

**MINUTES
PAYETTE CITY COUNCIL
Work Session & Regular Meeting
February 3, 2014**

6:15 PM – Work Session

ROLL CALL

Members Present: Mayor Jeff Williams, Mark Heleker, Nancy Dale, Craig Jensen, Jeff Sands, Lee Nelson. Ray Wickersham arriving at 6:35 PM.

Members Absent: None

Staff Present: Mary Cordova, City Administrator; Jamie Couch, Street Superintendent; Bobbie Black, Deputy City Clerk. Bert Osborn, City Attorney arrived at 6:32 PM.

A. Council Orientation: Rolls and responsible of City Council, Mayor and Administration. A power point was reviewed of Nature & Powers of Cities. The Mayor stated we have 7,500 citizens that we answer to. Cities our size have City Clerks, bigger cities have City Administrators. Our city has utilized the efforts of the City Clerk, the day to day operations she talks to department heads, attorney and engineer. Mayor and Council is our form of government. All but 3 cities in Idaho have this. Mary Cordova said our City is big enough to have a City Administrator. Fruitland just went to this system. Councilor Nelson asked what the difference would be. Title and pay is the main difference. Police power is the power of government for protection. Cities do not have power to register vehicles and firearms. Proprietary powers are granted by the state. Differences between taxes and fees. City officials must actively cultivate relationships with other local officials. Discussed roles and responsibilities of legislative and executive branches. An individual council member has no authority to supervise, discipline or fire a city employee. We have a separation of powers checks and balances. Our city complies with open meeting laws for city boards, commissions and committees. If you are not on a committee you should not defer the decision making authority to members of the committee. There are three city appointed officers, Clerk, Treasurer and Attorney. Discussed the appointment and removal of appointed officers. Responsibilities of City Clerk include pacifying angry members of the community. Responsibilities of the City Attorney are to protect the citizens of the City and legal advisor to the City. Talked about meetings, quorum, voting, amending agenda, assembling the agenda, executive sessions, and conflict of interest on committees. Several members on existing committees might be in conflict due to them receiving compensation from the City. Public perception is important. With council approval members that might have a conflict can be on committees that don't receive compensation. Councilor Wickersham said small communities have limited resources for committees. Councilor Jensen asked if David Gray had to vote on an issue that involved him, can he just recuse himself, Bert Osborn stated no, he shouldn't be that committee, he needs to be on a committee that there is not a conflict with.

Work Session ended at 6:59 PM.

7:00 PM – Regular Meeting

A regular meeting of the Payette City Council was called to order at 7:00PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

ROLL CALL

Members Present: Mayor Jeff Williams, Mark Heleker, Nancy Dale, Ray Wickersham, Craig Jensen, Jeff Sands and Lee Nelson

Members Absent: None

Staff Present: Mary Cordova, City Administrator; Bert Osborn, City Attorney; Doug Argo, Holladay Engineering; Mark Clark, Police Chief; Jamie Couch and Bobbie Black, Deputy City Clerk.

PLEDGE

David Posey led the pledge of allegiance.

CITIZENS COMMENTS

None

APPROVAL OF MINUTES

A motion was made by Heleker and seconded by Wickersham to approve the Regular meeting minutes of 01-21-2014, as corrected on page 6 woman should be woodmen.

After a unanimous voice vote by the Council, the motion CARRIED.

APPROVAL OF BILLS & PAYROLL

A motion was made by Sands and seconded by Heleker to approve the City Bills & Payroll in the amount of \$175,481.01.

At the roll call:

Ayes: Wickersham, Dale, Heleker, Sands, Jensen and Nelson

Nays:

The motion CARRIED.

SPECIAL ORDERS

None.

COMMUNICATIONS

A. Idaho State Historical Society – St. John’s Church – Letter from Idaho State Historical Society stated that St. John’s Church at 350 N. 4th Street was entered in the National Register of Historic Places on June 5, 2013.

PLANNING & ZONING

None.

OLD BUSINESS

A. Request for Permit to Conduct Seismographic Operations on City Owned Property – Rod McLeod, addressed the Council and asked if we received all information from him. Haven’t fulfilled access on public land, and he would like police escort from the City. Bring back routes that they would be using within the City. They will not be using our public roads for seismographic operations. The new map shows routes, 5 points in city are on private land and they have no plan to be on city streets, just the golf course and airport. On the runway we will have to issue a NOTAM, he state that there are no points on the runway. They are not even within 200’ of runway. Flight path is still a concern; the map was shown to Mr. Osborn. The trucks are there approximately 20 minutes. Certain days and certain times we will have to give a NOTAM, Mr. Osborn stated it is not a major concern. Councilor Jensen asked what concerns we still have. Ms. Cordova stated the WWTP, Clay Peak high pressure line, concerns with the lease, and would recommend holding a public hearing. Mr. McLeod stated they moved over 600’ to be more cautious of the high pressure waterline. He stated on private land they stay a distance from the buildings, they would rather error on the side of safety. If doing work on private ground, and not using infrastructure, he was asked how we identify that you have been in a certain area, would you provide the information to us. He stated yes, he will give a map showing where they will be, and distances from any neighbor. If there are any concerns they will stay out of that area. Councilor Dale asked about the lease and

maps outlining more information and then staff will look at them. She stated a public hearing should be held for our citizens. They should have the opportunity to voice their opinions. Councilor Wickersham asked about the time frame and Mr. McLeod stated they would be done by the end of April and the City did not have to sign a two year lease. Discussed the big trucks on that would be at the airport, and could leave ruts on the faraway, how do they handle that. He stated that there is easy ingress on golf course, get into without any problem. They would be on the dry areas that no one is ever on. It has to be approved by City Council first to go on the golf course. They will be shaking less than 2 minutes at each location; driving time makes it around 20 minutes. Tire tracks would smooth out, these trucks have floatation tires. Councilor Heleker asked about the time frame and are they waiting until weather changes, Mr. McLeod said they would like to do early March and into April, hopefully be done the first week of April. He was asked if he has talked to PMDC, they lease the land the golf course is on from the City. He stated that he has had some discussion with them, provisional on their approval.

A motion was made by Wickersham and seconded by Dale to schedule a public hearing on systemic operations on City owned property.

Councilor Dale asked if he has obtained a peddlers permit, Bert Osborn stated that it doesn't sound like he would need one for what he is doing. Mr. McLeod stated he has a state permit and has never had a peddlers permit for any other city. Discussed timeframe on when public hearing would be.

After a unanimous voice vote by the Council, the motion
CARRIED

NEW BUSINESS

- A. Matt Sorenson – Boys & Girls Club – Councilor Wickersham introduced Matt Sorenson from the Boys & Girls Club in Ontario. He lives in Payette. He is interested in something on this side of the river. Having this is an asset to the community. Mr. Sorenson asked how much the council knew about the club and how it would impact our community. Started 1860 in Connecticut as a place for kids to spend time at. A group of women seen children that were hungry and bored, and they decided that they would feed them and interact with the kids. This is one of the largest non-profit clubs serving kids. They serve any age child and challenge them in academics, good character and citizenship and healthy life styles. As an organization grows we can open satellite sites. They charge \$10.00 membership, the rest comes from the community and grants. They have good support right now. They would like to see some unification among the Treasure Valley. Every community wants the same thing, good paying jobs and education for their youth in the future. Good guidance, character and principle are within our reach. Kids doing something positive after school. Councilor Heleker asked what constitutes a club house, and Mr. Sorenson stated a building open to any child that can get to us. Ontario gets kids from Payette during the summer. They have games, tech recreation, and an eating area. Citizens would say they want one of our own, so you start small and expand. The club takes care of staffing. Free standing organization, that citizens contribute funding. Local donations, grants and Boys and Girls of America grants to get money helps run the club. They try to be an independent acting agency. You want your community involved to get support and get the community educated. If want to know more visit our website. Payette could be a satellite from Ontario. Mr. Sorenson was asked how you work with school districts,

he stated they serve all grades; their kids are doing positive things after school. In the end school buses drop off kids at the club, it was their decision to do this. Can a federal program be used for off school activities; he does not know the answer for sure. Boys and girls club is ongoing and has a lot of resources to draw from. If you have presence in the community, the community will want to get involved. Doesn't want to compete or replace what the school is doing, they just want to compliment what the schools do.

B. National Hose Testing Specialties Agreement -

A motion was made by Heleker and seconded by Sands to approve the agreement with National Hose Testing for three years for hose testing at 25 cents per foot and ground ladder testing at \$2.50 per foot.

After a unanimous voice vote by the Council, the motion CARRIED

C. Donation Request – Treasure Valley Christian School –Councilor Heleker stated that we have set precedent with neighboring communities on donating single day pool passes. This gets people using our pool and is a good thing.

A motion was made by Heleker and seconded by Dale to donate ten one day pool passes to the Treasure Valley Christian School.

After a unanimous voice vote by the Council, the motion CARRIED

D. Resolution #2014-04 – Declaration of Value of Property – HUD Home

A motion was made by Heleker and seconded by Nelson to approve Resolution #2014-04, set value at \$50,000, and schedule a public hearing and to be sold at public auction after public hearing.

At the roll call:

Ayes: Dale, Nelson, Heleker, Sands, Jensen and Wickersham

Nays:

The motion CARRIED

E. Liquor License – Boyd's Sports Bar LLC dba Boomerang Saloon – Kristy Backus stated that she was given a punch list and was told that everything has been done that was requested. Planning & Zoning made a favorable recommendation to City Council on the Conditional Use Permit.

A motion was made by Sands and seconded by Wickersham to approve the liquor license for Boyd's

Sports Bar LLC dba Boomerang Saloon at 20 S. Main Street.

At the roll call:

Ayes: Dale, Nelson, Heleker, Sands, Jensen and Wickersham

Nays:

The motion CARRIED

- F. Award bid for boat ramp grant Phase I – Doug Argo reviewed the bids that the City received. We received 4 bids for completing the breakwater and dock in Phase I at Centennial Park. The low bidder was IRVCO for \$81,966.00. The Mayor stated that the City received the original grant of \$69,696 and last week we talked to an employee from the Department of Parks and Recreation and asked for a supplemental grant which we received. There is a city match, but we can now complete the project. Mr. Argo stated the time frame is 60 days to finish the work.

A motion was made by Heleker and seconded by Sands to award the bid for the boat ramp Phase I at Centennial Park to IRVCO for \$81,966.00

At the roll call:

Ayes: Dale, Nelson, Heleker, Sands, Jensen and Wickersham

Nays:

The motion CARRIED

DEPARTMENTAL REPORT

- A. Treasurers Report – December 2013
- B. Historical Commission – January 27th – Councilor Sands stated the Commission has been working on the downtown corridor and what has been in each location. Anyone wanting to help contact the Commission.
- C. Forestry Commission – January 30th – Councilor Wickersham stated that this Commission is in need of several Commissioners. If you know of someone that might be interested please let staff know.
- D. City Official Day at Capital – January 30th – Councilor Dale stated that it was a very interesting day. Transportation funding is a very hot topic. There hasn't been a gas tax increase in a while. Governor Otter has commissioned a company to conduct a survey, on what the feel of the community is to put on ballot or not. Lieutenant Governor Little talked about jobs for your community, and to make it a one stop shop. That combined with SREDA, we are on the right path. Cities keep hounding on transportation issues, but right now the most important issue is education. It is up to local folks to educate the public on fuel efficient cars and that there hasn't been a gas tax increase for a while. Focusing on education and economic development are priorities.
- E. Jamie Couch stated that the street department purchased a boom truck and it passed inspection today. They also purchased a truck from BLM that was budgeted for.

MAYOR'S COMMENTS

Mayor Williams was invited to the SREDA executive board meeting, and informed of a major food processor coming to Ontario. It will create 100 jobs to start with and 400 more in the future. The site visit from SREDA is the 27th and breakfast on the 28th. Talked about growing pains, Kit Kamo is working on and needs someone for data entry. Project 78, submitted proposal on Idaho side in Fruitland, Oregon side in Ontario and both are still in the running for this company. This could bring up to 500 jobs if either one is chosen. Kathy Patrick from the Senior Citizens asked about the proceeds from selling the old boom truck. They would like to have the money for the Senior

Center. It was stated that the street department money could not be used for that purpose, but this body could out of their donation line make a contribution to the Senior Center. Councilor Jensen stated the initial support to use some of that money for Meals on Wheels; they paid Weiser \$3,000 to do Meals on Wheels while they were closed. The Council would like this to be put on as an agenda item for next meeting and they would also like the Senior Citizens to tell them what they are doing. The Council would like to see budget expenses what they did last year and put into next council packet.

CITIZEN'S COMMENTS

A motion was made by Heleker and seconded by Jensen to adjourn to executive session pursuant to I.C. 67-2345(1)(a), to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluate in order to fill a particular vacancy or need.

At the roll call:

Ayes: Dale, Nelson, Heleker, Jensen, Sands and Wickersham

Nays:

The motion CARRIED

EXECUTIVE SESSION ~ Pursuant to I.C. 67-2345(1)(a), to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluate in order to fill a particular vacancy or need.

Councilor Heleker moved and Jensen seconded to reconvene into regular meeting with no action taken at 8:49 PM.

After a unanimous voice vote by City Council, the motion CARRIED.

ADJOURNMENT

A motion was made by Heleker and seconded by Jensen to adjourn the regular meeting at 8:50 PM.

The motion CARRIED.

Signed this 18th day of February, 2014.



Jeff Williams, Mayor

ATTEST:



Bobbie Black, Deputy City Clerk

CITY OF PAYETTE
FEBRUARY 3, 2014

CITY PAYROLL	1/24/2014	103,947.80
IDAHO FEDERAL SURPLUS PROPERTY	1/21/2014	13,750.00
HARDIN SANITATION	1/20/2014	30,586.09
ADVANCED CONTROL SYSTEMS	2/3/2014	304.00
AGRI-LINES IRRIGATION	2/3/2014	750.00
ALLIED BUSINESS SOLUTIONS	2/3/2014	678.09
BLOOMBERG	2/3/2014	42.40
D&B SUPPLY	2/3/2014	705.96
DART'S TRUE VALUE	2/3/2014	977.07
DCS TECHNOLOGIES	2/3/2014	118.22
FAMILY CIRCLE	2/3/2014	5.99
FEDEX	2/3/2014	136.45
FERGUSON ENTERPRISES	2/3/2014	1,073.24
GALL'S	2/3/2014	384.50
HACH CHEMICAL	2/3/2014	896.79
HANIGAN CHEVROLET	2/3/2014	364.84
HANIGAN DODGE	2/3/2014	27.40
HARDIN SANITATION	2/3/2014	338.15
IDAHO AIRPORT MANAGEMENT ASSOC	2/3/2014	35.00
IDAHO PEACE OFFICERS ASSOC.	2/3/2014	110.00
IDAHO POWER	2/3/2014	4,684.09
IDAHO TRANSPORTATION DEPT.	2/3/2014	5.00
IN THE SWIM	2/3/2014	143.94
INDEPENDENT ENTERPRISE	2/3/2014	311.12
INTERSTATE ELECTRIC	2/3/2014	36.16
JUNIOR LIBRARY GUILD	2/3/2014	594.00
KENWORTH SALES	2/3/2014	475.79
KORTHALS, MARK	2/3/2014	57.12
MICROMARKETING	2/3/2014	209.91
NATIONAL GEOGRAPHIC KIDS	2/3/2014	34.00
NORCO	2/3/2014	76.08
NORTH VERDE AUTO SALVAGE	2/3/2014	35.00
ONTARIO TOOL AND RENTAL	2/3/2014	266.00
OXARC	2/3/2014	503.92
PAYETTE COLLISION CENTER	2/3/2014	336.00
PAYETTE PRINTING	2/3/2014	165.00
PROPET DISTRIBUTORS	2/3/2014	461.35
PSYCHOLOGY TODAY	2/3/2014	25.97
PUBLIC AGENCY TRAINING COUNCIL	2/3/2014	295.00
RESPOND FIRST AID	2/3/2014	111.29
RIPPIN' STITCHES EMBROIDERY	2/3/2014	409.80
RIVERSIDE INC	2/3/2014	4,614.98
ROBERTSON SUPPLY	2/3/2014	328.20
SNAP ON TOOLS	2/3/2014	125.15
SOLID OAK SOFTWARE	2/3/2014	199.00
STAPLES	2/3/2014	225.96
SWIOS	2/3/2014	105.00
THIS OLD HOUSE	2/3/2014	10.00
TREASURE VALLEY PLUMBING	2/3/2014	135.00
UNITED PARCEL SERVICE	2/3/2014	17.14
UNIVERSITY OF IDAHO	2/3/2014	800.00
VAL'S FLORAL	2/3/2014	33.00
VICTORIA	2/3/2014	30.00
WESCHEM	2/3/2014	3,565.00
WESTERN HORSEMAN	2/3/2014	34.00
WHITE CLOUD COMMUNICATIONS	2/3/2014	5.05
WILLIAMSON ROOFING	2/3/2014	125.00
WILSON PRUETT TIRE FACTORY	2/3/2014	660.00

175,481.01