

**MINUTES OF A REGULAR SCHEDULED CITY OF PAYETTE AIRPORT COMMISSION MEETING HELD APRIL 8, 2013, AT 4:15 P.M. IN THE AIRPORT MEETING ROOM, PAYETTE, IDAHO.**

**THE MEETING WAS CALLED TO ORDER BY COMMISSIONER PETERSON.**

**MEMBERS PRESENT:** Frazer Peterson, Jan Zatloukal, Brenda Carter, Dave Koeppen and Bert Osborn were present.

**ABSENT:** Gary Cox

Also in attendance were Mary Cordova, Craig Jensen, Marcus Ward and Bobbie Black.

**APPROVAL OF MINUTES:**

The minutes of 3-11-13 were approved unanimously by the Commission.

**COMMUNICATIONS:**

1. Argus Observer article – April 4, 2013: Commissioner Koeppen stated that he has requested the Argus to correct the article to reflect that the airport does not sit on the golf course property.

**OLD BUSINESS:**

1. Fuel at Airport: The Commission was given updated reports on fuel. We raised the Av-Gas to \$5.55 on April 3<sup>rd</sup>.

**NEW BUSINESS:**

1. Budget information: The Commission was provided with the expenditure and revenue reports through March. EAA has signed their lease for the City's hangar and provided the proper insurance requirements. Once an airplane is fully operational it cannot be store in the hangar and they are not allowed to sub-lease.
2. Jan Zatloukal Lease Agreement: Commissioner Zatloukal abstained from this item. Koeppen made a motion to recommend to City Council to approve the lease agreement with Jan Zatloukal as presented. The motion was seconded by Carter and passed by unanimous voice approval.
3. Brenda Carter Lease Agreement: Commissioner Carter abstained from this item. Koeppen made a motion to recommend to City Council to approve the lease agreement with Brenda Carter as presented. The motion was seconded by Zatloukal and passed by unanimous voice approval.
4. CPI recommendation to City Council: The Commission discussed having a definite index for the CPI to be passed on. Koeppen made a motion to appoint a 1 member committee consisting of Commissioner Peterson to talk to the County Assessor on land values and bring information to the next meeting. The motion was seconded by Carter and passed by unanimous voice approval.
5. 2014 Projects: Discussed that patching the road to the airport will be done this year and a possible overlay being done next budget year. The circles will be patched this year. If project is under \$10,000, then 3 quotes need to be obtained. Talked about if a general contractor would need to be obtained and was stated yes. The City Engineer can come up with an estimate so we know where we stand. Koeppen stated that he has an estimate of \$8,000 to move hill down. The 2014 projects will be the runway extension and the taxiway overlay. Talked about if the 20 year plan needed to be updated and we don't do unless the City Council is going to adhere to the plan.

**GENERAL DISCUSSION:**

Commissioner Koeppen stated that Mary Cordova testified on behalf of the Idaho Aeronautics and wanted to thank her.

Koeppen also stated that when the City Council discussed the airport standards he would like to be notified to be able to attend.

Marcus Ward asked about his letter from December and if any action has been taken on this. He was informed that the City Council has to decide whether they are going to change the standards or not before any action can be taken. Commissioner Koeppen stated that there is no piggybacking on someone else's access. Mr. Ward stated that he felt it was between him and the owner of the property, not the City. The standards say at or near and questioned the legality for other people.

Commissioner Carter asked about the hangar airport leases and if all leases are the same. Was stated that some are different, depending on the circumstances. Asked why everyone would not be the same, they would be the same unless permission was granted by City Council for something different. She also thought she shouldn't have to spray around her corner hangar since the City owned the land. Carter stated that sweeping is great, but they leave an 8" trail of gravel and can they hand sweep?

Commissioner Peterson that each hangar owner is being charged \$35.00 of the apron approach and he is looking into it. Ms. Cordova will draft a letter to go to the County Assessor stating that the land is owned by the City, not the hangar owners.

**CITIZENS COMMENTS:**

None heard.

**NEXT AGENDA:**

Next meeting will be held May 13, 2012 at 4:15 P.M.

The meeting adjourned at 5:06 P.M.

Recording Secretary

Bobbie Black