

**MINUTES OF A REGULAR SCHEDULED CITY OF PAYETTE AIRPORT COMMISSION MEETING  
HELD FEBRUARY 10, 2014, AT 4:15 P.M. IN THE AIRPORT MEETING ROOM, PAYETTE, IDAHO.**

**THE MEETING WAS CALLED TO ORDER BY COMMISSIONER OSBORN at 4:15PM.**

**MEMBERS PRESENT:** Frazer Peterson, Bert Osborn, Dave Koeppen, Brenda Carter, were present with Jan Zatloukal arriving at 4:21 pm.

**ABSENT:** Gary Cox

Also in attendance were Ray Wickersham, Mary Cordova and Bobbie Black.

**APPROVAL OF MINUTES:**

Osborn made a motion to approve the minutes as corrected of January 13, 2014. The motion was seconded by Carter and passed by unanimous voice vote.

**COMMUNICATIONS:** None

**OLD BUSINESS:**

1. Fuel at Airport: The Commission was given updated reports on fuel. We have received notification that a load of av-gas is headed our way.
2. Status of the golf course tree trimming and or removal: The City has sent a letter to PMDC, Scott Masingill. They are asking for joint approval in the future of tree removals and that is something the City cannot agree to.
3. Gene Gray property: The City is actively working on this.
4. Discussion of bringing water & sewer to airport: The rough estimate for material only is \$70,000 and that is from N. 16<sup>th</sup> Street, the other route is along the edge of Vistair which is the preferred way for roughly \$60,000 for materials. We don't have easement across the property to do that at the moment. Discussed what a well would cost and for a municipal well it would be more than that. The Commission asked about applying for a grant and it was stated not for infrastructure, but we might qualify for a low interest loan. We have the capability to lay the lines ourselves, but would have to have it engineered. Sewer is more expensive and we would have to contract that out. It would be close to \$100,000 to do. The Commission discussed making a target date for this item. Hook-up fees right now are \$3,000 per unit.

**NEW BUSINESS:**

1. Budget information: The Commission was provided with the expenditure and revenue reports through January. It has been a positive thing for the City selling fuel at the airport. Mary Cordova stated that Rigby and us are the busiest non federal funding airports in the whole state.
2. EAA – Discussion of Use: Gary Webster addressed the Commission. He stated that the new president wanted to come and introduce himself and discuss ideas for their group, but was not able to attend the meeting. Mr. Webster stated that they would possibly like an extension of their lease and not 30 days at a time. They are not opposed to having their rent be raised. They would like to have more activities to attract more people to the airport. He asked about the runway lights being moved and it was stated that they are there for future expansion. Discussed how to heat the hangar. There is limited electric power to plug heaters into and the building is not insulated. Mr. Webster asked about putting in additional lighting and was told that would not be a problem.

**GENERAL DISCUSSION:**

Mary Cordova told the Commission that we will receive \$20,000 towards our master plan. Regarding the CPI there is nothing new, but we are checking into getting the Department of Transportation report. Toothman Orton Engineers had some good information. Commissioner Peterson stated that we need to set our own standards and let others follow us. Discussed seismographic testing on airport property. There will be large trucks and we will have to issue a NOTAM each time there are out here. There is a public hearing on March 3<sup>rd</sup> and encouraged the Commission to attend.

Commissioner Zatloukal stated he received a letter from the County Assessor that was questioning the value, potential income if rented and who pays for the utilities. Commissioner Osborn stated that you are

not required to complete questionnaire, but we should do so that they have our information and not from a large city.

**CITIZENS COMMENTS:** None

**NEXT AGENDA:** Next meeting will be held March 10, 2014 at 4:15 P.M.

Commissioner Osborn made a motion to adjourn the meeting at 5:14 P.M. The motion was seconded by Commissioner Koeppen and passed by unanimous voice approval.

Recording Secretary, Bobbie Black