

**MINUTES
PAYETTE CITY COUNCIL
Work Session & Regular Meeting
May 20th, 2013**

ROLL CALL

Council Present: Mayor Jeff Williams, Georgia Hanigan, Craig Jensen, Mark Heleker, Lee Nelson, Jeff Sands and Ivan Mussell

Staff Present: Mary Cordova, City Administrator; Mark Clark, Police Chief; Steve Castenada, Fire Chief; Bert Osborn, City Attorney; Doug Argo, City Engineer; Jamie Couch, Street Supervisor; Jennifer Kelley, HR; Becky Lynch, Administrative Services Clerk.

6:45 PM – Work Session

- A. LHTAC Traffic Safety Audit – 6th Avenue South/ Highway 52
Mayor Williams stated that this has gone before the appropriate committees and we have drafted minutes showing their opinions on the traffic safety audit. Councilor Heleker informed the Council that after speaking with the public safety committee that it would be a good idea to have the public's input on this first, we know something needs to be done, and would like to see some alternatives. Mayor Williams asked if it would be good to have an open house or a town hall meeting to discuss the issues. Councilor Nelson stated at their last public works meeting, they had made a motion to recommend to City Council to have a public hearing. Mayor Williams asked to have the dollar figures put together so we can start the process of having an open house to the public for opinions; he asked the Council if they would like to see figures by the Engineer or the City staff. The consensus of the Council is to have City staff put together as accurate of dollar figures as they can first, then if engineering questions arise, to then use engineering dollars for more detailed figures. Mayor Williams would like a public hearing scheduled for July 1st, 2013 to propose costs and retrieve opinions from the public.
- B. Vehicle Usage Policy – Jennifer Kelley stated that the airport car which was discussed at the last meeting does not pertain to the administrative policy provided as a handout this evening regarding using a City owned vehicle during business hours.

The work session ended at 6:55 PM

7:00 PM – Regular Meeting

A regular meeting of the Payette City Council was called to order at 7:00 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

ROLL CALL

Members Present: Mayor Jeff Williams, Mark Heleker, Ivan Mussell, Jeff Sands, Georgia Hanigan, Lee Nelson and Craig Jensen

Members Absent: None

Staff Present: Mary Cordova, City Administrator; Jennifer Kelley, HR; Steve Castenada, Fire Chief; Mark Clark, Chief of Police; Bert Osborn, City Attorney; Doug Argo, City Engineer; Jamie Couch, Street Supervisor; Becky Lynch, Administrative Services Clerk

PLEDGE

Will Higley lead the pledge of allegiance.

CITIZENS COMMENTS

None heard

APPROVAL OF MINUTES

A motion was made by Heleker and seconded by Mussell to approve the work session, and regular meeting minutes of 05-06-2013 with one correction.

After a unanimous voice vote by the Council, the motion CARRIED.

APPROVAL OF BILLS & PAYROLL

A motion was made by Heleker and seconded by Jensen to approve the City Bills & Payroll in the amount of \$307,025.74.

At the roll call:

Ayes: Heleker, Mussell, Hanigan, Sands, Jensen and Nelson

Nays:

The motion CARRIED.

SPECIAL ORDERS

A. Resolution 2013-06 – Appreciation to Larry Hogg

Mayor Williams stated that Mr. Hogg has been on City of Payette Planning & Zoning since December of 2003. Mr. Hogg has sold his house here in Payette, and will be moving to Weiser. Mayor Williams read Resolution 2013-06.

COMMUNICATIONS

- A. Thank You – Payette Civic League
- B. Echelon Group – Meals On Wheels
- C. Dept. of Parks & Recreation – Boat Ramp Grant
- D. Play City USA

OLD BUSINESS

A. Vehicle Usage Policy

Councilor Heleker moved and Nelson seconded to approve the May 20th, 2013 version of the vehicle usage policy.

After a unanimous voice vote by the Council, the motion CARRIED

B. Minimum Airport Standards

Councilor Hanigan moved and Mussell seconded to add to the standards not allowing through the fence access to the airport except for adjacent landowners.

After a unanimous voice vote by the Council, the motion FAILED

Councilor Hanigan moved and Sands Seconded to add to the standards, to not allow through the fence access to the airport.

After a unanimous voice vote by the Council, the motion CARRIED

NEW BUSINESS

A. Special Events Permit – Library Summer Reading Program

A motion was made by Heleker and seconded by Mussell to approve the special events permit to the Library Summer Reading Program for June 6th – June 27th, 2013 located in Central Park.

After a unanimous roll call vote, the motion CARRIED.

B. Donation Request- Boy Scout Troup #453

It was the consensus of the Council to propose denying this request from the Vale Oregon Boy Scout Troup #453 in efforts to support groups and organizations that are local.

A motion was made by Sands and seconded by Mussell to deny the donation request to Boy Scout Troup #453 for a one month pass to the Payette Pool.

After a unanimous voice vote by the Council, the motion CARRIED.

C. Special Events Permit- Payette County Chamber

Heather Madden of the Payette County Chamber of Commerce addressed the Council. Heather brought Ranelle Crosby from the Chamber along with her. Heather informed the Council that she and Ranelle were talking about the assets of Payette County; the band shell at Kiwanis Park had hit the top of their list. We have come up with a Summer Solstice party to coincide with the pool as well. Heather asked to have the application fee waived and hopes that the City could add a message to the June water bills to come to the Summer Solstice party. Featured at the band shell will be the 25th Army Band along with 3 to 4 more groups performing as well; the event would start around 6pm and end at dusk. Heather stated that she was hoping that the pool could come up with some fun things to do for the party, maybe have glow-stick necklaces or bracelets.

A motion was made by Jensen and seconded by Heleker to approve the special events permit to Payette County Chamber of Commerce, to waive the \$100 application fee, under the stipulation of department head approval.

After a unanimous voice vote by the Council, the motion CARRIED.

D. Development Engineer Review Schedule

A small discussion took place regarding the Engineer Review Schedule, and the Council concurred with using the spreadsheet as presented.

DEPARTMENTAL REPORT

- A. Treasurers Report – April 2013
- B. Public Works Committee – May 7th – Councilor Nelson informed the Council that they had discussed 6th Avenue South and the Engineering schedule.
- C. Airport Commission – May 13th – Minutes were sufficient to City Council.
- D. Public Safety Committee – May 14th – Councilor Heleker informed the Council they discussed a slip unit(200 gallons of water stored on the vehicle)to be added to Chief Castenada's first response vehicle. They also discussed starting to put money towards a new fire truck for the future.
- E. Library Commission – May 14th – Councilor Sands informed the Council that they had discussed their event in the park for the summer and the 'Friends of the Library' had a quilt raffle.
- F. Police Department Report – Chief Clark informed the Council of the numerous reports from Apple Blossom that were taken. Steve Bennett from New Plymouth, who is a veteran, has been hired to replace Captain Platt and he will start June 3rd, 2013. Our injured officer is back on duty, so we will have more man power. Chief Clark wanted to thank Councilor Sands and Captain Plaza for the help on the arson case they had.

MAYOR'S COMMENTS

Mayor Williams stated that he knows that the City staff did a ton of work helping with the Apple Blossom and really appreciates all of their hard work.

At the Greenway there were some trees overgrown and the street department had gone down to trim the greenery and clean up, it looks really great down there.

The Boy Scouts attended the meeting to meet one of their requirements for badges; Mayor Williams gave each Boy Scout a City of Payette pin to take home.

CITIZEN'S COMMENTS

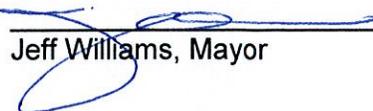
None.

ADJOURNMENT

A motion was made by Heleker and seconded by Mussell to adjourn at 7:49PM.

After a unanimous roll call vote by the Council, the motion CARRIED.

Signed this 14th day of June, 2013.



Jeff Williams, Mayor

ATTEST:


Mary Cordova, City Clerk

CITY OF PAYETTE
MAY 20, 2013

CITY PAYROLL	5/17/2013	ET	\$ 108,512.30
ALBERTSON'S - Police, Legis, Admin, WWTP & Park	5/20/2013	8093	254.54
ALL CREATURES ANIMAL HOSPITAL - Police	5/20/2013	8094	60.00
ANALYTICAL LABORATORIES - Water & WWTP	5/20/2013	8095	942.50
BDS - Water, WWTP & Library	5/20/2013	8096	1,780.29
BIZ ZONE - Admin	5/20/2013	8097	2,353.41
BRADY INDUSTRIES - WWTP, Street & Admin	5/20/2013	8098	768.01
CENTURYLINK - All Dept.	5/20/2013	8099	1,333.73
DCS - Police & Fire	5/20/2013	8100	361.25
DIG LINE - Street, Water & WWTP	5/20/2013	8101	100.54
DRAPER'S OUTDOOR POWER EQUIP. - Street	5/20/2013	8102	485.35
FLEET SERVICES - All Dept.	5/20/2013	8103	8,087.80
HANIGAN CHEVROLET - Police	5/20/2013	8104	77.92
HARDIN SANITATION - Admin	5/20/2013	8092	26,492.50
HARDIN SANITATION - All Dept.	5/20/2013	8105	473.49
HERITAGE METAL WORKS - Park	5/20/2013	8106	30.00
HOLLADAY ENGINEERING - All Dept.	5/20/2013	8107	2,726.39
HOLLINGSWORTH - Street	5/20/2013	8108	180.00
IDAHO CHAPTER OF PRIMA - Admin	5/20/2013	8109	70.00
IDAHO POST - Police	5/20/2013	8110	35.00
IDAHO POWER - All Dept.	5/20/2013	8111	1,691.78
INDEPENDENT ENTERPRISE - Admin	5/20/2013	8112	10.26
INTERMOUNTAIN COMMUNITY BANK - All Dept.	5/20/2013	8113	4,389.29
INTERMOUNTAIN GAS - All Dept.	5/20/2013	8114	2,843.54
INTERSTATE ALL BATTERY - Police	5/20/2013	8115	149.75
KELLEY, JENNIFER A. - Admin	5/20/2013	8116	67.80
MICROMARKETING - Library	5/20/2013	8117	37.75
MIKE'S CUSTOM BOOTS - WWTP	5/20/2013	8118	85.00
NATIONAL HOSE TESTING - Fire	5/20/2013	8119	2,983.75
OSBORN, BERT L. - Admin	5/20/2013	8120	2,700.00
PAYETTE COUNTY CHAMBER OF COMMERCE - Legis	5/20/2013	8121	35.00
PAYETTE HIGH SCHOOL - Legis	5/20/2013	8090	1,000.00
PAYETTE HIGH SCHOOL - Pool	5/16/2013	8122	225.00
PAYETTE RURAL FIRE DEPARTMENT - Fire	5/7/2013	8089	128,645.00
PAYETTE TIRE CENTER - Police	5/20/2013	8123	20.00
PIERCE PAINTING - Pool	5/20/2013	8124	960.00
PIPECO - Park & Pool	5/20/2013	8125	73.23
R.T. TIRE - WWTP	5/20/2013	8126	45.00
RIVERSIDE TREE SERVICE - Street	5/20/2013	8127	400.00
SHERWIN WILLIAMS - Street	5/20/2013	8128	3,233.04
SMITH, KATRINA - Pool	5/20/2013	8129	25.71
STAPLES - Police & Admin	5/20/2013	8130	218.49
SYME ELECTRIC - Water	5/20/2013	8131	100.65
TELEDYNE ISCO - WWTP	5/20/2013	8132	375.65
TOOMBS - Pool	5/20/2013	8133	173.28
TRAFFIC SAFETY SUPPLY - Street	5/20/2013	8134	615.75
UPS - Police	5/20/2013	8135	29.20
VERIZON - All Dept.	5/20/2013	8136	686.85
WHITE CLOUD COMMUNCATIONS - Police	5/20/2013	8137	79.95

307,025.74