

**MINUTES OF A REGULAR SCHEDULED CITY OF PAYETTE AIRPORT COMMISSION MEETING  
HELD MAY 12 2014, AT 4:15 P.M. IN THE AIRPORT MEETING ROOM, PAYETTE, IDAHO.**

**THE MEETING WAS CALLED TO ORDER BY COMMISSIONER PETERSON at 4:20 PM.**

**MEMBERS PRESENT:** Frazer Peterson, Bert Osborn, Dave Koeppen, Brenda Carter, Gary Cox and Jan Zatloukal.

**ABSENT:**

Also in attendance were Mary Cordova and Bobbie Black.

**APPROVAL OF MINUTES:**

Osborn made a motion to approve the minutes of April 14, 2014 as written. The motion was seconded by Carter and passed by unanimous voice vote.

**COMMUNICATIONS:** Picnic – The Commission was told about the thank you picnic the Mayor wants to do in September. It was discussed that Tuesday or Thursday would work the best.

**OLD BUSINESS:**

1. Fuel at Airport: The Commission was given updated reports on fuel for April. Commissioner Koeppen stated that we have 1456 of av-gas and 584 of mo gas. Discussed raising mo gas to \$4.30 per gallon.
2. Lease Agreement Change for Jan Zatloukal – This item is tabled until the minimum standard changes go before City Council.

**NEW BUSINESS:**

1. Budget information: The Commission was provided with the expenditure and revenue reports through April.
2. Minimum Standard Review: The Commission was provided the change to the minimum standards, adding section 4 under private hangars. Commissioner Osborn made a motion to send a favorable recommendation to City Council to approve the addition to the Airport Minimum Standards. The motion was seconded by Commissioner Koeppen and passed by unanimous voice approval.
3. Runway Extension: Ms. Cordova stated she has nothing new to report at this time. We are waiting for the State to release funds to begin. The Commission discussed hiring an engineer that specializes in airports for this project. Commissioner Osborn made a motion to send a favorable recommendation to City Council to hire an engineer that specializes in airport design to complete the runway extension project. The motion was seconded by Commissioner Koeppen and passed by unanimous voice approval.
4. EAA Lease: The Commission discussed not allowing a longer lease for EAA. If they are willing to pay more, how much more to get a better lease. The City needs to leave their options open if a FBO was to come to our airport.
5. 2014-15 Budget: Discussion followed about various projects for next budget year (drainage work, taxiway, existing structure, patching, asphalt and a possible cover over existing picnic table). This year we will be moving dirt, next year will be the runway and the year after the East and West taxiways. Discussed having an Eagle Scout project to place a cover over picnic table.

**GENERAL DISCUSSION:**

Commissioner Koeppen asked if we wanted the field disked again this year and it was stated yes. EAA wants to fly remote controlled helicopters on May 17<sup>th</sup> and it was discussed that with people coming out of the sky that was not a good idea.

**CITIZENS COMMENTS:** None

**NEXT AGENDA:** Next meeting will be held June 9, 2014, at 4:15 P.M.

Commissioner Osborn made a motion to adjourn the meeting at 5:03 P.M. The motion was seconded by Commissioner Cox and passed by unanimous voice approval.

Recording Secretary, Bobbie Black

