

**MINUTES  
PAYETTE CITY COUNCIL  
Work Session & Regular Meeting  
May 16, 2016**

**6:00 PM – Work Session**

A work session of the Payette City Council was called to order at 6:00 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

**ROLL CALL**

Members Present: Mayor Williams, Lee Nelson, Ray Wickersham, Nancy Dale, Alan Massey, Kathy Dodson and Craig Jensen.  
Members Absent: None  
Staff Present: Mark Clark; Chief of Police, Steve Castenada; Fire Chief, Jake Hust, Water Supervisor; Jamie Couch; Street Supervisor; Ed Franek; Shop Supervisor, Doug Argo Holliday Engineering, Mary Cordova; City Coordinator Matea Gabiola; Administrative Assistant and Bert Osborn; City Attorney arrived 6:25 pm. Erin Haley; Library Director arrived at 6:34 pm.

**AGENDA ITEMS**

A. Proposed Ordinance Change – Liquor License Locations- Ms. Dodson addressed the Council wanting to change the liquor licenses procedure. Ms. Dodson stated that in visiting with Chief Clark and Ms. Cordova she left off the change in the investigation portion in the ordinance, due to Chief Clark stating that by doing their own investigation, and they may be able to find something that the State missed. Ms. Dodson would like to see that on 17.32.020 drinking establishments that sell beer, wine & liquor for onsite consumption is a permitted use in the Commercial District. If this is added into the permitted uses, there is no less than three different places in the Conditional Uses that states that they have to obtain a Conditional Use Permit in order to operate. Ms. Dodson stated that in visiting with Ms. Cordova, a good first step would be to send this to the Planning & Zoning Commission to get their input. Ms. Gabiola stated that this topic is on the Planning & Zoning agenda for this Thursdays meeting. Mr. Jensen asked due to this changing an ordinance does this always go in front of the Planning & Zoning Commission. Mayor Williams stated yes, because we get a recommendation from the Planning & Zoning Commission. Mr. Jensen asked if the Council gives the Planning & Zoning Commission guidelines on how the Council feel about this. Mayor Williams stated he doesn't think that they are told about the Council's discussions regarding it, but they are an advisory board for the local land use planning act. Mr. Nelson wanted to clarify, he understands that Ms. Dodson wants to strike out that beer, wine and liquor use as a Conditional Use, but rather a Permitted Use in a Commercial zone. Mayor Williams stated the best first step would be to send this to the Planning & Zoning Commission.

B. Sidewalk Café's- Ms. Dodson wanted to get a dialogue started regarding having sidewalk cafés, for outdoor dining in the Downtown district. Ms. Dodson stated that Ms. Cordova has been doing research on this topic and pulled ideas from the City of Nampa guidelines. Mr. Wickersham asked if we had anything drawn up of the City's own yet. Ms. Dodson stated no not at his time. Mayor Williams asked Ms. Cordova on a path the Council would have to go through to implement this. Ms. Cordova stated this would have to also be an ordinance change, and also go through the Planning & Zoning Commission. This is a work session to brainstorm ideas, regulations and set perimeters. Mr. Massey stated that he would like to see this discussed, because it would create a boom to our downtown area, if controlled properly. This could be a positive step forward in helping the downtown. Mr. Jensen stated that he has seen this done in several downtown cites, such as

Caldwell, Boise, Eagle, and Nampa, and he's sure that those cities have investigated the positives and negatives of having sidewalk cafés. Ms. Cordova stated this would only address outdoor dining on City public right of way. Ms. Dodson stated we could limit this to only outdoor dining that includes beer & wine. Ms. Cordova stated in researching this she found that restaurants with outdoor dining, were the majority of this type of use. This is also something the Council can set perimeters on. Mr. Massey asked Ms. Cordova on how does the City of Boise handle companies like Ten Barrel or a micro-brewery. Ms. Cordova stated that Boise is a little different than everyone else. They have a specific zone by lots, blocks and number of feet where that type of use is allowed. Majority of the other cities in this valley associate that type of use with a food establishment. Mr. Massey stated that he would like to leave that topic open, for a potential micro-brewery to be able to come into town and create a business. Mr. Wickersham stated the only issue he sees is the business leaving enough room on the sidewalk or curb for pedestrians to pass by. Ms. Dodson stated that we would have to address the open container law as well, it may possibly have to be amended. Ms. Dodson stated let's send this to Planning & Zoning to get ideas and a recommendation to move forward.

## DEPARTMENT REPORTS

- a. Street Department- Mr. Couch gave a report on the street department. Mr. Couch stated he is still missing two signs from the festival this last week. Apple Blossom Festival went well this year. Mr. Couch stated there is about 10 more gallons of paint to use in re-painting the roads in the City. Mr. Couch stated that he also has been talking with the State in regards to a chip seal project that will be coming through town. The State is saying June 1<sup>st</sup>- 3<sup>rd</sup>, they will be starting through town in different stages. Mr. Couch said Knife River will be doing this project. The Street Department will be starting back up on Iowa avenue with the drainage, now that the festival is done and the painting is almost completed.
- b. Water Department- Mr. Hust gave a report on the water department. Mr. Hust finished flushing the City water lines last Friday. There were two hydrants that were slightly damaged and needed repair, but this isn't anything out of the ordinary due to the hydrants being older. GC systems will be coming in June 6th to work on the Pressure Reducing Values (PRV), that are located on Iowa, 1<sup>st</sup> Ave South, and 6<sup>th</sup> Ave South. They regulate the high pressure main. They were installed in the 1970's and never been maintained, so GC Systems is coming in to help update. There have been a lot of irrigation leaks this year. There will be some pipeline rehabs, that we are working on the with an engineer to get designed and repaired.
- c. WWTP Department – No one was in attendance for this Department. Mayor Williams stated Mr. Schwartz & Mr. Decroo are attending a conference and wouldn't be here for this meeting.
- d. Park Department- No one was in attendance for this Department. Mayor Williams stated Mr. Fales is out for 4-5 weeks for medical reasons.
- e. Pool Department- No one was in attendance for this Department. Mayor Williams stated that Jim Franklin had a report regarding updates at the Pool, but he is out of town this week.
- f. Shop Department -Mr. Franek gave a report on the shop. Mr. Franek stated he is just working on all the departments' vehicles. Mayor Williams asked Mr. Franek if the space that the City is providing him, enough room to be able to complete his jobs. Mr. Franek stated he can get by with the shop he has now, but some of the bigger vehicles he has problems with due to being too tall to fit inside. Mayor Williams said budget season is coming up and maybe this could be a discussion.

Mr. Massey wanted Chief Clark to give a rundown on the Apple Blossom Festival. Mr. Clark stated it wasn't too bad this year. We had a couple of calls regarding the Carnival crew one

involving a knife, a water rescue on the river, a few thefts, and the parade went well except or a few medical calls.

Ms. Dale asked if Mr. Couch had a timeline on painting the light poles. Mr. Couch stated he isn't sure; it depends on the Iowa project. Mr. Couch also wanted to inform the Council he has received the banners, but not the enhancers they will come at a later date.

Chief Clark wanted to bring up the proposed side walk cafes, he believes is it a great idea but asked to place majority of the focus on restaurants. Mr. Clark stated that in having prior experiences with liquor bars and them allowing drinks outside of their establishment, allowing that brought noise complaints, littering, as well as domestic disputes. So it is something to consider, he would ask to focus on restaurants.

Mayor Williams adjourned the work session meeting at 6:51PM.

### **7:00 PM – Regular Meeting**

A regular meeting of the Payette City Council was called to order at 7:00 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

#### **ROLL CALL**

Members Present: Mayor Williams, Lee Nelson, Ray Wickersham, Nancy Dale, Alan Massey, Kathy Dodson and Craig Jensen.

Members Absent: None

Staff Present: Mark Clark; Chief of Police, Steve Castenada; Fire Chief, Doug Argo; Holliday Engineering, Bert Osborn; City Attorney, Erin Haley; Library Director Mary Cordova; City Coordinator and Matea Gabiola; Administrative Assistant

#### **PLEDGE**

The Pledge of Allegiance was led by 2016 Apple Blossom Court.

#### **CITIZENS COMMENTS**

Mayor Williams stated that later in the meeting agenda the Apple Blossom court was to be introduced, but in learning they have a prior engagement to attend he would like them to come up, and tell the Council their name and experience during the festival.

Kylee Mink, 1st Alternate; These past 10 days has been very fun, but tiring. Ms. Mink is very excited to be on this court and be involved in community events.

Alexis Madrid, Apple Blossom Princess; These past 10 days has been very fun, but like Ms. Mink said very tiring. Her favorite aspect was interacting with the community.

Callie Schmidt, Apple Blossom Princess; These past 10 days has been amazing. Her favorite part was seeing the Payette community at all the events. She feels honored to be a part of such a great festival.

Shanyce Barber, Apple Blossom Queen; She wanted to thank her court because she wouldn't be here or got through the festival without them. Her favorite aspect was the coronation banquet, because they got to meet other title holders, and other empowering women. She is very excited to represent Payette.

Jamie Willet- the Queen Coordinator for the past 13 years. Ms. Willet stated that she likes to have the girls involved all Payette events or any other surrounding area events. This year the girls will be doing workshops on how to carry yourself properly, and public speaking. This helps them with personal growth.

Mr. Massey wanted to state that Dick Kendall wanted to thank Steve Pierson, Building Inspector, and Steve Castaneda, Fire Chief, on all their help and cooperation in the remodel of Meechans.

### **APPROVAL OF MINUTES**

#### **A. 05-02-2016 – Work Session & Regular Meeting**

A motion was made by Dale and seconded by Dodson to approve the minutes of 05-02-2016 Work Session and Regular Meeting as written.

After a voice vote by the Council, the motion CARRIED.

### **APPROVAL OF BILLS & PAYROLL**

A motion was made by Nelson and seconded by Massey to approve the City Bills & Payroll in the amount of \$195,378.19

At the roll call:

Ayes: Nelson, Wickersham, Massey, Dodson, Jensen and Dale.

Nays: None

The motion CARRIED.

### **SPECIAL ORDERS**

A. Payette 2016 Apple Blossom Court- see discussion in Citizen Comments.

### **COMMUNICATIONS**

None

### **PLANNING & ZONING**

None

### **AGENDA ITEMS**

A. Ordinance #1407 – An ordinance of the City of Payette, Idaho, amending the Payette municipal code section 2.78.02 A in Chapter 2.78 of Title 2 and section 15.37.010 in Chapter 15.37 of Title 15 by adding a non-voting Council liaison and appointing the City Administrator or a designee as advisor to both bodies; setting an effective date; allowing publication in summary form; establishing severability; establishing a repealer – 1<sup>st</sup> Reading.

Massey made a motion to read Ordinance #1407 by title only; the motion was seconded by Nelson.

After a voice vote by the Council, the motion CARRIED.

Bert Osborn read by title only.

Mr. Massey had a question on the wording. In ordinances one states one "may" serve and the other "shall" serve. Why is there a difference, and is there a difference? Mr. Osborn stated he put that wording in the ordinance, because he believes that you may or may not want to appoint a liaison. He believes there should be someone observing as an advisor to these committees. Mr. Massey asked if there would be any issue if we both made them "shall"? Mr. Osborn stated yes, he believes that we shouldn't make the non-voting liaison shall, in case someone doesn't want to serve, they don't have to. Mr. Osborn stated "shall" means mandatory. Mr. Massey had another question on ordinance 2.78.020, stating there is talk about an alternate member, who assumes the lead when the liaison isn't present. Do we have an alternate now, and are they required to attend all meetings? Mr. Osborn stated that Dave Koeppen, is the alternate, and has attended every meeting thus far for years. Ms. Dale stated she would like to continue the verbiage on the above ordinance 2.78.020, to have the Mayor appoint and be approved by the City Council, to maintain consistency.

A motion was made by Nelson and seconded by Dodson to suspend the rules and pass Ordinance #1407 on 1<sup>st</sup> reading.

At the roll call:

Ayes: Nelson, Wickersham, Massey, Dodson, Jensen and Dale.

Nays: None

The motion CARRIED.

A motion was made by Nelson and seconded by Dodson that Ordinance #1407 do pass.

At the roll call:

Ayes: Nelson, Wickersham, Massey, Dodson, Jensen and Dale.

Nays: None

The motion CARRIED

- B. Rose Advocates- Delores Larsen 1520 1<sup>st</sup> Ave South Payette, ID addressed the Council and gave a report on the Rose Advocates. Ms. Larsen informed the Council that in the 3 months, in Payette County alone, the Rose Advocates have served over 98 victims. Ms. Larsen's goal this coming year is to have a programs in the middle school and high school and educate the students and administrators.
- C. Donation Request – Rose Advocates- Delores Larsen 1520 1<sup>st</sup> Ave South addressed the Council about the Maple Tree House Shelter, and its full status. Currently there are nine children living in this facility, and this is their home. Rose Advocates is asking for is 20 pool passes to the City of Payette Pool for the children that live in the home. The Rose Advocates will be purchasing 20 themselves, but is asking the Council to match that amount.

A motion was made by Jensen and seconded by Wickersham to approve the donation request for the Rose Advocates for 20 pool passes to the City of Payette Pool.

After a voice vote by the Council, the motion CARRIED.

D. Contract for Strategic/Police & Fire Impact Fees - Galena Consulting

A motion was made by Massey and seconded by Dodson to approve the Contract for the Strategic Plan with Galena Consulting not to exceed \$9,500.00.

At the roll call:

Ayes: Nelson, Wickersham, Massey, Dodson, Jensen and Dale.

Nays: None

The motion CARRIED.

Mayor Williams stated that we are allowed to pay for this update with the amounts collected already for the Impact fees. Mayor Williams explained we will not be collecting Impact fees unless this update calls for growth of the Community. This update is something the City needs.

A motion was made by Nelson and seconded by Dodson to approve the Contract for the Police & Fire Impact Fees with Galena Consulting not to exceed \$12,000.00.

At the roll call:

Ayes: Nelson, Wickersham, Massey, Dodson, Jensen and Dale.

Nays: None

The motion CARRIED.

- E. Write-Off Utility Accounts- Ms. Gabiola informed the Council that the account 0207-02 has been paid so we can remove this off of the list. Ms. Gabiola explained all of the accounts, and why there is so many. Ms. Gabiola stated that the office staff has been working very hard to get these accounts back in order. Mr. Wickersham asked about putting liens on properties for water and sewer services. Mr. Osborn stated that there are some services can't put a lien on.

A motion was made by Jensen and seconded by Dale to approve the write off List to be sent to collections, with the removal of the account 0207-02.

At the roll call:

Ayes: Nelson, Wickersham, Massey, Dodson, Jensen and Dale.

Nays: None

The motion CARRIED

## **BOARD & COMMISSION REPORTS**

- A. Airport Commission – May 9<sup>th</sup> – Mr. Osborn gave a report on the Airport Commission. Mr. Osborn stated that the veterans would like to use the City Airport lounge once a month for their activities. Mr. Osborn stated in the last meeting he made a motion for a recommendation to send to the City Council for approval. Mr. Osborn stated that in July, the runway extension will be underway.
- B. Library Commission – May 12<sup>th</sup> – Ms. Haley gave a report on the Library. The Library has been busy this month with school field trips, the festival and the book sale. As of 5/16/2016 at 4pm the Library has made \$251.00. The Library was in support of the Apple Blossom Festival, by showing Star Wars: The Force Awakens in the park, there were 77 attendees. Ms. Haley stated in the Directors report she listed the patron count, and that it has been increasing.
- C. Historical Commission – May 16<sup>th</sup> – Ms. Dale gave a report on the Historical Commission. After the meeting today the Commission interested in going forward with the Certified Local Government.

## **MAYOR'S COMMENT**

The SREDA meeting will be in the Council Chambers June 1<sup>st</sup>, 2016. Mayor Williams stated that he has reached out to the Chamber of Commerce.

The AIC conference June 22-24, 2016.

In the bills that were approved there was a right of way purchase for the Iowa project. The Council approved the expenditure up to a certain amount, and this was within that means.

## **CITIZEN'S COMMENTS**

None

**EXECUTIVE SESSION** - Pursuant to I.C. 74-206(1)(b), the City Council will recess into Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent as provided in I.C. chapter 1, title 74.

A motion was made by Massey and seconded by Jensen the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent as provided in I.C. Chapter 1, Title 74.

After a voice vote by the Council, the motion CARRIED.

The regular meeting reconvened at 8:40 PM.

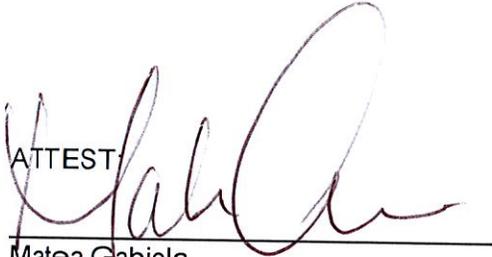
## **ADJOURNMENT**

A motion was made by Jensen and seconded by Dodson to adjourn the regular meeting at 8:41 PM.

After a voice vote by the Council, the motion CARRIED.

Signed this 7<sup>th</sup> day of June, 2016.

ATTEST

  
\_\_\_\_\_  
Matea Gabiola  
Administrative Assistant

  
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Jeff Williams, Mayor