

**MINUTES OF A REGULAR SCHEDULED CITY OF PAYETTE AIRPORT COMMISSION MEETING
HELD MARCH 10, 2014, AT 4:15 P.M. IN THE AIRPORT MEETING ROOM, PAYETTE, IDAHO.**

THE MEETING WAS CALLED TO ORDER BY COMMISSIONER CARTER at 4:15PM.

MEMBERS PRESENT: Dave Koeppen, Brenda Carter, and Jan Zatloukal.

ABSENT: Gary Cox, Frazer Peterson, and Bert Osborn

Also in attendance were Mary Cordova and Bobbie Black.

APPROVAL OF MINUTES:

Koeppen made a motion to approve the minutes of February 20, 2014 as written. The motion was seconded by Zatloukal and passed by unanimous voice vote.

COMMUNICATIONS: None

OLD BUSINESS:

1. Fuel at Airport: The Commission was given updated reports on fuel. We still have not received fuel. Has been on order for over 90 days.
2. Status of the golf course tree trimming and or removal: Ontario Tree Care will be making arrangements with the PMDC to remove the trees.
3. Gene Gray property: The City is strategizing on this item.
4. Discussion of bringing water & sewer to airport: This item will be brought up again at a later date when more appropriate.
5. EAA – Discussion of Use: Jan Zumwalt, President of the EAA group stated they currently have a month to month lease with the City for the City's hangar. They would like to start dialogue on having a longer lease agreement in the future. It would be an issue if they had to move within 30 days. He stated that the EAA's best interest would be to have a 6 month lease or longer. They currently pay insurance for liability and property damage. He believes they pay around \$300.00 per month. Staff stated they believed it was \$150.00 plus utilities, but that will be verified. Mr. Zumwalt asked about the old computer in the office. It was stated that there is currently no Wi-Fi at the airport.

NEW BUSINESS:

1. Budget information: The Commission was provided with the expenditure and revenue reports through February.
2. Lease Agreement Change for Jan Zatloukal – Mr. Zatloukal would like to place an awning on his hangar that is approximately 125 sq ft. He was informed that he would need to apply for a building permit and a new legal would need to be obtained at his expense. Water would need to be kept on his property. Discussion followed that the Commission needs to consider these request for the future and might want to review the minimum standards to include awnings and additional sq ft in the lease to accommodate these.

GENERAL DISCUSSION:

The Commission discussed the placement of the Wilkie hangar and wants to make sure it doesn't encroach on the taxiway that is used at the present time.

They also discussed spots that potential hangars could be built. There is no designation on lot size at the present time.

CITIZENS COMMENTS: None

NEXT AGENDA: Next meeting will be held April 14, 2014, at 4:15 P.M.

Commissioner Koeppen made a motion to adjourn the meeting at 5:10 P.M. The motion was seconded by Commissioner Zatloukal and passed by unanimous voice approval.

Recording Secretary, Bobbie Black