

**MINUTES OF A REGULAR SCHEDULED CITY OF PAYETTE AIRPORT COMMISSION MEETING
HELD MAY 9, 2016, AT 4:15 P.M. IN THE AIRPORT MEETING ROOM, PAYETTE, IDAHO.**

THE MEETING WAS CALLED TO ORDER BY COMMISSIONER PETERSON AT 4:15 PM.

MEMBERS PRESENT: Dave Koeppen, Frazer Peterson, Gene Wilkie and Bert Osborn, with Jan Zatloukal arriving at 4:25 pm

ABSENT: Gary Cox,

Also in attendance was Mayor Williams and Bobbie Black

APPROVAL OF MINUTES:

Osborn moved and Koeppen seconded a motion to approve the minutes of April 11, 2016 as written. Motion carried.

COMMUNICATIONS:

- A. Scotch Pines Proposal: The Commission was provided information on plans of what the golf course will be doing on the corner of Scotch Pines Road and Airport Road in the future.

AGENDA ITEMS:

1. Fuel at Airport: The Commission was given updated reports on fuel for April. Koeppen reported we have 1202 gallons of av-gas and 747 of mo-gas. Koeppen stated sales have been slow.
2. Runway Extension Update: Black informed the Commission that the specifications and bid documents will be done by the end of May and go out for bid in June. We also were informed that Mr. Statham has come up with some used runway lights that the State will donate to the Payette airport.
3. Golf Carts at Airport: Peterson stated he has not made contact with the golf course yet. Peterson and Osborn will meet with Mike Holcomb to coordinate this item.
4. Trees at Golf Course: Mayor Williams stated he hasn't heard any concerns from this Commission regarding trees at the airport. Peterson stated there is one pine tree on the approach that could be hazardous if a plane comes in low at night. Koeppen stated there are approximately 15 in the master plan that can be addressed. Mayor Williams stated the golf course contacted him regarding a couple of trees. He showed the Commission a map of their location. One is by the putting green and the other is by the pond. Discussed going out one day and identify what trees are a priority. Osborn and Peterson will take pictures to identify hazardous trees.

GENERAL DISCUSSION:

Black informed the Commission that a new flag will be placed at the airport tomorrow. She also stated that a notam was called in for tomorrow due to the street department painting the runway and taxiway. Mayor Williams stated Denny Croner from VFW is asking to possibly use the airport for their breakfasts.

Osborn made a motion to add an agenda item regarding VFW usage of airport to the agenda. The motion was seconded by Koeppen. Motion carried.

Osborn made a motion to recommend to City Council to enter into an agreement with the VFW for usage of airport lounge. The motion was seconded by Wilkie and passed by unanimous voice approval.

Peterson asked if the City had been approached regarding rental of the City hangar. It was stated not as of today.

Zatloukal wanted to thank Koeppen for removal of the concrete pad.

CITIZENS COMMENTS:

None

NEXT AGENDA:

Next meeting June 13, 2016

Meeting adjourned 4:50 PM.
Recording Secretary
Bobbie Black