



**AGENDA**  
**PAYETTE CITY COUNCIL**  
**January 22, 2013**  
**WORK SESSION, PUBLIC HEARING &**  
**REGULAR MEETING**  
**HONORABLE MAYOR JEFFREY T. WILLIAMS PRESIDING**

**GEORGIA HANIGAN      MARK HELEKER**  
**LEE NELSON            IVAN MUSSELL**  
**CRAIG JENSEN        JEFF SANDS**

**6:00 PM – Work Session**

- A. Park permit deposit fee
- B. Personal Appearance of Employees; Dress Standards & Clothing Allowance Policy
- C. Sick Bank Policy
- D. Building Permits Penalty

**6:30 PM – Public Hearing**

- A. An application by Mike Moon for a Variance for a 2' side setback at 2065 3<sup>rd</sup> Ave N, E 35.52' Lot 2 & W 55.54' Lot 3 of Uehlins 2<sup>nd</sup> Sub. The property is zoned A-Residential

**7:00 PM – Regular Meeting**

- I. ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. CITIZENS COMMENTS
- IV. APPROVAL OF MINUTES
  - A. 01-07-2013 Regular Meeting..... 1
- V. APPROVAL OF BILLS & PAYROLL..... 6
- VI. SPECIAL ORDERS
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- VIII. PLANNING & ZONING
- IX. OLD BUSINESS
  - A. ROSE Advocates – HUD Home
  - B. Physical Fitness Incentive Policy..... 10
- X. NEW BUSINESS
  - A. Introduction of new Firefighter – Jake Robbins
  - B. Library Commission – Annual Operations Report..... 11
  - C. Variance Application – Mike Moon
  - D. Personal Appearance of Employees; Dress Standards & Clothing Allowance Policy..... 20
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  - F. Rawhider's 4-H Club Donation Request..... 25

G.	New Plymouth Elementary School Carnival Donation Request.....	26
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A.	Historical Meeting – January 14 <sup>th</sup>	
B.	Airport Meeting – January 14 <sup>th</sup>	
C.	Forestry Meeting – January 15 <sup>th</sup>	
D.	Library Meeting – January 15 <sup>th</sup>	
E.	Parks & Rec Meeting – January 16 <sup>th</sup>	
F.	Pool Update	
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XII.	MAYOR’S COMMENTS	
XIII.	CITIZEN’S COMMENTS <i>(Limited to 5 minutes per person, at the discretion of the Mayor)</i>	
XIV.	EXECUTIVE SESSION ~ Pursuant to I.C. 67-2345(1)( f), the City Council will recess into Executive Session to discuss with legal counsel for the public agency pending litigation or where there is general public awareness of probable litigation.	
XV.	ADJOURNMENT	

*Any person needing special accommodations to participate in the above noticed meeting should contact the City at least 5 days before the meeting at 700 Center Avenue or at 642-6024.*

## STAFF REPORT

**P&Z Public Hearing Date:** December 27, 2012

**Applicants Name:** Mike Moon

**Describe Request:** Variance 2' side setback

**Property Zoned:** A-Residential

**Address:** 2065 3<sup>rd</sup> Avenue North

**Property Size:** 11,375 sq. ft.

**Access:** 3<sup>rd</sup> Avenue North and North 20<sup>th</sup> Street

**Structures:** Garage, Storage Shed and Well

**Comp Plan:** A-Residential

**Surrounding Uses:** Residential

**Employees:** No

**Hours:** N/A

**Sign:** N/A

**Payette City Code:**

### **17.78.010: VARIANCES; PERMISSIBLE WHEN:**

The city council shall consider variances to the terms of this title which will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of this title will result in undue hardship upon a landowner and under such conditions that the spirit of this title shall be observed and substantial justice done. A variance shall not be considered a right or special privilege, but may be granted to an applicant only upon showing of undue hardship because of the characteristics of the site. In acting upon a variance request, the city council shall make full investigation and shall only grant a variance upon finding that the following are true:

- A. That the granting of the variance will not be in conflict with the spirit and intent of the comprehensive plan for the city, and will not effect a change in zoning.
- B. That there are exceptional or extraordinary circumstances or conditions, applicable to the property involved, or the intended use thereof, which do not apply generally to the property or class of use in the district, so that a denial of the relief sought will result in:
  - 1. Undue loss in value of the property.
  - 2. Inability to preserve the property rights of the owner.
  - 3. The prevention of reasonable enjoyment of any property right of the owner.

C. The granting of such relief will not be materially detrimental to the public health, safety or welfare, or injurious to the property or improvements of other property owners or the quiet enjoyment of such property improvements.

D. That the reason for a variance was not caused by the owners, or previous owner's actions. (Ord. 1204, 2002)

**Staff Comments:**

Mr. Moon constructed the garage without applying for a Conditional Use Permit, or without obtaining a building permit. The structure encroaches approximately two feet over Mr. Moon's property on to the neighbor's property.

Mr. Moon has explained that the reason the structure was placed in the position it is now is because there is an Easement Agreement between the two property owners to use a common driveway to access a community well located on Mr. Moon's property. It is our understanding that the well serves Mr. Moon, and the property owners to the east and west of Mr. Moon. (City water is not available in 3<sup>rd</sup> Avenue North at that location).

Our recommendation is to approve the 2' side setback contingent upon all city, state and federal requirements being met.



# City of Payette

## Variance Application

### Non Refundable Fees:

Application..... \$200.00

Payette City Code 17.78.010

### OFFICE USE ONLY

Date Received 12-4-12 Paid  Y /  N

Date of Notice \_\_\_\_\_

Date of Hearing 12-27-12 <sup>P&Z</sup> <sup>CC</sup> 1-22-13

P&Z Action favorable recommendation to CC

City Council Action \_\_\_\_\_

Applicants Name Mike Moon

Address 9086 Kemp Rd

City Middleton State ID Zip 83644

Phone 585-3198 Alt Number 761-3956

Please attach the following:

Legal Description

Map

Proof of ownership

Name & Addresses of all property owners & residents within 300 feet of the exterior boundaries of the land being considered. (This can be obtained at the Payette County Assessor's Office)

Street Address of the property 2065 3<sup>rd</sup> Ave. N.

Size of the property 0.26 Ac.±

What is the property zoned A-Residential

### Nature of Request

Describe the nature of the Variance requested Variance from side yard setback.

Existing use of the property Residential.

**17.78.010 Variances – Permissible When:** The City Council shall consider variances to the terms of this Title which will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of this Title will result in undue hardship upon a landowner and under such conditions that the spirit of this Title shall be observed and substantial justice done. A variance shall not be considered a right or special privilege, but may be granted to an applicant only upon showing of undue hardship because of the characteristics of the site. In acting upon a variance request, the City Council shall make full investigation and shall only grant a variance upon finding that the following are true:

A. That the granting of the variance will not be in conflict with the spirit and intent of the comprehensive plan for the City, and will not affect a change in zoning.

B. That there are exceptional or extraordinary circumstances or conditions, applicable to the property involved, or the intended use thereof, which do not apply generally to the property or class of use in the district, so that a denial of the relief sought will result in:

1. Undue loss in value of the property.
2. Inability to preserve the property right of the owner.
3. The prevention of reasonable enjoyment of any property right of the owner.

C. the granting of such relief will not be materially detrimental to the public health, safety or welfare, or injurious to the property or improvements of other property owners or the quiet enjoyment of such property improvements.

D. That the reason for a variance was not caused by the owners or previous owner's actions.  
(Ordinance 1204, 2002)

Narrative statement indicating why the requested variance conforms to the guidelines set forth in the Zoning Ordinance \_\_\_\_\_

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A variance requires an applicant to show two particular aspects before the variance is considered.

1. Describe the unique site characteristic (which is natural) showing reason for request \_\_\_\_\_

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2. If unique site exists show how request granted is not contrary to public interest outline in the comprehensive plan and zoning ordinance \_\_\_\_\_

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## Requests for Granting a Variance

The following conditions must be fulfilled before a variance can be considered by the Planning & Zoning Commission/City Council. Showing that a variance is profitable or desirable for the owner and no harm will be done to others is not sufficient.

Below each requirement explain why your request conforms:

1. Show how granting of variance will not affect a change in zoning \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Explain any exceptional or extraordinary circumstances or condition applicable to the property involved, or the intended use thereof, which do not apply, generally to the property of use in zoning district. So that if the request is denied it will result in undue loss in value, inability to preserve property rights \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Indicate the alleged hardship. Has the hardship been created by the action of the property owner or the applicant? (i.e. applicant did not reduce size of the lot by prior sale) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Approval of the variance will not be in conflict with the interest of the neighborhood or public interest in general. (Health, safety or welfare) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11/30/12  
Date

Walter L. Reed  
Signature Agent.

Reasons for setback variance request on storage building located at 2065 3<sup>rd</sup> Ave North, Payette.

1. No other location on the property is suitable for this improvement due to lot shape, side hills and potable water line locations servicing the three homes on the common well and home location.
2. This property and the adjoining property to the West share a common deeded easement to allow the access of vehicles and equipment for the repair or maintenance of the shared well. The location of the building allows adequate space between building and house for service equipment.
3. This well supplies potable water to the homes on either side of said property. Water lines run thru the back yard to service 2 of the homes preventing the location of the Storage building in that location.
4. There is no structure within 20 feet of the West property line and a vacant lot is on the North Property line.
5. *Building inspector has looked over the property and stated this situation meets the intent of a variance.*

12-27-12  
P42 Meeting

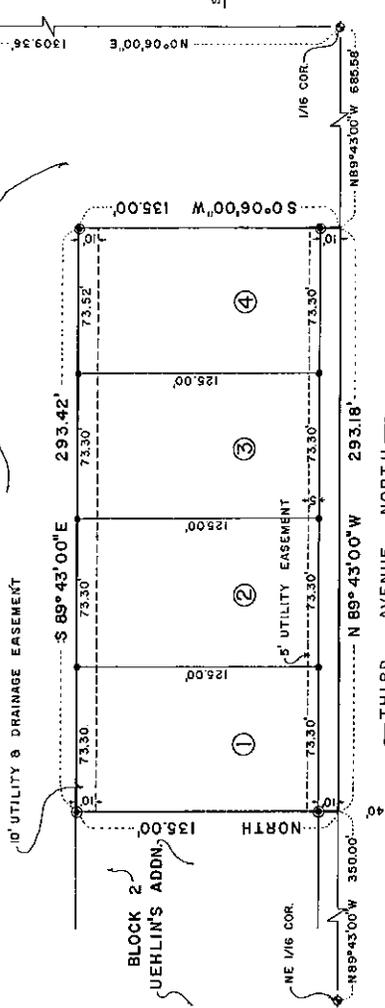
**B. Mike Moon – Variance Application – 2065 3<sup>rd</sup> Avenue North; Payette, Idaho**

Franklin stated that the well agreement is not our business, and that is between the property owners to ensure it is complied with. The justification of recommending the approval of the variance is the character of the lot.

A motion was made by Franklin and seconded by Youngberg to send a favorable recommendation to City Council for a variance application at 2065 3<sup>rd</sup> Avenue North to the side setback to allow an encroachment of the building six feet in to the setback, or two feet from the west property line.

After a unanimous voice vote by the Commission, the motion CARRIED.

# UEHLIN'S SECOND ADDITION UNPLATTED



- LEGEND**
- ⊙ BRASS MONUMENT
  - SET 1/2" IRON ROD
  - ⊙ SET 5/8" IRON ROD
  - ③ LOT NUMBER
  - SUBDIV. BDRY.
  - LOT LINE

DECKER'S 2nd SUBDIVISION

**G & W ENGINEERING**

ONTARIO, OREGON

STATE OF IDAHO, COUNTY OF PAYETTE

I, ALBERT GASCHLER, A REGISTERED PROFESSIONAL ENGINEER IN AND FOR SAID COUNTY AND STATE, DO HEREBY CERTIFY THAT THE SURVEY OF "UEHLIN'S SECOND ADDITION" IN THE CITY OF PAYETTE, PAYETTE COUNTY, IDAHO AS SHOWN AND DESCRIBED ON THIS PLAT WAS MADE BY ME OR UNDER MY DIRECTION AND THAT THIS PLAT CORRECTLY SHOWS THE SURVEY AS MADE. I FURTHERMORE CERTIFY THAT MONUMENTS HAVE BEEN ESTABLISHED AS SHOWN HEREON.

IN WITNESS WHEREOF I HAVE SET MY HAND AND SEAL THIS 17<sup>th</sup> DAY OF FEBRUARY, 1973.



STATE OF IDAHO, COUNTY OF PAYETTE

ON THIS 17<sup>th</sup> DAY OF February, 1973, BEFORE ME, A NOTARY IN AND FOR SAID COUNTY AND STATE, APPEARED ALBERT GASCHLER, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND UPON BEING DULY SWORN ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME.

IN WITNESS WHEREOF I HAVE HERETO SET MY HAND AND SEAL THIS 17<sup>th</sup> DAY OF February, 1973.

*Albert Gaschler*  
NOTARY PUBLIC  
RESIDING AT Payette, Idaho  
MY COMMISSION EXPIRES 3-10-74



## APPROVALS

WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THIS PLAT OF (UEHLIN'S SECOND ADDITION) HAS BEEN APPROVED BY EACH OF US AND CONFORMS TO THE REQUIREMENTS OF OUR RESPECTIVE OFFICES AND HERETO SET OUR HANDS AND SEALS:

- Gene E. Blum*  
CHAIRMAN, PAYETTE PLANNING COMMISSION, PAYETTE COUNTY, IDAHO  
DATE: 2/22/73
- Harley O. Borchert*  
MAYOR, CITY OF PAYETTE, PAYETTE COUNTY, IDAHO  
DATE: 2/22/73
- Tom Moran*  
COUNTY ASSESSOR, PAYETTE COUNTY, IDAHO  
DATE: 3/5/73
- Robert O. Wickland*  
CITY CLERK, CITY OF PAYETTE, PAYETTE COUNTY, IDAHO  
DATE: 3/5/73
- Franklin B. Bell*  
CITY ENGINEER, CITY OF PAYETTE, PAYETTE COUNTY, IDAHO  
DATE: 3/5/73
- Nora Peterson*  
PAYETTE COUNTY SURVEYOR, PAYETTE COUNTY, IDAHO  
DATE: 3/5/73

1558360

I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED FOR RECORD AT THE REQUEST OF DALE UEHLIN AT 2:45 P.M. THIS 22nd DAY OF April 1975 A.D. FEE \$5.00 INSTRUMENT NO. 158360

COUNTY RECORDER *Eric Ostrom*  
By *Isabella Stapp*, Deputy

STATE OF IDAHO, COUNTY OF PAYETTE

KNOW ALL MEN BY THESE PRESENTS: THAT WE, THE UNDERSIGNED ARE OWNERS OF THE LAND SHOWN HEREON AND HAVE CAUSED THE TRACT OF LAND TO BE SURVEYED, SUBDIVIDED AND PLATTED AS "UEHLIN'S SECOND ADDITION".

DESCRIPTION: THAT PORTION OF THE NE 1/4 NE 1/4 OF SECTION 34, TOWNSHIP 9 NORTH, RANGE 5 WEST OF THE BOISE MERIDIAN MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE S.E. CORNER OF SAID NE 1/4 NE 1/4; THENCE N89°43'00"W ALONG THE SOUTH BOUNDARY OF SAID NE 1/4 NE 1/4 A DISTANCE OF 66.08' TO THE TRUE POINT OF BEGINNING; THENCE CONTINUING N89°43'00"W ALONG THE SOUTH BOUNDARY OF SAID NE 1/4 NE 1/4 A DISTANCE OF 293.18'; THENCE NORTH A DISTANCE OF 135.00'; THENCE S89°43'00"E PARALLEL TO THE SOUTH BOUNDARY OF SAID NE 1/4 NE 1/4 A DISTANCE OF 293.42'; THENCE S 0°06'00"W PARALLEL TO THE EAST BOUNDARY OF SAID NE 1/4 NE 1/4 A DISTANCE OF 135.00' TO THE TRUE POINT OF BEGINNING.

WE HEREBY CERTIFY: THAT THE STREETS OR PORTIONS THEREOF WITHIN THE LIMITS OF THIS PLAT ARE HEREBY DEDICATED TO THE PUBLIC USE FOREVER; THE UTILITY AND DRAINAGE EASEMENTS SHOWN ON THIS PLAT ARE NOT DEDICATED TO THE PUBLIC BUT THE RIGHT TO USE SAID EASEMENTS IS HEREBY PERPETUALLY RESERVED FOR PUBLIC UTILITIES AND NO STRUCTURE OTHER THAN FOR UTILITY PURPOSES SHALL BE ERRECTED WITHIN THE LIMITS OF SAID EASEMENTS.

IN WITNESS WHEREOF, WE HAVE HERETO SET OUR HANDS THIS 22nd DAY OF April, 1973.

*Isabella Stapp*  
NOTARY PUBLIC  
RESIDING AT Payette, Idaho  
MY COMMISSION EXPIRES 3-10-74

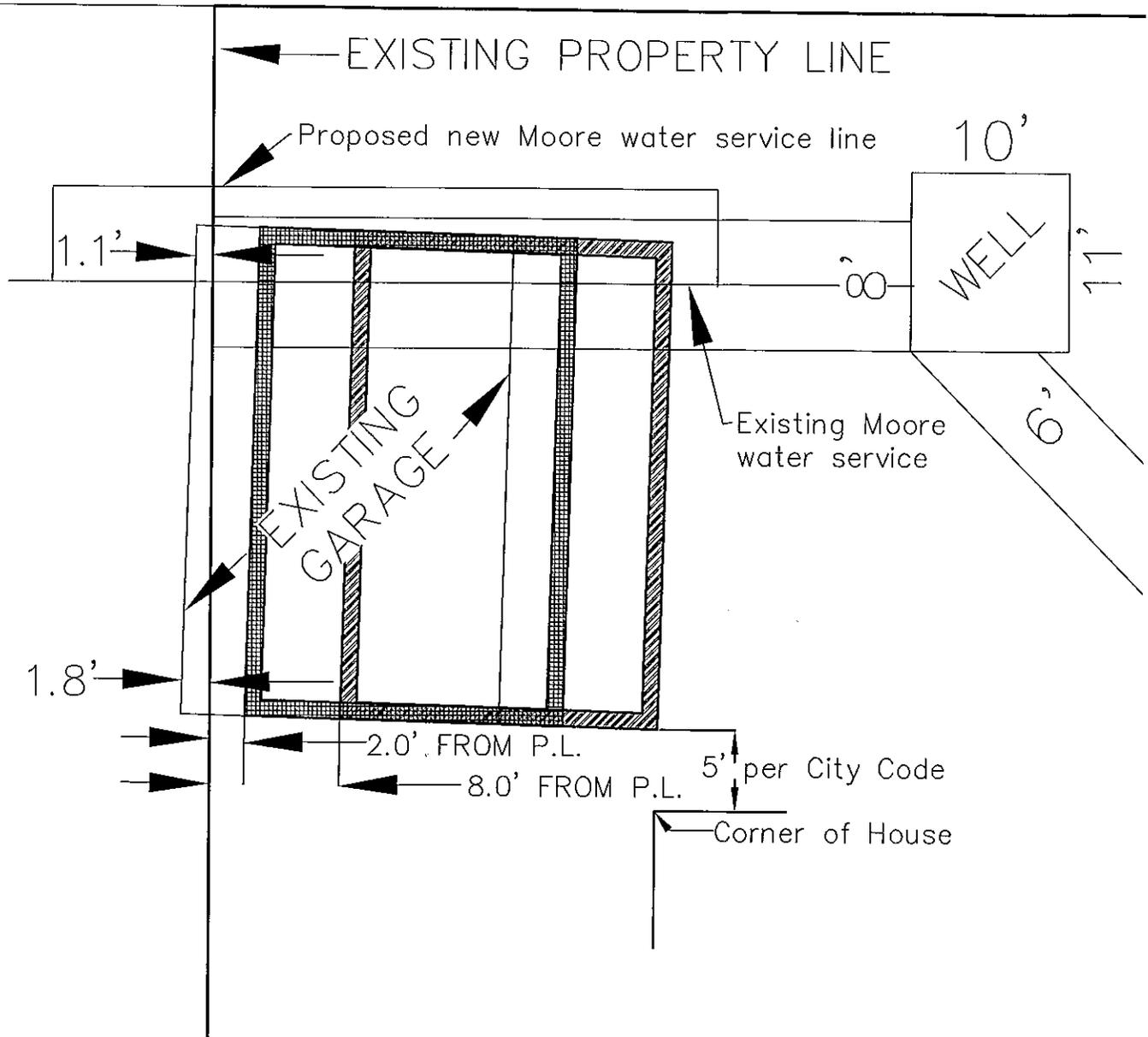
STATE OF IDAHO, COUNTY OF PAYETTE

ON THIS 22<sup>nd</sup> DAY OF March, 1973, BEFORE ME, A NOTARY IN AND FOR SAID COUNTY AND STATE PERSONALLY APPEARED THE ABOVE NAMED PERSONS, KNOWN TO ME TO BE THE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE FOREGOING INSTRUMENT ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME. IN WITNESS WHEREOF I HAVE SET MY HAND AND SEAL THIS 22<sup>nd</sup> DAY OF March, 1973.



*Isabella Stapp*  
NOTARY PUBLIC  
RESIDING AT Payette, Idaho  
MY COMMISSION EXPIRES 3-10-74

# EXHIBIT OF GARAGE RELOCATION



SCALE: 1" = 10'

DATE: November 30, 2012

FILE: 5212-01-01 ROS.dwg



*Surveyors • Planners*  
 1103 West Main Street  
 Middleton, Idaho  
 208-585-5858

10

10.50' →

44 06  
7/21/12

DORE

NW MOON

SE MC

DORE

SW MOON

SE MC

DORE

MOON

\*110  
S12IP 797

\*108  
S12IP 797

\*121  
BLD O/S  
ENT O/S

\*28  
EASEMENT  
\*25  
EASEMENT

\*130  
FSBIP NO CAP

\*23  
EASEMENT

\*24  
EASEMENT  
\*26  
EASEMENT

\*129  
CON AP E

\*127  
CON

\*126  
CON

\*122  
BLD O/S  
\*123  
BLD O/S

\*125  
BLD O/S  
\*124  
BLD O/S

\*128  
CON

\*107  
SMAG W797 WASHER

\*108  
FSBIP NO CAP

7

8

(A)

(B)

(C)

(D)

234654

2-20150, 6800/251

### WARRANTY DEED

For Value Received

TIMOTHY A. MEYER and SUSAN K. MEYER, husband and wife.

the grantors, do hereby grant, bargain, sell and convey unto

[MICHAEL D. MOON and CONNIE R. MOON, husband and wife,  
the grantees, whose current address is 2065 Third Avenue North  
Payette, Idaho 83661

the following described premises, in Payette County Idaho, to-wit:

① Land in the City and County of Payette, Idaho, as follows:  
In UEBLINS SECOND ADDITION, as per Plat in Book 4, Page 30 Plat  
Records, Payette County, Idaho:

The East 35.52 feet of Lot 2 and  
The West 55.54 feet of Lot 3. (X)

TO HAVE AND TO HOLD the said premises, with their appurtenances unto the said Grantees,  
their heirs and assigns forever. And the said Grantors do hereby covenant to and  
with the said Grantees, that they are the owners in fee simple of said premises; that they are free  
from all incumbrances excepting reservations, easements, incumbrances,  
restrictions and rights of way appearing of record and/or existing,

and that they will warrant and defend the same from all lawful claims whatsoever.

Dated: May 30, 1991

Timothy A. Meyer      Susan K. Meyer  
Timothy A. Meyer      Susan K. Meyer

STATE OF IDAHO, COUNTY OF Payette  
On this 31 day of May, 1991.  
before me, a notary public in and for the said State, personally appeared  
Timothy A. Meyer and  
Susan K. Meyer  
known to me to be the persons whose names are  
subscribed to the within instrument, and acknowledged to  
me that they executed the same.  
Shirley Miller  
Notary Public  
Residing at Payette, Idaho  
Comm. Expires 3-1-94

STATE OF IDAHO, COUNTY OF Payette  
I hereby certify that this instrument was filed for record at  
the request of Land Title Insurance Company  
at 10 minutes past 2:00 o'clock P.M.,  
this 31st day of May 1991, in my office, and duly recorded in Book 48  
of Deeds at Page 234654.  
LAURA L. STIGLE  
Ex-Officio Recorder  
By Glenn Pepple Deputy.  
Fees \$ 3.00  
Mail to:

INSTRUMENT No. 234654

②

0377155

**Easement Agreement between Properties**

Following is the easement agreement between property owners located at 2065 3<sup>rd</sup> Ave North and 2035 3<sup>rd</sup> Ave North, Payette Idaho.

Easement allows concrete driveways to overlap property line located on the West side of 2065 3<sup>rd</sup> Ave North and East side of 2035 3<sup>rd</sup> Ave North, for the purpose of access to well house and other out buildings at both properties. Owners may use portions of either driveway for the sole purpose of reaching said Well House or other outbuildings.

No property or debris may be located in the easement that prevents either property from utilizing the driveway.

No more than 2 vehicles may be parked in a line on either side of the driveways leading to the outbuildings.

No non operating vehicles may be parked in plain sight of either property along the easement.

No operating vehicle will be parked along the easement for more than 30 days.

Trailer, boat or other recreational vehicle may be parked on said owners true property but not on the easement. Owners must keep access to the well open and free of obstruction for the purpose of servicing the well.

Parties agree to maintain their respective parts of the driveway in good repair

This agreement becomes part of the real estate deed when either property is sold and will be recognized by the new owners. Seller will make sure Title Company is aware of easement and provide this agreement for documentation and inclusion in new deed.

Signed Owners 2065 3<sup>rd</sup> Ave North:

Michael D Moon Michael D Moon Date 4/7/12

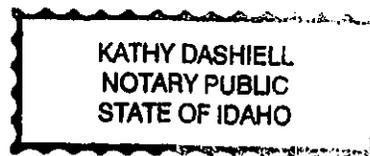
Connie R Moon Connie R. Moon Date 4-7-12

Signed Owners 2035 3<sup>rd</sup> Ave North:

Mark Moore Mark Moore Date 4-7-2012

Susan Moore Susan Moore Date 4-7-2012

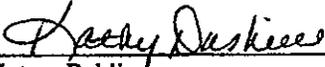
*Kathy Dashiell*  
*Witness*  
*08-09-2014*

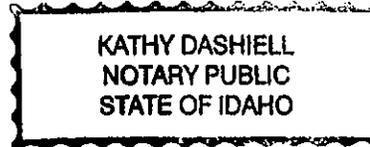


0377155

STATE OF IDAHO, COUNTY OF WASHINGTON

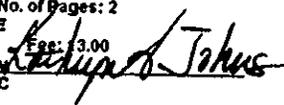
On this 7<sup>th</sup> day of April, in the year 2012, before me, a Notary Public in and for said State, personally appeared Michael D. Moon, Connie R. Moon, Mark Moore, and Susan Moore, known or identified to me to be the persons whose names are subscribed to the within instrument, and acknowledged to me that they executed the same.

  
\_\_\_\_\_  
Notary Public  
Residing at Weiser, ID  
Commission Expires 8/9/2017



**Instrument # 377155**

STATE OF IDAHO, PAYETTE COUNTY  
4-16-2012 09:35:27 No. of Pages: 2  
Recorded for : AMERITITLE  
BETTY J DRESSEN  
Ex-Officio Recorder Deputy  
Index to: EASEMENT - MISC

  
Fees: \$3.00

Witness of Dale Uehlin  
21 Misc. Pg. 165274  
vs. Mr. Smith Deputy

165274

27946

AGREEMENT

This Agreement made and entered into this 19th day of November, 1976,  
by and between Dale W. Uehlin, a single man, hereinafter referred to as first  
party, and Marlin R. Olman, a single man, hereinafter referred to as second  
party,

WITNESSETH:

That the second party owns the following described real property:

The West 55.54 feet of Lot 3, and the East 35.52 feet of Lot 2,  
of UEHLIN'S 2nd ADDITION TO PAYETTE, as per plat in Book 4,  
Page 30 Plat Records, Payette County, Idaho;

hereinafter referred to as Tract 1. That the first party owns the following  
described real property:

Lot 1 with the exception of the West 20 feet and  
Lots 2, 3 and 4 of UEHLIN'S 2nd ADDITION TO PAYETTE, Save and  
Except the West 55.54 feet of Lot 3, and the East 35.52 feet of  
Lot 2, of UEHLIN'S 2nd ADDITION TO PAYETTE, as per plat in Book 4,  
Page 30, Plat Records, Payette County, Idaho;

hereinafter referred to as Tract 2.

165274

State of Idaho, County of Payette

I certify that this instrument was filed for record at the request of  
Nov. 19, 1976 12:50 P.M. in Book 21 Misc

~~File Check~~ Ex-Officio, Recorder to *Ardis M...*

14 Except the West 55.54 feet of Lot 3; and the East 35.52 feet of  
15 Lot 2, of UHLIN'S 2nd ADDITION TO PAYETTE, as per plat in Book 4,  
16 Page 30, Plat Records, Payette County, Idaho;  
17 hereinafter referred to as Tract II.

18 That on the 27th day of October 1976, Dale W. Uehlin, a single man,  
19 executed and delivered a deed to the second party which was recorded on the 27th  
20 day of October 1976, and which deed conveyed and transferred Tract II;  
21 the easements and right-of-way mentioned in said deed are confusing and mislead-  
22 ing; it is therefore the intention of the parties hereto to correct said deed  
23 to provide that Tract I is:

24 SUBJECT to the following easements and rights of way for domestic water  
25 lines together with the right of adjoining property owners to maintain and con-  
26 struct the same:

27 In Uehlin's 2nd Addition to Payette, Idaho, as per Plat in Book 4,  
28 Page 30, Plat Records, Payette County, Idaho:

29 Beginning at a point 35.52 feet West of the Northeast corner of  
30 Lot 2, thence South a distance of 13 feet to the true point of  
31 beginning; thence South a distance of 8 feet; thence East a  
32 distance of 44.06 feet; thence North a distance of 8 feet; thence  
Beginning at a point 35.52 feet West of the Northeast corner of  
Lot 2; thence South a distance of 21 feet; thence East a distance  
of 44.06 feet, the true point of beginning; thence East 10 feet;  
thence North 11 feet; thence West 10 feet; thence South 11 feet  
to the true point of beginning.

AGREEMENT - 1

165274

1 Subject to the following easement and right of way for the pump house  
2 and well which shall be for the joint use and benefit of the real property  
3 herein being conveyed and the real property adjoining on the West and East of the  
4 real property herein being conveyed and transferred;

5 In Uehlin's 2nd Addition to the City of Payette, Idaho, as per  
6 Plat in Book 4, Page 30, Plat Records, Payette County, Idaho:

7 Beginning at a point 35.52 feet West of the Northeast corner  
8 of Lot 2; thence South a distance of 21 feet; thence East a  
9 distance of 44.06 feet to the true point of beginning; thence  
10 South 45° East to a point 55.54 feet East of the West sideline  
11 of Lot 3; thence North to a point South 45° East of a point  
12 16.54 East of the East sideline of Lot 2; thence North 45°  
13 West to a point 16.54 East of the East sideline of Lot 2; thence  
14 West a distance of 8 feet to the true point of beginning.

15 The parties hereto further understand and agree that the easement and  
16 right-of-way reserved for domestic waterlines is for the benefit of Tract II.

17 It is further understood and agreed that the easement and right-of-way  
18 for a pump house and well is for the joint use and benefit of Tract I and Tract II.

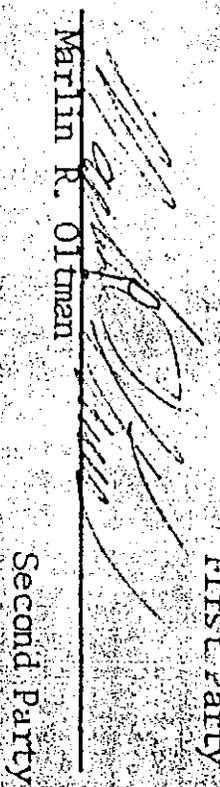
19 The parties hereto agree that the expense of the maintenance, operation  
20 and repair of the pump house and well shall be shared as follows: one-third

10  
16 and repair of the pump house and well shall be shared as follows: one-third  
17 from the owners of Tract I, one-third from the owners of lot 1 less the West 20  
18 feet and lot 2 less the East 35.52 feet, Uehlin's 2nd Addition to Payette, Idaho,  
19 as per plat recorded in the office of the Payette County Recorder, Payette,  
20 Idaho, and one-third from the owner of Lots 3 and 4, less the West 55.54 feet  
21 of Lot 3, Uehlin's 2nd Addition to Payette, Idaho, as per plat records in the office  
22 of the Payette County Recorder, Payette, Idaho.

23 That this agreement shall be binding upon the heirs, devisees,  
24 successors and the assigns of the parties hereto.

25 DATED this 19th day of November, 1976.

26  
27   
28 Dale W. Uehlin  
29 First Party

30   
31 Marlin R. Oltman  
32 Second Party





**REECE HRIZUK**  
ATTORNEY AT LAW

1511 North Whitley Drive  
P.O. Box 702  
Fruitland, Idaho 83619

Phone: (208) 452-4000

Fax: (208) 452-3044

E-mail: [reecehrizuklaw@gmail.com](mailto:reecehrizuklaw@gmail.com)

**RECEIVED**

**JAN 16 2013**

**CITY OF PAYETTE**

City of Payette  
Mayor and City Council  
Payette City Hall  
700 Center Avenue  
Payette, Idaho 83661

January 14, 2013

Re: Variance Application for Mike Moon.

Dear Mayor and Councilors:

I represent Mark Moore, who resides at 2035 3<sup>rd</sup> Avenue North in Payette. Mr. Moore resides next to the property at 2065 3<sup>rd</sup> Avenue North in Payette, Idaho, in which a variance application for a setback for a detached garage is set to be heard in front of the Council at 6:30 p.m. on January 22, 2013. The variance is being requested by the owner of the garage, Mike Moon.

Mr. Moon's garage is currently two feet over his property line, encroaching upon and constituting a continuing trespass on Mr. Moore's property. This is also a violation of Payette City Code 17.24.040(E), which requires setbacks of at least 8 feet from the property line for accessory buildings. Mr. Moon is requesting a variance to move the garage 2 feet within his property line, for a total move of 4 feet. This is still a violation of the 8 foot setback requirement.

Such a move is also a violation of an Easement Agreement signed between Mr. Moon and Mr. Moore on April 7, 2012, as well as another Agreement binding Mr. Moon's property and benefiting Mr. Moore's property, dated and recorded November 19, 1976, Instrument No. 165274 in Book 21, Miscellaneous Records of Payette County, Idaho. Both of the Agreements allow for a right of way and easement to access the common well pump house located at the rear of Mr. Moon's property. This well serves three properties as the neighborhood is not currently served by city water. I have enclosed a copy of the Easement Agreement, marked "Exhibit A," and the Agreement, marked "Exhibit B."

As seen in the enclosed photograph "Exhibit C," there is currently approximately 118 inches between Mr. Moon's garage and the support post for his deck; his deck extends approximately 2 feet from that post. The pump house for the well is in the background. A move

of the garage 4 feet to the East would minimize the distance between the garage and the support post to 98 inches. This would clearly limit, if not prevent, any vehicle access to the well, necessary for maintenance, and would be a violation of both agreements. There is no other reasonable access to the well pump house, as there is a steep drop off behind it.

Additionally, Mr. Moon's garage was built without a building permit, a violation of Payette City Code 15.04.041. The garage is also approximately 14 feet high, a violation of Payette City Code 17.24.040(E), which establishes the maximum height for accessory buildings at 12 feet.

The current location of the garage encroaching upon Mr. Moore's land and the proposed location of the garage, which would breach both well access Agreements, are civil issues between Mr. Moon and Mr. Moore. **A granting of the requested variance would only further complicate those issues.** Please deny Mr. Moon's variance request.

Thank you for your time and your service for the City of Payette.

Sincerely,

A handwritten signature in black ink, appearing to read "Reece Hrizuk", with a long horizontal flourish extending to the right.

Reece Hrizuk  
Attorney at Law

Enclosures: as Stated.

Cc: Mark Moore.

# EXHIBIT "A"

## Easement Agreement between Properties

Following is the easement agreement between property owners located at 2065 3<sup>rd</sup> Ave North and 2035 3<sup>rd</sup> Ave North, Payette Idaho.

Easement allows concrete driveways to overlap property line located on the West side of 2065 3<sup>rd</sup> Ave North and East side of 2035 3<sup>rd</sup> Ave North, for the purpose of access to well house and other out buildings at both properties. Owners may use portions of either driveway for the sole purpose of reaching said Well House or other outbuildings.

No property or debris may be located in the easement that prevents either property from utilizing the driveway.

No more than 2 vehicles may be parked in a line on either side of the driveways leading to the outbuildings.

No non operating vehicles may be parked in plain sight of either property along the easement.

No operating vehicle will be parked along the easement for more than 30 days.

Trailer, boat or other recreational vehicle may be parked on said owners true property but not on the easement. Owners must keep access to the well open and free of obstruction for the purpose of servicing the well.

Parties agree to maintain their respective parts of the driveway in good repair

This agreement becomes part of the real estate deed when either property is sold and will be recognized by the new owners. Seller will make sure Title Company is aware of easement and provide this agreement for documentation and inclusion in new deed.

Signed Owners 2065 3<sup>rd</sup> Ave North:

Michael D Moon *Michael D Moon* Date 4/7/12

Connie R Moon *Connie R Moon* Date 4-7-12

Signed Owners 2035 3<sup>rd</sup> Ave North:

Mark Moore *Mark Moore* Date 4-7-2012

Susan Moore *Susan Moore* Date 4-7-2012

*Kathy Dashiell*  
*Notary Public*  
*2809 2014*

KATHY DASHIELL  
NOTARY PUBLIC  
STATE OF IDAHO

EXHIBIT "B" 165277A

A G R E E M E N T

This Agreement made and entered into this 19th day of November, 1976, by and between Dale W. Uehlin, a single man, hereinafter referred to as first party, and Marlin R. Olman, a single man, hereinafter referred to as second party,

WITNESSETH:

That the second party owns the following described real property:  
The West 55.54 feet of Lot 3, and the East 35.52 feet of Lot 2, of UEHLIN'S 2nd ADDITION TO PAYETTE, as per plat in Book 4, Page 30 Plat Records, Payette County, Idaho;

hereinafter referred to as Tract I. That the first party owns the following described real property:

Lot 1 with the exception of the West 20 feet and Lots 2, 3 and 4 of UEHLIN'S 2nd ADDITION TO PAYETTE, Save and Except the West 55.54 feet of Lot 3, and the East 35.52 feet of Lot 2, of UEHLIN'S 2nd ADDITION TO PAYETTE, as per plat in Book 4, Page 30, Plat Records, Payette County, Idaho;

hereinafter referred to as Tract II.

That on the 19th day of November, 1976, Dale W. Uehlin, a single man, executed and delivered a deed to the second party which was recorded on the 27th,

W. Uehlin at the request of Dale Uehlin  
21 Misc. Pg. 165277A  
Arden M. Smith Deputy

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State of Idaho, County of Payette  
City that this instrument was filed, on record at  
12:50 P.M. on 11/19/76  
Paula Chess, Tax Office, Recorder by *Clu*

165274

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That on the 15<sup>th</sup> day of October 1976, Dale W. Uehlin, a single man executed and delivered a deed to the second party which was recorded on the day of October 2, 1976, and which deed conveyed and transferred Tract 1, the easements and right-of-way mentioned in said deed are confusing and misleading; it is therefore the intention of the parties hereto to correct said deed to provide that Tract 1 is:

SUBJECT to the following easements and rights of way for domestic water lines together with the right of adjoining property owners to maintain and construct the same:

In Uehlin's 2nd Addition to Payette, Idaho, as per Plat in Book 4, Page 30, Plat Records, Payette County, Idaho:  
Beginning at a point 55.52 feet west of the Northeast corner of lot 2, thence South a distance of 15 feet to the true point of beginning; thence South a distance of 8 feet; thence East a distance of 44.06 feet; thence North a distance of 8 feet; thence West a distance of 44.06 feet to the true point of beginning;

Beginning at a point 55.52 feet West of the Northeast corner of lot 2; thence South a distance of 21 feet; thence East a distance of 44.06 feet; the true point of beginning; thence East 10 feet; thence North 11 feet; thence West 10 feet; thence South 11 feet to the true point of beginning.

AGREEMENT - 1

LAW OFFICE  
**GATCHEL & BATT**  
PAYETTE, IDAHO

165274

1 Subject to the following easement and right of way for the pump house  
2 and well which shall be for the joint use and benefit of the real property  
3 herein being conveyed and the real property adjoining on the West and East of the  
4 real property herein being conveyed and transferred;

5 In Uehlin's 2nd Addition to the City of Payette, Idaho, as per  
6 Plat in Book 4, Page 30, Plat Records, Payette County, Idaho:

7 Beginning at a point 35.52 feet West of the Northeast corner  
8 of Lot 2; thence South a distance of 21 feet; thence East a  
9 distance of 44.06 feet to the true point of beginning; thence  
10 South 45° East to a point 55.54 feet East of the West Sideline  
11 of Lot 3; thence North to a point South 45° East of a point  
12 16.54 East of the East Sideline of Lot 2; thence North 45°  
13 West to a point 16.54 East of the East Sideline of Lot 2; thence  
14 West a distance of 8 feet to the true point of beginning.

15 The parties hereto further understand and agree that the easement and  
16 right-of-way reserved for domestic waterlines is for the benefit of Tract II.

17 It is further understood and agreed that the easement and right-of-way  
18 for a pump house and well is for the joint use and benefit of Tract I and Tract II.

19 The parties hereto agree that the expense of the maintenance, operation  
20 and repair of the pump house and well shall be shared as follows: one-third  
21 from the owners of Tract I, one-third from the owners of Lot 1 less the West 20  
22 feet and Lot 2 less the East 35.52 feet, Uehlin's 2nd Addition to Payette, Idaho,

and repair of the pump house and well shall be shared as follows: one-third from the owners of Tract I, one-third from the owners of Lot 1, less the West 20 feet and Lot 2 less the East 55.52 feet, Jehlin's 2nd Addition to Payette, Idaho, as per plat recorded in the office of the Payette County Recorder, Payette, Idaho, and one-third from the owner of Lots 3 and 4, less the West 55.54 feet or Lot 5, Jehlin's 2nd Addition to Payette, Idaho, as per plat recorded in the office of the Payette County Recorder, Payette, Idaho.

That this agreement shall be binding upon the heirs, devisees, successors and the assigns of the parties hereto.

DATED this 19th day of November, 1976.

Dale W. Jehlin

First Party

Marlin R. Oltman

Second Party

AGREEMENT - 2

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LAW OFFICE  
**GATCHEL & BATT**  
PAYETTE, IDAHO

100664

1 STATE OF IDAHO )

2 County of Payette ) : ss.

3 On this 19th day of November 1976 before me the undersigned, a  
4 Notary Public in and for said State, personally appeared DALE W. UHLIN, a single  
5 man, known to me to be the person whose name is subscribed to the within instru-  
6 ment, and acknowledged to me that he executed the same.  
7 IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official  
8 seal the day and year in this certificate first above written.

*[Signature]*  
9 Notary Public for Idaho  
10 Residing at Payette, Idaho

10 STATE OF IDAHO )  
11 County of Payette ) : ss.

12 On this 19th day of November 1976, before me the undersigned, a  
13 Notary Public in and for said State, personally appeared MARLIN R. OLTMAN, a  
14 single man, known to me to be the person whose name is subscribed to the within  
15 instrument, and acknowledged to me that he executed the same.  
16 IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official  
17 seal the day and year in this certificate first above written.

*[Signature]*  
18 Notary Public for Idaho  
Residing at Payette, Idaho



EXHIBIT "C"

**MINUTES  
PAYETTE CITY COUNCIL  
Work Session & Regular Meeting  
January 7, 2013**

**6:30 PM – Work Session**

**ROLL CALL**

**Members Present:** Mayor Jeff Williams, Mark Heleker, Jeff Sands, Craig Jensen, Georgia Hanigan and Ivan Mussell, Lee Nelson

**Members Absent:**

**Staff Present:** Mary Cordova, City Coordinator; Tiffany Howell, Assistant City Clerk; Doug Argo, City Engineer, Steve Castenada, Fire Chief

A. **Water Rates** – Doug Argo stated that rates did not include the last CPI increase. The income is a little bit above projected due to a slight change in policy. We are funding 20-25% of the depreciation from this last year. At the time of the public works meeting we did not think we would be getting as much revenue as we did, and that is where these numbers came from. Mr. Argo stated that if we were to go with the public works recommendation it would bring us to 50%, but like I said we are doing better than anticipated. Mayor Williams asked what the increased revenue is. Mr. Argo stated that it is increased sales as well as a policy change in billing for a base rate whether the water was on or not. Clerk Cordova stated that we have been very conservative with our estimates over the last couple of years. The last fiscal year we were higher than anticipated. Councilor Nelson asked if we decide to not do the water rate increase we need to do a CPI? Clerk Cordova stated yes, if we decide to not do the rate increase we would need to do a CPI increase, we did not do one in anticipation of doing the rate study. Clerk Cordova stated that we have kept it under 5% over the years, except for 2011 which was 5.1%. Mayor Williams asked if the CPI would be increased on both the base rate and user fee. Mr. Argo stated yes, that is correct. Mayor Williams asked if staff recommendation is to not go forward with the rate study. Clerk Cordova stated yes. We do not have anything too pressing right now, that the rate study could wait for. Councilor Nelson asked if something major were to happen would we be in the same boat as before with the grant issue. Clerk Cordova stated yes, we would be.

**B. Building Permit Penalty –**

Mayor Williams stated P&Z did not feel the need for a building permit fee. Councilor Hanigan stated that she would like us to have some kind of teeth to go after the people that refuse to cooperate. Councilor Nelson stated that he likes the doubling of the fees. Councilor Jensen stated that he likes the warning. Councilor Sands stated that he likes the warning issue, but there is always a second part to this issue. Mayor Williams asked if the customer comes in and did not know they needed to get a permit can the building permit have the power to decide the fee. Mayor Williams stated that if they appeal the double permit fee they would need to come to this body? Councilor Sands stated that he thinks staff could give us advisement. Councilor Mussell asked if it is for a constructed building or the start of a building. Mayor Williams stated that is what we are here for. Councilor Heleker likes the idea. Clerk Cordova stated that she will bring back an ordinance.

The work session ended at 7:02 PM

**7:00 PM – Regular Meeting**

A regular meeting of the Payette City Council was called to order at 7:02PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

**ROLL CALL**

Members Present: Mayor Jeff Williams, Mark Heleker, Ivan Mussell, Jeff Sands, Craig Jensen and Georgia Hanigan, Lee Nelson

Members Absent:

Staff Present: Mary Cordova, City Coordinator; Bert Osborn, City Attorney, Tiffany Howell, Assistant City Clerk; Doug Argo, City Engineer, Steve Castenada, Fire Chief

### **PLEDGE**

Councilor Nelson led the pledge of allegiance.

### **CITIZENS COMMENTS**

None heard

### **APPROVAL OF MINUTES**

A motion was made by Heleker and seconded by Mussell to approve the regular meeting minutes of 12-17-2012 as written

After a unanimous voice vote by the Council, the motion CARRIED.

### **APPROVAL OF BILLS & PAYROLL**

A motion was made by Heleker and seconded by Nelson to approve the City Bills & Payroll in the amount of \$185,893.64

At the roll call:

Ayes: Heleker, Mussell, Hanigan, Sands, Jensen and Nelson

Nays:

The motion CARRIED.

### **SPECIAL ORDERS**

None

### **COMMUNICATIONS**

A. Hardin Sanitation

B. City Officials Day at the Capital

### **PLANNING & ZONING**

A. Meeting Minutes of October 25, 2012

### **OLD BUSINESS**

A. ROSE Advocates – HUD Home – Mayor Williams stated that they have a board meeting tomorrow and have the entire board go through the house.

B. Physical Fitness Incentive Policy – Mayor Williams stated that Chief Clark did a presentation on physical fitness incentive and we did not act, is there any desire?

### **NEW BUSINESS**

A. SREDA Update –

Kit Kamo – Mrs. Kamo stated that she would like to thank the Council and Mayor for their work, as well as Mary Cordova. I truly appreciate the support. Mrs. Kamo passed out a “report card” for SREDA. Kit stated that Project Whiskey is a company that wants to expand their company and send it to Asia and they want to expand and are looking at surrounding states. Kit stated that they

have sent in some information, so hopefully we hear something. Kit stated that Josephson Produce has had 3 different site visits, so we are pretty excited about this. Kit stated in 2013 we will be heading off to 3 different conventions. We have had two new companies to the area and new companies are on the horizon. Councilor Jensen asked what Project Run Forest Run is. Kit stated it is a company we are stealing out of Ada County. It is a small company of 8-11 people and they need a little more elbow room. Kit stated that she has showed them the Boise Cascade building and the company was worried about the boiler that produces a lot of steam with residential areas so close. Councilor Sands asked what some of the items are that Payette did not have. Mrs. Kamo stated that they are looking for big open new building and there are not a lot of them around. Mrs. Kamo stated that the one thing that would help us the most would be some bare land with something to show them what it "could" look like. The company in Weiser hired 75 employees and the other one has hired 4-5 local employees.

**B. Re-appointment P&Z – Randy Choate**

A motion was made by Heleker and seconded by Jensen to re-appoint Randy Choate to the Planning & Zoning Commission for a 5 year term ending December 31, 2018.

Councilor Jensen asked if we post these somewhere. Mayor Williams stated that he generally goes up to the person and asks if they would like to continue, it is not something we have to post.

After a unanimous voice vote by the Council the motion  
CARRIED

**C. Advertisement Request – Payette High School Softball –**

Councilor Heleker stated that he does have a conflict of interest.

A motion was made by Nelson and seconded by Hanigan to approve an advertisement request in the amount of \$100.00

At the roll call:  
Ayes: Mussell, Hanigan, Sands, and Jensen, Nelson  
Nays:  
Abstain: Heleker

The motion CARRIED

**D. Ordinance # 1372 – AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, REPEALING SECTIONS 2.56.010, 2.56.020, 2.56.030, 2.56.040, 2.56.050, 2.56.060 IN CHAPTER 2.56 OF TITLE 2; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER – 1<sup>st</sup> Reading**

A motion was made by Hanigan and seconded by Heleker to introduce Ordinance #1372 by title only.

After a unanimous voice vote by the Council the motion  
CARRIED

Bert Osborn, City Attorney read the ordinance by title only.

A motion was made by Nelson and seconded by Sands to suspend the rules and pass Ordinance #1372 on its first reading.

After a unanimous voice vote by the Council, the motion  
CARRIED

A motion was made by Mussell and seconded by Heleker that  
Ordinance #1372 do pass.

At the roll call:  
Ayes: Heleker, Mussell, Hanigan, Sands, and Jensen,  
Nelson  
Nays:

The motion CARRIED

E. Appointment of Council Liaison to Library Commission –

A motion was made by Hanigan and seconded by Jensen to re-  
appoint Councilor Sands as the library commission liaison.

After a unanimous voice vote by the Council, the motion  
CARRIED

F. Declaration of Surplus

A motion was made by Heleker and seconded by Mussell to  
approve the surplus timing equipment.

After a unanimous voice vote by the Council, the motion  
CARRIED

**DEPARTMENTAL REPORTS**

A. Police Department – December 2012

B. Fire Department – December 2012

**MAYOR'S COMMENTS**

Mayor Williams stated that on there is a letter on your desk from Tami DeWeerd and she wants as many Mayors as possible to endorse this letter about the passage of legalizing marijuana. The Council stated that they all received the email from Mrs. DeWeerd. Mayor Williams stated that this Friday is Tony Naillons retirement party. On the 18<sup>th</sup> of January there will be a retirement party for Ken Johnson at The Hideaway Grill and we will be serving finger foods and cake. Mayor Williams would like to request that you be recognized by the chair to speak instead of having side conversations.

**CITIZEN'S COMMENTS**

Ryan Higly – 9075 Solterbeck Lane; Payette, Idaho 83661

Mr. Higly asked if you built a pole barn outside of city limits would you be required to get the same thing. Mayor Williams stated that he would need to contact Payette County Planning & Zoning.

Councilor Heleker stated that he would like to commend staff on buying locally and doing a good job with the bills.

**ADJOURNMENT**

A motion was made by Helekerand seconded by Jensen to adjourn the regular meeting at 7:37 PM.

The motion CARRIED.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Jeff Williams, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cordova, City Clerk

CITY OF PAYETTE  
January 22, 2013

CITY PAYROLL	ET	1/11/2013	115,662.91
ALBERTSON'S	7398	1/22/2013	44.96
ALLIED BUSINESS SOLUTIONS	7399	1/22/2013	664.77
ANALYTICAL LABORATORIES	7400	1/22/2013	96.00
APPLE BOOKS	7401	1/22/2013	112.14
BDS	7402	1/22/2013	1,560.35
BURKE ELECTRIC	7403	1/22/2013	281.00
CAMPO & POOL DISTRIBUTING	7404	1/22/2013	1,565.27
CENTURYLINK	7406	1/22/2013	1,336.43
CEPI	7407	1/22/2013	80.00
DEPT. OF ENVIRONMENTAL QUALITY	7408	1/22/2013	43,831.17
DIG LINE	7409	1/22/2013	63.82
ERA	7410	1/22/2013	499.02
FERGUSON	7411	1/22/2013	745.98
FLEET SERVICES	7412	1/22/2013	5,839.86
FRANK'S EXTINGUISHER SERVICE	7413	1/22/2013	89.95
HANIGAN'S	7414	1/22/2013	365.38
HOLLADAY ENGINEERING	7415	1/22/2013	3,499.31
IDAHO DEPT. OF LABOR	7416	1/22/2013	2,397.51
IDAHO PEACE OFFICERS ASSOC.	7417	1/22/2013	110.00
IDAHO POWER	7418	1/22/2013	12,391.76
IDAHO STATE FIRE MARSHAL	7419	1/22/2013	25.00
INDEPENDENT ENTERPRISE	7420	1/22/2013	68.40
INTERMOUNTAIN COMMUNITY BANK	7421	1/22/2013	3,539.07
INTERMOUNTAIN GAS	7422	1/22/2013	4,756.58
KING'S	7423	1/22/2013	29.82
L.N. CURTIS	7424	1/22/2013	482.00
LEON'S PUMPS	7425	1/22/2013	1,084.09
LEXIPOL	7426	1/22/2013	2,450.00
MICROMARKETING	7427	1/22/2013	96.88
MPH INDUSTRIES	7428	1/22/2013	171.29
NORM'S AUTO ELECTRIC	7429	1/22/2013	245.00
ONTARIO BEARING	7430	1/22/2013	53.44
OSBORN, BERT L.	7431	1/22/2013	2,700.00
OXARC	7432	1/22/2013	1,059.64
PAYETTE SCHOOL DISTRICT	7396	1/22/2013	100.00
PETTY CASH	7433	1/22/2013	2.96
RUSH TRUCK	7434	1/22/2013	75.90
SHERWIN-WILLIAMS	7435	1/22/2013	1,280.00
STATE OF IDAHO	7436	1/22/2013	35.00
SWIOS	7437	1/22/2013	60.00
T.A. WELDING	7438	1/22/2013	6,137.22
TIRE DISPOSAL AND RECYCLING	7439	1/22/2013	271.00
VERIZON WIRELESS	7440	1/22/2013	686.68
WIENHOFF DRUG TESTING	7441	1/22/2013	225.00
WOYAK, ROBERT D.	7442	1/22/2013	100.00

216,972.56

# Four receive life-saving award from Ontario Elks

**WILLIAM LOPEZ**  
ARGUS OBSERVER

## ONTARIO

Four of Payette's public servants received awards from the Ontario Elks Lodge at the Elks' annual awards banquet Saturday.

The four individuals, two from the Payette Police Department and two from the city's fire department, were awarded the 2012 Officers of the Year for their actions in saving a young boy's life in October.

Payette Police Capt. **David Platt**, Officer **Brad**

**Coen**, Fire Chief **Steve Castaneda** and Fire Capt. **Greg Spaulda** were honored at the banquet attended by over 200 people.

The awardees were the first responders after a 5-year-old Fruitland boy fell into a sawdust pit and became buried under approximately eight feet of sawdust for about three minutes.

The child was life-flighted to a Boise hospital, and his parents said that several operations were required before he was listed as stable.

It was stated that the life

support provided by the first responders saved the child's life.

"This award was certainly well-deserved," Payette Police Chief **Mark Clark** said. "We're proud of what these men did."

Shortly after the incident took place, Clark said that any incident involving a child is always hard on responders, despite their excellent training.

"Once the situation settles down, emergency personnel usually are standing around trying to grasp and make sense of what had

SEE OFFICERS, PAGE A3



Two officers from the Payette Police Department and two firefighters from Payette's fire department received the Officers of the Year award from the Ontario Elks Lodge at their annual awards banquet Saturday. From left to right: Police Capt. David Platt, Police Officer Brad Coen, Fire Chief Steve Castaneda and Fire Capt. Greg Spaulda.

SUBMITTED PHOTO

## OFFICERS: Honored

FROM PAGE A1  
just taken place," Clark said.

A representative from the Ontario Elks Lodge said that there were several applications submitted by different local law enforcement agencies, and the efforts performed by these four individuals received the highest number of votes, qualifying for the award.

**WILLIAM LOPEZ** is a news reporter at the Argus Observer. He can be reached at (541) 823-4815 or by emailing [willi@argusobserver.com](mailto:willi@argusobserver.com). To comment on this story, go to [www.argusobserver.com](http://www.argusobserver.com)



**BOARD OF DIRECTOR  
Meeting Minutes  
January 9, 2013  
7 am**

Present

**Directors & Members:**

Mike Hanigan, Logan Hamilton, Doug Lamm, Harry Flock, Jeff Hafer, Craig Jensen, Sandy Hemenway, Jim Smith, Jeff Williams, Bruce Jensen, Patrick Nauman, Jay Henry, Jim Jensen, and Lisa Burgess.

Staff: Kit Kamo

The meeting was called to order by Chairman Logan Hamilton at 7:06 am. Introductions were made.

The minutes from the December meeting were unanimously approved with a motion by Jim Jensen and a second by Jeff Williams.

Sandy presented the financial snapshot report through December. A draft 2013 budget of expenses was handed out for review. The Executive Board will be meeting and a full proposed budget will be sent out following the meeting. The board will take action on it in the February meeting.

The board discussed fund raising. It was suggested that a list be developed and each board member would take some names and report back to the board on the following meeting. Doug said his committee had put together a list of names. The executive board will follow up on this.

The proposed annual work/action plan for 2013 as required by the Idaho Dept of Commerce Rural Pro grant was handed out. Discussion followed. It was decided that the board will receive an updated copy and take action at the February meeting.

Home Town Competitiveness was discussed. Harry Flock reported that Nyssa was meeting again on 1/18. Logan Hamilton reported that Vale had their meeting on 1/8 and had about 20 people show up. They got a report from the School that they had done a student survey from 6<sup>th</sup> graders through high school asking for feedback on the community and would they come back here to live. Jim Jensen said that he will offer his assistance on behalf of SREDA to the Malheur County groups as they go out and meet with their local businesses. On the Idaho side, Jeff Williams said that Payette had met and they are still in the early stages. Jeff Hafer said that Weiser was meeting on 1/10 again. It was noted that the Ontario group's SREDA representatives were at the Four Rivers Healthy Community meeting this morning and we'll await their report in February.

Marketing update – Kit will be joining Team Oregon at the NW Food Processors in Portland next week, immediately followed by the Shot Show in Vegas with the Idaho Dept of Commerce. Following that show, Kit will be back with Team Oregon attending the Fancy Food Show in San Francisco.



SREDA now has thumb drives with the logo and website address that will be available at the trade shows with local information on them. Additionally any SREDA member that would like to share information around the valley about SREDA can get one.

The 2012 Report Card of Activity was handed out showing the total number of leads that were responded to, the number of businesses contacted, number of businesses landed, etc. The report card is attached.

The two latest manufacturing leads, Run Forest Run and the Whiskey project was discussed.

Round table discussion included Jim Jensen's report and update on projects that he and SREDA are involved in.

Jim Smith recommended a larger room and different venue. The board discussed this. There was a motion by Jeff William and a second by Patrick Nauman to move the monthly meeting to different communities each month. The motion passed unanimously. Jeff said that the February meeting could be held at the Payette Library. Harry Flock volunteered Nyssa, with the location TBA, for the March meeting. Weiser was suggested for the next month.

Discussion of office support followed. Lisa said that they had an intern program and maybe they had someone that would fit what we needed. Kit is to get a list put together for Lisa.

Logan mentioned that the executive board will be asking the board of representatives to meet more often than 1 x per year. He would like to get their input and involvement. The Board of Representatives will be looking at giving an incentive to private donors/members who pay higher amounts to be members.

The meeting was adjourned at 8:10 am so that the Executive Board could continue with the Executive Director's evaluation results.

**The next meeting of the SREDA Board of Directors will be FEBRUARY 6<sup>th</sup> at 7 am at the PAYETTE LIBRARY, 24 South 10<sup>th</sup> Street, Payette, Idaho (near the Post Office).**

All SREDA meetings are open to the public and SREDA welcomes input from the communities.

Respectfully submitted by  
Kit Kamo for Jim Smith, SREDA Secretary



## PAYETTE POLICE DEPARTMENT OPERATING POLICY

<b>SUBJECT:</b>	Physical Fitness Incentive Program	<b>EFFECTIVE DATE:</b>	January 1, 2013
<b>APPROVED by CITY COUNCIL:</b>	12/17/2012	<b>REVISION DATE:</b>	Not Applicable

### **PURPOSE:**

To recognize that physical fitness is beneficial to the health and well-being of employees, in addition to lowering the potential costs of healthcare and work related injuries, the Payette Police Department establishes a physical fitness incentive for full-time POST certified police officers.

### **POLICY:**

Participation in this physical fitness incentive program is completely *voluntary*. Employees opting not to participate shall not be disciplined or negatively treated by the City, or its supervisors. Participant employees who do not pass the physical fitness standards shall not be deemed unfit for duty. Participant employees will train and participate on their own time. They may not "train" for the testing during work hours and may not participate in testing during work hours. Injuries sustained by participation in the optional testing are not subject to worker's compensation.

### **STANDARDS:**

The successful employee shall complete and receive passing marks as established by the Idaho POST physical fitness requirements at testing time.

The Chief of Police, of designee, reserves the right to schedule and reschedule testing at any time.

### **BONUS PAY:**

Upon successful completion and passage of the physical fitness test, the employee shall receive an annual gross bonus of \$500. Compensatory or time off equal to the bonus is not allowed.

The City reserves the right to revoke and/or suspend at any time.

# Payette Public 2012 Idaho Public Library Survey Due January 31, 2013

## Certification

Click [here](#) to print a copy of the Library Board Certification page. This is also due by January 31, 2013.

## General Information (1.1-1.18)

Click on question number for help

1.1	Fiscal year begins (mm-dd-yy)	10-1-11
1.2	Fiscal year ends (mm-dd-yy)	9-30-12
*1.3	Name of library	Payette Public
1.4	Established according to the Idaho Code as a	c
1.5	Legal Service Area Boundary Change	No
1.6	Levy rate	.000858758
1.7	Mailing address	24 S 10th St
1.8	City (of mailing address)	Payette
1.9	Zip (of mailing address)	83661
1.10	Street address	24 S 10th St
1.11	City (of street address)	Payette
1.12	Zip (of street address)	83661
1.13	County	Payette
*1.14	Phone	(208) 642-6029
1.15	Fax number	(208) 642-6046
1.16	E-mail Address	payettelib@cableone.net
1.17	Person completing form	Colleen Bonnell
1.18	Name of current library director	Colleen Bonnell

## Service Area (2.1-2.12)

Click on question number for help

2.1	Population of legal service area	7,478
2.2	Registered users in legal service area	5,126
2.3	Source of legal service area population information (#2.1)	City Clerk

2.4	Population of any areas served under contract	0
2.5	Registered users in contract area	0
2.6	Source of contract population information (#2.4)	N/A
2.7	Non-resident users	1,544
2.7a	Non-Resident Fees per person	\$40.00
2.7b	Non-resident Fees per family	\$40.00
2.8	Central or main library	1
2.9	Branches	0
2.10	Bookmobiles	0
2.11	Number of bookmobiles that are on contract	0
2.12	Number of bookmobiles that are owned	0

### **Paid Staff (Full-Time Equivalent) (3.1-3.7)**

#### **Click on question number for help**

Remember: to compute the FTE (full-time equivalent) of a part-time employee, divide the number of hours worked per week by 40. Thus, an employee working 20 hours per week equals .50 FTE ( $20/40 = .50$ ), and an employee working 16 hours per week equals .40 FTE ( $16/40 = .40$ ). Do not include volunteers in the FTE calculation.

3.1	Librarians with master's degree from an ALA-accredited program	0.00
3.2	Others holding title of librarian	1.00
3.3	Total librarians (3.3 = 3.1 + 3.2) LOCKED [Calculated]	1.00
3.4	All other paid staff (include maintenance staff)	2.48
*3.5	Total paid staff (3.5 = 3.3 + 3.4) Note: Include staff paid by another agency, e.g., School LOCKED [Calculated]	3.48
3.6	Library director's annual salary	\$42,632
3.7	Number of hours worked per week (not to exceed 40)	40

### **Beginning Balance and Carryover (4.1-4.5)**

#### **Click on question number for help**

4.1	Operating carryover	\$50,348
4.2	Capital Improvement Fund (Repairs, equipment, vehicles, etc.)	\$0
4.3	Building Fund (Land, new construction, and additions only)	\$538,720
4.4	Other	
4.5	Total Unexpended balance on hand at beginning of Fiscal year. (4.5 = 4.1 + 4.2 + 4.3 + 4.4) LOCKED [Calculated]	\$589,068

## Library Revenue By Source (5.1-5.6)

Click on question number for help

Use WHOLE NUMBERS for all dollar amounts

### \*Local Government

*5.1a	Local Operating Revenue	\$189,936
*5.1b	Local Government Capital Revenue	\$0
*5.1c	Local Total Revenue (5.1c = 5.1a + 5.1b) LOCKED [Calculated]	\$189,936

### State Government (exclude federal dollars distributed by state)

5.2a	State Operating Revenue	\$39,221
5.2b	State Government Capital Revenue	\$0
5.2c	State Total Revenue (5.2c = 5.2a + 5.2b) LOCKED [Calculated]	\$39,221

### Federal government (include LSTA & other federal dollars distributed by state)

5.3a	Federal Operating Revenue	\$0
5.3b	Federal Government Capital Revenue	\$0
5.3c	Federal Total Revenue (5.3c = 5.3a + 5.3b) LOCKED [Calculated]	\$0

### Contracts for services to other libraries

5.4a	Contract Operating Revenue	\$0
5.4b	Contract Capital Revenue	\$0
5.4c	Contract Total Revenue (5.4c = 5.4a + 5.4b) LOCKED [Calculated]	\$0

### Other income

5.5a	Other Operating Revenue	\$31,817
5.5b	Other Capital Revenue	\$22,500
5.5c	Other Total Revenue (5.5c = 5.5a + 5.5b) LOCKED [Calculated]	\$54,317

### GRAND TOTAL and totals by type of revenue for this fiscal year [Calculated fields]

5.6a	Grand Total Operating Revenue (5.6a = 5.1a + 5.2a + 5.3a + 5.4a + 5.5a) LOCKED	\$260,974
5.6b	Grand Total Capital Revenue (5.6b = 5.1b + 5.2b + 5.3b + 5.4b + 5.5b) LOCKED	\$22,500
5.6c	Grand Total Revenue (5.6c = 5.1c + 5.2c + 5.3c + 5.4c + 5.5c) LOCKED	\$283,474

## Library Expenditures (6.1-6.21)

Click on question number for help

**SECTION A. STANDARD OPERATING EXPENDITURES**

## Staff Expenditures

6.1	Salaries and wages	\$97,321
6.2	Employee benefits	\$39,510
6.3	Total staff expenditures (6.3 = 6.1 + 6.2) [For staff expenditures paid by another agency use 6.13a & b] LOCKED [Calculated]	\$136,831

## Collection Expenditures

6.4	Print Materials	\$21,531
6.5	Database and Electronic Materials	\$0
6.6	Other Materials	\$2,823
6.7	Total collection expenditures (6.7 = 6.4 + 6.5 + 6.6) LOCKED [Calculated]	\$24,354

## Other Operating Expenditures

6.8	Contracts for services from other libraries	\$0
6.9	Miscellaneous Operating Expenditures	\$17,724
6.10	Total other operating expenditures (6.10 = 6.8 + 6.9) LOCKED [Calculated]	\$17,724
6.11	Total operating expenditures (6.11 = 6.3 + 6.7 + 6.10) LOCKED [Calculated]	\$178,909
6.12	Operating Expenditures made by other agencies (6.12 = 6.12a + 6.12b + 6.12c + 6.12d) LOCKED [Calculated]	\$0
6.12a	Salaries or wages paid by another agency	\$0
6.12b	Benefits paid by another agency	\$0
6.12c	Collections paid by another agency	\$0
6.12d	Other Operating Expenditures paid by another agency	\$0

**SECTION B. CAPITAL EXPENDITURES**

6.13	Capital expenditures	\$600,419
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**SECTION C. UNEXPENDED BALANCE AND CARRYOVER**

6.14	Unexpended balance at end of report year (6.14 = [(4.5 + 5.6c) - (6.11 + 6.13)])	\$93,214
6.15	How much, if any, of the unexpended balance reported in Item 6.14 will be returned to your funding authority's general account?	\$0

## Carried forward to Next Fiscal Year

6.16	Operating carryover	\$166,281
6.17	Capital Improvement Fund (Repairs, equipment, vehicles, etc.)	\$0

6.18	Building Fund (Land, new construction, and additions only)	\$0
6.19	Name of Other Source	N/A
6.20	Amount from Other Source	\$0
6.21	Final balance to be carried forward to next fiscal year [6.21 = 6.16 + 6.17 + 6.18 + 6.20]	\$166,281

### Library Collection (7.1-7.13)

#### Click on question number for help

7.1	Total library items (physical units) added during the year	2,715
7.2	Total library items (physical units) withdrawn during the year	1,140

Items (physical units) held at the end of report year.

Print Materials Note: We no longer worry about bound and unbound serial volumes as specially treated print materials. Most libraries no longer bind periodicals and now rely on databases such as ProQuest to locate and obtain individual articles if the publisher itself does not provide past articles online. Due to space constraints, printed back issues are typically kept for just several years, circulated, and, relative to the pre-online database era, weeded quickly. Also, the vast majority of libraries now rely on an ILS to keep track of holdings. In short, "If it has a bar code, it's a volume." Call if you have questions.

7.3	Print Materials	56,349
7.4	Total Audio Materials (7.4 = 7.4a + 7.4b)	1,985
7.4a	Audio materials [physical units]	1,985
7.4b	Audio materials [downloadable titles]	0
7.5	Total Video Materials (7.5 = 7.5a + 7.5b)	2,059
7.5a	Video materials [physical units]	2,059
7.5b	Video materials [downloadable titles]	0
7.6	Other Electronic Materials [Physical Units]	98
7.7	State Provided Licensed Databases [LiLI-D] LOCKED (Will be determined by SDC. FY2009 was 51)	51
7.8	Locally Mounted Licensed Databases/Other Cooperative agreements [Consortia, not LiLI-D]	0
7.9	Total Licensed Databases (7.9 = 7.7 + 7.8) LOCKED [Calculated]	51
7.10	Electronic Books (E-Books)	0
7.11	Other library materials	0
7.12	Total items (physical units) held at the end of report year (7.12 = 7.3 + 7.4 + 7.5 + 7.6 + 7.9 + 7.10 + 7.11)	60,542
7.13	Current Print Serial Subscriptions	65

### Library Services (8.1-8.3)

**Click on question number for help**

\*8.1 Total Public service hours (Annual) 2,392

Note: For multi-outlet systems please enter total here. Branch hours are entered individually in 12.20 located in the Outlet portion of the survey.

8.2 Total library visits (Annual) 33,643

8.2a Is this an estimate? Yes

8.3 Total reference transactions completed (Annual) 1,697

8.3a Is this an estimate? No

**Circulation (9.1-9.4)****Click on question number for help**

9.1 Adult Circulation 55,795

9.2 Juvenile Circulation 71,931

9.3 Total circulation transactions (9.3 = 9.1 + 9.2) 127,726

9.4 Loan period for books (in weeks) 2

**Adult's, Young Adult's and Children's Programs (10.1-10.8)****Click on question number for help**

(Count library run programs only)

Note: Age definitions have changed. Children are now defined as 11 and under and Young Adult's are defined as 12-18.

10.1 Children's Program Attendance (Annual) 4,595

10.2 Young Adult's Program Attendance (Ages 12-18 Annual) 0

10.3 Adult's Program Attendance (Annual) 96

10.4 Total Attendance at Library Programs (10.4 = 10.1 + 10.2 + 10.3) LOCKED [Calculated] 4,691

10.5 Number of Children's Programs 172

10.6 Number of Young Adult's Programs (Ages 12-18 Annual) 0

10.7 Number of Adult's Programs 20

10.8 Total Number of Library Programs (10.8 = 10.5 + 10.6 + 10.7) LOCKED [Calculated] 192

**Resource Sharing (11.1-11.2)****Click on question number for help**

11.1 Interlibrary loans provided to other libraries 151

11.2 Interlibrary loans received from other libraries 105

### Internet Terminals and Users (11.3-11.4)

11.3 Total of all Internet Terminals LOCKED [Calculated] This will be the total from all entries in 12.13 in the Outlet section below. 8

11.4 Total of all Internet Users LOCKED [Calculated] This will be the total from all entries in 12.13a in the Outlet section below. 11,839

### Outlets (12.1-12.29a)

#### Click on question number for help

If you see anything in a locked field that needs to be changed, please enter the correct information in the Federal Note Area for the item in question and flag it by clicking on the shadowed icon to the right of the item. [12.1-12.9a, 12.10-12.12, 12.16, 12.16b-12.16p, 12.18b-12.18p, 12.19-12.23, and 12.25-12.28 are prefilled with last years' data and locked]

12.1	LIB ID	IDPAY
12.2	FSCS ID	ID0078
12.3	Name of Outlet	PAYETTE PUBLIC
12.4	Street Address [physical address]	24 S TENTH ST
12.4a	Mailing Address if different from Street Address (enter N/A if they are the same)	24 S TENTH ST
12.5	City	PAYETTE
12.6	County of the Outlet	PAYETTE
12.7	Zip for Street Address	83661
12.8	Zip for Mailing Address if different from Street Address (enter N/A if they are the same)	83661
12.9	Phone	(208) 642-6029
12.9a	Current Library Branch or Outlet Director (If no library branch, enter N/A)	Colleen Bonnell
12.9b	E-mail address for this Outlet (If none, enter N/A)	payettelib@cableone.net
12.10	Outlet Type Code	CE
12.11	Metropolitan Status Code	NO
12.12	Number of Bookmobiles in the Bookmobile Outlet Record	0
12.13	Number of this Outlets Internet Computers used annually by the General Public	8
12.13a	Number of Users of this Outlets Internet Computers annually	11,839
12.13b	Is this an estimate?	No
12.14	Internet Connectivity	
12.15	Connectivity Speed	6.0 Mbps - 10 Mbps

12.16	Square Footage (main or branch) [LOCKED]	8,176
12.16a	<b>Library Hours (Winter):</b> Dates (mm/dd/yyyy-mm/dd/yyyy)	10/01/2011-9/30/2012
12.16b	Daily Hours Open (Example: 9am-6pm. If no hours enter an N/A)	N/A
	Sunday Scheduled Hours	
12.16c	Monday Scheduled Hours	10am-7pm
12.16d	Tuesday Scheduled Hours	10am-7pm
12.16e	Wednesday Scheduled Hours	10am-7pm
12.16f	Thursday Scheduled Hours	10am-5:30pm
12.16g	Friday Scheduled Hours	10am-5:30pm
12.16h	Saturday Scheduled Hours	10am-2pm
12.16i		
	Number of Hours Open Daily (Example: if open from 9am-6pm enter 9. If no hours enter an N/A)	N/A
	Sunday Total Hours Open	
12.16j	Monday Total Hours Open	9
12.16k	Tuesday Total Hours Open	9
12.16l	Wednesday Total Hours Open	9
12.16m	Thursday Total Hours Open	7.5
12.16n	Friday Total Hours Open	7.5
12.16o	Saturday Total Hours Open	4
12.16p	Total Hours Open per Week	46
12.17	Check box if Summer and Winter Hours are the same	Yes
12.18a	<b>Library Hours (Summer):</b> Dates (mm/dd/yyyy-mm/dd/yyyy)	10/1/2011-9/30/2012
12.18b	Daily Hours Open (Example: 9am-6pm. If no hours enter an N/A)	N/A
	Sunday Scheduled Hours	
12.18c	Monday Scheduled Hours	10am-7pm
12.18d	Tuesday Scheduled Hours	10am-7pm
12.18e	Wednesday Scheduled Hours	10am-7pm
12.18f	Thursday Scheduled Hours	10am-5:30pm
12.18g	Friday Scheduled Hours	10am-5:30pm
12.18h	Saturday Scheduled Hours	10am-2pm
12.18i		
	Number of Hours Open Daily (Example: if open from 9am-	N/A

6pm enter 9. If no hours enter an N/A)

Sunday Total Hours Open

12.18j	Monday Total Hours Open	9
12.18k	Tuesday Total Hours Open	9
12.18l	Wednesday Total Hours Open	9
12.18m	Thursday Total Hours Open	7.30
12.18n	Friday Total Hours Open	7.30
12.18o	Saturday Total Hours Open	4
12.18p	Total Hours Open per Week	46
12.19	Public Service Hours per Year for this Outlet	2,392
12.20	Number of Weeks this Outlet is Open per Year	52
12.21	LIB ID	IDPAY
12.22	Name of Legal Entity	PAYETTE PUBLIC
12.23	Interlibrary Relationship Code	ME
12.24	Network and Consortium membership(s)	N/A
12.25	Legal Basis Code	CI
12.26	Administrative Structure Code	SO
12.27	FSCS Public Library Definition	Y
12.28	Geographic Code	CI1
12.29	Building Projects	Construction
12.29a	Project Scope	New Construction



# CITY OF PAYETTE

## ADMINISTRATIVE POLICY

<b>SUBJECT:</b>	Personal Appearance of Employees; Dress Standards & Clothing Allowance	<b>EFFECTIVE DATE:</b>	
<b>APPROVED by CITY COUNCIL:</b>		<b>REVISION DATE:</b>	Not Applicable

**PURPOSE:**

To establish guidelines and policy regarding personal appearance and dress standards for City employees.

**POLICY:**

As highly visible public employees, acceptable personal appearance, professional dress and appropriate conduct are an essential part of employment with the City of Payette. Employees shall be appropriately dressed for their work situation with clean, neat, and size appropriate clothing easily identifying them a City of Payette employee in their respective department. During work hours or when representing the City, employees are required to present a clean, neat and tasteful appearance. It is not possible to provide all-encompassing dress code for all employees, however safety and professional presentation are the most important guidelines.

**PUBLIC WORKS:** Those employees whose main job function is working in the Street, parks, water and sewer departments. The City of Payette provides some clothing, but not all attire. In order to establish uniformity and consistency the following shall apply:

Standard Uniform

- |                                   |                             |
|-----------------------------------|-----------------------------|
| Safety Toe Leather Boots          | Denim pants-black or blue   |
| Brown or Black                    | Shirt or sweatshirt         |
| Appropriate cold weather clothing | Appropriate safety clothing |
| City of Payette Hat (optional)    |                             |

All clothing shall bear the appropriate City of Payette department lettering either imprinted or embroidered, except for boots and pants.

City Provided Work Clothes	Quantity	Allowance
----------------------------	----------	-----------

Shirts – T or collared	5	Spring & Summer
Overalls/Coveralls	1	Every 2 years
Sweatshirts – pull over or front zipper	3	Per Calendar Year
Hats	3	Per Year

Safety Toe Leather Boots \$125 per year upon hire date and subject to IRS regulations as a taxable fringe benefit. Each employee will be required to pay income tax for the item.

The Public Works uniform is not to be worn for the employee's personal use, with the exception of wear to and from work. Personal use is defined as self-employment, home/automotive projects, after work socializing, out of town non work-related wear and similar situations.

**SWIMMING POOL / RECREATION FACILITY:** While on duty lifeguards shall wear appropriate clothing indicating their position of lifeguard. The uniform is supplied by the City of Payette and will be purchased upon hire and during May and November of every year.

Standard Uniform

Swimming Suit	Whistle and lanyard
Sweatshirt –weather related	Shirt – T or tank

**ADMINISTRATION:** Those employees whose workplace is primarily Inside City Hall, including police department administration, shall wear clothing appropriate for working in an office setting. The City may provide one item of clothing with a City of Payette inscription each calendar year.

**POLICE AND FIRE:** These departments adhere to a strict uniform and appearance standard outlined in their respective department policies.

Employees are prohibited from displaying the following:

- Clothing that is ripped, tattered, dirty, excessively wrinkled, stained or baggy or excessively revealing or provocative.
- Clothing and tattoos containing writing, sayings, images or pictures that is offensive or inappropriate for the work place. Including, but not limited to, alcohol, tobacco and/or drug use.

- Clothing specifically designed or exercise wear, such as sweat pants or jogging suits.
- Clothing that reveals a bare back or midriff, halter or tube tops.
- Long hair must be secured so as not to impair vision or create an entanglement hazard in any way.
- Visible tattoos on the neck or face.

Employees are required to wear the standard uniform while on regular and after hour, call-in work. The general care and condition of clothing will be the responsibility of the employees and subject to review of department managers. Improper use or negligence of the uniform will be dealt with in a disciplinary procedure consistent with the care for all equipment and vehicles. Should an employee's uniform be un-presentable for work the employee may not be allowed to work until wearing the acceptable uniform. If clothing is worn or destroyed sooner than normal the employee will be responsible for the replacement. Exceptions must be approved by the Department Head

*Upon separation from employment the City reserves the right to request the return of all usable issued items and may withhold the value of the items to be returned from the employee's final paycheck until all items are returned.*

The City reserves the right to revoke and/or suspend at any time.



# Treasure Valley Transit

January 7, 2013

The Honorable Mayor Williams  
City of Payette  
700 Center Avenue  
Payette, Idaho 83661

RECEIVED  
JAN 11 2013  
CITY OF PAYETTE

## Letter of Commitment for FY13 and Intent for FY14 for Treasure Valley Transit

Dear Mayor Williams and City Council Members,

The Idaho Transportation Department's Division of Public Transportation has requested a letter of intent for Treasure Valley Transit, Inc. for the FY14 Grant Application which is for the time period of April 1, 2014 through March 31, 2015. In addition, they are asking for documentation stating the currently budgeted FY13 local match contribution of \$15,000. This letter is needed by January 21, 2013. I am attaching a sample letter for your convenience.

The Local Mobility Management Network Plan for Payette and Washington Counties was updated in December 2012. This plan identified needs, priorities and strategies. Maintaining existing services was the number one priority. Snake River Transit provides a valuable fixed route service to the residents of Payette. This has been demonstrated by the ridership and community support for the transit service. In April I will be submitting my FY14 Letter of Request for funding along with the budget.

If additional information is needed or I can be of more assistance in this process do not hesitate to call me.

Sincerely,

Terri Lindenberg  
Executive Director  
Treasure Valley Transit, Inc.  
208-463-9111  
terri@treasurevalleytransit.com

Jeffrey T. Williams  
Mayor



CITY OF PAYETTE  
700 Center Avenue  
Payette, Idaho 83661  
208-642-6024

OFFICE OF THE MAYOR

January 14, 2013

Ms. Terri Lindenberg  
Executive Director  
Treasure Valley Transit, Inc.  
1136 W. Finch Drive  
Nampa, Idaho 83651

**RE: Letter of Support for Treasure Valley Transit**

Dear Ms. Lindenberg:

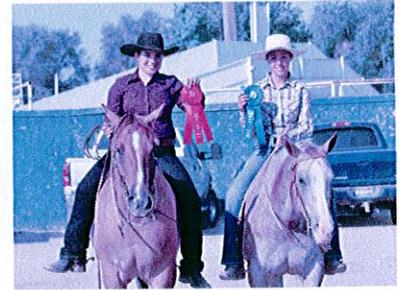
The City of Payette has provided \$15,000 to Snake River Transit from its General Fund for FY13. It is the intent of the City to continue to support Treasure Valley Transit in FY14 by following the usual budgetary procedures.

The Local Mobility Management Network Plan for Payette and Washington Counties was updated in December 2012. This plan identified needs, priorities and strategies. Maintaining existing service was the number one priority. Snake River Transit provides a valuable service to the residents of Payette. This has been demonstrated by the ridership and community support for the transit service.

We strongly support Treasure Valley Transit's FY14 Grant Application.

Best regards,  
CITY OF PAYETTE

Jeffrey T. Williams  
Payette's Mayor



*Tomorrows Youth Scholarship Foundation  
Rawhidlers' 4-H Club  
P.O Box 309  
New Plymouth, Idaho 83655*

*Payette County Pool  
400 So. 6<sup>th</sup> St.  
Payette, ID 83661*

RECEIVED

JAN 11 2013

CITY OF PAYETTE

*Dear Friends at Payette County Pool,*

*One of the advantages of living in a rural community is the active role 4-H programs play in the lives of our youth, and in Payette County our 4-H programs have taken our youth members to new and exciting heights! Over the years, one of the most successful programs has been that of our National 4-H Horse Judging Teams. These youth have been fortunate to participate and learn beyond their wildest imagination, by competing nationally in Kentucky, Mississippi, Ohio, Oklahoma and Texas. Through their accomplishments these young leaders have brought a new sense of pride and venture to Payette County 4-H and will no doubt be among the future leaders in our community.*

*Last year, through the generous donations from the local community, our Payette County Horse Judging teams traveled to Ohio, Oklahoma and Texas. This year we have set a goal to raise \$10,000 to send two teams of 4-H youth to national competitions in Texas and Kentucky. Additionally we are also working to raise funds to send other club members to Swine Showing Camp, Livestock Judging Camp and to the 4-H Know Your Government Program. We are hoping to give these individuals the ability to raise their level of knowledge and leadership to a national level and in turn bring those skills back into the community to share with other 4-H club members.*

*We hope that the Payette County Pool will help us reach our goal this year, by generously giving back to the community through this 4-H program by donating an item to our Valentine's Day Prime Rib Dinner and Auction to be held on February 9, 2013, by calling Karen Dolven at 208-249-1001 or sending it directly to the address listed in the letterhead. Thank you for your generous support!*

*Sincerely,*

*Karen Dolven*

*Tomorrows Youth Scholarship Fund Committee*



# City of Payette

## Donation Request Form

Note: Requests must be received two (2) weeks prior to your event. We cannot fill requests without proper advance notification. One donation will be given per calendar year. A submitted request does not guarantee a donation.

Please Initial that you have read the above statement \_\_\_\_\_

### OFFICE USE ONLY

Date Received 1-15-2013

Received by Blynch

Call made by/time \_\_\_\_\_

Donation Awarded Y/N CC Date \_\_\_\_\_

### Organization Information

Name of Organization/Club New Plymouth Elementary School carnival

Organization's Address 704 S. Plymouth ave.

City New Plymouth State Id Phone 278-5333

Organization E-mail knightm@npschools.us / npschools.us

Tax Exempt Number 82-6000-863

### Contact Person Information

Contact Name Melissa Knight

Contact E-mail knightm@npschools.us

Contact Cell Number ~~208-2~~ 208-859-2520 Work/Home Number 208-278-5333

### Event Information

Event Name New Plymouth Elementary School carnival

Event Date and Time march 15, 2013

Projected Attendance 2500 + Cost per Person (if applicable) none

Item to Be Used For (Door Prize, Silent Auction, Live Auction, Etc.) Raffle Item

Are you requesting a pool pass  Y /  N If not, list your request \_\_\_\_\_

(Please Check One) Day Pass \_\_\_\_\_ Month Pass \_\_\_\_\_ Three Month Pass  X

Event Description please see letter



704 S. Plymouth Avenue  
 New Plymouth, Idaho 83655  
 208 278-5333 Fax 208 278-3257

CARRIE AGUAS  
 PRINCIPAL

PAM KELLY  
 SPECIAL ED SUPERVISOR

MELISSA KNIGHT  
 SECRETARY TREASURER

PHYLLIS NICHOLS  
 COUNSELOR

January 15, 2013

City of Payette  
 Attn: Bobbie Black  
 208-642-1412

To Whom It May Concern:

We are writing in hopes that you will make a donation for our annual school carnival. We hope that the following information will meet your request procedure for donations.

If you can help us in any way, it would be greatly appreciated.

**Tax identification number - #82-6000-863**

**Nonprofit Organization**

**Financial goal - \$10,000**

**Type of Event - Annual Elementary School Carnival**

**Date of Event - March 15, 2013**

**Address of Event - 704 S. Plymouth Ave., New Plymouth, Idaho 83655**

We are working to improve our playground. A significant amount of the proceeds will be used for large playground structures. Proceeds will also benefit students by helping purchase playground equipment for classrooms, student incentives and awards, assemblies, books, and fieldtrips.

**Contact person - Melissa Knight -208-278-5333 or email-knightm@npschools.us.**

You will receive exposure for your donation in Payette County, parts of Canyon County, and Malheur County in Oregon. We have had winners as far away as Alaska. Our advertisements and "Thank You" will be published in the Argus Observer, Ontario, Oregon and the Independent Enterprise in Payette, Idaho. Also, posters are placed in our community and numerous bulletins are sent home with 500 students.

We hope that you will support us this year.

Thank you for your consideration.

Sincerely,

Melissa Knight  
 Secretary, New Plymouth Elementary School



# CITY OF PAYETTE, IDAHO

## AGENDA STATEMENT

**To:** Honorable Mayor & Members of the Payette City Council  
**From:** Tiffany Howell   
**Date:** 1/18/2013  
**Re:** Consumer Price Index Increase

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### **BACKGROUND & JUSTIFICATION:**

In June of 2006 the City of Payette adopted Resolution 2006-04 to review and increase if necessary the rate adjustments based on the US Department of Labor, Bureau of Labor and Statistics Date, and Consumer Price Index. In 2011 the City of Payette increased the CPI by 4.9%.

I have attached a copy of the CPI as well as examples of 4%, 4.5% & 4.9% increases.

**PAYETTE CITY COUNCIL  
Resolution 2013-01**

**A RESOLUTION OF THE PAYETTE CITY COUNCIL  
ADJUSTING WATER AND WASTEWATER RATES BY THE  
CONSUMER PRICE INDEX (CPI)**

WHEREAS, the City of Payette, Idaho ("City") is a municipal corporation operating under the laws of the State of Idaho and is authorized to fix rates and charges and take such other actions incidental to the construction, management and operation of a municipal water system and a municipal sewer system pursuant to Title 50, Chapter 10, Idaho Code; and,

WHEREAS, in June, 2006, subsequent to City-wide notification, the City Council approved rate and fee increases for wastewater services, and fee increases for water services; and,

WHEREAS, the adoption of Resolution 2006-04 included provisions for future rate adjustments based on the US Department of Labor, Bureau of Labor and Statistics Data, Consumer Price index; and,

WHEREAS, the CPI change for 2011 was 5.1%; it is the recommendation of the administration that the City implement a 4.9% increase to reflect the change in the CPI; and,

WHEREAS, the effect of a recommended        increase is outlined below:

See attached Exhibit "A"

NOW, THEREFORE, BE IT RESOLVED, upon motion duly made and seconded, this resolution shall be in full force and effect commencing with the billing cycle February 1, 2013.

APPROVED and SIGNED this 22<sup>nd</sup> day of January, 2013.

CITY OF PAYETTE, IDAHO

\_\_\_\_\_  
Jeff Williams, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cordova, City Clerk

Water Base Rates & Usage Fees

CPI Increase

**4.0%-4.9%**

02-01-2013

	<b>BASE RATE</b>				<b>USAGE FEE</b>			
	Current	4.00%	4.50%	4.90%	Current	4.00%	4.50%	4.90%
<b>WATER</b>								
3/4"	6.17	6.42	6.45	6.47	0.220	0.229	0.230	0.231
1"	11.09	11.53	11.59	11.63	0.220	0.229	0.230	0.231
2"	43.15	44.88	45.09	45.26	0.220	0.229	0.230	0.231
3"	98.62	102.56	103.06	103.45	0.220	0.229	0.230	0.231
4"	172.58	179.48	180.35	181.04	0.220	0.229	0.230	0.231
6"	394.46	410.24	412.21	413.79	0.220	0.229	0.230	0.231
<b>SEWER</b>	15.61	16.23	16.31	16.37	0.248	0.258	0.259	0.260
Rural Water	12.33	12.82	12.88	12.93	0.437	0.454	0.457	0.458
Rural Sewer	31.25	32.50	32.66	32.78	0.496	0.516	0.518	0.520
Sewer Only	26.95	28.03	28.16	28.27	0.496	0.496	0.496	0.496

Sample billing for 5,000 gallons - Residential Home

	Current	4.00%	4.50%	4.90%
Water	\$17.17	\$17.87	\$17.94	\$18.01
Sewer	28.01	29.13	29.27	29.38
<b>SUBTOTAL</b>	<b>45.18</b>	<b>46.99</b>	<b>47.20</b>	<b>47.38</b>
Garb & Cart	13.10	13.10	13.10	13.10
<b>TOTAL</b>	<b>58.28</b>	<b>60.09</b>	<b>60.30</b>	<b>60.48</b>

Table 7. Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, by e... Page 8 of 12

Expenditure category	Relative importance Nov. 2012	Twelve Month				
		Unadjusted percent change Dec. 2011-Dec. 2012	Unadjusted effect on All Items Dec. 2011-Dec. 2012 <sup>(1)</sup>	Standard error, median price change <sup>(2)</sup>	Largest (L) or Smallest (S) unadjusted change since: <sup>(3)</sup>	
					Date	Percent change
Other lodging away from home including hotels and motels						
Owners' equivalent rent of residences <sup>(10)(15)</sup>	23.942	2.1	0.503	0.15	-	-
Owners' equivalent rent of primary residence <sup>(10)(15)</sup>	22.529	2.1	0.473	0.15	-	-
Tenants' and household insurance <sup>(4)</sup>	0.349	3.4	0.012	0.94	L-Jul. 2012	3.4
Water and sewer and trash collection services <sup>(4)</sup>	1.196	5.7	0.066	0.48	S-Oct. 2012	5.7
Water and sewerage maintenance <sup>(10)</sup>	0.904	6.7	0.058	0.63	S-Oct. 2012	6.6
Garbage and trash collection <sup>(13)</sup>	0.292	2.9	0.008	0.48	L-Oct. 2012	3.1
Household operations <sup>(4)</sup>	0.727	2.2	0.016	0.42	-	-
Domestic services <sup>(4)</sup>	0.250	1.7	0.004	0.53	L-Jun. 2012	2.0
Gardening and lawn care services <sup>(4)</sup>	0.237	1.9	0.005	0.42	S-Oct. 2012	1.9
Moving, storage, freight expense <sup>(4)</sup>	0.089	2.9	0.003	2.54	L-Sep. 2012	3.7
Repair of household items <sup>(4)</sup>	0.078	4.3	0.003	1.03	S-Mar. 2011	0.4
Medical care services	5.426	3.7	0.198	0.23	-	-
Professional services	3.000	1.9	0.058	0.24	S-May 2012	1.8
Physicians' services <sup>(10)</sup>	1.613	2.0	0.033	0.39	S-May 2012	1.6
Dental services <sup>(10)</sup>	0.763	2.8	0.021	0.38	L-Nov. 2010	3.0
Eyeglasses and eye care <sup>(8)</sup>	0.248	0.3	0.001	0.69	-	-
Services by other medical professionals <sup>(10)(8)</sup>	0.375	0.8	0.003	0.34	S-Jul. 2012	0.8
Hospital and related services	1.770	4.6	0.080	0.43	L-Sep. 2012	4.7
Hospital services <sup>(10)(16)</sup>	1.547	4.9	0.074	0.50	L-Sep. 2012	5.0
Inpatient hospital services <sup>(10)(16)(5)</sup>		4.2		1.10	L-Oct. 2012	4.2
Outpatient hospital services <sup>(10)(8)(5)</sup>		5.5		0.81	L-Aug. 2011	6.1
Nursing homes and adult day services <sup>(10)(16)</sup>	0.137	3.6	0.005	0.34	S-Apr. 2012	3.5
Care of invalids and elderly at home <sup>(2)</sup>	0.085	0.9	0.001	0.62	S-Jun. 2012	0.9
Health insurance <sup>(2)</sup>	0.656	9.9	0.061	0.24	S-Feb. 2012	9.3
Transportation services	5.812	2.6	0.153	0.34	L-Nov. 2011	2.6
Leased cars and trucks <sup>(14)</sup>	0.377	-4.0	-0.016	1.06	L-Feb. 2012	-3.9
Car and truck rental <sup>(4)</sup>	0.067	0.9	0.001	2.53	L-Aug. 2012	0.9
Motor vehicle maintenance and repair	1.147	1.3	0.014	0.32	-	-
Motor vehicle body work	0.057	2.3	0.001	0.61	L-Apr. 2011	2.5
Motor vehicle maintenance and servicing	0.460	1.9	0.009	0.46	S-Oct. 2012	1.8
Motor vehicle repair <sup>(4)</sup>	0.594	0.7	0.004	0.47	L-Sep. 2012	0.7
Motor vehicle insurance	2.479	4.7	0.114	0.69	L-Nov. 2010	5.3
Motor vehicle fees <sup>(4)</sup>	0.561	2.2	0.012	0.40	-	-
State motor vehicle registration and license fees <sup>(10)(4)</sup>	0.325	-0.5	-0.002	0.59	S-EVER	-
	0.214	6.4	0.013	0.37	L-Sep. 2012	7.0

## Amending Chapter III Section C – Short Term Leave Donation

To provide voluntary assistance to co-workers who are in critical need of time off due to a personal serious health condition or that of an immediate family member, employees may donate accrued, unused STL to a fellow employee who has exhausted ALL paid time off, but is otherwise eligible for leave

An employee may receive donated leave each pay period for a maximum of 12 consecutive weeks provided all of the following are met:

- Has a serious health condition as defined under the Family Medical Leave Act (FMLA), resulting in incapacitation for at least fifteen (15) workdays (after exhausting all short-term leave, vacation, compensatory and paid time off) as verified by a FMLA certification form. Intermittent absences do not qualify for this program;
- Has no accrued vacation, paid time off, short term leave, compensatory time or Worker's Compensation benefits available;
- Has documented, via the FMLA certification form, that a medical necessity exists;
- Is a full-time employee and not on any probationary status.

An employee may donate STL to a designated recipient who has qualified for this program provided all of the following are met:

- Donated STL, will not be returned, whether the recipient uses it or not;
- Donates a minimum of 8 hours and no more than 80 hours per recipient;
- Retains a post donation STL balance of 200 hours;
- Is in active pay status at the time their donated STL time is to be used.
- Certifies the name of the employee for whom the donated leave is intended and the number of hours to be donated on a Leave Donation Form.

Administration – The STL Donation Policy will be administered on a pay period by pay period basis. There will be no retroactive payments for time prior to the pay period at the time the application is submitted.

Employees using donated leave will accrue paid time off (PTO) and will be entitled to any benefits to which they would otherwise be entitled. PTO accrued while using donated leave must be used in the following pay period before additional leave may be used.

Donated leave cannot be converted to a cash benefit upon separation from employment.

Donated hours will be paid at the pay rate of the recipient.

The donation of STL is strictly voluntary and the City of Payette will not force or require an employee to donate. The City will respect an employee's right to privacy and shall not solicit donations from any employee. Individual employees shall not solicit donations from other employees. When an employee has exhausted all donated time, they will be placed on unpaid leave in accordance with the City of Payette policy. FMLA and any other leaves of absence will run concurrently with donated sick leave time.

Combined Funds

Revenue	Actual Period to Date	%	Actual Year-to-Date	%	Annual Budget	Variance
PROPERTY TAXES	200,838.77	31.87	207,993.07	13.52	1,917,850.00	-1,709,856.93
ASSESSMENT RECEIPTS	73.57	0.01	4,414.25	0.29	10,000.00	-5,585.75
BOND RECEIPTS - LIBRARY	4,454.50	0.71	4,454.50	0.29	47,699.00	-43,244.50
FRANCHISE FEES	0.00	0.00	0.00	0.00	75,000.00	-75,000.00
PENALTY & INTEREST	3,039.69	0.48	4,412.93	0.29	21,060.00	-16,647.07
FUEL REVENUE	768.34	0.12	6,506.49	0.42	30,000.00	-23,493.51
BUSINESS & ALCOHOL LICENSES	-237.00	-0.04	6,964.50	0.45	10,000.00	-3,035.50
PLANNING & ZONING FEES	292.00	0.05	692.00	0.04	4,000.00	-3,308.00
BUILDING PERMITS	0.00	0.00	3,373.19	0.22	25,000.00	-21,626.81
GRANTS, GIFTS AND DONATIONS	0.00	0.00	0.00	0.00	116,500.00	-116,500.00
JAG GRANT	0.00	0.00	0.00	0.00	1,600.00	-1,600.00
USER FEES	1,553.16	0.25	1,553.16	0.10	3,500.00	-1,946.84
STATE SHARED REVENUE	0.00	0.00	60,829.38	3.95	210,000.00	-149,170.62
STATE LIQUOR APPORTIONMENT	0.00	0.00	18,462.00	1.20	80,000.00	-61,538.00
HIGHWAY USERS TAX (GAS TAX)	0.00	0.00	60,421.73	3.93	248,000.00	-187,578.27
COURT REVENUE	2,825.69	0.45	7,986.61	0.52	40,000.00	-32,013.39
COUNTY SALES TAX	0.00	0.00	48,035.53	3.12	165,000.00	-116,964.47
SALES TAX	6.53	0.00	23.27	0.00	50.00	-26.73
COUNTY MATCHING FUNDS	0.00	0.00	0.00	0.00	3,000.00	-3,000.00
ROAD & BRIDGE TAX	9,403.40	1.49	10,776.08	0.70	75,000.00	-64,223.92
ENCHROACHMENT PERMIT RECEIPTS	200.00	0.03	350.00	0.02	1,200.00	-850.00
GARBAGE COLLECTION	24,758.22	3.93	75,409.20	4.90	290,000.00	-214,590.80
CART RENTAL COLLECTION	5,476.49	0.87	16,520.85	1.07	60,000.00	-43,479.15
WATER METERED SALES	58,358.18	9.26	189,435.89	12.32	689,075.00	-499,639.11
WATER CONNECTION FEES	0.00	0.00	0.00	0.00	8,000.00	-8,000.00
OTHER REVENUE-WATER - FIRE PROTECTION	567.00	0.09	1,706.43	0.11	5,000.00	-3,293.57
SEWER SERVICE REVENUE	94,260.71	14.96	288,695.78	18.77	1,098,677.00	-809,981.22
SEWER CONNECTION FEES	0.00	0.00	0.00	0.00	3,000.00	-3,000.00
POOL REVENUE	-100.92	-0.02	305.00	0.02	52,000.00	-51,695.00
POOL REVENUE - CONCESSION	0.00	0.00	0.00	0.00	9,000.00	-9,000.00
POOL REVENUE - LESSONS	0.00	0.00	0.00	0.00	8,000.00	-8,000.00
POOL REVENUE - SPECIAL EVENTS	0.00	0.00	0.00	0.00	500.00	-500.00
DOG LICENSES	1,708.00	0.27	2,594.00	0.17	9,000.00	-6,406.00
DOG FINES	90.00	0.01	210.00	0.01	1,300.00	-1,090.00
DOG IMPOUND	60.00	0.01	480.00	0.03	1,500.00	-1,020.00
RURAL DUES	480.00	0.08	1,440.00	0.09	5,000.00	-3,560.00
FINES & FORFEITS	4,686.90	0.74	13,644.23	0.89	54,000.00	-40,355.77
INTEREST EARNED	707.55	0.11	2,332.16	0.15	6,370.00	-4,037.84
BAB INTEREST	14,169.10	2.25	27,891.94	1.81	28,000.00	-108.06
ENGINEERING COST REIMBURSEMENT	14,227.50	0.04	227.50	0.01	3,000.00	-2,772.50
MISCELLANEOUS REVENUE	19,435.35	3.08	25,248.72	1.64	695,000.00	-669,751.28
SANITATION CONTRACT	0.00	0.00	0.00	0.00	30,000.00	-30,000.00
UNENCUMBERED FUNDS	0.00	0.00	0.00	0.00	68,361.00	-68,361.00
UNENCUMBERED FUNDS TO CAPITAL	0.00	0.00	0.00	0.00	513,074.00	-513,074.00
UNENCUMBERED FUNDS TO STOPLIGHT	0.00	0.00	0.00	0.00	306,900.00	-306,900.00
RESERVES FROM OTHER FUND	0.00	0.00	0.00	0.00	34,000.00	-34,000.00
TRANSFER FROM OTHER FUND	12,600.00	2.00	37,800.00	2.46	167,905.00	-130,105.00
SPRING CLEAN UP	0.00	0.00	0.00	0.00	15,000.00	-15,000.00

Combined Funds

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
WATER FUND PORTION	0.00	0.00	0.00	0.00	9,290.00	-9,290.00
SEWER FUND PORTION	0.00	0.00	0.00	0.00	9,290.00	-9,290.00
<b>Total Revenue</b>	<b>460,702.73</b>	<b>100.00</b>	<b>1,131,190.39</b>	<b>100.00</b>	<b>7,264,701.00</b>	<b>-6,133,510.61</b>
<b>Expenses</b>						
<b>LEGISLATIVE</b>						
Salaries	900.00	0.14	2,700.00	0.18	10,800.00	8,100.00
Personnel Benefits	27.60	0.00	155.16	0.01	331.00	175.84
FICA	55.80	0.01	167.40	0.01	670.00	502.60
MEDICARE	13.05	0.00	39.15	0.00	157.00	117.85
Worker's Compensation	0.00	0.00	0.00	0.00	113.00	113.00
Retirement	93.51	0.01	280.53	0.02	1,147.00	866.47
Insurance	267.91	0.04	1,477.93	0.10	14,586.00	13,108.07
Election	0.00	0.00	0.00	0.00	200.00	200.00
Planning & Zoning Stipend	0.00	0.00	0.00	0.00	1,680.00	1,680.00
Dues & Subscriptions	0.00	0.00	3,291.00	0.21	3,900.00	609.00
Promotions and Donations	0.00	0.00	235.00	0.02	3,900.00	3,665.00
Travel/Meetings/Education	0.00	0.00	0.00	0.00	3,000.00	3,000.00
Supplies-Operating	37.04	0.01	94.53	0.01	2,000.00	1,905.47
Economic Development	26.00	0.00	26.00	0.00	7,677.00	7,651.00
Donation-Soil Conservation	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Donation-Payette Museum	0.00	0.00	0.00	0.00	2,000.00	2,000.00
Donation-Snake River Transit	0.00	0.00	7,500.00	0.49	15,000.00	7,500.00
<b>Account Total</b>	<b>1,420.91</b>	<b>0.23</b>	<b>15,966.70</b>	<b>1.04</b>	<b>68,161.00</b>	<b>52,194.30</b>
<b>EXECUTIVE</b>						
Salaries	500.00	0.08	1,500.00	0.10	6,000.00	4,500.00
Personnel Benefits	9.20	0.00	39.66	0.00	110.00	70.34
FICA	31.00	0.00	93.00	0.01	372.00	279.00
MEDICARE	7.25	0.00	21.75	0.00	87.00	65.25
Worker's Compensation	0.00	0.00	0.00	0.00	19.00	19.00
Retirement	51.95	0.01	155.85	0.01	637.00	481.15
Insurance	424.39	0.07	1,273.17	0.08	4,799.00	3,525.83
Promotions and Donations	0.00	0.00	30.00	0.00	750.00	720.00
Mayor's Youth Advisory Council	0.00	0.00	0.00	0.00	2,000.00	2,000.00
Economic Development	0.00	0.00	0.00	0.00	3,000.00	3,000.00
<b>Account Total</b>	<b>1,023.79</b>	<b>0.16</b>	<b>3,113.43</b>	<b>0.20</b>	<b>17,774.00</b>	<b>14,660.57</b>
<b>ADMINISTRATION</b>						
Salaries	11,259.65	1.79	38,947.27	2.53	144,286.00	105,338.73
Overtime	0.00	0.00	0.00	0.00	100.00	100.00
Personnel Benefits	26.53	0.00	128.65	0.01	323.00	194.35
FICA	698.11	0.11	2,414.76	0.16	5,403.00	2,988.24
MEDICARE	163.26	0.03	564.67	0.04	2,093.00	1,528.33
Reserve for Unemployment	0.00	0.00	0.00	0.00	2,500.00	2,500.00

Combined Funds

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Worker's Compensation	0.00	0.00	0.00	0.00	203.00	203.00
Retirement	1,169.89	0.19	4,046.64	0.26	15,327.00	11,280.36
Insurance	2,300.57	0.37	6,974.52	0.45	28,158.00	21,183.48
Professional Purchased Services	5,283.25	0.84	9,963.25	0.65	35,000.00	25,036.75
Legal	2,700.00	0.43	5,400.00	0.35	41,200.00	35,800.00
Building Inspection	5,507.54	0.87	5,507.54	0.36	25,000.00	19,492.46
Employee Drug Testing	183.75	0.03	183.75	0.01	530.00	346.25
Utilities	516.70	0.08	1,199.22	0.08	10,000.00	8,800.78
Custodial & Cleaning	0.00	0.00	1,250.00	0.08	8,300.00	7,050.00
Repair and Maint-Other	51.48	0.01	360.58	0.02	4,000.00	3,639.42
Postage	0.00	0.00	0.00	0.00	2,600.00	2,600.00
Telephone & Communication	448.06	0.07	985.68	0.06	5,500.00	4,514.32
Information Technology	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Advertising & Publishing	72.96	0.01	265.66	0.02	5,000.00	4,733.34
Printing & Binding	0.00	0.00	0.00	0.00	5,000.00	5,000.00
Dues & Subscriptions	320.00	0.05	1,324.88	0.09	5,000.00	3,675.12
Travel/Meetings/Education	0.00	0.00	79.46	0.01	3,900.00	3,820.54
Supplies-Operating	551.49	0.09	1,345.83	0.09	9,000.00	7,654.17
Supplies-Other	30.50	0.00	30.50	0.00	7,000.00	6,969.50
Capital Outlay - Misc	0.00	0.00	2,055.99	0.13	8,311.00	6,255.01
Capital Outlay - Copier	176.00	0.03	528.00	0.03	5,000.00	4,472.00
Sales Tax	0.00	0.00	0.00	0.00	25.00	25.00
Transfer to Insurance Fund	0.00	0.00	0.00	0.00	9,300.00	9,300.00
<b>Account Total</b>	<b>31,459.74</b>	<b>4.99</b>	<b>83,557.85</b>	<b>5.43</b>	<b>389,059.00</b>	<b>305,501.15</b>
<b>CODE ENFORCEMENT</b>						
Salaries	2,296.00	0.36	8,013.60	0.52	29,791.00	21,777.40
Personnel Benefits	13.80	0.00	32.20	0.00	110.00	77.80
FICA	142.36	0.02	496.87	0.03	1,847.00	1,350.13
MEDICARE	33.29	0.01	116.21	0.01	432.00	315.79
Worker's Compensation	0.00	0.00	0.00	0.00	503.00	503.00
Retirement	238.55	0.04	832.62	0.05	3,165.00	2,332.38
Insurance	572.31	0.09	1,335.39	0.09	4,632.00	3,296.61
Professional Purchased Services	0.00	0.00	323.00	0.02	2,500.00	2,177.00
Impoundment/Code Enforcement	0.00	0.00	0.00	0.00	3,000.00	3,000.00
Utilities	206.04	0.03	242.96	0.02	1,500.00	1,257.04
Repair and Maint-Auto	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Repair and Maint-Buildings	0.00	0.00	17.24	0.00	1,000.00	982.76
Postage	0.00	0.00	0.00	0.00	500.00	500.00
Advertising & Publishing	0.00	0.00	0.00	0.00	75.00	75.00
Dues & Subscriptions	0.00	0.00	0.00	0.00	2,500.00	2,463.63
Supplies-Operating	36.37	0.01	36.37	0.00	3,000.00	2,521.06
Gas and Oil	231.55	0.04	478.94	0.03	3,000.00	2,521.06
<b>Account Total</b>	<b>3,770.27</b>	<b>0.60</b>	<b>11,925.40</b>	<b>0.78</b>	<b>56,055.00</b>	<b>44,129.60</b>
<b>SHOP</b>						
Salaries	2,887.50	0.46	9,796.94	0.64	36,415.00	26,618.06
Personnel Benefits	8.42	0.00	38.88	0.00	110.00	71.12
FICA	179.03	0.03	607.42	0.04	2,258.00	1,650.58
MEDICARE	41.87	0.01	142.06	0.01	528.00	385.94
Worker's Compensation	0.00	0.00	0.00	0.00	1,117.00	1,117.00

Combined Funds

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
<b>LAW ENFORCEMENT</b>						
Retirement	300.01	0.05	1,017.91	0.07	3,868.00	2,850.09
Insurance	0.00	0.00	0.00	0.00	432.00	432.00
Employee Drug Testing	0.00	0.00	0.00	0.00	100.00	100.00
Utilities	409.18	0.06	625.39	0.04	4,500.00	3,874.61
Repair and Maint-Auto	62.16	0.01	64.65	0.00	500.00	435.35
Telephone & Communication	28.50	0.00	57.00	0.00	550.00	493.00
Supplies-Operating	105.07	0.02	105.07	0.01	1,000.00	894.93
Supplies-Shop	270.15	0.04	885.82	0.06	5,000.00	4,114.18
Gas and Oil	106.78	0.02	208.14	0.01	1,000.00	791.86
Capital Outlay - Shop	0.00	0.00	0.00	0.00	7,000.00	7,000.00
<b>Account Total</b>	<b>4,398.67</b>	<b>0.70</b>	<b>13,549.28</b>	<b>0.88</b>	<b>64,378.00</b>	<b>50,828.72</b>
<b>FIRE PROTECTION</b>						
Salaries	54,469.60	8.64	159,685.77	10.38	589,047.00	429,361.23
Overtime	-1,510.18	-0.24	284.55	0.02	700.00	415.45
Personnel Benefits	119.60	0.02	501.46	0.03	1,435.00	933.54
FICA	3,285.29	0.52	9,931.57	0.65	36,521.00	26,589.43
MEDICARE	768.38	0.12	2,322.79	0.15	8,541.00	6,218.21
Reserve for Unemployment	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Worker's Compensation	0.00	0.00	0.00	0.00	19,784.00	19,784.00
Retirement	5,700.92	0.90	17,144.57	1.11	64,365.00	47,220.43
Insurance	12,307.52	1.95	34,357.71	2.23	139,836.00	105,478.29
Prisoner Care/Investigation	30.00	0.00	217.50	0.01	2,000.00	1,782.50
Drug Enforcement	0.00	0.00	0.00	0.00	1,500.00	1,500.00
Employee Drug Testing	25.00	0.00	25.00	0.00	500.00	475.00
Utilities	210.19	0.03	378.29	0.02	1,500.00	1,121.71
Repair and Maint-Other	312.87	0.05	1,586.65	0.10	4,000.00	2,413.35
Repair and Maint-Auto	504.40	0.08	2,543.52	0.17	9,000.00	6,456.48
Contract Services	0.00	0.00	0.00	0.00	28,500.00	28,500.00
Postage	49.29	0.01	96.01	0.01	1,000.00	903.99
Telephone & Communication	515.04	0.08	1,105.64	0.07	6,000.00	4,894.36
Information Technology	209.25	0.03	503.43	0.03	4,500.00	3,996.57
Dues & Subscriptions	2,990.00	0.47	3,581.89	0.23	7,500.00	3,918.11
Uniforms	260.55	0.04	1,620.14	0.11	7,500.00	6,379.86
Travel/Meetings/Education	1,209.06	0.19	1,249.93	0.08	8,000.00	6,250.07
Supplies-Operating	602.11	0.10	1,528.51	0.10	8,000.00	6,471.49
Supplies-Other	149.93	0.02	806.58	0.05	3,500.00	2,693.42
Minor Equipment	0.00	0.00	564.40	0.04	4,000.00	3,435.60
Gas and Oil	0.00	0.00	0.00	0.00	6,400.00	6,400.00
Capital Outlay	316.70	0.05	549.61	0.04	1,200.00	650.39
Capital Outlay - Copier	0.00	0.00	0.00	0.00	1,800.00	1,800.00
JAG GRANT	0.00	0.00	0.00	0.00	2,000.00	2,000.00
Grants	0.00	0.00	0.00	0.00	2,000.00	2,000.00
<b>Account Total</b>	<b>84,882.01</b>	<b>13.47</b>	<b>245,215.38</b>	<b>15.94</b>	<b>1,004,629.00</b>	<b>759,413.62</b>
<b>FIRE PROTECTION</b>						
Salaries	9,775.19	1.55	32,993.79	2.15	118,172.00	85,178.21
Salaries-Firemen Paid Call	494.50	0.08	1,564.42	0.10	36,840.00	35,275.58
Salaries-Drill Night	2,960.50	0.47	2,960.50	0.19	18,000.00	15,039.50
Overtime	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Personnel Benefits	27.60	0.00	120.38	0.01	331.00	210.62

Combined Funds

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Personnel Benefits-Firemen	0.00	0.00	0.00	0.00	2,820.00	2,820.00
Personnel Benefits-Drill Nights	0.00	0.00	0.00	0.00	7,601.00	7,601.00
FICA	214.24	0.03	260.38	0.02	3,400.00	3,119.62
MEDICARE	191.85	0.03	543.97	0.04	2,509.00	1,965.03
Reserve for Unemployment	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Worker's Compensation	0.00	0.00	0.00	0.00	5,469.00	5,469.00
Retirement	2,805.32	0.45	9,351.81	0.61	33,348.00	23,996.19
Insurance	1,941.24	0.31	5,988.52	0.39	23,472.00	17,483.48
Employee Drug Testing	0.00	0.00	0.00	0.00	500.00	500.00
Utilities	379.32	0.06	771.35	0.05	8,500.00	7,728.65
Repair and Maint-Other	0.00	0.00	119.83	0.01	1,000.00	880.17
Repair and Maint-Auto	0.00	0.00	86.04	0.01	8,500.00	8,413.96
Repair and Maint-Buildings	110.40	0.02	110.40	0.01	1,000.00	889.60
Repair and Maint-Equipment	75.84	0.01	475.84	0.03	3,900.00	3,424.16
Contract Services	0.00	0.00	0.00	0.00	15,000.00	15,000.00
Postage	0.00	0.00	0.00	0.00	100.00	100.00
Telephone & Communication	336.52	0.05	680.75	0.04	4,500.00	3,819.25
Information Technology	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Dues & Subscriptions	90.00	0.01	926.89	0.06	1,500.00	573.11
Uniforms	190.60	0.03	545.91	0.04	12,000.00	11,454.09
Travel/Meetings/Education	653.10	0.10	943.10	0.06	5,000.00	4,056.90
Public Education	470.86	0.07	241.51	0.02	1,000.00	758.49
Supplies-Operating	427.85	0.07	386.98	0.03	3,600.00	3,213.02
Supplies-Other	0.00	0.00	57.60	0.00	350.00	292.40
Minor Equipment	0.00	0.00	0.00	0.00	4,000.00	4,000.00
Gas and Oil	935.81	0.15	1,286.70	0.08	6,000.00	4,713.30
Capital Outlay -	0.00	0.00	0.00	0.00	22,850.00	22,850.00
Fire station construction	0.00	0.00	0.00	0.00	300,000.00	300,000.00
Grants	0.00	0.00	0.00	0.00	1,500.00	1,500.00
<b>Account Total</b>	<b>22,080.74</b>	<b>3.50</b>	<b>60,436.67</b>	<b>3.93</b>	<b>655,762.00</b>	<b>595,325.33</b>
<b>STREET MAINTENANCE</b>						
Salaries	6,166.86	0.98	24,751.41	1.61	125,847.00	101,095.59
Overtime	23.15	0.00	219.60	0.01	250.00	30.40
Personnel Benefits	21.42	0.00	120.24	0.01	442.00	321.76
FICA	383.88	0.06	1,549.78	0.10	7,889.00	6,253.22
MEDICARE	89.77	0.01	362.44	0.02	1,825.00	1,462.56
Worker's Compensation	0.00	0.00	0.00	0.00	11,051.00	11,051.00
Retirement	643.27	0.10	2,597.06	0.17	13,368.00	10,770.94
Insurance	1,938.58	0.31	7,627.43	0.50	40,512.00	32,884.57
Professional Purchased Services	2,408.50	0.38	2,408.50	0.16	30,000.00	27,591.50
Utilities	423.94	0.07	1,003.63	0.07	7,500.00	6,496.37
Repair and Maint-Auto	566.67	0.09	1,031.37	0.07	16,000.00	14,968.63
Repair and Maint-Equipment	311.41	0.05	904.58	0.06	6,000.00	5,095.42
Repair and Maint-Bridges	0.00	0.00	0.00	0.00	3,000.00	3,000.00
Repair and Maint-Storm Sewer	0.00	0.00	1,159.28	0.08	5,000.00	3,840.72
Fees-Dig Line	0.00	0.00	42.56	0.00	500.00	457.44
Postage	21.28	0.00	0.00	0.00	50.00	50.00
Telephone & Communication	165.51	0.03	403.14	0.03	2,500.00	2,096.86
Information Technology	0.00	0.00	0.00	0.00	600.00	600.00
Advertising & Publishing	0.00	0.00	0.00	0.00	100.00	100.00

Combined Funds

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Dues & Subscriptions	25.00	0.00	492.89	0.03	2,500.00	2,007.11
Travel/Meetings/Education	44.49	0.01	44.49	0.00	0.00	-44.49
Paint & Supplies	0.00	0.00	408.35	0.03	9,000.00	8,591.65
Supplies-Operating	1,095.78	0.17	2,954.24	0.19	12,000.00	9,045.76
Supplies-Other	514.61	0.08	1,147.98	0.07	5,000.00	3,852.02
Chemicals	0.00	0.00	0.00	0.00	5,000.00	5,000.00
Gas and Oil	787.88	0.13	3,990.05	0.26	15,000.00	11,009.95
Supplies-Sand/Gravel/Asphalt	0.00	0.00	22,291.00	1.45	110,000.00	87,709.00
Street Signs	0.00	0.00	0.00	0.00	2,000.00	2,000.00
Capital Outlay - Equipment	102,000.00	16.19	102,000.00	6.63	102,000.00	0.00
Capital Outlay - Streets - Sidewalks	0.00	0.00	0.00	0.00	100,000.00	100,000.00
Capital Outlay-Contingency	8,349.00	1.32	8,349.00	0.54	12,978.00	4,629.00
Capital Outlay ~ Stoplight at Hwy 95 &	19,351.54	3.07	105,745.54	6.87	0.00	-105,745.54
<b>Account Total</b>	<b>145,332.54</b>	<b>23.06</b>	<b>291,604.56</b>	<b>18.96</b>	<b>647,826.00</b>	<b>356,221.44</b>
<b>SNOW AND ICE</b>						
Salaries	1,720.50	0.27	1,720.50	0.11	8,000.00	6,279.50
Overtime	0.00	0.00	0.00	0.00	2,000.00	2,000.00
Personnel Benefits	4.50	0.00	4.50	0.00	0.00	-4.50
FICA	106.48	0.02	106.48	0.01	0.00	-106.48
MEDICARE	24.91	0.00	24.91	0.00	0.00	-24.91
Retirement	150.86	0.02	150.86	0.01	0.00	-150.86
Insurance	334.45	0.05	334.45	0.02	0.00	-334.45
Repair and Maint-Equipment	0.00	0.00	0.00	0.00	2,500.00	2,500.00
Supplies-Operating	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Gas and Oil	0.00	0.00	0.00	0.00	4,000.00	4,000.00
Supplies-Sand/Gravel/Asphalt	4,402.30	0.70	6,434.30	0.42	6,000.00	-434.30
<b>Account Total</b>	<b>6,744.00</b>	<b>1.07</b>	<b>8,776.00</b>	<b>0.57</b>	<b>23,500.00</b>	<b>14,724.00</b>
<b>STREET LIGHTING</b>						
Utilities	5,559.10	0.88	10,982.62	0.71	60,000.00	49,017.38
Repair and Maint-Lights	27.03	0.00	146.28	0.01	3,000.00	2,853.72
<b>Account Total</b>	<b>5,586.13</b>	<b>0.89</b>	<b>11,128.90</b>	<b>0.72</b>	<b>63,000.00</b>	<b>51,871.10</b>
<b>SANITATION</b>						
Contract-Hauling	21,000.00	3.33	67,214.99	4.37	260,000.00	192,785.01
Contract-Cart Rental	6,301.45	1.00	17,402.41	1.13	60,000.00	42,597.59
Supplies-Office	0.00	0.00	0.00	0.00	300.00	300.00
Transfer to General Fund	0.00	0.00	0.00	0.00	30,000.00	30,000.00
Transfer to Streets	0.00	0.00	0.00	0.00	15,000.00	15,000.00
<b>Account Total</b>	<b>27,301.45</b>	<b>4.33</b>	<b>84,617.40</b>	<b>5.50</b>	<b>365,300.00</b>	<b>280,682.60</b>
<b>STREET CLEANING</b>						
Salaries	650.00	0.10	1,303.00	0.08	28,874.00	27,571.00
Overtime	0.00	0.00	42.75	0.00	0.00	-42.75
Salaries - Fall/Spring Cleanup	4,461.55	0.71	11,320.43	0.74	8,500.00	-2,820.43
Personnel Benefits	12.09	0.00	35.11	0.00	110.00	74.89
FICA	317.01	0.05	783.91	0.05	1,790.00	1,006.09
MEDICARE	74.14	0.01	183.34	0.01	419.00	235.66
Retirement	391.87	0.06	997.10	0.06	0.00	-997.10
Insurance	1,126.71	0.18	2,164.42	0.14	0.00	-2,164.42

Combined Funds

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
<b>WATER</b>						
Salaries	25,760.06	4.09	68,103.72	4.43	217,809.00	149,705.28
Overtime	122.43	0.02	1,197.85	0.08	5,000.00	3,802.15
Personnel Benefits	78.46	0.01	283.66	0.02	721.00	437.34
FICA	1,604.70	0.25	4,296.66	0.28	13,061.00	8,764.34
MEDICARE	375.29	0.06	1,004.90	0.07	3,158.00	2,153.10
Worker's Compensation	0.00	0.00	0.00	0.00	6,330.00	6,330.00
Insurance	1,828.41	0.29	6,339.59	0.41	23,077.00	16,737.41
Professional Purchased Services	5,344.71	0.85	16,034.02	1.04	62,230.00	46,195.98
Employee Drug Testing	227.50	0.04	227.50	0.01	10,000.00	9,772.50
Utilities	18.75	0.00	18.75	0.00	200.00	181.25
Repair and Maint-Other	3,173.75	0.50	6,427.41	0.42	40,000.00	33,572.59
Repair and Maint-Auto	0.00	0.00	173.60	0.01	4,000.00	3,826.40
Repair and Maint-Buildings	250.00	0.04	282.80	0.02	4,000.00	3,717.20
Repair and Maint-Distribution	0.00	0.00	307.31	0.02	1,000.00	692.69
Fees-DEQ	3,413.66	0.54	7,243.01	0.47	30,000.00	22,756.99
Fees-Water Testing	0.00	0.00	10,472.00	0.68	12,000.00	1,528.00
Fees-Dig Line	150.25	0.02	496.75	0.03	8,000.00	7,503.25
Postage	21.27	0.00	42.54	0.00	200.00	157.46
Telephone & Communication	857.80	0.14	1,661.42	0.11	10,000.00	8,338.58
Information Technology	164.00	0.03	328.00	0.02	3,000.00	2,672.00
Dues & Subscriptions	75.00	0.01	75.00	0.00	2,000.00	1,925.00
Travel/Meetings/Education	0.00	0.00	467.89	0.03	2,000.00	1,532.11
Supplies-Operating	0.00	0.00	35.00	0.00	2,000.00	1,965.00
Supplies-Other	76.66	0.01	145.55	0.01	6,000.00	5,854.45
Chemicals	30.50	0.00	205.39	0.01	1,500.00	1,294.61
Meters	0.00	0.00	0.00	0.00	12,000.00	12,000.00
Gas and Oil	0.00	0.00	0.00	0.00	10,000.00	10,000.00
Capital Outlay - Water	503.30	0.08	1,248.07	0.08	8,000.00	6,751.93
Capital Outlay - Rehab Wells	0.00	0.00	690.00	0.04	65,000.00	64,310.00
Capital Outlay - PRV/Development	0.00	0.00	28,440.00	1.85	26,760.00	-1,680.00
Cash Over/Short	0.00	0.00	0.00	0.00	53,169.00	53,169.00
Transfer to Water Rehab Fund	0.00	0.00	0.00	0.00	50.00	50.00
Transfer to Insurance Fund	6,300.00	1.00	18,900.00	1.23	92,770.00	73,870.00
<b>Account Total</b>	<b>50,376.50</b>	<b>7.99</b>	<b>175,148.39</b>	<b>11.39</b>	<b>744,325.00</b>	<b>569,176.61</b>
<b>Water Rehab Projects</b>						
Projects	0.00	0.00	0.00	0.00	92,305.00	92,305.00
<b>Account Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>92,305.00</b>	<b>92,305.00</b>
<b>SEWER</b>						
Salaries	21,604.63	3.43	69,229.70	4.50	258,910.00	189,680.30

Combined Funds

	Actual Period to Date	%	Actual Year-to-Date	%	Annual Budget	Variance
Overtime	89.72	0.01	510.60	0.03	7,000.00	6,489.40
Personnel Benefits	60.18	0.01	208.98	0.01	980.00	771.02
FICA	1,345.07	0.21	4,324.16	0.28	15,610.00	11,285.84
MEDICARE	314.58	0.05	1,011.29	0.07	3,754.00	2,742.71
Worker's Compensation	0.00	0.00	0.00	0.00	2,150.00	2,150.00
Retirement	2,254.05	0.36	7,246.35	0.47	27,454.00	20,207.65
Insurance	5,868.16	0.93	15,276.30	0.99	79,479.00	64,202.70
Professional Purchased Services	32.50	0.01	1,232.50	0.08	111,000.00	109,767.50
Employee Drug Testing	133.75	0.02	133.75	0.01	500.00	366.25
Utilities	8,384.45	1.33	18,536.86	1.21	100,000.00	81,463.14
Repair and Maint-Other	0.00	0.00	225.78	0.01	1,000.00	774.22
Repair and Maint-Auto	396.62	0.06	669.52	0.04	10,000.00	9,330.48
Repair and Maint-Plant	1,821.05	0.29	3,618.74	0.24	45,000.00	41,381.26
Repair and Maint-Collection	3,395.30	0.54	8,406.38	0.55	20,000.00	11,593.62
Sludge Disposal	719.20	0.11	882.64	0.06	11,000.00	10,117.36
Fees-Lab Testing	0.00	0.00	0.00	0.00	15,000.00	15,000.00
Fees-Dig Line	21.27	0.00	42.54	0.00	200.00	157.46
Postage	780.30	0.12	1,558.08	0.10	9,000.00	7,441.92
Telephone & Communication	208.96	0.03	424.02	0.03	2,500.00	2,075.98
Information Technology	0.00	0.00	75.00	0.00	1,500.00	1,425.00
Dues & Subscriptions	0.00	0.00	467.89	0.03	11,000.00	10,532.11
Travel/Meetings/Education	166.00	0.03	742.00	0.05	4,000.00	3,258.00
Supplies-Operating	2,281.70	0.36	2,659.61	0.17	11,000.00	8,340.39
Chemicals	3,565.00	0.57	3,565.00	0.23	48,000.00	44,435.00
Gas and Oil	240.12	0.04	476.52	0.03	6,000.00	5,523.48
Rehab Projects	6,300.00	1.00	18,900.00	1.23	75,600.00	56,700.00
Capital Outlay - Equipment	0.00	0.00	0.00	0.00	129,000.00	129,000.00
Capital Outlay - Software & Support	269.00	0.04	1,228.00	0.08	3,000.00	1,772.00
Capital Outlay - CMOM, Contingency	0.00	0.00	0.00	0.00	32,850.00	32,850.00
Transfer to Insurance Fund	0.00	0.00	0.00	0.00	9,290.00	9,290.00
Debt Service	0.00	0.00	0.00	0.00	10,000.00	10,000.00
Debt Service-DEQ	68,112.00	10.81	68,112.00	4.43	156,000.00	87,888.00
USDA Reserve	0.00	0.00	0.00	0.00	10,000.00	10,000.00
<b>Account Total</b>	<b>128,363.61</b>	<b>20.37</b>	<b>229,764.21</b>	<b>14.94</b>	<b>1,227,777.00</b>	<b>998,012.79</b>
Sewer Rehab Project						
Projects	0.00	0.00	2,578.00	0.17	75,600.00	73,022.00
<b>Account Total</b>			<b>2,578.00</b>	<b>0.17</b>	<b>75,600.00</b>	<b>73,022.00</b>
AIRPORT						
Salaries	0.00	0.00	0.00	0.00	1,500.00	1,500.00
FICA	0.00	0.00	0.00	0.00	93.00	93.00
MEDICARE	0.00	0.00	0.00	0.00	22.00	22.00
Professional Purchased Services	0.00	0.00	0.00	0.00	1,500.00	1,500.00
Utilities	222.77	0.04	425.88	0.03	2,500.00	2,074.12
Custodial & Cleaning	0.00	0.00	0.00	0.00	250.00	250.00
Repair and Maint-Airport	0.00	0.00	18.99	0.00	2,500.00	2,481.01
Supplies-Operating	0.00	0.00	14.86	0.00	1,000.00	985.14
Fuel - Airport	0.00	0.00	8,308.95	0.54	27,330.00	19,021.05
Fuel - Expenses	154.36	0.02	423.91	0.03	2,885.00	2,461.09
Capital Outlay - Airport Improvements	0.00	0.00	0.00	0.00	2,000.00	2,000.00

Combined Funds

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
<b>RECREATION</b>	<b>377.13</b>	<b>0.06</b>	<b>9,192.59</b>	<b>0.60</b>	<b>41,580.00</b>	<b>32,387.41</b>
Salaries	3,356.80	0.53	11,726.40	0.76	47,462.00	35,735.60
Salaries-Guards	1,279.20	0.20	3,568.51	0.23	76,184.00	72,615.49
Overtime	0.00	0.00	0.00	0.00	200.00	200.00
Personnel Benefits	9.20	0.00	39.66	0.00	121.00	81.34
Personnel Benefits-Guards	0.00	0.00	0.00	0.00	5,335.00	5,335.00
FTCA	287.43	0.05	948.29	0.06	7,666.00	6,717.71
MEDICARE	67.22	0.01	221.79	0.01	1,793.00	1,571.21
Reserve for Unemployment	0.00	0.00	0.00	0.00	2,300.00	2,300.00
Worker's Compensation	0.00	0.00	0.00	0.00	5,088.00	5,088.00
Retirement	348.78	0.06	1,218.40	0.08	5,042.00	3,823.60
Insurance	1,081.80	0.17	3,245.40	0.21	13,676.00	10,430.60
Employee Drug Testing	0.00	0.00	0.00	0.00	400.00	400.00
Utilities	1,205.24	0.19	3,732.03	0.24	40,000.00	36,267.97
Repair and Maint-Other	69.95	0.01	4,109.53	0.27	10,000.00	5,890.47
Repair and Maint-Pool	19.38	0.00	607.05	0.04	5,000.00	4,392.95
Postage	0.00	0.00	0.00	0.00	100.00	100.00
Telephone & Communication	78.49	0.01	157.50	0.01	1,000.00	842.50
Information Technology	75.00	0.01	75.00	0.00	800.00	725.00
Advertising & Publishing	0.00	0.00	288.00	0.02	1,500.00	1,212.00
Dues & Subscriptions	0.00	0.00	467.89	0.03	150.00	-317.89
Travel/Meetings/Education	0.00	0.00	251.05	0.02	2,000.00	2,000.00
Supplies-Operating	139.18	0.02	76.30	0.00	5,000.00	4,748.95
Supplies-Other	0.00	0.00	189.00	0.01	8,000.00	7,811.00
Chemicals	65.00	0.01	0.00	0.00	5,000.00	5,000.00
Supplies-Concession	0.00	0.00	0.00	0.00	500.00	500.00
Supplies-Special Events	0.00	0.00	0.00	0.00	25,000.00	25,000.00
Capital Outlay-Contingency	0.00	0.00	0.00	0.00	6,194.00	6,194.00
Capital Outlay	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Sales Tax	0.00	0.00	0.00	0.00	1,000.00	1,000.00
<b>Account Total</b>	<b>8,082.67</b>	<b>1.28</b>	<b>30,921.80</b>	<b>2.01</b>	<b>279,511.00</b>	<b>248,589.20</b>
<b>PARKS</b>						
Salaries	5,252.80	0.83	18,337.89	1.19	64,082.00	45,744.11
Salaries-Part Time	819.36	0.13	9,068.82	0.59	48,000.00	38,931.18
Overtime	0.00	0.00	0.00	0.00	500.00	500.00
Personnel Benefits	18.40	0.00	79.32	0.01	210.00	130.68
Personnel Benefits-Part Time	0.00	0.00	0.00	0.00	5,173.00	5,173.00
FTCA	325.68	0.05	1,512.95	0.10	6,949.00	5,436.05
MEDICARE	76.16	0.01	353.81	0.02	1,625.00	1,271.19
Reserve for Unemployment	0.00	0.00	0.00	0.00	2,500.00	2,500.00
Worker's Compensation	0.00	0.00	0.00	0.00	3,816.00	3,816.00
Retirement	0.00	0.00	0.00	0.00	6,807.00	6,807.00
Insurance	545.76	0.09	1,905.30	0.12	15,400.00	14,491.70
Employee Drug Testing	1,326.14	0.21	3,978.42	0.26	15,400.00	11,421.58
Utilities	18.75	0.00	18.75	0.00	250.00	231.25
Repair and Maint-Auto	1,104.13	0.18	3,101.65	0.20	16,000.00	12,898.35
Repair and Maint-Buildings	56.95	0.01	56.95	0.00	3,000.00	2,943.05
Repair and Maint-Equipment	12.99	0.00	80.47	0.01	3,500.00	3,419.53
	1,185.80	0.19	3,966.34	0.26	7,000.00	3,033.66

Combined Funds

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
Repair and Maint-Docks	0.00	0.00	0.00	0.00	2,500.00	2,500.00
Tree Maintenance	0.00	0.00	0.00	0.00	2,500.00	2,500.00
Greenway	622.72	0.10	1,093.35	0.07	3,000.00	1,906.65
Postage	0.00	0.00	0.00	0.00	20.00	20.00
Telephone & Communication	102.01	0.02	204.02	0.01	1,300.00	1,095.98
Dues & Subscriptions	180.00	0.03	647.89	0.04	700.00	52.11
Travel/Meetings/Education	47.44	0.01	47.44	0.00	1,000.00	952.56
Supplies-Operating	346.28	0.05	767.56	0.05	4,500.00	3,732.44
Supplies-Other	83.66	0.01	828.81	0.05	3,000.00	2,171.19
Chemicals	0.00	0.00	0.00	0.00	4,000.00	4,000.00
Plants and Seeds	48.72	0.01	48.72	0.00	3,000.00	2,951.28
Gas and Oil	801.91	0.13	1,753.59	0.11	8,500.00	6,746.41
Capital Outlay	0.00	0.00	0.00	0.00	154,000.00	154,000.00
Forestry Projects	0.00	0.00	0.00	0.00	4,000.00	4,000.00
<b>Account Total</b>	<b>12,975.66</b>	<b>2.06</b>	<b>47,852.05</b>	<b>3.11</b>	<b>376,832.00</b>	<b>328,979.95</b>
<b>LIBRARY</b>						
Salaries	7,678.32	1.22	26,914.11	1.75	101,194.00	74,279.89
Personnel Benefits	27.60	0.00	131.04	0.01	331.00	199.96
FICA	476.06	0.08	1,668.69	0.11	6,274.00	4,605.31
MEDICARE	111.35	0.02	390.29	0.03	1,467.00	1,076.71
Worker's Compensation	0.00	0.00	0.00	0.00	251.00	251.00
Retirement	695.24	0.11	2,426.88	0.16	9,013.00	6,586.12
Insurance	1,707.68	0.27	5,123.04	0.33	20,700.00	15,576.96
Employee Drug Testing	0.00	0.00	0.00	0.00	100.00	100.00
Utilities	1,284.92	0.20	2,433.26	0.16	8,000.00	5,566.74
Custodial & Cleaning	0.00	0.00	1,650.00	0.11	9,900.00	8,250.00
Repair and Maint-Other	70.00	0.01	125.31	0.01	2,000.00	1,874.69
Postage	8.48	0.00	8.48	0.00	500.00	491.52
Telephone & Communication	162.20	0.03	328.64	0.02	2,200.00	1,871.36
Information Technology	0.00	0.00	1,426.15	0.09	3,000.00	1,573.85
Advertising & Publishing	0.00	0.00	0.00	0.00	500.00	500.00
Dues & Subscriptions	0.00	0.00	617.89	0.04	2,900.00	2,282.11
Travel/Meetings/Education	0.00	0.00	433.75	0.03	600.00	166.25
Supplies-Children's Programs	0.00	0.00	131.88	0.01	5,000.00	4,868.12
Supplies-Operating	0.00	0.00	1,686.52	0.11	4,000.00	2,313.48
Supplies-Other	1,310.77	0.21	1,686.52	0.11	4,000.00	2,313.48
Periodicals	0.00	0.00	0.00	0.00	500.00	500.00
Capital Outlay - Books	182.75	0.03	485.59	0.03	2,000.00	1,514.41
Capital Outlay - Projects	1,835.58	0.29	3,146.50	0.20	25,000.00	21,853.50
Capital Outlay - Copier	0.00	0.00	0.00	0.00	3,011.00	3,011.00
Library Expansion Construction	227.00	0.04	454.00	0.03	3,500.00	3,046.00
Sales Tax	8,683.96	1.38	11,471.32	0.75	365,000.00	353,528.68
USDA Reserve	0.00	0.00	0.00	0.00	100.00	100.00
<b>Account Total</b>	<b>24,461.91</b>	<b>3.88</b>	<b>61,053.34</b>	<b>3.97</b>	<b>587,041.00</b>	<b>525,987.66</b>
<b>DEBT SERVICE</b>						
Debt Service	61,699.00	9.79	61,699.00	4.01	61,699.00	0.00
Debt Service-LID 98-1	0.00	0.00	11,941.00	0.78	11,941.00	0.00
Other Expenses	0.00	0.00	0.00	0.00	1,500.00	1,500.00

CITY OF PAYETTE  
Income Statement by Department  
For the Accounting Period: 12 / 12

Combined Funds

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
<b>INSURANCE</b>						
Insurance - Liability	0.00	0.00	44,678.43	2.90	89,403.00	44,724.57
Insurance - Deductible	0.00	0.00	0.00	0.00	500.00	500.00
<b>Account Total</b>			<b>44,678.43</b>	<b>2.90</b>	<b>89,903.00</b>	<b>45,224.57</b>
<b>CAPITAL IMPROVEMENT</b>						
Capital Outlay - Buildings	0.00	0.00	0.00	0.00	75,000.00	75,000.00
Capital Outlay - Library	0.00	0.00	0.00	0.00	40,000.00	40,000.00
<b>Account Total</b>					<b>115,000.00</b>	<b>115,000.00</b>
<b>REVOLVING LOAN</b>						
Business Loans	0.00	0.00	0.00	0.00	100,000.00	100,000.00
<b>Account Total</b>					<b>100,000.00</b>	<b>100,000.00</b>
<b>HEALTH CARE REIMBURSEMENT</b>						
Health Care Reimbursement Account (HRA)	0.00	0.00	7,859.81	0.51	35,000.00	27,140.19
Health Reimbursement Account	0.00	0.00	5,052.39	0.33	8,000.00	2,947.61
<b>Account Total</b>			<b>12,912.20</b>	<b>0.84</b>	<b>43,000.00</b>	<b>30,087.80</b>
<b>Total Expenses</b>	<b>630,197.15</b>	<b>100.00</b>	<b>1,538,154.27</b>	<b>100.00</b>	<b>7,264,901.00</b>	<b>5,726,746.73</b>
Net Income(Loss)	-169,494.42	-26.90	-406,963.88	-26.46		