



**AGENDA**  
**PAYETTE CITY COUNCIL**  
**April 1, 2013**  
**PUBLIC HEARING & REGULAR MEETING**

**HONORABLE MAYOR JEFFREY T. WILLIAMS PRESIDING**

**GEORGIA HANIGAN      MARK HELEKER**  
**LEE NELSON            IVAN MUSSELL**  
**CRAIG JENSEN        JEFF SANDS**

**6:45 PM – Public Hearing**

- A. An application by Mike Moon for a Variance to the side setback to allow a pre-constructed garage at 2065 3<sup>rd</sup> Avenue North, E 35.52' Lots 2 & W 55.54' Lot 3 of Uehlins 2<sup>nd</sup> Sub. The property is zoned A-Residential.

**7:00 PM – Regular Meeting**

- I. ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. CITIZENS COMMENTS
- IV. APPROVAL OF MINUTES
- A. 03-18-2013 Work Session & Regular Meeting..... 1
- V. APPROVAL OF BILLS & PAYROLL..... 5
- VI. SPECIAL ORDERS
- A. Arbor Day Proclamation..... 6
- VII. COMMUNICATIONS
- A. Payette County Chamber Auction..... 7
- VIII. PLANNING & ZONING
- IX. OLD BUSINESS
- A. Continue Variance Application for Moon from 1-22-13
- X. NEW BUSINESS
- A. Variance Application – Mike Moon
- B. EAA Lease..... 8
- C. Re-Appoint Library Trustee – Erica Bazil..... 16
- D. Resolution #2013-04 - Declaration to Disposal – Fire Truck #604..... 18
- E. ORDINANCE #1373 - AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING SECTIONS 16.24.010 and 16.24.040 IN CHAPTER 16.24 OF TITLE 16; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY

FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER – 1 <sup>st</sup> Reading.....	19
--	----

F. ORDINANCE #1374 - AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING SECTION 16.16.030 IN CHAPTER 16.16 OF TITLE 16; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER – 1 <sup>st</sup> Reading.....	20
--	----

G. GJZ – Amendment to Agreement – Library.....	21
--	----

H. Kepha partial payment #14.....	23
-----------------------------------	----

I. Special Events Permit – Azteca Soccer League.....	24
--	----

J. ITD- Overpass railing paint.....	29
-------------------------------------	----

K. Special Events Permit – Apple Blossom Festival.....	30
--	----

L. Gabbano Club – Beer & Wine License.....	36
--	----

XI. DEPARTMENTAL REPORT

A. Public Safety Meeting – March 20 <sup>th</sup> .....	38
---	----

B. Forestry Commission – March 25 <sup>th</sup> .....	44
---	----

C. Parks & Rec Meeting – March 27 <sup>th</sup> .....	45
---	----

D. Historical Meeting – April 1 <sup>st</sup> .....	47
---	----

XII. MAYOR'S COMMENTS

XIII. CITIZEN'S COMMENTS

*(Limited to 5 minutes per person, at the discretion of the Mayor)*

XIV. ADJOURNMENT

*Any person needing special accommodations to participate in the above noticed meeting should contact the City at least 5 days before the meeting at 700 Center Avenue or at 642-6024.*



## NOTICE OF PUBLIC HEARING

The Payette City Council will be conducting a Public Hearing during a regular scheduled meeting to receive input concerning the following requests:

- A. An application by Mike Moon for a Variance to the side setback to allow a pre-constructed garage at 2065 3<sup>rd</sup> Avenue North, E 35.52' Lots 2 & W 55.54' Lot 3 of Uehlings 2<sup>nd</sup> Sub. The property is zoned A-Residential.

The Public Hearing on the above requests will be held **April 1, 2013 at 6:45 PM**, or shortly thereafter, in the Payette City Council Chambers, 700 Center Avenue, Payette, Idaho. Interested citizens may appear with regard to the foregoing items and will be given the opportunity to be heard in support of, or in opposition to the proposals. The Public is invited and encouraged to attend.

*Any person needing special accommodations to participate in the above noticed meeting should contact the City at least 5 days before the meeting at 700 Center Avenue or at 642-6024.*

Tiffany Howell, Assistant City Clerk

## STAFF REPORT

**P&Z Public Hearing Date:** February 28, 2013

**Applicants Name:** Mike Moon

**Describe Request:** Variance to the side setback

**Property Zoned:** A-Residential

**Address:** 2065 3<sup>rd</sup> Avenue North

**Property Size:** 11,375 sq. ft.

**Access:** 3<sup>rd</sup> Avenue North and North 20<sup>th</sup> Street

**Structures:** Garage, Storage Shed and Well

**Comp Plan:** A-Residential

**Surrounding Uses:** Residential

**Employees:** No

**Hours:** N/A

**Sign:** N/A

**Payette City Code:**

### **17.78.010: VARIANCES; PERMISSIBLE WHEN:**

The city council shall consider variances to the terms of this title which will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of this title will result in undue hardship upon a landowner and under such conditions that the spirit of this title shall be observed and substantial justice done. A variance shall not be considered a right or special privilege, but may be granted to an applicant only upon showing of undue hardship because of the characteristics of the site. In acting upon a variance request, the city council shall make full investigation and shall only grant a variance upon finding that the following are true:

- A. That the granting of the variance will not be in conflict with the spirit and intent of the comprehensive plan for the city, and will not effect a change in zoning.
- B. That there are exceptional or extraordinary circumstances or conditions, applicable to the property involved, or the intended use thereof, which do not apply generally to the property or class of use in the district, so that a denial of the relief sought will result in:
  1. Undue loss in value of the property.
  2. Inability to preserve the property rights of the owner.
  3. The prevention of reasonable enjoyment of any property right of the owner.

C. The granting of such relief will not be materially detrimental to the public health, safety or welfare, or injurious to the property or improvements of other property owners or the quiet enjoyment of such property improvements.

D. That the reason for a variance was not caused by the owners, or previous owner's actions. (Ord. 1204, 2002)

**Staff Comments:**

Mr. Moon constructed the garage without applying for a Conditional Use Permit, or without obtaining a building permit. The structure is located right on the property line.

Mr. Moon has explained that he has reached an agreement with his neighbors and has since bought the property.

Our recommendation is to approve the side setback contingent upon all city, state and federal requirements being met.



# City of Payette

## Variance Application

### OFFICE USE ONLY

Date Received 2-1-13 Paid  Y /  N

Date of Notice \_\_\_\_\_

Date of Hearing Pt 2 2-28 CC 3-18

P&Z Action \_\_\_\_\_

City Council Action \_\_\_\_\_

#### Non Refundable Fees:

Application..... \$200.00

Payette City Code 17.78.010

Applicants Name Mike Moon

Address 9086 Kemp Rd.

City Middleton State ID Zip 83644

Phone 208-585-3198 Alt Number 208-761-3956

*889-0361 - connie wk  
867-8244 cell*

Please attach the following:

\_\_\_\_\_ Legal Description

\_\_\_\_\_ Map

\_\_\_\_\_ Proof of ownership

\_\_\_\_\_ Name & Addresses of all property owners & residents within 300 feet of the exterior boundaries of the land being considered. (This can be obtained at the Payette County Assessor's Office)

Street Address of the property 2065 3rd Ave. N.

Size of the property 0.26 Act

What is the property zoned Residential

### Nature of Request

Describe the nature of the Variance requested 8' side set back on the west side of the property line.

Existing use of the property Residential

**17.78.010 Variances – Permissible When:** The City Council shall consider variances to the terms of this Title which will not be contrary to the public interest where, owing to special conditions, a literal enforcement of the provisions of this Title will result in undue hardship upon a landowner and under such conditions that the spirit of this Title shall be observed and substantial justice done. A variance shall not be considered a right or special privilege, but may be granted to an applicant only upon showing of undue hardship because of the characteristics of the site. In acting upon a variance request, the City Council shall make full investigation and shall only grant a variance upon finding that the following are true:

A. That the granting of the variance will not be in conflict with the spirit and intent of the comprehensive plan for the City, and will not affect a change in zoning.

B. That there are exceptional or extraordinary circumstances or conditions, applicable to the property involved, or the intended use thereof, which do not apply generally to the property or class of use in the district, so that a denial of the relief sought will result in:

1. Undue loss in value of the property.
2. Inability to preserve the property right of the owner.
3. The prevention of reasonable enjoyment of any property right of the owner.

C. the granting of such relief will not be materially detrimental to the public health, safety or welfare, or injurious to the property or improvements of other property owners or the quiet enjoyment of such property improvements.

D. That the reason for a variance was not caused by the owners or previous owner's actions.  
(Ordinance 1204, 2002)

Narrative statement indicating why the requested variance conforms to the guidelines set forth in the Zoning Ordinance \_\_\_\_\_

---

---

---

---

---

---

---

---

A variance requires an applicant to show two particular aspects before the variance is considered.

1. Describe the unique site characteristic (which is natural) showing reason for request \_\_\_\_\_

---

---

---

2. If unique site exists show how request granted is not contrary to public interest outline in the comprehensive plan and zoning ordinance \_\_\_\_\_

---

---

## Requests for Granting a Variance

The following conditions must be fulfilled before a variance can be considered by the Planning & Zoning Commission. Showing that a variance is profitable or desirable for the owner and no harm will be done to others is not sufficient.

Below each requirement explain why your request conforms:

1. Show how granting of variance will not affect a change in zoning \_\_\_\_\_

---

---

---

---

2. Explain any exceptional or extraordinary circumstances or condition applicable to the property involved, or the intended use thereof, which do not apply, generally to the property of use in zoning district. So that if the request is denied it will result in undue loss in value, inability to preserve property rights \_\_\_\_\_

---

---

---

---

3. Indicate the alleged hardship. Has the hardship been created by the action of the property owner or the applicant? (i.e. applicant did not reduce size of the lot by prior sale) \_\_\_\_\_

---

---

---

---

4. Approval of the variance will not be in conflict with the interest of the neighborhood or public interest in general. (Health, safety or welfare) \_\_\_\_\_

---

---

2-1-13  
Date

Annie R. Moon  
Signature

Reasons for setback variance request on storage building located at 2065 3<sup>rd</sup> Ave. N., Payette

1. No other location on the property is suitable for this improvement due to lot shape, side hills and potable water line locations servicing the three homes on the common well and home location.
2. This property and the adjoining property to the West share a common deeded easement to allow the access of vehicles and equipment down the common driveway which leads to the building for repair and maintenance of the shared well.
3. This well supplies potable water to the homes on either side of said property. Water lines run thru the back yard to service all 3 of the homes preventing the location of the storage building in the yard.
4. There is no structure within 20 feet of the West property line and a vacant lot is on the N. property line.
5. The building inspector has looked over the property and stated this situation meets the intent of a variance.

Regarding our property at 2065 3<sup>rd</sup> Ave. North in Payette:

We are requesting a variance for the storage building on our property to remain where it is presently located on the Northwest corner of our land. The building will be brought up to code with the proper footings and firewall that have been requested by the Payette building inspector, Clint Benson.

The neighbors to the West are no longer in opposition to the variance being granted and have agreed to sell the small footage of their property that the storage building sits on. We agree to move their water line which presently runs under the storage building. The line will tie into existing service outside of the shop and go around the back of the shop and then tie back in to the existing service on the other side. The water line as well as the footings and firewall will be installed under the supervision of Dave Jeffries of Built Rite Construction.

As we have now lost our second set of buyers, we have taken our house off of the market and are hoping to have the variance granted so that we can get all requirements taken care of and be clear to sell the home without any more delays.

Mike & Connie Moon  
9086 Kemp Rd.  
Middleton, ID 83644  
(208) 585-3198

City of Payette  
Mayor and Council  
Payette City Hall  
700 Center Avenue  
Payette, Idaho 83611

January 22, 2013

*Re: Variance Application for Mike Moon.*

Dear Mayor and Councilors:

I reside at 2035 3<sup>rd</sup> Avenue North in Payette, next to Mike Moon's property at 2065 3<sup>rd</sup> Avenue North in Payette. I have previously been in opposition to Mr. Moon's variance request. My attorney, Reece Hrizuk, had sent you a letter in opposition to the Variance request on January 14, 2013. I am writing to inform you that I am no longer in opposition to Mr. Moon's variance request.

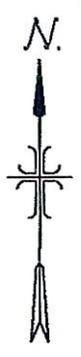
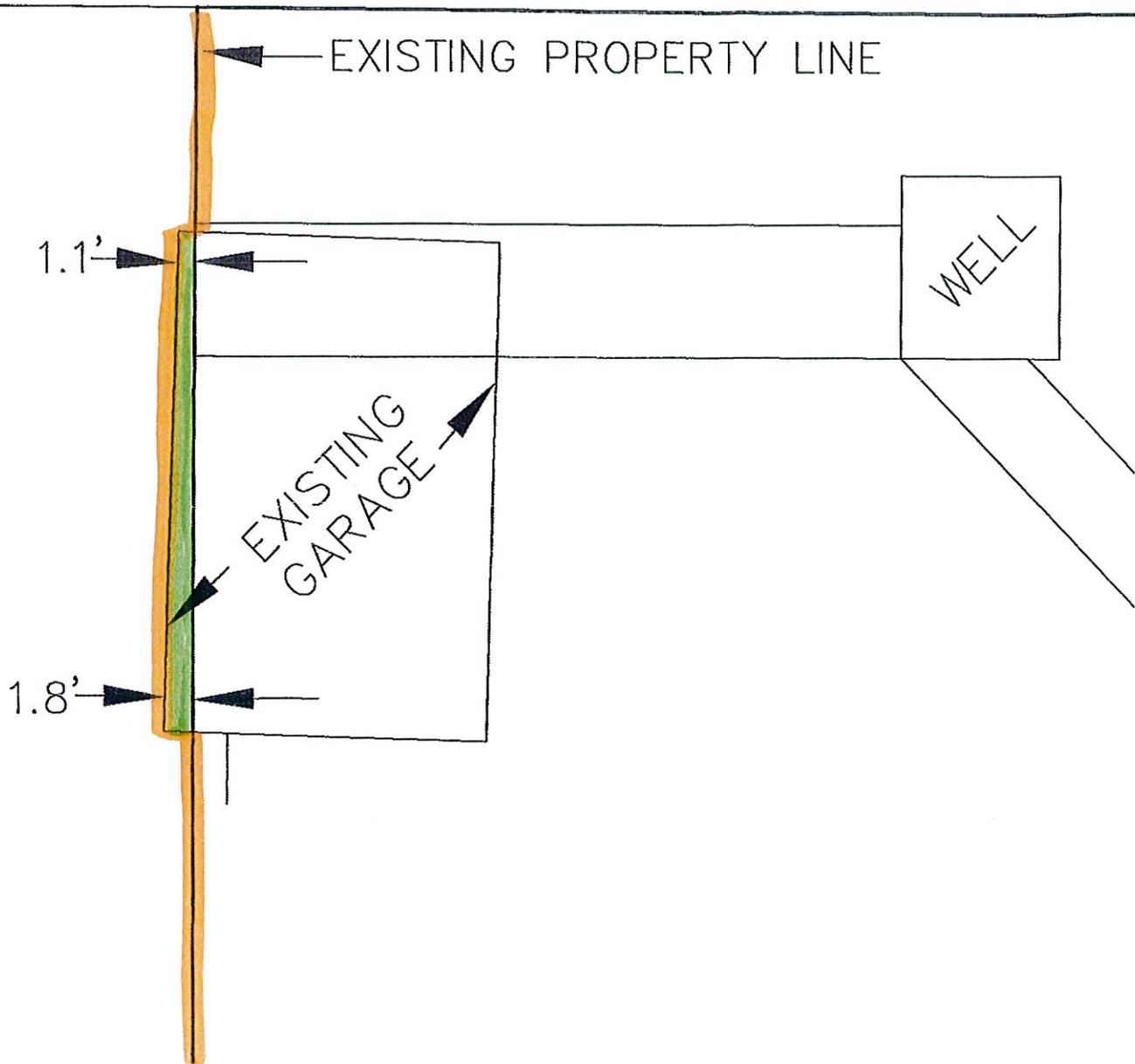
I have agreed to sell the portion of my property in which the garage sits to the Moons, specifically two feet along the length of the garage. The Moons have also agreed to move the water line that connects to our common well, alleviating my concerns regarding the water line. As our neighborly issues have been resolved, there is no longer a civil dispute and I am no longer opposed to the granting of the variance.

Thank you.



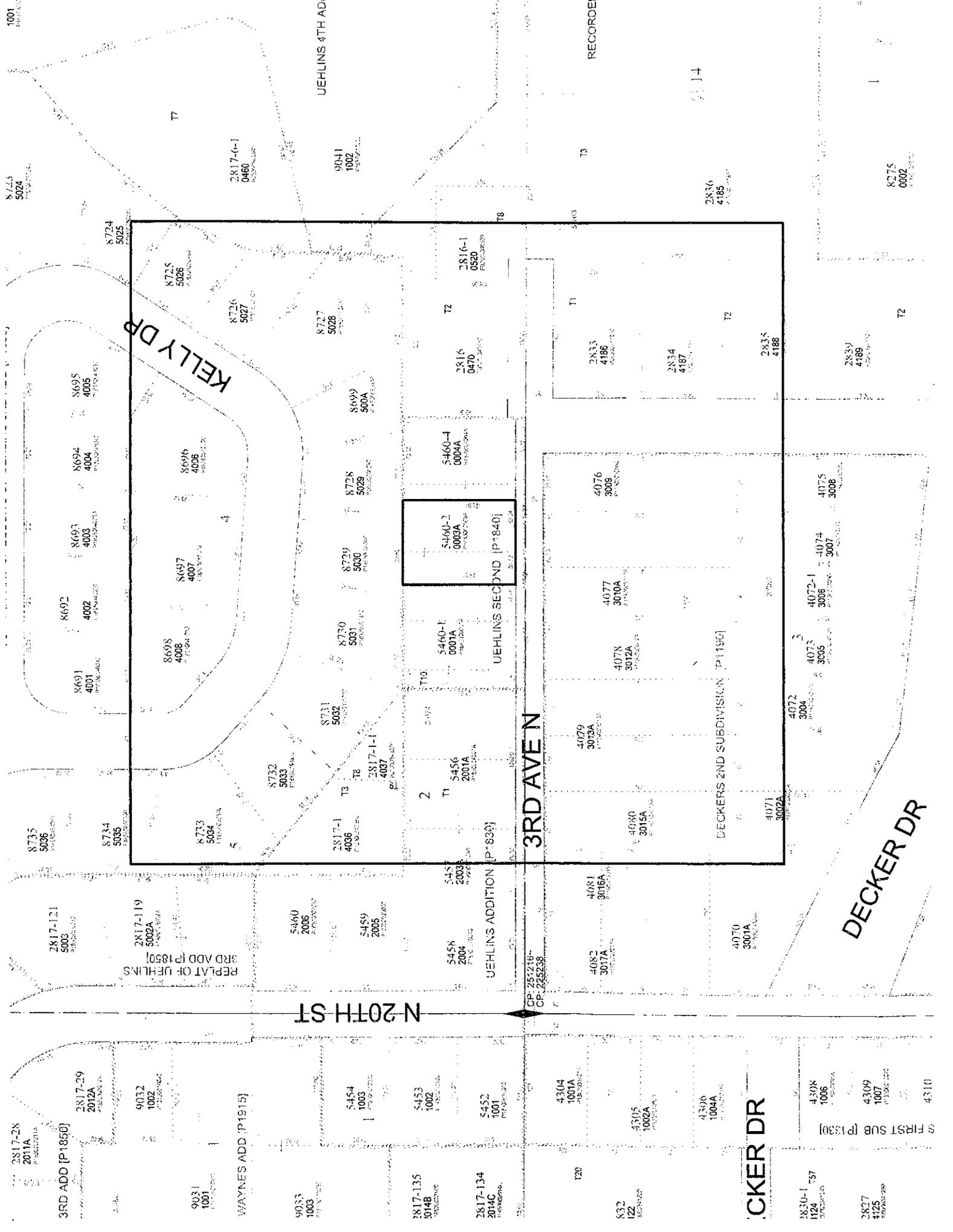
Mark Moore  
2035 3<sup>rd</sup> Avenue North  
Payette, Idaho 83661

EXHIBIT OF  
EXISTING GARAGE



SCALE: 1" = 10'

DATE: February 1, 2013	FILE: 5212--01--01 ROS.dwg
<b>A L S</b>	<i>Surveyors • Planners</i> 1103 West Main Street Middleton, Idaho 208-585-5858



8723  
5024  
1001

8724  
5025

8725  
5026

8726  
5027

8727  
5028

8728  
5029

8729  
5030

8730  
5031

8731  
5032

8732  
5033

8733  
5034

8734  
5035

8735  
5036

8736  
5037

8737  
5038

8738  
5039

8739  
5040

8740  
5041

8741  
5042

8742  
5043

8743  
5044

8744  
5045

8745  
5046

8746  
5047

8747  
5048

8748  
5049

8749  
5050

8750  
5051

8751  
5052

8752  
5053

8753  
5054

8754  
5055

8755  
5056

8756  
5057

8757  
5058

8758  
5059

8759  
5060

8760  
5061

8761  
5062

8762  
5063

8763  
5064

8764  
5065

8765  
5066

8766  
5067

8767  
5068

8768  
5069

8769  
5070

8770  
5071

8771  
5072

8772  
5073

8773  
5074

8774  
5075

8775  
5076

8776  
5077

8777  
5078

8778  
5079

8779  
5080

8780  
5081

8781  
5082

8782  
5083

8783  
5084

8784  
5085

8785  
5086

8786  
5087

8787  
5088

8788  
5089

8789  
5090

8790  
5091

8791  
5092

8792  
5093

8793  
5094

8794  
5095

8795  
5096

8796  
5097

8797  
5098

8798  
5099

8799  
5100

8800  
5101

8801  
5102

8802  
5103

8803  
5104

8804  
5105

8805  
5106

8806  
5107

8807  
5108

8808  
5109

8809  
5110

8810  
5111

8811  
5112

8812  
5113

8813  
5114

8814  
5115

8815  
5116

8816  
5117

8817  
5118

8818  
5119

8819  
5120

8820  
5121

8821  
5122

8822  
5123

8823  
5124

8824  
5125

8825  
5126

8826  
5127

8827  
5128

8828  
5129

8829  
5130

8830  
5131

8831  
5132

8832  
5133

8833  
5134

8834  
5135

8835  
5136

8836  
5137

8837  
5138

8838  
5139

8839  
5140

8840  
5141

8841  
5142

8842  
5143

8843  
5144

8844  
5145

8845  
5146

8846  
5147

8847  
5148

8848  
5149

8849  
5150

8850  
5151

8851  
5152

8852  
5153

8853  
5154

8854  
5155

8855  
5156

8856  
5157

8857  
5158

8858  
5159

8859  
5160

8860  
5161

8861  
5162

8862  
5163

8863  
5164

8864  
5165

8865  
5166

8866  
5167

8867  
5168

8868  
5169

8869  
5170

8870  
5171

8871  
5172

8872  
5173

8873  
5174

8874  
5175

8875  
5176

8876  
5177

8877  
5178

8878  
5179

8879  
5180

8880  
5181

8881  
5182

8882  
5183

8883  
5184

8884  
5185

8885  
5186

8886  
5187

8887  
5188

8888  
5189

8889  
5190

8890  
5191

8891  
5192

8892  
5193

8893  
5194

8894  
5195

8895  
5196

8896  
5197

8897  
5198

8898  
5199

8899  
5200

8900  
5201

8901  
5202

8902  
5203

8903  
5204

8904  
5205

8905  
5206

8906  
5207

8907  
5208

8908  
5209

8909  
5210

8910  
5211

8911  
5212

8912  
5213

8913  
5214

8914  
5215

8915  
5216

8916  
5217

8917  
5218

8918  
5219

8919  
5220

8920  
5221

8921  
5222

8922  
5223

8923  
5224

8924  
5225

8925  
5226

8926  
5227

8927  
5228

8928  
5229

8929  
5230

8930  
5231

8931  
5232

8932  
5233

8933  
5234

8934  
5235

8935  
5236

8936  
5237

8937  
5238

8938  
5239

8939  
5240

8940  
5241

8941  
5242

8942  
5243

8943  
5244

8944  
5245

8945  
5246

8946  
5247

8947  
5248

8948  
5249

8949  
5250

8950  
5251

8951  
5252

8952  
5253

8953  
5254

8954  
5255

8955  
5256

8956  
5257

8957  
5258

8958  
5259

8959  
5260

8960  
5261

8961  
5262

8962  
5263

8963  
5264

8964  
5265

8965  
5266

8966  
5267

8967  
5268

8968  
5269

8969  
5270

8970  
5271

8971  
5272

8972  
5273

8973  
5274

8974  
5275

8975  
5276

8976  
5277

8977  
5278

8978  
5279

8979  
5280

8980  
5281

8981  
5282

8982  
5283

8983  
5284

8984  
5285

8985  
5286

8986  
5287

8987  
5288

8988  
5289

8989  
5290

8990  
5291

8991  
5292

8992  
5293

8993  
5294

8994  
5295

8995  
5296

8996  
5297

8997  
5298

8998  
5299

8999  
5300

9000  
5301

9001  
5302</

Transfer of Ownership

MOON MICHAEL D & CONNIE R  
 9086 KEMP RD  
 MIDDLETON, ID 83644  
 E 35.52' LOT 2 - W 55.54' LOT 3 UEHLENS  
 2ND

Neighborhood Number  
 10010

Neighborhood Name  
 P-1

TAXING DISTRICT INFORMATION

Jurisdiction Name Payette  
 Area 001  
 District TAG 00  
 Census Tract 0

Site Description  
 Topography

Public Utilities

Street or Road

Neighborhood

Zoning:

Legal Acres:  
 0.0000

Valuation Record

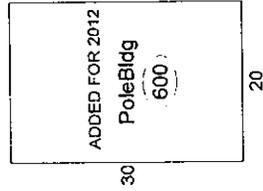
Assessment Year	2006	2007	2008	2009	2010	2011	2012
Reason for Change	Value Update	5Y Reval	Value Update	Value Update	Value Update	Value Update	5Y Reval
MARKET VALUE	L I T	15000 99450 114450	26000 115100 141100	26000 115100 141100	26000 115100 141100	23400 109890 133290	23400 102580 125980
							23400 104840 128240



Land Size			
Rating, Soil ID - Or - Actual	Frontage	Acreage - Or - Effective Frontage	Square Feet - Or - Effective Depth
91.1		0.2611	0
City Lot			L -10%
			Influence Factor

Physical Characteristics

Style: 44 Post 1950 > 1701 Sq Ft  
 Occupancy: Single family - Owner  
 ACCOMMODATION  
 Finished Rooms 9  
 Bedrooms 3  
 Formal Dining Rooms 1  
 HEATING AND AIR CONDITIONING  
 Primary Heat: Forced hot air-elec  
 Lower Full Part  
 /Bsmt 1 Upper Upper  
 PLUMBING  
 # TF  
 3 Fixt. Baths 2 6  
 Kit Sink 1 1  
 Water Heat 1 1  
 TOTAL 8  
 REMODELING AND MODERNIZATION  
 Amount Date  
 Slab B  
 Sub and joists 1.0  
 Base Allowance B, 1.0  
 EXTERIOR COVER  
 Wood siding-cedar 1.0  
 INTERIOR FINISH  
 Drywall B, 1.0



Special Features

Description  
 D : Built-in dishwasher,  
 Exhaust fan and hood,  
 Masonry fireplace,  
 Built-in Range

Summary of Improvements

ID	USE	Story Height	Const Type	Grade	Year Cons	Eff Year	Cond	Size or Area
D	DWELL	0.00		Fair	1977	1977	AV	2956
G01	ICF	0.00	1				AV	356
O1	SHEDDG	6.00	1	Avg	1980	1980	F	48
O2	POLEBLDG	8.00		Avg	2011	2011	AV	600

**MINUTES  
PAYETTE CITY COUNCIL  
Work Session & Regular Meeting  
March 18, 2013**

**6:30 PM – Work Session**

**ROLL CALL**

**Members Present:** Mayor Jeff Williams, Mark Heleker, Jeff Sands, Craig Jensen, Georgia Hanigan, Ivan Mussell and Lee Nelson

**Members Absent:** None

**Staff Present:** Mary Cordova, City Administrator; Bert Osborn, City Attorney, Steve Castenada, Fire Chief and Bobbie Black, Deputy City Clerk

- A. Payette County Ambulance review/update – Steve Mozingo, Director, updated the Council with the changes he has put into place. He has two crews five days a week, except Tuesday and Saturdays. His goal is to have two crews 24/7 by October. He has implemented a training program called ninth brain training in all stages. His big thing is customer service for the community. Discussed what the state has enacted for the scope of practice for the Fire Department. His focus is to expand service and bring to a higher level. They have added medications and interouscious (drill in bone) to their scope of work. He moved here 7 years ago and worked for Life Flight before coming to this job. The Council asked how the call volume compares within the City limits to the rest of the County. Mr. Mozingo stated that they have zones within the County. We are in the North zone and we have approximately 58% call volume. He was asked about being located in Fruitland, and is that the proper location. He stated right now yes. Their response time after the bridge construction is 5 minutes or less. He has to provide service for the entire county. Chief Castenada stated that things have changed drastically since he has been on board, they work well together and he is pleased with the relationship they have now. The Council asked about our employees driving the ambulance and Mr. Mozingo stated that when they need an extra set of hands for their patients, they do drive for them. He invited the Council to contact him if they have any questions or concerns.
- B. Review Minimum Airport Standards: The Council was provided with a list of contiguous property owners around the airport. Discussion followed that our airport needs to be protected and could a contract be written to protect us in the future. The airport has come a long way in the last couple of years and we don't want to lose our opportunity to become an FAA airport. If a plan was presented it would certainly be looked at it. The Council asked if the agreement would passes with the property. The through the fence agreement would only apply to property owners that are adjacent to the airport, not ones that would have to pass through someone else's property. There have been recent changes with the FAA regarding through the fence. The Council would like more information from the Idaho Division of Aeronautics before the next meeting.

The work session ended at 7:07 PM

**7:00 PM – Regular Meeting**

A regular meeting of the Payette City Council was called to order at 7:07 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

**ROLL CALL**

**Members Present:** Mayor Jeff Williams, Mark Heleker, Ivan Mussell, Jeff Sands, Craig Jensen, Georgia Hanigan and Lee Nelson

**Members Absent:**

**Staff Present:** Mary Cordova, City Administrator; Bert Osborn, City Attorney; Steve Castenada, Fire Chief, and Bobbie Black, Deputy City Clerk

**PLEDGE**

Kurt Key led the pledge of allegiance.

A motion was made by Heleker and seconded by Mussell to amend the agenda by adding 2<sup>nd</sup> Avenue South water extension as #b under new business.

After a unanimous voice vote by the Council, the motion CARRIED.

**CITIZENS COMMENTS**

None

**APPROVAL OF MINUTES**

A motion was made by Heleker and seconded by Mussell to approve the Work Session & Regular Meeting minutes of 03-04-2013 with the following correction made from 2-19-13 minutes, name is Ms. Elinor Johnson.

After a unanimous voice vote by the Council, the motion CARRIED.

**APPROVAL OF BILLS & PAYROLL**

A motion was made by Nelson and seconded by Jensen to approve the City Bills & Payroll in the amount of \$187,281.40

At the roll call:

Ayes: Heleker, Mussell, Hanigan, Sands, Jensen and Nelson  
Nays:

The motion CARRIED.

**SPECIAL ORDERS**

A. Fair Housing Proclamation: Mayor Williams read the proclamation declaring April as Fair Housing month.

**COMMUNICATIONS**

None

**PLANNING & ZONING**

None

**OLD BUSINESS**

- A. Continue PH for Moon to 4-1-13: No action taken.
- B. EAA City Hanger Lease – Dave Koeppen addressed the Council. He stated that the EAA Chapter is not able to come up with \$250 a month lease. He would like to see it stay at \$150. Their current lease states that they would have to vacate the property if the City receives a better offer. He stated it is logical to make a little now until you get a better offer. Discussion followed about the hangar owners at the airport and we don't like to compete with them. Ms. Cordova thanked Mr. Koeppen for all his dedicated time he spends at the airport. He is our biggest volunteer. The EAA hasn't been the best tenants. They haven't cleaned much, the door works okay and they have sub-leased a part of the hangar. They have said they will do better and Mr. Koeppen stated in the last couple of months they have.

A motion was made by Jensen and seconded by Mussell to enter into a new lease agreement with EAA for \$150.00 per month, with a month to month lease, and if the City receives a better offer they vacate the property. Their insurance requirements are meant, and the City is listed as additionally insured and there is no sub-leasing allowed.

After a unanimous voice vote by the Council, the motion CARRIED.

## **NEW BUSINESS**

### **A. Notice of Pending Issue of Tax Deed – Londell Spencer**

The Council was informed that we have an existing lien on this property for \$4,050. The County is holding a tax deed hearing on July 22, 2013 for delinquent taxes. City Attorney suggested that the Council pay the 2009 taxes and then foreclose on the property. A title report would need to be obtained before this is done.

A motion was made by Nelson and seconded by Heleker to have the City pay for the 2009 taxes, subject to a title report that shows we would be in 1<sup>st</sup> lien position and then foreclose on the property.

After a unanimous voice vote by the Council, the motion CARRIED.

### **B. 2<sup>nd</sup> Avenue South – water extension project**

The Council was informed a couple months ago we had low water pressure calls. We need to improve the line along 2<sup>nd</sup> Avenue South from Highway 95 past the canal. It will be done in two phases. We have money in the rehab fund that is set aside for projects. We were planning on working on South 14<sup>th</sup> Street, but this takes precedent. An estimate for Phase I is \$58,545 that covers ¾ of the way and Phase II's estimate is \$62,083 that will go under the canal. There is right of way already. We will connect sidewalks together since everything will be torn up. This project will be contracted out and DEQ will have to review the plans.

A motion was made by Mussell and seconded by Heleker to approve Phase I of the 2<sup>nd</sup> Avenue South water extension project.

After a unanimous voice vote by the Council, the motion CARRIED.

## **DEPARTMENTAL REPORTS**

### **A. Police Department – February 2013**

### **B. Treasurers Report – February 2013**

### **C. Airport Meeting – March 11<sup>th</sup> – Nothing more than what was discussed earlier.**

### **D. Public Works Meeting – March 12<sup>th</sup> – Councilor Mussell stated they had a good meeting. Spring clean up will start April 1<sup>st</sup>. Departments are busy doing maintenance. We received the Department of Highways report on 6<sup>th</sup> Avenue South/Highway 52 and stated it is dangerous and should be closed. If we don't, there could be some liability for the City.**

### **E. Historical Meeting – March 18<sup>th</sup> – Bobbie Black informed the Council that the Commission is soliciting for ads for the walking tour brochure that they are hoping to have completed by Apple Blossom.**

### **F. Library Commission – Councilor Sands stated that they have started working on their 5 year plan. After the meeting with the State Library Director they are also working on policies. Discussed the loss and write off amounts that are on the books. It is a substantial amount of money. They have a flyer for activities during Spring break. The Council was informed that the**

amphitheater bids should be going out next week and construction would not start until Apple Blossom was over. Landscaping will be completed after construction that includes diagonal parking along 1<sup>st</sup> Avenue South. It will also include curb, gutter, sidewalks and storm drains.

**MAYOR'S COMMENTS**

Mayor Williams asked when the public hearing for building permit penalties would be and staff informed him on April 15<sup>th</sup>. He informed the Council of a work session for the County P & Z on April 11<sup>th</sup> at 7:00 regarding gas & oil and encouraged everyone to attend. The Mayor said that there have been 2 Hometown Competiveness meetings and they are gaining momentum. There will be another one here in council chambers tomorrow night. He stated that our city was asked to testify on behalf of the Idaho Aeronautics. Ms. Cordova testified and they really appreciated it.

**CITIZEN'S COMMENTS**

Councilor Heleker stated that April 19 & 20 will be Killebrew weekend. Banquet will be on the 19<sup>th</sup> and game on the 20<sup>th</sup> at 11:00 am. It is being advertised well. If enough funds are raised they will get a miracle field, which is a rubberized field for all to play on.

**ADJOURNMENT**

A motion was made by Heleker and seconded by Jensen to adjourn the regular meeting at 8:17 PM

The motion CARRIED.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Jeff Williams, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cordova, City Clerk

CITY OF PAYETTE  
APRIL 1, 2013

CITY PAYROLL - Admin	3/22/2013	ET	103,177.72
HARDIN SANITATION - Admin	3/21/2013	7886	26,512.01
STATE OF IDAHO - IBOL - WWTP	3/27/2013	7889	122.00
PAYETTE COUNTY TAX COLLECTOR - Admin	3/27/2013	7888	1,397.07
ADVANCED CONTROL SYSTEMS - WWTP	4/1/2013	7890	269.00
AMERITITLE - Admin	4/1/2013	7891	200.00
ATLAS BUSINESS SOLUTIONS - Police	4/1/2013	7892	261.95
BARNES AND NOBLE - Library	4/1/2013	7893	539.99
BUDGET POOL & SPA - Pool	4/1/2013	7894	183.32
BURKE ELECTRIC - Admin	4/1/2013	7895	1,181.00
CAMPBELL TRACTOR - Street	4/1/2013	7896	113.18
CITY SERVICE VALCON - Airport	4/1/2013	7897	5,508.30
D&B SUPPLY - WWTP	4/1/2013	7898	89.99
DART'S TRUE VALUE - All Dept.	4/1/2013	7899	942.40
DCS TECHNOLOGIES - Police, Pool & Admin	4/1/2013	7900	1,242.47
ENVIRONMENTAL EXPRESS - WWTP	4/1/2013	7901	195.63
ERA - WWTP	4/1/2013	7902	709.53
FERGUSON ENTERPRISES - WWTP	4/1/2013	7903	1,463.04
FISHER SCIENTIFIC - WWTP	4/1/2013	7904	477.02
FRUITLAND ELECTRIC - Pool	4/1/2013	7905	1,452.91
GALL'S - Police	4/1/2013	7906	161.69
GRANT'S PETROLEUM - Police	4/1/2013	7907	208.80
HACH CHEMICAL - WWTP	4/1/2013	7908	865.39
HANIGAN CHEVROLET - WWTP & Police	4/1/2013	7909	10.71
HEALTH CARE WITH HEART - Police	4/1/2013	7910	246.00
HOLLINGSWORTH - Street	4/1/2013	7911	130.24
IDAHO AIRPORT MANAGEMENT ASSOC - Airport	4/1/2013	7912	100.00
IDAHO POWER - Street	4/1/2013	7913	4,457.97
INDEPENDENT ENTERPRISE - Admin	4/1/2013	7914	60.42
KAMAN - WWTP	4/1/2013	7915	705.28
MARC - Pool	4/1/2013	7916	613.38
METROQUIP - Street	4/1/2013	7917	983.12
MICROMARKETING - Library	4/1/2013	7918	90.25
MOTHER EARTH NEWS - Library	4/1/2013	7919	34.95
MTN. VIEW AUTO UPHOLSTERY - WWTP	4/1/2013	7920	175.00
ONTARIO FLOORS TO GO - Pool	4/1/2013	7922	15.00
OREGON RADIATOR - WWTP	4/1/2013	7923	85.00
OUTDOORSMAN - Police	4/1/2013	7924	43.98
PAYETTE COUNTY NOXIOUS WEED - Street & WWTP	4/1/2013	7925	2,500.89
PAYETTE HIGH SCHOOL - Fire	4/1/2013	7926	168.00
PAYETTE PRINTING - Admin	4/1/2013	7927	148.25
PITNEY BOWES - Admin	4/1/2013	7928	126.48
RELIANT BEHAVIORAL HEALTH - All Dept.	4/1/2013	7929	291.75
S&H TERMINAL - Street	4/1/2013	7930	71.74
SNAP ON TOOLS - Shop	4/1/2013	7931	305.00
SWIOS - WWTP	4/1/2013	7932	375.00
TOOMBS JANITORIAL - Pool	4/1/2013	7933	322.69
UNITED PARCEL SERVICE - Police	4/1/2013	7934	17.67
UNITED STATES PLASTIC CORP. - Water	4/1/2013	7935	84.47
WESCHEM - WWTP	4/1/2013	7936	3,565.00
WESTERN WINDSHIELD - Fire	4/1/2013	7937	201.51
WHITE CLOUD COMMUNICATIONS - Fire & Police	4/1/2013	7938	245.67

163,449.83

# 2013 ARBOR DAY PROCLAMATION



- Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a Special day be set aside for the planting of trees, and**
- Whereas, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and**
- Whereas, Arbor Day is now observed throughout the nation and the world, and**
- Whereas, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling cost, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and**
- Whereas, trees are a renewable resource giving up paper, wood for our homes, fuel for our fires and countless other wood products, and**
- Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and**
- Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.**

**NOW, THEREFORE, I Jeffrey Williams Mayor of the City of Payette do hereby proclaim April 26, 2013 as Arbor Day in the City of Payette and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and**

**Further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.**

**Dated this 1st day of April, 2013.**

---

**Mayor**

**PAYETTE COUNTY CHAMBER**



**APRIL 27<sup>T</sup>**

**6 PM**  
social hour  
**7:30 PM**  
dinner/auction

**FOUR RIVERS CULTURAL CENTER**

**RAFFLES ♦ DRAWINGS**  
**SILENT AND LIVE AUCTION**

**RESERVE YOUR TICKETS 642-2362**

**\$35.00** INCLUDES DINNER, DESSERT  
DRINK TICKET & SWAG BAG

**PRIZES ♦ GAMES**

**TASTY FOOD & LIVE MUSIC & FUN**

## LEASE AGREEMENT - CITY HANGAR

THIS AGREEMENT made and entered into this \_\_\_\_\_ day of March, 2013, by and between the CITY of Payette, Idaho, a municipal corporation, hereinafter referred to as "CITY" and EAA Chapter 837, hereinafter referred to as "TENANT."

**1. GENERAL DESCRIPTION:** The CITY agrees to rent to the TENANT one hangar within the CITY owned facility at the Payette Municipal Airport

**2. TERM:** This lease agreement shall continue on a month to month basis not to exceed a term of twelve (12) consecutive months. The TENANT shall be required to vacate the rented space upon and after the expiration of the lease agreement. In the event the CITY receives a bona fide offer which would afford the CITY a higher monthly rental, the CITY may give the TENANT notice in writing of the offer and require the TENANT to match the offer within thirty (30) days of receiving such notice. In the event the TENANT agrees to match the terms of the better offer, the parties hereto will renegotiate the EAA lease to the new rental rate. If the TENANT chooses not to match the higher rental offer the CITY shall be allowed to remove the TENANT and TENANT will vacate the CITY owned hanger within fifteen (15) days.

**3. RENT:** TENANT shall pay to the CITY a monthly rent in the sum of ONE HUNDRED FIFTY dollars (\$150.00) per month, for use of the Municipal Hangar. The rental shall be paid on or before the 1<sup>st</sup> day of the month. Payment shall be mailed, or delivered in person, to: Payette CITY Hall, 700 Center Avenue, Payette, Idaho, 83661.

**4. UTILITIES:** Electricity and garbage service is available at the Municipal Hangar. TENANT will be billed separately by the CITY for utility service. Billing will occur on a periodic basis. Fuel fired, hot-air type heaters are permitted if attended on a continuous basis while in use. Electric space heaters are prohibited.

**5. SECURITY DEPOSIT:** With the signing of this Agreement, the TENANT has deposited with the CITY the sum of \$100.00 as security for the TENANT's performance of all the

terms and conditions of this lease agreement. The CITY shall return said sum to the TENANT after the TENANT has fully and faithfully carried out the terms of this agreement. The CITY may apply such portions of the security deposit as are necessary to restore the premises to its original condition after the TENANT has surrendered the lease premises. The CITY may apply such portions of the security deposit as are necessary to cover any losses the CITY has occasioned by the TENANT's breach of this agreement. The CITY shall not pay the TENANT interest on the security deposit.

**6. RIGHT OF ENTRY:** CITY reserves the right for itself or agents to go on, into, and have access at all times during the existence of this lease, to said premises for the purpose, including, but not limited to, inspection and showing of the building.

**7. TAXES:** Any and all taxes assessed by any governmental unit shall be the responsibility of the TENANT.

**8. CITY SERVICES:** It is expressly understood that the CITY will not provide cleaning, janitorial, water, sanitary sewer, sanitation removal, or any other services to the rented space.

**9. USE:** The hangar shall be used exclusively for construction or reconstruction of personal recreational "homebuilt" aircraft or amateur experimental aircraft and associated equipment and supplies. Storage of aircraft with an airworthiness certificate is not allowed. Storage outside the hangar shall not be allowed. TENANT shall be allowed to build aviation style clocks.

**10. OBLIGATIONS OF TENANT:**

(A) Any new construction or improvements made on the property are to be approved in writing by the CITY prior to commencement of either and the same is to be constructed and operated in conformity with all ordinances and regulations of the CITY.

b. The TENANT will keep all the leased property in a constant state of good repair, and will not store any airplane parts, automobiles, motor homes, motor vehicles, equipment, or debris outside buildings and will keep the premises in a clean condition.

c. The TENANT shall spray or otherwise control weeds within fifty (50) feet of the hangar.

d. The TENANT shall not use leased land for any purposes other than those authorized herein without the written consent of the CITY. Any repair, maintenance or other work on any aircraft shall be done in compliance with all EPA, DEQ, state, local and federal laws and regulations.

e. Waste Prohibited. TENANT shall not commit any waste or damage to the premises hereby neither leased nor permit any waste or damage to be done thereto.

f. The CITY reserves the right to further develop the airport or landing area of the airport as it sees fit.

h. The TENANT accepts the hangar property as, where is, with all faults, without exception.

i. During any time of war or national emergency, the CITY shall have the right to lease the landing area or any part thereof to the United States government for military or naval use, and if such lease is executed, the provisions of this instrument insofar as they are inconsistent with the provisions of the lease to the government shall be suspended.

j. Except with respect to activities for which the CITY is responsible, the TENANT shall pay as due all claims for work done on and for services rendered or material furnished to the leased premises for which TENANT is responsible. If TENANT fails to pay such claims or to discharge any lien, CITY may terminate the lease forthwith or collect the cost as additional rent. Any amount so added shall bear interest at the rate of 12% per annum from the date expended by CITY and shall be payable on demand. Such action by CITY shall not constitute a waiver of any right or remedy which CITY may have on account of TENANT's default.

TENANT may withhold payment of any claim in connection with a good-faith dispute over the obligation to pay, so long as CITY's property interests are not jeopardized. If a lien is filed as a result of non-payment, TENANT shall, within ten days after knowledge of the filing, secure the

discharge of the lien or deposit with CITY cash or a sufficient corporate surety bond or other security satisfactory to CITY in an amount sufficient to discharge the lien plus any costs, attorney fees and other charges that could accrue as a result of a foreclosure or sale under the lien.

k. **Hazardous Substances.** TENANT represents and warrants that the premises will never be used for the generation, manufacture, storage, treatment, disposal, release or threatened release of any hazardous substances, hazardous waste or hazardous materials as those terms are defined in the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended, 42 USC Sec. 9601 et seq. ("CERCLA"), Superfund Amendments and Reauthorization Act ("SARA") applicable state laws or regulations adopted pursuant to either of the foregoing. TENANT agrees to indemnify and hold harmless CITY against any and all claims and losses resulting from a breach of this provision of this Agreement. This obligation ceases upon termination of this agreement and a written inspection report by CITY certifying that the premises is free from such hazardous substances. Inspection shall take place within thirty (30) days or upon a new lease of the premises by CITY, whichever occurs first.

l. **Fire Hazards.** The TENANT shall not do anything in the premises or bring or keep anything therein which will increase the risk of fire, or which will conflict with the regulations of the fire department or any fire laws, or with any fire insurance policies on the buildings, or with any rules or ordinances established by the board of health, or with any municipal, state or federal laws, ordinances or regulations.

m. **Liability.** CITY shall not be liable for any loss or injury to persons or damage to property from any cause or causes whatsoever, which at any time may be suffered or sustained by TENANT or by any person who may be using, occupying or visiting the premises and property covered by this lease. The TENANT agrees to indemnify and save CITY harmless from any and all claims, costs and expenses whatsoever arising out of any such injury or damage however occurring on said premises or property.

**11. PROHIBITIONS:** TENANT shall be subject to all airport rules and regulations,

including but not limited to, the following:

(A) No private locks of any type will be allowed on doors. If private locks are installed, they will be removed at the discretion of the CITY.

(B) All items detrimental to the environment shall be disposed of properly. The TENANT of the Hangar unit shall be responsible for the proper disposal of all materials generated from or within that unit. The cost of cleaning up any materials improperly disposed of on airport properties shall be charged to the TENANT of the unit which generated or was the source of the material.

(C) TENANT's private vehicle shall be allowed to be placed in Hangar when the aircraft is removed for a trip. Parking on the apron or grass will not be permitted.

(D) TENANT shall be responsible for cleanliness of the Hangar unit. When, in the opinion of the CITY, a safety hazard is found to exist within the Hangar unit, TENANT will be provided with notice providing for cleanup within seven (7) days, or by such date as the CITY shall demand. If the cleanup is not completed within the designated time, the CITY will perform all cleanup, which, in its discretion, it deems necessary, and the cost of which shall be charged to the TENANT.

(E) This lease shall not be sold, assigned, or in any manner transferred or encumbered by TENANT, nor shall the leased premises or any part thereof be sublet without the prior consent of CITY in writing. TENANT shall keep and use the hangar for no unlawful purpose whatsoever.

(F) TENANT shall comply with the Payette Municipal Airport Minimum Standards now existing or as hereafter amended or adopted by the CITY.

**12. INSURANCE:** The TENANT, at its sole expense, shall procure and maintain in full force and effect public liability insurance including contractual liability with limits of not less than \$500,000 per person, \$1,000,000 per occurrence, and \$100,000 for property damages, insuring against any

and all liability of TENANT with respect to the premises, property or use or occupancy thereof and shall name CITY as additional insured.

**13. DEFAULT:** The following shall be events of default:

- a. Failure of TENANT to pay any rent within ten (10) days after it is due.
- b. Failure of TENANT to comply with any term or condition or fulfill any obligation of the lease (other than the payment of rent or other charges) within ten (10) days after written notice by CITY specifying the nature of the default with reasonable particularity.

In the event of a default, the lease may be terminated at the option of the CITY by notice in writing to TENANT. The notice may be given before or within thirty (30) days after the grace period for the default. If the property is abandoned by TENANT in connection with a default, termination shall be automatic and without notice.

**14. TERMINATION:** If the lease is terminated for any reason, TENANT's liability for damages ceases upon the production of a written inspection report by CITY certifying that the premises is free from such hazardous substances and any other damage. Inspection shall take place within (7) seven days or upon occupancy of CITY or his assigns, whichever occurs first. TENANT shall vacate the property immediately, leaving the premises in the original condition, or better, as when TENANT first occupied the property. Any improvements not removed within thirty (30) days after the termination of this agreement shall become the property of the CITY. CITY may re-enter, take possession of the premises and remove any persons or property by legal action or by self-help with the use of reasonable force and without the liability for damages.

**15. REMEDIES:** The foregoing remedies shall be in addition to and shall not exclude any other remedy available to CITY under applicable law.

**16. WAIVER:** Waiver by either party of strict performance of any provision of this lease shall not be a waiver of or prejudice the party's right to require strict performance of the same provision in the future or of any other provision.

**17. ATTORNEY FEES:** If suit or action is instituted in connection with any controversy arising out of this lease, the prevailing party shall be entitled to recover in addition to the costs such sum as the court may adjudge reasonable as attorney fees, including attorney fees upon appeal.

**18. NOTICE:** Any notice required or permitted under this lease shall be given when actually delivered or when deposited in the United States mail as certified mail, addressed as follows:

To CITY:                   CITY of Payette  
700 Center Avenue  
Payette, ID 83661

To TENANT:               EAA Chapter 837  
\_\_\_\_\_  
\_\_\_\_\_

or to such other address as may be specified from time to time by either of the parties in writing.

19. Subject to the above-stated limitation on transfer of TENANT's interest, this lease shall be binding upon and inure to the benefit of the parties, their respective successors and assigns.

20. In construing this lease, it is understood that the CITY or TENANT may be more than one person; that if the context so requires, the singular pronoun shall be taken to mean and include the plural, the masculine, the feminine and the neuter, and that generally all grammatical changes shall be made, assumed and implied to make the provisions hereof apply equally to corporations and to individuals.

21. Prior to execution of this agreement, the parties hereto agree to an inspection of the premises.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed as of the date and year first above written.

CITY OF PAYETTE, IDAHO

TENANT

\_\_\_\_\_  
Jeffrey T. Williams, Mayor

\_\_\_\_\_  
EAA Chapter 837 President

ATTEST:

\_\_\_\_\_  
CITY Clerk

\_\_\_\_\_  
EAA Chapter 837 Secretary

STATE OF IDAHO            )  
  :ss  
County of Payette         )

On this, the \_\_\_\_\_ day of \_\_\_\_\_, 2013, before me, a Notary Public in and for the State of Idaho, personally appeared Jeff Williams, Mayor, and \_\_\_\_\_, City Clerk, known to me to be the persons executing the foregoing lease, and acknowledged to me that they executed the same as the Mayor and City Clerk of the City of Payette, Idaho.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

\_\_\_\_\_  
Notary Public for said State  
Residing at: \_\_\_\_\_  
Commission Expires: \_\_\_\_\_

STATE OF IDAHO            )  
  :ss  
County of Payette         )

On this, the \_\_\_\_\_ day of \_\_\_\_\_, 2013, before me, a Notary Public in and for the State of Idaho, personally appeared \_\_\_\_\_, President of EAA Chapter 837 and \_\_\_\_\_, Secretary of EAA Chapter 837, known to me to be the person who executed the foregoing agreement, and acknowledged to me that she/he/they executed the same as the TENANT.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the and year first above written.

\_\_\_\_\_  
Notary Public for said State  
Residing at: \_\_\_\_\_  
Commission Expires: \_\_\_\_\_



# CITY OF PAYETTE, IDAHO

## AGENDA STATEMENT

**To:** Payette City Council  
**From:** Bobbie Black, Deputy City Clerk  
**Date:** 3/25/2013  
**Re:** Payette Library Trustee

---

**BACKGROUND & JUSTIFICATION:** Erica Bazil's term on the Library Trustee Board will expire on April 7, 2013.

**FISCAL IMPACT:** None

**RECOMMENDATION:** Recommend that City Council approves the re-appointment from the Mayor of Erica Bazil on the Library Trustee Board to expire on 4-7-2018.

December 13, 2012

Erica Bazil  
2060 Uehlin Dr.  
Payette, ID 83661

RECEIVED

DEC 13 2012

CITY OF PAYETTE

Office of the Payette City Mayor  
Mayor Jeff Williams  
700 Center Ave.  
Payette, ID 83661

Re: Payette Library Board of Trustees

Dear Mayor:

I currently serve as a Trustee on the Payette Public Library Board. In our Board Meeting held earlier this week, the Terms of Service for each Trustee were reviewed. It was brought to my attention that the term for which I was serving (finishing for a previous Trustee) would expire at the end of the month.

This letter is written to express my desire to be considered for another term and continued service on the Payette Public Library Board of Trustees. I believe I contribute to the Board by providing the views and input of a mother with young children that uses the Library and its services regularly. I believe I have shown my commitment to the Board by devoting additional time toward serving on sub-committees for the Library when they are needed. For example, I served on a sub-committee that helped organize and draft our new Meeting Room Policies and Application. I also plan to serve on the sub-committee that will organize and draft our next 5-year strategic plan.

I have thoroughly enjoyed serving on the Board – being directly involved in the workings of the Library – and consider it a privilege to be able to do so. If there is anything further you need from me, in relation to extending my service on the Payette Public Library Board of Trustees, please let me know. You can contact me at (208) 642-0868 or by e-mail at [bazity@q.com](mailto:bazity@q.com). Thank you for your consideration.

Sincerely,



Erica Bazil

**CITY OF PAYETTE, IDAHO  
Resolution # 2013-04**

**A RESOLUTION DECLARING  
SURPLUS EQUIPMENT**

WHEREAS, the City of Payette has a piece equipment that have exceeded their useful life and no longer serve the needs of the City of Payette, and,

WHEREAS, it is the desire of the Mayor and City Council to declare the equipment as surplus, and,

WHEREAS, the equipment will be dismantled for useful spare parts, and disposal as determined by City Council.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the city of Payette that the equipment of a 1978 American LaFrance Fire Truck, VIN #S5745 is not longer needed for municipal purposes and is hereby considered surplus.

The City Administration is hereby authorized to dispose of the subject equipment in an expeditious manner.

PASSED, APPROVED and ADOPTED this 1st day of April, 2013.

---

Jeffrey T. Williams, Mayor

Attest:

---

Mary Cordova, City Clerk/Treasurer

**ORDINANCE 1373**

**AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING SECTIONS 16.24.010 AND 16.24.040 IN CHAPTER 16.24 OF TITLE 16 REQUIRING A COPY OF FINAL PLAT AND A MYLAR BE PRESENTED TO THE CITY; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER.**

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF PAYETTE, IDAHO:

**Section 1.** Section 16.24.010, 16.24.040 of Title 16, Chapter 16.24 of the Payette Municipal Code is hereby repealed as follows:

**16.24.010: PREPARATION; FILING; A CCOMPANYING PRINTS:**

C. Such final plat, when submitted, shall be accompanied by three (3) sets of prints of the plans and (complete) construction specifications for all proposed improvements as required by [chapter 16.28](#) of this title, and one (1) 11x17 copy of the final plat. (Ord. 1219 § 1, 2002: prior code § 11-15-4(D)(1))

**16.24.040: CITY COUNCIL ACTION:**

The city council, at its next meeting following receipt of the final plat application shall consider the final plat and any proposed variations from the preliminary plat. The final plat shall be subject to all rules, requirements and regulations in effect at the approval stage of the preliminary plat. The city council may approve the final plat as presented or require changes in addition to those presented. **Once approved, a recorded mylar shall be submitted to the City of Payette.** (Ord. 1219 § 1, 2002: prior code § 11-15-4(D)(6))

Section 2. This Ordinance may be published in summary form allowed by Idaho Code

Section 3. This Ordinance shall be in full force and effect immediately upon passage and publication as required by the laws of the State of Idaho.

Section 4. Any ordinances or resolutions which are in conflict with this Ordinance are hereby repealed, but only insofar as the conflict exists.

Section 5. If any portion of this Ordinance should be found to be unconstitutional or unenforceable for any reason, the remainder of the Ordinance shall be applied to effectuate the purposes of this Ordinance.

PASSED and APPROVED by the Mayor and City Council of the City of Payette, Idaho this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

CITY OF PAYETTE, IDAHO

by \_\_\_\_\_

Jeffrey T. Williams, Mayor

ATTEST: \_\_\_\_\_

Mary Cordova, City Clerk

**ORDINANCE 1374**

**AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING SECTION 16.16.030 IN CHAPTER 16.16 OF TITLE 16 BY STRIKING THE WORK FINAL; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER.**

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF PAYETTE, IDAHO:

**Section 1.** Section 16.16.030 of Title 16, Chapter 16.16 of the Payette Municipal Code is hereby repealed as follows:

**16.16.030: PLACEMENT ON PLANNING AND ZONING COMMISSION'S AGENDA:**

Each plat submitted for preliminary or final approval shall be placed on the commission's agenda only after fulfilling the appropriate requirements on the regulations set forth in this title. (Ord. 1219 § 1, 2002: prior code § 11-15-4(A)(3))

Section 2. This Ordinance may be published in summary form allowed by Idaho Code

Section 3. This Ordinance shall be in full force and effect immediately upon passage and publication as required by the laws of the State of Idaho.

Section 4. Any ordinances or resolutions which are in conflict with this Ordinance are hereby repealed, but only insofar as the conflict exists.

Section 5. If any portion of this Ordinance should be found to be unconstitutional or unenforceable for any reason, the remainder of the Ordinance shall be applied to effectuate the purposes of this Ordinance.

PASSED and APPROVED by the Mayor and City Council of the City of Payette, Idaho this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

CITY OF PAYETTE, IDAHO

by \_\_\_\_\_

Jeffrey T. Williams, Mayor

ATTEST: \_\_\_\_\_

Mary Cordova, City Clerk



400 S. Main St.  
Payette, ID 83661  
phone (208) 642-4452  
fax (208) 642-4453

Gowland · Johanson · Zimmerman

10159 W. Overland Rd.  
Boise, ID 83709  
phone (208) 475-0840  
fax (208) 642-4453

## Amendment to the Standard Form of Agreement Between Owner and Architect

This AMENDMENT dated March 27, 2013

Is made to the AGREEMENT dated August 18, 2010

**BETWEEN** the Owner:

City of Payette  
700 Center Avenue  
Payette, Idaho 83661

and the Architect:

Gowland Johanson Zimmerman Architecture, Inc.  
400 South Main Street  
Payette, Idaho 83661

for the following Project:

Payette Public Library  
24 South 10<sup>th</sup> Street  
Payette, Idaho 83661

The Owner and Architect agree that the terms and conditions of the Agreement referenced above shall be amended to include the following insofar as the following applies to and takes precedence over the original Agreement:

### ARTICLE C

The Architect shall provide the following Additional Services for the addition of a previously designed 2000 sq.ft. amphitheater under a separate contract for construction:

Add Alternate Drawings & Specifications for Angle Parking  
Add Alternate Drawings & Specifications for Landscaping

---

Initials

Page 1

/ /

These services shall be compensated as Additional Services in accordance with Sections 11.3 and 11.7. The total compensation for this work shall be a fixed fee of Three Thousand Eight Hundred Seventy Dollars and Zero Cents (\$3,870.00). Reimbursable Expenses under Sections 11.8.1.3, 11.8.1.4, and 11.8.1.5 should be expected.

If the services covered by Article C of this Amendment have not been completed within Six (6) months of the date of this Amendment, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

This Amendment entered into as of the day and year first written above.

**OWNER**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed name and title

**ARCHITECT**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed name and title

**AGENCY**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed name and title

---

Initials

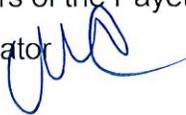
Page 2

/ /



# CITY OF PAYETTE, IDAHO

## AGENDA STATEMENT

**To:** Honorable Mayor & Members of the Payette City Council  
**From:** Mary Cordova, City Coordinator   
**Date:** 3/27/2013  
**Re:** Library Project Final Pay Request – Partial Release

---

### BACKGROUND & JUSTIFICATION:

KEPHA Construction has completed some items toward final completion of construction. We previously withheld \$10,000 from Pay Request #17, which was the amount estimated to complete construction of the Library Expansion Project. As of today, KEPHA has completed four of the seven remaining punch list items. We would like to release a partial payment for those items completed.

1. <del>Carpet replacement</del>	<del>\$1,200</del>
2. Nail pop in Men #124	\$ 250
3. <del>Nail filler in wood trim</del>	<del>\$ 250</del>
4. As-built drawings	\$2,500
5. Closeout documents	\$ 600
6. <del>Gas piping replacement</del>	<del>\$3,200</del>
7. <del>Frozen plumbing repairs</del>	<del>\$2,000</del>
	<b>\$3,350 Total outstanding construction items</b>

### RECOMMENDATION:

That the Council approve a partial release of funds requested in Pay Request #17 to KEPHA Construction as a payment of completed items from the final punch list. Amount of payment for work completed is \$6,650.



# City of Payette

## Special Event Permit Application

March 28

### OFFICE USE ONLY

Date Received 3-28-13

Council Action 4113

Approved Y / N Date \_\_\_\_\_

City Clerk Approval \_\_\_\_\_

#### Non Refundable Fees:

Application..... \$100.00  
Security Deposit..... \$100 refundable

Complete application must be received by the City Clerk no less than 30 days prior to the scheduled event to ensure application review by staff and still afford the opportunity for appeal (if necessary) prior to the planned event date.

- EVENT NAME Liga Azteca games **2 PAYETTE TEAMS ONLY!**
- LOCATION OF EVENT (Be specific, i.e. west side of Kiwanis Park, all of Center Ave. between 9<sup>th</sup> & Main, 2 N. Main)

Gateway Park  Public Property  Private Property

#### 3. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council.

Date(s) of Event	Hours		Estimated # of Attendees
<u>Sunday</u>	Start Time: <u>8AM</u>	End Time: <u>8PM</u>	<u>All Day:</u>
	Start Time:	End Time:	All Day:
Date of Set-Up	Start Time:	End Time:	
	Start Time:	End Time:	
Date of Tear Down	Start Time:	End Time:	
<u>Sundays</u>	Start Time: <u>8AM</u>	End Time: <u>8PM</u>	

#### 4. FEES

Special Event Permit Application Fee	\$100.00	* Separate Checks
Staff Per Diem Fee (as set by Council)	\$ _____	
Security Deposit	\$100.00	*Separate Checks
Additional Deposit Required	\$ _____	
TOTAL DUE	\$ _____	

Mike Marr  
"Cuaramas"  
Eduardo  
"Aztecas"

#### 5. ORGANIZATION INFORMATION

Applicant Name Rigoberto Cordenas Title Presidente

Mailing Address 3796 Jump Creek Rd.

Street Address Homedale ID. 83628

Day Telephone 337-3580 Evening Telephone \_\_\_\_\_ Cell 779-6226

FAX Number none Email Address none

Special Event Permit, continued.

Sponsoring Organization \_\_\_\_\_

Non-profit? Yes \_\_\_\_\_ No \_\_\_\_\_ Tax Exempt # \_\_\_\_\_

Federal Tax # \_\_\_\_\_ State Tax # \_\_\_\_\_

6. EVENT INFORMATION

New Event: Yes \_\_\_\_\_ No \_\_\_\_\_ Annual Event: Yes \_\_\_\_\_ No \_\_\_\_\_ Years Operating ✓

Event Category: Commercial \_\_\_\_\_ Non-commercial

Estimated Gross Ticket Sales & Revenues (commercial event only) \_\_\_\_\_

Description of Event Lega Artecas games. every Sunday

Additional Details \_\_\_\_\_

7. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than \$1,000,000.00 combined single limit per occurrence. **Each policy shall be written as a primary policy, not contributing with or in excess of any coverage with the City may carry. A certificate naming the State of Idaho, Payette County, the City of Payette, as additional insured shall be delivered to the City of Payette with this application.** The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company National Casualty Comp Agent Name Gregory J Hayes, Inc.

Address 1812 Manatee Ave W. Phone 941-748-1812

HOLD HARMLESS CLAUSE

Permittee (organization/applicant) shall indemnify and hold harmless the City of Payette, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expanses, including attorney's fees, arising out of the permitted activity or the conduct of Permittee's operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use there from, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Payette or its employees acting within the scope of their employment.

(Attach any additional pages as needed)

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Your event organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or events planned.

Check all Planned Activities		Check all Planned Activities	
	<b>Street Closures &amp; Access/Parade</b> Detailed map listing areas of closure, parade Route is required. An ITD permit is required for Hwy 95 Organizer must notify all affected businesses, Churches, schools and neighborhoods		<b>Alcohol Served</b> (name of provider) Requires alcohol catering permit (PMC 5.15)
	<b>Security</b> (detail who, number of officers, times. Attach plan.)		<b>Beverages will be served</b> List Caterers
	<b>Electricity/Generators</b> (Size _____) detailed electrical plan		<b>Medical Services</b> (Circle) First Aid and/or EMS Services Who is providing service? _____
	<b>Water</b> Drinking / Washing (circle)		<b>Lighting Plan:</b> attach plan
	<b>Porta Toilets / Wash Stations</b> Quantity ADA Regular		<b>Gray Water Barrel/Grease Barrel</b> (circle/detail # and locations)
	<b>Canopies/Tents/Temporary Structures</b> (number and sizes) City of Payette Fire Department, Fire Code Enforcement		<b>Sanitation</b> – Trash bins, Dumpsters (circle / detail # and locations)
	<b>Vendors</b> Items sold/solicitation		<b>Stages</b> (number and sizes)
	<b>Control/Shuttle Buses</b> (number of buses / locations / hours of operation, Attach plan)		<b>Booths</b> Profit / Non-profit
	Number of Staff working event		<b>Barricades</b> How many / identify locations and attach
	Number of Staff working event		Number of volunteers working
<b>EVENT estimated attendance</b>			

I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Payette, Payette County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Payette and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Payette, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Payette and all of its agents for any clean up, loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Permittee agrees to maintain access for emergency vehicles.

Event Organizer's Signature: 

Date: 03-27-13

THIS PAGE FOR OFFICE USE ONLY

Date Application Received \_\_\_\_\_ Date Fees Paid \_\_\_\_\_

DEPARTMENT COMMENT/APPROVAL

FIRE: \_\_\_\_\_

Check if special requirements attached:

APPROVED: \_\_\_\_\_ DENIED: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

Est. Hours \_\_\_\_\_ x Hourly Rate \$ \_\_\_\_\_ =\$ \_\_\_\_\_

POLICE: Mark Clark

Check if special requirements attached:

APPROVED:  DENIED: \_\_\_\_\_

COMMENTS: No Alcoholic beverages

Allowed in park.

Est. Hours \_\_\_\_\_ x Hourly Rate \$ \_\_\_\_\_ =\$ \_\_\_\_\_

PARKS: Nancy Fales

Check if special requirements attached:

APPROVED: \_\_\_\_\_ DENIED: \_\_\_\_\_

COMMENTS: SUPPLY PORTA POTTIES  
NO ALCOHOL, CLEAN UP  
TRASH, STAY OUT OF TREES

Est. Hours \_\_\_\_\_ x Hourly Rate \$ \_\_\_\_\_ =\$ \_\_\_\_\_

STREETS: \_\_\_\_\_

Check if special requirements attached:

APPROVED: \_\_\_\_\_ DENIED: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

Est. Hours \_\_\_\_\_ x Hourly Rate \$ \_\_\_\_\_ =\$ \_\_\_\_\_

CITY CLERK: \_\_\_\_\_

Check if special requirements attached:

APPROVED: \_\_\_\_\_ DENIED: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

RISK MANAGEMENT: \_\_\_\_\_

Check if special requirements attached:

APPROVED: \_\_\_\_\_ DENIED: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\$1,000,000 Insurance Certificate \_\_\_\_\_

Street Closure Information:

Street Closure Necessary? Yes No ITD Permit required? Yes No

Time of Street Closure: From \_\_\_\_\_ To \_\_\_\_\_

ITD Approval Received? Yes No N/A

Comments:



**Colorserver**

Over 2500 colors served daily.  
Now with [Color History Section](#)

- » [Search colors](#)
  - » [Browse fan deck](#)
  - » [Browse by palette](#)
- 
- » [FAQ and Articles](#)
  - » [Color History Section](#)
  - » [Discussion forum](#)
  - » [User stories](#)
  - » [Link to us](#)
  - » [About this site](#)
- 
- » [Bookmark this site](#)

# Federal Standard 595 Colors FS 14090, 33303, 27040

[Permalink to This Page](#)

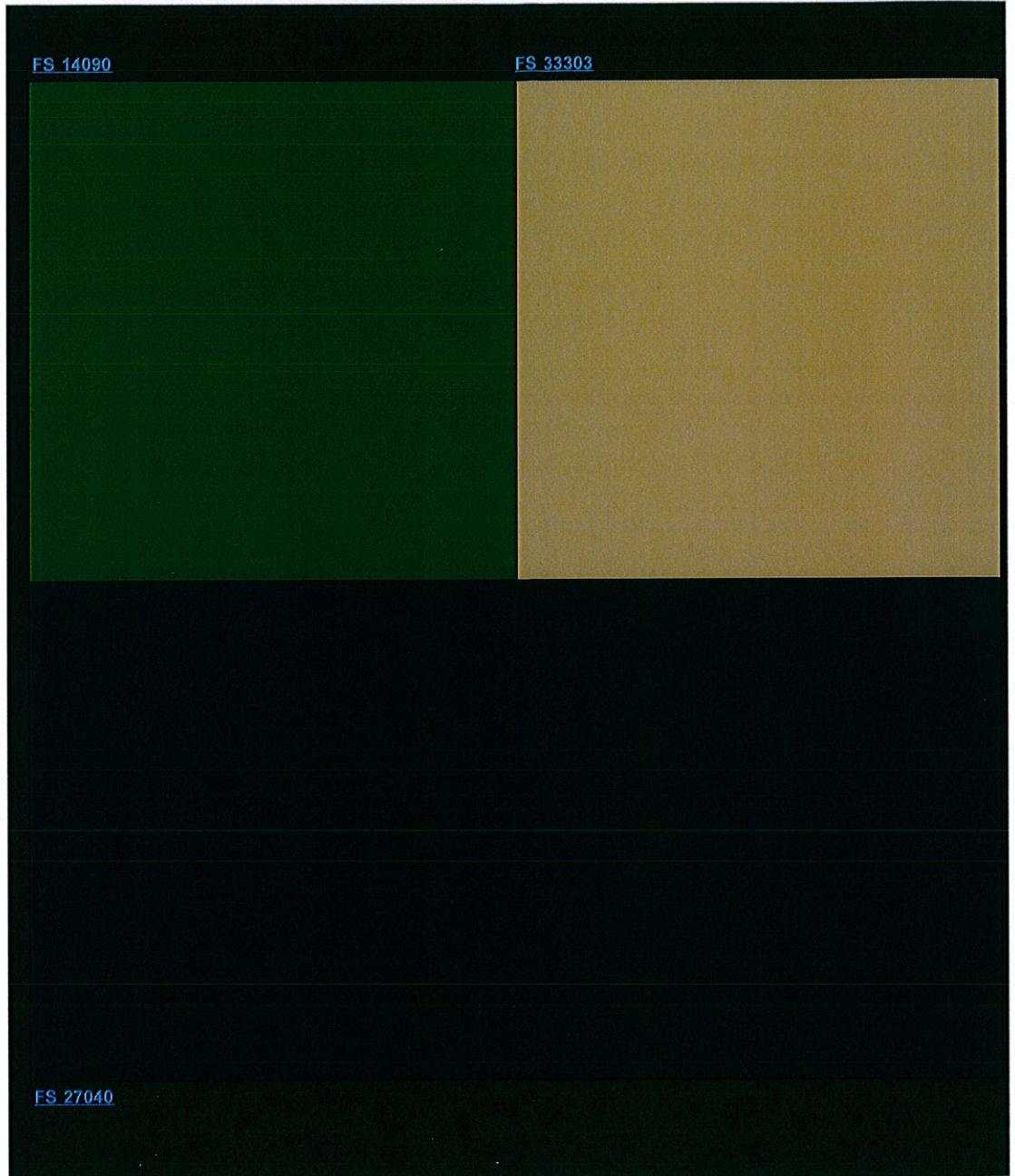
Sample Size: [S](#) [M](#) [L](#) [XL](#)

Background: [White](#) [10](#) [20](#) [30](#) [40](#) [50](#) [60](#) [70](#) [80](#) [90](#) [Black](#)

[Add Another Color](#)

Remove [FS 14090](#) [FS 33303](#) [FS 27040](#)

[Ask About These Colors on Our Forum](#)



## FED-STD-595 Spec

[www.FED-STD-595.com](http://www.FED-STD-595.com)

Federal Standard 595 Paint Colors Fan decks, specs, chips & chip sets



AdChoices

### Refine your Search

FS Color:

Example: [36165](#) or [31120 34190 35230 33591](#)

Use color picker: (0) [Brown](#); (1) [Red](#); (2) [Orange](#); (3) [Yellow](#); (4) [Green](#); (5) [Blue](#); (6) [Grey](#); (7) [Other](#); (8) [Fluorescent](#)



# City of Payette

## Special Event Permit Application

### OFFICE USE ONLY

Date Received 3-22-13

Council Action \_\_\_\_\_

Approved Y / N Date \_\_\_\_\_

City Clerk Approval \_\_\_\_\_

### Non Refundable Fees:

Application..... \$100.00  
Security Deposit..... \$100 refundable

Complete application must be received by the City Clerk no less than 30 days prior to the scheduled event to ensure application review by staff and still afford the opportunity for appeal (if necessary) prior to the planned event date.

1. EVENT NAME Apple Blossom Festival

2. LOCATION OF EVENT (Be specific, i.e. west side of Kiwanis Park, all of Center Ave. between 9<sup>th</sup> & Main, 2 N. Main)

Public Property  Private Property

### 3. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council.

Date(s) of Event	Hours	Estimated # of Attendees
<u>May 13-19, 2013</u>	Start Time: _____ End Time: _____	All Day: _____
	Start Time: _____ End Time: _____	All Day: _____
Date of Set-Up	Start Time: _____ End Time: _____	
<u>Vendors &amp; Carnival</u>	Start Time: <u>Wed. 15th</u> End Time: _____	
Date of Tear Down	Start Time: _____ End Time: _____	
<u>Sunday &amp; Monday</u>	Start Time: <u>19th-20th</u> End Time: _____	

### 4. FEES

Special Event Permit Application Fee	\$100.00	* Separate Checks <u>rec. 3/22/13</u>
Staff Per Diem Fee (as set by Council)	\$ _____	
Security Deposit	\$100.00	*Separate Checks
Additional Deposit Required	\$ _____	
TOTAL DUE	\$ _____	

### 5. ORGANIZATION INFORMATION

Applicant Name Kathy Clements Title Vice President

Mailing Address PO Box 161

Street Address 921 Center Ave., Payette, Id. 83661

Day Telephone 208-642-3435 Evening Telephone 208-642-4958 Cell 208-989-7160

FAX Number 208-642-3441 Email Address valleyagencyinc@msu.com

Special Event Permit, continued.

Sponsoring Organization APPRE Blossom Committee

Non-profit?  Yes  No Tax Exempt # \_\_\_\_\_

Federal Tax # \_\_\_\_\_ State Tax # \_\_\_\_\_

6. EVENT INFORMATION

New Event: Yes  No  Annual Event:  Yes  No Years Operating \_\_\_\_\_

Event Category: Commercial  Non-commercial

Estimated Gross Ticket Sales & Revenues (commercial event only) \_\_\_\_\_

Description of Event Talent Show @ PHS, Ice Cream Social, Pretty Baby Contest, Sq Contest, Vendors in Central and Kavenis Parks, Carnival, Parades Friday and Saturday, Lawn Mower drags, Car show, Live music in  
Additional Details Central Park Wednesday thru Saturday.

7. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than \$1,000,000.00 combined single limit per occurrence. **Each policy shall be written as a primary policy, not contributing with or in excess of any coverage with the City may carry. A certificate naming the State of Idaho, Payette County, the City of Payette, as additional insured shall be delivered to the City of Payette with this application.** The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company \_\_\_\_\_ Agent Name Dustin Fink  
Address PO Box 700, Glenns Ferry, Id. Phone 208-366-7486

HOLD HARMLESS CLAUSE

Permittee (organization/applicant) shall indemnify and hold harmless the City of Payette, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorney's fees, arising out of the permitted activity or the conduct of Permittee's operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use there from, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Payette or its employees acting within the scope of their employment.

(Attach any additional pages as needed)

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Your event organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or events planned.

Check all Planned Activities		Check all Planned Activities	
yes	<b>Street Closures &amp; Access/Parade</b> Detailed map listing areas of closure, parade Route is required. An ITD permit is required for Hwy 95 Organizer must notify all affected businesses, Churches, schools and neighborhoods	yes	<b>Alcohol Served</b> (name of provider) <i>Beer Garden - Merchan's</i> Requires alcohol catering permit (PMC 5.15)
yes	<b>Security</b> (detail who, number of officers, times. Attach plan.) <i>Details will be worked out with Chief Clark</i>	no	<b>Beverages will be served</b> List Caterers <i>food vendors in Central park</i>
yes	<b>Electricity/Generators</b> (Size _____) detailed electrical plan <i>Electrical usage in both parks</i>		<b>Lighting Plan:</b> attach plan <i>lighted stage for live music nightly</i>
no	<b>Water</b> Drinking / Washing (circle)	no	<b>Gray Water Barrel/Grease Barrel</b> (circle/detail # and locations)
yes	<b>Porta Toilets / Wash Stations</b> Quantity ADA Regular <i>1 wash station</i> <i>10 regulars / 2 handicapped</i>		<b>Sanitation</b> - Trash bins, Dumpsters (circle / detail # and locations) <i>extra dumpsters both parks</i>
	<b>Canopies/Tents/Temporary Structures</b> (number and sizes). <i>Tent 40x40</i> City of Payette Fire Department, Fire Code Enforcement <i>over basketball court - Central Park</i>		<b>Stages</b> (number and sizes) <i>18'x28' stage w/canopy in Central park for bands</i> <i>Monday thru Saturday</i>
	<b>Vendors</b> Items sold/solicitation <i>food/arts &amp; Crafts</i>		<b>Booths</b> Profit / Non-profit <i>Vendors</i>
no	<b>Control/Shuttle Buses</b> (number of buses / locations / hours of operation, Attach plan)		<b>Barricades</b> How many / identify locations and attach <i>Saturday only for Parade and Car Show</i>
6	Number of Staff working event		Number of volunteers working
<b>EVENT estimated attendance</b> <i>Fireworks at PHS, Saturday Night May 18th.</i>			

I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Payette, Payette County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Payette and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Payette, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Payette and all of its agents for any clean up, loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Permittee agrees to maintain access for emergency vehicles.

Event Organizer's Signature: *Lathy Clements* Date: *3/22/13*

THIS PAGE FOR OFFICE USE ONLY

Date Application Received 3/22/13 Date Fees Paid 3/22/13

DEPARTMENT COMMENT/APPROVAL

FIRE: Stu Pa

Check if special requirements attached:  
APPROVED:  DENIED:   
COMMENTS: \_\_\_\_\_

POLICE: Mark Clark

Check if special requirements attached:  
APPROVED:  DENIED:   
COMMENTS: \_\_\_\_\_

Est. Hours \_\_\_\_\_ x Hourly Rate \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Est. Hours \_\_\_\_\_ x Hourly Rate \$ \_\_\_\_\_ = \$ \_\_\_\_\_

PARKS: Randy Fales

Check if special requirements attached:  
APPROVED:  DENIED:   
COMMENTS: NEED A CLEAN UP CREW FOR CENTRAL PARK NIGHTS WED - SAT. NIGHT

STREETS: [Signature]

Check if special requirements attached:  
APPROVED:  DENIED:   
COMMENTS: \_\_\_\_\_

Est. Hours \_\_\_\_\_ x Hourly Rate \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Est. Hours \_\_\_\_\_ x Hourly Rate \$ \_\_\_\_\_ = \$ \_\_\_\_\_

CITY CLERK: \_\_\_\_\_

Check if special requirements attached:  
APPROVED:  DENIED:   
COMMENTS: \_\_\_\_\_

RISK MANAGEMENT: \_\_\_\_\_

Check if special requirements attached:  
APPROVED:  DENIED:   
COMMENTS: \_\_\_\_\_

\$1,000,000 Insurance Certificate \_\_\_\_\_

Street Closure Information:

Street Closure Necessary? Yes  No  ITD Permit required? Yes  No

Time of Street Closure: From \_\_\_\_\_ To \_\_\_\_\_

ITD Approval Received? Yes  No  (N/A)

Comments:

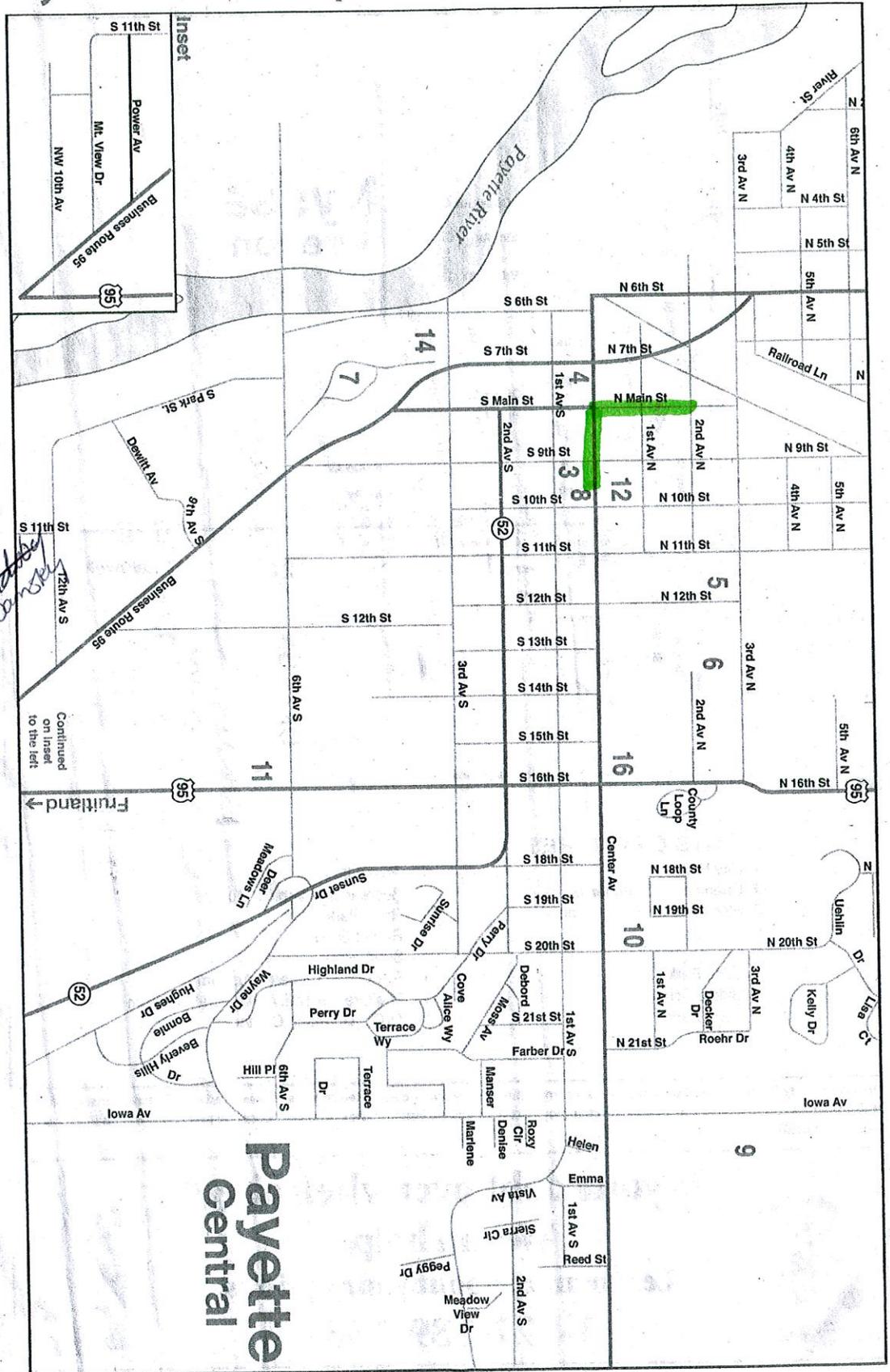
3 5/17/13 - 10pm - NO - police ESCOA  
5/18/13 10:30am

# Payette Street Maps

*Candlelight Parade*

*Friday night  
 10:00 pm -  
 Candlelight Parade  
 from Manser Ford  
 building to Centers,  
 Hosted by Missy ~~W...~~  
 and West Side School ~~W...~~*

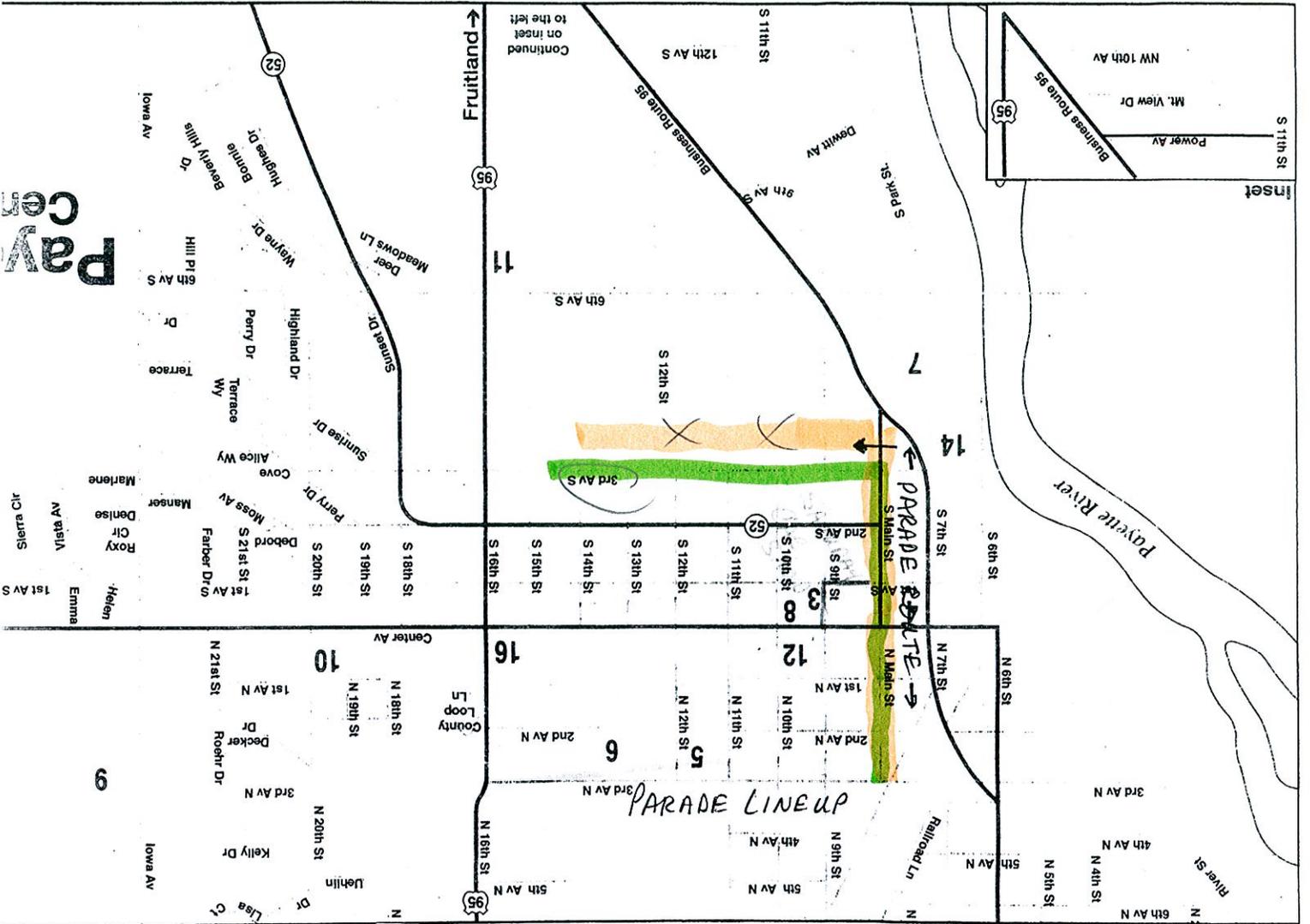
250 PPI



Payette Area Maps

Payette  
Central

Payette  
com



Parade: Permitted for Saturday  
May 18th Only.

① Parade lineup is on 3rd Ave N.  
from flag pole back to Primary  
School. Starting at 10:30 am.

Barricaded at 9th St and 3rd Ave N  
and 10th St and 3rd Ave N, both  
sides of the streets unable to  
appreciate. The request is to  
prevent traffic from driving thru  
the parade line up.

② - Parade route: from 3rd Ave N,  
down Main Street turning left  
on 3rd Ave S, passing the  
Museum Name, ending around  
12th Street.

③ Barricaded for Car Show:  
1 @ 1st Ave S, and Main St.  
1 @ 1st Ave S, and S. 9th Street  
1 @ S. 9th Street and Center Ave.



**CITY OF PAYETTE**  
**LIQUOR, BEER, WINE, OR RESTAURANT APPLICATION**  
 Payette Municipal Code 5.04 - 5.08 - 5.12 - 5.20

<b>FOR OFFICIAL USE ONLY</b>	
Approved on:	_____
City Clerk:	_____
Fire Official:	_____
Police Official:	_____
Building Official:	_____

Application is hereby made for:

Type of License	Amount	Total	Gaming Device	Quantity	Amount	Total
Liquor	\$600.00		Pool Tables	X	\$8.00	X
Beer & Wine (On Premises)	\$100.00	\$100.00	Video Games		\$8.00	
Beer & Wine (Off Premises)	\$25.00		Card Tables		\$10.00	
Restaurant	\$10.00		Pinball/ Foosball Tables		\$8.00	
<b>Total</b>		<b>\$710.00</b>	<b>Total</b>			

Name: Sergio Castro

Address: 716 NW 3rd st city: Fruitland State: ID Zip: 83619

Name of Business: Gabbana Club

Address of Business: 109 N Main St Payette ID 83661

Mailing Address: 716 NW 3rd St Fruitland ID 83619

Applicant: Sergio Castro

Applicant Address: 716 NW 3rd St Fruitland ID 83619

Work Phone: \_\_\_\_\_ Home Phone: 208 739 8712

Birth Date: ~~XXXXXXXXXX~~ Social Security No: ~~XXXXXXXXXX~~

If you are a food vendor, do you have a health permit?  
 YES (If yes, please provide a current copy)  NO (No business license will be issued without a copy of your health permit)

Will you be making any changes to the interior or exterior of the building?  
 YES (If yes, please indicate the changes below)  NO

Please indicate the changes that will be made: N/A

Will you be adding or changing an existing sign for this particular business?  
 YES (If yes, please obtain a sign permit from the Building Inspector)  NO

This pertain to individuals applying for a beer/wine or liquor license, if you are not applying for the named licenses please skip this section, but don't forget to sign and date the last page.

Are you the owner of the premises?

YES  NO (No business license will be issued without a certified copy of your lease)

If you are applying for a beer/wine or liquor license, have you given City Hall a site plan of your building?

YES  NO (No business license will be issued without a site plan)

Have you given City Hall a copy of four references to your good moral character?

YES  NO (No business license will be issued without a copy of references)

Have you given City Hall a copy of your State and County beer and wine and/or liquor licenses?

YES  NO (No business license will be issued without a copy of these licenses)

Are you operating as a partnership or a corporation?

YES (If you answered yes to this question, please see below)  NO

If you answered yes to the above question above, please note that no business license will be issued without a list of names and address of those involved, and a copy of the articles of incorporation or articles of partnership.

Below please list the names and addresses of all persons who will have any financial interest in any business to be carried on, in or upon the licensed premises:

Name: None Address: None

Name: None Address: None

I am 21 years of age or older and of good moral character?

YES  NO

I have been convicted of a felony in the last 5 years?

YES  NO

I have been convicted of a crime involving moral turpitude?

YES  NO

**I HEREBY CERTIFY** that this statement of application to be true and correct, and by signing this I understand that my partners and I may be subject to a background check by the City of Payette. I **HEREBY CERTIFY** to abide by the laws of the State of Idaho, County of Payette, and the City of Payette.

Printed Name: Sergio Castro Title: owner

Signature: Sergio Castro Date: 3-29-13

**Minutes**  
**Public Safety Committee**

A committee meeting of the Public Safety Committee was called to order at 3 P.M. on March 20<sup>th</sup>, 2013.

**Members Present:** Councilor Mussell, Councilor Heleker, Alan Massey, Larry Dove and Barbara Choate.

**Staff Present:** Police Chief Clark, Fire Chief Steve Castenada, Bobbie Black and Records Clerk Toni Hollopeter.

**Approval of Minutes:** Barbara Choate moved to approve the minutes of the September 2012 meeting (December 2012 meeting had been cancelled due to no quorum). This was seconded by Councilor Mussel and met with full committee approval.

**Old Business:** **None**

**New Business:** **FIRE:**

- 1.** **INSPECTIONS:** Chief Castenada would like adding some businesses to his yearly inspection list. He already does yearly inspections for bars and restaurants, which comes to about 70 inspections a year. The purpose for the proposed inspections would be to educate the businesses regarding fire hazard issues, as well as to allow fire personnel to become more familiar with the business lay out to assist with fire planning. Chief Castenada provided a list of the recommended businesses to the committee. Mr. Massey thought this would be a great idea, as did Councilor Mussel. Chief Castenada stated he would defer to the

committee's position, but did not feel a fee should be charged to these businesses for their annual inspection (although restaurants and bars will continue to pay the inspection fee). Mr. Dove felt it best to not charge the businesses and stated it will be a good public relations contact to which the other members agreed. Chief Castenada stated he would also like to get the floor plans to all of the schools. Councilor Heleker stated that floor plans would be made available. Chief Castenada stated he also wanted to be involved with the schools and some of their fire drills to help with a pre fire plan. Councilor Heleker felt this would be beneficial to the schools and the fire department.

2. **TRAINING REQUIREMENTS:** Chief Castenada stated all fire personnel are scheduled for 60 hrs each of training a year. Many of the Fire personnel have been struggling to get in the training due to work schedules, family schedules, etc. Chief Castenada came up with a plan that is much like "home schooling" and allows the personnel who are missing many of the drills to use the State approved videos for training. Fire personnel will watch the video's, take a test and then be required to come in to take a skills test proving they are able to perform the skills. Chief Castenada stated that the fire personnel are excited about this. They will no longer feel guilty about missing drills, thus eventually resigning!

A. Fire Candidates: Chief Castenada stated Candidates for the fire department are required to attend 3 drills prior to the Department voting them on. They are paired with a training Officer and then after the 3 drills, a basic knowledge sheet will be

filled out to see what their skill and knowledge level is at before bringing them on to the Department. Chief Castenada feels these procedures will assist with our insurance rating, of which training is a critical factor in our rating.

3. **ENGINE 604:** Chief Castenada stated that we would have to put about \$6,000.00 to \$7,000.00 in to Engine 604 to pump test it. This Engine is 37 years old, not in working order for fire calls and will be taken out of service. Councilor Heleker asked what the plan was. Chief Castenada stated we need to start planning for the funding of a new truck. The other two engines are 27 years old and 7 years old. Since we just had our insurance rating and won't have another for 7 years it is imperative we plan to replace this engine, which will also include a bunch of new equipment that will need to be purchased before the next rating date. The "Engine" refers to the entire fire truck and the replacement cost is somewhere in the neighborhood of \$250,000.00. Chief Castenada stated that he proposes the new engine be urban interfaced, which is considered a "pump and roll" engine. It holds 1000 gallons and has 4 wheel drive. If we replace it with the urban interface it will probably cost us somewhere in the area of \$300,000.00 to \$400,000.00 dollars. Mr. Massey inquired if the Fire Department has to roll Rural trucks should a fire break out in the city in an area such as Hwy 52. Chief Castenada stated yes, as well as areas like the airport, etc. The Fire Department generally rolls a Rural engine to all city fires. Chief Castenada stated that he could either sell Engine 604 for scrap or donate it to another agency. Mr. Dove stated that another agency would

still run into the same issues that we are having with it and felt it would be better scrapped. There was also the discussion of attempting to sell it on Ebay, or some like website. Bobbie Black stated that Vale sold their engine to the scrap yard, and the scrap yard sold the engine to a personal buyer. This removed the City of Vale's liability of selling it directly to a person. Chief Castenada stated he will salvage any usable parts off of the engine and then probably sell the rest for scrap. Barbara Choate made a motion to recommend to the City Council that Engine 604 be scrapped and to start planning for the replacement of this engine. Councilor Heleker seconded this motion and had full committee approval.

#### POLICE

1. ATV ORDINANCE: Chief Clark stated that he has been entertaining the idea of an ATV ordinance for the City of Payette. However after discussing the issue with the City of Council and the City of McCall, he is not sure it is necessary. The state already has requirements to license ATV's and allows for them to be ridden on roadways that are not state highway, as long as they are licensed and insured. Chief Clark asked the committee for their opinion on the matter. Mr. Massey stated that if it is not currently an issue he did not see the need to address it at this time. Councilor Mussel also felt the issue should be tabled for now to revisit at a later date if and when the need arises.
  
2. POLICE UPDATES:

- A. Officer Yates graduated from POST academy on March 15<sup>th</sup>. He will be completing a week of FTO before he goes to patrol on his own.
- B. Captain Platt has retired and Chief Clark has promoted John Plaza to Captain and Gary Marshall is Lieutenant/ Detective. Chief Clark has a Patrol position for Sargent & Cpl, however he is going to wait to fill those slots.
- C. Officer Frazier broke his collar bone and will be on medical leave for 6 weeks. We are running pretty lean, but will make it work.
- D. We currently have 15 applications for the patrol position which became available with Capt. Platt's retirement. Interviews were conducted yesterday, which Mr. Massey assisted with. The interview Board has agreed to offer the position to a Payette County Officer, who is POST certified. Tyler Smith currently is a resident of Payette and owns a home here. He is vested in this community and the committee felt he would make a good addition to the team.
- E. Chief Clark will be attending a lunch meeting for the Idaho Police Chief's Assn. at the Hide-A-Way Grill tomorrow. The group covers legislation & Law Enforcement issues. It is a great networking tool for Chief Clark.
- F. Chief Clark will be sending 6 employees to leadership training in April.
- G. The Department will be conducting an active shooter drill at the Schools over spring break. Chief Clark will also be investing in a sign that says "LOCK DOWN DRILL IN PROGRESS, PLEASE STAND BY". This has become necessary due to events that are taking place at the schools

when drills are conducted. Also there were many calls regarding the drills where parents were panicked that something had happened at the School. This will hopefully alleviate these problems. Councilor Mussel inquired if Chief Clark had been in contact with the River of Life School to arrange drills there. Chief Clark stated he has touched base with them, and will be following up. Chief Clark has also contacted the WICAP head start school. They are excited about the training, however Chief Clark stated they have to come up with a different protocol for the Head Start due to the limitations they have (such as no intercom to advise of a lock down, classrooms that do not lock, etc.) Police staff are working on a safety plan for the head start that will take this issue's in to consideration.

- H. Reserve Officer Jerry Lopez has resigned creating a reserve officer opening.
- I. Chief Clark encouraged the Public Safety committee to forward him their ideas on projects or areas of concern they would like to see worked on. Just email or call him with suggestions.

Adjournment Mr. Massey made the motion to adjourn the meeting. This was seconded by Councilor Mussel and met with full committee approval. The meeting adjourned at 4:06 P.M.

**MINUTES**  
**PAYETTE COMMUNITY FORESTRY COMMISSION**  
**March 25, 2013**  
**3:00 P.M.**

**ROLL CALL:**

Members Present: Gene Gray, Dick Bronson, Tony Mell and Curt VanPatten were present.

Members Absent: Larry Kelley

Staff Present: Randy Fales, Georgia Hanigan and Bobbie Black

Approve the minutes of January 15th, 2013, as written.

**OLD BUSINESS**

- A. Parks Inventory/i.tree: Gene Gray stated that all is set up to do and everything is downloaded.
- B. Tree Seminar: This item will be taken off agenda until later in the year.

**NEW BUSINESS**

- A. Arbor Day – April 26<sup>th</sup>, 2013: Mr. Gray stated that he has ordered the tree seedlings for the classroom and Mr. Fales will have the pots and soil. Classroom will be on April 25<sup>th</sup> with Ms. Thompson's class at 1:30 pm. Set up will be at 1:15 pm. The Commission will meet at City Hall at 10:00 am to fill bags. On April 26<sup>th</sup> we will plant 2 sycamore trees at Kiwanis Park – Riverside at 1:30 pm. Paula Miller representing the Odd Fellows & Rebekahs would like to participate in the Arbor Day celebration with us. They will donate money to go towards the purchase of the trees.

**GENERAL DISCUSSION**

Councilor Hanigan stated that the Council was not in favor of sending letters to citizens regarding their trees in the City right of way.

**AGENDA ITEMS FOR NEXT MEETING**

Tree in City right of ways

**PUBLIC COMMENT** - None heard.

The next meeting will be held April 22, 2013, at 3:00 pm at Payette City Hall.

The meeting adjourned at 3:30 P.M.

Recording Secretary  
Bobbie Black

MINUTES  
Parks&RecreationCommitteeMeeting  
March 27<sup>th</sup>,2013  
City Council Chambers  
4:00PM

**ROLL CALL:**

Members Present: Kurt Key, Jim Franklin, Georgia Hanigan, Jeff Sands, and Kim Bruce  
Absent: None

Staff Present: Randy Fales ,Mary Cordova and Becky Lynch  
Public Present: None

**MINUTES:**

The minutes of February 27<sup>th</sup>, 2013 were approved with three corrections and passed by unanimous voice approval.

**OLD BUSINESS:**

A. Elect a new chairperson:

Jim Franklin moved and Kurt Key seconded to elect Georgia Hanigan as chairperson.

After a unanimous voice approval by the committee the motion  
CARRIED

**NEW BUSINESS:**

A. Pool Update:

Mary Cordova stated that the guards decorated nicely for Spring Break, and 'Friends of the Pool' are selling concessions to help raise money. Cordova stated that they moved Katrina Smith to full time. Randy Fales has all of the air handlers, boilers, circulation pumps, and exhaust fans all working well. Cordova stated that the lifeguards now have lockers to put their stuff in. The computer broke down and the City is looking at pricing for a new one at this time. They are looking at pricing for different kinds of management software for the general pool admission; an idea is to do a finger scanner for pool admission. Councilor Sands asked how many passes were sold so far this year. Cordova replied that the seniors purchased 30 which were 18% of all passes sold. A small discussion took place regarding the finger scanner for general admission to the pool. Cordova continued that they are looking at ways patrons can sign-up for pool classes online in the future. The City is looking at hiring an adult summertime supervisor to aid the manager, Katrina. The City is currently collecting quotes to do some re-painting on the outside of the pool as well as adding a larger graphic to the outside wall of the pool, that way the public will be able to see the pool facility better from a distance.

Jim Franklin asked if there is a maintenance schedule in place to find out when things need fixed; Randy Fales explained that they don't have a set schedule to maintain things at certain times; it's a fix-as-they-go. The City is working with Leslie Ward to restructure the summer schedule and to also work with her for private swimming lessons. Kurt Key asked about signage; Cordova replied yes we have it but not sure when it will go up yet. It should be going on Highway 95 as soon as we get permission from ITD to do so.

B. Parks Update:

Randy Fales stated that on Monday, April 1<sup>st</sup>, we have one of our part-time summer guys coming back

to work for the Parks Department again. We will have two others part-time employees joining us on the 15<sup>th</sup> of April; so the department should be up to 4 part-time guys in the Summer time. Fales stated that they have started putting in the new playground equipment going in at the park located at the intersection of 7<sup>th</sup> Avenue North and North 9<sup>th</sup> Street. Cordova stated that the library amphitheater is going out for bid soon; landscaping will be a part of this project for whoever wins the bid; the City would like to start construction for this the day after the Apple Blossom Festival is over. Hanigan asked about the boat-docks. Fales replied that they plan on taking one of the gangways the City purchased to replace the broken handicap ramp. Cordova stated that Jamie and his crew got done putting in the rock at the Greenway for the washed out portion of the trail; part of the permit was to add willows along the rock. The permit is good through December 2014 and the City hopes to budget next year for more funds to help maintain the Greenway.

Tiffany Howell stated they finished their renewal for Play City USA in order to be qualified for a grant in the amount of \$30,000. The grant is a 50% match for playground equipment the City is interested in purchasing. Within the next 2 months, at the end of June, the City will find out if we are nominated for Play City USA again for this year. Howell showed the committee a flyer of different playground equipment that the City is interested in purchasing and discussed some prices. Part of the grant stipulation is you have to have the playground equipment ADA compliant. Part of being compliant is using either the rubber bark for the ground or an ADA rubber mat. Cordova asked if we get the nice playground equipment at the park, do we need to have a fence; Randy Fales stated that he doesn't believe so. The reasoning for asking this question would be because of the highway running next to Kiwanis Park. Kim Bruce asked if the City has any funds to match the equipment, Cordova replied \$30,000 has been budgeted to match funds for this playground equipment, Howell added that any grants to help out with funding will aid in getting the equipment ADA compliant, as well as paying for the salary of the workers putting in the equipment. We have received Play City USA last year and the signs are visible as you come into Payette; Nampa and Payette are the only two cities in Idaho to be named 'Play City USA'.

#### **GENERAL DISCUSSION:**

Fales informed the Committee that the last Friday of April, on April 26<sup>th</sup>, 2013 is Arbor Day. The Arbor Day celebration will be on Friday at 1pm in Kiwanis Park on the riverside. We will be having the 5<sup>th</sup> grade class come and help to plant a couple of trees.

Kurt Key asked Randy if he could get a tour of the Pool and look around at the different components of the pool such as the boiler and things of that nature; Randy had no problem doing that for Kurt or anyone else in the committee. Those committee members who would like to have the tour are planning on doing that at 7am this Friday morning with Randy Fales.

Kurt Key asked if the pool banners have to come from the City Council or can they come from the businesses; Cordova stated that Kurt would need to bring numbers, details of the banners, etc to this committee first for further discussion before collecting funding for this project.

Agenda items for next meeting:

None heard.

Next meeting will be on April 24<sup>th</sup>, 2013 at 4:00p.m.

Meeting adjourned at 5:03 p.m. with a unanimous voice approval.

Recording Secretary

Becky Lynch

**MINUTES**  
**HISTORIC PRESERVATION COMMISSION**  
**March 18th, 2013**  
**4:00 P.M.**

**ROLL CALL:**

Members Present: Ann Curtis, Marcia Gray, Don Belvoir, Stephanie Smith, Patty Theurer and Linda Williams

Members Absent: Kenney Gissel

Also present were Bobbie Black and Jeff Williams

**APPROVAL OF MINUTES:** Marcia Gray made a motion to approve the minutes of January 14, 2013, as written. The motion was seconded by Patty Theurer and passed by unanimous voice approval.

**OLD BUSINESS**

None

**NEW BUSINESS**

- A. Advertising costs for Walking Tour: The Commission discussed the various quotes for printing of 1,000 brochures from Staples, Dominick's & Biz Zone. Biz Zone was the lowest at \$2,358.00 on 32 lb paper. It will take 3 weeks to produce them once they receive our information. Discussed who will solicit ads for the brochures and the cost of the ads. Ann Curtis will be the organizer, with Gray, Smith and Mayor Williams selling ads. We will give people that are on the tour first chance to purchase an ad. The price of the ads will be for 1,000 copies being distributed and then we can contact them first to see if they would like to purchase an ad for the next brochures. The Commission felt it would be best to charge \$1.00 per brochure from the consumer to help defray the advertising costs next time.

**GENERAL DISCUSSION**

None

**AGENDA ITEMS FOR NEXT MEETING**

Next meeting will be April 1st, 2013, at 4:00.

The meeting adjourned at 4:50 P.M.

Bobbie Black

Recording Secretary