

**MINUTES  
PAYETTE CITY COUNCIL  
Work Session & Regular Meeting  
February 19th, 2013**

**6:30 PM – Work Session**

**ROLL CALL**

Members Present: Mayor Jeff Williams, Mark Heleker, Jeff Sands, Craig Jensen, Georgia Hanigan and Ivan Mussell, Lee Nelson

Members Absent: None

Staff Present: Mary Cordova, City Administrator; Jamie Couch, Street Superintendent, Dave Platt, Police Captain, Doug Argo, Holladay Engineering, Jennifer Kelley, HR.

**A. Building Permit Penalty:**

The Council discussed ways to institute a penalty for those people who build prior to getting the required building permit. The Council would like to schedule a public hearing for a 50% penalty fee.

**B. Park Deposit:**

The Council discussed the current process for receiving a park permit and special events permit. What would the park deposit cover and how much would it be? Councilor Hanigan said the Parks and Recreation Committee is meeting and she will discuss with them the deposit issue.

**C. Airport Hangar Land Lease Values:**

The Council discussed the varying lease rates and if it's fair or should the City charge the same amount to everyone. Would it be better to make the leases more standard and have our prices competitive with surrounding airports.

**D. Minimum Airport Standards:**

The issue of "through the fence" operations was discussed. Should the City allow it and why or why not? The City should be prepared to address the issue if it's brought up.

The work session ended at 6:55 PM.

**7:00 PM – Regular Meeting**

A regular meeting of the Payette City Council was called to order at 7:00PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

**ROLL CALL**

Members Present: Mayor Jeff Williams, Mark Heleker, Ivan Mussell, Jeff Sands, Craig Jensen and Georgia Hanigan, Lee Nelson

Members Absent:

Staff Present: Mary Cordova, City Administrator; Jamie Couch, Street Superintendent, Dave Platt, Police Captain, Doug Argo, Holladay Engineering, Jennifer Kelley, HR.

**PLEDGE**

Rob Woyak led the pledge of allegiance.

**CITIZENS COMMENTS**

None.

A motion was made by Councilor Nelson to **amend the agenda** to include a Parks and Recreation Committee Appointment. The motion was seconded by Councilor Heleker and passed by a unanimous voice vote.

### **APPROVAL OF MINUTES**

A motion was made by Heleker and seconded by Mussell to approve the regular meeting minutes of 01-22-2013 with the following correction: Pay Request #17 KEPHA Construction should reflect \$56,848.01.

After a unanimous voice vote by the Council, the motion CARRIED.

### **APPROVAL OF BILLS & PAYROLL**

A motion was made by Heleker and seconded by Jensen to approve the City Bills & Payroll in the amount of \$228,436.09.

At the roll call:

Ayes: Heleker, Mussell, Hanigan, Sands, Jensen and Nelson

Nays:

The motion CARRIED.

### **SPECIAL ORDERS**

A. Appreciation to the Water Department

The Mayor and Council recognized the department staff of Rob Woyak, Mark Korthals and Jake Hust for their excellent work and efforts during the cold spell in January. Many of our customers experienced frozen pipes and broken lines and the department worked diligently to help them during all hours of the day. Rob thanked the Council for their support and other City Departments for all of their help too.

### **COMMUNICATIONS**

A. Thank You – Payette River Irrigation Company

B. Thank You – Eileen Joyce

C. Thanks You - Amerititle

### **PLANNING & ZONING**

None.

### **OLD BUSINESS**

A. American Legion Request – Bill Stephen:

Mr. Stephen and Eleanor Johnson, Payette High School Senior, addressed the Council requesting funding to send Payette students to Girls and Boys State. Ms. Johnson told the Council it was one of the best experiences she's had and she left with a stronger sense of confidence and ability to undertake leadership roles. Mr. Stephen said there are 5 applicants Payette and the total cost is \$1800. The Council donated \$975 last year.

A motion was made by Hanigan and seconded by Mussell to approve a donation of \$1500 to send 2 boys and 2 girls to Boys and Girls State.

At the roll call:

Ayes: Heleker, Mussell, Hanigan, Sands, Jensen and Nelson

Nays:

The motion CARRIED.

**NEW BUSINESS**

A. Payette High School Track Advertisement Request –

Councilor Heleker declared a conflict of interest.

A motion was made by Hanigan and seconded by Mussell to approve the \$40 advertisement.

At the roll call:

Ayes: Mussell, Hanigan, Sands, Jensen and Nelson

Abstain: Heleker

Nays:

The motion CARRIED.

B. EAA City Hangar Lease -

Bill Hager was present from the EAA. The Council discussed the current lease situation with Mr. Hager and insurance requirements which haven't been met. The Council decided to work on the lease and have it available for approval within 2 meetings.

C. Parks and Recreation Committee Appointment:

A motion was made by Nelson and seconded by Mussell to approve the appointment of Curt Key to the Parks and Recreation Committee.

After a unanimous voice vote by the Council, the motion CARRIED.

**DEPARTMENTAL REPORTS**

A. Police Department – January 2013

B. Airport Commission – February 11th

**MAYOR'S COMMENTS**

There is a Hometown Competitiveness Meeting Thursday, February 21<sup>st</sup> at 6:30.

**CITIZEN'S COMMENTS**

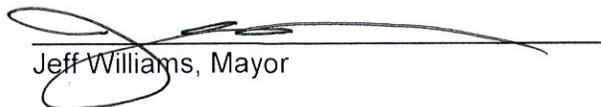
None.

**ADJOURNMENT**

A motion was made by Heleker and seconded by Jensen to adjourn the regular meeting at 7:45 PM.

The motion CARRIED.

Signed this 5<sup>th</sup> day of March, 2013.

  
Jeff Williams, Mayor

ATTEST:

  
Mary Cordova, City Clerk

BILL LIST 2-19-13

Vendor	Date		Amount
	Accepted	Check	
CITY PAYROLL			102,724.51
A-1 KEY AND LOCK	02/15/13	7719	168.00
A-PLUS AWARDS	02/15/13	7720	167.25
ACTION COURIERS, INC.	02/15/13	7721	24.78
ADVANCED CONTROL SYSTEMS	02/15/13	7722	282.75
ALBERTSON'S FOOD CENTER #168	02/15/13	7723	563.83
AMERICAN CHILLER SERVICE, INC.	02/15/13	7724	365.00
ANALYTICAL LABORATORIES, INC.	02/15/13	7725	96.00
ASSN. OF IDAHO CITIES, INC.	02/15/13	7726	175.00
B.C. SALES	02/15/13	7727	196.15
BDS	02/15/13	7728	1,577.80
BENEFIT MANAGERS	01/31/13	7716	75.00
BRADY INDUSTRIES, INC.	02/15/13	7729	171.79
CENTURYLINK	02/15/13	7730	1,336.70
CITY CLEANERS	02/15/13	7731	164.79
CLAY PEAK LANDFILL	02/15/13	7732	727.43
COLEY'S GLASS COMPANY, LLC	02/15/13	7733	285.00
CPA LODGE #31	02/15/13	7734	150.00
DCS TECHNOLOGIES	02/15/13	7735	21.25
DIG LINE, INC.	02/15/13	7736	63.82
FLEET SERVICES, HARRIS BANK	02/15/13	7737	7,067.25
GENTRY FORD SALES, INC.	02/15/13	7738	53.00
HACH CHEMICAL	02/15/13	7739	269.90
HANIGAN, GEORGIA	02/15/13	7740	77.80
HARDIN SANITATION, INC.	02/15/13	7741	852.36
HD SUPPLY WATERWORKS	02/15/13	7742	1,078.00
HERITAGE METAL WORKS	02/15/13	7743	18.25
HOLLADAY ENGINEERING, INC.	02/15/13	7744	3,156.65
IDAHO POWER, PROCESSING CENTER	02/15/13	7745	16,616.02
INTERMOUNTAIN COMMUNITY BANK	02/15/13	7746	1,929.83
INTERMOUNTAIN GAS	02/15/13	7747	8,087.08
ISPEED	02/15/13	7748	160.00
KAMAN INDUSTRIAL TECHNOLOGIES	02/15/13	7749	5.30
KELLEY, JENNIFER A.	02/15/13	7750	77.80
KEPHA CONSTRUCTION	02/05/13	7718	56,848.01
LEON'S PUMPS	02/15/13	7751	93.75
NAPA AUTO PARTS	02/15/13	7752	1,569.64
NORCO	02/15/13	7753	198.88
ONTARIO BEARING & HYDRAULIC	02/15/13	7754	160.00
OREGON CORRECTIONS ENTERPRISES	02/15/13	7755	51.00
OSBORN, BERT L.	02/15/13	7756	2,700.00
OXARC	02/15/13	7757	1,539.15
PAETEC	02/15/13	7758	27.98
PAPERLCIPS A MORE	02/15/13	7759	1,946.63
PAYETTE COUNTY SHERIFF	02/15/13	7760	20.00
PUBLIC AGENCY TRAINING COUNCIL	02/15/13	7761	260.00
PUBLIC SAFETY CENTER	02/15/13	7762	113.81
R.T.'S COMMERCIAL TIRE	02/15/13	7763	36.00
RHINEHART, LARRY & KATHY	02/15/13	7764	1,450.00
ROBERTSON SUPPLY	02/15/13	7765	38.12
S&H TERMINAL, INC.	02/15/13	7766	154.70
SAV-ON BLDG	02/15/13	7767	137.90
STAPLES CREDIT PLAN	02/15/13	7768	6.00
STATE OF IDAHO	02/15/13	7769	140.00
STERLING CODIFIERS	02/15/13	7770	2,288.00
T.A. WELDING	02/15/13	7771	5,844.86
TERRITORIAL SUPPLIES	02/15/13	7772	2,022.70
TOOMBS JANITORIAL	02/15/13	7773	117.90
TREASURE VALLEY PLUMBING	02/15/13	7774	255.00
VERIZON WIRELESS, BELLEVUE	02/15/13	7775	622.66
YSI INCORPORATED	02/15/13	7776	881.41
ZEE SERVICE CO.	02/15/13	7777	125.90

228,436.09