



**AGENDA
PAYETTE CITY COUNCIL
April 4, 2016
WORK SESSION & REGULAR MEETING**

HONORABLE MAYOR JEFFREY T. WILLIAMS PRESIDING

LEE NELSON CRAIG JENSEN
RAY WICKERSHAM NANCY DALE
ALAN MASSEY KATHY DODSON

6:30 PM – Work Session

A. Apple Blossom - Mobile Vendors

7:00 PM – Regular Meeting

I.	ROLL CALL	
II.	PLEDGE OF ALLEGIANCE	
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- G. Request for Work on Miracle Field
- X. DEPARTMENTAL REPORT
 - A. Public Works Committee – April 4th
- XI. MAYOR'S COMMENTS
- XII. CITIZEN'S COMMENTS
(Limited to 5 minutes per person, at the discretion of the Mayor)
- XIII. ADJOURNMENT

Any person needing special accommodations to participate in the above noticed meeting should contact the City at least 5 days before the meeting at 700 Center Avenue or at 642-6024.





City of Payette

Agenda Request Form

OFFICE USE ONLY

Date Received _____

Received by RECEIVED

Date faxed MAR - 3 2016

Faxed by CITY OF PAYETTE

First Name Jody Last Name Henderson

Current Address 2315 Denise Circle, Payette, Id 83851

Home Number Cell Number 208-989-0197

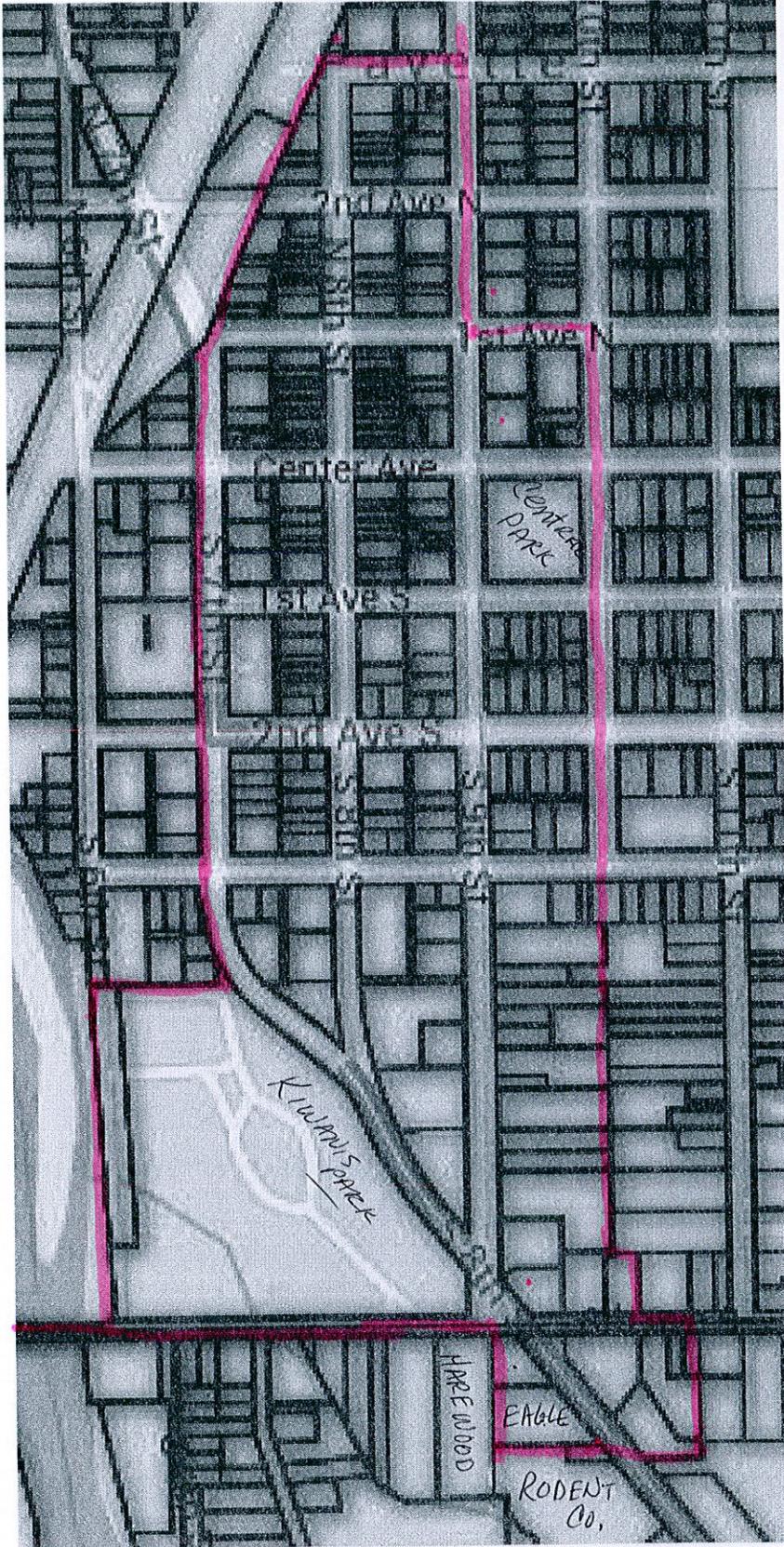
Date of City Council meeting 3/7/14

Describe what you would like to address the Council on

Transient food and craft vendors dispensing
product outside of Apple Blossom festival.
Use Apple Blossom flags for light poles

DATE 3/3/14

SIGNATURE Jody Henderson



← 6th Ave S

APPLE BLOSSOM FESTIVAL ANNUAL EXPENSES

FIREWORK DISPLAY	\$8,000.00
AWARDS	\$2,800.00
MARKETING	\$3,500.00
TOILETS	\$1,500.00
TENT	\$1,500.00
BANDS	\$3,500.00
STAGE	\$500.00
ICE CREAM SOCIAL	\$400.00
ELECTRICAL IMPROVEMENTS CENTRAL PARK	\$3,700.00
TRASH SERVICES	\$450.00
ELECTRICAL INSPECTOR	\$350.00
TOTAL	\$26,200.00

**MINUTES
PAYETTE CITY COUNCIL
Public Hearing & Regular Meeting
March 21, 2016**

7:00 PM – Regular Meeting

A regular meeting of the Payette City Council was called to order at 7:00 PM by Councilor Craig Jensen in the City Council Chambers of Payette City Hall, 700 Center Avenue.

ROLL CALL

Members Present: Ray Wickersham, Nancy Dale, Alan Massey, Kathy Dodson and Craig Jensen.

Members Absent: Mayor Williams and Lee Nelson

Staff Present: Mary Cordova, City Coordinator; Jamie Couch, Street Supervisor; Steve Castaneda, Fire Chief; Jake Hust, Water Supervisor; Randy Fales, Parks Supervisor; Ed Franek, Shop Supervisor; Doug Argo, Holladay Engineering; Bert Osborn; City Attorney; Erin Haley, Library Director; Denise Rueschhoff, Office Assistant and Bobbie Black, Deputy City Clerk

PLEDGE

The Pledge of Allegiance was led by Bert Osborn.

PUBLIC HEARING

Osborn conducted the public hearings:

- A. Amendment of the Comprehensive Plan Map. Ms. Black informed the Council that the Planning and Zoning held their public hearing and recommended to City Council to approve the amendment to the comprehensive plan map. Jensen asked if this was the building they planned on making into a catering business. Dale explained the comp plan map as to where the property changes are and staff recommendations. Wickersham asked if that was the only change around that block. It was stated yes. Dale stated it is a wonderful idea.

Cleo Thompson, 75 N. Iowa Avenue addressed the Council and would like to know the difference between C Commercial and C-1 Commercial. Jensen stated C Commercial is just regular commercial only and C-1 includes residential and commercial. No one else addressed the Council.

This public hearing closed.

- B. An Ordinance amending the Payette Municipal Code Section 17.34.070 in Chapter 17.34 of Title 17, extending and defining the district boundaries for C-1 Commercial District: Dale stated it is a wonderful idea and we are trying to get this done. No one else addressed the Council.

This public hearing closed.

- C. A re-zone application by Frank & Kimmie Serrano for property located at 307 N. 9th Street, from commercial to C-1 Commercial Downtown. Chase Addition, Block 2, Lots 1 thru 5, Payette County Records: Serrano's have asked that this be continued on April 18th at 7:00 PM, so jot down the date, there will not be another notice. Dale asked is this not going to be

addressed at the Planning & Zoning public hearing this Thursday, Osborn replied I believe it will be. Dale stated the Serrano's were not aware of the last Planning & Zoning meeting and they had other arrangements, so they were not able to make meeting, so meeting was moved to March 24th. Dale stated it still is a wonderful idea. Osborn stated the Council cannot act on this until Planning & Zoning takes action.

This public hearing is continued to April 18th, 2016.

- D. An application by RCG, Inc. PO Box 220, New Plymouth, ID 83655 for final plat of Sunset Rim Subdivision #2. Property is located at 2292 7th Avenue North. The property is zoned B-Residential: Lance Warnick, Aspen Engineers, 485 W. Main, Suite B, Kuna, Idaho addressed the Council. He is here on behalf of the applicant. This final phase is for 20 lots. It is across from WICAP on Iowa. They did submit comments to agencies and did not receive any comments back. He has addressed all the concerns from City Engineer, Doug Argo. Argo stated yes all concerns have been addressed and they are ready to go. He is comfortable with everything else. No one else addressed the Council.

Mr. Osborn closed public hearing at 7:13 PM

CITIZENS COMMENTS

None.

APPROVAL OF MINUTES

- A. 03-07-2016 –Regular Meeting
- B. 03-09-2016– Work Session

A motion was made by Dale and seconded by Dodson to approve the minutes of 03-07-2016 Regular Meeting & minutes of 03-09-2016 Work Session as written.

Massey stated on page 7 work session on citizens, Dale on page 7 work session on library law, page 10 Bryon to Byron

After a voice vote by the Council, the motion CARRIED.

APPROVAL OF BILLS & PAYROLL

A motion was made by Jensen and seconded by Wickersham to approve the City Bills & Payroll in the amount of \$182,832.02.

Jensen brought several invoices to the Councils attention. Analytical Lab, Holladay Engineers and Bert Osborn

At the roll call:

Ayes: Wickersham, Massey, Dodson, Jensen and Dale.

Nays: None

The motion CARRIED.

SPECIAL ORDERS

None

COMMUNICATIONS

A. Payette County – tax cancellation: Jensen informed the Council about the tax cancellation regarding Teton Machine on personnel property. There is an override box that was not checked to give them the tax break. Since mistake was on county's part, the fair thing was to correct. Dale asked if this affects the levy any way. Jensen stated it shouldn't affect it at all. Massey stated they addressed this in Admin & Finance, and each department will be deducted their portion based on percentage of levy.

PLANNING & ZONING

A. Meeting Minutes of March 10th, 2016

AGENDA ITEMS

A. Payette Urban Renewal Agency, Annual Report – Mark Heleker, 945 Hughes Drive, addressed the Council. He provided an update on the Urban Renewal Agency's activities for last fiscal year. He is here to let the Council know that we have paid back the loan to the City and pretty proud of that. Account has approximately \$140,000. The Urban Renewal has helped Seneca with the rail spur this last year. They have looked at projects and one didn't work out as had hoped. Jensen asked what the long term debt is of \$12,589 and it was stated the statement of activities they are looking at is year end of September 30, 2015. Dodson asked for any proposed plans in the future. Heleker stated they looked at the triangle piece in front of Seneca and couldn't negotiate the price. They will look at other projects in the future. Jensen asked if someone else wanted to purchase that property could they and was stated yes.

B. Resolution 2016-05 – Amendment of the Comprehensive Plan Map

Massey made a motion to read resolution #2016-05 by title only, the motion was seconded by Wickersham.

After a voice vote by the Council, the motion CARRIED.

A motion was made by Dodson and seconded by Massey to approve the Comprehensive Plan Map expanding the C-1 Downtown zone.

After a voice vote by the Council, the motion CARRIED.

C. Ordinance #1404 - AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING THE PAYETTE MUNICIPAL CODE SECTION 17.34.070 IN CHAPTER 17.34 OF TITLE 17, EXTENDING AND DEFINING THE DISTRICT BOUNDARIES FOR C-1 COMMERCIAL DISTRICT; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER. – 1st Reading

A motion was made by Massey and seconded by Wickersham to introduce Ordinance #1404 by title only.

Bert Osborn read by title only.

A motion was made by Massey and seconded by Wickersham to move Ordinance #1404 to second reading

After a voice vote by the Council, the motion CARRIED.

D. Ordinance #1405 - AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, RE-ZONING CERTAIN LANDS LYING WITHIN THE CITY LIMITS OF PAYETTE; SETTING AN EFFECTIVE DATE; SEVERABILITY; REPEALER. – 1st Reading

No action taken

E. Final Plat & Development Agreement – Sunset Rim Subdivision #2

A motion was made by Dodson and seconded by Dale to approve final plat and development agreement for Sunset Rim Subdivision #2.

After a voice vote by the Council, the motion CARRIED.

F. Ordinance #1406 AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING THE PAYETTE MUNICIPAL CODE SECTION 5.15.050 A IN CHAPTER 5.15 OF TITLE 5; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER. – 1st Reading

A motion was made by Massey and seconded by Wickersham to introduce Ordinance #1406 by title only.

After a voice vote by the Council, the motion CARRIED.

Mr. Osborn read by title only.

Massey and Dale think this needs more discussion. Massey appreciates what the Apple Blossom has done, but has misgivings of what happens on personal property. The easy way to get around it was for a vendor to get a 90-day license prior to this. We need to protect the rights of the property owners. The essence of freedom is the proper limitation of government and we are getting a little away from that. He has a problem telling property owners what they can or cannot do. Jensen stated they charge an enormous price to be at the park and people are setting up their own all over town. We need to come up with something so Apple Blossom doesn't fail. Private owners are charging a lot less to have vendors set up on their property. What do we do if Apple Blossom can no longer afford to do the festival? Wickersham stated we have to make it attractive enough to bring the crowds. Senior Center has a right to do this and it is a tough call. He doesn't think it is a huge number. Cleo Thompson, 75 N. Iowa Avenue, addressed the Council. She asked if the City supports it at all, it was stated it is not city sponsored, and she agrees with allowing property owners to use their property, and maybe if we want to keep the event, the City needs to support it more. Dale stated you make the park a prime spot to be at and the population flow is there. This is only addressing food and drink vendors. There has got to be a balance here. There is serious issue with extension cords being plugged in the bathrooms. The Council questioned if they are losing vendors and how far do you extend the boundaries. Jensen stated possibly raising prices during Apple Blossom for vendors. Massey stated we have to be careful with property rights. Wickersham stated this needs to be out in the public more and doesn't feel

comfortable deciding now. Dale asked how much they are charging? Also was asked how many vendors apply through the year and was stated three or four a year. The Taco Truck was excluded by Apple Blossom.

A motion was made by Massey and seconded by Dodson to move this item to next Council meeting and meet with Apple Blossom and the public during a work session to receive more input.

After a voice vote by the Council, the motion CARRIED

G. Library Trustee Appointments – Ron Warzyn & Laura Gross

A motion was made by Dale and seconded by Wickersham to approve the appointment of Laura Gross to fulfill Ann Hanigan's term to expire 12-15-2018 and the appointment of Ron Warzyn to fulfill Erica Basil's term to expire 4-7-2018.

After a voice vote by the Council, the motion CARRIED.

H. Resolution #2016-07 – Purchasing Policy

Dale asked that resolution 2016-07 be postponed so that the Library Board of Trustees can review. Jensen stated this is what has been happening, and this is just putting it into words. Massey stated the Admin & Finance Committee made a recommendation to City Council to approve with a couple of changes. The one thing they did not catch was the specific reference to the Library Board of Trustees. Dale stated she doesn't see a problem with it, just would like to get their input.

A motion was made by Dodson and seconded by Massey to place Resolution #2016-07 – Purchasing Policy on the April 18th, 2016 agenda.

After a voice vote by the Council, the motion CARRIED.

I. IntegraFlex Proposal

Massey stated at the Admin & Finance Committee meeting they made a motion to recommend to City Council to approve this proposal. Jensen stated staff and employees are having trouble with our current provider on employee benefits.

A motion was made by Massey and seconded by Dale to approve the IntegraFlex Proposal for Cobra, HRA and Bridge Reimbursement as presented.

After a voice vote by the Council, the motion CARRIED.

J. Resolution #2016-06 – Authorizing to Pay Vendors before Council

Dale stated the reason this is being added to is to pay for Library bills that were not on the list before.

A motion was made by Dale and seconded by Wickersham to approve Resolution #2016-06 – authorizing to pay vendors

before Council meeting with adding Cable One and Larry Rhinehart to list.

After a voice vote by the Council, the motion CARRIED.

K. Holiday Banners

Couch stated he doesn't know if the price is going to go up before October 1st. He stated he does have money in his budget from saving on the purchase of the dump truck and snow blower. There is enough to pay for Apple Blossom banners also. We already have brackets on the poles and if we get the Apple Blossom banners instead of having to purchase new brackets. Jensen asked what it would cost for next year's budget and would like to see what the saving would be. We are receiving a 25% discount right now. Wickersham asked if he is comfortable with this purchase and Couch stated yes. Cordova stated his department will see a reduction of \$4,000 due to tax reduction.

Dodson suggested asking Apple Blossom paying for some of theirs. \$2,528 is their portion. Dale asked if we could use economic development money allocated for banners.

Wickersham stated Couch has done a lot of work to get this done. Liz Amason, 490 North 20th Street, addressed the Council. She stated being on the Public Works committee is where it has been discussed. This is a lot of money, but everyone told Mr. Couch if he found it in his budget they could be purchased. This will benefit the City and approve the aesthetic. The total quote is \$13,500 for both the holiday banners and Apple Blossom banners.

A motion was made by Wickersham and seconded by Massey to purchase holiday banners and Apple Blossom banners, not to exceed \$14,000.

Dale stated her favorite was the cardinals, but people have since talked to her about it. Cordova stated the Economic Development line item #613, we do have money for banners, put those are the ones we have to replace for pirate and Killebrew. Under executive is the Mayor's and if needed it would come out of Legislate #613.

At the roll call

Ayes: Wickersham, Massey, Dodson, Jensen and Dale.

Nays: None

The motion CARRIED.

L. Library Director – Surplus Property Proposal

Erin Haley, Library Director, addressed the Council. She read a letter that was included in the packet. Mr. Osborn stated Title 33 states property has to be disposed of with Council approval. Dale stated they are looking for a way to do this smoothly. When do they have to come and get Council approval. Purchasing policy addresses how to handle something with no value. Haley stated they received \$7.00 from last City auction on their books. There are audiences that could use these books. Osborn stated library gives a list to Council and then the Council approves disposal. Cordova stated this is public tax payer dollars, and there are certain parameters if disposed of a certain way and if reaches a certain value. It is our duty to inform the public of how we are disposing of tax payer dollars and we can look at that and bring to next meeting.

Motion was made by Wickersham and seconded by Massey to move to next City council meeting on April 4th and staff will bring forward information to Council.

After a voice vote by the Council, the motion CARRIED.

DEPARTMENTAL REPORT

- A. Treasurer's Report – February 2016 – Jensen asked what line items Couch would be taken the money from for the banners. Jensen asked about retirement line items. Cordova stated it is based on wages and it is a set amount.
- B. Building Permits & Business License – February 2016
- C. Admin & Finance Committee – March 8th
- D. Library Commission – March 10th – Ms. Haley stated the library chair will be giving these reports to the Council. They are now open on Mondays and closed on Saturday. Spring Break events are happening this week.
- E. Airport Commission – March 14th – Dodson stated we will have a new Commissioner, Gene Wilkie who is taking Brenda Carters open position. We have the green light for the runway extension project. Discussed having a golf cart for pilots to be able to golf.
- F. Public Safety Committee – March 16th – Dodson stated they have a new committee member, Greg Kelley and he was elected as President.
- G. Historical Commission – March 21st – no meeting held, no quorum

CITIZEN'S COMMENTS

Liz Amason, 490 North 20th Street, addressed the Council. She wanted to share a couple things being on the Public Works Committee. She is doing ride along with the department heads. First one was with Jake Hust and wanted to compliment him for all the information. Home Town Competiveness has formed as a non-project and is Payette Community Alliance Network. Has a comment on Apple blossom discussion, elevated cost for the outlying vendors. She would be willing to talk to them about more marketing. Don't forget to make your nomination for grand marshal by April 1st.

ADJOURNMENT

A motion was made by Wickersham and seconded by Dodson to adjourn the regular meeting at 8:47 PM

After a voice vote by the Council, the motion CARRIED.

Signed this _____ day of, 2016.

Craig Jensen - Councilor

ATTEST:

Bobbie Black
Deputy City Clerk

CITY OF PAYETTE

APRIL 4, 2016

CITY PAYROLL - Admin	4/1/2016	\$ 108,714.03
CABLE ONE - Library	3/24/2016	67.50
HARDINS - Admin	3/21/2016	26,886.42
IDAHO POWER - Street	3/30/2016	4,703.33
ADVANCED CONTROL SYSTEMS - Wter & WWTP	4/4/2016	2,648.90
BRADY INDUSTRIES - Street, Park, Fire & WWTP	4/4/2016	1,201.93
BURKE ELECTRIC - Admin & Water	4/4/2016	1,380.00
C-BASS - Police	4/4/2016	20.00
D&B SUPPLY - Park, Street & Water	4/4/2016	208.93
DART'S - All Dept.	4/4/2016	907.73
DCS TECHNOLOGIES - Pool & WWTP	4/4/2016	1,135.39
ERA - WWTP	4/4/2016	482.89
FERGUSON - Water	4/4/2016	4,449.58
FOB LODGE/CALDWELL POLICE - Police	4/4/2016	175.00
GRAINGER - Street	4/4/2016	52.40
GRAPHIC IMPRESSIONS - Fire	4/4/2016	420.00
HD SUPPLY - Water	4/4/2016	2,772.16
ICRMP - Admin	4/4/2016	43,555.50
IDAHO STATESMAN - Admin	4/4/2016	48.88
INDEPENDENT ENTERPRISE - Admin	4/4/2016	31.92
INTERSTATE ELECTRIC - WWTP	4/4/2016	71.44
KENWORTH SALES - WWTP	4/4/2016	16.75
L.N. CURTIS - Fire	4/4/2016	376.33
LEON'S PUMPS - Pool	4/4/2016	157.50
LHTAC - Park, Shop, Street, Water & WWTP	4/4/2016	600.00
MARC - Pool	4/4/2016	197.09
ONTARIO BUILDING - Street	4/4/2016	83.50
ONTARIO TOOL - Park	4/4/2016	31.00
OREGON CORRECTIONS ENTERPRISES - Police	4/4/2016	80.00
OUTDOORSMAN - Police	4/4/2016	467.77
OXARC - WWTP	4/4/2016	1,760.35
PAYETTE COUNTY PARAMEDICS - Police	4/4/2016	100.00
PAYETTE TIRE CENTER - Park	4/4/2016	50.49
PITNEY BOWES - Admin	4/4/2016	132.00
RELIANT BEHAVIORAL HEALTH - All Dept.	4/4/2016	291.75
RIPPIN' STITCHES EMBROIDERY - Admin & Police	4/4/2016	590.94
ROBERTSON SUPPLY - Park	4/4/2016	18.91
S&H TERMINAL - Street	4/4/2016	125.90
SHERWIN-WILLIAMS - Street	4/4/2016	5,365.03
SNAKE RIVER VETERINARY CENTER - Police	4/4/2016	80.65
STAPLES - Admin	4/4/2016	120.21
SYME ELECTRIC - WWTP	4/4/2016	90.78
UNITED PARCEL SERVICE - Police	4/4/2016	36.64
WILSON PRUETT TIRE FACTORY - Park & Water	4/4/2016	795.04
		\$ 211,502.56

2016 Arbor Day Proclamation



- Whereas,* In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
- Whereas,* the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
- Whereas,* Arbor Day is now observed throughout the nation and the world, and
- Whereas,* trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and
- Whereas,* trees are a renewable resource giving up paper, wood for our homes, fuel for our fires and countless other wood products, and
- Whereas,* trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and
- Whereas,* trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, I Jeffrey Williams, Mayor of the City of Payette do hereby proclaim

April 29th, 2016 as *Arbor Day* in the City of Payette

and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Dated this 4th day of April in the year 2016.

Mayor _____

RECEIVED

MAR 2 5 2016

CITY OF PAYETTE

March 21, 2016

Chief Mark Clark
Payette Police Department
700 Center Avenue
Payette, ID 83661

Dear Chief Clark,

On Monday morning, March 14, 2016, the Payette Police Department extended to my mother a hero's farewell as her funeral procession wound through the streets of her beloved hometown. My family and I were stunned and overcome with gratitude to see those Payette officers standing at attention along the roadside saluting my heroic but largely forgotten mother.

Patsy Lee (Cheek) Branscomb was a child of southwestern Idaho. Her father, Ted Cheek, was a sheriff and later director of the municipal water department in Payette. Her mother was the legendary elementary school teacher Helen Cheek, who dedicated 44 years educating and inspiring the children of Payette.

Patsy was a student leader at Payette High School, the John Phillip Sousa Award recipient as its best musician and played baseball after school with the boys, including her pal Harmon Killebrew. She married Max Branscomb, an aspiring Naval aviator from Fruitland, and set out on an American adventure that lasted nearly six decades and crisscrossed the nation.

As her husband Max served our nation through four tours of Vietnam and countless dangerous Cold War flights in the Arctic, Southeast Asia, and the coasts of Russia and China, Patsy moved frequently with her five children. She made homes of 20 huts, apartments and houses in more than a dozen locations. She was a leader and mentor for other rootless and bewildered Navy wives who juggled raising families and worrying about their husbands during a deadly war.

Her leadership and service extended in every direction. She was the room mother, den mother, team mother, Little League snack shack manager, song leader at church, science fair coordinator, field trip director and social chair. She coached depressed and anxious Navy wives and their children through interminable deployments. For hours she held grieving young widows whose husbands were shot down near Da Nang or burned to death in raging fires aboard aircraft carriers.

Somehow, improbably, she shielded her children from the horrors of war and let in the light of happiness, exploration and joy. The humble young woman from Payette raised a college professor/playwright, two engineers, a talented technician and an economist. Three of her children are pilots, three are parents of university students and all are leaders like their mother dedicated to serving and improving their communities.

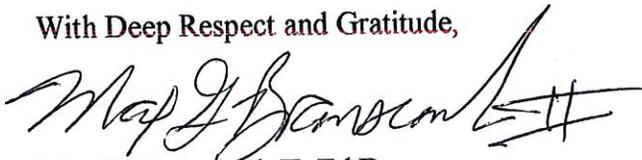
My mother suffered an aneurysm in 1985 and struggled to learn to walk and talk again – which she did, thanks to the care and encouragement of her loving husband. In 2003 she had a series of devastating strokes that left her paralyzed on one side and mostly bedridden. For 13 years she struggled to be cheerful and encouraging for her children and grandchildren. For 13 years hospital workers and caregivers saw a sickly, frustrated and pale old woman slowly dying in a coast side care facility. They never had the opportunity to see the talented, brilliant and deeply generous woman from Payette thousands of other grateful Americans saw years ago.

My mother never earned war medals like her husband, but she gave him the wings to achieve his dream. She never landed an airliner full of terrified passengers in a tropical storm like her son, but she gave him the mindset to do it. She never wrote a hit musical, designed a revolutionary satellite propulsion system or ran a successful business like her children, but the talent and confidence she nurtured in them made their accomplishments possible.

So we were all very happy during that very sad final journey on that frigid, rainy morning of March 14 to see those stately police officers from the community she loved and never really left treat our mother like the hero she was.

She deserved it.

With Deep Respect and Gratitude,



Max G Branscomb II, Ed.D.
Bonita, California

cc: Payette Mayor Jeffrey T. Williams

Dr. Max G Branscomb II
5562 Central Avenue
Bonita, CA 91902
mbranscomb@swccd.edu, maxles@cox.net
(619) 997-9054

**MINUTES
PAYETTE PLANNING & ZONING
Regular Meeting
March 24, 2016**

6:00 PM – Regular Meeting

- I. ROLL CALL: Jim Franklin, Peggy Childers Jody Henderson, Gary Youngberg and Nial Bradshaw.
Members Absent: Chairman Randy Choate
Staff Present: Mary Cordova & Matea Gabiola

- II. APPROVAL OF MINUTES
A. 2-25-2016 Regular Meeting
B. 3-10-2016 Special Meeting

A motion was made by Bradshaw and seconded by Henderson to approve the Regular Meeting minutes of 2-25-2016 and the 3-10-2016 Special Meeting as written.

The motion CARRIED by unanimous voice vote.

- III. COMMUNITCATIONS
Ms. Cordova informed the Commission that the Request for Proposals (RFP) is out and being advertised for the Comprehensive Plan and Strategic Plan.

IV. PUBLIC HEARING

A. A re-zone application by Frank & Kimmie Serrano for property located at 307 N. 9th Street, from Commercial to C1-Commercial Downtown. Chase Addition, Block 2, Lots 1 thru 5, Payette County Records. Kimmie Serrano, 2067 Shelley Drive Payette, ID, addressed the Commission. Ms. Serrano spoke on behalf of items A, B & C stating that they have requested a continuance on all items due not having a site plan yet. Ms. Serrano is aware that the Planning & Zoning needs to have a site plan in order to move forward with all of their requests. It is in progress but not completed at this time. Mr. Franklin asked would this apply to the Conditional Use Permit for residential use for the same property. Ms. Serrano stated yes everything located at 307 North 9th Street.

B. An application by Frank & Kimmie Serrano for a Conditional Use Permit for property located at 307 N. 9th Street, to allow residential use in a C1-Commercial Downtown, Chase Addition, Block 2, Lots 1 thru 5, Payette County Records. The property is zoned Commercial.

See discussion above in item A.

- C. An application by Frank & Kimmie Serrano for a Conditional Use Permit to sell beer & wine at 307 N. 9th Street, Chase Addition, Block 2, Lots 1 thru 5, Payette County Records. The property is zoned Commercial.

See discussion above in item A.

- D. An application by Tioga Investments LLC for a Conditional Use Permit to sell beer & wine at 116 N Main Street, Lot 4 BLK 6, Gorrie; Meechans Restaurant. The property is zoned C1- Commercial Downtown. Kimmie Serrano: 2067 Shelley Drive addressed the Commission: Ms. Serrano is asking to transfer the ability to sell beer and wine at this location. This will stay a restaurant and good food. Ms. Serrano stated all they are asking for is a transfer. They have purchased the business and this is the process needed to complete the transfer. Mr. Youngberg asked Ms. Serrano if there will be any change in the use of this location. Ms. Serrano stated no it will remain the same, as a restaurant that serves beer & wine.

No one else addressed the Commission.

The Public Hearing for Items A, B & C will continue contingent upon receipt of the Site plan from the applicant.

The Public Hearing for Item D is closed.

V. **AGENDA ITEMS**

- A. A re-zone application by Frank & Kimmie Serrano for property located at 307 N. 9th Street, from Commercial to C1-Commercial Downtown.

No action was taken on this item. Public Hearing will continue on the next Planning & Zoning Meeting contingent upon receipt of the Site Plan from the applicant.

- B. An application by Frank & Kimmie Serrano for a Conditional Use Permit for property located at 307 N. 9th Street, to allow residential use in a C1-Commercial Downtown.

No action was taken on this item. Public Hearing will continue on the next Planning & Zoning Meeting contingent upon receipt of the Site Plan from the applicant.

- C. An application by Frank & Kimmie Serrano for a Conditional Use Permit to sell beer & wine at 307 N. 9th Street.

No action was taken on this item. Public Hearing will continue on the next Planning & Zoning Meeting contingent upon receipt of the Site Plan from the applicant.

Ms. Gabiola stated that if the applicant has the Site plan to her by April 8, 2016 the Public Hearing for items A, B & C can convene on the April 14, 2016 Special Planning & Zoning Meeting at 5:30 pm. If they haven't obtained the Site plan in time, then it will convene on the Regular scheduled meeting on April 28, 2016 at 6 pm. Ms. Serrano stated unfortunately we are at the mercy of the architect, so as soon as they obtain the Site plan they will provide it to City Hall.

- D. An application by Tioga Investments LLC for a Conditional Use Permit to sell beer & wine at 116 N Main Street.

A motion was made by Henderson and seconded by Bradshaw to approve the Conditional Use Permit for Tioga Investments LLC to sell beer and wine at 116 No Main Street contingent on all local and state federal regulations are met.

The motion CARRIED by unanimous voice vote.

- VI. PUBLIC COMMENT
None

- VII. ADJOURNMENT

A motion was made by Youngberg and seconded by Henderson to adjourn the meeting at 6:10pm.

After unanimous voice vote, motion CARRIED.

Matea Gabiola
Recording Secretary



CITY OF PAYETTE, IDAHO

AGENDA STATEMENT

To: Payette City Council
From: Bobbie Black, Deputy City Clerk
Date: 3/25/2016
Re: Airport Commission

A handwritten signature in blue ink, appearing to be "W", enclosed in a circular scribble.

BACKGROUND & JUSTIFICATION: Brenda Carter resigned from the Airport Commission whose term would expire on 6-30-2017. Gene Wilkie submitted an application to serve on the Commission. The Mayor is recommending Gene Wilkie to fulfill term vacancy.

FISCAL IMPACT: None

RECOMMENDATION: Recommend that City Council approves the appointment from the Mayor of Gene Wilkie to the Airport Commission to expire 6-30-2017.

ORDINANCE 1404

AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING THE PAYETTE MUNICIPAL CODE SECTION 17.34.070 IN CHAPTER 17.34 OF TITLE 17, EXTENDING AND DEFINING THE DISTRICT BOUNDARIES FOR C-1 COMMERCIAL DISTRICT; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF PAYETTE, IDAHO:

Section 1. Section 17.34 of Title 17, Chapter 17.34.070 of the Payette Municipal Code is hereby amended to read as follows:

17.34.070: DISTRICT BOUNDARIES:

The boundaries for the C-1 commercial district extend from Third Avenue North including Lots 1-5 in Block 2 of Chase Addition to the City of Payette, to the east boundary of Kiwanis Park and, from the east centerline of Seventh Street to the west centerline of Ninth Street.

Section 2. This Ordinance may be published in summary form allowed by Idaho Code.

Section 3. This Ordinance shall be in full force and effect immediately upon passage and publication as required by the laws of the State of Idaho.

Section 4. Any ordinances or resolutions which are in conflict with this Ordinance are hereby repealed, but only insofar as the conflict exists.

Section 5. If any portion of this Ordinance should be found to be unconstitutional or unenforceable for any reason, the remainder of the Ordinance shall be applied to effectuate the purposes of this Ordinance.

PASSED and APPROVED by the Mayor and City Council of the City of Payette, Idaho this _____ day of _____, 2016.

CITY OF PAYETTE, IDAHO

BY _____

Jeffrey T. Williams, Mayor

ATTEST:

City Clerk

ORDINANCE 1406

AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING THE PAYETTE MUNICIPAL CODE SECTION 5.15.050 A IN CHAPTER 5.15 OF TITLE 5; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF PAYETTE, IDAHO:

Section 1. Section 5.15.050 A of Title 5, Chapter 5.15 of the Payette Municipal Code is hereby amended to read:

5.15.050: FOOD AND DRINK CONCESSIONS:

The proprietor of any mobile or temporary food service concession stand or operation shall be required to receive permission from the city clerk prior to receiving a concession license from the clerk's office, furnish proof of public liability insurance coverage in the minimum amount of five hundred thousand dollars (\$500,000.00) combined single limit, and to pay a concession license fee as set by resolution for each location at which the concession will be operated. Additional requirements may be imposed by the clerk and shall be subscribed on the permit.

A. During any period of time designated by the mayor or by the city council as a ceremonial, festival, cultural or special event period, the city may designate any committee as the organization which issues temporary mobile vendor permits. As a part of that authority, in accordance with a plan approved by the council, the committee may designate the public areas of the city in which temporary mobile vendors may set up, display, promote and sell their products. The designated committee will require that any vendor comply with the requirements of the Idaho Code and this code.

Section 2. This Ordinance may be published in summary form allowed by Idaho Code.

Section 3. This Ordinance shall be in full force and effect immediately upon passage and publication as required by the laws of the State of Idaho.

Section 4. Any ordinances or resolutions which are in conflict with this Ordinance are hereby repealed, but only insofar as the conflict exists.

Section 5. If any portion of this Ordinance should be found to be unconstitutional or unenforceable for any reason, the remainder of the Ordinance shall be applied to effectuate the purposes of this Ordinance.

PASSED and APPROVED by the Mayor and City Council of the
City of Payette, Idaho this _____ day of _____, 2016.

CITY OF PAYETTE, IDAHO

BY _____

Jeffrey T. Williams, Mayor

ATTEST:

City Clerk



City of Payette

Liquor, Beer, Wine, or Restaurant License Application

Department Use Only

MAR 31 2016

CITY OF PAYETTE

Approved On _____

City Clerk _____

Fire Official _____

Police Official _____

Building Official _____

Non- Refundable Fees:

Application..... (See Box Below)

Chapter 5.04 – 5.15

Application is hereby made for:

Type of License	Amount	Total	Gaming Device	Quantity	Amount	Total
Liquor	\$562.50		Pool Tables		\$8.00	
Beer on Premise	\$200.00		Video Games		\$8.00	
Wine on Premise	\$100.00		Card Tables		\$10.00	
Beer off Premise	\$50.00		Pinball/ Fooseball Tables		\$8.00	
Wine Off Premise	\$50.00		TRANSFER B+W		\$10.00	10.00
Restaurant	\$50.00	50.00				
Total			Total			100.00

Name BRIQ HAUS, LLC (FRANK & KIMMIE SERRANO)

Address _____ City _____ State _____ Zip _____

Name of Business MEECHANS BRIQ HAUS GRILL

Address of Business 116 N. MAIN ST., PAYETTE

Mailing Address 116 N. MAIN ST., PAYETTE

Applicant FRANK & KIMMIE SERRANO

Applicant Address 2067 STELLEY DR., PAYETTE

Work Phone 208-870-5533 Home Phone _____

Birth Date 4/3/70 & 2/19/71 Social Security No _____

If you are a food vendor, do you have a health permit?
 YES (If yes, please provide a current copy) NO (No business license will be issued without a copy of your health permit)

Will you be making any changes to the interior or exterior of the building?
 YES (If yes, please indicate the changes below) NO

Please indicate the changes that will be made _____



City of Payette

Non Aerial Fireworks Permit License Application

MAR 7 2015

OFFICE USE ONLY

Date CITY OF PAYETTE City License # _____

Site Plan Insurance Bond

Permission Letter Background Check Form

Fire Dept. Inspection Date _____

Signature – Fire Department Inspector _____

Non Refundable Fees:

Application.....	\$25.00	per site
Prelim Site Investigation.....	\$25.00	per site
Performance Bond.....	\$100	refundable

APPLICATIONS MUST BE RECEIVED IN THE CITY CLERK'S NO LATER THAN JUNE 10TH

Applicant Name KURT CHRISTENSON Phone 208-405-5878
First Middle Last

Residence Address 4000 ELMORE RD PARMA ID 83660
Street City/State Zip

Business Name TNT FIREWORKS Business Phone 509-536-6330

Business Address 104 S. FREYA WHITE BLDG #120-B SPOKANE WA 99202
Street City/State Zip

Street Address and Location of Premise to be Licensed:
ALBERTSONS 405 S. 8TH PAYETTE ID
Street City/State Zip

Location (Be Specific) PARKING LOT ALBERTSONS 405 S. 8TH STREET PAYETTE ID

****A SITE PLAN OF THE SALES LOT MUST BE ATTACHED ****
****ALONG WITH A CERTIFICATE OF PUBLIC LIABILITY & PRODUCTS INSURANCE****

Manager of Fireworks Stand for Above Location:
 Name KURT CHRISTENSON Phone 208-405-5878
First Middle Last

Firework Storage Location: 405 S. 8TH * ON SITE WITH SECURITY On Site Off Site*
IN SALES STRUCTURE-24 HR SECURITY ON SITE

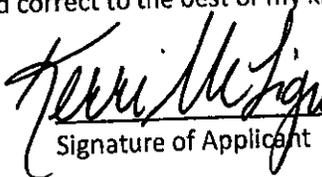
*Address of Off Site Location N/A City/State Zip
Street City/State Zip

Officer, Trustees, Directors of Business
 Name TAD TROUT -TNT FIREWORKS PRESIDENT Address 2120 MILWAUKEE WAY TACOMA WA 98421

Name BRIAN TRIMM-TNT FIREWORKS VICE PRESIDENT Address 2120 MILWAUKEE WAY TACOMA WA 98421

STATEMENT OF OATH

I hereby authorize the City of Payette, its agents and employees to seek information and conduct and investigation into the truth of the statements set forth in this application by means of a background check. I swear and affirm, under the penalty of perjury pursuant to Title 18, Chapter 54 of the Idaho Code, that the statements contained in the above application for a Non Aerial Fireworks Permit are true and correct to the best of my knowledge.

 FOR KURT CHRISTENSON Date 2/29/16
Signature of Applicant

****FOURTH OF JULY****

FIREWORK STANDS SHALL NOT BE ERECTED PRIOR TO JUNE 23RD
(Sales may begin at Noon June 23rd and must end at Midnight July 5th)

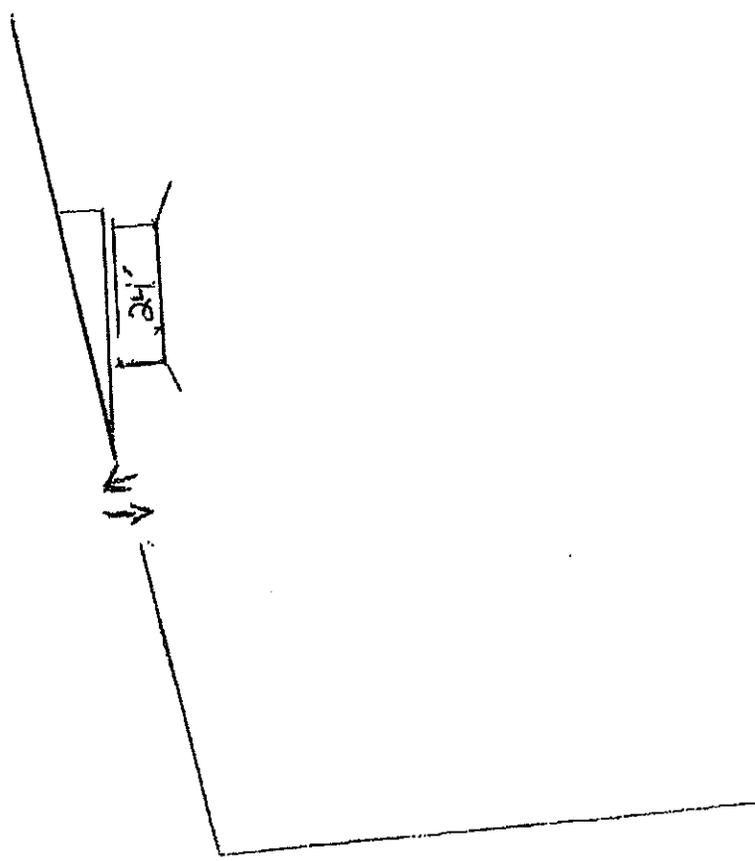
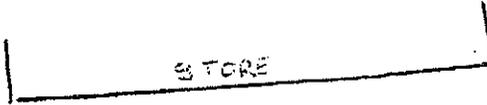
Insurance requirements are as follows:

8.20.110: LIABILITY INSURANCE REQUIREMENTS:

Before the city clerk issues any permit or before any permit becomes valid an applicant shall first file with the city clerk a public liability and products liability insurance policy, or a true copy thereof, which insurance includes both "accident" and "occurrences" coverage. The insurance coverage limits for both public liability coverage and for products liability coverage shall be at least one hundred thousand dollars (\$100,000.00) per person per occurrence, three hundred thousand dollars (\$300,000.00) per occurrence aggregate for personal injury, and one hundred thousand dollars (\$100,000.00) per occurrence for aggregate property damage. Each policy of insurance shall be in a form and substance acceptable to the city and shall name as insured parties under the terms of the policy all city officials, elected and appointed, while in the performance of official functions regarding all operations pertaining to said permit, any licensee or licensor of the applicant, and all vendors of fireworks covered by the permit to be issued to the applicant. Said policy of insurance shall be so written that it cannot be canceled without at least thirty (30) days' prior written notice to the city from the underwriting insurance company. The policy of insurance shall be underwritten through or by a qualified and duly licensed insurance company or companies authorized to do business in the state, and a copy of said policy shall be filed with the city clerk prior to the issuance of the permit. For public displays the insurance requirement shall be one million dollars (\$1,000,000.00) for aggregate personal injury and property damage. (Ord. 1210, 2002)

ISB 7289
405 S. 8th
PAYETTEID 83661

ISB 7289
2016



10/20/16