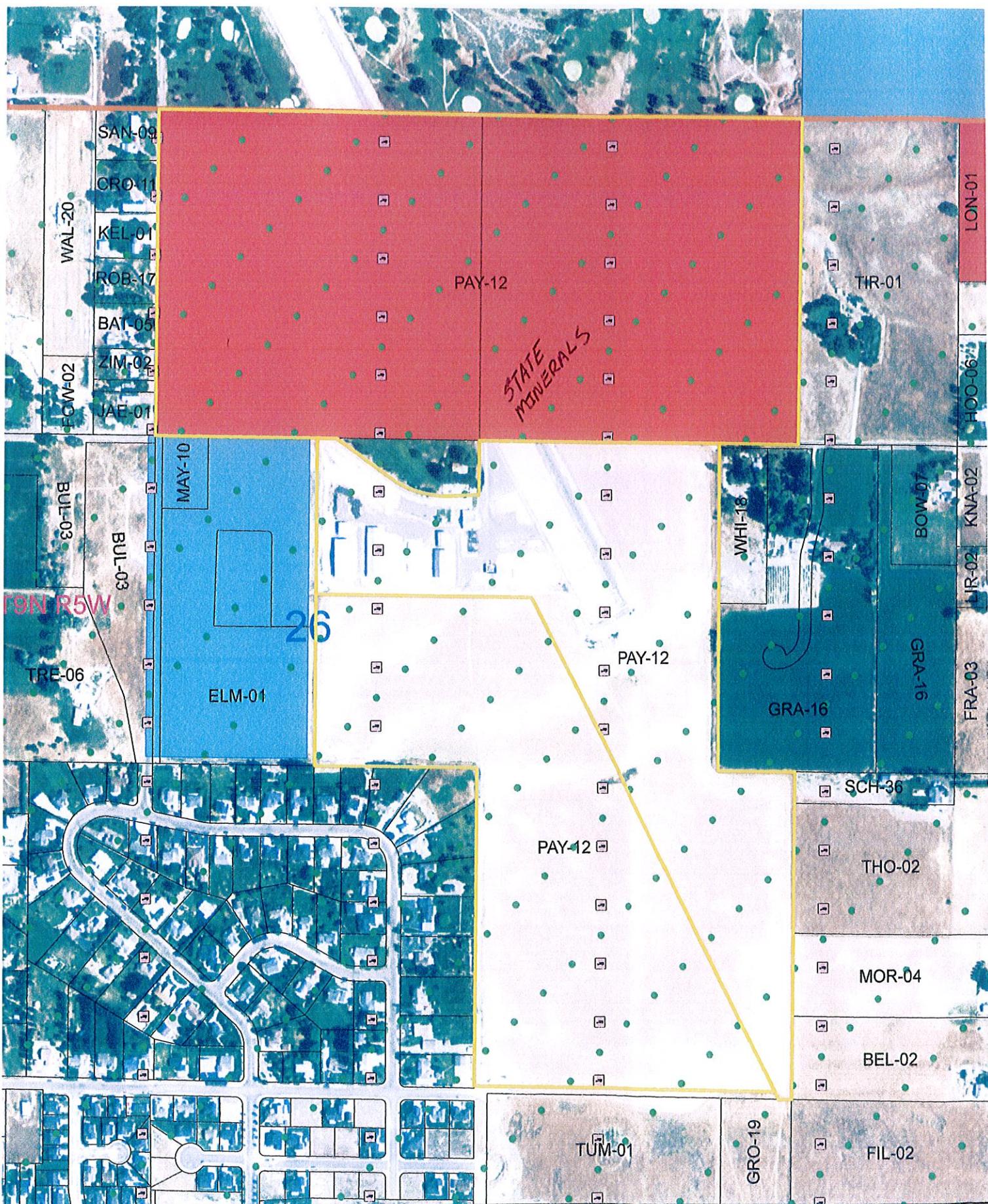
**Legend**  
01/08/2013

- Prospect Boundary
- TWN-RNG
- Sections
- Preplot Source
- Preplot Receiver

# PAY-12

29

1 inch = 250 feet



**Legend**  
01/08/2013

- Prospect Boundary
- TWN-RNG
- Sections
- Preplot Source
- Preplot Receiver

# PAY-12

N  
 W —+— E  
 S

1 inch = 500 feet

**REECE HRIZUK**  
ATTORNEY AT LAW

---

1511 N Whitley Drive, P.O. Box 702  
Fruitland, Idaho 83619

**RECEIVED**

**JAN 08 REC'D**

**CITY OF PAYETTE**

January 7, 2014

Mayor and Council  
City of Payette  
Payette City Hall  
700 Center Avenue  
Payette, ID 83661

Re: *Payette County Chamber of Commerce*

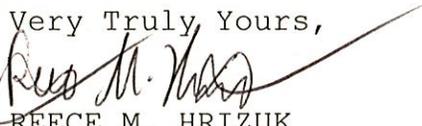
Dear Mayor and Council,

Enclosed for your consideration is a "Gift of Personal Property"  
from the Payette County Chamber of Commerce.

The above-mentioned document gifts and conveys to the City of  
Payette any and all outdoor signs located within the City of  
Payette that are owned by the Chamber of Commerce. This includes  
the informational sign located on S. Main Street next to the  
Sinclair gas station, should you choose to accept it.

If you have any questions or comments, please contact my office.

Very Truly Yours,



REECE M. HRIZUK  
ATTORNEY AT LAW

Enclosure

Phone: (208) 452-4000  
Fax: (208) 452-3044  
E-mail: reecehrizuklaw@gmail.com

RECEIVED

JAN 08 REC'D

CITY OF PAYETTE

**GIFT OF PERSONAL PROPERTY**

The **PAYETTE COUNTY CHAMBER OF COMMERCE**, the Grantor, does hereby grant, give and convey unto the **CITY OF PAYETTE, IDAHO**, the Grantee, the following item of personal property:

(1) Any and all outdoor signs located within the City of Payette and currently owned by the Payette County Chamber of Commerce, including, but not limited to, the informational sign located on S. Main Street.

DATED this 16<sup>th</sup> day of December, 2013.

Grantor:

**THE PAYETTE COUNTY CHAMBER OF COMMERCE**



By: **MIKKI LOGAN,**  
President



*Tomorrows Youth Scholarship Fund  
 Rawhidlers' 4-H Club  
 PO Box 309  
 New Plymouth, Idaho 83655*

**RECEIVED**  
**JAN 06 REC'D**  
**CITY OF PAYETTE**

*City of Payette ~ Payette Pool  
 700 Center Avenue  
 Payette, ID 83661*

*Dear Friends,*

*One of the advantages of living in a rural community is the active role 4-H programs play in the lives of our youth, and in Payette County our 4-H programs have taken our youth members to new and exciting heights! Over the years, one of the most successful programs has been that of our National 4-H Horse Judging Teams. These youth have been fortunate to participate and learn beyond their wildest imagination, by competing nationally in Kentucky, Mississippi, Ohio, Oklahoma and Texas. Through their accomplishments these young leaders have brought a new sense of pride and venture to Payette County 4-H and will no doubt be among the future leaders in our community.*

*Last year, through the generous donations from the local community, our Payette County Horse Judging teams traveled to Ohio, Oklahoma and Texas. This year we have set a goal to raise \$10,000 to send two teams of 4-H youth to national competitions in Texas and Kentucky. Additionally we are also working to raise funds to send other club members to Swine & Beef Showing Camps, Livestock Judging Camp and to the 4-H Know Your Government Program. We are hoping to give these individuals the ability to raise their level of knowledge and leadership to a national level and in turn bring those skills back into the community to share with other 4-H club members.*

*We hope that your business will help us reach our goal this year, by generously giving back to the community through this 4-H program by donating an item to our Valentine's Day Prime Rib Dinner and Auction to be held on February 8, 2014, by calling Karen Dolven at 208-249-1001 or sending it directly to the address listed in the letterhead. Thank you for your generous support!*

*Sincerely,*

*Karen S. Dolven*

*Tomorrows Youth Scholarship Fund Committee*

Form RD 1924-7  
(Rev. 2-97)

UNITED STATES DEPARTMENT OF AGRICULTURE  
RURAL DEVELOPMENT AND  
FARM SERVICE AGENCY

**CONTRACT CHANGE ORDER**

ORDER NO. 2
DATE January 2, 2014
STATE Idaho
COUNTY Payette

CONTRACT FOR Amphitheater Addition for Payette Public Library
OWNER City of Payette

To Wright Brothers, The Building Company, LLC  
*(Contractor)*

You are hereby requested to comply with the following changes from the contract plans and specifications:

Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE in Contract Price	INCREASE in Contract Price
Omit Saucer Magnolia tree	\$ 400.00	\$
TOTALS	\$ 400.00	
NET CHANGE IN CONTRACT PRICE	\$ 400.00	

**JUSTIFICATION:**

The substituted stone veneer product is of equal or greater quality than the originally specified product and will be custom formed to the curvature of the amphitheater. The stone veneer cannot be delivered and installed within the original project schedule. This delay was anticipated even with the originally specified product.

The amount of the Contract will be (Decreased) (Increased) By The Sum Of: Decreased  
Four Hundred Dollars and Zero Cents Dollars (\$ 400.00 ).

The Contract Total Including this and previous Change Orders Will Be:  
One Hundred Thirty-Two Thousand Eight Hundred Forty-Three Dollars and Zero Cents Dollars (\$ 132,843.00 ).

The Contract Period Provided for Completion Will Be (Increased) (Decreased) (Unchanged): Unchanged Days.

This document will become a supplement to the contract and all provisions will apply hereto.

Requested _____ <i>(Owner)</i>	_____ <i>(Date)</i>
Recommended <u>[Signature]</u> _____ <i>(Owner's Architect/Engineer)</i>	<u>01/07/14</u> _____ <i>(Date)</i>
Accepted <u>[Signature]</u> _____ <i>(Contractor)</i>	<u>1/8/14</u> _____ <i>(Date)</i>
Approved by Agency _____ <i>(Name and Title)</i>	_____ <i>(Date)</i>

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to U.S. Department of Agriculture, Clearance Officer, STOP 7602, 1400 Independence Avenue, S.W., Washington, D.C. 20250-7602. Please DO NOT RETURN this form to this address. Forward to the local USDA office only. You are not required to respond to this collection of information unless it displays a currently valid OMB control number.



**P.O. Box 637**  
**Eagle, ID 83616**  
**Phone: (208) 939-0377**  
**Fax: (208) 939-0397**

January 2, 2014

GJZ Architecture  
Houston Head  
400 South Main Street  
Payette, Idaho 83661

Re: Amphitheater Addition for Payette Public Library

Houston,

Due to the Saucer Magnolia tree being omitted from the project, a \$400 deductive change order will need to be processed toward the final contract value.

Thank you,

A handwritten signature in blue ink, appearing to read "Stuart Klein", is positioned below the "Thank you," text.

Stuart Klein  
Wright Brothers, The Building Company

**United States Department of Agriculture  
Rural Housing Service**

**COMMUNITY FACILITIES GRANT AGREEMENT** (Supersedes the grant agreement dated 12/27/2010 to add an additional \$15,000 in grant funds)

THIS GRANT AGREEMENT (Agreement) dated \_\_\_\_\_, is a contract for receipt of grant funds under the Community Facility Grant program (7 C.F.R. part 3570, subpart B). These requirements do not supersede the applicable requirements for receipt of Federal funds stated in 7 C.F.R. parts 3015, "Uniform Federal Assistance Regulations," 3016 "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments," or 3019, "Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and other Nonprofit Organizations." Further, 7 C.F.R. part 3570, subpart B, and all relevant regulatory requirements apply to applicants whether contained in here or not.

BETWEEN \_\_\_\_\_ City Of Payette \_\_\_\_\_

a public body, nonprofit corporation, or Indian tribe (Grantee) and the United States of America acting through the Rural Housing Service (RHS), Department of Agriculture, (Grantor)

**WITNESSETH:**

All references herein to "Project" refer to a community facility to serve a rural community generally known as Payette Municipal Library Ext. The principal amount of the grant is \$ 95,000.00 (Grant Funds) which is 7.0318 percent of Project costs.

**WHEREAS**

Grantee has determined to undertake the acquisition, construction, enlargement, capital improvement, or purchase of equipment for a project with a total estimated cost of \$ 1,351,000.00 Grantee is able to finance and has committed \$ 156,000.00 of Project costs.

The Grantor has agreed to give the Grantee the Grant Funds, subject to the terms and conditions established by the Grantor. Provided, however, that any Grant Funds actually advanced and not needed for grant purposes shall be returned immediately to the Grantor. The Grantor may terminate the grant in whole, or in part, at any time before the date of completion, whenever it is determined that the Grantee has failed to comply with the conditions of this Agreement or the applicable regulation.

As a condition of this Agreement, the Grantee assures and certifies that it is in compliance with and will comply in the course of the Agreement with all applicable laws, regulations, Executive Orders, and other generally applicable requirements, including those contained in 7 C.F.R. § 3015.205(b), which are incorporated into this agreement by reference, and such other statutory provisions as are specifically contained herein.

NOW, THEREFORE, in consideration of said grant;

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0173. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Grantee agrees that Grantee will:

A. Cause said Project to be constructed within the total sums available to it, including Grant Funds, in accordance with any architectural or engineering reports, and any necessary modifications, prepared by Grantee and approved by Grantor;

B. Provide periodic reports as required by Grantor and permit periodic inspection of the Project by a representative of the Grantor. For grant-only Projects, Form SF-269, "Financial Status Report," and a project performance report will be required on a quarterly basis (due 15 working days after each of each calendar quarter). A final project performance report will be required with the last "Financial Status Report." The final report may serve as the last quarterly report. Grantees shall constantly monitor performance to ensure that time schedules are being met, projected work by time periods is being accomplished, and other performance objectives are being achieved. The project performance reports shall include, but not limited to, the following:

1. A comparison of actual accomplishments to the objectives established for that period;
2. Reasons why established objectives were not met;
3. Problems, delays, or adverse conditions which will affect attainment of overall project objectives, prevent meeting time schedules or objectives, or preclude the attainment of particular project work elements during established time periods. This disclosure shall be accomplished by a statement of the action taken or planned to resolve the situation; and
4. Objectives and timetables established for the next reporting period.

C. Manage, operate, and maintain the facility, including this Project if less than the whole of said facility, continuously in an efficient and economical manner;

D. Not use grant funds to replace any financial support previously provided or assured from any other source. The Grantee agrees that the Grantee's level of expenditure for the Project shall be maintained and not reduced as a result of Grant Funds;

E. Make the public facility or services available to all persons in Grantee's service area without discrimination as to race, color, religion, sex, national origin, age, marital status, or physical or mental disability at reasonable rates, including assessments, taxes, or fees. Grantee may make modifications as long as they are reasonable and nondiscriminatory;

F. To execute any agreements required by Grantor which Grantee is legally authorized to execute. If any such agreement has been executed by Grantee as a result of a loan being made to Grantee by Grantor contemporaneously with the making of this grant, that agreement applies equally to the grant and another identical agreement need not be executed in connection with this grant;

G. Upon any default under its representations or agreements contained in this instrument, Grantee, at the option and demand of Grantor, will immediately repay to Grantor the Grant Funds with any legally permitted interest from the date of the default. Default by the Grantee will constitute termination of the grant thereby causing cancellation of Federal assistance under the grant. The provisions of this Agreement may be enforced by Grantor, at its option and without regard to prior waivers of previous defaults by Grantee, by judicial proceedings to require specific performance of the terms of this Agreement or by such other proceedings in law or equity, in either Federal or State courts, as may be deemed necessary by Grantor to assure compliance with the provisions of this Agreement and the laws and regulations under which this grant is made;

H. Use the real property including land, improvements, structures, and appurtenances thereto, for authorized purposes of the grant as long as needed;

1. Title to real property shall vest in the Grantee subject to the condition that the Grantee shall use the real property for the authorized purpose of the original grant as long as needed.

2. The Grantee shall obtain Grantor's approval to use the real property in other projects when the Grantee determines that the property is no longer needed for the original grant purposes. Use in other projects shall be limited to those under other Federal grant programs or programs that have purposes consistent with those authorized for support by the Grantor.

3. When the real property is no longer needed, as provided in paragraphs 1 and 2 above, the Grantee shall request disposition instructions from the Grantor. The Grantor will observe the following rules in the disposition instructions:

(a) The Grantee may be permitted to retain title after it compensates the Federal government in an amount computed by applying the Federal percentage of participation in the cost of the original Project to the fair market value of the property;

(b) The Grantee may be directed to sell the property under guidelines provided by the Grantor and pay the Federal government an amount computed by applying the Federal percentage of participation in the cost of the original Project to the proceeds from sale (after deducting actual and reasonable selling and fix-up expenses, if any, from the sales proceeds). When the Grantee is authorized or required to sell the property, proper sales procedures shall be established that provide for competition to the extent practicable and result in the highest possible return;

(c) The Grantee may be directed to transfer title to the property to the Federal government provided that in such cases the Grantee shall be entitled to compensation computed by applying the Grantee's percentage of participation in the cost of the program or Project to the current fair market value of the property;

**This Grant Agreement covers the following described real property (use continuation sheets as necessary).** Block Ten (10) of Master's Addition to the City of Payette, Idaho.

I. Abide by the following conditions pertaining to equipment which is furnished by the Grantor or acquired wholly or in part with Grant Funds. Equipment means tangible, non-expendable personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. A Grantee may use its own definition of equipment provided that such definition would at least include all equipment as defined below:

1. Use of equipment.

(a) The Grantee shall use the equipment in the Project for which it was acquired as long as needed. When no longer needed for the original project, the Grantee shall use the equipment in connection with its other federally sponsored activities, if any, in the following order of priority:

(i) Activities sponsored by the Grantor.

(ii) Activities sponsored by other Federal agencies.

(b) During the time that equipment is held for use on the project for which it was acquired, the Grantee shall make it available for use on other projects if such other use will not interfere with the work on the project for which the property was originally acquired. First preference for such other use shall be given to Grantor sponsored projects. Second preference will be given to other federally sponsored projects.

2. Disposition of equipment. When the Grantee no longer needs the property as provided in paragraph 1 (a) and (b) above, the equipment may be sold or used for other activities in accordance with the following standards:

(a) Equipment with a current fair market value of less than \$5,000. The Grantee may use the property for other activities without reimbursement to the Federal government or sell the property and retain the proceeds.

(b) Equipment with a current fair market value of \$5,000 or more. The Grantee may retain the property for other uses provided that compensation is made to the Grantor. The amount of compensation shall be computed by applying the percentage of Federal participation in the cost of the original Project to the current fair market value of the property. If the Grantee has no need for the equipment and the equipment has further use value, the Grantee shall request disposition instructions from the Grantor.

(c) The Grantor shall determine whether the equipment can be used to meet RHS or its successor agency's requirements. If no such requirements exist, the availability of the property shall be reported, in accordance with the guidelines of the Federal Property Management Regulations (FPMR), to the General Services Administration by the Grantor to determine whether a requirement for the equipment exists in other Federal agencies. The Grantor shall issue instructions to the Grantee no later than 120 days after the Grantee's request and the following procedures shall govern:

(i) If so instructed or if disposition instructions are not issued within 120 calendar days after the Grantee's request, the Grantee shall sell the equipment and reimburse the Grantor an amount computed by applying to the sales proceeds the percentage of Federal participation in the cost of the original project or program. However, the Grantee shall be permitted to deduct and retain from the Federal share 10 percent of the proceeds or \$500, whichever is less, for the Grantee's selling and handling expenses.

(ii) If the Grantee is instructed to ship the property elsewhere, the Grantee shall be reimbursed by the benefiting Federal agency with an amount which is computed by applying the percentage of the Grantee participation in the cost of the original grant Project or program to the current fair market value of the equipment plus any reasonable shipping or interim storage costs incurred.

(iii) If the Grantee is instructed to otherwise dispose of the equipment, the Grantee shall be reimbursed by the Grantor for such costs incurred in its disposition.

3. The Grantee's property management standards for equipment shall include:

(a) Property records which accurately provide for: a description of the equipment; manufacturer's serial number or other identification number; acquisition date and cost; source of the equipment; percentage (at the end of budget year) of Federal participation in the cost of the Project for which the equipment was acquired; location, use, and condition of the equipment and the date the information was reported; and ultimate disposition data including sales price or the method used to determine current fair market value if the Grantee reimburses the Grantor for its share.

(b) A physical inventory of equipment shall be taken and the results reconciled with the equipment records at least once every two years to verify the existence, current utilization, and continued need for the equipment.

(c) A control system shall be in effect to ensure adequate safeguards to prevent loss, damage, or theft of the equipment. Any loss, damage, or theft of equipment shall be investigated and fully documented.

(d) Adequate maintenance procedures shall be implemented to keep the equipment in good condition.

(e) Proper sales procedures shall be established for unneeded equipment which would provide for competition to the extent practicable and result in the highest possible return;

**This Grant Agreement covers the following described equipment (use continuation sheets as necessary).**

All necessary furnishings, fixtures, and equipment pertaining to the Library Extension project.

**J. Provide Financial Management Systems which will include:**

1. Accurate, current, and complete disclosure of the financial results of each grant. Financial reporting will be on an accrual basis.
2. Records which identify adequately the source and application of funds for grant-supported activities. Those records shall contain information pertaining to grant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays, and income.
3. Effective control over and accountability for all funds, property, and other assets. Grantees shall adequately safeguard all such assets and shall ensure that they are used solely for authorized purposes.
4. Accounting records supported by source documentation.

K. Retain financial records, supporting documents, statistical records, and all other records pertinent to the grant for a period of at least three years after grant closing except that the records shall be retained beyond the three-year period if audit findings have not been resolved. Microfilm or photo copies or similar methods may be substituted in lieu of original records. The Grantor and the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Grantee's which are pertinent to the specific grant program for the purpose of making audits, examinations, excerpts, and transcripts;

L. Provide either an audit report, annual financial statements, or other documentation prepared in accordance with Grantor regulations to allow the Grantor to determine that funds have been used in compliance with the proposal, any applicable laws and regulations, and this Agreement;

M. Agree to account for and to return to Grantor interest earned on grant funds pending their disbursement for program purposes when the Grantee is a unit of local government. States and agencies or an instrumentality of a State shall not be held accountable for interest earned on Grant Funds pending their disbursement;

N. Not encumber, transfer or dispose of the property or any part thereof, furnished by the Grantor or acquired wholly or in part with Grantor funds without the written consent of the Grantor except as provided in item H and I; and

O. Not duplicate other Project purposes for which monies have been received, are committed, or are applied to from other sources (public or private).

Grantor Agrees That It:

A. Will make available to Grantee for the purpose of this Agreement not to exceed \$95,000.00 which it will advance to Grantee to meet not to exceed 7.0318 percent of the Project development costs in accordance with the actual needs of Grantee as determined by Grantor.

B. Will assist Grantee, within available appropriations, with such technical assistance as Grantor deems appropriate in planning the Project and coordinating the plan with local official comprehensive plans for essential community facilities and with any State or area plans for the area in which the project is located.

C. At its sole discretion and at any time may give any consent, deferment, subordination, release, satisfaction, or termination of any or all of Grantee's grant obligations, with or without valuable consideration, upon such terms and conditions as Grantor may determine to be (1) advisable to further the purpose of the grant or to protect Grantor's financial interest therein and (2) consistent with both the statutory purposes of the grant and the limitations of the statutory authority under which it is made.

Termination of This Agreement

This Agreement may be terminated for cause in the event of default on the part of the Grantee or for convenience of the Grantor and Grantee prior to the date of completion of the grant purpose. Termination for convenience will occur when both the Grantee and Grantor agree that the continuation of the Project will not produce beneficial results commensurate with the further expenditure of funds.

IN WITNESS WHEREOF, Grantee has this day authorized and caused this Agreement to be executed

By \_\_\_\_\_  
Mayor

and attested with its corporate seal affixed (if applicable) by  
\_\_\_\_\_  
Mary Cordova, Clerk

Attest: \_\_\_\_\_  
\_\_\_\_\_

By \_\_\_\_\_  
Jeffrey T. Williams  
(Title) Mayor

UNITED STATES OF AMERICA  
RURAL HOUSING SERVICE  
By \_\_\_\_\_  
\_\_\_\_\_  
(Name) (Title)



# City of Payette

## Donation Request Form

Note: Requests must be received two (2) weeks prior to your event. We cannot fill requests without proper advance notification. One donation will be given per calendar year. A submitted request does not guarantee a donation.

Please initial that you have read the above statement JTE

### OFFICE USE ONLY

Date Received \_\_\_\_\_

Received by \_\_\_\_\_

Call made by/time \_\_\_\_\_

Donation Awarded Y / N CC Date \_\_\_\_\_

### Organization Information

Name of Organization/Club ST. PETER CATHOLIC SCHOOL

Organization's Address 98 SW 9TH ST

City ONTARIO State OR 97114 Phone 541-859-7363

Organization E-mail ADOU@STPETERCATHOLIC.SCHOOL.ORG

Tax Exempt Number 93-0739241

### Contact Person Information

Contact Name JAN M'ADOU

Contact E-mail SAME AS ABOVE

Contact Cell Number 208-642-7870 Work/Home Number 541-859-7363

### Event Information

Event Name SCHOOL SWIM LESSONS

Event Date and Time 4/22 - 5/2/2014 - 2:00 PM - 2:40 DAILY

Projected Attendance 62 STUDENTS + 5 TEACHERS Cost per Person (if applicable) \_\_\_\_\_

Item to Be Used For (Door Prize, Silent Auction, Live Auction, Etc.) \_\_\_\_\_

Are you requesting a pool pass Y/N If not, list your request DISCOUNT

(Please Check One) Day Pass \_\_\_\_\_ Month Pass \_\_\_\_\_ Three Month Pass \_\_\_\_\_

Event Description REQUEST DONATION OF THE DIFFERENCE OF FULL PRICE AND WHAT OUR BUDGET ALLOWS. WE HAVE PAID \$18 PER STUDENT AT THE ONTARIO POOL. ANY HELP WOULD BE APPRECIATED SO WE CAN CONTINUE THIS PROGRAM FOR OUR STUDENTS

Form RD 1924-18  
(Rev. 6-97)

UNITED STATES DEPARTMENT OF AGRICULTURE  
RURAL DEVELOPMENT  
FARM SERVICE AGENCY

**PARTIAL PAYMENT ESTIMATE**

CONTRACT NO.

PARTIAL PAYMENT ESTIMATE NO.

4

PAGE 1

OWNER:

City of Payette

CONTRACTOR:

Wright Brothers, TBC, LLC

PERIOD OF ESTIMATE

FROM 11-01-13 TO 11-30-13

CONTRACT CHANGE ORDER SUMMARY

ESTIMATE

No	Agency Approval Date	Amount	
		Additions	Deductions
1	09-16-2013		\$490.00
TOTALS		\$0.00	\$490.00
NET CHANGE		\$0.00	\$490.00

1. Original Contract .....	\$133,733.00
2. Change Orders .....	\$-490.00
3. Revised Contract (1 + 2) .....	\$133,243.00
4. Work Completed* .....	\$133,243.00
5. Stored Materials* .....	
6. Subtotal (4 + 5) .....	\$133,243.00
7. Retainage* .....	\$6,662.15
8. Previous Payments .....	\$121,295.71
9. Amount Due (6-7-8) .....	\$5,285.14

\* Detailed breakdown attached

CONTRACT TIME

Original (days) 60  
Revised +30  
Remaining 0

On Schedule

Yes  
 No

Starting Date 08-05-2013  
Projected Completion 11-26-2013

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

Contractor



By Wright Brothers, Eagle, LC

Date 11-27-2013

APPROVED BY OWNER:

Owner \_\_\_\_\_

By \_\_\_\_\_

Date \_\_\_\_\_

ARCHITECT OR ENGINEER'S CERTIFICATION:

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Architect or Engineer



By DION ZIMMERMAN

Date 12/16/2013

ACCEPTED BY AGENCY:

The review and acceptance of this estimate does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the contract documents.

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0042. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed and completing and reviewing the collection of information.



PROGRESS LIEN WAIVER  
(Progress Payment)

TO: City of Payette

PROJECT: Payette Library Amphitheater

FROM: Wright Brothers, The Building Company,  
Eagle, LLC

DATE: November 27, 2013

PAYMENT REQUESTED: \$5,285.14

In consideration of payments received to date and upon actual receipt of the PAYMENT REQUESTED, the undersigned does hereby waive, release and relinquish any and all claim and/or right of lien against the PROJECT and the real property and improvements thereto for labor and/or materials furnished for use in construction of said PROJECT; provided however, the undersigned reserves all claims and/or rights of lien as to monies withheld as retainage, if any, to date and any labor and/or materials hereafter furnished for which payment will subsequently become due or any claim or changes not yet approved.

Wright Brothers, The Building Company, Eagle,  
LLC

By: *Robert Wright*

Title: Member

Date: 11/27/13

STATE OF IDAHO )  
 )ss:  
County of Ada )

On this 27 day of November, 2013, before me, personally appeared the individual who signed the foregoing waiver, being known to me, and acknowledged that he executed the foregoing instrument and that the execution was the voluntary act and deed of the above-named company. Further, if the company is a corporation, the said individual certified that he is an officer duly authorized to execute the same on behalf of such corporation.

IN WITNESS WHEREOF, I have herunto set my hand and affixed my official seal the day and year in this certificate last above written.



*Wendy Salmin*

NOTARY PUBLIC for Idaho

Residing at Star, Idaho

Commission Expires: 2-28-2015

Form RD 1924-18 (Rev. 6-97)	UNITED STATES DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT FARM SERVICE AGENCY  <b>PARTIAL PAYMENT ESTIMATE</b>	CONTRACT NO.  PARTIAL PAYMENT ESTIMATE NO. 5 PAGE 1
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OWNER:  City of Payette	CONTRACTOR:  Wright Brothers, TBC, LLC	PERIOD OF ESTIMATE  FROM 12-01-13 TO 01-31-14
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CONTRACT CHANGE ORDER SUMMARY				ESTIMATE
No.	Agency Approval Date	Amount		
		Additions	Deductions	
1	09-16-2013		\$490.00	1. Original Contract ..... \$133,733.00
2	01-08-2014		\$400.00	2. Change Orders ..... \$-890.00
				3. Revised Contract (1 + 2) ..... \$132,843.00
				4. Work Completed* ..... \$132,843.00
				5. Stored Materials* ..... _____
				6. Subtotal (4 + 5) ..... \$132,843.00
				7. Retainage* ..... \$0.00
				8. Previous Payments ..... \$126,580.85
				9. Amount Due (6-7-8) ..... \$6,262.15
<b>TOTALS</b>		\$0.00	\$890.00	* Detailed breakdown attached
<b>NET CHANGE</b>		\$0.00	\$890.00	

CONTRACT TIME			
Original (days) _____ 60 Revised _____ +30 Remaining _____ 0	On Schedule <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Starting Date _____ 08-05-2013 Projected Completion _____ 11-26-2013	

<p><b>CONTRACTOR'S CERTIFICATION:</b>                  The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.</p> <p>Contractor <u>Robert Wright</u>                  By <u>Wright Brothers, Eagle, LC</u>                  Date <u>01-09-2014</u></p> <p>APPROVED BY OWNER:                  Owner _____                  By _____                  Date _____</p>	<p><b>ARCHITECT OR ENGINEER'S CERTIFICATION:</b>                  The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.</p> <p>Architect or Engineer <u>Dion Zimmerman</u>                  By <u>DION ZIMMERMAN</u>                  Date <u>01/15/14</u></p> <p>ACCEPTED BY AGENCY:                  The review and acceptance of this estimate does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the contract documents.</p> <p>By _____                  Title _____                  Date _____</p>
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According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0042. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed and completing and reviewing the collection of information.



FINAL LIEN WAIVER  
(Final Payment)

TO: City of Payette

PROJECT: Payette Library Amphitheater

FROM: Wright Brothers, The Building Company, Eagle, LLC

DATE: January 9, 2014

PAYMENT REQUESTED: \$6,262.15

In consideration of payments received to date and upon actual receipt of the FINAL PAYMENT, the undersigned does hereby waive, release and relinquish any and all claim and/or right of lien against the PROJECT and the real property and improvements thereto for labor and/or materials furnished for use in construction of said PROJECT; excepting only those pending claims described as: NONE

Wright Brothers, The Building Company, Eagle, LLC

By: Robert H. Heigh

Title: Member

Date: 1-9-14

STATE OF IDAHO )  
 )ss:  
County of Ada )

On this 9 day of January, 20 14, before me, personally appeared the individual who signed the foregoing waiver, being known to me, and acknowledged that he executed the foregoing instrument and that the execution was the voluntary act and deed of the above-named company. Further, if the company is a corporation, the said individual certified that he is an officer duly authorized to execute the same on behalf of such corporation.

IN WITNESS WHEREOF, I have herunto set my hand and affixed my official seal the day and year in this certificate last above written.



Wendy Salmin

NOTARY PUBLIC for Idaho

Residing at Star, Idaho

Commission Expires: 2-28-2015

**CITY OF PAYETTE, IDAHO  
Resolution # 2014-03**

**A RESOLUTION DECLARING  
SURPLUS PROPERTY**

WHEREAS, the City of Payette has several pieces of property that have exceeded their useful life and no longer serve the needs of the City of Payette, and,

WHEREAS, it is the desire of the Mayor and City Council to declare the property as surplus, and,

WHEREAS, the property will be sold at City auction.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Payette that 4 boxes of discarded Juvenile non-fiction books from the library are no longer needed for municipal purposes and is hereby considered surplus.

The City Administration is hereby authorized to dispose of the surplus property in an expeditious manner.

**PASSED, APPROVED and ADOPTED** this 21st day of January, 2014.

---

Jeffrey T. Williams, Mayor

Attest:

---

Mary Cordova, City Clerk/Treasurer

OFFICE OF  
**The Board of Payette County Commissioners**

DISTRICT 1 RUDY ENDRIKAT  
DISTRICT 2 MARC SHIGETA, CHAIRMAN  
DISTRICT 3 LARRY CHURCH



1130 3<sup>RD</sup> AVENUE N., ROOM 104  
PAYETTE, IDAHO 83661-2473  
PHONE (208) 642-6015

January 16, 2014

Bobbi Black Deputy City Clerk  
City of Payette  
700 Center Avenue  
Payette, Idaho 83661

Dear Bobbie:

In regard to your email of January 13, 2014, the Payette County Board of Commissioners respectfully request that the building permit fee be waived for the portable storage unit to be located at the Extension Office, 16 South 9<sup>th</sup> Street, Payette, Idaho.

Sincerely,

*Betty J. Dressen*

Betty J. Dressen  
Payette County Clerk



# City of Payette

## Non-Residential Building Permit Application

### Design Criteria

2009 International Residential Code; Seismic Design Category C; Wind Speed 90 mph; Ground Snow Load 20 lbs/sf; Frost Depth 24"

Permit Number \_\_\_\_\_

Date Issued \_\_\_\_\_

Project Address 16 S 9th Street, Payette, ID 83661

Legal Description a portion of the NE 1/4 of section 31, T, 9N, R5W, B/M

Owner's Name Payette County

Address 16 S 9th Street City Payette State ID Zip 83661

Phone # 208-642-6022 Fax 208-642-6034 Email payette@uidaho.edu

Contractor Conley's Mini Barns Registration # \_\_\_\_\_ Phone # 541-262-3993

Architect/Designer N/A Phone \_\_\_\_\_ Fax \_\_\_\_\_

Project Description (circle) New construction / Addition / Remodel / Change of Use 1 storage-portable

Use Classification (circle) A-1 / A-2 / A-3 / A-4 / A-5 / B / E / F-1 / F-2 / H-1 / H-2 / H-3 / H-4 / H-5 / I-1 / I-2 / I-3 / I-4 / M / R-1 / R-2 / R-3 / R-4 / S-1 / S-2 U

Type of Construction (circle): IA / IB / IIA / IIB / IIIA / IIIB / IV / VA VB

Estimated Value of Construction (includes all materials and labor, electrical, plumbing, HVAC, etc) \$ 5400.<sup>00</sup>

Commercial Building Permit Applications will be considered complete and ready for review when all of the above information is provided and two copies of the applicable items are submitted:

- A diagram showing the dimensions of the lot upon which the building is to be constructed; the proposed location of the building upon the lot, the dimensions of the building, and a detailed drawing of the proposed construction. (If any portion of the proposed design is outside of the prescriptive building code 2009 IBC, engineering analysis will be required. New constructions and substantial improvements to existing building used by the public require an architect's seal)
- Energy Compliance Certificate – 2009 IECC (For new construction and additions)
- Written approval by the Fire Department
- Written approval from the Water and Sewer Department
- Written approval from the Street Department
- Written approval from the City Engineer
- Written approval from the Planning and Zoning Commission or City Clerk (whichever applies)
- Written Approval from the City Council (If necessary)
- Fees for Water and sewer hookup (For new construction or new service taps)

I hereby certify that I have read and examined this document and know the same to be true and correct. I have included two sets of construction drawings and all other required information with this application. I understand that this permit will become null and void if not picked up within 180 days of approval, or if construction is not completed within 120 days of issuance. All digging within the public right-of-way will include a separate application and permit from the Department of Public Works. All current City service charges must be paid before the City will issue the Certificate of Occupancy.

Owner or Owner's Authorized Agent: [Signature] Date: 1-16-14

This guide is intended to assist you in preparing to apply for a non-residential building permit. These are general guidelines. Your specific project may have different requirements. Please contact the Building Inspector if you have any questions.

The City of Payette has adopted the 2009 International Residential Code. The applicable design criteria are:

- Site Class D
- Wind Speed 90 mph
- Ground Snow Load 20 lbs/sf
- Frost Depth 24"

Please provide two (2) copies of a site plan for the project which include the following:

- Dimensions of the lot upon which the building is to be constructed. A boundary survey is required if property pins are not visible on site.
- Proposed location of the building upon the lot
- Dimensions of the building
- Distance of the centerline of the adjoining streets from the fronting boundary line of the lot
- Location of the sewer and water utilities intended to be utilized (for new construction or new service taps)
- Elevation of the curbs and gutters relative to the top of the proposed foundation for the building (for new construction or additions)

Please provide two (2) complete construction plan sets, drawn to scale. Project Plans that involve public health or safety require architecturally sealed construction plans. At a minimum, the plans should include the following:

- Building elevations
- Floor plan of each floor and basement
- Proposed uses in the building with floor areas calculated for each use
- Beam, header, girder, column and post sizes
- Location of all permanently installed equipment, such as plumbing fixtures, water heaters, furnaces and appliances
- Direction, size and spacing of all floor and ceiling framing members
- Floor and wall assemblies
- Building section showing details of footing through roof
- Stairways, handrails and guardrails (if multi-level)

Please provide written approval from the following, or include one plan set for each listed department

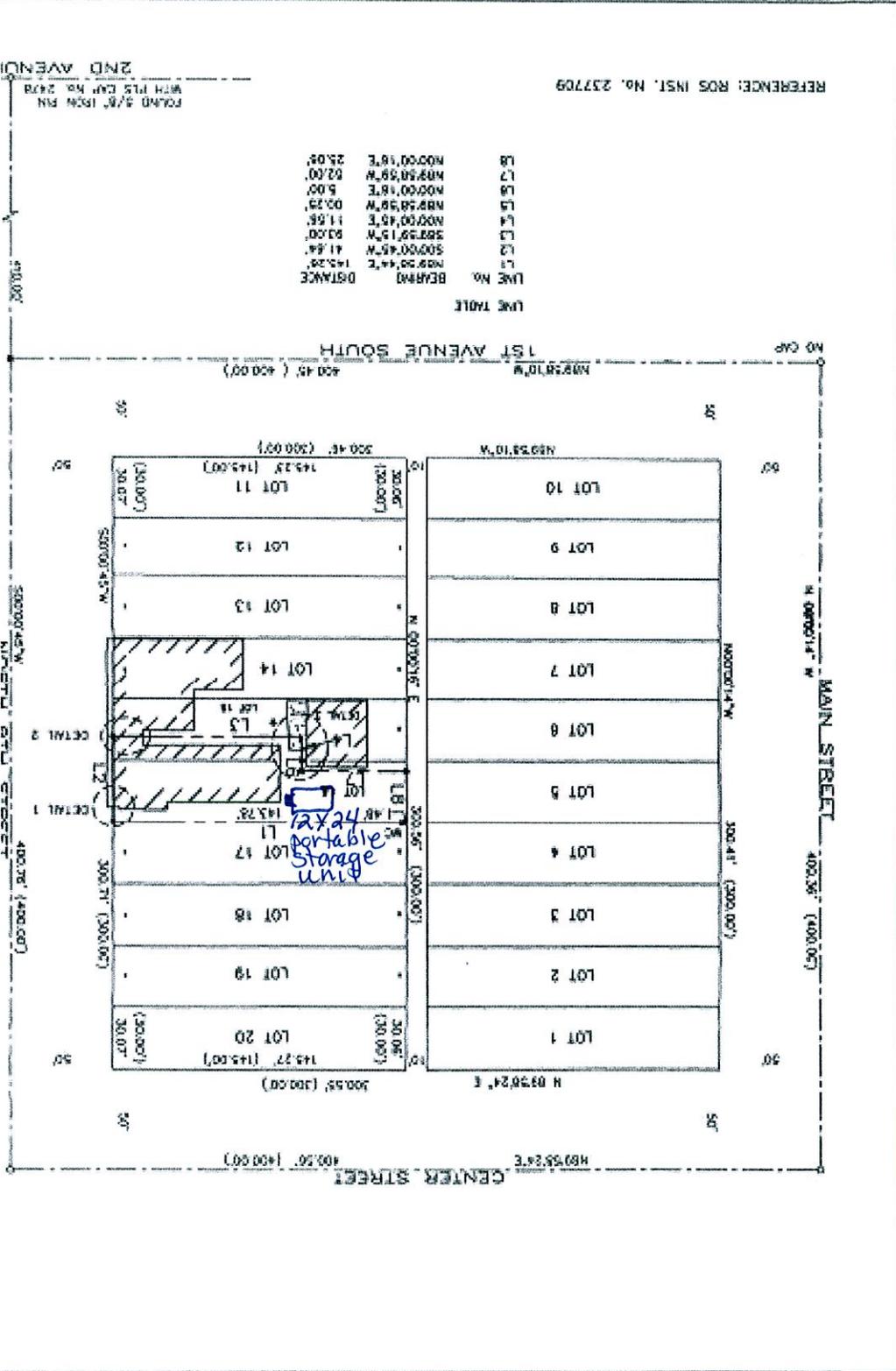
- Fire Department
- Water and Sewer Department
- Planning and Zoning Commission or City Clerk ( whichever applies)
- City Council (If necessary)
- Street Department
- City Engineer

Additional items that may be required:

- Two (2) copies of structural calculations, signed and stamped by engineer, if any portion of the proposed design is outside the scope of prescriptive building code
- Two (2) copies of floor and roof truss engineering
- Energy Code Compliance Certificate – 2009 Energy Code (for new construction or additions – CommCheck will meet this requirement)
- Proof of ownership
- Fees for water and sewer hookup (for new construction or new service taps)
- Flood Plain Development Permit (for projects located in the flood plain)
- Conditional Use Permit (if applicable)

Other items may be required in order to ensure compliance with the International Residential Code, Idaho State Code, and Payette City Code.

Applicant's Initials \_\_\_\_\_



# 2013

<b>December</b>	<b>Monthly Statistics</b>
Dispatch Incidents	546
Reportable Incidents	183
Accidents	6
Citations	53
Contacts	775
Arrests	32
Oral Warnings	58
Written Warnings	2
Warrants	9
Ordinance Prob.	68
Miles Driven	6045
Gas used	915.51
Dog Impounds	11
Yard Sales	1
Reserve Hours	38.3

## Citation Report



PAYETTE PD  
12/01/2013 -- 12/31/2013

Citation No	Date Cited	Cited By	Code	Violation Type	Description
38583	12/01/2013	FRAZIERR	37-2732(C)(3)	CRIMINAL VIOL	CONTROLLED SUBSTANCE-POSS OF
38584	12/02/2013	FRAZIERR	49-807	TRAFFIC VIOL-STATUTE	STOP SIGNS AND YIELD SIGNS
38415	12/05/2013	HARTJ	6.08.060(A)	NON-CRIM ORDINANCE VIOL	DOGS RUNNING AT LARGE
38415	12/05/2013	HARTJ	6.08.020	NON-CRIM ORDINANCE VIOL	LICENSE REQUIREMENTS FOR DOGS
38341	12/06/2013	DERRICKD	18-8004(A)	CRIMINAL VIOL	DUI
38414	12/10/2013	HARTJ	6.08.060(D)	NON-CRIM ORDINANCE VIOL	DOGS DISTURBING THE PEACE
38343	12/11/2013	DERRICKD	18-918 (3B)	CRIMINAL VIOL	BATTERY-DOMESTIC-MISD
38342	12/11/2013	DERRICKD	18-918 (3B)	CRIMINAL VIOL	BATTERY-DOMESTIC-MISD
37930	12/12/2013	MARSHALLG	18-8001(B)	CRIMINAL VIOL	DWP-MISD-RESIDENT
38726	12/13/2013	YATESR	49-1229	TRAFFIC VIOL-STATUTE	REQUIRED MOTOR VEHICLE INSURANCE
25642	12/13/2013	PLAZAJ	18-915	CRIMINAL VIOL	BATTERY ON OFFICER
38753	12/14/2013	BENNETTS	37-2732(C)(3)	CRIMINAL VIOL	CONTROLLED SUBSTANCE-POSS OF
38754	12/14/2013	BENNETTS	23-604	CRIMINAL VIOL	PURCHASE, CONSUME, POSSESS UNDER 21
38440	12/14/2013	BENNETTS	23-604	CRIMINAL VIOL	PURCHASE, CONSUME, POSSESS UNDER 21
38441	12/14/2013	BENNETTS	23-604	CRIMINAL VIOL	PURCHASE, CONSUME, POSSESS UNDER 21
38442	12/14/2013	BENNETTS	23-604	CRIMINAL VIOL	PURCHASE, CONSUME, POSSESS UNDER 21
38450	12/14/2013	BENNETTS	23-604	CRIMINAL VIOL	PURCHASE, CONSUME, POSSESS UNDER 21
38752	12/14/2013	BENNETTS	23-604	CRIMINAL VIOL	PURCHASE, CONSUME, POSSESS UNDER 21
38751	12/14/2013	BENNETTS	23-604	CRIMINAL VIOL	PURCHASE, CONSUME, POSSESS UNDER 21
38449	12/14/2013	BENNETTS	23-604	CRIMINAL VIOL	PURCHASE, CONSUME, POSSESS UNDER 21
38448	12/14/2013	BENNETTS	23-604	CRIMINAL VIOL	PURCHASE, CONSUME, POSSESS UNDER 21
38447	12/14/2013	BENNETTS	23-604	CRIMINAL VIOL	PURCHASE, CONSUME, POSSESS UNDER 21
38446	12/14/2013	BENNETTS	23-604	CRIMINAL VIOL	PURCHASE, CONSUME, POSSESS UNDER 21
38445	12/14/2013	BENNETTS	23-604	CRIMINAL VIOL	PURCHASE, CONSUME, POSSESS UNDER 21
38535	12/14/2013	COENB	23-604	CRIMINAL VIOL	PURCHASE, CONSUME, POSSESS UNDER 21
38444	12/14/2013	BENNETTS	23-604	CRIMINAL VIOL	PURCHASE, CONSUME, POSSESS UNDER 21
38443	12/14/2013	BENNETTS	23-604	CRIMINAL VIOL	PURCHASE, CONSUME, POSSESS UNDER 21
38536	12/14/2013	COENB	23-604	CRIMINAL VIOL	PURCHASE, CONSUME, POSSESS UNDER 21
38551	12/15/2013	FRAZIERR	18-918 (3B)	CRIMINAL VIOL	BATTERY-DOMESTIC-MISD
38463	12/15/2013	TOTHG	18-4626	CRIMINAL VIOL	WILLFUL CONCEALMENT
38755	12/16/2013	BENNETTS	18-8004C	CRIMINAL VIOL	DUI-EXCESSIVE .20 OR GREATER 1ST TIME VIOLATOR
38755	12/16/2013	BENNETTS	18-8001(B)	CRIMINAL VIOL	DWP-MISD-RESIDENT
38756	12/20/2013	HARTJ	6.08.060(A)	NON-CRIM ORDINANCE VIOL	DOGS RUNNING AT LARGE
38537	12/23/2013	COENB	18-8001(B)	CRIMINAL VIOL	DWP-MISD-RESIDENT
38757	12/24/2013	HARTJ	49-1232	TRAFFIC VIOL-STATUTE	CERTIFICATE OR PROOF OF LIABILITY INSURANCE TO BE CARRIED IN
38522	12/27/2013	BENNETTS	49-654	TRAFFIC VIOL-STATUTE	BASIC RULE AND MAXIMUM SPEED LIMITS
38344	12/27/2013	DERRICKD	18-8004(A)	CRIMINAL VIOL	DUI
38523	12/27/2013	BENNETTS	49-1232	TRAFFIC VIOL-STATUTE	CERTIFICATE OR PROOF OF LIABILITY INSURANCE TO BE CARRIED IN
38585	12/28/2013	FRAZIERR	49-654	TRAFFIC VIOL-STATUTE	BASIC RULE AND MAXIMUM SPEED LIMITS
38777	12/28/2013	FRAZIERR	18-8001(B)	CRIMINAL VIOL	DWP-MISD-RESIDENT
38777	12/28/2013	FRAZIERR	18-8004(A)	CRIMINAL VIOL	DUI
38727	12/28/2013	YATESR	49-654	TRAFFIC VIOL-STATUTE	BASIC RULE AND MAXIMUM SPEED LIMITS
38758	12/28/2013	HARTJ	37-2734A(1)	CRIMINAL VIOL	DRUG PARAPHERNALIA - USE OR POSSESS
38758	12/28/2013	HARTJ	18-5413	CRIMINAL VIOL	PROVIDING FALSE INFORMATION TO LAW ENFORCEMENT OFFICERS
38346	12/28/2013	DERRICKD	49-1229	TRAFFIC VIOL-STATUTE	REQUIRED MOTOR VEHICLE INSURANCE
38346	12/28/2013	DERRICKD	49-401A	TRAFFIC VIOL-STATUTE	OWNER TO SECURE REGISTRATION FROM A COUNTY ASSESSOR OR
38345	12/28/2013	DERRICKD	37-2734A(1)	CRIMINAL VIOL	DRUG PARAPHERNALIA - USE OR POSSESS

38345	12/28/2013	DERRICKD	18-5413	CRIMINAL VIOL	PROVIDING FALSE INFORMATION TO LAW ENFORCEMENT OFFICERS
38347	12/28/2013	DERRICKD	18-8001(B)	CRIMINAL VIOL	DWP-MISD-RESIDENT
38587	12/29/2013	FRAZIERR	18-5413	CRIMINAL VIOL	PROVIDING FALSE INFORMATION TO LAW ENFORCEMENT OFFICERS
38538	12/29/2013	COENB	18-8004(D)	CRIMINAL VIOL	DUI-UNDER 21 BAC .02 BUT LESS THAN .08
38729	12/29/2013	YATESR	18-8004(A)	CRIMINAL VIOL	DUI
38588	12/29/2013	FRAZIERR	18-8004(A)	CRIMINAL VIOL	DUI
38588	12/29/2013	FRAZIERR	18-8001(B)	CRIMINAL VIOL	DWP-MISD-RESIDENT
38524	12/30/2013	BENNETTS	49-654	TRAFFIC VIOL-STATUTE	BASIC RULE AND MAXIMUM SPEED LIMITS
38525	12/30/2013	BENNETTS	49-654	TRAFFIC VIOL-STATUTE	BASIC RULE AND MAXIMUM SPEED LIMITS
38350	12/31/2013	DERRICKD	37-2732(C)(3)	CRIMINAL VIOL	CONTROLLED SUBSTANCE-POSS OF
38350	12/31/2013	DERRICKD	37-2734A(1)	CRIMINAL VIOL	DRUG PARAPHERNALIA - USE OR POSSESS
38349	12/31/2013	DERRICKD	37-2734A(1)	CRIMINAL VIOL	DRUG PARAPHERNALIA - USE OR POSSESS
38601	12/31/2013	BENNETTS	49-319	TRAFFIC VIOL-STATUTE	EXPIRATION AND RENEWAL OF DRIVER'S LICENSE
38778	12/31/2013	MOTTK	18-8001(B)	CRIMINAL VIOL	DWP-MISD-RESIDENT

**TOTAL: 53**

# Payette Police Department

Jan-13

Event Number	Classification	Address of occurrence	Date Reported	Initial Investigator
13020245	PUBLIC SERVICE - Assist Public	12 N 21ST ST	12/1/2013	TOTHG
13020262	RUNAWAY JUVENILE - RUNAWAY JUVENILE	1615 CENTER AVE	12/1/2013	FRAZIERR
13020278	CONTROLLED SUBSTANCE - Marijuana, Possession	SINCLAIR PARKING LOT	12/1/2013	FRAZIERR
13020287	STOLEN VEHICLE - Vehicle Theft, Auto	928 2ND AVE N	12/2/2013	TOTHG
13020294	ORDINANCE - Animal Violations	1130 3RD AVE N	12/2/2013	SILVAL
13020310	ASSAULT - Simple Assault	1300 N 9TH ST ST	12/2/2013	TOTHG
13020313	MENTAL SUBJECT - Mental Subject	660 S 12TH ST	12/2/2013	COENB
13020328	CIVIL PROBLEM - Civil Problem	1015 7TH AVE N	12/2/2013	YATESR
13020331	ASSAULT - Simple Assault	ST ALPHONSUS	12/2/2013	YATESR
13020346	HARASSMENT - Harassment, Other	485 FARBER	12/2/2013	BENNETTS
13020357	CIVIL PROBLEM - Civil Problem	10 N 21ST ST	12/3/2013	COENB
13020377	FOUND PROPERTY - Found Property	317 15th ave n	12/3/2013	COENB
13020378	SUSPICIOUS ACTIVITY - Suspicious Activity	700 CENTER AVE	12/3/2013	COENB
13020379	FAMILY DISTURBANCE - Family Disturbance	10 S 16TH ST	12/3/2013	COENB
13020399	DAMAGED PROPERTY - Damaged Property, Public	400 S 6TH ST	12/4/2013	COENB
13020410	PUBLIC SERVICE - Other Public Service	TRUE VALUE	12/4/2013	COENB
13020417	CIVIL PROBLEM - Civil Problem	275 N 16TH ST	12/4/2013	FRAZIERR
13020418	CIVIL PROBLEM - Civil Problem	275 N 16TH ST	12/4/2013	FRAZIERR
13020422	ORDINANCE - Animal Violations	109 COUNTRY LANE LOOP	12/4/2013	SILVAL
13020423	CIVIL PROBLEM - Civil Problem	275 N 16TH ST	12/4/2013	FRAZIERR
13020426	ORDINANCE - Animal Violations	1300 N 9	12/4/2013	SILVAL
13020435	ORDINANCE - Animal Violations	21ST str & Center Ave.	12/4/2013	HARTJ
13020436	JUVENILE PROBLEM - Juvenile Problem	660 S 12TH ST	12/4/2013	HARTJ
13020443	SECURITY CHECK - Personal Security/Welfare Check	25 N 6TH ST	12/5/2013	DERRICKD

13020447	ORDINANCE - Animal Violations	7TH AVE N / N 6TH	12/5/2013	SILVAL
13020454	CIVIL PROBLEM - Civil Problem	655 N 18TH ST	12/5/2013	COENB
13020471	CONTROLLED SUBSTANCE - Amphetamine, Sell	7821 N OREGON	12/5/2013	MOTTK
13020474	TRESPASSING - Trespassing, Government Property	1320 3rd ave n	12/4/2013	FREEMAND
13020476	CIVIL PROBLEM - Civil Problem	1615 CENTER AVE	12/5/2013	HARTJ
13020478	SECURITY CHECK - Personal Security/Welfare Check	907 7TH AVE N	12/5/2013	HARTJ
13020486	HARASSMENT - Harassment, Other	payette high school river of life christian center/ 800 17TH AVE N	12/5/2013	HARTJ
13020499	SECURITY CHECK - Business Check	800 17TH AVE N	12/6/2013	HARTJ
13020506	TRAFFIC ACCIDENT - Traffic Accident, Vehicle Damage	3RD AVE N / N 9TH ST	12/6/2013	TOTHG
13020507	DOMESTIC PROBLEM -	1615 CENTER AVE	12/6/2013	TOTHG
13020515	FOUND PROPERTY - Found Property	830 2ND AVE S	12/6/2013	TOTHG
13020519	TRAFFIC ACCIDENT - Traffic Accident, Vehicle Damage	1282 HWY 95	12/6/2013	TOTHG
13020525	CIVIL PROBLEM - Civil Problem	2541 7TH AVE N	12/6/2013	TOTHG
13020533	PUBLIC SERVICE - Assist Public	355 3RD AVE N	12/6/2013	TOTHG
13020534	SUSPICIOUS ACTIVITY - Suspicious Activity	1300 N 9TH ST ST	12/6/2013	TOTHG
13020541	OTHER SEX OFFENSE - Sex Offense, Other	1235 3RD AVE N	12/6/2013	HARTJ
13020566	DUI - Alcohol	N 10TH/7TH	12/6/2013	DERRICKD
13020568	ASSIST OTHER AGENCY - Other Law Enforcement Agency	95/NE 21ST	12/6/2013	HARTJ
13020569	OBSTRUCT JUSTICE - Failure to Appear	3RD AVE N / N 10TH	12/7/2013	YATESR
13020574	FOUND PROPERTY - Found Property	KLOYS PIZZA	12/7/2013	HARTJ
13020585	CIVIL PROBLEM - Civil Problem	700 center	12/7/2013	TOTHG
13020586	ANIMAL CALL - Animal Call, Other	917 N 6TH	12/7/2013	TOTHG
13020598	FAMILY DISTURBANCE - Family Disturbance	515 RIVER ST	12/7/2013	YATESR
13020605	DUI - Alcohol	S MAIN / SINCLAIR	12/8/2013	BENNETTS
13020618	PROPERTY CRIMES - Propert Crimes	24 11TH AVE N	12/8/2013	TOTHG
13020624	PUBLIC SERVICE - Assist Motorist	1284 MOUNTAIN VIE DR	12/8/2013	FRAZIERR
13020629	ANIMAL CALL - Animal Call, Other	1017 N 11TH ST	12/8/2013	TOTHG
13020631	THEFT - Larceny, from Vehicle	815 HUGES DRIVE	12/8/2013	FRAZIERR
13020632	FAMILY DISTURBANCE - Family Disturbance	522 N 6	12/8/2013	TOTHG

13020636	TRAFFIC ACCIDENT -	1ST AVE 2/S MAIN	12/8/2013	FRAZIERR
13020637	SUSPICIOUS ACTIVITY - Suspicious Activity	629 N TH	12/8/2013	YATESR
13020656	HARASSMENT - Suspicious/Harassing Phone Calls	643 S 12TH ST	12/9/2013	BENNETTS
13020663	PUBLIC SERVICE - Other Public Service	PAYETTE COUNTY WEED	12/9/2013	COENB
13020670	DAMAGED PROPERTY - Damaged Property, Private	2555 NE 16TH	12/9/2013	COENB
13020672	DEATH - Unattended Death	515 N 7TH ST	12/9/2013	TOTHG
13020682	ORDINANCE - Animal Violations	822 BEVERLY HILLS DR	12/9/2013	SILVAL
13020687	ORDINANCE - Animal Violations	949 N 11TH ST	12/9/2013	SILVAL
13020693	ASSAULT - Simple Assault	COURTHOUSE	12/9/2013	YATESR
13020694	CIVIL PROBLEM - Civil Problem	625 N 7TH STREET	12/9/2013	FRAZIERR
13020717	ORDINANCE - Animal Violations	250 S 13TH ST	12/10/2013	SILVAL
13020722	THEFT - Larceny, from Vehicle	224 16TH AVE N	12/10/2013	COENB
13020725	PUBLIC SERVICE - Other Public Service	1500 6TH AVE S	12/10/2013	COENB
13020727	MENTAL SUBJECT - Mental Subject	JUVENILE PROBATION	12/10/2013	COENB
13020736	PUBLIC SERVICE - Assist Motorist	830 2ND AVE S	12/10/2013	HARTJ
13020739	AMBULANCE - Ambulance Assist	1620 2ND AVE S	12/10/2013	BENNETTS
13020745	ALARM -	102 S MAIN ST	12/11/2013	BENNETTS
13020763	PUBLIC SERVICE - Other Public Service	415 S 16TH ST	12/11/2013	COENB
13020766	JUVENILE PROBLEM - MIP Tobacco	1500 6TH AVE S	12/11/2013	COENB
13020781	BURGLAR ALARM - Burglar Alarm	1027 4TH AVE N	12/11/2013	HARTJ
13020788	ASSAULT - Simple Assault	622 N 8TH ST	12/11/2013	DERRICKD
13020805	PUBLIC SERVICE - Other Public Service	830 2ND AVE S	12/12/2013	COENB
13020808	FOUND PROPERTY - Found Property	622 N 8TH STREET	12/12/2013	COENB
13020816	ORDINANCE - Animal Violations	2400 BLK NE 15TH AVE	12/12/2013	SILVAL
13020817	SUSPICIOUS ACTIVITY - Suspicious Activity	1037 3RD AVE N	12/12/2013	COENB
13020823	FOUND PROPERTY - Found Property	700 CENTER AVE	12/12/2013	HARTJ
13020838	ANIMAL CALL - Animal Call, Other	3RD AV S AND S 13TH	12/13/2013	TOTHG
13020843	CIVIL PROBLEM - Civil Problem	SO	12/13/2013	TOTHG
13020844	PUBLIC SERVICE - Assist Public	1244 S 16TH ST	12/13/2013	TOTHG
13020853	PUBLIC PEACE -	515 S 11TH	12/13/2013	TOTHG
13020856	ASSAULT -	1516 2nd avenue south	12/13/2013	PLAZAJ

13020858	TRAFFIC ACCIDENT - Traffic Accident, Vehicle Damage	2 S MAIN ST	12/13/2013	YATESR
13020888	PUBLIC SERVICE - Assist Public	821 BEBERLY HILLS DR	12/14/2013	TOTHG
13020901	BURGLARY - Burglary, Forced Entry Residence	835 N 11TH ST	12/14/2013	DERRICKD
13020911	JUVENILE PROBLEM - MIP Alcohol	220 10TH AVE N	12/14/2013	BENNETTS
13020918	CONTROLLED SUBSTANCE - Marijuana, Possession	220 10TH AVE N	12/15/2013	BENNETTS
13020926	THEFT - Larceny, from Building	SAV ON	12/15/2013	TOTHG
13020935	THEFT - Shoplifting	1603 1ST AVE S	12/15/2013	TOTHG
13020938	ASSAULT - Simple Assault	1300 N 9TH ST ST	12/15/2013	FRAZIERR
13020946	FAMILY DISTURBANCE - Family Disturbance	1300 N 9TH ST ST	12/15/2013	BENNETTS
13020948	DUI - Alcohol	438 S 12TH	12/16/2013	BENNETTS
13020959	FOUND PROPERTY - Found Property	N 6TH AND OVERPASS	12/16/2013	COENB
13020960	ORDINANCE - Animal Violations	500 BLOCK N 4TH ST	12/16/2013	SILVAL
13020965	TRAFFIC ACCIDENT -	HWY 52 HWY 95	12/16/2013	FRAZIERR
13020969	ORDINANCE - Animal Violations	300 FARBER	12/16/2013	SILVAL
13020976	PUBLIC SERVICE - Assist Public	356 N 11TH ST	12/16/2013	SILVAL
13020984	ASSAULT - Simple Assault	MINUTE MARKET	12/16/2013	YATESR
13021010	ORDINANCE - Animal Violations	700 CENTER AVE	12/17/2013	SILVAL
13021029	ORDINANCE - Animal Violations	1300 6TH AVE S	12/17/2013	HARTJ
13021030	PUBLIC SERVICE - Assist Public	1300 N 9TH ST	12/17/2013	HARTJ
13021036	SUSPICIOUS ACTIVITY -	427 15TH AVE N	12/17/2013	HARTJ
13021042	SUSPICIOUS ACTIVITY - Suspicious Activity	744 N 11TH ST	12/18/2013	BENNETTS
13021044	SUSPICIOUS ACTIVITY - Suspicious Activity	252 S MAIN ST	12/18/2013	BENNETTS
13021052	FAMILY DISTURBANCE - Family Disturbance	28 N MAIN ST	12/18/2013	COENB
13021056	ORDINANCE - Animal Violations	1429 N 3RD	12/18/2013	SILVAL
13021060	ORDINANCE - Parking Violations	CENTER AND S 11TH	12/18/2013	SILVAL
13021071	FAMILY DISTURBANCE -	628 S PARK ST	12/18/2013	FRAZIERR
13021085	ORDINANCE - Animal Violations	300 BLOCK N 11	12/19/2013	SILVAL
13021088	ORDINANCE - Animal Violations	1015 7 AVE N	12/19/2013	SILVAL
13021101	THEFT - Theft Other	1825 1ST AVE S	12/19/2013	COENB
13021105	BURGLARY - Burglary, Forced Entry Residence	1300 N 9TH ST ST	12/19/2013	COENB
13021155	PUBLIC SERVICE - Assist Public	1320 3RD AVE N	12/20/2013	TOTHG

13021165	SEXUAL ASSAULT - Sexual Assault, Carnal Abuse	1615 CENTER AVE	12/20/2013	HARTJ
13021171	ORDINANCE - Animal Violations	1322 1/2 7TH AVE N	12/20/2013	HARTJ
13021213	DOMESTIC PROBLEM -	2100 1ST AVE S	12/21/2013	TOTHG
13021246	ALARM -	445 N 7TH ST	12/22/2013	BENNETTS
13021260	TRAFFIC ACCIDENT - Traffic Accident, Vehicle Damage	HWY 95 / 7TH AVE N	12/22/2013	BENNETTS
13021272	SECURITY CHECK - Personal Security/Welfare Check	429 S 11TH ST	12/22/2013	TOTHG
13021278	PUBLIC PEACE - Disorderly Conduct	1015 7TH AVE N	12/22/2013	TOTHG
13021293	OBSTRUCT JUSTICE - Criminal Warrant Arrest	2202 TERRACE DR	12/22/2013	YATESR
13021294	OBSTRUCT JUSTICE - Violation of a Court Order	2202 TERRACE DR	12/22/2013	BENNETTS
13021296	Other Crimes Against Person -	918 N 6TH ST	12/22/2013	BENNETTS
13021313	THEFT - Theft Other	39 10 AVE N	12/23/2013	COENB
13021317	THEFT - Theft Other	620 N 5TH ST	12/23/2013	COENB
13021323	TRAFFIC PROBLEM -	S MAIN AND Deland Machine	12/23/2013	COENB
13021334	MENTAL SUBJECT - Mental Subject	PSCO	12/23/2013	YATESR
13021345	OBSTRUCT JUSTICE - Failure to Appear	N 6TH / 2ND AVE N	12/23/2013	YATESR
13021349	AMBULANCE - Ambulance Assist	643 S 12TH ST	12/24/2013	YATESR
13021350	ASSAULT - Simple Assault	643 S 12TH ST	12/24/2013	BENNETTS
13021352	ASSIST OTHER AGENCY - Assist Other Agency	WHITLEY / SUBWAY	12/24/2013	YATESR
13021360	FAMILY DISTURBANCE - Family Disturbance	Police department	12/24/2013	FRAZIERR
13021364	ORDINANCE - Animal Violations	sheriffs office	12/24/2013	COENB
13021365	TRESPASSING - Trespassing, Private Property	20 S MAIN ST	12/24/2013	COENB
13021379	ASSAULT - Simple Assault	434 n. 7th str.	12/24/2013	HARTJ
13021385	FAMILY DISTURBANCE - Family Disturbance	3RD AVE N / N 10TH	12/25/2013	BENNETTS
13021388	OBSTRUCT JUSTICE - Failure to Appear	MAIN ST / 2ND AVE S	12/25/2013	BENNETTS
13021392	PUBLIC SERVICE - Assist Motorist	1535 N 4	12/25/2013	FRAZIERR
13021406	ANIMAL CALLS - Animal Ordinance Violation	723 N 6TH ST	12/25/2013	DERRICKD
13021408	ASSAULT - Simple Assault	1625 1/2 2ND AVE S	12/25/2013	DERRICKD
13021410	OBSTRUCT JUSTICE - Criminal Warrant Arrest	1625 1/2 2ND AVE S	12/25/2013	DERRICKD
13021425	DEATH - Unattended Death	65 11TH AVE N	12/26/2013	COENB
13021433	OBSTRUCT JUSTICE - Failure to Appear	811 N 6TH	12/26/2013	COENB

13021436	FAMILY DISTURBANCE - Family Disturbance	PCSO	12/26/2013	COENB
13021437	FAMILY DISTURBANCE - Family Disturbance	247 7 TH AVE N	12/26/2013	COENB
13021463	OBSTRUCT JUSTICE - Obstructing Court Order	541 S 16TH ST	12/26/2013	DERRICKD
13021483	FORGERY - Pass Counterfeited Documents	minit market	12/27/2013	MARSHALLG
13021495	SUSPICIOUS ACTIVITY - Suspicious Activity	715 CENTER	12/27/2013	HARTJ
13021496	PUBLIC SERVICE - Assist Motorist	715 CENTER	12/27/2013	HARTJ
13021502	PUBLIC PEACE - Public Peace Other	N 6TH ST OVERPASS	12/27/2013	HARTJ
13021521	OBSTRUCT JUSTICE - Criminal Warrant Arrest	S MAIN S 9TH ST	12/27/2013	BENNETTS
13021523	DUI - Alcohol	S MAIN S 9TH ST	12/27/2013	DERRICKD
13021543	MISC INCIDENTS -	7AN / N 6	12/28/2013	FRAZIERR
13021544	TRAFFIC (CRIMINAL VIOLATION) - Probation Violations	7TH AVE N / N 11TH	12/28/2013	DERRICKD
13021545	DUI - Alcohol	7TH AVE N / N 6TH	12/28/2013	FRAZIERR
13021553	THEFT - Theft Other	427 15TH AVE N	12/28/2013	HARTJ
13021557	PUBLIC SERVICE - Civil Problem	427 15TH AVE N	12/28/2013	HARTJ
13021563	FIRE-OTHER - Other Fire	1836 1ST AVE N	12/28/2013	HARTJ
13021571	ASSIST OTHER AGENCY - ISP	95 BTWN 75 JSO COX	12/28/2013	HARTJ
13021591	AMBULANCE - Ambulance Assist	1620 2ND AVE S	12/28/2013	COENB
13021598	DUI - Alcohol	6TH AVE S AT DEAD END	12/29/2013	FRAZIERR
13021600	DUI - Alcohol	1007 7TH AVE N	12/29/2013	COENB
13021603	DUI - Alcohol	501 S IOWA AVE	12/29/2013	YATESR
13021627	AMBULANCE - Ambulance Assist	1615 CENTER AVE	12/29/2013	COENB
13021631	PUBLIC PEACE -	NORTHGATE	12/29/2013	BENNETTS
13021635	OBSTRUCT JUSTICE - Criminal Warrant Arrest	S 9TH AND JACKSON'S	12/29/2013	YATESR
13021652	PUBLIC SERVICE - Other Public Service	485 FARBER DR	12/29/2013	COENB
13021657	ASSIST OTHER AGENCY - Assist Other Agency	SNAKE RIVER BRIDGE / NW 16	12/30/2013	COENB
13021661	TRAFFIC PROBLEM - Traffic, Other	1082 S PARK	12/30/2013	HARTJ
13021662	BURGLARY - Burglary, Unforced Entry Residence	337 10TH AVE N	12/30/2013	FRAZIERR
13021671	THEFT - Larceny, from Vehicle	811 north 6th street	12/30/2013	MARSHALLG
13021677	PUBLIC SERVICE - VIN Inspection	509 S 9TH ST	12/30/2013	FRAZIERR
13021680	ORDINANCE - Animal Violations	421 N 7TH ST	12/30/2013	FRAZIERR

13021689	CIVIL PROBLEM - Civil Problem	429 S 11TH ST	12/30/2013	HARTJ
13021710	ASSAULT -	520 PERRY DRIVE	12/30/2013	COENB
13021719	FAMILY DISTURBANCE - Family Disturbance	429 S 11TH ST	12/30/2013	COENB
13021751	PUBLIC SERVICE - Funeral Escort CONTROLLED SUBSTANCE - Narcotic Equipment, Possession	LDS CHURCH TO RIVERSIDE	12/31/2013	FRAZIERR
13021773		1520 1ST AVE S	12/31/2013	DERRICKD
13021791	CIVIL PROBLEM - Civil Problem	PAYETTE SO	12/31/2013	TOTHG
13021792	Miscellaneous - TRAFFIC (CRIMINAL VIOLATION) - Criminal Traffic	2335 DENISE CIRCLE	12/31/2013	TOTHG
13021809	Violation	95/IDAHO POWER	12/31/2013	MOTTK

**MINUTES OF A REGULAR SCHEDULED CITY OF PAYETTE AIRPORT COMMISSION MEETING  
HELD JANUARY 13, 2014, AT 4:15 P.M. IN THE AIRPORT MEETING ROOM, PAYETTE, IDAHO.**

**THE MEETING WAS CALLED TO ORDER BY COMMISSIONER OSBORN at 4:15PM.**

**MEMBERS PRESENT:** Bert Osborn, Dave Koeppen, Brenda Carter, Jan Zatloukal were present with Frazer Peterson arriving at 4:26 pm.

**ABSENT:** Gary Cox

Also in attendance were Ray Wickersham, Mary Cordova and Bobbie Black.

**APPROVAL OF MINUTES:**

Osborn made a motion to approve the minutes as corrected of 12-9-13. The motion was seconded by Koeppen and passed by unanimous voice vote.

**COMMUNICATIONS:** None

**OLD BUSINESS:**

1. Fuel at Airport: The Commission was given updated reports on fuel. Koeppen stated purchased 600 gallons of mo-gas and still waiting for av-gas.
2. Status of the golf course tree trimming and or removal: The City is waiting on one more bid to be able to proceed.
3. Gene Gray property: The City is actively working on this.

**NEW BUSINESS:**

1. Budget information: The Commission was provided with the expenditure and revenue reports through December. Discussed that the personal property tax on the hangars should come back to the airport.
2. Discussion of bringing water & sewer to airport: The Commission discussed how to get services to the airport. This would be an asset for the airport. Staff will bring numbers back to the next meeting for review of the cost for water and sewer. Water is the least expensive to obtain and should affect fire rates for insurance. Commissioner Zatloukal inquired about natural gas being brought to the airport and that is something the City does not do.
3. Gene Wilkie – Storage Container: Mr. Wilkie would like to place a second container alongside the existing one. Commissioner Koeppen made a motion to recommend approval of a second container being placed on airport property. The motion was seconded by Commissioner Osborn and passed by unanimous voice approval.

**GENERAL DISCUSSION:**

Commissioner Peterson provided some information that Mr. Jensen had obtained about surrounding airport leases. Council and Weiser charges 10¢ sq ft and Emmett charges a flat \$350.00 annually. None of these rates have changed in years. The Commission needs to go back to City Council with a recommendation to what our leases should be tied to. The Commission discussed hangars being used for just airplane usage versus commercial usage. Ms. Cordova stated that a complete study is available to purchase. The Commission discussed having a three year plan versus rates changing annually.

**CITIZENS COMMENTS:** None

**NEXT AGENDA:** Next meeting will be held February 10, 2014 at 4:15 P.M.

Commissioner Koeppen made a motion to adjourn the meeting at 5:00 P.M. The motion was seconded by Commissioner Carter and passed by unanimous voice approval.

Recording Secretary, Bobbie Black