

**MINUTES
PAYETTE CITY COUNCIL
Regular Meeting
March 7, 2016**

7:00 PM – Regular Meeting

A regular meeting of the Payette City Council was called to order at 7:00 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

ROLL CALL

Members Present: Mayor Williams, Ray Wickersham, Lee Nelson, Nancy Dale, Alan Massey, Kathy Dodson and Craig Jensen.

Members Absent: None

Staff Present: Mary Cordova, City Coordinator; Jamie Couch, Street Supervisor; Steve Castaneda, Fire Chief; Jake Hust, Water Supervisor; Randy Fales, Parks Supervisor; Ed Franek, Shop Supervisor; Mark Clark, Chief of Police; Randy Schwartz, WWTP Supervisor; Doug Argo, Holladay Engineering; Bert Osborn; City Attorney; Denise Rueschhoff, Office Assistant and Matea Gabiola; Administrative Assistant Clerk.

PLEDGE

The Pledge of Allegiance was led by Mayor Williams.

CITIZENS COMMENTS

None.

APPROVAL OF MINUTES

- A. 02-16-2016 –Regular Meeting
- B. 02-22-2016– Special Meeting

A motion was made by Dale and seconded by Wickersham to approve the minutes of 02-16-2016 Regular Meeting as written & minutes of 02-22-2016 Special Meeting with changes to the adjournment motion.

After a voice vote by the Council, the motion CARRIED.

APPROVAL OF BILLS & PAYROLL

A motion was made by Nelson and seconded by Jensen to approve the City Bills & Payroll in the amount of \$243,838.04.

At the roll call:

Ayes: Wickersham, Massey, Dodson, Nelson, Jensen and Dale.

Nays: None

The motion CARRIED.

SPECIAL ORDERS

A. Fair Housing Month Proclamation-Mayor Williams read the Fair Housing Proclamation.

A motion was made by Dodson and seconded by Dale to approve the Fair Housing Proclamation.

After a voice vote by the Council, the motion CARRIED.

COMMUNICATIONS

A. Letter from Stephen Cook- Library Board Chairman – Stephen Cook; 1129 3rd Ave South Payette, ID; addressed the Council regarding the timing of bills presented by the Library Board to have approval at regular meetings. The Mayor stated he will work on this with Ms. Black, to get the timing and check process firmed up.

PLANNING & ZONING

A. Meeting Minutes February 25th

B. Appointment of P & Z member – Gary Youngberg

A motion was made by Nelson and seconded by Dodson to appoint Gary Youngberg to the Planning & Zoning Commission, his term will end in December 31, 2021.

After a voice vote by the Council, the motion CARRIED.

AGENDA ITEMS

A. Agenda Request – Charlene Nestor- Use of Park After Dusk

A motion was made by Nelson and seconded by Dodson to approve the use of Kiwanis Park from 6-9 p.m. on March 9, 2016 by the LDS Church group.

After a voice vote by the Council, the motion CARRIED.

B. Appointment to Public Safety- Greg Kelley

A motion was made by Dodson and seconded by Massey to appoint Greg Kelley to the Public Safety Committee.

After a voice vote by the Council, the motion CARRIED.

C. Agenda Request – Apple Blossom Festival- Mobile Food Vendors- Jody Henderson, 2315 Denise Circle Payette, ID and Twana Morin, 507 North 4th Street Payette, ID; addressed the Council regarding the Apple Blossom Festival, and where the food vendors are actually allowed to set up for Apple Blossom. Ms. Henderson stated there is not a City ordinance regarding food vendors setting up on private property, only on public property. There is an issue with transient food vendors that do not pay the same fees as vendors that set up in the parks. Ms. Henderson presented a map with a buffer zone of where food vendors would be allowed to set up. The food vendor truck at the old Callendar building would be grandfathered for its location. Then all vendors would be subject to the same fees charged by the Apple Blossom committee. All of the food vendor proceeds support the total costs of the Apple Blossom and allow the festival to be self-sufficient. Jensen stated he would like to see this happen for the Apple Blossom committee and hopes that we could outline this area

and have the vendors go through the Apple Blossom committee, but does this present any legal problems? Mr. Osborn said it can be worked out. It is just a matter of setting down with staff and going through the ordinances. Dale, Wickersham and Nelson are also in agreement with the idea of centralized coordination of the food vendors through the Apple Blossom committee. Ms. Cordova addressed the Council stating ordinance number 5-15 050, relegates the food and drink authority to the Apple Blossom committee during the festival time frame. The ordinance only addresses public areas, we would need to eliminate the wording of public. The Council gave direction to Ms. Cordova and Mr. Osborn to pursue the necessary changes for the next meeting. Ms. Morin also ask if the City would consider helping with the cost of the Apple Blossom flags that need to be replaced. This will be considered, especially since the City flags will use the Apple Blossom committee pole brackets.

- D. Special Events Permit- Apple Blossom Festival- Kathy Clements, 9948 Ash Lane Payette ID, addressed the Council. She outlined the new events that may be part of the Apple Blossom Festival this year. Most will be as it has in the past for the schedule of events. Council agreed and Ms. Cordova confirmed that the Special Events Permit fee is waived for the Apple Blossom Festival.

A motion was made by Jensen and seconded by Dodson to approve the Special Events Permit for the Apple Blossom Festival for May 9th through May 15th 2016.

After a voice vote by the Council, the motion
CARRIED.

- E. Special Events Permit- Liga Azteca- Idaho Aztec Soccer League – Eduardo and Erica Nunez, 1220 6th Ave South Payette, ID, addressed the Council. They spoke about the use of the soccer fields at Gateway Park on Sundays for the time frame of April to October of 2016. Chief Clark assured the Council that there were not any issues last year. Mr. Fales also reported that cleanup of the park by the group has been done very well and does not present any problems. Dale ask about the portable toilets because she had received a telephone call with concerns of these units not being serviced in a timely manner. Mr. Nunez will be sure that the provider takes care of the units for continual cleanliness.

A motion was made by Wickersham and seconded by Jensen to approve the Special Events Permit for Liga Azteca Idaho Aztec Soccer League from April to October 2016.

After a voice vote by the Council, the motion
CARRIED.

- F. Donation Request- New Plymouth Elementary School- Laurie Posey, 4845 Highway 72 New Plymouth, ID represented the New Plymouth Elementary School and asked the Council for a donation of 10 one-day pool passes for the school carnival March 18, 2016. The carnival proceeds go towards trips and playground equipment. Jensen wanted to be sure that the tickets had in fact been used. It was suggested by Wickersham to number the passes so that they can be tracked when redeemed. The Mayor ask for Ms. Gabiola and Ms. Smith to coordinate this tracking.

A motion was made by Nelson and seconded by Dodson to approve the Donation Request for New Plymouth Elementary School for 10 one-day pool passes in the amount of \$30.00.

After a voice vote by the Council, the motion CARRIED.

G. Downtown Holiday Decorations – Mr. Couch addressed the Council. He stated that thirty-two banners are needed and approximately three different designs have been chosen by the Public Works Committee. The Mayor asked if eleven thousand dollars are going to be spent for the decorations, where would that money come from in the budget? Dale stated that in the first Public Works meeting they discussed the line item in Administrative, Capital Outlay, it is for forty-one thousand dollars and it is not specified. The Mayor stated that money is allocated for the HUD house which has to be used for some type of economic development like the Boys and Girls Club. Ms. Cordova stated that if this is something that the Council wants to consider, staff can review the current budget to see if any funds are available. The intention was to budget this item for next year.

DEPARTMENTAL REPORT

A. Police Department – Chief Clark spoke regarding the Heleker fire. Many local news and national programs have contacted for comment.

B. Fire Department – Chief Castenada stated the Heleker fire is still under investigation.

C. Public Works Committee- February 29th – Nelson addressed the Council and said that tap fees were looked at and decided to leave as is for the time, so building and growth is not sent to other cities. The committee also discussed flower pots for downtown, and cost was too high to present to city citizens. Discussed having the businesses take care of maintenance and planting of pots.

D. Parks & Recreation – Massey addressed the Council on the proposed bike routes connecting parks, boat ramp and ball fields were discussed. A drafted letter will go to Ms. Gabiola this week to put onto the website to ask for input from citizens.

E. Forestry Commission – The Arbor Day Tree celebration will take place on April 29th. The Commission will be planting trees with a Westside classroom.

F. Public Works Committee- March 7th

MAYOR'S COMMENTS

Mayor Williams addressed the Council and stated that the Bunko Bash fundraiser was advertised last year on the Idaho Power Poles, and there is an ordinance prohibiting putting flyers on the poles. The funds go towards the patients at MSTI. If one organization is allowed to advertise, then all must be allowed. Rather than use the utility poles, can the City offer the use of the City signs to announce the upcoming fundraisers? Parameters need to be placed for a limited time frame. The Mayor asked what committee should handle this? Non-profit organizations will be given consideration for advertisement. The City ordinance applies to private property as well. The Council's consensus was for limiting the advertising time and look at each organization individually.

Mayor Williams and Councilor Nelson will be absent from the next regular Council meeting. Mayor Williams has asked Councilor Jensen, as senior member, to preside.

CITIZEN'S COMMENTS

Erin Haley stated the Library Board Meeting is March 10th.

ADJOURNMENT

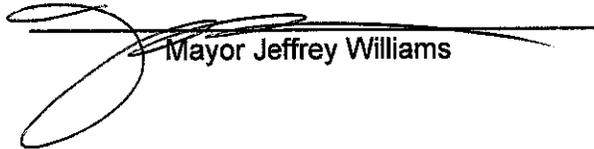
A motion was made by Dale and seconded by Dodson to adjourn the regular meeting at 8:25 p.m.

After a voice vote by the Council, the motion CARRIED.

Signed this 3/26 day of, 2016.

ATTEST:


Denise Rueschhoff
Office Assistant


Mayor Jeffrey Williams