



**AGENDA  
PAYETTE CITY COUNCIL  
May 20, 2013  
WORK SESSION & REGULAR MEETING**

HONORABLE MAYOR JEFFREY T. WILLIAMS PRESIDING

GEORGIA HANIGAN      MARK HELEKER  
LEE NELSON            IVAN MUSSELL  
CRAIG JENSEN        JEFF SANDS

**6:30 PM - Work Session**

- A. LHTAC Traffic Safety Audit – 6<sup>th</sup> Avenue South/Highway 52
- B. Vehicle Usage Policy

**7:00 PM – Regular Meeting**

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II.	PLEDGE OF ALLEGIANCE	
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XII.	MAYOR'S COMMENTS	
XIII.	CITIZEN'S COMMENTS (Limited to 5 minutes per person, at the discretion of the Mayor)	
XIV.	ADJOURNMENT	

*Any person needing special accommodations to participate in the above noticed meeting should contact the City at least 5 days before the meeting at 700 Center Avenue or at 642-6024.*

**MINUTES  
PAYETTE CITY COUNCIL  
Work Session & Regular Meeting  
May 6<sup>th</sup>, 2013**

**ROLL CALL**

Council Present: Mayor Jeff Williams, Georgia Hanigan, Craig Jensen, Mark Heleker, Lee Nelson, Jeff Sands, Ivan Mussell  
Staff Present: Mark Cordova, City Administrator; Mark Clark, Police Chief; Steve Castenada, Fire Chief; Doug Argo, City Engineer; Jennifer Kelley, HR.

**6:45 PM – Work Session**

- A. Vehicle Usage Policy – The Council discussed the policy and how the airport car would fit into the policy. The Mayor asked the Council to forward any comments to Jennifer and it will be reviewed at the next meeting.
- B. Review Minimum Airport Standards-- This discussion was about the through the fence operations. It will be on the next work session.

The work session ended at 7:10 PM

**7:00 PM – Regular Meeting**

A regular meeting of the Payette City Council was called to order at 7:00PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

**ROLL CALL**

Members Present: Mayor Jeff Williams, Mark Heleker, Ivan Mussell, Jeff Sands, Georgia Hanigan, Lee Nelson, and Craig Jensen  
Members Absent: None  
Staff Present: Mary Cordova, City Administrator; Bert Osborn, City Attorney, Jennifer Kelley, HR; Steve Castenada, Fire Chief; Mark Clark, Chief of Police; Doug Argo, City Engineer.

**PLEDGE**

Darrell Draper led the pledge of allegiance.

**CITIZENS COMMENTS**

None heard

**APPROVAL OF MINUTES**

A motion was made by Heleker and seconded by Mussell to approve the work session, public hearing and regular meeting minutes of 04-15-13 as written.  
After a unanimous voice vote by the Council, the motion CARRIED.

**APPROVAL OF BILLS & PAYROLL**

A motion was made by Nelson and seconded by Heleker to approve the City Bills & Payroll in the amount of \$298,088.18.

At the roll call:

Ayes: Heleker, Mussell, Hanigan, Sands, Jensen and Nelson

Nays:

The motion CARRIED.

**COMMUNICATIONS**

A. Weiser River Resource Council

**PLANNING & ZONING**

A. Meeting Minutes of March 28, 2013

**OLD BUSINESS**

**NEW BUSINESS**

**A. Fire Station Construction Grant**

Alan Massey addressed the Council as a member of the Public Safety Committee. He explained there were additional funds in the Fire Station Grant that weren't used for construction and City and Rural had to contribute less than anticipated. The City owes the Rural Department funds which were paid to the City towards the project in the amount of \$128,645. City Staff and rural board members met and agreed on the amount.

A motion was made by Nelson and seconded by Heleker to reimburse the Payette Rural Fire Department \$128,645 for the and seconded by Heleker

After a unanimous roll call vote, the motion CARRIED.

**B. Pool Staffing Request**

The Mayor explained per our personnel policy siblings are not allowed to work in the same department. A highly qualified sister of a current employee at the pool has applied and the City would like to hire her. She has worked for the City previously.

A motion was made by Sands and seconded by Mussell to allow Chelsie and Kaylee Fugate to work in the same department for the summer of 2013.

After a unanimous voice vote by the Council, the motion CARRIED.

**C. Beer & Wine Transfer Application – Albertsons LLC**

A motion was made by Heleker and seconded by Jensen to approve the beer and wine license transfer for Albertsons, LLC.

After a unanimous voice vote by the Council, the motion CARRIED.

#### **D. Vehicle Use Policy**

A motion was made by Heleker and seconded by Jensen to table to the next meeting.

After a unanimous voice vote by the Council, the motion CARRIED.

#### **E. AIC VOTING DELEGATE**

A motion was made by Nelson and seconded by Mussell for the Mayor as the AIC voting delegate and Mark Heleker as the alternate.

After a unanimous voice vote by the Council, the motion CARRIED.

#### **DEPARTMENTAL REPORT**

- A. Fire Department – April 2013
- B. Forestry Commission – April 22<sup>nd</sup> – Georgia Hanigan said the minutes are representative of the meeting.
- C. Parks & Rec Committee – April 24<sup>th</sup> – Georgia Hanigan said the minutes are representative of the meeting.
- D. Admin & Finance Committee – April 25<sup>th</sup> – Craig Jensen said the committee is looking at early retirement incentives and the employee incentive program.
- E. Police Department – April 2013
- F. Historical Commission – May 6<sup>th</sup>
- G. Airport Commission – May 6<sup>th</sup> – The date is incorrect, there was no meeting

#### **MAYOR'S COMMENTS**

Apple Blossom Festival is next week and the queen's coronation dinner is tomorrow night.

#### **CITIZEN'S COMMENTS**

None.

#### **ADJOURNMENT**

A motion was made by Heleker and seconded by Mussell to adjourn at 7:50 PM.

After a unanimous roll call vote by the Council, the motion CARRIED.

Signed this \_\_\_\_\_ day of \_\_\_\_\_,  
2013.

\_\_\_\_\_  
Jeff Williams, Mayor

ATTEST:

\_\_\_\_\_  
Mary Cordova, City Clerk

CITY OF PAYETTE  
MAY 20, 2013

CITY PAYROLL	5/17/2013	ET	\$ 108,512.30
ALBERTSON'S - Police, Legis, Admin, WWTP & Park	5/20/2013	8093	254.54
ALL CREATURES ANIMAL HOSPITAL - Police	5/20/2013	8094	60.00
ANALYTICAL LABORATORIES - Water & WWTP	5/20/2013	8095	942.50
BDS - Water, WWTP & Library	5/20/2013	8096	1,780.29
BIZ ZONE - Admin	5/20/2013	8097	2,353.41
BRADY INDUSTRIES - WWTP, Street & Admin	5/20/2013	8098	768.01
CENTURYLINK - All Dept.	5/20/2013	8099	1,333.73
DCS - Police & Fire	5/20/2013	8100	361.25
DIG LINE - Street, Water & WWTP	5/20/2013	8101	100.54
DRAPER'S OUTDOOR POWER EQUIP. - Street	5/20/2013	8102	485.35
FLEET SERVICES - All Dept.	5/20/2013	8103	8,087.80
HANIGAN CHEVROLET - Police	5/20/2013	8104	77.92
HARDIN SANITATION - Admin	5/20/2013	8092	26,492.50
HARDIN SANITATION - All Dept.	5/20/2013	8105	473.49
HERITAGE METAL WORKS - Park	5/20/2013	8106	30.00
HOLLADAY ENGINEERING - All Dept.	5/20/2013	8107	2,726.39
HOLLINGSWORTH - Street	5/20/2013	8108	180.00
IDAHO CHAPTER OF PRIMA - Admin	5/20/2013	8109	70.00
IDAHO POST - Police	5/20/2013	8110	35.00
IDAHO POWER - All Dept.	5/20/2013	8111	1,691.78
INDEPENDENT ENTERPRISE - Admin	5/20/2013	8112	10.26
INTERMOUNTAIN COMMUNITY BANK - All Dept.	5/20/2013	8113	4,389.29
INTERMOUNTAIN GAS - All Dept.	5/20/2013	8114	2,843.54
INTERSTATE ALL BATTERY - Police	5/20/2013	8115	149.75
KELLEY, JENNIFER A. - Admin	5/20/2013	8116	67.80
MICROMARKETING - Library	5/20/2013	8117	37.75
MIKE'S CUSTOM BOOTS - WWTP	5/20/2013	8118	85.00
NATIONAL HOSE TESTING - Fire	5/20/2013	8119	2,983.75
OSBORN, BERT L. - Admin	5/20/2013	8120	2,700.00
PAYETTE COUNTY CHAMBER OF COMMERCE - Legis	5/20/2013	8121	35.00
PAYETTE HIGH SCHOOL - Legis	5/20/2013	8090	1,000.00
PAYETTE HIGH SCHOOL - Pool	5/16/2013	8122	225.00
PAYETTE RURAL FIRE DEPARTMENT - Fire	5/7/2013	8089	128,645.00
PAYETTE TIRE CENTER - Police	5/20/2013	8123	20.00
PIERCE PAINTING - Pool	5/20/2013	8124	960.00
PIPECO - Park & Pool	5/20/2013	8125	73.23
R.T. TIRE - WWTP	5/20/2013	8126	45.00
RIVERSIDE TREE SERVICE - Street	5/20/2013	8127	400.00
SHERWIN WILLIAMS - Street	5/20/2013	8128	3,233.04
SMITH, KATRINA - Pool	5/20/2013	8129	25.71
STAPLES - Police & Admin	5/20/2013	8130	218.49
SYME ELECTRIC - Water	5/20/2013	8131	100.65
TELEDYNE ISCO - WWTP	5/20/2013	8132	375.65
TOOMBS - Pool	5/20/2013	8133	173.28
TRAFFIC SAFETY SUPPLY - Street	5/20/2013	8134	615.75
UPS - Police	5/20/2013	8135	29.20
VERIZON - All Dept.	5/20/2013	8136	686.85
WHITE CLOUD COMMUNICATIONS - Police	5/20/2013	8137	79.95

307,025.74

**CITY OF PAYETTE, IDAHO  
Resolution 2013-06**

**A RESOLUTION EXPRESSING APPRECIATION TO  
LARRY HOGG**

WHEREAS, LARRY HOGG has served as a member of the Payette Planning and Zoning Commission for the City of Payette from December 2003 through May 2013; and,

WHEREAS, Commissioner Hogg contributed freely of his time, energies, and abilities toward the promotion, growth, and development of the City of Payette; and,

WHEREAS, the Payette City Council wishes to acknowledge the diligence and dedication with which Commissioner Hogg represented the people of Payette.

NOW, THEREFORE, BE IT RESOLVED, that the Payette City Council does hereby acknowledge Larry Hogg's years of service to his community and wishes to express the appreciation and thanks of the citizens of Payette for such service.

APPROVED and SIGNED this 20th day of May, 2013.

CITY OF PAYETTE, IDAHO

\_\_\_\_\_  
Jeffrey T. Williams, Mayor

\_\_\_\_\_  
Georgia Hanigan, Councilor

\_\_\_\_\_  
Jeff Sands, Councilor

\_\_\_\_\_  
Craig Jensen, Councilor

\_\_\_\_\_  
Lee Nelson, Councilor

\_\_\_\_\_  
Ivan Mussell, Councilor

\_\_\_\_\_  
Mark Heleker, Councilor

ATTEST:

\_\_\_\_\_  
Mary Cordova, City Clerk



# PAYETTE CIVIC LEAGUE

*"Women In Action"*



Est. 1965

Date: 5-6-13

To whom it may concern:

The Payette Women's Civic League thanks you for your donation for the 2013 Apple Blossom Queen's Coronation Banquet to be held on May 9<sup>th</sup>, 2013, at the Payette Senior Center. This donation is tax deductible.

Business: City of Payette

Item Donated: (3) pool passes

Thank you for your support of this time honored Payette tradition.

If you have any questions or concerns or would like to join or further support the Civic League in the future, please feel free to contact me at 405-3177 or email at [jamietts@srvinet.com](mailto:jamietts@srvinet.com). Thank you for your support.

Sincerely,

Payette Civic League Member



RECEIVED

MAY 09 2013

CITY OF PAYETTE

2600 Rose Hill Street, Suite 206  
Boise, Idaho 83705

Phone 208.345.9944  
Fax 208.345.9967  
www.echelongroup.com

Creating financial strategies to ENHANCE YOUR LIFESTYLE

May 7, 2013

Meals on Wheels  
137 North Main  
Payette, ID 83661

To Whom It May Concern:

Attached is a contribution check in the amount of \$258.89 on behalf of our client City of Payette. As a participant in our Community Connection™ program, they chose your organization as the charity of their choice for 1<sup>st</sup> Quarter 2013.

If you have any questions or concerns, please don't hesitate to call 208-345-9944.

Thank you,

Donald L. Reiman, CFP®  
President/Founder  
Echelon Group

Cc: City of Payette

FY 2014 Applications  
Waterways Improvement Fund

**NOT OFFICIAL  
UNTIL 5-23-13**

App #	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Ongoing Grant \$ Total	Rating
<b>Contingency Fund</b>											\$ 50,000.00
18	Valley County Sheriff's Office	3	Countywide	Refurbish Boat	\$ 25,000.00	50%	\$ 12,500.00	50%	\$ 12,500.00	\$ 62,500.00	76.67
4	IDPR-Priest Lake State Park	1	Lionhead	Breakwater, Docks, Launch Ramp, Parking	\$ 200,000.00	50%	\$ 100,000.00	50%	\$ 100,000.00	\$ 182,500.00	74.80
22	Blaine County	4	Hot Springs Boat Launch	Boat Launch Docks	\$ 28,294.00	26%	\$ 7,419.00	74%	\$ 20,875.00	\$ 183,375.00	68.17
27	Bonneville County Parks & Recreation	6	Ririe Reservoir/Palissades Reservoir	Destination Docks	\$ 42,706.02	25%	\$ 10,676.51	75%	\$ 32,029.51	\$ 215,404.51	67.00
32	IDPR-Henrys Lake	6	Henrys Lake	Boat Launch Improvements	\$ 200,000.00	25%	\$ 50,000.00	75%	\$ 150,000.00	\$ 385,404.51	66.83
1	Kootenai County Parks and Waterways	1	Harrison Boat Launch	Boat Launch Improvements	\$ 296,000.00	21%	\$ 61,000.00	79%	\$ 235,000.00	\$ 600,404.51	66.50
34	Fremont County Parks & Recreation	6	Buttermilk Boat Launch	Dock Replacement	\$ 13,000.00	23%	\$ 3,000.00	77%	\$ 10,000.00	\$ 610,404.51	66.50
7	Bonner County	1	Countywide	2 PWC's & Trailer	\$ 28,838.00	25%	\$ 7,210.00	75%	\$ 21,628.00	\$ 632,032.51	66.00
15	City of Glenns Ferry	3	Glenns Ferry	Reconstruct Boat Ramp, Parking	\$ 110,501.00	23%	\$ 25,445.00	77%	\$ 85,056.00	\$ 717,088.51	64.67
10	City of Payette	3	Centennial Park	Breakwater & Docks	\$ 109,696.00	37%	\$ 40,000.00	63%	\$ 69,696.00	\$ 786,784.51	63.83
13	IDPR-Lake Cascade State Park	3	Sugarloaf	Docks, Erosion Control, Launch Ramp	\$ 600,000.00	50%	\$ 300,000.00	50%	\$ 300,000.00	\$ 1,086,784.51	63.50
24	City of Burley	4	Bedke Marina	Docks	\$ 32,844.00	44%	\$ 14,600.00	56%	\$ 18,244.00	\$ 1,105,028.51	63.33
2	Kootenai County Sheriff's Office	1	Kootenai County	Tow/Transport Vehicle	\$ 35,590.00	50%	\$ 17,820.00	50%	\$ 17,770.00	\$ 1,122,798.51	63.00
8	ID Dept. of Fish & Game-CDA	1	Rose Lake Boat Launch	Launch Improvements	\$ 159,689.83	36%	\$ 57,488.34	64%	\$ 102,201.49	\$ 1,225,000.00	62.83
<b>FUNDING LINE</b>											
<i>Idaho Fish &amp; Game, Rose Lake, reduced from \$125,000 to \$102,201.49 due to availability of funds</i>											
11	Elmore County Sheriff's Office	3	Elmore County	Marine Patrol/Tow Vehicle	\$ 34,000.00	50%	\$ 17,000.00	50%	\$ 17,000.00	\$ 1,242,000.00	62.33
9	Clearwater County Sheriff's Office	2	Clearwater County	Marine Building Add-On	\$ 35,794.00	6%	\$ 2,000.00	94%	\$ 33,794.00	\$ 1,275,794.00	61.67
20	Twin Falls County	4	Murtaugh Lake Waterfront Park	PWC Docks	\$ 17,023.00	25%	\$ 4,202.00	75%	\$ 12,821.00	\$ 1,288,615.00	61.00
5	Bonner County	1	Bonner Park West	Dock Replacement/Moorage	\$ 173,093.00	35%	\$ 59,683.00	65%	\$ 113,410.00	\$ 1,402,025.00	59.00
16	US Fish & Wildlife-Deer Flat	3	Lake Lowell	Parking/Toilet/Docks/Path	\$ 93,017.00	29%	\$ 27,287.00	71%	\$ 65,730.00	\$ 1,467,755.00	58.83
17	Payette National Forest	3	Big Bar	Dock Replacement	\$ 47,468.00	23%	\$ 11,118.00	77%	\$ 36,350.00	\$ 1,504,105.00	58.83
26	Bingham County	5	Shelley/Firth	Vault Toilets	\$ 23,155.00	38%	\$ 8,907.00	62%	\$ 14,248.00	\$ 1,518,353.00	58.17
30	Caribou-Targhee National Forest	6	Island Park Reservoir	Replace Boat Launch Ramp	\$ 45,400.00	12%	\$ 5,400.00	88%	\$ 40,000.00	\$ 1,558,353.00	57.17
3	Idaho Panhandle National Forest	1	Priest Lake	Sewage Pump Capabilities	\$ 25,700.00	0%	\$ -	100%	\$ 25,700.00	\$ 1,584,053.00	56.00

FY 2014 Applications  
Waterways Improvement Fund

App #	Applicant Name	Region	Location	Project	Total Project Cost	Match %	Match \$	Grant %	Grant \$ Request	Ongoing Grant \$ Total	Rating
12	Adams County	3	Lost Valley Reservoir	Docks	\$ 19,917.00	12%	\$ 2,477.00	89%	\$ 17,440.00	\$ 1,601,493.00	56.00
28	Lemhi County Sheriff's Office	6	Salmon River/Williams Lake	Jet Boat	\$ 55,105.00	20%	\$ 11,022.00	80%	\$ 44,083.00	\$ 1,645,576.00	53.67
31	Caribou-Targhee National Forest	6	Spring Creek	Resurface Parking Lot	\$ 34,100.00	28%	\$ 9,500.00	72%	\$ 24,600.00	\$ 1,670,176.00	51.33
33	Fremont County Parks & Recreation	6	Mill Creek	Docks	\$ 13,000.00	23%	\$ 3,000.00	77%	\$ 10,000.00	\$ 1,680,176.00	48.50
14	City of Marsing	3	Marsing Island Park	Restroom/Dock Improvement	\$ 96,400.00	31%	\$ 30,000.00	69%	\$ 66,400.00	\$ 1,746,576.00	47.50
23	City of Burley	4	Community Marina	Docks	\$ 22,863.00	54%	\$ 12,400.00	46%	\$ 10,463.00	\$ 1,757,039.00	46.17
25	Power County Sheriff's Office	5	Snake River/American Falls Reservoir	22' Patrol Boat	\$ 73,422.00	22%	\$ 16,000.00	78%	\$ 57,422.00	\$ 1,814,461.00	42.33
6	Bonner County	1	Lakes Pend Oreille & Priest	Brochures	\$ 10,000.00	50%	\$ 5,000.00	50%	\$ 5,000.00	\$ 1,819,461.00	41.50
29	Caribou-Targhee National Forest	6	Island Park Reservoir: West End Boat Launch	Replace Boat Launch Ramp	\$ 109,400.00	5%	\$ 5,400.00	95%	\$ 104,000.00	\$ 1,923,461.00	39.67
21	Gooding County Sheriff's Office	4	Snake River	Tow Vehicle	\$ 45,295.00	66%	\$ 30,000.00	34%	\$ 15,295.00	\$ 1,938,756.00	38.33
<b>Funded in Recreational Trails Program</b>					\$ 2,856,310.85		\$ 967,554.85		\$ 1,888,756.00		
19	Twin Falls County	4	Centennial Waterfront Park	Canoe & Kayak Launch Docks	\$ 10,516.00	24%	\$ 2,516.00	76%	\$ 8,000.00	\$ 1,233,000.00	62.83



FOR IMMEDIATE RELEASE  
05/10/2013

Contact:  
Mike Vietti, KaBOOM!, [mvietti@kaboom.org](mailto:mvietti@kaboom.org), 785-320-2137 or 352-278-0522

**Building a Movement for Play: Non-Profit Organization KaBOOM!  
Names Payette Among 217 "Playful City USA" Communities 2<sup>nd</sup> Year in a Row.**

*- Communities Recognized for Prioritizing Play for Children -*

WASHINGTON, D.C. – With research proving play is critical to the overall well-being of children, 217 cities and towns, including Payette, earned recognition from national non-profit KaBOOM! as 2013 Playful City USA communities for their efforts to give children the childhood they deserve by providing ample opportunities for play.

Today's generation of children play less than any previous generation despite the vast benefits of play. The *Journal of the American Academy of Pediatrics* reports that play is essential to the social, emotional, cognitive and physical well-being of children.

Sponsored by the Humana Foundation, Playful City USA is a national program from KaBOOM! that celebrates and promotes local policies that increase play opportunities for children and is a key platform in combating the lack of play among children.

KaBOOM!, the national non-profit organization dedicated to giving kids the childhood they deserve by bringing play to those who need it most, created Playful City USA in 2007 to help local governments address the lack of play and it is through mayors, city council members, parks and recreation departments, school districts and community leaders that the program succeeds in benefitting children.

"Kids need to play actively, every day, at home, in school and in their communities, yet play is disappearing," said Darell Hammond, Founder and CEO of KaBOOM! and author of *The New York Times* Best Seller *KaBOOM!: A Movement to Save Play*. "Children spend nearly eight hours a day in front of a screen; almost half of all poor students are deprived of recess; and to make matters worse, only one in five children live within walking distance of a park. Playful City USA communities like Payette are creating innovative programs and initiatives and deserve recognition because of their efforts to give kids the childhood they deserve and best prepare them for their future."

Hailing from 43 states, the 217 Playful City USA honorees range in size from seven-time honorees such as San Francisco and Spartanburg, S.C., to first-time recipient Ellsworth, Kan. (population: 3,100). These Playful City USA communities are making a commitment to play and physical activity by developing unique local action plans to increase the quantity and quality of play in their community.

In the seventh year of the annual program, 16 Playful City USA communities received recognition for the seventh consecutive year, while 23 earned honors for the sixth time, 25 for the fifth time, 29 for the fourth time, 41 for the third time, 46 for the second time. KaBOOM! recognized 37 communities with their first Playful City USA designation.

For the sixth consecutive year, Florida paced the nation with 32 Playful City USA communities. California earned second-place with 26 communities, while Texas finished third with 15 Playful City USA communities.

Each of the 2013 Playful City USA communities demonstrated creative commitments to addressing the lack of play among children. Playful City USA celebrates and highlights these unique initiatives developed by communities across the country. A primary goal of Playful City USA is to encourage cities and towns to share ideas, concepts and programs in an effort to increase play opportunities for children. City initiatives include:

- Chicago (Ill.) – The city has committed to rebuilding 300 playgrounds during the next five years beginning in 2013 with 50 rebuilt playgrounds, five new parks, two new field houses and major rehabilitation of recreational buildings in 15 different communities. Once the enhancement projects are completed, every child in Chicago will live within a 10-minute walk of a new park or playground.
- Milwaukee (Wis.) – The city recently passed legislation requiring any organization using its facility as an elementary school to have an outdoor playspace for children. The legislation ensures both Milwaukee Public Schools and local charter schools are providing adequate and safe outdoor playspaces for all elementary students.
- Providence (R.I.) – The city originally created the “Playful Providence” program to showcase the importance of play for children. An overwhelming success, in 2013 the city will expand the programming to the entire summer by adding training opportunities and workshops on play and hosting a summer concert series where children are encouraged to play.
- Redwood City (Calif.) – The city has several initiatives through the Parks, Recreation and Community Services Department that are intended to increase play opportunities for children. After physical education cuts in local schools, the city applied and received a grant to provide physical education for 5,000 K-5th grade children during the school day.
- Tamarac (Fla.) – The city’s parks and recreation department partnered with a local elementary school to create the CATCH Kids Club. The program increases access for play and physical recreation for children and resulted in the school receiving additional funding support for physical education.

KaBOOM! also selected Payette for its outstanding dedication to play. Any new developments located in Payette are required to have a common or open space area for residents and children. The required area is based upon the number of homes or apartments being developed and has created a significant amount of play opportunities for children.

The 217 Playful City USA communities are now eligible for \$15,000, \$20,000 and \$30,000 grants via Let’s Play, a community partnership led by Dr Pepper Snapple Group to get kids and families active nationwide. Grant recipients will be announced in the fall.

For more information on the KaBOOM! Playful City USA program, including Let’s Play grants and applications for 2014, visit [www.playfulcityusa.org](http://www.playfulcityusa.org).

### **2013 Playful City USA Communities**

+Payette, Idaho

#### **About KaBOOM!**

KaBOOM! is the national non-profit dedicated to giving kids the childhood they deserve by bringing play to those who need it most. Children today spend less time playing outdoors than any previous generation, a fact that is having disastrous consequences on their health, achievement levels, and overall well-being. Social entrepreneur Darell Hammond founded non-profit KaBOOM! in 1996 in Washington, D.C. with a vision of creating a great place to play within walking distance of every child in America because children need to play actively every day at home, in school and in their communities. Since then, KaBOOM! has mapped over 90,000 places to play, built more than 2,200 playgrounds, and successfully advocated for play policies in hundreds of cities across the country. KaBOOM! also provides communities with online tools to self-organize and take action to support play on both a local and national level. Hammond chronicles the founding of the

organization and the importance of the cause of play in his *The New York Times* Best Seller *KaBOOM!: A Movement to Save Play*, now out in paperback. The book details how businesses and communities can work together to save play for children across the country. All author proceeds support KaBOOM!. Headquartered in Washington, D.C., KaBOOM! also has an office in San Mateo, Calif. For more information, visit [www.kaboom.org](http://www.kaboom.org).

#### **About the Humana Foundation**

The Humana Foundation was established in 1981 as the philanthropic arm of Humana Inc., one of the nation's leading health care companies. Located in Louisville, Ky., the site of Humana's corporate headquarters, the Foundation's mission is to promote healthy lives and healthy communities. The Foundation's key funding priorities are childhood health, intergenerational health, and active lifestyles. For more information, visit [www.humanafoundation.org](http://www.humanafoundation.org).

Humana and the Humana Foundation are dedicated to Corporate Social Responsibility. Our goal is to ensure that every business decision we make reflects our commitment to improving the health and well-being of our members, our associates, the communities we serve, and our planet.



# CITY OF PAYETTE, IDAHO

## AGENDA STATEMENT

**To:** Honorable Mayor & Members of the Payette City Council  
**From:** Jennifer Kelley  
**Date:** 5/2/2013  
**Re:** Vehicle Use Policy

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**BACKGROUND & JUSTIFICATION:** The City of Payette's current practice regarding the use of vehicles for City business is not in written policy form. The written policy will clarify requirements and expectations of employee conduct and responsibilities while operating a City vehicle or on City business.

The City's liability insurance carrier, ICRMP, has recommended the City adopt a vehicle use policy.

During their meeting of April 25, 2012, the Administration and Finance Committee reviewed and recommended City Council approval.

**FISCAL IMPACT:** None.

**RECOMMENDATION:** Approve the City of Payette Vehicle Use Policy.



# CITY OF PAYETTE

## ADMINISTRATIVE POLICY

<b>SUBJECT:</b>	Vehicle Use Policy	<b>EFFECTIVE DATE:</b>	05/06/2013
<b>APPROVED by CITY COUNCIL:</b>	05/06/2013	<b>REVISION DATE:</b>	Not Applicable

### **PURPOSE:**

- A. This Policy outlines the use of vehicles for work used on behalf of the City of Payette.
- B. Operators of City of Payette owned or leased motor vehicles shall always drive safely, legally and courteously, remembering that they are directly responsible for maintaining both City of Payette owned property and public trust.
- C. Employees are expected to operate vehicles safely. It is the policy of City of Payette to provide a safe working environment that protects our employees and our citizens from injury and property loss. The City of Payette considers the use of vehicles part of the working environment. The City of Payette is committed to safe responsible employee driving behavior that reduces the risk of personal injury and property loss.
- D. This policy applies to all employees and agency volunteers\* who operate vehicles on agency business. These drivers will be referred to as “employee drivers” and will be reviewed by managers and supervisors to ensure full implementation and compliance.

\*Volunteers are those that volunteer on a regular basis, not one-time volunteers.

### **USE:**

- A. Vehicles owned or leased by the City of Payette are to be used for the functions of the City of Payette. Personal use or any other type of use must be authorized by the governing board.
- B. Each Department Head is entrusted with the care and keeping of the vehicles and may assign that responsibility to an employee.
- C. Some employees may be assigned a vehicle that is driven home; such personal use, if allowed, may be a taxable benefit.

### **Agency Owned Vehicles**

Employees must be authorized by their supervisor to operate an agency vehicle. Vehicles over 26,000 gross vehicle weight, Buses, and Vans over 15 passengers require a commercial driver's license (CDL).

### **Personal Vehicles on Agency Business**

Employees who drive their personal vehicles on agency business are subject to the requirements of this policy including:

- Maintaining auto liability insurance with minimum state limits;
- Providing proof of liability insurance to the Department of Administration on an annual basis.
- Maintain vehicle in a safe operating condition when driven on agency business.
- Document miles driven for City business for eligibility of reimbursement per the Internal Revenue Service mileage reimbursement rate.

### **ASSIGNED OR PERMISSIVE DRIVERS:**

- A. Each employee assigned to a City of Payette vehicle or employees who operate a City of Payette fleet vehicle are required to have a valid driver's license. Should an employee's Driver's License expire, be revoked or suspended, the employee shall immediately notify his or her supervisor. At the time of the suspension, the employee's vehicle-use privileges will be suspended until the employee's Driver's License has been fully restored and validated.
- B. In addition to the employee assigned or permitted to drive a City of Payette vehicle, he or she may allow others, as necessary, to operate the vehicle if they have a valid driver's license and are 25 years of age or older.
- C. Each employee assigned or permitted to operate a City of Payette vehicle shall be responsible for the following:
  1. Proper and safe operation of the vehicle;
  2. Service and maintain the vehicle in accordance with the manufacturer's recommendations;
  3. Maintain vehicle registration, license plates and inspections; and
  4. Participate in vehicle safety and defensive driving training as required by the City of Payette.

### **DRIVER EVALUATION:**

Employees will be evaluated and selected based upon their driving ability. To evaluate employees as drivers, management may:

- A. Review past driving performance and work experience through reference checks with previous employers.
- B. Review the employee's Driver's License Record (DLR).
- C. Ensure the employee has a valid driver's license.
- D. Ensure the employee is qualified to operate the type of vehicle he/she will drive.

### **SEATBELT USE:**

Except as authorized herein, all drivers and passengers are required to utilize seatbelts as

mandated by law. Exception: Sworn law enforcement officers may dispense with wearing safety restraints in specific tactical situations or when it reasonably appears that, due to unusual circumstances, wearing a seatbelt would hinder rather than increase safety (Idaho Code 49-673(2)(b)).

## **MOBILE COMMUNICATION DEVICE, CELL PHONE AND COMPUTER USE:**

The driver of a City of Payette vehicle, or any other vehicle being used for City of Payette business, is *prohibited* from using a mobile communication device, cell phone or computer of any type while the vehicle is in motion. Drivers must be safely parked before using phone or mobile computer equipment. A mobile communication device is defined as “a text messaging device or a wireless, two-way communication device designed to receive and transmit voice or text communication”. This does not apply to City of Payette work-related two-way radios. Exception: Sworn law enforcement officers may use mobile communication devices in specific tactical situations.

## **SMOKING PROHIBITED IN VEHICLES:**

Smoking is expressly prohibited in or on all City of Payette vehicles.

## **IMPAIRED DRIVING:**

The driver must not operate a vehicle when his/her ability to do so is impaired or influenced by: alcohol, illegal drugs or other illegal substances, prescribed or over-the-counter medication, or illness, fatigue or injury.

The employee driver is obligated to report to his/her supervisor any reason that may affect his/her ability to drive safely.

## **PROOF OF INSURANCE:**

Employee drivers must make sure that the current insurance card is kept in the vehicle at all times.

## **ACCIDENT REPORTING:**

- A. In the event of an accident, the driver shall, when possible, first check on the safety and welfare of all persons involved and seek immediate medical attention should it be required for themselves or others. If possible, move the vehicle to a safe location out of the way of traffic.
- B. Drivers shall always have a police officer investigate any accident that involves a City of Payette vehicle. This will help ensure that the City of Payette is protected from unwarranted claims. Do not discuss fault with, or sign anything from anyone except for a police officer, a representative from ICRMP or an authorized representative of the City of Payette.
- C. Drivers shall notify their supervisor as soon as possible of the accident and report the extent of the injuries and property damage involved.
- D. Drivers shall cooperate fully with ICRMP Claims Department in the handling of the claim.

## **TRAFFIC VIOLATIONS:**

All fines and other criminal penalties due to violations of the law by the driver are the personal responsibility of the driver of any City of Payette vehicle. These costs are not reimbursable by the City of Payette and must be paid promptly by the driver.

## **VEHICLE MAINTENANCE AND REPAIR:**

- A. If the City of Payette vehicle is in need of repairs, the issue shall be reported to the Department Head who is responsible for the care and maintenance of the vehicle.
- B. Prior to scheduling major repairs or major maintenance needs, the driver must advise Department Head of the necessary repairs and for approval.

## VEHICLE ASSIGNMENT AGREEMENT

The undersigned hereby acknowledges receipt of an agency-owned or agency insured vehicle. I understand that this vehicle is to be regularly maintained and serviced, according to the service schedule outlined in the owner's manual or the instructions issued by the Fleet Safety Coordinator, whichever is appropriate.

Further, it is agreed this vehicle will be operated in a safe manner and in compliance with this policy. I agree to be responsible for all traffic and parking violations that occur while the vehicle is assigned to me.

I understand articles of this agreement apply regardless of who is operating this vehicle.

I agree to promptly report all accidents or incidents resulting in injury or damage to the vehicle or other property, no matter how slight.

I understand I am required to maintain a valid driver's license. Further, I herewith grant \_\_\_\_\_ the right to investigate my driver's license record any time. My current driver's license is issued from the State of \_\_\_\_\_ and is License Number \_\_\_\_\_.

I understand the operation of this vehicle in a safe operating condition is my responsibility. If this vehicle becomes unsafe, it is my responsibility to notify my supervisors immediately.

I have read and agree to the provisions of this vehicle assignment agreement and the requirements of the Vehicle Use Policy.

\_\_\_\_\_

*Print Full Name*

\_\_\_\_\_

*Signature*

\_\_\_\_\_

**Date**

**ACKNOWLEDGMENT OF RECEIPT OF CITY OF PAYETTE VEHICLE USE POLICY**

I, \_\_\_\_\_ acknowledge receipt of the \_\_\_\_\_ Vehicle Use Policy, adopted on \_\_\_\_\_.

Please initial each statement below if it is true.

\_\_\_\_ I understand that it is my responsibility to read and understand the contents of this Policy.

\_\_\_\_ I understand that I am obligated to perform my duties of employment in conformance with the provisions of this Policy and any additional rules, regulations, policies or procedures imposed by the department in which I work whether or not I choose to read the Policy.

\_\_\_\_ I understand that this Policy may be modified without prior notice to me.

\_\_\_\_ I understand that should this Policy be modified that I will be provided with a copy of the modification.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Employee)

I, \_\_\_\_\_, provided a copy (either electronically or by paper) of the *(insert agency name)* Vehicle Use Policy, as adopted by the governing Board on \_\_\_\_\_ to \_\_\_\_\_, on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Name - Title - Department)



# City of Payette

## Special Event Permit Application

### OFFICE USE ONLY

Date Received 5-2-13

Council Action \_\_\_\_\_

Approved Y / N Date \_\_\_\_\_

City Clerk Approval \_\_\_\_\_

#### Non Refundable Fees:

Application..... \$100.00  
 Security Deposit..... \$100 refundable

Complete application must be received by the City Clerk no less than 30 days prior to the scheduled event to ensure application review by staff and still afford the opportunity for appeal (if necessary) prior to the planned event date.

1. EVENT NAME Payette Public Library Summer Reading Program

2. LOCATION OF EVENT (Be specific, i.e. west side of Kiwanis Park, all of Center Ave. between 9<sup>th</sup> & Main, 2 N. Main)

Public Property Payette Library Private Property

#### 3. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council.

Date(s) of Event	Hours	Estimated # of Attendees
<u>6/6 6/13</u>	Start Time: <u>10 Am</u> End Time: <u>12 noon</u>	All Day: <u>200</u>
<u>6/20 6/27</u>	Start Time: _____ End Time: _____	All Day: _____
Date of Set-Up	Start Time: _____ End Time: _____	
Date of Tear Down	Start Time: _____ End Time: _____	

#### 4. FEES

Special Event Permit Application Fee \$100.00 \* Separate Checks  
 Staff Per Diem Fee (as set by Council) \$ \_\_\_\_\_  
 Security Deposit \$100.00 \*Separate Checks  
 Additional Deposit Required \$ \_\_\_\_\_  
 TOTAL DUE \$ \_\_\_\_\_

#### 5. ORGANIZATION INFORMATION

Applicant Name Wendy Walker Title Children's Librarian  
 Mailing Address 24 S 10th St Payette, ID 83661  
 Street Address Same  
 Day Telephone 642-6029 Evening Telephone \_\_\_\_\_ Cell \_\_\_\_\_  
 FAX Number 642-6040 Email Address Wendy.payette.lib@cableone.net

Special Event Permit, continued.

Sponsoring Organization Payette Library  
 Non-profit?  Yes  No Tax Exempt # \_\_\_\_\_  
 Federal Tax # \_\_\_\_\_ State Tax # \_\_\_\_\_

6. EVENT INFORMATION

New Event: Yes  No  Annual Event: Yes  No  Years Operating \_\_\_\_\_

Event Category: Commercial  Non-commercial

Estimated Gross Ticket Sales & Revenues (commercial event only) \_\_\_\_\_

Description of Event Summer Reading Program to be held in library & in public eating & drinking facilities for children.

Additional Details \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

7. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than \$1,000,000.00 combined single limit per occurrence. **Each policy shall be written as a primary policy, not contributing with or in excess of any coverage with the City may carry. A certificate naming the State of Idaho, Payette County, the City of Payette, as additional insured shall be delivered to the City of Payette with this application.** The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company \_\_\_\_\_ Agent Name \_\_\_\_\_  
 Address \_\_\_\_\_ Phone \_\_\_\_\_

HOLD HARMLESS CLAUSE

Permittee (organization/applicant) shall indemnify and hold harmless the City of Payette, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expanses, including attorney's fees, arising out of the permitted activity or the conduct of Permittee's operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use there from, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Payette or its employees acting within the scope of their employment.

(Attach any additional pages as needed)

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

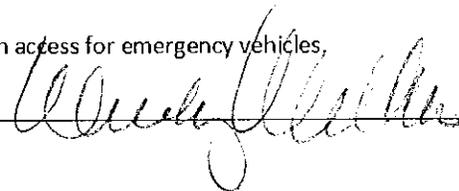
Your event organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or events planned.

Check all Planned Activities		Check all Planned Activities	
	<b>Street Closures &amp; Access/Parade</b> Detailed map listing areas of closure, parade Route is required. An ITD permit is required for Hwy 95 Organizer must notify all affected businesses, Churches, schools and neighborhoods		<b>Alcohol Served</b> (name of provider) Requires alcohol catering permit (PMC 5.15)
			<b>Beverages will be served</b> List Caterers
	<b>Security</b> (detail who, number of officers, times. Attach plan.)		<b>Medical Services</b> (Circle) First Aid and/or EMS Services Who is providing service? _____
	<b>Electricity/Generators</b> (Size _____) detailed electrical plan		<b>Lighting Plan:</b> attach plan
	<b>Water</b> Drinking / Washing (circle)		<b>Gray Water Barrel/Grease Barrel</b> (circle/detail # and locations)
	<b>Porta Toilets / Wash Stations</b> Quantity ADA Regular		<b>Sanitation</b> – Trash bins, Dumpsters (circle / detail # and locations)
	<b>Canopies/Tents/Temporary Structures</b> (number and sizes) City of Payette Fire Department, Fire Code Enforcement		<b>Stages</b> (number and sizes)
	<b>Vendors</b> Items sold/solicitation		<b>Booths</b> Profit / Non-profit
	<b>Control/Shuttle Buses</b> (number of buses / locations / hours of operation, Attach plan)		<b>Barricades</b> How many / identify locations and attach
	Number of Staff working event		Number of volunteers working
<b>EVENT estimated attendance</b>			

I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Payette, Payette County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Payette and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Payette, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Payette and all of its agents for any clean up, loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Permittee agrees to maintain access for emergency vehicles,

Event Organizer's Signature:



Date:

April 9, 2013

**THIS PAGE FOR OFFICE USE ONLY**

Date Application Received \_\_\_\_\_ Date Fees Paid \_\_\_\_\_

**DEPARTMENT COMMENT/APPROVAL**

**FIRE:** Steve C

Check if special requirements attached:

APPROVED: DENIED:  
COMMENTS: \_\_\_\_\_

Est. Hours \_\_\_\_\_ x Hourly Rate \$ \_\_\_\_\_ = \$ \_\_\_\_\_

**POLICE:** Mark Clark

Check if special requirements attached:

APPROVED: DENIED:  
COMMENTS: \_\_\_\_\_

Est. Hours \_\_\_\_\_ x Hourly Rate \$ \_\_\_\_\_ = \$ \_\_\_\_\_

**PARKS:** Randy Falls

Check if special requirements attached:

APPROVED: 5/3/13 DENIED:  
COMMENTS: \_\_\_\_\_

Est. Hours \_\_\_\_\_ x Hourly Rate \$ \_\_\_\_\_ = \$ \_\_\_\_\_

**STREETS:** John - case

Check if special requirements attached:

APPROVED: DENIED:  
COMMENTS: \_\_\_\_\_

Est. Hours \_\_\_\_\_ x Hourly Rate \$ \_\_\_\_\_ = \$ \_\_\_\_\_

**CITY CLERK:** [Signature]

Check if special requirements attached:

APPROVED: DENIED:  
COMMENTS: \_\_\_\_\_

**RISK MANAGEMENT:** \_\_\_\_\_

Check if special requirements attached:

APPROVED: DENIED:  
COMMENTS: \_\_\_\_\_

\$1,000,000 Insurance Certificate N/A

**Street Closure Information:**

Street Closure Necessary? Yes No

ITD Permit required? Yes No

Time of Street Closure: From \_\_\_\_\_ To \_\_\_\_\_

ITD Approval Received? Yes No N/A

Comments:



# City of Payette

## Donation Request Form

Note: Requests must be received two (2) weeks prior to your event. We cannot fill requests without proper advance notification. One donation will be given per calendar year. A submitted request does not guarantee a donation.

Please initial that you have read the above statement RJM

### OFFICE USE ONLY

Date Received 5/16/13

Received by B. Lynch-mail

Call made by/time \_\_\_\_\_

Donation Awarded Y/N CC Date \_\_\_\_\_

### Organization Information

Name of Organization/Club Boy Scout TROOP 453

Organization's Address 135 Yakima ST.S. Vale, OR, 97918

City Vale State OR Phone 208-899-7865

Organization E-mail \_\_\_\_\_

Tax Exempt Number ~~25~~ \_\_\_\_\_

### Contact Person Information

Contact Name Robby Nieskens (Scoutmaster)

Contact E-mail robby.nieskens@ang.af.mil

Contact Cell Number 208-899-7865 Work/Home Number 208-422-5518

### Event Information

Event Name Scout Auction

Event Date and Time May 22, 7 pm

Projected Attendance 250 Cost per Person (if applicable) \$ 7.50

Item to Be Used For (Door Prize, Silent Auction, Live Auction, Etc.) Live Auction

Are you requesting a pool pass  Y  N If not, list your request \_\_\_\_\_

(Please Check One) Day Pass \_\_\_\_\_ Month Pass  Three Month Pass \_\_\_\_\_

Event Description This is our biennial fund Raising auction to send Boys to Camp and other activities. Sorry about the late request, I sent my Initial letter to the pool and they directed me to you. If you allow the donation let me know and I will pick it up. Thank you for your consideration! Rob Nieskens



# City of Payette

## Special Event Permit Application

OFFICE USE ONLY **RECEIVED**

**MAY 16 2013**

Date Received \_\_\_\_\_

**CITY OF PAYETTE**

Council Action \_\_\_\_\_

Approved Y / N Date \_\_\_\_\_

City Clerk Approval \_\_\_\_\_

### Non Refundable Fees:

Application..... \$100.00  
Security Deposit..... \$100 refundable

Complete application must be received by the City Clerk no less than 30 days prior to the scheduled event to ensure application review by staff and still afford the opportunity for appeal (if necessary) prior to the planned event date.

- EVENT NAME SUMMER SOLSTICE PARTY!
- LOCATION OF EVENT (Be specific, i.e. west side of Kiwanis Park, all of Center Ave. between 9<sup>th</sup> & Main, 2 N. Main)

Public Property       Private Property  
KIWANIS PARK BANDSHELL, A 30 YARD PERIMETER AROUND BANDSHELL, PROPERTY EAST OF BANDSHELL TO STREET, AREA TO RESTROOMS & A ROUTE TO CITY POOL.

3. EVENT SCHEDULE  
 Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council.

Date(s) of Event	Hours	Estimated # of Attendees
06.21.13	Start Time: 6:00 pm    End Time: 10:00 pm	All Day: 200
	Start Time:            End Time:	All Day:
Date of Set-Up	Start Time:            End Time:	
06.21.13	Start Time: 8:00 am    End Time: 11:00 pm	
Date of Tear Down	Start Time:            End Time:	
06.21.13	Start Time: 9:30 pm    End Time: 11:00 pm	

4. FEES

Special Event Permit Application Fee	\$100.00	* Separate Checks
Staff Per Diem Fee (as set by Council)	\$ _____	
Security Deposit	\$100.00	* Separate Checks
Additional Deposit Required	\$ _____	
TOTAL DUE	\$ _____	* REQUESTING WAIVER OF FEES

5. ORGANIZATION INFORMATION

Applicant Name HEATHER MADDEN PAYETTE COUNTY Title DIRECTOR OF BUSINESS DEVELOPMENT  
FOR CHAMBER OF COMMERCE

Mailing Address 695 2nd AVE S.,

Street Address 695 2nd AVE S., PAYETTE, ID 83661

Day Telephone 642 2362 Evening Telephone \_\_\_\_\_ Cell 208 309 1369

FAX Number 208 739 4425 Email Address members@payette county chamber.com

Special Event Permit, continued.

Sponsoring Organization Payette County Chamber of Commerce, WITCO & City of Payette

Non-profit?  Yes  No Tax Exempt # \_\_\_\_\_

Federal Tax # 82-0264679 State Tax # \_\_\_\_\_

6. EVENT INFORMATION

New Event:  Yes  No Annual Event: Yes MAYBE No Years Operating \_\_\_\_\_

Event Category: Commercial   Non-commercial

Estimated Gross Ticket Sales & Revenues (commercial event only) \_\_\_\_\_

Description of Event SOLSTICE PARTY IS A FREE, PUBLIC INVITED EVENT, WITH 4 or 5 GROUPS PERFORMING IN THE BAND SHELL INCLUDING THE 25th ARMY BAND. FEATURES LIKE A BEER & WINE GARDEN & ICE CREAM BUFFET ARE ANTICIPATED AS WELL AS POTENTIAL ADDITIONAL VENDORS AND/OR RAFFLE TICKET SALES.

Additional Details CITY POOL TO REMAIN OPEN UNTIL 10:00 PM. POOL PARTICIPANTS MAY RECEIVE A COLORED WRISTBAND. BEER & WINE GARDEN WILL BE 'ROPE' OFF AND ALL ELIGIBLE ENTERING WILL HAVE A DIFFERENT COLORED WRISTBAND FOLLOWING I.D. VERIFICATION FOR AGE. HOPEFULLY GRASS WILL BE HEALED AND IN GREAT CONDITION AS AUDIENCE WILL BE SEATED ON PICNIC BLANKETS RATHER THAN CHAIRS.

7. INSURANCE REQUIREMENTS  
It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than \$1,000,000.00 combined single limit per occurrence. Each policy shall be written as a primary policy, not contributing with or in excess of any coverage with the City may carry. A certificate naming the State of Idaho, Payette County, the City of Payette, as additional insured shall be delivered to the City of Payette with this application. The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company THREE RIVERS INSURANCE Agent Name DAVID GRAY  
Address 26 S. MAIN ST., PAYETTE Phone 642-9311

HOLD HARMLESS CLAUSE

Permittee (organization/applicant) shall indemnify and hold harmless the City of Payette, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expanses, including attorney's fees, arising out of the permitted activity or the conduct of Permittee's operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use there from, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Payette or its employees acting within the scope of their employment.

(Attach any additional pages as needed)

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Your event organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or events planned.

Check all Planned Activities		Check all Planned Activities	
<b>Street Closures &amp; Access/Parade</b> Detailed map listing areas of closure, parade Route is required. An ITD permit is required for Hwy 95 Organizer must notify all affected businesses, Churches, schools and neighborhoods		<b>Alcohol Served</b> (name of provider) <i>The Eagles Lodge - t.v. confirmed.</i> Requires alcohol catering permit (PMC 5.15)	
		<b>Beverages will be served</b> List Caterers: <i>Yes - awaiting confirmation</i>	
<b>Security</b> (detail who, number of officers, times. Attach plan.)		<b>Medical Services</b> (Circle) First Aid and/or EMS Services Who is providing service? _____	
<b>Electricity/Generators</b> (Size _____) detailed electrical plan <b>None expected to be required</b>		<b>Lighting Plan:</b> attach plan	
<b>Water</b> Drinking <u>(Washing)</u> (circle) <b>PARKS EXISTING FEATURES</b>		<b>Gray Water Barrel/Grease Barrel</b> (circle/detail # and locations) <b>No</b>	
<b>Porta Toilets / Wash Stations</b> Quantity ADA Regular <b>2 1 1</b>		<b>Sanitation</b> <u>Trash bins</u> <u>Dumpsters</u> (circle / detail # and locations)	
<b>Canopies/Tents/Temporary Structures</b> (number and sizes) City of Payette Fire Department, Fire Code Enforcement <b>perhaps some pop-ups.</b>		<b>Stages</b> (number and sizes) <b>No</b>	
<b>Vendors</b> Items sold/solicitation <b>to be confirmed</b>		<b>Booths</b> <u>Profit/Non-profit</u> <b>6' TABLES w/ POP-UP 10x10 tents.</b>	
<b>Control/Shuttle Buses</b> (number of buses / locations / hours of operation, Attach plan) <b>Ø</b>		<b>Barricades</b> How many / identify locations and attach <b>2 CAR BARRICADES AROUND BANDSHELL</b>	
Number of Staff working event		Number of volunteers working <b>20 total setup-cleanup.</b>	
<b>EVENT estimated attendance</b> <b>200?</b>			

I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Payette, Payette County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Payette and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Payette, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Payette and all of its agents for any clean up, loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Permittee agrees to maintain access for emergency vehicles

Event Organizer's Signature:

*H.R. Mullen for Payette County*  
 Chamber of Commerce  
 Date: **5.14.13**

# Summer Salstice Party

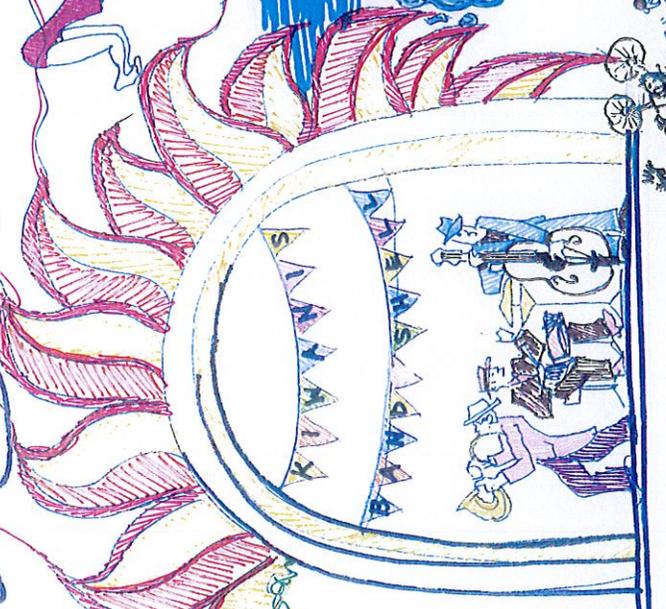
Hosted by: Payette County Chamber of Commerce

WITCO  
City of Payette

WITCO  
City of Payette  
Payette County Chamber of Commerce



## Pool Party 6-10



## MUSIC VENDORS

## JUNE 21

## 6 PM

## KIWANIS PARK

Free to public

ICE CREAM SOCIAL  
Beer & Wine  
Garden

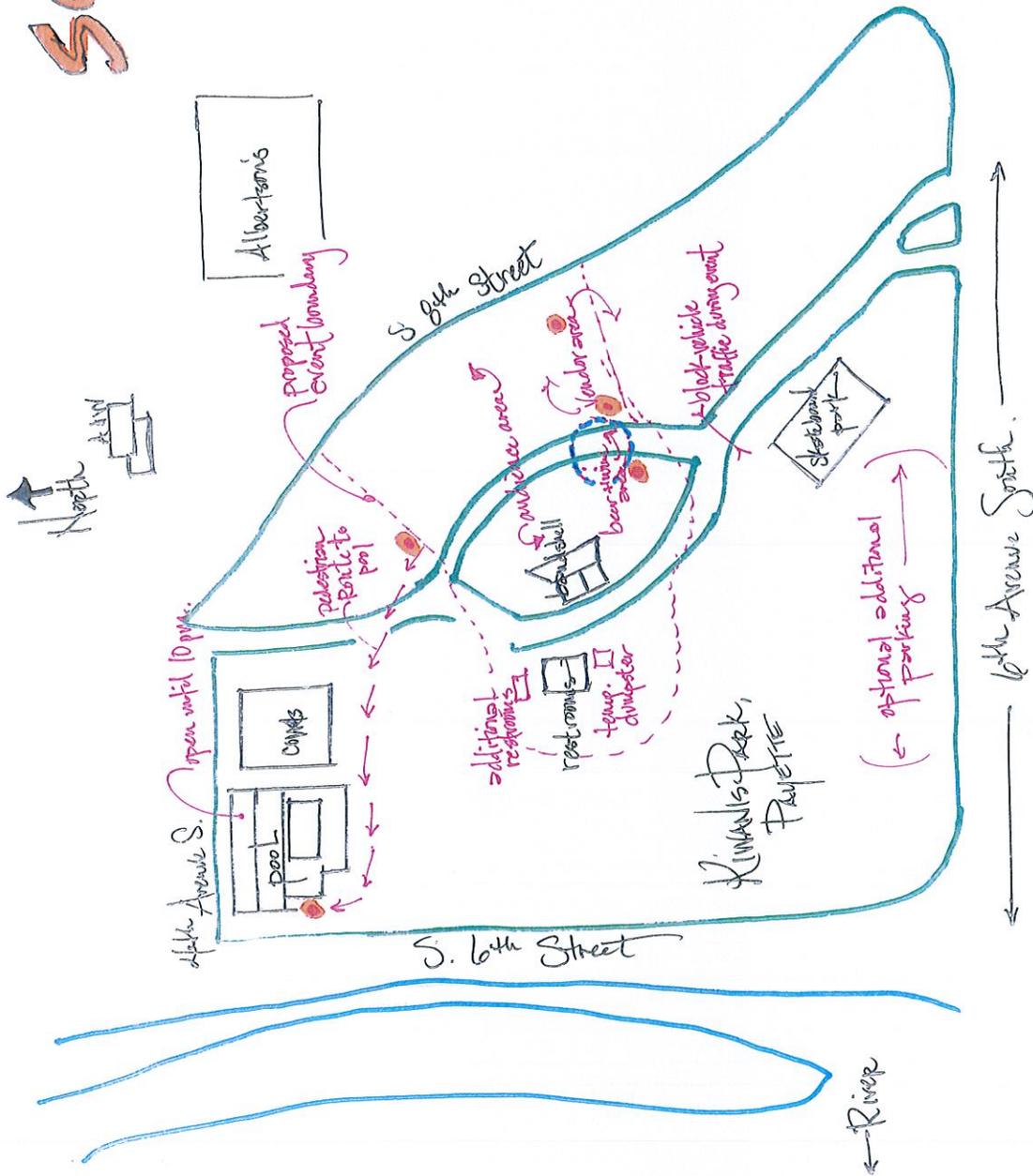


# Summer Solstice Party

June 21, 2013  
6pm - 10ish

Hosted by: Fayette County Chamber of Commerce  
WITCO  
City of Fayette

- Additional garbage bins for event.
- Proposed beer & wine garden, fenced.
- Proposed event boundary, not fenced



Subdivision / Phase No  
 Total Subdivision Size - Preliminary Plat (Lot #)  
 Subdivision Phase Size - Final Plat (Lot #)

Tranquil Estates	12/12/2012
35	
15	

**SUBDIVISION / DEVELOPMENT FEE SCHEDULE**

Select		Base Fee	Fee/Lot or Acre	FEE TOTAL
1	Project Concept Meeting / Review	\$ 200.00		-
2	Project Set-up	\$ 40.00		40.00
3	Preliminary Plat Check-list Review	\$ 200.00	\$ 12.00	620.00
4	On-site Walkover	\$ 130.00	\$ 6.00	-
5	Special Development Reviews	\$ 130.00	\$ 6.00	-
5a	-Soils or geologic report	\$ 130.00	\$ 6.00	-
5b	-Grading Plan	\$ 130.00	\$ 6.00	-
5c	-Traffic Report	\$ 130.00	\$ 6.00	-
5d	-Other special issue	\$ 200.00	\$ 6.00	-
6	Initial Correspondence and Recommendations	\$ 295.00		295.00
7	Presentation to P&Z Commission	\$ 130.00		
8	Presentation to City Council	\$ 130.00		
<b>PRELIMINARY PLAT FEE \$</b>				<b>955.00</b>
9	Additional Reviews if preliminary plat significantly changed after first submittal (hourly)	\$ 300.00	\$ 6.00	-
<b>Additional Review Deposit \$</b>				<b>-</b>

Lump-Sum  
 Actual hourly rates will be charged. This is an estimate only.

**FINAL PLAT**

Select		Base Fee	Fee/Lot	FEE TOTAL
10	Conduct Final Plat Check-list Review and Signature	\$ 230.00	\$ 6.00	320.00
11	Final Plat Correspondence	\$ 230.00		230.00
12	Present findings to City Council	\$ 150.00		
<b>FINAL PLAT FEE \$</b>				<b>550.00</b>
13	Additional Reviews (Result of Significant Change)	\$ 175.00	\$ 6.00	-
<b>Additional Review Deposit \$</b>				<b>-</b>

Lump-Sum Does NOT include checking closures on survey data. That is County Surveyor  
 Actual hourly rates will be charged. This is an estimate only.

**ENGINEERING PLAN REVIEW**

Select	(Lots in Construction Plans)	Base Fee	Deposit/Lot	DEPOSIT TOTAL
X	14 Initial Correspondence	\$ 200.00	\$ 12.00	200.00
X	15 Overall Plan Review (Irrigation layout, SWPPP, etc.)	\$ 300.00		720.00
	16 Site Visit/Walk Over	\$ 195.00		-
X	17 Water Distribution System Plan Review	\$ 130.00	\$ 6.00	340.00
X	18 Wastewater Collection System Plan Review	\$ 130.00	\$ 6.00	340.00
X	19 Street and storm drain Design Plan Review	\$ 260.00	\$ 6.00	470.00
20	Other Reports/Submittals	\$ 230.00	\$ 6.00	-
<b>ENGINEERING PLAN REVIEW DEPOSIT \$</b>				<b>2,070.00</b>

Deposit, actual fee will be hourly. Actual fee may be higher or lower.

TOTAL FEE & DEPOSIT = #REF!

- (H) Hourly expenses will be billed for the following items
- 1 All engineering plan reviews.
  - 2 Water right review / acquisition
  - 3 Flood plain development permit review
  - 4 When additional reviews are required due to incompleteness of submittals or failure to meet conditions of initial review letter.
  - 5 Additional meeting / site observations
  - 6 Any review activity required that is not included in the above fee schedule.

Combined Funds

Revenue	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance	
311100	PROPERTY TAXES	9,263.97	2.32	1,123,420.84	39.82	1,917,850.00	-794,429.16
311110	ASSESSMENT RECEIPTS	73.57	0.02	4,708.53	0.17	10,000.00	-5,291.47
311120	BOND RECEIPTS - LIBRARY	199.34	0.05	25,471.85	0.90	47,699.00	-22,227.15
316000	FRANCHISE FEES	0.00	0.00	51,470.56	1.82	75,000.00	-23,529.44
319100	PENALTY & INTEREST	298.51	0.07	13,044.13	0.46	21,060.00	-8,015.87
320300	FUEL REVENUE	4,074.26	1.02	13,974.77	0.50	30,000.00	-16,025.23
321100	BUSINESS & ALCOHOL LICENSES	295.00	0.07	8,029.50	0.28	10,000.00	-1,970.50
321900	PLANNING & ZONING FEES	300.00	0.08	1,792.00	0.06	4,000.00	-2,208.00
322100	BUILDING PERMITS	1,005.84	0.25	7,785.85	0.28	25,000.00	-17,214.15
331000	GRANTS, GIFTS AND DONATIONS	0.00	0.00	7.97	0.00	116,500.00	-116,492.03
331200	JAG GRANT	0.00	0.00	0.00	0.00	1,600.00	-1,600.00
331400	USER FEES	330.00	0.08	3,050.37	0.11	3,500.00	-449.63
335000	STATE SHARED REVENUE	55,161.36	13.80	169,745.73	6.02	210,000.00	-40,254.27
335100	STATE LIQUOR APPORTIONMENT	18,462.00	4.62	55,386.00	1.96	80,000.00	-24,614.00
335300	HIGHWAY USERS TAX (GAS TAX)	64,970.61	16.26	190,131.10	6.74	248,000.00	-57,868.90
335400	COURT REVENUE	2,925.00	0.73	20,061.36	0.71	40,000.00	-19,938.64
335500	COUNTY SALES TAX	0.00	0.00	90,351.17	3.20	165,000.00	-74,648.83
335600	SALES TAX	0.24	0.00	31.79	0.00	50.00	-18.21
338000	COUNTY MATCHING FUNDS	0.00	0.00	0.00	0.00	3,000.00	-3,000.00
338100	ROAD & BRIDGE TAX	441.58	0.11	52,993.79	1.88	75,000.00	-22,006.21
343200	ENCROACHMENT PERMIT RECEIPTS	400.00	0.10	1,050.00	0.04	1,200.00	-150.00
345100	GARAGE COLLECTION	25,340.05	6.34	176,576.99	6.26	290,000.00	-113,423.01
345200	CART RENTAL COLLECTION	5,525.39	1.38	38,533.73	1.37	60,000.00	-21,466.27
346100	WATER METERED SALES	63,676.80	15.93	440,404.92	15.61	689,075.00	-248,670.08
346200	WATER CONNECTION FEES	0.00	0.00	0.00	0.00	8,000.00	-8,000.00
346900	OTHER REVENUE-WATER - FIRE	582.75	0.15	3,996.53	0.14	5,000.00	-1,003.47
347100	SEWER SERVICE REVENUE	114,550.59	28.66	703,177.18	24.93	1,098,677.00	-395,499.82
347200	SEWER CONNECTION FEES	0.00	0.00	0.00	0.00	3,000.00	-3,000.00
350400	POOL REVENUE	1,774.50	0.44	7,724.50	0.27	52,000.00	-44,275.50
350500	POOL REVENUE - CONCESSION	0.00	0.00	5.00	0.00	9,000.00	-8,995.00
350600	POOL REVENUE - LESSONS	245.00	0.06	245.00	0.01	8,000.00	-7,755.00
350700	POOL REVENUE - SPECIAL EVENTS	0.00	0.00	83.25	0.00	500.00	-416.75
353100	DOG LICENSES	481.00	0.12	7,962.00	0.28	9,000.00	-1,038.00
353200	DOG FINES	250.00	0.06	810.00	0.03	1,300.00	-490.00
353300	DOG INPOUND	130.00	0.03	1,055.00	0.04	1,500.00	-445.00
356000	RURAL DUES	520.00	0.13	3,240.00	0.11	5,000.00	-1,760.00
361000	FINES & FORFEITS	4,821.60	1.21	32,913.90	1.17	54,000.00	-21,086.10
371000	INTEREST EARNED	617.02	0.15	4,975.17	0.18	6,370.00	-1,394.83
371100	BAB INTEREST	0.00	0.00	27,891.94	0.99	28,000.00	-108.06
373100	ENGINEERING COST REIMBURSEMENT	0.00	0.00	227.50	0.01	3,000.00	-2,772.50
379000	MISCELLANEOUS REVENUE	303,281.13	75.89	388,046.20	13.75	695,000.00	-306,953.80
379100	SANITATION CONTRACT	0.00	0.00	0.00	0.00	30,000.00	-30,000.00
398000	UNENCUMBERED FUNDS	0.00	0.00	0.00	0.00	68,361.00	-68,361.00
398100	UNENCUMBERED FUNDS	0.00	0.00	0.00	0.00	513,074.00	-513,074.00
398200	UNENCUMBERED FUNDS TO CAPITAL	0.00	0.00	0.00	0.00	306,900.00	-306,900.00
398201	RESERVES TO STOPLIGHT	0.00	0.00	0.00	0.00	34,000.00	-34,000.00
399000	TRANSFER FROM OTHER FUND	12,600.00	3.15	88,200.00	3.13	167,905.00	-79,705.00
399100	SPRING CLEAN UP	0.00	0.00	0.00	0.00	15,000.00	-15,000.00

CITY OF PAYETTE  
Income Statement by Department  
For the Accounting Period: 4 / 13

Combined Funds

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
399200 WATER FUND PORTION	0.00	0.00	0.00	0.00	9,290.00	-9,290.00
399300 SEWER FUND PORTION	0.00	0.00	0.00	0.00	9,290.00	-9,290.00

Total Revenue 692,597.11 100.00 3,758,576.12 100.00 7,264,701.00 -3,506,124.88

Expenses

<b>LEGISLATIVE</b>						
110 Salaries	900.00	0.23	6,300.00	0.22	10,800.00	4,500.00
200 Personnel Benefits	64.82	0.02	343.73	0.01	331.00	-12.73
230 FICA	55.80	0.01	390.60	0.01	676.00	279.40
240 MEDICARE	13.05	0.00	91.35	0.00	157.00	65.65
260 Worker's Compensation	0.00	0.00	113.00	0.00	113.00	0.00
261 Retirement	93.51	0.02	654.57	0.02	1,147.00	492.43
270 Insurance	267.91	0.07	1,485.06	0.05	14,586.00	13,100.94
305 Election	0.00	0.00	0.00	0.00	200.00	200.00
350 Planning & Zoning Stipend	0.00	0.00	0.00	0.00	1,680.00	1,680.00
543 Dues & Subscriptions	0.00	0.00	3,491.00	0.12	3,900.00	409.00
544 Promotions and Donations	200.00	0.05	3,122.50	0.11	3,900.00	777.50
580 Travel/Meetings/Education	-19.37	0.00	413.11	0.01	3,000.00	2,586.89
610 Supplies-Operating	37.04	0.01	153.83	0.01	2,000.00	1,846.17
613 Economic Development	0.00	0.00	7,541.25	0.27	7,677.00	135.75
810 Donation-Soil Conservation	0.00	0.00	0.00	0.00	1,000.00	1,000.00
811 Donation-Payette Museum	0.00	0.00	2,000.00	0.07	2,000.00	0.00
812 Donation-Snake River Transit	0.00	0.00	15,000.00	0.53	15,000.00	0.00
<b>Account Total</b>	<b>1,612.76</b>	<b>0.40</b>	<b>41,100.00</b>	<b>1.46</b>	<b>68,161.00</b>	<b>27,061.00</b>

EXECUTIVE

110 Salaries	500.00	0.13	3,500.00	0.12	6,000.00	2,500.00
200 Personnel Benefits	15.41	0.00	90.29	0.00	110.00	19.71
230 FICA	31.00	0.01	217.00	0.01	372.00	155.00
240 MEDICARE	7.25	0.00	50.75	0.00	87.00	36.25
260 Worker's Compensation	0.00	0.00	19.00	0.00	19.00	0.00
261 Retirement	51.95	0.01	363.65	0.01	637.00	273.35
270 Insurance	424.39	0.11	2,970.73	0.11	4,799.00	1,828.27
544 Promotions and Donations	0.00	0.00	30.00	0.00	750.00	720.00
581 Mayor's Youth Advisory Council	0.00	0.00	0.00	0.00	2,000.00	2,000.00
613 Economic Development	50.00	0.01	50.00	0.00	3,000.00	2,950.00
<b>Account Total</b>	<b>1,080.00</b>	<b>0.27</b>	<b>7,291.42</b>	<b>0.26</b>	<b>17,774.00</b>	<b>10,482.58</b>

ADMINISTRATION

110 Salaries	11,117.40	2.78	82,685.17	2.93	144,286.00	61,600.83
130 Overtime	0.00	0.00	396.24	0.01	100.00	-296.24
200 Personnel Benefits	57.98	0.01	303.34	0.01	323.00	19.66
230 FICA	689.31	0.17	5,151.19	0.18	5,403.00	251.81
240 MEDICARE	161.18	0.04	1,204.63	0.04	2,093.00	888.37
250 Reserve for Unemployment	-284.38	-0.07	237.36	0.01	2,500.00	2,262.64

CITY OF PAYETTE  
Income Statement by Department  
For the Accounting Period: 4 / 13

Combined Funds

CODE	Account	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
260	Worker's Compensation	0.00	0.00	581.00	0.02	203.00	-378.00
261	Retirement	1,155.09	0.29	8,632.17	0.31	15,327.00	6,694.83
270	Insurance	2,337.04	0.58	16,075.99	0.57	28,158.00	12,082.01
300	Professional Purchased Services	0.00	0.00	11,892.79	0.42	35,000.00	23,107.21
320	Legal	2,700.00	0.68	16,200.00	0.57	41,200.00	25,000.00
340	Building Inspection	1,830.22	0.46	11,494.77	0.41	25,000.00	13,505.23
344	Employee Drug Testing	0.00	0.00	353.75	0.01	530.00	176.25
410	Utilities	610.45	0.15	4,621.85	0.16	10,000.00	5,378.15
420	Custodial & Cleaning	625.00	0.16	4,375.00	0.16	8,300.00	3,925.00
430	Repair and Maint-Other	2,831.00	0.71	3,935.58	0.14	4,000.00	64.42
505	Postage	126.48	0.03	252.96	0.01	2,600.00	2,347.04
530	Telephone & Communication	447.28	0.11	2,777.49	0.10	5,500.00	2,722.51
531	Information Technology	75.00	0.02	967.51	0.03	1,000.00	32.49
540	Advertising & Publishing	99.18	0.02	1,080.62	0.04	5,000.00	3,919.38
541	Printing & Binding	0.00	0.00	2,788.00	0.10	5,000.00	2,212.00
543	Dues & Subscriptions	0.00	0.00	2,109.88	0.07	5,000.00	2,890.12
580	Travel/Meetings/Education	0.00	0.00	1,113.22	0.04	3,900.00	2,786.78
610	Supplies-Operating	741.60	0.19	3,134.44	0.11	9,000.00	5,865.56
612	Supplies-Other	428.10	0.11	3,200.89	0.11	7,000.00	3,799.11
714	Capital Outlay - Misc	160.00	0.04	4,267.83	0.15	8,311.00	4,043.17
773	Capital Outlay - Copier	176.00	0.04	1,424.62	0.05	5,000.00	3,575.38
830	Sales Tax	0.00	0.00	0.00	0.00	25.00	25.00
846	Transfer to Insurance Fund	0.00	0.00	0.00	0.00	9,300.00	9,300.00
	<b>Account Total</b>	<b>26,233.93</b>	<b>6.56</b>	<b>188,378.29</b>	<b>6.68</b>	<b>389,059.00</b>	<b>200,680.71</b>
CODE	ENFORCEMENT						
110	Salaries	2,296.00	0.57	17,197.63	0.61	29,791.00	12,593.37
200	Personnel Benefits	15,441	0.00	76.80	0.00	110.00	33.20
230	FICA	142.36	0.04	1,847.00	0.04	1,847.00	780.69
240	MEDICARE	33.30	0.01	249.41	0.01	432.00	182.59
260	Worker's Compensation	0.00	0.00	503.00	0.02	503.00	0.00
270	Insurance	238.56	0.06	1,786.86	0.06	3,165.00	1,378.14
300	Professional Purchased Services	381.54	0.10	2,861.55	0.10	4,632.00	1,770.45
342	Impoundment/Code Enforcement	0.00	0.00	323.00	0.01	2,500.00	2,177.00
410	Utilities	0.00	0.00	0.00	0.00	3,000.00	3,000.00
431	Repair and Maint-Auto	256.06	0.06	1,291.52	0.05	1,500.00	208.48
432	Repair and Maint-Buildings	0.00	0.00	0.00	0.00	1,000.00	1,000.00
505	Postage	0.00	0.00	40.23	0.00	500.00	459.77
540	Advertising & Publishing	0.00	0.00	0.00	0.00	500.00	500.00
543	Dues & Subscriptions	0.00	0.00	80.00	0.00	75.00	5.00
610	Supplies-Operating	0.00	0.00	277.41	0.01	2,222.59	2,222.59
626	Gas and Oil	156.28	0.04	1,280.51	0.05	3,000.00	1,719.49
	<b>Account Total</b>	<b>3,519.51</b>	<b>0.88</b>	<b>27,034.23</b>	<b>0.96</b>	<b>56,055.00</b>	<b>29,020.77</b>
SHOP							
110	Salaries	2,800.00	0.70	20,964.13	0.74	36,415.00	15,450.87
200	Personnel Benefits	15,441	0.00	86.81	0.00	110.00	23.19
230	FICA	173.60	0.04	1,295.79	0.05	2,258.00	958.21
240	MEDICARE	40.60	0.01	303.99	0.01	528.00	224.01
260	Worker's Compensation	0.00	0.00	117.00	0.04	1,117.00	0.00

CITY OF PAYETTE  
Income Statement by Department  
For the Accounting Period: 4 / 13

Combined Funds

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
<b>LAW ENFORCEMENT</b>						
261 Retirement	290,922	0.07	2,178,191	0.08	3,868,000	1,689,811
270 Insurance	1,081,800	0.27	3,200,900	0.11	432,000	-2,768,900
344 Employee Drug Testing	0.00	0.00	0.00	0.00	100,000	100,000
410 Utilities	547,558	0.14	3,103,722	0.11	4,500,000	1,396,280
431 Repair and Maint-Auto	31,966	0.01	96,611	0.00	500,000	403,390
530 Telephone & Communication	28,366	0.01	168,388	0.01	550,000	381,612
610 Supplies-Operating	0.00	0.00	105,077	0.00	1,000,000	894,923
611 Supplies-Shop	474,000	0.12	2,068,191	0.07	5,000,000	2,931,810
626 Gas and Oil	86,777	0.02	613,966	0.02	1,000,000	386,034
721 Capital Outlay - Shop	0.00	0.00	0.00	0.00	7,000,000	7,000,000
<b>Account Total</b>	<b>5,571,000</b>	<b>1.39</b>	<b>35,306,774</b>	<b>1.25</b>	<b>64,378,000</b>	<b>29,071,226</b>
<b>FIRE PROTECTION</b>						
110 Salaries	40,382,933	10.11	344,861,055	12.22	589,047,000	244,185,955
130 Overtime	1,339,600	0.34	3,177,998	0.11	700,000	-2,477,998
200 Personnel Benefits	1,178,666	0.04	1,227,211	0.04	1,435,000	207,790
230 FICA	2,592,399	0.65	21,623,433	0.77	36,521,000	14,897,570
240 MEDICARE	606,300	0.15	5,057,255	0.18	8,541,000	3,483,750
250 Reserve for Unemployment	0.00	0.00	0.00	0.00	1,000,000	1,000,000
260 Worker's Compensation	0.00	0.00	20,414,500	0.72	19,784,000	-630,500
261 Retirement	4,467,477	1.12	35,887,688	1.27	64,365,000	28,477,312
270 Insurance	11,056,778	2.77	80,917,377	2.87	139,836,000	58,918,623
341 Prisoner Care/Investigation	565,000	0.14	1,202,500	0.04	2,000,000	804,472
343 Drug Enforcement	0.00	0.00	648,966	0.02	1,500,000	851,034
344 Employee Drug Testing	0.00	0.00	0.00	0.00	500,000	500,000
410 Utilities	259,777	0.07	1,589,244	0.06	1,500,000	-89,244
430 Repair and Maint-Other	0.00	0.00	1,913,922	0.07	4,000,000	2,086,078
431 Repair and Maint-Auto	1,959,311	0.49	6,986,955	0.25	9,000,000	2,013,045
450 Contract Services	13,997,211	3.50	13,997,211	0.50	28,509,000	14,502,790
505 Postage	35,334	0.01	195,558	0.01	1,000,000	804,442
530 Telephone & Communication	526,077	0.13	3,174,222	0.11	6,000,000	2,825,778
531 Information Technology	179,999	0.05	955,911	0.03	4,500,000	3,544,089
543 Dues & Subscriptions	0.00	0.00	6,391,899	0.23	7,500,000	1,108,101
560 Uniforms	251,655	0.06	3,140,004	0.11	8,000,000	4,859,996
580 Travel/Meetings/Education	237,355	0.06	2,860,066	0.10	7,500,000	4,639,934
610 Supplies-Operating	1,536,900	0.38	4,019,966	0.14	8,000,000	3,980,034
612 Supplies-Other	493,644	0.12	1,579,633	0.06	3,500,000	1,920,367
614 Minor Equipment	336,722	0.08	1,071,903	0.04	4,000,000	2,928,097
626 Gas and Oil	1,941,033	0.49	12,601,700	0.45	35,000,000	22,398,300
746 Capital Outlay	0.00	0.00	3,861,155	0.14	6,400,000	2,538,845
773 Capital Outlay - Copier	195,133	0.05	1,364,301	0.05	1,200,000	164,301
825 JAG GRANT	0.00	0.00	1,897,700	0.07	1,800,000	-97,700
826 Grants	0.00	0.00	0.00	0.00	2,000,000	2,000,000
<b>Account Total</b>	<b>83,139,224</b>	<b>20.80</b>	<b>582,724,333</b>	<b>20.66</b>	<b>1,004,629,000</b>	<b>421,904,670</b>
<b>FIRE PROTECTION</b>						
110 Salaries	9,208,733	2.30	70,038,877	2.48	118,172,000	48,133,123
116 Salaries-Firemer Paid Call	0.00	0.00	4,080,922	0.14	36,840,000	32,759,078
117 Salaries-Drill Night	0.00	0.00	6,585,500	0.23	18,000,000	11,414,500
130 Overtime	0.00	0.00	0.00	0.00	1,000,000	1,000,000
200 Personnel Benefits	46,233	0.01	272,227	0.01	331,000	58,773

Combined Funds

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
216 Personnel Benefits-Firemen	0.00	0.00	0.00	0.00	2,820.00	2,820.00
217 Personnel Benefits-Drill Nights	0.00	0.00	0.00	0.00	7,601.00	7,601.00
230 FICA	0.00	0.00	661.17	0.02	3,400.00	2,738.83
240 MEDICARE	133.52	0.03	1,170.19	0.04	2,509.00	1,338.81
250 Reserve for Unemployment	94.27	0.02	100.84	0.00	1,000.00	899.16
260 Worker's Compensation	0.00	0.00	6,750.00	0.24	5,469.00	-1,281.00
261 Retirement	2,575.68	0.64	19,804.10	0.70	33,348.00	13,543.90
270 Insurance	1,941.24	0.49	13,753.48	0.49	23,472.00	9,718.52
344 Employee Drug Testing	0.00	0.00	70.00	0.00	500.00	430.00
410 Utilities	448.42	0.11	3,983.78	0.14	8,500.00	4,516.22
430 Repair and Maint-Other	0.00	0.00	119.83	0.00	1,000.00	880.17
431 Repair and Maint-Auto	201.51	0.05	845.81	0.03	8,500.00	7,654.19
432 Repair and Maint-Buildings	4,108	0.00	992.48	0.04	1,000.00	7.52
433 Repair and Maint-Equipment	175.67	0.04	689.04	0.02	3,900.00	3,210.96
450 Contract Services	7,500.00	1.88	7,500.00	0.27	15,000.00	7,500.00
505 Postage	0.00	0.00	0.00	0.00	100.00	100.00
530 Telephone & Communication	333.38	0.08	1,889.08	0.07	4,500.00	2,610.92
531 Information Technology	0.00	0.00	0.00	0.00	1,000.00	1,000.00
543 Dues & Subscriptions	0.00	0.00	1,159.77	0.04	1,500.00	340.23
560 Uniforms	542.72	0.14	1,272.70	0.05	12,000.00	10,727.30
580 Travel/Meetings/Education	0.00	0.00	1,417.27	0.05	5,000.00	3,582.73
606 Public Education	0.00	0.00	48.71	0.00	1,000.00	951.29
610 Supplies-Operating	182.92	0.05	1,169.71	0.04	3,600.00	2,430.29
612 Supplies-Other	0.00	0.00	238.85	0.01	350.00	111.15
614 Minor Equipment	32.91	0.01	514.91	0.02	4,000.00	3,485.09
626 Gas and Oil	340.75	0.09	2,702.68	0.10	6,000.00	3,297.32
768 Capital Outlay	0.00	0.00	0.00	0.00	22,850.00	22,850.00
801 Fire station construction	0.00	0.00	0.00	0.00	300,000.00	300,000.00
826 Grants	0.00	0.00	0.00	0.00	1,500.00	1,500.00
<b>Account Total</b>	<b>23,762.00</b>	<b>5.95</b>	<b>147,831.96</b>	<b>5.24</b>	<b>655,762.00</b>	<b>507,930.04</b>
<b>STREET MAINTENANCE</b>						
110 Salaries	7,291.76	1.82	60,119.88	2.13	125,847.00	65,727.12
130 Overtime	0.00	0.00	505.95	0.02	250.00	-255.95
200 Personnel Benefits	40.45	0.01	333.16	0.01	442.00	108.84
230 FICA	452.07	0.11	3,760.49	0.13	7,803.00	4,042.51
240 MEDICARE	105.72	0.03	879.48	0.03	1,825.00	945.52
260 Worker's Compensation	0.00	0.00	11,300.00	0.40	11,051.00	-249.00
261 Retirement	757.59	0.19	6,084.72	0.22	13,368.00	7,283.28
270 Insurance	2,594.18	0.65	18,970.12	0.67	40,512.00	21,541.88
300 Professional Purchased Services	0.00	0.00	2,831.00	0.10	30,000.00	27,169.00
410 Utilities	705.39	0.18	4,129.97	0.15	7,500.00	3,370.03
431 Repair and Maint-Auto	57.53	0.01	7,052.52	0.25	16,000.00	8,947.48
433 Repair and Maint-Equipment	341.41	0.09	1,899.57	0.07	6,000.00	4,100.43
435 Repair and Maint-Bridges	0.00	0.00	0.00	0.00	3,000.00	3,000.00
436 Repair and Maint-Storm Sewer	0.00	0.00	1,159.28	0.04	3,840.72	3,000.00
465 Fees-Dig Line	21.28	0.01	127.68	0.00	5,000.00	372.32
505 Postage	0.00	0.00	0.00	0.00	50.00	50.00
530 Telephone & Communication	105.06	0.03	859.68	0.03	2,500.00	1,640.32
531 Information Technology	0.00	0.00	0.00	0.00	600.00	600.00
540 Advertising & Publishing	0.00	0.00	0.00	0.00	100.00	100.00

Combined Funds

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
543 Dues & Subscriptions	0.00	0.00	492.89	0.02	2,500.00	2,007.11
601 Paint & Supplies	0.00	0.00	3,798.31	0.13	9,000.00	5,201.69
610 Supplies-Operating	508.08	0.13	6,471.88	0.23	12,000.00	5,528.12
612 Supplies-Other	377.58	0.09	3,029.14	0.11	5,000.00	1,970.86
615 Chemicals	2,475.89	0.62	2,475.89	0.09	5,000.00	2,524.11
626 Gas and Oil	584.48	0.15	7,077.30	0.25	15,000.00	7,922.70
627 Supplies-Sand/Gravel/Asphalt	0.00	0.00	28,915.85	1.02	10,000.00	81,084.15
628 Street Signs	0.00	0.00	0.00	0.00	2,000.00	2,000.00
740 Capital Outlay - Equipment	0.00	0.00	102,000.00	3.62	102,000.00	0.00
760 Capital Outlay - Streets	0.00	0.00	0.00	0.00	100,000.00	100,000.00
761 Capital Outlay-Contingency	0.00	0.00	12,247.00	0.43	12,978.00	731.00
772 Capital Outlay ~ Stoplight at	0.00	0.00	-239,254.46	-8.48	0.00	239,254.46
<b>Account Total</b>	<b>16,418.49</b>	<b>4.11</b>	<b>47,267.30</b>	<b>1.68</b>	<b>647,826.00</b>	<b>600,558.70</b>
<b>SNOW AND ICE</b>						
110 Salaries	0.00	0.00	8,567.75	0.30	8,000.00	-567.75
130 Overtime	0.00	0.00	526.40	0.02	2,000.00	1,473.60
200 Personnel Benefits	0.00	0.00	26.33	0.00	0.00	-26.33
230 FICA	0.00	0.00	563.52	0.02	0.00	-563.52
240 MEDICARE	0.00	0.00	131.78	0.00	0.00	-131.78
261 Retirement	0.00	0.00	859.02	0.03	0.00	-859.02
270 Insurance	0.00	0.00	2,222.78	0.08	0.00	-2,222.78
433 Repair and Maint-Equipment	0.00	0.00	2,771.93	0.10	2,500.00	-271.93
610 Supplies-Operating	0.00	0.00	0.00	0.00	1,000.00	1,000.00
626 Gas and Oil	981.06	0.25	1,055.85	0.04	4,000.00	2,944.15
627 Supplies-Sand/Gravel/Asphalt	0.00	0.00	6,434.30	0.23	6,000.00	-434.30
<b>Account Total</b>	<b>981.06</b>	<b>0.25</b>	<b>23,159.66</b>	<b>0.82</b>	<b>23,500.00</b>	<b>340.34</b>
<b>STREET LIGHTING</b>						
410 Utilities	5,326.06	1.33	33,187.72	1.18	60,000.00	26,812.28
437 Repair and Maint-Lights	0.00	0.00	431.38	0.02	3,000.00	2,568.62
<b>Account Total</b>	<b>5,326.06</b>	<b>1.33</b>	<b>33,619.10</b>	<b>1.19</b>	<b>63,000.00</b>	<b>29,380.90</b>
<b>SANITATION</b>						
451 Contract-Hauling	24,135.56	6.04	161,824.85	5.74	260,000.00	98,175.15
452 Contract-Cart Rental	5,534.59	1.38	39,397.52	1.40	60,000.00	20,602.48
605 Supplies-Office	0.00	0.00	0.00	0.00	300.00	300.00
841 Transfer to General Fund	0.00	0.00	0.00	0.00	30,000.00	30,000.00
843 Transfer to Streets	0.00	0.00	0.00	0.00	15,000.00	15,000.00
<b>Account Total</b>	<b>29,670.15</b>	<b>7.42</b>	<b>201,222.37</b>	<b>7.13</b>	<b>365,300.00</b>	<b>164,077.63</b>
<b>STREET CLEANING</b>						
110 Salaries	836.00	0.21	3,659.00	0.13	28,874.00	25,215.00
130 Overtime	0.00	0.00	42.75	0.00	0.00	-42.75
140 Salaries - Fall/Spring Cleanup	2,311.44	0.58	13,631.87	0.48	8,500.00	-5,131.87
200 Personnel Benefits	14.98	0.00	56.12	0.00	110.00	53.88
230 FICA	195.16	0.05	1,073.31	0.04	1,790.00	716.69
240 MEDICARE	45.64	0.01	251.02	0.01	419.00	167.98
261 Retirement	240.17	0.06	1,237.27	0.04	0.00	-1,237.27
270 Insurance	812.92	0.20	2,977.34	0.11	0.00	-2,977.34
425 Spring/Fall Cleanup	0.00	0.00	5,577.79	0.20	6,000.00	422.21

Combined Funds

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
433 Repair and Maint-Equipment	1,146.41	0.29	3,382.46	0.12	6,000.00	2,617.54
461 Fees-Landfill	17.25	0.00	73.86	0.00	250.00	176.14
610 Supplies-Operating	0.00	0.00	1,085.37	0.04	4,000.00	2,914.63
612 Supplies-Other	0.00	0.00	0.00	0.00	500.00	500.00
626 Gas and Oil	684.29	0.17	4,258.13	0.15	5,000.00	741.87
<b>Account Total</b>	<b>6,304.26</b>	<b>1.58</b>	<b>37,306.29</b>	<b>1.32</b>	<b>61,443.00</b>	<b>24,136.71</b>

WATER

110 Salaries	13,454.05	3.37	-21,963.86	4.32	217,809.00	95,845.14
130 Overtime	66.87	0.02	1,454.45	0.05	5,000.00	3,545.55
200 Personnel Benefits	94.11	0.02	774.80	0.03	721.00	-53.80
230 FICA	838.30	0.21	7,651.92	0.27	13,061.00	5,409.08
240 MEDICARE	196.05	0.05	1,789.57	0.06	3,158.00	1,368.43
260 Worker's Compensation	0.00	0.00	6,450.00	0.23	6,330.00	-120.00
261 Retirement	1,404.81	0.35	11,962.24	0.42	23,077.00	11,114.76
270 Insurance	4,569.02	1.14	34,234.51	1.21	62,230.00	27,995.49
300 Professional Purchased Services	1,904.50	0.48	3,816.54	0.14	10,000.00	6,183.46
344 Employee Drug Testing	0.00	0.00	18.75	0.00	200.00	181.25
410 Utilities	2,929.54	0.73	19,215.90	0.68	40,000.00	20,784.10
430 Repair and Maint-Other	0.00	0.00	173.60	0.01	4,000.00	3,826.40
431 Repair and Maint-Auto	0.00	0.00	825.66	0.03	4,000.00	3,174.34
432 Repair and Maint-Buildings	0.00	0.00	578.91	0.02	1,000.00	421.09
440 Repair and Maint-Distribution	401.09	0.10	9,269.70	0.33	30,000.00	20,730.30
462 Fees-DEQ	0.00	0.00	-0,472.00	0.37	12,000.00	1,528.00
463 Fees-Water Testing	98.00	0.02	1,036.75	0.04	8,000.00	6,963.25
465 Fees-Dig Line	21.27	0.01	127.62	0.00	200.00	72.38
505 Postage	810.25	0.20	4,897.44	0.17	10,000.00	5,102.56
530 Telephone & Communication	-35.06	0.03	890.96	0.03	3,000.00	2,109.04
531 Information Technology	0.00	0.00	755.00	0.03	2,000.00	1,245.00
543 Dues & Subscriptions	0.00	0.00	467.89	0.02	2,000.00	1,532.11
580 Travel/Meetings/Education	120.00	0.03	254.58	0.01	2,000.00	1,745.42
610 Supplies-Operating	211.37	0.05	1,086.17	0.04	6,000.00	4,913.83
612 Supplies-Other	327.96	0.08	918.79	0.03	1,500.00	581.21
615 Chemicals	0.00	0.00	6,441.92	0.23	12,000.00	5,558.08
619 Meters	0.00	0.00	2,402.16	0.09	-0,000.00	7,597.84
626 Gas and Oil	416.43	0.10	3,452.79	0.12	8,000.00	4,547.21
750 Capital Outlay - Water	0.00	0.00	690.00	0.02	65,000.00	64,310.00
751 Capital Outlay - Rehab Wells	0.00	0.00	28,440.00	1.01	26,760.00	-1,680.00
752 Capital Outlay -	0.00	0.00	0.00	0.00	53,169.00	53,169.00
805 Cash Over/Short	0.00	0.00	0.00	0.00	50.00	50.00
844 Transfer to Water Rehab Fund	6,300.00	1.58	44,100.00	1.56	92,770.00	48,670.00
846 Transfer to Insurance Fund	0.00	0.00	0.00	0.00	9,290.00	9,290.00
<b>Account Total</b>	<b>34,298.70</b>	<b>8.58</b>	<b>326,614.48</b>	<b>11.58</b>	<b>744,325.00</b>	<b>417,710.52</b>

Water Rehab Projects

800 Projects	0.00	0.00	0.00	0.00	92,305.00	92,305.00
<b>Account Total</b>			<b>0.00</b>		<b>92,305.00</b>	<b>92,305.00</b>

SEWER

110 Salaries	17,995.11	4.50	149,456.42	5.30	258,910.00	109,453.58
130 Overtime	453.71	0.11	3,153.24	0.11	7,000.00	3,846.76

Combined Funds

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
200 Personnel Benefits	82,022	0.02	631,722	0.02	980,000	348,278
230 FICA	1,143,822	0.29	9,460,333	0.34	15,610,000	6,149,667
240 MEDICARE	267,511	0.07	2,212,444	0.08	3,754,000	1,541,556
260 Worker's Compensation	0.00	0.00	7,083,500	0.25	2,150,000	-4,933,500
261 Retirement	1,916,844	0.48	15,314,933	0.54	27,454,000	12,139,067
270 Insurance	5,092,522	1.27	35,646,699	1.26	43,832,000	43,832,000
300 Professional Purchased Services	165,000	0.04	4,092,227	0.15	111,000,000	106,907,773
344 Employee Drug Testing	0.00	0.00	188,750	0.01	500,000	311,250
410 Utilities	7,531,114	1.88	51,595,445	1.83	100,000,000	48,404,555
430 Repair and Maint-Other	25,000	0.01	250,768	0.01	1,000,000	749,232
431 Repair and Maint-Auto	393,226	0.10	1,542,336	0.05	10,000,000	8,457,664
441 Repair and Maint-Plant	4,433,799	1.11	19,297,444	0.68	45,000,000	25,702,556
442 Repair and Maint-Collection	940,466	0.24	10,347,224	0.37	20,000,000	9,652,776
460 Sledge Disposal	992,000	0.25	4,261,005	0.15	11,000,000	6,738,995
464 Fees-Lab Testing	1,208,555	0.30	7,707,572	0.06	15,000,000	13,292,428
465 Fees-Dig Line	21,227	0.01	127,622	0.00	200,000	72,378
505 Postage	885,119	0.22	4,914,577	0.17	9,000,000	4,085,423
530 Telephone & Communication	179,633	0.04	1,184,344	0.04	2,500,000	1,315,656
531 Information Technology	0.00	0.00	754,999	0.03	1,500,000	745,001
543 Dues & Subscriptions	82,000	0.02	749,899	0.03	11,000,000	10,250,101
580 Travel/Meetings/Education	461,999	0.12	1,489,811	0.05	4,000,000	2,510,189
610 Supplies-Operating	1,631,966	0.41	7,682,933	0.27	11,000,000	3,317,067
615 Chemicals	4,480,644	1.12	14,165,440	0.50	48,000,000	33,834,560
626 Gas and Oil	371,099	0.09	1,781,677	0.06	6,000,000	4,218,323
635 Rehab Projects	6,300,000	1.58	44,100,000	1.56	75,600,000	31,500,000
740 Capital Outlay - Equipment	0.00	0.00	0.00	0.00	129,000,000	129,000,000
743 Capital Outlay - Software & C/MOM	269,000	0.07	2,586,750	0.09	3,000,000	413,250
763 Capital Outlay - S/MOM	0.00	0.00	0.00	0.00	32,850,000	32,850,000
846 Transfer to Insurance Fund	0.00	0.00	0.00	0.00	9,290,000	9,290,000
900 Debt Service	0.00	0.00	0.00	0.00	10,000,000	10,000,000
901 Debt Service-DEQ	0.00	0.00	111,943,117	3.97	156,000,000	44,056,883
903 USDA Reserve	0.00	0.00	0.00	0.00	10,000,000	10,000,000
<b>Account Total</b>	<b>57,323.50</b>	<b>14.34</b>	<b>507,723.32</b>	<b>18.00</b>	<b>1,227,777.00</b>	<b>720,053.68</b>
Sewer Rehab Project						
800 Projects	0.00	0.00	2,578.00	0.09	75,600.00	73,022.00
<b>Account Total</b>	<b>0.00</b>	<b>0.00</b>	<b>2,578.00</b>	<b>0.09</b>	<b>75,600.00</b>	<b>73,022.00</b>
AIRPORT						
110 Salaries	0.00	0.00	0.00	0.00	1,500.00	1,500.00
230 FICA	0.00	0.00	0.00	0.00	93.00	93.00
240 MEDICARE	0.00	0.00	0.00	0.00	22.00	22.00
300 Professional Purchased Services	0.00	0.00	277.50	0.01	1,500.00	1,222.50
410 Utilities	214.95	0.05	1,467.23	0.05	2,500.00	1,032.77
420 Custodial & Cleaning	0.00	0.00	0.00	0.00	250.00	250.00
439 Repair and Maint-Airport	0.00	0.00	269.18	0.01	2,500.00	2,230.82
543 Dues & Subscriptions	35.00	0.01	35.00	0.00	0.00	-35.00
580 Travel/Meetings/Education	100.00	0.03	170.62	0.01	0.00	-170.62
610 Supplies-Operating	0.00	0.00	-4.86	0.00	1,000.00	985.14
625 Fuel - Airport	5,508.30	1.38	15,382.52	0.55	27,330.00	11,947.48
629 Fuel - Expenses	155.27	0.04	1,991.95	0.07	2,885.00	893.05

Combined Funds

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
731 Capital Outlay - Airport	0.00	0.00	0.00	0.00	2,000.00	2,000.00
<b>Account Total</b>	<b>6,013.52</b>	<b>1.50</b>	<b>19,608.86</b>	<b>0.70</b>	<b>41,580.00</b>	<b>21,971.14</b>
<b>RECREATION</b>						
110 Salaries	2,167.49	0.54	23,052.53	0.82	47,462.00	24,409.47
115 Salaries-Guards	3,332.31	0.83	15,931.69	0.56	76,184.00	60,252.31
130 Overtime	101.09	0.03	455.26	0.02	200.00	-255.26
200 Personnel Benefits	15.41	0.00	71.89	0.00	12-.00	49.11
215 Personnel Benefits-Guards	0.00	0.00	0.00	0.00	5,335.00	5,335.00
230 FICA	347.26	0.09	2,445.23	0.09	7,666.00	5,220.77
240 MEDICARE	81.21	0.02	571.89	0.02	1,793.00	1,221.11
250 Reserve for Unemployment	280.43	0.07	1,297.63	0.05	2,300.00	1,002.37
260 Worker's Compensation	0.00	0.00	5,088.00	0.18	5,088.00	0.00
261 Retirement	235.70	0.06	1,752.33	0.06	5,045.00	3,289.67
270 Insurance	381.54	0.10	4,008.48	0.14	13,676.00	9,667.52
344 Employee Drug Testing	0.00	0.00	160.00	0.01	400.00	240.00
410 Utilities	3,197.00	0.80	19,303.62	0.68	40,000.00	20,696.38
430 Repair and Maint-Other	84.98	0.02	5,215.42	0.18	10,000.00	4,784.58
438 Repair and Maint-Pool	1,127.18	0.28	4,154.96	0.15	5,000.00	845.04
505 Postage	10.20	0.00	10.20	0.00	100.00	89.80
530 Telephone & Communication	78.91	0.02	479.98	0.02	1,000.00	520.02
531 Information Technology	987.48	0.25	1,062.48	0.04	800.00	-262.48
540 Advertising & Publishing	0.00	0.00	288.00	0.01	1,500.00	1,212.00
543 Dues & Subscriptions	10.00	0.00	477.89	0.02	150.00	-327.89
580 Travel/Meetings/Education	59.00	0.01	59.00	0.00	2,000.00	1,941.00
610 Supplies-Operating	1,424.56	0.36	4,348.38	0.15	5,000.00	651.62
612 Supplies-Other	1,351.09	0.34	2,521.47	0.09	3,000.00	478.53
615 Chemicals	230.76	0.06	858.27	0.03	8,000.00	7,141.73
617 Supplies-Concession	0.00	0.00	0.00	0.00	5,000.00	5,000.00
618 Supplies-Special Events	0.00	0.00	72.90	0.00	500.00	427.10
761 Capital Outlay-Contingency	0.00	0.00	5,948.00	0.21	25,000.00	19,052.00
770 Capital Outlay	0.00	0.00	0.00	0.00	6,194.00	6,194.00
830 Sales Tax	324.53	0.08	347.51	0.01	1,000.00	652.49
<b>Account Total</b>	<b>15,828.13</b>	<b>3.96</b>	<b>99,983.01</b>	<b>3.54</b>	<b>279,511.00</b>	<b>179,527.99</b>
<b>PARKS</b>						
110 Salaries	5,252.80	1.31	39,119.71	1.39	64,082.00	24,962.29
120 Salaries-Part Time	1,302.00	0.33	10,370.82	0.37	48,000.00	37,629.18
130 Overtime	42.35	0.01	119.82	0.00	500.00	380.18
200 Personnel Benefits	30.82	0.01	178.86	0.01	210.00	31.14
220 Personnel Benefits-Part Time	0.00	0.00	0.00	0.00	5,173.00	5,173.00
230 FICA	409.02	0.10	2,889.58	0.10	6,949.00	4,059.42
240 MEDICARE	95.66	0.02	675.76	0.02	1,625.00	949.24
250 Reserve for Unemployment	1,278.00	0.32	2,130.00	0.08	2,500.00	370.00
260 Worker's Compensation	0.00	0.00	3,934.00	0.14	3,816.00	-118.00
261 Retirement	550.16	0.14	4,076.96	0.14	6,807.00	2,730.04
270 Insurance	1,326.14	0.33	9,158.33	0.32	15,400.00	6,241.67
344 Employee Drug Testing	25.00	0.01	43.75	0.00	250.00	206.25
410 Utilities	998.70	0.25	8,459.93	0.30	16,000.00	7,540.07
431 Repair and Maint-Arvo	27.11	0.01	1,203.05	0.04	3,000.00	1,796.95
432 Repair and Maint-Buildings	14.53	0.00	119.98	0.00	3,500.00	3,380.02

CITY OF PAYETTE  
Income Statement by Department  
For the Accounting Period: 4 / 13

Combined Funds

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
433 Repair and Maint-Equipment	0.00	0.00	4,565.48	0.16	7,000.00	2,434.52
434 Repair and Maint-Docks	0.00	0.00	0.00	0.00	2,500.00	2,500.00
470 Tree Maintenance	0.00	0.00	0.00	0.00	2,500.00	2,500.00
480 Greenway	291.50	0.07	2,270.39	0.08	3,000.00	729.61
505 Postage	0.00	0.00	8.77	0.00	20.00	11.23
530 Telephone & Communication	101.77	0.03	609.14	0.02	1,300.00	690.86
543 Dues & Subscriptions	0.00	0.00	647.89	0.02	700.00	52.11
580 Travel/Meetings/Education	80.00	0.02	747.21	0.03	1,000.00	252.79
610 Supplies-Operating	0.00	0.00	1,083.30	0.04	4,500.00	3,416.70
612 Supplies-Other	264.41	0.07	1,379.31	0.05	3,000.00	1,620.69
615 Chemicals	0.00	0.00	0.00	0.00	4,000.00	4,000.00
616 Plants and Seeds	0.00	0.00	48.72	0.00	3,000.00	2,951.28
626 Gas and Oil	226.53	0.06	2,479.46	0.09	8,500.00	6,020.54
769 Capital Outlay	0.00	0.00	1,493.31	0.05	154,000.00	152,506.69
822 Forestry Projects	0.00	0.00	0.00	0.00	4,000.00	4,000.00
<b>Account Total</b>	<b>12,316.50</b>	<b>3.08</b>	<b>97,813.53</b>	<b>3.47</b>	<b>376,832.00</b>	<b>279,018.47</b>
<b>LIBRARY</b>						
110 Salaries	7,832.84	1.96	58,158.00	2.06	101,194.00	43,036.00
200 Personnel Benefits	52.44	0.01	295.17	0.01	331.00	35.83
230 FICA	485.64	0.12	3,605.84	0.13	6,274.00	2,668.16
240 MEDICARE	113.59	0.03	843.38	0.03	1,467.00	623.62
260 Worker's Compensation	0.00	0.00	251.00	0.01	251.00	0.00
261 Retirement	706.59	0.18	5,256.05	0.19	9,013.00	3,756.95
270 Insurance	1,707.68	0.43	11,953.76	0.42	20,700.00	8,746.24
344 Employee Drug Testing	0.00	0.00	0.00	0.00	100.00	100.00
410 Utilities	1,274.23	0.32	8,521.05	0.30	8,000.00	521.05
420 Custodial & Clearing	825.00	0.21	5,775.00	0.20	9,900.00	4,125.00
430 Repair and Maint-Other	3.99	0.00	328.59	0.01	2,000.00	1,671.41
505 Postage	0.00	0.00	8.48	0.00	500.00	491.52
530 Telephone & Communication	161.14	0.04	974.90	0.03	2,200.00	1,225.10
531 Information Technology	0.00	0.00	1,551.15	0.05	3,000.00	1,448.85
540 Advertising & Publishing	0.00	0.00	0.00	0.00	530.00	530.00
543 Dues & Subscriptions	0.00	0.00	637.89	0.02	2,900.00	2,262.11
580 Travel/Meetings/Education	0.00	0.00	433.75	0.02	600.00	166.25
607 Supplies-Children's Programs	481.34	0.12	1,702.59	0.06	5,000.00	3,297.41
610 Supplies-Operating	228.76	0.06	2,958.25	0.10	4,000.00	1,041.75
612 Supplies-Other	0.00	0.00	0.00	0.00	500.00	500.00
640 Periodicals	34.95	0.00	936.50	0.03	2,000.00	1,063.50
745 Capital Outlay - Books	1,259.40	0.32	13,816.51	0.49	25,000.00	11,183.49
753 Capital Outlay - Projects	0.00	0.00	0.00	0.00	3,011.00	3,011.00
773 Capital Outlay - Copier	227.00	0.06	1,601.24	0.06	3,500.00	1,898.76
802 Library Expansion Construction	7,250.00	1.81	75,569.33	2.68	365,000.00	289,430.67
830 Sales Tax	8.28	0.00	31.55	0.00	100.00	68.45
903 USDA Reserve	0.00	0.00	0.00	0.00	10,000.00	10,000.00
<b>Account Total</b>	<b>22,652.87</b>	<b>5.67</b>	<b>195,209.98</b>	<b>6.92</b>	<b>587,041.00</b>	<b>391,831.02</b>
<b>DEBT SERVICE</b>						
900 Debt Service	0.00	0.00	61,699.00	2.19	61,699.00	0.00
902 Debt Service-LID 98-1	0.00	0.00	11,941.00	0.42	11,941.00	0.00
905 Other Expenses	0.00	0.00	0.00	0.00	1,500.00	1,500.00

CITY OF PAYETTE  
Income Statement by Department  
For the Accounting Period: 4 / 13

Combined Funds

	Account Total	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget	Variance
<b>INSURANCE</b>							
520 Insurance - Liability		44,678.42	11.18	89,356.85	3.17	89,403.00	46.15
521 Insurance - Deductible		0.00	0.00	0.00	0.00	500.00	500.00
<b>Account Total</b>	<b>44,678.42</b>		<b>11.18</b>	<b>89,356.85</b>	<b>3.17</b>	<b>89,903.00</b>	<b>546.15</b>
<b>CAPITAL IMPROVEMENT</b>							
720 Capital Outlay - Buildings		1,452.91	0.36	1,452.91	0.05	75,000.00	73,547.09
766 Capital Outlay - Library		0.00	0.00	0.00	0.00	40,000.00	40,000.00
<b>Account Total</b>	<b>1,452.91</b>		<b>0.36</b>	<b>1,452.91</b>	<b>0.05</b>	<b>115,000.00</b>	<b>113,547.09</b>
<b>REVOLVING LOAN</b>							
850 Business Loans		0.00	0.00	0.00	0.00	100,000.00	100,000.00
<b>Account Total</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>100,000.00</b>
<b>HEALTH CARE REIMBURSEMENT</b>							
271 Health Care Reimbursement		0.00	0.00	16,868.27	0.60	35,000.00	18,131.73
272 Health Reimbursement Account		1,448.21	0.36	18,077.11	0.64	8,000.00	-10,077.11
<b>Account Total</b>	<b>1,448.21</b>		<b>0.36</b>	<b>34,945.38</b>	<b>1.24</b>	<b>43,000.00</b>	<b>8,054.62</b>
<b>Total Expenses</b>	<b>399,631.22</b>		<b>100.00</b>	<b>2,821,168.01</b>	<b>100.00</b>	<b>7,264,901.00</b>	<b>4,443,732.99</b>
Net Income (Loss)		292,965.89	73.31	937,408.11	33.23		

**MINUTES OF A REGULAR SCHEDULED CITY OF PAYETTE AIRPORT COMMISSION MEETING HELD MAY 13, 2013, AT 4:15 P.M. IN THE AIRPORT MEETING ROOM, PAYETTE, IDAHO.**

**THE MEETING WAS CALLED TO ORDER BY COMMISSIONER PETERSON.**

**MEMBERS PRESENT:** Frazer Peterson, Jan Zatloukal, Brenda Carter, Dave Koeppen and Bert Osborn were present.

**ABSENT:** Gary Cox

Also in attendance were Mary Cordova and Bobbie Black.

**APPROVAL OF MINUTES:**

The minutes of 4-8-13 were approved unanimously by the Commission.

**COMMUNICATIONS:**

1. Gene Wilkie – Rental of Facilities

**OLD BUSINESS:**

1. Fuel at Airport: The Commission was given updated reports on fuel.

**NEW BUSINESS:**

1. Budget information: The Commission was provided with the expenditure and revenue reports through April.
2. CPI recommendation to City Council: Mr. Peterson stated that without telling us a sq ft price, value has not increased. The figures will come at the end of July that shows what percentage commercial property has moved. He stated that it hasn't budged in the last 12 months.
3. 2014 Projects:
  - A. Runway Extension: The Commission would like to talk to the County Commissioners regarding this project.
  - B. Taxiway Overlay: The Street Department will be flushing the taxiway first and then hopefully patching next week.

**GENERAL DISCUSSION:**

Discussion followed on the actions of the City Council for through the fence operations. Our current standards have no provision to do that now and the City will send a letter to Mr. Marcus telling him that it is not allowed.

The Street Department started spraying the weeds at the airport this week and Mr. Koeppen stated he will disk the field the end of May.

Discussed mowing the grass at the airport and it was decided that between Mr. Koeppen and Mr. Zatloukal this will be accomplished for this year.

A Thank You will be sent to the 99's for paint of the numbers on May 10<sup>th</sup>. The City supplied everything and the group did the painting.

**CITIZENS COMMENTS:**

None heard.

**NEXT AGENDA:**

Next meeting will be held June 10, 2012 at 4:15 P.M.

The meeting adjourned at 4:40 P.M.

Recording Secretary  
Bobbie Black