

MINUTES OF A REGULAR SCHEDULED CITY OF PAYETTE AIRPORT COMMISSION MEETING HELD JUNE 10, 2013, AT 4:15 P.M. IN THE AIRPORT MEETING ROOM, PAYETTE, IDAHO.

THE MEETING WAS CALLED TO ORDER BY COMMISSIONER PETERSON.

MEMBERS PRESENT: Frazer Peterson, Jan Zatloukal, Brenda Carter, Dave Koeppen and Gary Cox were present.

ABSENT: Bert Osborn

Also in attendance were Mary Cordova, Craig Jensen and Bobbie Black.

APPROVAL OF MINUTES:

Koeppen made a motion to approve the minutes of 5-13-13 as written. The motion was seconded by Cox and passed by unanimous voice vote.

COMMUNICATIONS: None Heard

OLD BUSINESS:

1. Fuel at Airport: The Commission was given updated reports on fuel. Mr. Koeppen stated that we need to order 1400 gallons of av-gas soon and he will check on ordering more mo-gas. It was stated that the system will charge your card that amount of dollars or gallons, so make sure what you put in is what you want. It does refund the difference, but takes a few days to post to your account.
2. 2014 Projects: Each year we have to reapply for grants per Bill Statham. Mr. Koeppen was told that the Idaho Aeronautics will pay for the next master plan when needed. This is something that needs to be pursued.
 - A. Runway Extension: Discussion followed that the Commission went to the County with a plan. We would like them to supply the gravel and fill for the project if possible. Ms. Cordova shared that the estimate in June 2008 for just the extension was \$184,839.05. She asked the Commission what is the priority the runway extension or the taxiway overlay? Peterson, Cox, Koeppen & Zatloukal stated 1st the extension and 2nd the taxiway. Carter stated 1st the taxiway and 2nd the extension.
 - B. Taxiway Overlay: Ms. Cordova stated that some testing had been done. The Commission would like to see some costs on a 1 ½" to 2" overlay from the engineer going east to west. It was discussed if we could get prep work done and have money to do asphalt that would be great.
3. Status of the golf course tree trimming and or removal: Ms. Cordova stated that an official letter has not been sent to the golf course. In speaking with them they have indicated that they don't have money to pay for the trees being removed, so are we willing to do it? The airport study done in 2007 identified for them to be removed within 5 years. Trees 1 through 11 are still there and all need to be removed. The #1 tree is the biggest safety issue. The golf course's lease states they are responsible for maintaining the property. The Commission will let City Council decide what needs to be done to have them removed.

NEW BUSINESS:

1. Budget information: The Commission was provided with the expenditure report through May.
2. Minimum Standards – The Commission was informed that the City Council approved access for through the fence commercial or non commercial aeronautical activities are not permitted at the Payette Municipal Airport.
3. Minimum Standards – Insurance requirements – This will be placed on next month's agenda.

4. Report on the IAMA meeting – Mr. Koeppen reported on the conference he attended at McCall in May. He stated that the Idaho Aviation Division had nothing but great things to say about Mary Cordova.
5. 2014 Airport Grants – This was discussed under old business.
6. Re-Appointment of Airport Commission – The Commission was informed that City Council re-appointed Frazer Peterson, Bert Osborn, Jan Zatloukal and Gary Cox on the Airport Commission with term to expire on June 30, 2016.

GENERAL DISCUSSION:

It was stated that Mr. Koeppen has mowed the weeds around the airport.
Mr. Koeppen was thanked for attending the County Commissioner's meeting

CITIZENS COMMENTS:

None heard.

NEXT AGENDA:

Next meeting will be held July 8, 2013 at 4:15 P.M.
Airport tie downs

The meeting adjourned at 5:25 P.M.

Recording Secretary
Bobbie Black