

**MINUTES  
PAYETTE CITY COUNCIL  
Work Session, Public Hearing & Regular Meeting  
May 2, 2016**

**5:30 PM – Work Session**

A work session of the Payette City Council was called to order at 5:30 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

**ROLL CALL**

**Members Present:** Mayor Williams, Lee Nelson, Ray Wickersham, Nancy Dale, Alan Massey, Kathy Dodson and Craig Jensen.

**Members Absent:** None

**Staff Present:** Steve Castenada, Fire Chief; Mark Clark, Chief of Police; Jake Hust, Water Supervisor; and Bobbie Black – Deputy City Clerk; with Mary Cordova arriving at 6:45 PM

**Citizens Present:** Larry Dove

**AGENDA ITEMS**

- A. **Source Water Protection Ordinance:** Mayor stated at last work session he thought there was some urgency on this ordinance. He hoped the Council had time to look at it and study it. He asked if there are any questions and are we ready to have it in ordinance form. Hust stated the highlighted portions are where we are considering adding language. It is clarification on the oil and gas items. Mayor stated we have the potential of having contamination. Hust had the Council look at map in the packet. He talked about how long it takes to travel to our water system. Massey asked if ordinance was written by Jerry Mason or just the addendums. Dale stated at this time we don't have an existing ordinance. Asked where the suggested changes came from and Hust answered he doesn't know. Nelson would like to see what definitions are suggested. Wickersham thinks we should definitely use a Conditional Use Permit process. Massey thought Osborn should be in on this discussion. Mayor stated at the last month of legislative session, local use planning does not have the teeth that it used to. Do these rules still apply now? Nelson and Massey likes the idea of Conditional Use Permit also. Mayor stated Hust has the most knowledge and he stated the time of travel was the most important. Black stated if Council could give staff some direction we could present an ordinance to Council. Dale stated if we go through items we could give staff some direction. She was concerned when elected that we didn't have a source water ordinance in place. Massey would like to see some guidance for enforceability on compliance.
- B. **Fire Department – March 2016 –** Castenada stated call volume is starting to climb. Right now he is where he was at the end of June last year. They are not just medical, fire related calls also. They will be starting hydrant lubing and painting next week. Dale asked if we should explore the County for financial support for medical calls. Mayor stated we were notified of a proposed increase in our dispatch fees in the future. Nelson stated we are double paying. Castenada stated we do receive medical supplies only from the County. Dale doesn't want services reduced; just trying to see where we could get additional money. Castenada stated until there is a third ambulance things won't change. Mayor asked how do you respond outside the city limits. Castenada stated we go into the impact zone or they have to mutual aid for us to respond. They never leave the City unprotected. The medical license is for Payette City. Dove asked how often they are on transfers, it was stated a lot of transfers are done. Castenada stated 75% of their calls are during the day.

Jensen asked if we could talk about why dispatch fees are going up and Mayor stated we do not have all information to discuss.

- C. Police Department – March 2016 - – Clark stated they have had about 538 calls for service. Ordinance Officer is busy right now and getting properties cleaned up. They just went through the hiring process and offered two candidates positions if they pass all requirements. One will have to attend academy. He had a lot of good candidates this time. His department is getting ready for Apple Blossom. Anticipates work load to go up some. Clark gave kudos to Castenada and his crew for their quick response to calls. Nelson asked they have seen an increase in activity with Oregon's marijuana laws. Clark stated he believes so, they have seen an increase on drug related calls. Massey asked if they are local people or out of town are getting arrested and Clark stated local people. He talked about his department being part of the Tri-City task force and found out there was a lot of time being spent for the grant. He told the board at the last meeting he was no longer going to be a part of it. Time wasn't being spent in our City. Jensen asked about testing he does regarding new officers. Clark stated that is what he has implemented for his department. He asked the Council to see how many other cities have law suits that don't require the extra testing. Dale asked if there is anything that needs to be addressed on how ordinances are written that is time consuming for your department, you will let us know. Clark stated there are some things that could be addressed in the future.
- D. Administration
1. Treasurer's Report – March 2016 - Mayor stated it is the Council's job to look and analyze. Jensen asked why the water department line item for engineering is over budget and Hust answered it is for engineering for designs. The Council would like to see a report with percentages. Jensen ask about the information tech line item in sewer department and line item in park department for unemployment, why no dollar amount listed.
  2. Discussion on ordinance change for Council Liaison on Airport & Historical Commission – Mayor stated that our current ordinance does not have a liaison on the Airport & Historical Commission. He asked the Council what their pleasure is. The direction of Council is to change our current ordinance to have liaison on Airport & Historical Commission.
  3. Councilor Dodson proposal to change liquor ordinance – Dodson stated there are three different places in our zoning and why are we singling out drinking establishments. Clark stated he would be concerned in one area, on the investigation, he knows ISP does an investigation and his department can give you more information about the applicant. ISP will not transfer information to the local department and he would be able to provide more information. Dodson stated the City's previous ordinance stated felons, prostitutions, city council members were not allowed to have liquor licenses. She stated if ISP has already done the work for us why are we doing it also. Massey asked what kind of liability would the City be in for not allowing it and would we get sued for discrimination. Clark stated you would just be relying on an ISP report and you wouldn't get the knowledge from the department. Kathy Patrick stated the report ISP does is very thorough. If someone is coming from out of town you wouldn't know anyway and feels the City gouges bar owners now. Cordova stated we have already stopped having them do a background check through ISP, but does recommend that we don't make a change. There are different fees that are allowed by law that we can collect. Jensen stated let's be more efficient, but be more citizen friendly. This is exactly what we should be doing. Wickersham would like to see what we really do charge. Massey stated we have stopped doing background through ISP, but Chief still does his investigation. Dale asked what gave us the authority to charge before and not charge

now? The code gives us the authority to do an investigation. The resolution allows us to charge if we choose to do one.

Mayor Williams adjourned the work session meeting at 6:59 PM.

### **7:00 PM – Regular Meeting**

A regular meeting of the Payette City Council was called to order at 7:00 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

#### **ROLL CALL**

Members Present: Mayor Williams, Lee Nelson, Ray Wickersham, Nancy Dale, Alan Massey, Kathy Dodson and Craig Jensen.

Members Absent: None

Staff Present: Mary Cordova, City Coordinator; Steve Castenada, Fire Chief; Mark Clark, Chief of Police; Jake Hust, Water Supervisor; Bert Osborn; City Attorney; and Bobbie Black – Deputy City Clerk

#### **PLEDGE**

The Pledge of Allegiance was led by Mike Holcolmb.

#### **PUBLIC HEARING**

Mayor stated this has been continued, the applicant's paperwork was not submitted on time.

- A. Continuation of a re-zone by Frank & Kimmie Serrano for property located at 307 N. 9<sup>th</sup> Street, from commercial to C-1 Commercial Downtown. Chase Addition, Block 2, Lots 1 thru 5, Payette County Records. Mayor Williams stated that these applicants do not have all of their information gathered and it needs to go to Planning & Zoning first.

#### **CITIZENS COMMENTS**

Kathy Patrick, 1095 N. 6<sup>th</sup> Street, has a request for City. She stated May 21<sup>st</sup> is Armed Force Days and would like to see flags out. Normally it is during Apple Blossom and this year it is not. Mayor stated staff is already scheduled to do that.

Mike Holcomb, 860 Hughes Drive addressed the Council. He is here on behalf of Scotch Pines. He wanted to let the Council know that they are getting ready to do a beautification project on the corner of Scotch Pines and Airport Road. They would like to put a four-foot retainer wall in the middle and a three foot wall on each side. They will also put a metal silhouette of a golfer and an airplane on each side. Mayor stated the City might be able to waive sign fees.

#### **APPROVAL OF MINUTES**

- A. 04-18-2016 – Work Session & Regular Meeting
- B. 04-26-2016 – Special Meeting

A motion was made by Dale and seconded by Dodson to approve the minutes of 04-18-2016 Work Session and Regular Meeting as written and 4-26-2016 Special Meeting as written.

After a voice vote by the Council, the motion CARRIED.

#### **APPROVAL OF BILLS & PAYROLL**

A motion was made by Massey and seconded by Nelson to approve the City Bills & Payroll in the amount of \$173,465.99.

Dale asked about payroll expenses being lower and it was stated April had three pay dates which made the third one smaller.

At the roll call:

Ayes: Nelson, Wickersham, Massey, Dodson, Jensen and Dale.

Nays: None

The motion CARRIED.

### **SPECIAL ORDERS**

A. National Small Business Week, May 1-7, 2016 Proclamation

### **COMMUNICATIONS**

None

### **PLANNING & ZONING**

None

### **AGENDA ITEMS**

A. Resolution 2016-08 – Surplus Property

A motion was made by Dale and seconded by Wickersham to approve Resolution #2016-08 for Library Surplus Property and distribution of the surplus property.

After a voice vote by the Council, the motion CARRIED.

B. Agenda Request – Payette Community Alliance Network – Yard Sale

Liz Amason – 490 N. 20<sup>th</sup> Street addressed the Council. She is asking for yard sales to be longer than the three consecutive days as in code during Apple Blossom Festival. Dale asked if she sees an issue if we don't allow for more than three days and she is concerned for neighbors. Ms. Amason stated they won't get any more yard sales than the three allowed, this one gives them a longer time span. She only has a few registered, just thought it was an opportunity to bring more people into town. Massey doesn't see a problem with specifying the extra time during the Apple Blossom and one-time only and revisit afterwards. Nelson stated he has a friend that says after first day most items are gone.

A motion was made by Massey and seconded by Wickersham to approve the Payette Communitywide Yard Sale Event during Apple Blossom Festival – May 9<sup>th</sup> thru Sunday May 15 with stipulation that it is a one-time event and revisited afterwards.

After a voice vote by the Council, the motion CARRIED.

C. Pool Signs Discussion

Black informed the Council of the prices for pool sign and directional signs.

A motion was made by Jensen and seconded by Nelson to purchase two sets of directional pool signs, placement to be at discretion of Street Department.

At the roll call:

Ayes: Nelson, Wickersham, Massey, Dodson, Jensen and Dale.

Nays: None

The motion CARRIED.

D. Copier Lease Agreements – Admin & Police

Black stated we have been having problems with our current copier and getting a new one has several benefits which include cost saving, paper capacity and coping speed.

A motion was made by Massey and seconded by Nelson to approve the copier lease agreements for Admin & Police with City Attorney approval.

At the roll call:

Ayes: Nelson, Wickersham, Massey, Dodson, Jensen and Dale.

Nays: None

The motion CARRIED.

**BOARD & COMMISSION REPORTS**

A. Forestry Commission – April 21<sup>st</sup>

**MAYOR'S COMMENT**

Payccy Auction was great that the Chamber put on last Saturday. He reminded everyone that Apple Blossom Festival is next week.

**CITIZEN'S COMMENTS**

Shannon Lewis Blakley apologized for his phone ringing several times during the meeting.

**EXECUTIVE SESSION -** Pursuant to I.C. 74-206(1)(b), the City Council will recess into Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent as provided in I.C. chapter 1, title 74.

A motion was made by Nelson and seconded by Jensen to recess into Executive Session to

consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent as provided in I.C. Chapter 1, Title 74.

At the roll call:

Ayes: Nelson, Wickersham, Massey, Dodson, Jensen and Dale.

Nays: None

The motion CARRIED.

The regular meeting reconvened at 8:36

**ADJOURNMENT**

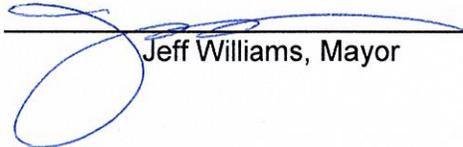
A motion was made by Dodson and seconded by Jensen to adjourn the regular meeting at 8:37 PM

After a voice vote by the Council, the motion CARRIED.

Signed this 17 May day of, 2016.

ATTEST:

  
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Bobbie Black  
Deputy City Clerk

  
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Jeff Williams, Mayor