



AGENDA
PAYETTE CITY COUNCIL
June 20, 2011
WORK SESSION & REGULAR MEETING
HONORABLE MAYOR JEFFREY T. WILLIAMS PRESIDING

GEORGIA HANIGAN MARK HELEKER
LEE NELSON IVAN MUSSELL
KATHY DODSON LES COCHRAN

5:00 PM – Portia Club open house – 225 North 9th Street

5:30 PM – Work Session

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ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, CREATING A NEW CHAPTER 10.45 OF THE PAYETTE CITY CODE AND ADDING A NEW SECTION 10.45.010 PROHIBITING THE USE OF AN ELECTRONIC WIRELESS COMMUNICATIONS DEVICE FOR TEXTING WHILE OPERATING A MOTOR VEHICLE; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A PENALTY; ESTABLISHING A REPEALER.

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF PAYETTE, IDAHO AS FOLLOWS:

SECTION 1: That a new Section designated as section 10.45.010 of Chapter 10.45 of Title 10 is hereby added and which section shall read as follows:

10.45.010 USE OF WIRELESS COMMUNICATIONS DEVICES

(A) No person shall operate a motor vehicle while using an electronic wireless communications device to write, send, or read a text based communication.

(B) As used in this section "write, send, or read a text based communication" means using an electronic wireless communications device to manually communicate with any person using a text based communication, including, but not limited to, communications referred to as a text message, instant message, or electronic mail.

(C) For purposes of this section, a person shall not be deemed to be writing, reading, or sending a text based communication if the person reads, selects, or enters a telephone number or name in an electronic wireless communications device for the purpose of making or receiving a telephone call.

(D) A violation of this section is an infraction punishable by a fine of fifty dollars (\$50.00).

(E) This section shall not apply to an emergency services professional using an electronic wireless communications device while operating an authorized emergency vehicle in the course and scope of his or her duties.

Section 2. This Ordinance may be published in summary form as permitted by Idaho Code.

Section 3. This Ordinance shall be in full force and effect immediately upon passage and publication as required by the laws of the State of Idaho.

Section 4. Any ordinances or resolutions which are in conflict with this Ordinance are hereby repealed, but only insofar as the conflict exists.

Section 5. If any portion of this Ordinance should be found to be unconstitutional or unenforceable for any reason, the remainder of the Ordinance shall be applied to effectuate the purposes of this Ordinance.

PASSED AND APPROVED by the Mayor and City Council this ____ day of June, 2011.

CITY OF PAYETTE, IDAHO

By: _____
Jeffrey T. Williams, Mayor

ATTEST: _____
Mary Cordova, City Clerk

ORDINANCE _____

AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, ADDING A NEW SECTION 5.37 TO THE PAYETTE CITY CODE WHICH SECTION REGULATES PRECIOUS METAL AND GEM DEALERS; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PAYETTE, IDAHO:

Section 1. A new Chapter 5.37 is added to Title 5 of the Payette City Code, which section shall read as follows:

5.37 PRECIOUS METAL AND GEM DEALERS

5.37.010: DEFINITIONS:

5.37.020: LICENSE: REQUIRED:

5.37.030: APPLICATION:

5.37.040: INVESTIGATION:

5.37.050: DENIAL OR REVOCATION OF LICENSE:

5.37.060: REGULATIONS:

5.37.070: INVESTIGATION OF APPLICANT:

5.37.080: ADEQUATE IDENTIFICATION:

5.37.090: TRANSACTION DESCRIPTION RECORD:

5.37.010: DEFINITIONS:

- a. "Jewelry" means any tangible article of personal property ordinarily wearable on the person consisting in whole or in part of gold, silver, platinum, aluminum, lead, brass, copper, pewter, alexandrite, diamonds, emeralds, garnets, opals, rubies, pearls, jade, and such other metals, minerals or gems customarily regarded as precious or semiprecious.
- b. "Member of the general public" means individuals, partnerships, corporations or other associations.
- c. "Precious metal and gem dealer" means any person, corporation, partnership or association which engages in any transaction of buying, selling or receiving secondhand jewelry, sterling silverware or gold or silver coins or bullion to or from the public within the City of Payette.
"Precious metal and gem dealer" does not include a business which smelts, refines, assays or manufactures precious metals, gems or valuable articles and has no retail operation open to the public.
- d. "Secondhand" means previously owned by a member of the general public immediately prior to the transaction at hand. It does not mean previously owned by a wholesaler, retailer or by a secondhand dealer licensed.

5.37.020: LICENSE REQUIRED:

- a. No person, corporation, partnership or association shall engage in the business of dealing in, selling and exchanging secondhand jewelry, sterling silverware or gold and silver coins or bullion without having first obtained a license as provided in this section.
- b. The requirements of this section do not apply to the following:
 - 1. Transactions at occasional garage or yard sales, estate sales, coin, gem, or antique or stamp shows, conventions or auctions.
 - 2. Transactions involving the purchase of grindings, filing, slag, sweeps, scraps or dust from an industrial manufacturer, dental laboratory, dentist or agent thereof.
 - 3. Operations between dealers licensed under this section.
 - 4. Transactions at financial institutions licensed or regulated by the state of Idaho or U.S. government.

5.37.030: APPLICATION:

Application for a precious metal and gem dealer's license shall be made to the city clerk on forms furnished by the city clerk, and shall contain the following:

- A. Name, place and date of birth and street residence of the applicant.
- B. The trade name, address of the business and name and address of the owner of the premises.
- C. A statement as to whether within the preceding 10 years the applicant has been convicted of any crime, petty misdemeanor or municipal ordinance violation relating to theft, damage or trespass property or operation of a business, the nature and date of the offense and the penalty assessed.
- D. Whether the applicant is a natural person, corporation or partnership.
 - 1. If the applicant is a corporation, the state of incorporation and the names and addresses of all officers and directors.
 - 2. If the applicant is a partnership, the names and addresses of all partners.
- E. The name of the manager or proprietor of the business.
- F. Such other reasonable and pertinent information as the city clerk may from time to time require.

5.37.040: INVESTIGATION:

The city clerk shall refer the application to the chief of police, who shall make a criminal history background investigation of the applicant. Upon completion, the chief of police, or his representative, shall forward the results of the investigation to the city clerk. If, as a result of the investigation, the applicant is not found to have committed any of the acts requiring denial as listed below, the city clerk shall, upon payment of the prescribed fee, and approval of the city council, issue the license to the applicant. The city clerk shall deny the applicant the license if the applicant has:

- A. Committed any act consisting of fraud or misrepresentation;
- B. Committed any act which, if committed by a licensee, would be grounds for suspension or revocation of a license;
- C. Within the previous ten (10) years, been convicted of a misdemeanor or felony directly relating to his or her fitness to engage in the occupation of peddler, solicitor or street vendor and including, but not limited to, those misdemeanors and felonies involving moral turpitude, fraud or misrepresentation;
- D. Been charged with a misdemeanor or felony of the type defined in subsection C of this section and disposition of that charge is still pending;
- E. Ever been charged of any crime involving sexual abuse against a child;
- F. Been refused a license under the provisions of this chapter; provided, however, that any applicant denied a license under the provisions of this chapter may reapply if and when the reasons for denial no longer exist; and
- G. Made any false or misleading statements in the application.

5.37.050: DENIAL OR REVOCATION OF LICENSE:

The city shall have the authority to deny, revoke or temporarily suspend any license requested or issued in accordance with this chapter for any of the following reasons:

- A. Fraud, misrepresentation or false statements contained in the application;
- B. Fraud or misrepresentation or false statement made in the course of conducting the business or trade;
- C. Any violation of this chapter;
- D. Conviction of any crime or misdemeanor involving moral turpitude;

E. Conducting business in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety or general welfare of the public

F. No precious metal and gem dealer's license shall be granted to an individual, partnership or a corporate applicant, unless the individual applicant, each of the partners, or the corporate agent has been a resident of Idaho continuously for at least 90 days prior to the date of the application.

5.37.060: REGULATIONS:

A. Altered or Obliterated Serial Number: No licensee shall receive any item or property with an altered or obliterated serial number, or from which a serial number has been removed.

B. Identification: No precious metal and gem dealer shall purchase or exchange any property without first securing adequate identification from the seller as stipulated in 5.37.080.

C. Recordkeeping: Every licensed precious metal and gem dealer shall keep a transaction description record as stipulated in 5.37.090 for any property purchased or exchanged. A record of all transactions shall be delivered to the chief of police or the chief's designee at least one time each week and at other times when requested by the Chief or the Chief's designee.

D. Transaction Record Reporting: Every dealer shall report each transaction description record as required in 5.37.090.

E. Every item purchased or exchanged by a licensed precious metal and gem dealer shall be open for inspection by the chief of police, or the chief's designee, at any reasonable time.

F. Holding Period: Every property exchanged or purchased by a precious metal and gem dealer, except gold coins or bullion, or silver coins or bullion, shall be kept on the dealer's premises separate and apart from any other property, unchanged and unaltered from the form it was received for 10 days after a report is submitted to chief of police or the chief's designee.

G. Additional Holding Period: The chief of police may, at the chief's sole discretion, cause any property exchanged or purchased, which the police chief has reason to believe was not exchanged or purchased by the lawful owner, to be held for an additional holding period deemed reasonable by the chief of police after the elapse of the initial 10-day holding period for identification by the lawful owner.

H. Minors: No precious metal and gem dealer shall have any business dealings as a precious metal and gem dealer with any person under 18 years of age, unless that person is with the parent or guardian, or the dealer obtains or has on file a written consent signed in the dealer's presence by the parent or guardian granting permission for that person to transact business with the dealer.

I. Stolen Goods: Every precious metal and gem dealer shall report to the police any item presented to the precious metal and gem dealer during the course of business the precious metal and gem dealer has reason to believe was stolen, either by the person presenting the item or another party.

5.37.070: PENALTY:

Any person violating any of the provisions or failing to comply with any of the mandatory requirements of this chapter is guilty of a misdemeanor punishable by a fine not to exceed one thousand dollars (\$1,000), or by imprisonment not to exceed six (6) months, or by both such fine and imprisonment.

5.37.080: ADEQUATE IDENTIFICATION:

A. Adequate identification obtained by precious metal and gem dealers shall be limited to one of the following current and unexpired forms of identification:-

1. A State of Idaho identification card.
2. A valid Idaho motor vehicle operator's license.
3. A valid motor vehicle operator's license, containing a picture, issued by another state.
4. A military identification card.
5. A valid passport.
6. An alien registration card.

B. No person pawning, pledging, exchanging, consigning, leaving for deposit or selling any property with any licensee shall give a false or fictitious name, present false or altered identification documents, give a false date of birth or give a false address of residence or telephone number to the licensee gathering

information for the transaction description record.

5.37.090: TRANSACTION DESCRIPTION RECORD:

1. Transaction description records shall be kept either as computer files or in a written document approved by the chief of police, or the chief's designee. Written transaction description record documents shall be legible and in ink, and no entry made shall be erased, obliterated or defaced. Licensed precious metal and gem dealers may keep transaction description records as sequentially numbered invoices. Blank or voided invoices kept by precious metal and gem dealers as transaction description records shall be kept in sequence. Computerized files, written documents and invoices of transaction description records shall be open to inspection by the chief of police, or the chief's designee, at any reasonable time. Computerized files, written documents and invoices of transaction description records shall be maintained and retained for one year.

2. Transaction description records shall include:

- a. The date and time of the transaction.
- b. A complete description in English of the item or property pawned, pledged, consigned, exchanged or purchased including when applicable, but not limited to, any trademark, identification number, serial number, model number, brand name, any engraved number, word or initial, a description of any settings, a description by weight and design of the property, other identification marks and inscriptions of a personal nature, whether the property is a male or female item or property.
- c. The amount of money loaned or paid.
- d. The name, address and date of birth of the person pawning, pledging, exchanging, consigning or selling the item or property.
- e. Identification number from and a photocopy of the identification obtained as stipulated in 5.37.080.
- f. A signed, written declaration of ownership from the person pawning, pledging, exchanging, consigning or selling the item or property, separate and apart from any computerized records maintained and on a form approved by the chief of police, or the chief's designee, stating whether the person owns the item(s) or property, how long the person has owned the item or property, whether the person or another found the item or property, and if found, the details of its finding.

3. Photographs.

- a. Each transaction description shall include a color photograph or color video recording of:
 1. Each customer pawning, pledging, consigning, exchanging or selling an item or property.
 2. Every item or property pawned, pledged, consigned, exchanged or sold without a unique serial or identification number permanently engraved or affixed.
- b. Photographs shall be at least 2 inches square.

The major portion of the photograph or the video recording of persons shall include an identifiable facial image. Property photographed or video recorded shall be accurately depicted. The licensee shall inform the person that he or she is being photographed or video recorded by displaying a sign of sufficient size in a conspicuous place on the premises. The licensee shall keep the photograph or video recording for 3 months.

4. The person pawning, pledging, consigning, exchanging or selling the item or property shall electronically sign the computerized record, or sign an alternate form approved by the chief of police, or the chief's designee, if computerized records are maintained, or sign the written document transaction descriptions record or the invoice.

5. Transaction records shall include any other reasonable information the chief of police may from time to time require.

Section 2. This Ordinance may be published in summary form as permitted by Idaho Code.

Section 3. This Ordinance shall be in full force and effect immediately upon passage and publication as required by the laws of the State of Idaho.

Section 4. Any ordinances or resolutions which are in conflict with this Ordinance are hereby repealed, but only insofar as the conflict exists.

Section 5. Any violation of this ordinance shall be a misdemeanor punishable in accordance with the misdemeanor statutes of the State of Idaho.

Section 6. If any portion of this Ordinance should be found to be unconstitutional or unenforceable for any reason, the remainder of the Ordinance shall be applied to effectuate the purposes of this Ordinance.

PASSED and APPROVED by the Mayor and City Council of the
City of Payette, Idaho this _____ day of _____, 2011.

CITY OF PAYETTE, IDAHO

BY _____
Jeffrey T. Williams, Mayor

ATTEST:

Mary Cordova, City Clerk

City of Payette

Employee Policy Handbook

Effective Date: July 1, 1997
Amended December 4, 2000
Amended July 16, 2001
Amended April 7, 2003
Amended February 17 & March 1, 2004
Amended March 21, 2005

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~~**Appendix A – Definitions and Acronyms**~~

~~**Appendix B – Drug/Alcohol Testing Policy**~~

Employee Policy Handbook Acknowledgment Form

This is to acknowledge that I have received a copy of the March 21, 2005, City of Payette Employee Policy Handbook and understand that it outlines my privileges and obligations as an employee with the City of Payette.

I further understand that I am governed by the contents of the Employee Policy Handbook and that as a condition of my continued employment, it is my responsibility to familiarize myself with all of the information contained within it. I recognize that this handbook is not to be construed as a contract between the City and its employees, and does not in any way imply or create any rights, contractual or otherwise on behalf of the City's employees.

Employee Name (please print)

Signature

Department

Date

I. General Statements

A. Introduction. The purpose of the City of Payette Employee Policy Handbook is to provide a set of rules intended to create and maintain understanding and cooperation among employees, and to articulate rules and standards intended to guide and measure performance. These policy statements are not intended to be an exclusive source of rules and regulations concerning employment. The City Directors, Supervisors and Department Heads are entitled to promulgate work standards and procedures necessary to implement these policies or to efficiently carry out the functions of their departments, provided such standards do not diminish the benefits or protections granted to employees by City policy. Rules or regulations not specifically covered shall be interpreted by the Human Resource Director and the City Administrator consulting with legal counsel on an as needed basis.

It is the City of Payette's intent that all employment related matters are handled in a fair, consistent and legally defensible manner. However, this handbook is not to be construed as a contract between the City and its employees and does not in any way imply or create any rights, contractual or otherwise, on behalf of the City's employees.

All employees of the City are employees at will, subject to the employee and employer rights afforded by law.

Certain circumstances may require the City to modify, revoke, suspend, terminate or change all or part of these rules, policies or procedures at any time for any reason, without notice, immediately upon approval of the City Council.

This handbook is intended to be a handy reference. Any suggestions from employees for improving the method of communicating benefits, rules and policies are welcome. Should you have any questions, please contact the Human Resource Director.

B. Equal Employment Opportunity. It is the policy and intent of the City of Payette that all employees and applicants should be treated fairly and equally based on merit and without regard to race, color, creed, religion, sex, national origin, disability or age. All personnel policies, programs, practices, and operations will be directed by this goal, and a complete effort will be made to promote equality of opportunity in employment through continuing execution of programs of affirmative action throughout the City's organization. Therefore, it is the policy of the City to:

1. Recruit, hire, train and promote persons in all job titles, without regard to race, color, creed, religion, sex, national origin, disability, age or veteran's status, except where such status is a bona fide occupational qualification.
2. Make employment decisions in a manner which will further the principles of equal employment opportunity.

3. As opportunities for transfer, advancement or promotion occur, including promotions into and within management, periodic reviews and analysis of personnel records will be made to ensure that all employees continue to receive equal considerations and that only valid requirements are imposed for these opportunities.
4. Any employee or applicant for employment who believes that he or she has not been afforded treatment conforming to the policy of equal employment opportunity may file a complaint through the Human Resource Director's Office.

C. Harassment. The City of Payette expects all employees to accomplish their work in a business-like manner with a concern for the well being of their co-workers. All employees have a right to work in an environment free from intimidation, ridicule or harassment based on sex, race, color, age, religion, disability or national origin. Sexual or other harassment, including retaliation against employees who report harassment, constitutes illegal employment discrimination, is unacceptable conduct, and is specifically forbidden. Such harassment may include unsolicited remarks, gestures or physical contact; display or circulation of written materials or pictures derogatory of either gender, disability, or to racial, age, ethnic or religious groups; or basing personnel decisions on an employee's response to sexually oriented requests or gestures of any kind. Any employee who experiences conduct of this nature should immediately bring it to the attention of their supervisor, the department head, or Human Resource Director. The City will take prompt, corrective action by conducting an investigation and taking immediate steps to stop the offensive actions. If a violation of this policy has been found to have occurred, disciplinary action commensurate with the scope and severity of the occurrence may be taken against the offending person. This may include, but is not limited to: verbal warning, written documentation of the incident to be placed in the employee's personnel file, work suspension, demotion, termination.

D. Americans With Disabilities Act and Section 504 of the Rehabilitation Act. It is the policy of the City of Payette to provide fair and equitable employment related opportunities to qualified persons with disabilities and, upon request by such person, reasonable accommodation unless accommodation would impose an undue hardship. It is also the City's intent and policy to ensure that all City programs are reasonably accessible to the public. For more information about the ADA, Section 504, and specific procedures for requesting reasonable accommodation, contact the Human Resource Director.

E. Immigration Reform and Control Act. Any person wishing to work for the City of Payette, regardless of the nature of the job or the number of hours or months employed, will be required to show proof of identification and legal authorization to work prior to beginning employment. All required documents must be presented to the Human Resources Director on or before the first day of work. Should you have any questions, please call the Human Resource Director.

F. Life Threatening or Contagious Disease. The City recognizes that employees with life-threatening illnesses may wish to continue to work as long as their conditions allow. Maintaining a healthy and safe work environment for all employees, as well as providing support for individual employees who may be facing the trauma of a life-threatening or catastrophic illness, is considered a high priority of the City.

As long as affected employees are able to meet acceptable performance standards, and medical evidence indicates their conditions do not pose a health or safety threat to other employees or the public, supervisors and co-workers should be sensitive to their conditions and ensure they are treated consistently with other employees.

All information about a person's health condition is personal and confidential. A breach of their confidence is a violation of a recognized legal right to privacy. If the employee expects his/her medical situation to remain private, and there is no job-related reason requiring disclosure, there is no reason for disclosing such medical status. Any questions concerning release of information should be directed to the Human Resource Director.

As with any disability, reasonable accommodation will be made, upon request, to enable an individual with a life-threatening illness to perform the responsibilities of the job, consistent with the business needs of the department or division.

G. Employee Responsibilities to the City. Employees of the City of Payette are expected to discharge their responsibilities willingly and professionally, and to maintain a courteous, friendly, cooperative relationship toward their co-workers and the public. The goodwill and confidence of our citizens is essential to municipal government and it must be the goal of all City employees to deal fairly and honestly with citizens; handle citizen requests promptly and cheerfully; exercise tact, patience, and courtesy at all times; and, ensure citizens receive full value in every service the City provides.

H. Scope. The policies and procedures contained within this handbook apply to all employees of the City. These rules supersede conflicting policies, procedures and standards of departments.

II. Classifications of Employment

A. Policy Statement. To ensure employment policies are applied consistently and in the manner for which they are intended, the following standard terminology shall be used to define the various types of employees in the City's workforce.

B. Definition of an Employee. Excluding elected officials, any person in the employ of a department of the City of Payette who is paid through the City's payroll system, regardless of the source of funding covering the employee's wages.

C. Types of Employee. All City employees shall fall into one of the following classifications:

Employee. The FLSA is the legislation guiding the definition of employee categories. All employees are classified in one or more of the following groups:

Full-time Employee. An employee who is regularly scheduled to work 40 or more hours per week, has completed an introductory period, and is in a position established to exist for a period of more than one year.

Part-time Employee. An employee who is regularly scheduled to work 35-39 hours per week, has completed an introductory period and is in a position established to exist for a period of more than one year. Only those part-time employees who work 35-39 hours per week are eligible to receive insurance and leave benefits. Leave benefits are earned on a basis proportional to the number of hours worked.

Temporary / Seasonal Employee. An employee who works in a position of seasonal, intermittent, sporadic or short-term employment. A temporary employment assignment is limited in duration to continuous employment of less than one year, may be either full-time or part-time work, and may include some of the following job assignments:

Seasonal maintenance or construction work in parks and other City facilities;
Recreational program staff;

Paid-Call Fire Personnel;

Student interns and special work program participants;

Employees hired for on-call purposes whose work schedules are irregular and sporadic;

Employees hired to complete a special project, to fill in during employee absence or peak workload periods, etc.

Introductory Employee. A new, full-time or part-time employee who is serving an introductory period of employment lasting a minimum of six months. This period of time may be extended up to an additional six months.

~~**Non-Temporary Employee.** An employee who is either a full-time or part-time employee, an appointed employee or an elected official.~~

III. Benefits

A. Insurance. The City of Payette offers health, dental and vision insurance plans for all non-temporary employees and their families, at no cost to the employee. A life insurance policy is also provided for each non-temporary employee. By State Code, every non-temporary employee is covered under the Public Employees Retirement System of Idaho (PERSI), with member costs paid by both the City and the employee. City employees may opt to buy supplemental insurance programs; these are available through withholding/payroll deduction. Questions regarding any insurance benefit or program should be directed to the Human Resource Director.

Health, dental, and vision insurance is available to eligible employees and family members in accordance with the terms and conditions of the City's contract for such services. Other insurance offerings including life insurance, disability insurance, and supplemental income protection may be available at employee or city expense. Additional information available through the Human Resources Director.

Non-temporary Employees meeting eligibility requirements are eligible for insurance benefits may begin coverage after 30 days of employment. While an employee is on an approved leave of absence, insurance benefits (see FMLA exceptions) and paid leave accruals will be discontinued. Employees may choose to pay the applicable premium to the City in order to maintain insurance benefits during the leave of absence. When an employee is on a leave of absence, premiums must be paid to the Human Resource Director by the 20th of each month to have coverage effective the first of the following month.

B. Holidays. A holiday is a day of exemption from work granted to employees as if they had actually worked. The City observes eleven holidays, with pay, during the calendar year:

1. New Year's Day
2. Human Rights Day
3. President's Day
4. Memorial Day
5. Independence Day
6. Labor Day
7. Columbus Day
8. Veteran's Day
9. Thanksgiving
10. Day after Thanksgiving
11. Christmas Day

As a general rule, holidays falling on a Saturday are observed on the preceding Friday; those falling on Sunday are observed the following Monday. In celebrating the above holidays, all City offices and departments will be closed with the exception of those departments responsible for emergency services will remain open.

Non-temporary Eligible employees shall be paid straight time for holidays. Temporary/Seasonal employees are entitled to pay for those hours actually worked.

An **eligible non-temporary** employee who is assigned to work on a recognized holiday will be paid for regular hours worked on the holiday at the regular rate of pay plus holiday pay at straight time. For example, if a Parks Department employee is regularly scheduled to work on Wednesday, December 25, and is assigned to work three hours on that day, he/she would be paid for 8 hours of holiday pay plus 3 hours of straight time pay, for a total of 11 hours of pay for that holiday.

For shift-duty police officers and **eligible fire personnel** only, holiday pay will be issued in one single check on the first pay period of December of each year. It will include pay for all holidays for which that shift-duty officer was employed. For example, if a shift-duty officer works from January through December, the officer will have been employed through all eleven holidays. The officer **Employees** will receive salary for 88 hours of holiday pay at his/her rate of pay at the time the holiday pay was earned. Those who begin shift-duty work during the course of the year will receive holiday pay only for those holidays for which they were employed. Time off in lieu of holiday pay will not be allowed.

Employees who are on leave status (vacation, sick, personal, PTO, worker's compensation, military duty, etc.) are not eligible for additional holiday pay. For example, if an employee is on vacation leave during the week of December 23 through December 27, that employee's pay would reflect four days of vacation leave and one day of holiday pay. Holidays falling within approved leave time will not be counted as part of the leave time.

C. Paid Time Off (PTO)

Paid Time Off (PTO) provides a regular full-time employee with more flexibility to use his/her time off to meet personal needs, while recognizing an employee's individual responsibility to manage such absences. This plan will become effective ????. Each employee will accumulate a specified amount of PTO each pay period worked, and it is up to the employee to allocate how to use it – for vacation, illness, caring for children, school activities, medical/dental appointments, personal business or emergencies. The amount of PTO will depend on the employee's length of service.

Years of Service	PTO hrs accrued 2 weeks	Annual Hrs	Days	MAX PTO	Days
0-1	4	104	13	152	19
2-4	5.54	144	18	216	27
5-11	7.08	184	23	280	35
12-18	8.6	224	28	336	42
19+	10.15	264	33	400	50

Employees are eligible to receive PTO if they are a regular full-time employee pursuant to this policy. The amount of PTO accrued each year is based on length of service and accrues according to the accrual schedule for full time employees chart below. PTO is accrued as the employee works. Employees will not accrue PTO time while on leave of absence without pay or suspension without pay. New employees are eligible to use PTO after ninety days with less than one year of service will accrue after the designated probationary period.

MAXIMUM TIME ACCUMULATED:

Although an employee may carry over unused PTO time from year to year, there is a cap on the amount of PTO time each employee can accumulate. This encourages employees to use PTO and allows the City to manage its financial obligations responsibly. Once an employee reaches his/her cap, he/she will not accumulate any more PTO until use causes the balance to drop below the cap. After a balance goes below the cap, the employee will begin accruing PTO again. However, an employee will not receive retroactive credit for time worked while at the cap limit.

Vacation and personal leave existing at the time of the shift to PTO will be accounted for separately and will be required to be used before the use of PTO.

Sick leave existing at the time of the shift to PTO will be converted to short term leave (STL). Employees may use STL for qualifying non-intermittent (a qualifying condition lasting more than 3 days) events as described in the FMLA policy for personal or family medically related reasons. In the event that STL is exhausted, an employee may use PTO or Comp time or be placed on a leave without pay if PTO or Comp have been exhausted (so long as the employee remains entitled to FMLA leave).

STL will not be available for use until after the third consecutive absence of scheduled workdays. The employee is expected to take PTO for the first three days of illness or medical absence, after which time, a written statement from a medical doctor is required to continue paid absence with STL. STL may be used for the 5-day waiting period to cover time loss in the event of a Worker's Compensation Claim.

Separation from Service: Remaining PTO and vacation hours will be paid out at 100% then-current hourly wage. STL hours are not paid out upon separation from service.

C. Vacation Leave. City employees earn vacation leave in advance of when they are eligible to use it. Each non-temporary employee shall accrue paid vacation leave at the end of each month. The number of hours earned per month depends on the employee's length of employment and the number of hours worked each month. The monthly accrual rate for employees is shown in Table 1.

Table 1

Completed Years of Service	Monthly Accrual	Annual Equivalent
0 – 1 year	3.25 hours	40 hours
2 – 7 years	6.66 hours	80 hours
8 – 15 years	10.0 hours	120 hours
16 – 25 years	13.33 hours	160 hours
26 +	16.66 hours	200 hours

Completed Years of Service" is based on the anniversary date of initial employment.

Temporary/Seasonal employees shall not be entitled to the vacation leave benefit.

Vacation hours are not able to be used until after the employee's anniversary date, and then only hours earned during the previous year are able to be used.

Example 1: On February 1, 2003, Fred celebrates his eighth (8th) anniversary as an employee of the City. At that point, he is eligible to use 120 hours of vacation leave that he earned during his 8th full year of employment.

Example 2: On February 1, 2003, Wilma celebrates her fifteenth (15th) anniversary as an employee of the City. She is able to use 120 hours of vacation earned during her 15th year, but begins to accrue 13.3 hours of vacation leave at the end of each month which she will be able to use on February 1, 2004.

Vacation schedules are to be determined annually within each department, using a seniority of service system for scheduling the employee's prioritized dates. Vacation time is subject to job scheduling and supervisor approval.

An introductory employee who is entitled to vacation benefits shall start to accrue vacation hours on the first day of the calendar month that is nearest to his/her date of starting employment.

Non-temporary, part-time employees shall accrue vacation on a pro-rated basis according to the number of hours the employee is regularly scheduled to work.

The hours earned for a particular month cannot be used by an employee in advance of or during the month they are to be earned. Employees who leave City employment prior to the completion of six months of continuous service forfeit any vacation time accrued and are not eligible for cash payment. Credit for prior years of service will not be reinstated to vacation leave accrual upon an individual's rehire except for layoffs.

Requests for vacation leave should be made to the employee's supervisor, who will consider the request in reference to work loads and the ability of the department or division to function without interruption of work schedules. Non-temporary employees who have earned one week or less of vacation leave may take vacation in less than 40-hour blocks. Non-temporary employees who

have earned two weeks or more are required to take at least one week of their vacation in one block of time. In the case of a conflict with two or more employees seeking vacation on the same date(s), length of service will be used as a factor in determining a reasonable solution.

Vacation time may not be carried over from one year to the next. However, should an employee be unable to take scheduled vacation due to City scheduling demands, that employee may be allowed to carry up to one week (40 hours) of remaining vacation into the next year. This time shall be re-scheduled and used within the first 90 days of the new year or be forfeited. Such requests for carryover shall be presented in writing to the Human Resource Director 30 days prior to the employee's anniversary date. An employee who has unused vacation time of 24 hours or less at their anniversary date and is at the maximum accumulated level of sick time upon their anniversary date may elect to receive pay at their current rate of pay for up to the 24 hours remaining. Requests for such shall be presented in writing to the Human Resource Director 15 days prior to the employee's anniversary date. Requests will be reviewed and approved or denied by the HR director and the Department Head.

D. Personal Leave. Each non-temporary employee who has completed a year of continuous employment shall be given three (3) days of personal leave. An introductory employee who has completed the initial six-month introductory employment period, is allowed two (2) days of personal leave which may be used during the remaining six months of the first year of employment. Personal leave must be taken in 4-hour increments as a minimum.

Personal leave days are earned each year on the anniversary date of initial employment. Personal leave must be requested in advance to the employee's supervisor or department head, and when approved may be used for any purpose. Personal leave may be carried over from one year to the next, but is converted to sick leave on the employee's anniversary date.

E. Sick Leave. Non-temporary employees accrue paid sick leave at the rate of 6.67 hours per month, and may accumulate up to 90 days or 720 hours. The sick leave hours accumulated beyond the 720-hour maximum accrual will be converted to Personal Leave at the rate of 4 hours for every 8 hours earned upon the employee's anniversary date. Accumulated sick leave hours will be adjusted to reflect the conversion.

The maximum accrual limit for part-time employees is pro-rated on their actual hours of work. As with vacation leave, sick leave is accrued at the end of the month and the number of hours an employee accrues per month depends on the number of hours he/she is regularly scheduled to work. An employee who is on sick leave does not accrue any leave benefits.

A non-temporary employee is eligible to use accrued sick leave after six months of continuous service. Sick leave hours accrued for a particular month cannot be used by an employee in advance of, or during, the month they are to be accrued. At the time of separation of employment with the City of Payette, all accrued sick leave shall be forfeited and shall not be paid. Such forfeited sick leave shall not be reinstated upon an individual who may be rehired by the City, except for layoffs.

As a matter of policy, sick leave shall be considered a privilege rather than a right of employment. It may be used for personal illness or injury and personal medical appointments. Personal leave must be used prior to the use of sick leave when caring for an illness, injury or medical appointment of the employee's immediate family necessitating the employee's absence from duty. For the purposes of this policy, immediate family shall be defined as any relative who resides with the employee, or parent or grandparent who may live in a residence separate from the employee and who depends upon the employee for regular care. Sick leave may be used as allowed in this policy, but for no other purpose. Extenuating circumstances will be evaluated and considered on a case by case basis. Any abuse of the sick leave benefit shall result in strict disciplinary action and potential termination.

An employee who is unable to report to work because of illness or injury must notify his/her supervisor at least one half hour before his/her shift begins and on a daily basis, unless previously excused. Paid sick leave in excess of three (3) days will not be approved without submission of a doctor's certificate stating the employee is unable to perform his/her duties. Employees excused from work by issuance of a doctor's certificate are required to present a doctor's certificate stating their ability to return to duty.

F. Family and Medical Leave. In order to comply with the Family and Medical Leave Act (FMLA) of 1993, eligible employees are entitled to twelve (12) weeks of leave within a twelve (12) month period for the following reasons: 1) the birth or placement for adoption or foster care of a child, within twelve (12) months of the birth or placement; 2) the serious health condition of a spouse, child or parent; or 3) the employee's own serious health condition.

For purposes of this policy, the following definitions shall apply:

- **Eligible Employee** shall mean any person employed for at least twelve (12) months, and who has worked 1,250 hours or more during the twelve months prior to the leave request.
- **Child** shall include the biological, adopted, foster, step child, legal ward or a child of an individual legally acting in the parent's stead. The child must be under the age of 18 unless he/she is incapable of self-care because of physical or mental disability.
- **Spouse** means a husband or wife as defined and recognized under Idaho State law for purposes of marriage.
- **Parent** means a biological parent or an individual who stands or stood in place of a biological parent. This term does not include parents-in-law.
- **Serious Health Condition** is defined as an illness, injury, impairment or physical or mental condition involving either inpatient care or continuing treatment by a health care provider.
- **Twelve Month Period** is defined as a calendar year commencing January 1 and ending December 31.
- **Certification** shall refer to a statement by a health care provider which includes 1) the date on which the serious health condition began; 2) the probable duration of the condition; 3) appropriate medical facts regarding the condition; 4) a statement that the employee is needed to care for a spouse, child or parent, along with the estimated length of time; or 5) that the employee is unable to perform his or her duties; and 6) in the case of intermittent leave, the dates and duration of treatments to be given.

Employees who request leave pursuant to the FMLA for reasons 1 and 2 shall be required to first utilize available comp time leave, then available vacation leave, then any personal leave, then any PTO leave and then any sick leave. Employees who request leave pursuant to FMLA for reason 3 shall be required to utilize any available leave, but in the order which he or she chooses. In any case, the employee will be granted only twelve (12) weeks of FMLA leave. FMLA leave shall be activated by the City in one of two ways: either upon a written request by the employee OR when a written notice from a doctor requesting that the employee be excused from work for more than three (3) days is presented to the HR Director. Paid leave shall correspond to vacation leave, personal leave and sick leave in the order in which those leaves are utilized. The employee's excused absence and utilized paid leave time shall be retroactive to the first day missed. After paid leave time is exhausted, any remaining FMLA leave is without pay. Any limitations on FMLA leave shall not preclude an employee from utilizing all accumulated sick leave for such absences. ~~as allowed in the sick leave policy.~~

Employees who do not have accrued leave time are eligible to take up to 12 weeks of unpaid leave under the Family Medical Leave Act, provided they meet the definitions of eligibility.

An eligible employee must notify his/her supervisor of the need to request FMLA leave under this policy no later than thirty (30) days prior to the beginning date of such leave. In the event of an emergency, the employee must provide as much notice as is practical.

In the event of leave for a serious medical condition or treatment which is foreseeable, employees are required to make a reasonable effort to schedule treatment so as not to unduly disrupt work operations, and to provide thirty (30) days notice, or such notice as is practical.

Supervisors may require that an employee provide a doctor's certification of a serious health condition at any time the request for FMLA leave is made. Employees must provide certification within 15 days of the supervisor's request, unless the supervisor grants a longer period of time. The doctor's certification and any and all information about the employee's health condition or that of his/her family member, must be kept absolutely confidential. Records pertaining to the employee's leave request will be maintained by the Human Resource Director. Any breach of confidentiality, that is unauthorized by the employee via written notice, will be subject to strict disciplinary action.

An employee who completes family leave shall be returned to the same position he/she occupied prior to the leave. Family leave will not automatically result in any loss of seniority or employment benefits. Vacation leave shall only accrue during that portion of family leave which is paid leave. ~~(when accumulated personal and vacation leave is being used).~~

During, FMLA leave, health insurance coverage continues without interruption. However, the employee is responsible for paying premiums necessary to continue supplemental insurance coverage during the family leave period.

Eligible employees may exercise rights granted under this policy with complete freedom from retaliation, threat of discharge or discrimination. The City shall not interfere with or restrain, in

any way, an employee's rights to family leave in compliance with this policy.

The National Defense Authorization Act

On January 28, 2008, the FMLA was amended by the National Defense Authorization Act. This amendment provides an entitlement of up to 26 weeks of unpaid leave during a single 12-month period to an eligible employee who must care for a covered service member—a person who is a spouse, son, daughter, parent or next of kin of the employee and has a serious injury or illness incurred in the line of duty which renders that person unfit to perform his or her duties in the Armed Forces. The City of Payette may require the request for this type of leave be supported by certification that the service member being cared for by the employee has a serious health condition. The National Defense Authorization Act also provides 12 weeks of FMLA leave to an employee if his or her spouse, son, daughter or parent has been called to active duty with the Armed Forces. No serious medical condition is required for this type of leave. The City may require the request for this type of leave be supported by certification that the service member has actually been called to active duty. Employees shall provide prior notice when the need for this type of leave is foreseeable.

If you have any questions about your rights under FMLA please contact the Human Resources Officer.

G. Leaves of Absence. This policy applies only to those requested unpaid leaves which are for a purpose other than, or ineligible under, FMLA. In addition, this policy will apply in cases where all twelve weeks of FMLA have been exhausted and an employee requests additional time off for a purpose ordinarily qualifying under the FMLA. Only non-temporary employees are eligible for a leave of absence under this policy.

An employee requesting an unpaid leave of absence must take the request in writing to his/her department head and the Human Resource Director, who may approve the request for a period not to exceed 30 days. Prior to approval of a leave of absence request, employees must exhaust all comp time, accrued vacation leave, personal leave and PTO; if the request is for an allowed use of sick leave, then all sick leave accrual must also be exhausted. A request for a leave of absence for a period exceeding 30 days may only be granted by the Mayor and City Council, who will establish the terms upon review of the written request.

While an employee is on a leave of absence, City benefits and paid leave accruals will be discontinued. Employees may choose to pay the applicable premium to the City in order to maintain insurance benefits during the leave of absence; the employee shall contact the Human Resource Director to make necessary arrangements for payment of insurance premiums.

~~H. Military Duty. Employees who are active in the National Guard or branch of the Armed Forces Reserves for the purpose of fulfilling their annual field training and obligations will be granted a military leave of absence in accordance with both Idaho Code and U.S. Code. Application for fulfilling annual field training and obligations (military leave) must be made as soon as possible after the employee's receipt of orders. Employees will be granted up to eighty (80) hours or ten (10) working days, in aggregate. Employees have the option of using accrued vacation leave during this time and retaining pay given to them by the military.~~

~~Employees who enter the military service by draft or enlistment shall be granted a leave of absence without pay for that purpose and at the conclusion of such leave of absence shall be reinstated in accordance with all applicable provisions of Title 65, Chapter 5, Idaho Code and any other applicable laws then in effect.~~

~~Questions about this policy should be directed to the Human Resource Director who shall have the responsibility for interpretation to assure similar treatment of employees on a City-wide basis.~~

I. Bereavement Leave. In the event of a death in the immediate family of an employee, the City allows an employee an absence from work with pay of three (3) consecutive work days. Additional time off without pay may be granted at the discretion of the department head. The employee may also use **PTO** ~~vacation leave or personal leave~~ as needed. The employee shall notify his/her supervisor as soon as possible prior to the use of this leave.

For purposes of this policy, immediate family shall be defined as spouse, **domestic partner**, children, parents, brother, sister, grandparent or grandchild of the employee and those of the employee's spouse. **A domestic partner is defined as a person who shares a residence with a romantic partner without a legally recognized union.**

J. Civil Leave. An employee shall be given time off with pay **no longer than three days** when performing jury duty or when subpoenaed to appear before any public body or commission. The employee is responsible for notifying his/her supervisor as soon as possible about the request for civil leave. **Employees will be compensated only for the hours required of them by the court, but no more than their regularly scheduled work shift. If such employee receives payment, he or she is allowed to keep those funds without having any equivalent deduction made from his/her regular rate of pay.**

IV. Compensation

A. Fair Labor Standards Act. The City of Payette will adhere to all provisions and regulations of the FLSA as it applies to City employees. The Human Resource Director will maintain a separate list of positions which have been determined to be exempt, non-exempt, or are excluded from the provisions of the FLSA.

B. Payroll. Employees are paid on either a bi-weekly or hourly basis, for every two weeks of work, for the work weeks of Wednesday through Tuesday. Paychecks are issued every two weeks on a Friday. Paychecks shall not be issued prior to the regularly established pay day except when an employee is traveling on City business. Employees are required encouraged to participate in the direct deposit program as allowed by Idaho Code.

C. Deductions. Mandatory deductions from employee's wages are required by law and include federal and state withholding taxes, social security tax (FICA) and Medicare, and PERSI retirement contributions. Deductions may be made on the written authorization from each employee for supplemental insurance options, credit union, and such other deductions as approved by the Mayor and City Council. In Accord with Idaho Code 45-609 or its successor, no payroll deductions will be made from an employee's paycheck unless authorized in writing by the employee or as required by law.

D. Overtime and Compensatory Time. All overtime paid by the City will be administered in accordance with the requirements of the FLSA. All hours worked in excess of 40 hours in a seven day work period shall be compensated at the rate of one and one-half times the employee's regular hourly rate, except for public safety personnel and fire personnel who are compensated on a separate schedule, according to FLSA. Compensatory time is capped at 40 hours. Employees will be paid accordingly for any hours over the capped amount or be required to take compensatory time off. The City of Payette reserves the right to require employees recover overtime only through compensatory time off in order to minimize budget impacts.

The City of Payette will not recognize nor allow compensatory time in lieu of overtime payment.

An employee, in order to earn compensation for overtime, must have his or her supervisor's and/or department head's prior approval. Overtime work required to meet an emergency situation does not require advance approval, but must be certified by the employee's immediate supervisor for payroll purposes. Employees will forfeit all pay and benefits for overtime not approved by their supervisor.

Overtime compensation provisions shall not apply to exempted officials. In the event departmental or divisional operations require extraordinary work assignments for an employee so designated, compensation, if any, shall be determined by the department head and the Mayor.

E. Time sheets. All employees are responsible for maintaining and certifying the accuracy of their time sheets, and supervisors are responsible for reviewing the completed time sheets

carefully. Falsification of time sheets and/or altering work hour records is a serious offense subject to strict disciplinary action up to and including termination.

V. Selection, Promotion, Transfer and Separation

A. Employee Selection, Full-time and Part-time Non-Temporary. The City of Payette applies an open and competitive selection process for filling vacant positions in order to obtain the best-qualified candidate for the position. This means that when the decision is made to recruit applicants from outside the organization, positions are opened to the public and qualifications of applicants are ranked on the basis of competitive examination which may include one or any combination of the following: written test, oral examination, background check, work reference, performance test, and training and experience rating. Criminal history checks or physical examinations by a qualified physician may be required for certain positions. The hiring authority is permitted to review all job-related records and data which indicate the qualifications of candidates being considered for selection.

In the scoring of the initial examination or pre-screening process, war and disabled veterans residing in the State of Idaho receive veteran preference points as required under Idaho Code, Section 65-502 through 65-509. Veteran preference points are only applied once, on initial application for employment.

~~The process for filling a vacant position shall be as follows:~~

- ~~1. The department head shall contact the City Coordinator or Human Resource Director to discuss the position expectations and classification. The department head, City Coordinator and Human Resource Director will mutually agree upon a job description, time lines, and other pertinent information. As a general rule, all openings may be posted within the City work force for one week. If a qualified candidate is not found within, the job may be advertised for up to two weeks in the local paper.~~
- ~~2. The City Coordinator or Human Resource Director will send the job description to the Idaho Department of Labor's local Job Service office for publication and outreach.~~
- ~~3. The Job Service office will collect all job applications. The City of Payette does not accept job applications directly; all inquiries should be made through the Job Service office.~~
- ~~4. Job Service staff will send the applications to the City Coordinator, who will work with the appropriate Department Heads in determining a selection process.~~

~~Temporary/Seasonal employees who left employment with the City of Payette due to seasonal changes and are returning to the same positions may not be required to apply through the local Job Service. Should it be necessary to seek employees to fill additional positions, steps one through four will be followed.~~

B. Introductory/Probationary Period of Employment. Every ~~new, non-temporary~~ employee serves an introductory, or probationary, period of employment, commencing with their first day of ~~non-temporary~~ employment. A temporary employee transferred to non-temporary status begins

his/her introductory period commencing with his/her first day of non-temporary employment. During this period (usually a minimum of six months in duration) the employee and his/her supervisor have an opportunity to determine whether the employee is suited for the job, qualified and capable of performing the work and meeting job standards. The introductory, or probationary, period of employment may be extended up to an additional six (6) months. The employment relationship can be terminated by the supervisor at any time without prior notice or due process during the introductory or probationary period.

An **non-temporary** employee may be placed on probationary status for reasons deemed appropriate by the department head or director. Examples of reasons to place an employee on probation may be, but are not limited to: poor performance on the job, insubordination, violation of safety standards, fighting or provoking a fight, habitual tardiness or absenteeism, etc. Such probation will state the reasons for the probation, the length of time for the probation, a schedule for review, and a plan of improvement the employee will follow to allow himself/herself to improve and be released from their probationary status. These actions will be documented and filed in the employee's personnel file maintained by the Human Resource Director.

The City of Payette reaffirms that nothing within this specific policy, nor within the employee handbook nor City Code in any way constitutes a contract between the City and its employees and does not in any way imply or create any rights, contractual or otherwise on behalf of the City's employees.

C. Promotion. When a position of a more responsible nature becomes vacant, consideration shall be given to filling the vacancy by promotion of a qualified employee from within the City work force. The decision as to whether it is practical to seek candidates for promotion or to open the position for external recruitment rests with the department head, the City Administrator and the Human Resources Director. If a position cannot be filled internally, it will be filled via external recruitment. All City employees are invited to make application for any position opened via external recruitment.

Employees promoted to a more responsible position will serve a probationary period of a minimum of six months. During this period the employee and his/her supervisor have an opportunity to determine whether the employee is suited for the job, qualified and capable of performing the work and meeting job standards. The probationary period of employment may be extended up to an additional six (6) months.

For the purposes of this section only, Reserve Police Officers will be considered employees of the City of Payette.

D. Transfer. City managers shall have the right to temporarily transfer employees from one job to another for a period not to exceed six months. In most cases, the period of transfer will be seasonal, such as during inclement weather periods. No temporarily transferred employee shall acquire title or right to the job to which he/she has been temporarily transferred, but shall retain the rank and privileges of his regular position.

If the employee is temporarily transferred to a job classification for which the wage is lower than his/her regular rate of pay, the employee's wage will not be reduced but remain the same as his/her regular rate of pay. If such temporary transfer is to a job in which the wage is higher than his/her regular rate of pay, he/she shall receive the wage applicable to the higher position after serving in that capacity for 15 working days. The first fifteen working days will be paid at the employee's regular rate of pay. Upon completion of the temporary transfer, the employee returns to his/her regular position at the regular rate of pay, with all rank and privileges of that position intact.

E. Reassignment and Demotion. ~~At the direction of the Mayor,~~ An employee may be reassigned to a different position when the needs of the department or the City affect a change in the organization. The new assignment may be to a position of the same or lesser responsibility. If the reassignment is through no fault of the employee, the employee will maintain his same salary. If the employee is reassigned as a result of disciplinary action, the salary may be adjusted accordingly. An employee may be demoted to a vacant position of lesser responsibility and/or salary for inefficiency, insubordination, unsatisfactory performance or other just cause. Salary adjustments as a result of a demotion will be handled jointly by the City Administrator, Department Head and the Human Resource Director on a case-by-case basis. In any case, the new salary shall not be higher than the maximum of the salary range for the position to which the employee is reassigned.

F. Resignations. Employees who choose to separate their employment with the City are required to submit written notice fourteen (14) calendar days prior to their last day of work in order to resign in good standing. An employee's supervisor may choose to waive this requirement if he/she believes individual circumstances warrant it.

Employees who comply with this requirement may also arrange to have their final paycheck available on their last day of work by submitting notice of resignation to the Human Resource Director at the same time notice is submitted to their supervisor. Otherwise, the final paycheck will be available on the next regular payday.

G. Lay-offs or Reductions in Force. The City may, as a result of financial constraints, changes in the types of services, methods of delivering service or for any other reason deemed appropriate by the Mayor and City Council, may implement a reduction in force. ~~The criteria to be used in determining which employees will be laid-off is as follows:~~

- ~~1. The Human Resource Director shall designate position classifications in the department where reductions are to occur.~~
- ~~2. Within departmental units, employees assigned to position classifications designated for reductions will be listed by most recent continuous seniority with that department. Seniority is defined as that period of time between the layoff date and the date the employee was hired.~~
- ~~3. According to the list established in 2 above, temporary, introductory and part-time employees will be affected first. Non-Temporary full-time employees with the least amount of service will be the next group affected, determined first by time in the~~

department and second within the City organization, until the required number of layoffs is obtained.

4. Upon written request to the department head and Human Resource Director, employees designated for layoff may, at their option, apply to bump employees with less continuous seniority in the lowest position within another department. If the applicant's qualifications meet the position's requirements and the request is accepted by the Department Head, the employee exercising bumping privileges shall be assigned to the base pay for the position.
5. In all cases, the employees who retain positions must be able to meet the minimum job qualifications and perform to acceptable job standards.
6. When a vacancy occurs in higher level positions within the City, the employee who has exercised bumping privileges shall be given first opportunity to fill the position if:
 - A. The higher level is of equal or lower rank than the position held prior to the reduction in force;
 - B. The employee is able to meet the necessary qualifications and job performance for the position.
7. This promotion preference policy shall continue until the employee has attained rank most nearly equivalent to, without exceeding, the rank formerly held.
8. Employees designated for layoff may be considered for vacancies in other departments or positions if the employee meets the minimum qualifications for the job and the department accepts transfer of the employee to fill the vacancy.
9. Employees who are laid off will be given first opportunity to fill vacancies within the department from which they were laid off, if the individual meets the minimum qualifications for the position and the department head in which the vacancy exists offers the position to the individual. The rehire provisions of this section shall be considered a "one time" opportunity for the laid off individual. If the offer for re-employment is not accepted, the City shall have no continuing obligation to the former employee.
10. The City shall attempt to provide employees designated for layoff with a minimum of fourteen days advance notification.

H. Disciplinary Action. While not all inclusive, the following list provides examples of impermissible conduct or performance that may lead to disciplinary action, including immediate dismissal.

- Dishonesty to the public and/or co-workers and supervisor;
Uncooperative towards citizens and/or co-workers and supervisor;
- Violation of safety standards.
- Showing up for work or being under the influence of, using, or possessing illegal drugs, controlled substances or alcohol, while performing City business, on City time or premises.
- Bringing or possessing illegal or loaded firearms, weapons, explosives or similar items on City property or time.

- Obtaining employment based on false information or by making material omissions.
- Plea of or finding of guilt, conviction of official misconduct in office, or conviction of a crime that reflects negatively on the employee's ability to perform the job or on the City as an employer.
- Insubordination.
- Improper conduct toward a supervisor or refusal to do work as assigned without proper justification.
- Improper conduct toward a co-worker.
- Fighting, provoking a fight, or threatening physical violence toward another employee or member of the public while on duty, or performing City business, or representing oneself as a City employee.
- Misusing, abusing, destroying or damaging City property or equipment.
- Failure to report a job injury or accident; making false claims or inaccurate statements in the reporting of an injury or accident.
- Habitual tardiness, absenteeism, job abandonment, unexcused or unauthorized absence or leave from work.
- Altering, falsifying or destroying time keeping records or other City records.
- Unauthorized disclosure of confidential information from City records.
- Use of public office or position to obtain personal or financial gain or accepting valuable gifts in exchange for influence or favors given as a City employee.
- Inability to perform the essential functions of the position after reasonable accommodation has been offered and/or made.
- Unlawful discrimination and/or harassment of other employees.
- Unsatisfactory performance, including unwillingness or inability to get along with co-workers.
- Failure to comply with or disregard of employment-related rules, policies and prohibitions.

I. Dismissal. A dismissal is the involuntary separation of an employee from City employment. An employee may be dismissed for failure to meet standards of job performance, attendance and/or work behavior; for misconduct; and/or for failure to follow employment related policies and procedures.

~~Non-temporary~~ Employees may be suspended with or without pay by their Department Head.
~~Non-temporary~~ Employees being dismissed shall receive written notice stating reasons for the action. ~~and shall be given an opportunity to appeal the action according to the time frame and provisions set forth in the employee grievance procedure.~~

Appointed officials can be suspended with or without pay by the Mayor with confirmation by the Council. The Mayor shall set an administrative hearing and shall notify the appointed official of the time and place of the hearing, which will be heard by a majority of the City Council members and the Mayor. Appointed officials shall be terminated by the procedures set out in Title 50 of Idaho law.

J. Employee performance appraisals and plans of improvement. All non-temporary employees shall may receive an annual performance appraisal. This appraisal shall may include a plan of improvement and a list of goals for employees to work towards during the upcoming year. These appraisals may be completed at the beginning of the City's fiscal year and at any other such times as is deemed necessary by the department head and shall then be filed with the Human Resource Director.

The procedures in this manual are not exclusive. In the event a situation arises in which a representative of the City, a supervisor, a Council member or the Mayor does not follow the strict procedures contained herein, any lawful action which is taken shall not be set aside simply because strict adherence to the outlined procedures was not followed.

VI. Grievance Procedure

A. Grievance Process. ~~Any non temporary employee who has been demoted, suspended, received a written reprimand, a reduction in pay, been placed on disciplinary probation or dismissed from employment shall have the right to grieve that action through the following process.~~

- ~~1. Within five (5) working days of the effective date of the disciplinary action, the employee shall file a written notice of grievance with the Human Resource Director (HRD). Within five (5) working days of the employee filing, the HRD shall arrange a meeting with the employee, the employee's supervisor, the HRD and the City Coordinator. If the grievance is resolved at this stage, a notice of resolution shall be signed by the HRD and the employee and copies given to the employee and the supervisor.~~
- ~~2. In the event a resolution is not achieved in step 1, within five (5) working days of a decision, the employee shall file a written notice of appeal with the HRD. The HRD shall inform the Mayor, who shall review the grievance and within five (5) working days meet with the employee, the supervisor and such others as the Mayor may deem necessary. A written decision shall be provided within five (5) working days after the meeting. The decision of the Mayor shall be final.~~
- ~~3. Time limitations for filing of notices are jurisdictional. Time limits for setting hearing dates or for making decisions may be extended for cause or upon mutual consent of the parties.~~

B. EEO Complaints. It is the policy of the City of Payette to provide equal employment opportunity to employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or veteran's status. The EEO policy covers all aspects of employment including recruitment, hiring, reclassification, promotion, examination, training, performance, transfer, compensation and benefits, discipline, layoff and termination. If you feel you have been discriminated against in any aspect of your race, color, sex, religion, national origin, age, disability or veteran's status, you may file a complaint by contacting the Human Resource Director. Retaliation against any person filing a complaint of discrimination is prohibited.

All employees, regardless of their status of employment, have a right to work in an environment free from intimidation, ridicule, or harassment based on sex, race, color, age, religion, disability or national origin. Sexual or other harassment, including harassment against employees who report harassment constitutes illegal employment discrimination, is unacceptable conduct in the workplace and will not be tolerated. Formal complaints of harassment may be filed by contacting the Human Resource Director. No employee will be adversely affected by bringing cases of harassment to the attention of the City.

When a complaint of unlawful discrimination or sexual or other form of harassment has been received by the Human Resource Director, a prompt and fair investigation will be conducted by a person or persons designated by the Human Resource Director and the City Administrator. In many cases, the investigation will be conducted by an outside, independent party. The findings of the investigator shall be submitted to the Human Resource Director, the City Administrator, and designated City Council members, who shall determine the appropriate next steps. In all possible cases, a response to the complaint shall be made within thirty (30) working days.

The City of Payette takes issues of unlawful discrimination and of sexual and other harassment very seriously. Complaints will be investigated in the interest of maintaining confidentiality and protecting the integrity of both the alleged victim and perpetrator. If a violation of this policy occurs, disciplinary action commensurate with the scope and severity of the occurrence will be taken against the offending party. This may include but is not limited to: verbal warning, written documentation of the incident to be placed in the employee's personnel file, work suspension, demotion, termination. A supervisor who fails to investigate or refer for investigation EEO related charges brought to his/her attention or to take appropriate corrective action will be subject to disciplinary action. An employee proven to have filed a complaint maliciously may be subject to disciplinary action.

C. Other Employment-Related Actions. The City of Payette will attempt to address concerns and complaints of employees in a timely and reasonable manner. If employees are concerned about work-related issues, they may and should discuss these concerns with their supervisor, the department head, and/or the Human Resource Director. However, only specific disciplinary actions and unlawful discriminatory or harassment actions are deemed grievable.

VII. Safety

A. Let's Be Careful Out There. Every employee is entitled to work under the safest conditions possible, and the City believes most accidents are preventable. Each department shall develop safety procedures in order to minimize and avoid on-the-job injuries and accidents. Supervisors shall be responsible for leadership of safety programs, developing proper safe work procedures, and enforcing all safety rules, including the maintenance of a safe working environment. Employees are responsible for cooperating with all safety procedures, using safety equipment in the proper manner, and continuously employing safe work practices. It is their responsibility to inform their supervisor immediately of any hazardous situation.

All employees, managers, supervisors, and non-supervisory employees are required to become familiar with the City of Payette's Drug/Alcohol Testing Policy, and to adhere to the principles and procedures contained therein. Should you have any questions concerning the Drug/Alcohol Testing Policy, contact the City Administrator or Human Resource Director.

In the event of an accident, the supervisor and/or department head shall complete an accident report and submit it to the Human Resource Director within 24 hours. If a vehicle accident occurs, the police department should be immediately contacted, followed by the completion of an accident report submitted to the Human Resource Director within 24 hours.

Immediately after being involved in a work related accident in which the employee feels that medical attention is necessary, the employee shall request a medical referral from the Human Resources Director. The HRD shall refer the employee to the medical facility which has been designated by the City Council as the initial or primary care facility. The purpose of the referral shall be to insure that the employee has an initial assessment and such medical treatment as the medical staff at the designated care facility deems appropriate. After the employee receives an initial assessment and any necessary and immediate treatment, the HRD shall coordinate with the worker's compensation carrier for any further necessary treatment. In the event of an emergency or should the designated care facility be closed, employees shall proceed to the nearest medical facility. Subsequent visits shall be at the designated facility and again coordinated with the worker's compensation carrier.

Any employee who is temporarily disabled because of an injury or illness sustained directly in the performance of his or her work may be covered by the provisions of the State Workers Compensation Act. Medical care expenses covered by workers compensation are paid directly to the attending physician or health care facility.

If you have any questions concerning safety procedures, completing necessary reports, or workers compensation benefits or processes, contact the Human Resource Director.

B. Workers Compensation Payments. In the event of an on-the-job injury which causes an employee to be absent from work, the employee may use available leave time up until such time as workers compensation begins to pay wage benefits. At that time, City wages shall cease. Payments from the City's workers compensation carrier shall be made according to those policy guidelines. Employees may elect to use additional leave time to make up the difference between benefits paid and the employee's net wages. At no time shall the employee be permitted to receive wage benefits in excess of his/her net wages. Employees absent from work do not accrue any leave benefits.

VIII. Miscellaneous Policies

A. Use of City Vehicles. Upon adoption of this policy handbook, all City employees will have use restrictions on the use of City vehicles. City owned vehicles may not be taken out of the City limits except on approved City business. Employees within one mile of the City limits who are subject to call-out may take City vehicles home with the approval of their Director, Supervisor or Department Head. Employees beyond the one mile limit must receive approval from their Director, Supervisor or Department Head and Commissioners.

B. Employment of Relatives. Relatives of any employee shall not be appointed to, hired in, transferred to, promoted to or demoted to a department or division where the employee works. For purposes of this policy, relative shall mean spouse, child, parent, brother, sister, grandparent, grandchild, niece, nephew, aunt or uncle of the employee. If employees working in the same department or division become married to each other, every effort shall be made to transfer one or the other to another department or division. No person shall become employed in a department or division of a department where a related employee serves in a supervisory capacity over the other related employee.

C. Criminal Actions. Any employee of the City who is charged with a felony or charged with a misdemeanor involving moral turpitude, and the evidence indicates involvement of the employee, the employee may be suspended without pay pending final resolution of the matter. If the employee admits to the crime, enters a plea of guilty, or there is a finding of guilt, whether judgment is withheld or not, or if the preponderance of the evidence indicates that the employee committed or was involved in the commission of a felony or in the commission of a misdemeanor involving moral turpitude, the employee may be terminated. Moral turpitude is defined as baseness, vileness, or depravity in the private and social duties which a person owes to his/her fellow person or to society in general; something immoral in itself, irrespective of the fact that it is punishable by law.

~~D. Representation in Criminal Matters. Whenever any employee claims a right to be represented by an attorney pursuant to section 6-610A of the Idaho Code, the employee shall follow the following procedure.~~

- ~~1. The employee shall obtain an application form from the Human Resource Director (HRD).~~
- ~~2. The employee shall fill out that form and submit the same to the HRD.~~
- ~~3. The information contained in the application shall outline the nature of the charges against the employee, whether the employee intends to contest the charges, the facts leading up to the filing of the charges, the facts which show that the employee was acting within the scope of his/her employment and any other relevant factors which may be contained in the application.~~
- ~~4. The application shall be presented to the HRD who, together with the Mayor, shall evaluate the information and make a determination if the employee qualifies for assistance under Idaho Code. If they determine that the employee does qualify, the Mayor and the HRD shall refer the employee to an attorney whose name appears on a~~

panel of attorneys who have been pre-approved by the City Council to provide a criminal defense to qualifying employees.

5. The approved attorney shall enter into an agreement regarding reimbursement for fees and costs which are incurred by the attorney during his/her representation of the employee. The attorney shall enter into a billing agreement so that the bills will be presented to the City on a monthly basis.

6. In the event the Mayor and the HRD make a determination that the employee does not qualify for representation, the employee shall have the right to appeal that decision to the City Council. The decision of the Council shall be final and binding on both the City and the employee.

7. If the employee is not provided with an attorney and feels that such a representation is warranted, then the employee shall have the right to file an action seeking judicial review with the district court.

8. If any employee who claims a right to be represented does not follow this procedure, the City shall be under no obligation to reimburse any attorney who may be retained by the employee. If an employee chooses not to follow this procedure but is clearly entitled to an attorney provided by the City, the City may appoint an attorney on behalf of the employee and discharge its statutory duty to the employee by making such an appointment.

9. This section shall make no change in the practice of the City which provides a defense to employees who are sued under the tort claims statute for actions which occur when an employee is acting within the scope of their employment.

E. Outside Employment. Non-temporary employees must refrain from engaging in employment outside the City except as it meets all of the following qualifications and is approved by the supervisor.

- Does not involve a conflict of interest.
- Does not prompt complaints from citizens.
- Does not interfere with the employee's function or responsibility to the City.
- Does not now, nor will, embarrass the City.
- Does not involve hazards that will jeopardize or threaten the employee's fitness for his/her regular job.

F. Surrender of City Property. Whenever any employee of the City is separated from City service, he or she shall surrender to the supervisor or department head all City property in his/her possession.

G. Travel. While traveling on City business, each employee is expected to conduct himself in a manner that will not discredit the City. While on City business, employees may be reimbursed for actual expenses incurred which may include travel reimbursement, conference registration, meals, and lodging. Meals may be reimbursed at a rate of \$7 for breakfast, \$10 for lunch and \$15 for dinner with a limit of \$30 per diem. Any questions concerning reimbursable expenses should be directed to the Human Resource Director.

H. Gifts and Gratuities. Employees may accept items of advertising or give-away material such as pens, pads, calendars, diaries, caps or similar items. Employees shall not solicit, accept or receive a pecuniary benefit as payment for services, advice, assistance or conduct customarily exercised in the course of his/her official duties. This prohibition shall not include trivial benefits not to exceed a value of fifty dollars (\$50) incidental to personal, professional or business contacts and involving no substantial risk of undermining official impartiality.

I. Work Days. Work schedules shall be fashioned according to individual department and citizen needs. Changes to established schedules shall be a collaborative effort by both the department head and their director. Conflicts shall be resolved by the City Administrator and/or the HR Director. Meal periods shall be worked into the day unless emergency circumstances prevent such from happening.

~~**J. Rest Periods.** Employees are allowed two 15-minute rest periods each day. These work breaks are to be taken at the employee's work site unless specifically authorized otherwise by the supervisor. Additional compensation shall not be given for any rest period not taken. Employees on rest periods shall be considered on duty and available for work at the discretion of the supervisor.~~

K. Telephones - Employee. All full-time and part-time non-temporary employees are required to have a current phone number on file with the Human Resource Director within 30 days of hire.

L. Telephones (Land Lines and Cell), Fax and Copy Machines - City Owned. Telephones, fax and copy machines are to be used for City business only. Customer service and meeting job expectations are to be top priorities at all times, and will be managed by City supervisors. Outgoing personal telephone calls of short duration may be made during approved breaks or during lunch periods in private settings. Incoming personal phone calls should be taken as brief messages only and may be returned during break or lunch times. All equipment shall be used in a safe manner consistent with its intended use.

M. Internet and E-mail Policy. Access to the internet or e-mail services via City-owned equipment or communication links is for research of job-related objectives, communication with peers on officially recognized issues, and exchange and sharing of job-related information. The personal use of internet and e-mail services shall be kept to a minimum. While not all inclusive, following are examples of uses which are not allowed: Access, retrieval, or printing of text and/or graphics information which exceeds the bounds of generally accepted standards of good taste and ethics; Pornographic sites shall not be accessed; Engaging in any unlawful activities or any other activities which would in any way bring discredit to the City; Engaging in personal commercial activities, including offering services or merchandise for sale or ordering services or merchandise from on-line vendors; Engaging in any activity which would compromise the security of any department or City host computer; Engaging in any fund-raising activity, endorsing any product or services, participating in any lobbying activity, or engaging in any political activity not directly related to an employee's assigned duties.

Employees shall not install or operate other non job-related hardware or software on City computers. Employees shall not access e-mail accounts, other than their own, without

permission of the account user or the Department Director. All passwords shall be submitted to the Department Director.

N. Use of City Equipment. Any and all City equipment is to be used exclusively for City business purposes. Items valuing less than \$500 may be checked out to employees for their personal use by their Department Head. Employees will be responsible for any and all damages and equipment replacement costs. Department Heads are responsible to work closely with the employee to assure prompt return of all items. Employees desiring to use the City facilities, tools or equipment for personal use shall sign a waiver of liability and strictly follow those guidelines and rules established for such use. Misuse or failure to follow the established rules shall result in loss of privilege and may be grounds for disciplinary action and/or termination.

O. Drug/Alcohol Testing Policy. Effective December 1, 1996, all prospective and current employees are required to comply with the City's Drug/Alcohol Testing Policy. ~~(see Appendix B).~~

P. Personnel Records. Employee information concerning employment status, salary, commendations, disciplinary action, etc. is kept in personnel files maintained by the Human Resource Director. Release of such information will be made in accordance with Idaho Code, and/or with the expressed written approval of the employee.

~~All employment records will be kept for a minimum of three years. Such records may be kept in their original form or an alternative as deemed appropriate by the Human Resource Director.~~

Q. City Elections. ~~Employees are prohibited from actively participating in candidates campaign for election. For example: distributing literature; soliciting funds; circulating any type of election or ballot petition; soliciting support for or against candidates from the public or other employees; using city facilities, equipment, e-mail, supplies, and resources to influence the outcome of an election. This is just an example of expressed limitations. Contact the City Clerk's office if you have additional questions.~~

R. Library Director. The position of Library Director shall be appointed and supervised according to the laws of Idaho Code Title 33 Chapter 26. In addition, the employee appointed to this position is expected to uphold and perform to the standards and guidelines set for all employees of the City of Payette by the Employee Policy Handbook. Disciplinary action will be communicated and dispensed by the Library Board of Trustees in accordance with Library policy and the City of Payette Employee Policy Handbook.

S. Smoke Free Workplace. ~~Employees may not smoke in any City buildings, work sites or vehicles. Employees may smoke only in designated areas while on rest or lunch breaks.~~

T. Effective Date. These rules and regulations shall become effective on the date adopted by ~~affirmative action of~~ the Mayor and City Council. The City may, at its sole discretion, alter or amend this policy handbook or portions thereof at any time. If any chapter, section or other portion of these regulations is found to be invalid by duly constituted authority, it shall not affect the validity of the balance of the policies and regulations.

~~Appendix A~~

~~Definitions and Acronyms~~

~~**Anniversary Date.** The month and day of an employee's hire.~~

~~**Appointment.** The offer by the Mayor and City Council and acceptance of a position by a person to a position designated as an appointed position by City Code.~~

~~**Appointing Authority.** The Mayor, City Council and/or department head who has the authority to make appointments to specified positions.~~

~~**Applicant.** A person who is seeking employment with the City and has completed an official application form, and filed it with the Department of Labor's Job Service Office.~~

~~**Benefits.** As referenced in this handbook, all leave categories (vacation, sick, personal, holiday, military, and jury duty), pay categories, insurance options, retirement, etc. Full-time and part-time employees are eligible to receive benefits as described in Section III.~~

~~**Classification Plan.** The classes or grades of positions for all employees (full-time and part-time) of the City of Payette, excluding appointed and temporary positions.~~

~~**Compensation.** The salary, wage and all other forms of valuable consideration earned by or paid to any employee in remuneration for services satisfactorily provided to or on behalf of the City of Payette.~~

~~**Council Member/Commissioner.** A member of the City Council who serves as the information point for departments, and who may co-chair the grievance committee.~~

~~**Demotion.** A change in status of an employee from a position in one class to another position in a different class having less duties and responsibilities, lower qualifications, and lower rate of pay.~~

~~**Department.** A major functional unit of the City.~~

~~**Department Head/Director/Supervisor.** The employed professional who administers the operation of a department.~~

~~**Discharge (Dismissal).** Disciplinary termination.~~

~~**Disciplinary Action.** Reprimand, warning, demotion, suspension or termination of an employee.~~

~~**Employee.** The FLSA is the legislation guiding the definition of employee categories. Excluding elected officials, an employee is any person in the employ of a department of the City of Payette~~

~~who is paid through the City's payroll system, regardless of the source of funding covering the employee's wages (see Section II for definition of types of employees).~~

~~**Grade.** Denotes the range of pay to which a work classification is assigned.~~

~~**Grievance Procedure.** The right of a non-temporary employee to file a grievance as a result of the interpretation and application of these rules and regulations, alleged discrimination or unfair treatment, demotion, suspension, termination, or unsafe or unhealthy working conditions.~~

~~**Hours Worked.** Per FLSA, time spent in actual performance of assigned duties at the employee's assigned work location. This does not include annual leave, sick leave, military leave, personal leave, holidays, jury duty, bereavement leave, worker's compensation time, leave without pay, leaves of absence, time off for disciplinary suspensions and other unworked time.~~

~~**Introductory or Probationary Period of Employment.** Normally, a period of six months in which an employee and his/her supervisor have the opportunity to determine whether the employee is suited for the job, qualified and capable of performing the work and meeting job standards. This period of time may be extended up to an additional six months at the department head's discretion.~~

~~**Layoff.** The separation of an employee from City service without fault or delinquencies on his or her part, and by reason of shortage of work or funds, a material change in duties or organization which results in the abolishment of one or more positions.~~

~~**Managers.** Term used for generalizing department heads, supervisors, directors and/or any position authorized in directing the operations of a department or section of the City.~~

~~**Overtime.** Any hours authorized to work over forty within a designated work week (per FLSA rules).~~

~~**Promotion.** A change in employment status to a position in a higher class with a higher rate of pay and more responsible duties.~~

~~**Reduction in Force.** Staffing changes made as a result of financial constraints, alterations in types of services or methods of delivering services.~~

~~**Resignation.** The separation of an employee from City service which is voluntary and complete on his or her part.~~

~~**Salary and Pay Plan.** A set of basic salary or wage rates assigned to specific classes or grades of positions in the City service and the rules for determining such rates.~~

~~**Standby.** Every non-temporary employee is expected, in unusual circumstances, to be willing to report to work as necessary and required.~~

Termination. ~~The separation of an employee from City service. Termination includes but is not limited to death, discharge, layoff, resignation, retirement, work completion, lack of work and reduction in work force.~~

Work Week. ~~Per FLSA rules, an employee's regularly scheduled number of hours assigned to work during a seven day period.~~

Suspension. ~~The temporary separation, as specified in writing, of an employee from his or her position with loss of pay for reason of pending disciplinary action, for disciplinary reasons, or for other just cause and for a definite period of time.~~

**PAYETTE CITY COUNCIL
REGULAR MEETING
June 6, 2011**

6:45 PM – Public Hearing

A. An application by Cora Ruth Lakey for a Variance to the front setback to construct a wood deck and extend the existing roof at 105 12th Avenue North, WESTSIDE SUBDIVISION, LOT 4, BLOCK 1. The property is zoned B-Residential.

Attorney Osborn opened the public hearing at 6:45 PM.

Larry Lakey – 105 12th Avenue North –

Mr. Lakey stated the primary sidewalk runs east of his mother's house and his mother put a new tin roof and now the snow just slides right off and is a hazard to mom and me. Last winter I had to own up that I am no capable of taking care of the snow removal. What we want to do is set some posts 4 feet out on the east side and extend that roof out. To even it out we would like to extend the roof to the west end of the house and add a wooden deck. They will be posts with the roof over and it will all be open. The five foot included we will be 27 foot back and not be a site hazard. Councilor Nelson asked if it will extend the whole front of the house. Mr. Lakey stated yes, we need to extend the whole roof. His mother is hoping to get the deck so she can sit in the sun, and it will have a pitch on the roof as well. We talked with some contractors and were then told we would need to come in front of you to get a variance. Councilor Heleker asked how far the eave will be. Mr. Lakey stated it would be 27 foot back. Mayor Williams asked how long Ms. Lakey has lived there. Ms. Lakey stated 16 years ago. Mayor Williams asked if she built the house. Mr. Lakey stated no they moved here 16 years ago. Mayor Williams asked that only because a variance should only be granted due to an economic hardship.

Attorney Osborn closed the public hearing at 6:54 PM.

7:00 PM – Regular Meeting

A regular meeting of the Payette City Council was called to order at 7:00 PM by Mayor Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

ROLL CALL

Members Present: Mayor Jeff Williams, Katherine Dodson, Georgia Hanigan, Lee Nelson, Les Cochran, Mark Heleker

Members Absent: Ivan Mussell (excused)

Staff Present: Doug Argo, City Engineer/Holladay Engineering; Jamie Couch, Street Supervisor; Jennifer Kelley, Deputy Treasurer/HR; Dave Platt, Police Captain; Tiffany Howell; Assistant Deputy City Clerk/Treasurer

PLEDGE

Mayor Williams led the pledge.

CITIZENS COMMENTS

None.

APPROVAL OF MINUTES

A motion was made by Heleker and seconded by Nelson to approve the regular meeting minutes of 05-16-2011 and the work session and special meeting of 5-23-2011.

Councilor Cochran wants it noted that his name was again left off the Findings of Facts, Conclusion of Law for Chester G. & Sandra Boren. Councilor Cochran stated that he was at the meeting and did vote, so he wants his name on the Findings of Facts.

After a unanimous voice vote by the Council, the motion CARRIED.

APPROVAL OF BILLS & PAYROLL

A motion was made by Hanigan and seconded by Dodson to approve the City Bills & Payroll in the amount of \$208,056.60.

At the roll call:

Ayes: Hanigan, Dodson, Nelson, Cochran, Heleker

Nays:

The motion CARRIED.

A motion was made by Hanigan and seconded by Dodson to amend the agenda to include change order #7 for KEPHA and a variance application by Cora Ruth Lakey.

After a unanimous voice vote by the Council, the motion CARRIED.

SPECIAL ORDERS

A. City of Payette Most Beautiful Yard Contest Winners -

Mayor Williams awarded Charlie & Dee McCoy the First Prize plaque for the most beautiful yard for the month of June.

Mayor Williams awarded Don & Liz Belvoir the Honorable Mention plaque for the most beautiful yard for the month of June.

COMMUNICATIONS

A. Thank you – Apple Blossom Queens Court

B. Letter from Walt & Joanie Kaplin

PLANNING & ZONING

None Heard.

OLD BUSINESS

None Heard.

NEW BUSINESS

A. Narcotic Activity Report – Officer Smith

Officer Kayann Smith gave the Council an overview of what her job entails, what agencies she helps out with in the surrounding areas, and what kind of activity is happening in our area.

B. Ordinance #1344 - AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, ADDING SECTION 5.37 CHILD CARE; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A PENALTY; ESTABLISHING A REPEALER – 1st Reading

A motion was made by Heleker and seconded by Nelson to introduce Ordinance 1344 by title only.

After a unanimous voice vote by the Council, the motion CARRIED.

A motion was made by Heleker and seconded by Dodson to suspend the rules and pass Ordinance 1344 on its 1st reading.

After a unanimous voice vote by the Council, the motion CARRIED.

A motion was made by Hanigan and seconded by Dodson that Ordinance 1344 do pass.

After a unanimous voice vote by the Council, the motion CARRIED.

C. Ordinance #1345 - AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING THE PAYETTE MUNICIPAL CODE SECTION 6.04.090 IN CHAPTER 6.04 OF TITLE 6, TO AMEND POULTRY; REQUIRED CONFINEMENT; AND SECTION 17.24.050 IN CHAPTER 17.24 OF TITLE 17, TO AMEND BUILDING AND USE RESTRICTIONS; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER – 1st Reading

A motion was made by Heleker and seconded by Nelson to introduce Ordinance 1345 by title only.

After a unanimous voice vote by the Council, the motion CARRIED.

A motion was made by Hanigan and seconded by Dodson to suspend the rules and pass Ordinance 1345 on its 1st reading.

After a unanimous voice vote by the Council, the motion CARRIED.

A motion was made by Heleker and seconded by Nelson that Ordinance 1344 do pass.

After a unanimous voice vote by the Council, the motion CARRIED.

D. Mobile Food Vendor License Application – Jaswant Rattu -

A motion was made by Hanigan and seconded by Heleker to approve the Mobile Food Vendor Application for Jaswant Rattu.

After a unanimous voice vote by the Council, the motion CARRIED.

E. Findings of Facts, Conclusions of Law – Chester G. & Sandra Boren

Council Cochran would like his name added to the findings and facts that are approved tonight.

A motion was made by Hanigan and seconded by Nelson to approve the Findings of Facts, Conclusions of Law for Chester G. & Sandra Boren.

At the roll call:

Ayes: Hanigan, Dodson, Nelson, Cochran, Heleker

Nays:

The motion CARRIED.

F. Special Event Permit – Wheels for WICAP –

Rob Christensen – WICAP

Mr. Christensen stated that WICAP is hosting this event. This event will feature cars, trucks, tractors and motorcycles. There will be a hot dog lunch available for a nominal fee. There will be lots of fundraising activities at the park and different events. The purpose of the event is to raise funds for the program to assist people in the community that are in need. Mr. Christensen also stated that there will be a kid bicycle show with no entry fee required and there will be prizes.

A motion was made by Cochran and seconded by Heleker to approve the Special Event Permit for WICAP on September 24, 2011 at Kiwanis Park.

After a unanimous voice vote by the Council, the motion CARRIED.

G. Discussion of Helipad –

Dave Platt told the Council that when there is an emergency in Payette, most of the times they have to follow and meet life flight at the airport. Lately they have been using the property by the bus barn and they do not have permission to be landing there. Mr. Platt stated that it would be nice to have a permanent landing spot for life flight that way they always know where they need to be landing. They are looking at some possible grants for the project. Mr. Platt stated that they would like to have it next to the new fire station, that way in the winter time they can keep the snow and ice cleared in case of an emergency.

H. Change Order # 7 – Fire Station

A motion was made by Heleker and seconded by Cochran to approve Pay Request #7 in the amount of \$16,891.50 to KEPHA Construction for Fire Station.

At the roll call:

Ayes: Hanigan, Dodson, Nelson, Cochran, Heleker

Nays:

The motion CARRIED.

I. Variance Application – Cora Ruth Lakey

A motion was made by Hanigan and seconded by Dodson approve the variance permit application by Cora Ruth Lakey for 5' to the 25' front setback.

After a unanimous voice vote by the Council, the motion CARRIED.

DEPARTMENTAL REPORTS

None Heard.

MAYOR'S COMMENTS

1. Ivan Mussell's father passed away Sunday.
2. Snake River Transit – Losing Funding

Mayor Williams stated that the City of Ontario's Council stated that they might not help fund the Snake River Transit during the next budget year.

Mayor Williams asked Mr. Christensen from WICAP to speak on this issue.

Mr. Christensen stated that as the safety net organization of this community that means people cannot get to medical appointments and cannot get to classes at TVCC. Mr. Christensen stated that the people he serves cannot say that when gas reaches \$4.00 a gallon that they won't buy beans and save on gas, they do not have vehicles. They can barely afford the \$1.00 to ride the bus, and WICAP buys passes to help these people get to where they need. My job is to help these people make it to their appointments, or buy food, or get medicine. It is not necessarily an investment in the bus system, but more of an investment in the people and I think that is a wise investment. I don't deal with numbers or financial stuff, but I have to look at the people it will affect and how they will now get around.

CITIZEN'S COMMENTS

Councilor Heleker talked to the Council about the High School possibly painting the dome to look like a baseball and put Harmon Killebrew's name on the dome. Councilor Heleker still has to bring this in front of the school board.

Commissioner Hanigan asked Mayor Williams how the City gets the word out of the 2 new ordinances that were passed tonight. Mayor Williams stated that we could possibly put something on our Facebook, website, or the ordinance section of the newspaper.

ADJOURNMENT

A motion was made by Mussell and seconded by Dodson to adjourn to at 8:30 PM.

The motion CARRIED.

Signed this _____ day of _____, 2011.

Jeff Williams, Mayor

ATTEST:

Mary Cordova, City Clerk

2071	OXARC	CL	4674	1	06/16/11	5043	2,083.43
1760	PAFTEC	CL	4675	6	06/16/11	5044	27.78
172	PAPER/CLIPS & MORE	CL	4676	2	06/16/11	5045	606.61
888	PAYETTE AUTO SUPPLY	CL	4677	2	06/16/11	5046	93.19
626	PAYETTE RURAL FIRE DEPARTMENT	CL	4678	1	06/16/11	5047	148.29
2290	PETTY CASH	CL	4679	3	06/16/11	5048	86.09
627	PRECISION AUTOMOTIVE & MACHINE SHOP	CL	4680	1	06/16/11	5049	50.47
	PRISM STRIPES	CL	4681	1	06/16/11	5050	255.00
143	QUILTER'S WORLD	CL	4682	1	06/16/11	5051	34.97
2850	QWEST	CL	4683	11	06/16/11	5052	1,268.56
2388	RELIABLE OFFICE SUPPLY	CL	4684	1	06/16/11	5053	190.54
2400	ROBERTSON SUPPLY	CL	4706	1	06/16/11	5054	154.08
486	RUSH TRUCK	CL	4685	1	06/16/11	5055	293.00
2430	SAVON BUDS	CL	4686	4	06/16/11	5056	223.92
294	SIRCHIE FINGER PRINT LAB	CL	4687	1	06/16/11	5057	43.94
2489	SPEED OMOTIVE	CL	4688	1	06/16/11	5058	40.00
	STAPLES	CL	4689	1	06/16/11	5059	391.16
395	STERLING CODIFIERS	CL	4690	1	06/16/11	5060	1,609.00
522	STREET DECOR, INC.	CL	4691	1	06/16/11	5061	1,100.00
	SYME ELECTRIC	CL	4692	2	06/16/11	5062	165.00
2670	TA, WELDING	CL	4693	2	06/16/11	5063	240.27
232	TASTE OF HOME	CL	4694	1	06/16/11	5064	29.98
203	TEA TIME	CL	4695	1	06/16/11	5065	36.00
323	THORNTON PUBLISHING CORP	CL	4696	1	06/16/11	5066	169.00
204	TIME	CL	4697	1	06/16/11	5067	31.75
2730	TOOMBS JANITORIAL	CL	4698	1	06/16/11	5068	44.84
	UPS	CL	4700	1	06/16/11	5069	13.69
	UNITED PIPE & SUPPLY	CL	4699	1	06/16/11	5070	58.91
2949	VERIZON WIRELESS, BELLEVUE	CL	4701	9	06/16/11	5071	826.05
2960	WATER ENVIRONMENT FEDERATION	CL	4702	1	06/16/11	5072	82.00
	WIENHOFF DRUG TESTING	CL	4703	2	06/16/11	5073	280.00
628	WOMAN'S DAY	CL	4704	1	06/16/11	5074	26.00

TOTAL: 451,034.97

	Vendor	Claim #	# of Lines	Date		Check	Amount
				Accepted			
	CITY OF PAYETTE			6/17/2011	ET	117,630.58	
183	ACS FIREHOUSE SOFTWARE	CL 4631	1	06/16/11	5000	105.00	
75	ALBERTSON'S FOOD CENTER #188	CL 4632	3	06/16/11	5001	117.29	
184	AMERICAN LIBRARY ASSOCIATION	CL 4633	1	06/16/11	5002	175.00	
110	ANALYTICAL LABORATORIES, INC.	CL 4634	2	06/16/11	5003	966.00	
70	ART'S SERVICE, INC.	CL 4635	1	06/16/11	5004	125.00	
170	ASSN. OF IDAHO OTTIES, INC.	CL 4636	2	06/16/11	5005	1,400.00	
6107	BDS	CL 4637	2	06/16/11	5006	1,613.02	
6093	CENTER POINT LARGE PRINT	CL 4638	1	06/16/11	5007	131.22	
544	CLAY PEAK LANDFILL	CL 4639	3	06/16/11	5008	1,183.66	
216	COLUMBIA PAINT & COATINGS	CL 4640	1	06/16/11	5009	2,212.89	
	DARTS	CL 4641	1	06/16/11	5010	83.72	
	DCS TECHNOLOGIES	CL 4642	1	06/16/11	5011	130.00	
750	DIG LINE, INC.	CL 4643	3	06/16/11	5012	97.82	
	ERNIE'S ELECTRIC	CL 4644	3	06/16/11	5013	974.67	
625	EVIDENT	CL 4645	1	06/16/11	5014	72.50	
6166	FERGUSON ENTERPRISES #2204	CL 4646	1	06/16/11	5015	338.68	
891	FLEET SERVICES, HARRIS BANK	CL 4647	8	06/16/11	5016	8,017.45	
890	FRUITLAND ELECTRIC	CL 4648	2	06/16/11	5017	278.90	
	GALLS	CL 4649	1	06/16/11	5018	288.98	
1000	GRANT'S PETROLEUM	CL 4650	2	06/16/11	5019	299.55	
	HARDIN SANITATION	CL 4651	1	06/16/11	5020	14.50	
1190	HOLLADAY ENGINEERING, INC.	CL 4652	7	06/16/11	5021	10,398.00	
437	IDAHO CONCRETE COMPANY	CL 4653	1	06/16/11	5022	1,695.57	
	IDAHO POWER	CL 4654	9	06/16/11	5023	1,496.34	
115	IDAHO TRACTOR, INC	CL 4655	1	06/16/11	5024	7.95	
	INDEPENDENT ENTERPRISE	CL 4656	3	06/16/11	5025	326.40	
1412	INDUSTRIAL WORLD	CL 4657	1	06/16/11	5026	225.00	
2870	INTERMOUNTAIN COMMUNITY BANK	CL 4658	20	06/16/11	5027	7,861.53	
	INTERMOUNTAIN GAS	CL 4659	6	06/16/11	5028	4,817.36	
234	INTERSTATE ALL BATTERY	CL 4660	1	06/16/11	5029	75.98	
2020	KELLY-MOORE PAINT COMPANY	CL 4661	1	06/16/11	5030	34.15	
535	KEPRA CONSTRUCTION	CL 4662	1	06/16/11	5031	268,697.01	
	L.N. CURTIS	CL 4663	2	06/16/11	5032	10.00	
6131	LANDSAY ECOMATER	CL 4664	1	06/16/11	5033	1,888.61	
	MARCH	CL 4665	1	06/16/11	5034	343.81	
	MATERIALS TESTING	CL 4666	1	06/16/11	5035	801.00	
6133	MICROMARKETING	CL 4667	1	06/16/11	5036	429.26	
2110	MAPA AUTO PARTS	CL 4668	11	06/16/11	5037	1,244.37	
	NORCO	CL 4669	1	06/16/11	5038	157.88	
2026	ONTARIO PIPE SUPPLY	CL 4670	1	06/16/11	5039	104.65	
291	ONTARIO STARTER REPAIR	CL 4671	1	06/16/11	5040	108.40	
	ONTARIO TOOL	CL 4672	2	06/16/11	5041	96.00	
2030	OSBORN, BERT L.	CL 4673	2	06/16/11	5042	3,245.75	



DP-1

**Profile of General Population and Housing Characteristics: 2010
2010 Demographic Profile Data**

NOTE: For more information on confidentiality protection, nonsampling error, and definitions, see <http://www.census.gov/prod/cen2010/proflletd.pdf>.

GEO:

Subject	Number	Percent
SEX AND AGE		
Total population	7,433	100.0
Under 5 years	616	8.3
5 to 9 years	557	7.5
10 to 14 years	533	7.2
15 to 19 years	588	7.9
20 to 24 years	489	6.6
25 to 29 years	508	6.8
30 to 34 years	429	5.8
35 to 39 years	473	6.4
40 to 44 years	408	5.5
45 to 49 years	463	6.2
50 to 54 years	450	6.1
55 to 59 years	388	5.2
60 to 64 years	374	5.0
65 to 69 years	353	4.7
70 to 74 years	282	3.8
75 to 79 years	216	2.9
80 to 84 years	133	1.8
85 years and over	173	2.3
Median age (years)	35.0	(X)
16 years and over	5,606	75.4
18 years and over	5,351	72.0
21 years and over	5,028	67.6
62 years and over	1,366	18.4
65 years and over	1,157	15.6
Male population		
Under 5 years	309	4.2
5 to 9 years	288	3.9
10 to 14 years	272	3.7
15 to 19 years	310	4.2
20 to 24 years	227	3.1
25 to 29 years	257	3.5
30 to 34 years	219	2.9
35 to 39 years	242	3.3

Subject	Number	Percent
40 to 44 years	201	2.7
45 to 49 years	207	2.8
50 to 54 years	234	3.1
55 to 59 years	187	2.5
60 to 64 years	169	2.3
65 to 69 years	157	2.1
70 to 74 years	127	1.7
75 to 79 years	103	1.4
80 to 84 years	56	0.8
85 years and over	71	1.0
Median age (years)	33.6	(X)
16 years and over	2,701	36.3
18 years and over	2,559	34.4
21 years and over	2,407	32.4
62 years and over	621	8.4
65 years and over	514	6.9
Female population	3,797	51.1
Under 5 years	307	4.1
5 to 9 years	269	3.6
10 to 14 years	261	3.5
15 to 19 years	278	3.7
20 to 24 years	262	3.5
25 to 29 years	251	3.4
30 to 34 years	210	2.8
35 to 39 years	231	3.1
40 to 44 years	207	2.8
45 to 49 years	256	3.4
50 to 54 years	216	2.9
55 to 59 years	201	2.7
60 to 64 years	205	2.8
65 to 69 years	196	2.6
70 to 74 years	155	2.1
75 to 79 years	113	1.5
80 to 84 years	77	1.0
85 years and over	102	1.4
Median age (years)	36.5	(X)
16 years and over	2,905	39.1
18 years and over	2,792	37.6
21 years and over	2,621	35.3
62 years and over	745	10.0
65 years and over	643	8.7
RACE		
Total population	7,433	100.0
One Race	7,172	96.5
White	6,437	86.6
Black or African American	14	0.2
American Indian and Alaska Native	115	1.5

Subject	Number	Percent
Asian	58	0.8
Asian Indian	0	0.0
Chinese	15	0.2
Filipino	14	0.2
Japanese	20	0.3
Korean	7	0.1
Vietnamese	0	0.0
Other Asian [1]	2	0.0
Native Hawaiian and Other Pacific Islander	3	0.0
Native Hawaiian	0	0.0
Guamanian or Chamorro	0	0.0
Samoan	0	0.0
Other Pacific Islander [2]	3	0.0
Some Other Race	545	7.3
Two or More Races	261	3.5
White; American Indian and Alaska Native [3]	109	1.5
White; Asian [3]	55	0.7
White; Black or African American [3]	21	0.3
White; Some Other Race [3]	38	0.5
Race alone or in combination with one or more other races: [4]		
White	6,684	89.9
Black or African American	45	0.6
American Indian and Alaska Native	249	3.3
Asian	131	1.8
Native Hawaiian and Other Pacific Islander	11	0.1
Some Other Race	592	8.0
HISPANIC OR LATINO		
Total population	7,433	100.0
Hispanic or Latino (of any race)	1,432	19.3
Mexican	1,278	17.2
Puerto Rican	21	0.3
Cuban	4	0.1
Other Hispanic or Latino [5]	129	1.7
Not Hispanic or Latino	6,001	80.7
HISPANIC OR LATINO AND RACE		
Total population	7,433	100.0
Hispanic or Latino	1,432	19.3
White alone	764	10.3
Black or African American alone	3	0.0
American Indian and Alaska Native alone	43	0.6
Asian alone	2	0.0
Native Hawaiian and Other Pacific Islander alone	1	0.0
Some Other Race alone	537	7.2
Two or More Races	82	1.1
Not Hispanic or Latino	6,001	80.7
White alone	5,673	76.3
Black or African American alone	11	0.1
American Indian and Alaska Native alone	72	1.0
Asian alone	56	0.8
Native Hawaiian and Other Pacific Islander alone	2	0.0

Subject	Number	Percent
Some Other Race alone	8	0.1
Two or More Races	179	2.4
RELATIONSHIP		
Total population	7,433	100.0
In households	7,339	98.7
Householder	2,816	37.9
Spouse [6]	1,358	18.3
Child	2,230	30.0
Own child under 18 years	1,786	24.0
Other relatives	466	6.3
Under 18 years	221	3.0
65 years and over	43	0.6
Nonrelatives	469	6.3
Under 18 years	69	0.9
65 years and over	22	0.3
Unmarried partner	226	3.0
In group quarters	94	1.3
Institutionalized population	94	1.3
Male	62	0.8
Female	32	0.4
Noninstitutionalized population	0	0.0
Male	0	0.0
Female	0	0.0
HOUSEHOLDS BY TYPE		
Total households	2,816	100.0
Family households (families) [7]	1,910	67.8
With own children under 18 years	894	31.7
Husband-wife family	1,358	48.2
With own children under 18 years	547	19.4
Male householder, no wife present	170	6.0
With own children under 18 years	113	4.0
Female householder, no husband present	382	13.6
With own children under 18 years	234	8.3
Nonfamily households [7]	906	32.2
Householder living alone	743	26.4
Male	311	11.0
65 years and over	112	4.0
Female	432	15.3
65 years and over	234	8.3
Households with individuals under 18 years	1,033	36.7
Households with individuals 65 years and over	839	29.8
Average household size	2.61	(X)
Average family size [7]	3.12	(X)
HOUSING OCCUPANCY		
Total housing units	3,095	100.0
Occupied housing units	2,816	91.0

Subject	Number	Percent
Vacant housing units	279	9.0
For rent	126	4.1
Rented, not occupied	6	0.2
For sale only	60	1.9
Sold, not occupied	7	0.2
For seasonal, recreational, or occasional use	17	0.5
All other vacants	63	2.0
Homeowner vacancy rate (percent) [8]	3.3	(X)
Rental vacancy rate (percent) [9]	10.6	(X)
HOUSING TENURE		
Occupied housing units	2,816	100.0
Owner-occupied housing units	1,757	62.4
Population in owner-occupied housing units	4,585	(X)
Average household size of owner-occupied units	2.61	(X)
Renter-occupied housing units	1,059	37.6
Population in renter-occupied housing units	2,754	(X)
Average household size of renter-occupied units	2.60	(X)

X Not applicable.

[1] Other Asian alone, or two or more Asian categories.

[2] Other Pacific Islander alone, or two or more Native Hawaiian and Other Pacific Islander categories.

[3] One of the four most commonly reported multiple-race combinations nationwide in Census 2000.

[4] In combination with one or more of the other races listed. The six numbers may add to more than the total population, and the six percentages may add to more than 100 percent because individuals may report more than one race.

[5] This category is composed of people whose origins are from the Dominican Republic, Spain, and Spanish-speaking Central or South American countries. It also includes general origin responses such as "Latino" or "Hispanic."

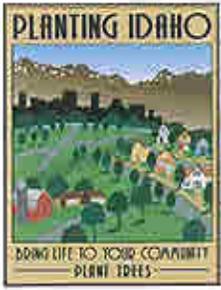
[6] "Spouse" represents spouse of the householder. It does not reflect all spouses in a household. Responses of "same-sex spouse" were edited during processing to "unmarried partner."

[7] "Family households" consist of a householder and one or more other people related to the householder by birth, marriage, or adoption. They do not include same-sex married couples even if the marriage was performed in a state issuing marriage certificates for same-sex couples. Same-sex couple households are included in the family households category if there is at least one additional person related to the householder by birth or adoption. Same-sex couple households with no relatives of the householder present are tabulated in nonfamily households. "Nonfamily households" consist of people living alone and households which do not have any members related to the householder.

[8] The homeowner vacancy rate is the proportion of the homeowner inventory that is vacant "for sale." It is computed by dividing the total number of vacant units "for sale only" by the sum of owner-occupied units, vacant units that are "for sale only," and vacant units that have been sold but not yet occupied; and then multiplying by 100.

[9] The rental vacancy rate is the proportion of the rental inventory that is vacant "for rent." It is computed by dividing the total number of vacant units "for rent" by the sum of the renter-occupied units, vacant units that are "for rent," and vacant units that have been rented but not yet occupied; and then multiplying by 100.

Source: U.S. Census Bureau, 2010 Census.



City of Payette

**Thank you for participating in
the 2011 *Planting Idaho*
Arbor Day Grant program!**

We have received your accomplishment report and find that everything is in order. Please find enclosed your reimbursement check.

If you have any questions or comments about the program, please don't hesitate to call me at 800-462-4769 or drop me an email at abates@inlagrow.org.

Great newspaper coverage! I was
delighted to be a part of the
celebration ☺
Anna

TO: PAYETTE CITY STAFF & COUNCIL

THANK YOU SO MUCH FOR THE
NICE CARD AND BEAUTIFUL FLOWERS FOR
MY FATHERS FUNERAL. YOUR KINDNESS
& THOUGHTFULNESS WAS VERY MUCH
APPRECIATED BY MY FAMILY AND I.

Joan, Reihani
& FAMILY

From: David Gray [mailto:dgray@threeriversagency.net]
Sent: Thursday, June 02, 2011 11:52 AM
To: jamie couch
Cc: Mary Cordova; Jeff Williams; Mike Holcomb
Subject:

Jamie-
I want to thank you and the City crew for your quick thinking and quick response to the fire that my client had at Western Core. The fire department did a excellent job and you in particular demonstrated quick thinking and resourcefulness when you responded to the water run-off that drained towards the homes located close to the burning shed. Your ability to access the issue and provide a solution, with the City's pumps and sandbags, not only minimized the damage to the homes but also my client's and the insurer's liability. Thank you very much. You and your staff's efforts are greatly appreciated.

I think that this situation also provides excellent insight in how my commercial clients need to work with local government. The fact that Rick and the City installed the 10" line for fire suppression and also worked together to space his structures appropriately apart was a good lesson for me and one that I can convey in future discussions with many of my clients.

Thanks again to all. If Three Rivers can support the fire department or the City with any charitable events in the future to repay your efforts, please do not hesitate to ask.

David T. Gray, CIC
PH (208)-642-9311
FX (208)-642-2017
www.threeriversagency.net

We are your one stop insurance carrier

55A

**PAYETTE PLANNING & ZONING COMMISSION
REGULAR MEETING
April 28, 2011**

6:00 PM – Regular Meeting

ROLL CALL

Members Present: Randy Choate, Brent King, Gary Youngberg (late 6:03), Larry Hogg, Jim Franklin, Kevin Hanigan

Members Absent: Tom Ladley

Staff Present: Mary Cordova, City Coordinator/Clerk; Tiffany Howell, Assistant Deputy Clerk/Treasurer

APPROVAL OF MINUTES

A motion was made by Hanigan and seconded by King to approve the regular meeting minutes of 03/24/2011 as written.

After a unanimous voice vote by the Commission, the motion CARRIED.

COMMUNICATIONS

Clerk Cordova stated that Payette is #65 in Outdoor Life's 100 top places to live in the Nation.

PUBLIC HEARINGS

- A. An application by Cora Ruth Lakey for a Variance to the front setback to construct a wood deck and extend the existing roof at 105 12th Avenue North, WESTSIDE SUBDIVISION, LOT 4, BLOCK 1. The property is zoned B-Residential.

Larry Lakey – 105 12th Avenue North

Mr. Lakey stated that his mother hired someone last year to put a new tin roof on the house and when it snows it falls right in front of the house. We want to extend the roof out over the sidewalk to avoid the hazards with the snow. While we are extending that she wants to extend 4 feet over the house and make a wooden deck. Basically the house is set right at the 25 foot line and that is why we need to apply for the variance. Commissioner Choate asked if you were extending it the full length of the house. Mr. Lakey stated yes, it will be extended about 4 feet from the house and put a little wood deck. Commissioner Lakey asked if it would be an open deck, or closed, Mr. Lakey stated open for now and possibly a lattice later on. Commissioner Franklin stated that the reason for the question was because of visibility. Mr. Lakey stated there would not be a visibility issue. Commissioner Hogg asked how far from the street Mr. Lakey was. Mr. Lakey stated that he was 25 feet from the property line, so I would be 27 feet from the curb. Commissioner Hogg asked how far they would be impeding in the right of way. Mr. Lakey stated 5 feet at the most, from the house.

No one else addressed the commission.

- B. An application by Carla Flores for a Conditional Use Permit to have a family home childcare facility at 316 3rd Avenue North, TIOGA ADDITION, TAX 2 OF BLOCK 20 – BLOCK 21 – TAX 1 OF BLOCK 22. The property is zoned A-Residential.

Carla Flores – 316 3rd Avenue North

Mrs. Flores stated that she has been a childcare provider for 13 years and just recently moved to the area and wants to have a childcare facility in Payette. Mrs. Flores stated that she use to have about 18 kids before, but here she just wants to have a small daycare of about 6 kids, to bring in a little income. Commissioner Franklin asked Mrs. Flores if the commission was to limit the number of kids to 6 would she be ok with that. Mrs. Flores stated yes she would. Commissioner Franklin asked Mrs. Flores for her hours of operations. Mrs. Flores stated that it is on demand of people's needs. She might do an evening and day shift. I know there are a lot of graveyard shifts and factories around here and people may need me at night too. Commissioner Franklin asked if she had a fenced in yard. Mrs. Flores stated that she is looking into a bouncy house business too, so this might just be temporary but she is not sure. Commissioner Franklin asked if there were any issues with parking. Mrs. Flores stated no. Commissioner Choate asked if the fire inspection can be added to the minutes.

FIRE PREVENTION & SAFETY REPORT
Payette City Fire Department
642-6028

Date 4/27/11 Location 316 3RD AVE N Phone # 503-868-9788
Owner CARLA FLORES
Occupant SAME DBA MONSTER BOUNCE DAYCARE

RECORD OF INSPECTION

Main Floor OK
2nd Floor NA
3rd Floor NA
Basement NA
Occupancy Posted NA
Proper Number of Exits and Signs Posted Yes
Proper Exit Swinging Doors Yes
Proper Door Locks Installed Yes
Are Exit Accesses Clear Yes
Furnace Room NA
Storage Rooms NA
Fire Extinguishers YES
Kitchen Areas YES
Breakroom NA
Housekeeping General Good
Smoke Detectors Yes
Sprinkler Systems: Yes No ~~X~~
Alarm System NO
Stairways NA
Outside of Building Good
Trash Containers Proper Distance from Buildings: Yes ~~X~~ No
General Appearance of Electrical Panels and Cords Good
Emergency Lighting Required: Yes No ~~X~~
Additional Remarks: _____

If the remarks made above indicate a fire or safety hazard, it is your responsibility to correct the deficiencies and notify this office for re-inspection. Thank you for your cooperation.

Inspected by: Steve C. [Signature] Property Owner/Manager: Carla M. Flores [Signature]



IDAHO DEPARTMENT OF
HEALTH & WELFARE

Idaho Department of Health and Welfare
Fire Safety Inspection for State Daycare Licensing

Date: 4/27/11

Name of Facility: MONSTER BOUNCE DAYCARE

Operator: CLARA FLORES Owner: CLARA FLORES

Address: 316 3RD AVE N City: PAYETTE

Facility Phone Number: 503-868-9788 Land Line or Cellular Phone

Note: This inspection form was drafted within the confines of the legislated fire safety standards for daycare facilities and does not mean to infer that the provisions within provide for a level of fire safety that would meet nationally recognized standards. Nor does it mean that it would provide a level of fire safety that would meet our own adopted fire safety standards for other occupancies in Idaho.

I. DEFINITIONS:

1. Daycare: Daycare means care and supervision provided for compensation during part of a twenty-four (24) hour day, for a child or children not related by blood, marriage, adoption, or legal guardianship to the person or persons providing the care, in a place other than the child's or children's own home or homes.
2. "Child" means a person less than thirteen (13) years of age.
3. "Daycare Center" means a place or facility providing daycare where thirteen (13) or more children, regardless of the relationship to the person or persons providing the care, are in attendance.
4. "Group Daycare Facility" means a home, place, or facility providing daycare where seven (7) to twelve (12) children, regardless of the relationship to the person or persons providing the care, are in attendance.
5. "Family Daycare Home" means a home, place or facility providing daycare where six (6) or fewer children, regardless of the relationship to the person or persons providing the care, are in attendance.
6. "Licensing Authority" is the Idaho Department of Health and Welfare.

Note: Family daycare homes caring for four (4) to six (6) children may be required to have a fire inspection but not a license. Those caring for three (3) or less children are not required to have a fire inspection or be licensed.

Note: The minimum standards as outlined in the state daycare licensing act will not preempt any local ordinance that is more stringent.

Standard	Facility Meets Standard (Yes)	Facility does Not Meet Standard (No)
more than seventy five (75) feet travel distance, and is it maintained properly?	X	
Is there a hood-type fire suppression system installed in the kitchen area if required?	N/A	
Fire Extinguishers (cont.)		
In facilities over three thousand (3,000) square feet are additional fire extinguishers present and approved by local fire official or designee?	N/A	
In Facilities greater then twenty thousand (20,000) square feet in area or when the number of children under the age of eighteen (18) month exceeds one hundred (100) is there an automatic sprinkler system?	N/A	
Telephone		
Is there an operable telephone on the premises?	X	
Smoke Detectors		
Is there a smoke detector installed in the basement having a stairway which opens from the basement into the facility (such detector shall be connected to a sounding device or other detector to provide an alarm which will be audible in the sleeping area)?	N/A	
Are approved smoke detectors provided on the ceiling or wall outside each separate sleeping area or in the immediate vicinity of bedrooms?	X	
Is there a smoke detector in each room used for sleeping purposes?	X	
Is there a smoke detector in each story within the facility including the basement?	X	
Fire Safety and Evacuation Plan		
<i>Note: Each daycare center, group daycare facility or family daycare home voluntarily licensed by the Department, must have an approved fire safety and evacuation plan prepared. Fire evacuation and safety plans must include the elements listed below.</i>		
Procedures and policies that accounts for all employees and children after an evacuation is completed.	X	
Identifies evacuation routes, locations of facility exits, and assembly point for an evacuation.	X	
Includes location of smoke detectors, fire alarm appliances and fire extinguishers.	X	
A schedule of fire and emergency evacuation drills and annual reviews that all employees and children participate in with records of those drills available for reference and review.	X	
For facilities with over 50 children		
<i>Note: In addition to the requirements above, those facilities with over fifty (50) children must also meet the criteria outlined below.</i>		
Do exit doors swing in the direction of egress?	N/A	
Do exit doors from rooms having an occupant load to fifty (50) or more, if provided with a latch, have panic hardware?	N/A	
Are Exit signs installed at required exit doorways and where otherwise necessary to clearly indicate the direction of egress?	N/A	
Is an approved fire alarm system installed?	N/A	

II. GENERAL REQUIREMENTS FOR ALL DAYCARE OCCUPANCIES

Standard	Facility Meets Standard (Yes)	Facility does Not Meet Standard (No)
Exiting Requirements		
Are the required exits located to provide an unobstructed path outside the building to a public way or area of refuge?	X	
Can exit doors be opened from the inside without the use of a key or any special knowledge or effort?	X	
Are there at least two exits (travel distance between not to exceed 75 feet) located a distance apart, not less than one-half the diagonal dimension of the building or portion used for daycare? <i>Exception: In buildings with automatic fire sprinkler systems, the distance may be increased to 110 feet.</i>	X	
Are the required exits not less than 32 inches of clear exit width and not less than six feet, eight inches (6'8") in height? <i>Exception: Sliding patio doors will be accepted as a required second exit in "Family and Group Daycare Facilities" only.</i>	X	
Are sleeping rooms provided with at least one emergency egress window having at least a minimum single net clear opening of 5.7 square feet, minimum height 24 inches, minimum width 20 inches, and maximum finished sill height not over 44 inches? <i>Note: An approved exit door is acceptable in lieu of egress windows. Also, an approved piece of furniture or platform, if anchored in place, can be approved to sit in front of a window, if the sill height is over 44 inches</i>	X	
Are approved egress windows from sleeping areas operable from the inside without the use of separate tools?	X	
Where children are located on a story below the level of exit discharge (basement), are there at least two exits provided, one of which is directly to the outside? <i>Note: More than one exit from the basement opening directly to the outside may be required, depending on the structure of the building.</i>	N/A	
Daycare is prohibited on any upper floor beyond the first floor. <i>Exception: Daycare is permitted at the second floor level, provided that the building has two (2) exits, one (1) of which must open directly to the outside and be in compliance with building codes. Is the facility in compliance?</i>	N/A	
Fire Extinguishers		
<i>Note: Fire extinguishers shall be maintained properly.</i>		
<i>For Daycare Centers:</i> Is there a portable fire extinguisher (minimum 2A-10BC) mounted securely in the kitchen area and one other approved location that is visible, does not to exceed five (5) feet from the floor to the top to the extinguisher, and not more than seventy five (75) feet travel distance, and is it maintained properly?	N/A	
<i>For Group Daycare Facilities and Family daycare Homes:</i> Is there a portable fire extinguisher (minimum 2A-10BC) mounted securely in the kitchen area that is visible, does not to exceed five (5) feet from the floor to the top to the extinguisher, and not	X	

Standard	Facility Meets Standard (Yes)	Facility does Not Meet Standard (No)
Occupant Load		
<i>Note: Only those areas used for daycare purposes will be used when determining occupant load.</i>		
To determine occupant load, calculate the square footage of the space between the interior face of the exterior walls, assigned to daycare use, and divide by the occupant load factor of 35. Allowances for interior walls or partitions and furnishings have been taken into account in the occupant load factor, except fixed seating. The occupant load for fixed seating is determined by counting the seats.	X	
Enter Occupant Load: <u> 9 </u>		
Is the facility in compliance?	X	

Note: This inspection is for the purpose of meeting only the requirements of the Department of Health and Welfare. The operator / owner may also be required to meet; zoning, building code, fire code or other agency regulations within their local jurisdiction to conduct this type of business. In addition a separate Health and Safety inspection is required on all facilities that are required to be licensed.

REMARKS: _____

Facility passes fire inspection: <input checked="" type="radio"/> Yes <input type="radio"/> No	Type: <input checked="" type="radio"/> Family <input type="radio"/> Group <input type="radio"/> Center
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INSPECTION MADE BY: GREG SPEULDA
 TITLE AND AGENCY: CAPTAIN PAYETTE FIRE
 Signature of Inspector: [Signature] Date: 4/27/11
 Name of facility operator/owner (please print): Carla M.S. Flores
 Signature of facility operator/owner: [Signature] Date: 4.27.11
 Fire Inspection Fee Collected*: \$ 0

**The fee collected for a State Daycare Licensing Fire Inspection must not exceed \$25 and will be deducted from the Licensing fee paid by the provider prior to the Health & Safety Inspection.*

- C. An application by Payette County for a Conditional Use Permit to construct a 6 foot tall barbed wire fence at 1130 3rd Avenue North, Records Plat, Sec. 34, Twp. 9 N., R. W., B.M., as per Plat in Book 2, Page 5, Plat Records, City and County of Payette, Idaho:

A parcel of land situated in Block 6, and in Lot 1, Block 7, more particularly described as follows, to-wit; Commencing at the Northwest corner of Block 5 of JACOBSEN ADDITION to the City of Payette, as per Plat in Book 1, Page 1, Plat Records of Payette County, Idaho; thence North 0 degrees 01'00" West, 100 feet to the intersection of the East line of North 11th Street, with the North line of First Avenue North as shown by said Plat; thence South 89 degrees 59.2' East 87.20 feet; thence North 0 degrees 01'00' West 300.49 feet; thence South 89 degrees 59'30" West 113.20 feet; thence South 0 degrees 01' East 158.76 feet; thence South 89 degrees 35' East 26 feet; thence South 0 degrees 01' East 141.73 feet to the point of beginning.

COMMENCING at the centerline intersection of North 11th Street and 1st Avenue North; Thence along the centerline of said North 11th Street North 0°33'30" East, 49.98 feet to a point which bears South 0°33'30" West 753.21 feet from an aluminum cap monumenting the centerline intersection of North 11th Street and 3rd Avenue North; Thence South 89°24'42" East, 34.50 feet to the intersection of the Easterly right-of-way of said North 11th street and the Northerly right-of-way of said 1st Avenue North; Thence continuing along said northerly right-of-way of said 1st Avenue North, South 89°24'42" East, 222.67 feet to the TRUE POINT OF BEGINNING; Thence North 0°34'56" East, 142.21 feet to a point; Thence along said South line South 89°03'31" East, 80.00 feet to a point; Thence South 0°34'56" West, 141.71 feet to said Northerly right-of-way of 1st Avenue North; Thence along said Northerly right-of-way 89°24'42" West, 80.00 feet to the TRUE POINT OF BEGINNING. The property is zoned A-Residential

Commissioner Choate stated that this going to be around the impound yard. Commissioner Hanigan asked if this had already been constructed. Clerk Cordova stated no. Commissioner Youngberg asked if the variance was for the height and barbed wire. Commissioner Choate stated yes.

OLD BUSINESS

A. Design review guidelines –

A motion was made by Hanigan and seconded by Youngberg to move this item to the end of the agenda.

After a unanimous voice vote by the Commission, the motion CARRIED.

NEW BUSINESS

A. Variance Permit – Cora Ruth Lakey – 105 12th Avenue North -

A motion was-made by Franklin and seconded by Hanigan to recommend to City Council to approve the variance permit for Cora Ruth Lakey at 105 12th Avenue North.

After a unanimous voice vote by the Commission, the motion CARRIED.

B. Conditional Use Permit – Carla Flores – 316 3rd Avenue North -

A motion was made by Franklin and seconded by King to approve the conditional use permit submitted by Carla Flores at 316 3rd Avenue North for no more than 6 children daycare open 24 hours a day; and that the permit can be revisited upon any complaint.

After a unanimous voice vote by the Commission, the motion CARRIED.

C. Conditional Use Permit – Payette County – 1130 3rd Avenue North -

A motion was made by Hanigan and seconded by Hogg to approve the conditional use permit submitted by Payette County to install a 6 feet tall chain link fence topped with barbed wire to expand their current impound yard at 1130 3rd Avenue North.

After a unanimous voice vote by the Commission, the motion CARRIED.

D. Proposed Used Car Sales & Used Car Lots –

Clerk Cordova stated that this came in front of the Planning and Zoning Commission over 3 years ago. We have been having complaints with the Tiffany Glove lot and them selling cars. Commissioner Choate stated that he recalls this being passed by this body, and being sent to the City Council. Clerk Cordova stated that it was probably sent back by the Council, but she is unsure. Commissioner Hanigan stated that it has been so long ago I cannot remember why we even brought this up. Clerk Cordova stated that this originally was brought up when Keith Clow was selling cars on his lot, and K&D Motors had cars on their lot and tractors were selling tractors in the field that Noah Rae owns. Commissioner Choate stated that he recalls that it all started with K&D Motors and they need something from us and we wanted them to put asphalt and a few other things in. Commissioner Hanigan asked how long it took for them to pave their parking lot. Clerk Cordova said that they went to the council and got a 2 year extension. Commissioner Hanigan stated that they paved the lot then they closed.

Clerk Cordova stated that it always comes back to the Tiffany Glove lot and how they are not selling them they are just on consignment there, and we get complaints from other people asking why they cannot do the same thing. Commissioner Hanigan stated that he does not charge them consignment fee, he charges them a parking fee. Commissioner Hanigan also asked if Tiffany Glove would fall under this document. Clerk Cordova stated yes. Commissioner Hogg stated that cars are exchanged there. Commissioner Franklin stated that he thinks we need to strike "by a used car dealer or business".

Commissioner Hanigan asked if we push this through to city council will the Ordinance Officer go after Bill White and make him pay the fees, put a building on it, and pave his lot. Commissioner Hogg stated that he thinks the intention is to do away with people like the Tiffany Glove lot and selling cars there. Commissioner Hanigan asked if his business would have to pay the \$100 fee. Commissioner Hanigan stated that we fall under several categories. Commissioner Youngberg stated that from a property rights stand point I am always concerned with what we tell people they can and cannot do with their land. Commissioner Hogg

asked Clerk Cordova who comes to complain. Clerk Cordova stated that would be the K&D autos, the Keith Clow's. Clerk Cordova stated that technically Noah Rae's property can sell AG equipment, but if he wants to sell cars that is a different scenario. Commissioner Choate stated that it's because they are a parking lot. Commissioner Hanigan stated that he doesn't think this is going to solve the Tiffany Glove issue. Clerk Cordova stated that she doesn't think this is meant to solve the Tiffany Glove issue, but to stop people from doing this. Clerk Cordova stated that Dave Jennings was wanting to do something similar used cars/everything and we told him no, now if we want to allow this we should regulate them or not. Commissioner Hanigan asked if he would have to comply with this. Clerk Cordova stated that she has not read this since it was presented three years ago so she is unsure. Commissioner Choate stated that is his concern as well is that we make the current licensed dealers pay when they already have to go through the whole state process and now we are dinging them another \$100.

Commissioner Hanigan stated that any used car lot has to be licensed in with the state and if you look at Phillips or K&D when they were open their signs have to have their license number posted. Commissioner Hanigan stated that on Eagle Road and Fairview there was a traffic issue and there would be 30 or 40 cars parked on the side of the road for sale, and the City of Meridian came in and put a kibosh on it. Commissioner Hanigan stated that he will probably abstain from the voting, if it is voted on due to the fact that he doesn't want to vote on something that he has to live with or his competitors have to pay. Commissioner Hogg stated that if Mr. White has to comply with this code, then he will probably stop because of all the requirements.

A motion was made by Hanigan and seconded by Hogg to defer this topic to next month's meeting.

After a unanimous voice vote by the Commission, the motion CARRIED.

E. Finding of Facts, Conclusion of Law – Chester G. & Sandra Boren –

Clerk Cordova stated that when this goes to the City Council they need approved findings of facts from the Planning & Zoning Commission. So we are transcribing what happened at last month's meeting and sending that to the Council.

A motion was made by Hanigan and seconded by Hogg to approve the findings and facts, conclusion of law for Chester G. & Sandra Boren at 2089 North 6th Street.

After a unanimous voice vote by the Commission, the motion CARRIED.

Commissioner Franklin asked to abstain from the voting because he was not at last month's meeting.

F. Design review guidelines –

Commissioner Choate stated that since he was not at the last meeting and missed most of the discussion on the design review guidelines, that he had a few questions. Commissioner Choate asked why we needed another set of rules and guidelines, does the code not address these issues. Commissioner Franklin stated that he would like to address Mr. Choate's questions, as he was in on the initial discussion of the design review guidelines. Commissioner Franklin stated that they set a

goal of whether to go forward or not and that did take a while. His take on that was that we needed something to avoid people from doing something obnoxious in the town. The one he is most familiar with was a guy in Oregon that painted his building bright purple because he was mad at the city. We could use this to prevent something like this from happening in our town. The examples that were given were over the top for Payette. Commissioner Hanigan stated that all they have come up with so far was we agreed on a statement.

Commissioner Choate stated that he has spoken with some of his business contacts and what he got out of the conversation with them was that we need to stay away from residential zones. We don't want to get to the point where the design review gets too involved in people's property. The other example was the guy in Jerome that painted his building florescent orange. Can we not just accomplish this by going into the commercial zoning ordinance and add a few points and get this accomplished? Commissioner Youngberg stated that when he read through this most of the issues had to do with safety and I think that we are creating a mess for ourselves and I don't think it belongs in here. You all know I am a property rights guy and I hate to penalize the 99 ½ percent of people for that ½ percent that might do this. Commissioner Franklin stated that he is a property rights guy as well, but part of what we do here is protecting other people's property right by not letting these people do these types of things. Commissioner Franklin stated that he agrees and he doesn't think this needs to be extensive.

Commissioner Hanigan asked Clerk Cordova who now approves new buildings in Payette? Obviously he has to have a building permit and that is approved by the building inspector, who approves this. Clerk Cordova stated that as long as it is a structurally sound building it could be in the shape of a tooth we would have no say over it. Commissioner Hogg stated that it says they need to provide 12 copies is that really necessary. Clerk Cordova stated that yes that is correct.

Commissioner Hanigan asked how the Planning and Zoning Commission became the Design Review Committee as well. We seem to have added duties and the pay was taken away and I'm not complaining about the pay, but it just seems like more and more work. He could see a 2 hour addition to every meeting or possibly a different meeting. Clerk Cordova stated that would be great if we had that much new business in town. Commissioner Hanigan stated that would be great, but some of us have a limited amount of time, and if we had a meeting like we did last month with the Boren's talking for 2 hours, and then you have design review thrown on top of that, we are going to be here until 10 or 11pm and I'm going to quit. I enjoy this but I don't know if I want to be a part of design review, and my assumption is that if we approve this become the design review committee and I don't know if that is something we want to do. On page 4 pre application he thinks that is a great idea. Who is the Planning and Zoning Administrator, Mary? Clerk Cordova stated yes, that would be her. Commissioner Hanigan asked Clerk Cordova if that is something she even wants. Commissioner Hanigan stated that it says in there you have to have a story board with specific requirements and he's afraid it is going to cost these people tons of money that is unnecessary. The project staking all corners and all trees needs to be marked and that means we have to walk the property and see what's going where and what's getting removed and he doesn't have time to do that.

Commissioner Hogg stated that a meeting he went to in Boise stated that it's not a very good idea to go and visit the sites from a legal stand point because your decision is based on what you see, not facts. Commissioner Youngberg stated that when he bought his property he had to be annexed into the city, he burnt the building that was on the property down, cut down 4 big trees that were in the way, and I would be really frustrated if someone thought they had the right to tell what I can and cannot do on my property. Commissioner King asked if there was some way to do this casually and

not so in depth, because they are so rare. People want their property to appeal to people. Commissioner Choate stated that if you have a very casual review and have no structure and you get a guy who wants to have a pink building you have no teeth to tell him no. Commissioner Hanigan stated that there seems to be no specific design criteria and without that how can we approve or deny something. I think we are way over stepping our boundaries and in doing so not setting good goals as to what we want. I think it needs to be more specific than it is now. Commissioner King stated that we are a little town and we are what we are and it might be too late to do anything.

Commissioner Hanigan stated that he would love to know Mary's thoughts because she's the person who would be administrating it on our behalf. Clerk Cordova stated she thinks it's not a bad thing to have and he likes the idea of exploring the option of putting it into existing ordinances. She thinks you are right about having really long meetings and happy days if they do we would love that. Commissioner Choate stated that if you took this literally I doubt you could build the dome at the high school. Commissioner Choate stated that he sees a lot of this stuff and are we not reiterating ourselves. A lot of the stuff we have in here is simple common sense stuff and we are already accomplishing that with the preliminary design and code restrictions. Is it not possible to add this to the existing commercial zoning code and we just make a checklist and if it falls outside of those guidelines then we make steps of what they will have to do. Commissioner Hogg stated that when we first started talking about this I remember Bobbie Black saying that she was going to go through the code and see what could go in what sections of the code. Clerk Cordova stated that she doesn't think much of this is in the code. Commissioner Franklin asked if we could add the pre-application design review. Commissioner Choate stated that he needs to define what exactly the pre-application design review consists of. Commissioner Hanigan stated that we need to add this type of information into the existing code. Commissioner Hogg stated that we are going to have to rely on the judgment of our body or a committee. Commissioner Franklin stated that he would like to see what is in code and where we could add information. Commissioner Hanigan stated that he would like to see the current code bulked up to add this information. Commissioner Youngberg stated that he questions the authority of telling someone what color they can or cannot paint their building. Commissioner Hanigan stated that some design review is good, but this is over stepping our boundaries and not giving enough explanation as to what they need to do. Clerk Cordova stated that we do have the right to tell someone what color they can or cannot paint their building, look at some of the subdivisions and the covenants they have. Commissioner Youngberg stated that on the first page a lot of the mission statement is in the current code. Commissioner Franklin stated that we are at the point now do we want to go ahead with this or not, or do we want to look at code and see what we can do. How do we do that? Clerk Cordova stated you would send it back to staff. Commissioner King asked if this is even necessary. Commissioner Franklin stated that he would like to look at the code during the next meeting and see what we could do with this.

A motion was made by Hanigan and seconded by Franklin to send this back to staff to compare with current code and bring back to next meeting.

After a unanimous voice vote by the Commission, the motion CARRIED.

ADJOURNMENT

A motion was made by Hanigan and seconded by Ladley to adjourn at 7:25 PM.

The motion CARRIED.

Signed this _____ day of _____, 2011.

Randy Choate, Chairman

ATTEST:

Tiffany Howell, Assistant Deputy Clerk/ Treasurer



PAYETTE CITY COUNCIL Agenda Request Form

RECEIVED
MAY 23 2011
CITY OF PAYETTE

Policy: Any person, group or organization wishing to personally address the Payette City Council in session shall fill out a written request form and file it with the City Clerk's Office 10 days in advance of the scheduled meeting. Regular meetings are held at 7:00 P.M. the 1st and 3rd Monday of every month.

NAME: Clem Thompson

TELEPHONE: 642-3272 or (DAY) 739-3483 (EVENING)

ADDRESS:

75 N. Iowa Ave

NAME OF PERSON(S), GROUP OR ORGANIZATION:

Friends of the Portia Club, Inc.

SUBJECT MATTER TO BE DISCUSSED:

Possible angled parking on West side of 200 block on N. 9th St. Possible assistance by city for concrete handicapped parking slot. Possible city assistance with paving of rear parking area.

COULD THE SUBJECT BE DISCUSSED AND/OR REVIEWED BY MEETING WITH THE MAYOR, CITY DEPARTMENTS OR OTHER OFFICIALS? [] YES [] NO

IF ANSWER TO ABOVE IS YES, PLEASE LIST THOSE WHO HAVE ALREADY REVIEWED SUBJECT. IF NO, WHY NOT?

SPECIFIC QUESTIONS AND/OR ACTION DESIRED FROM THE CITY COUNCIL:

Review by appropriate city officials & departments of feasibility of above requests. I will have measurements of parking slot & area to be paved at the council meeting.

The person(s), group or organization making the request to be on the agenda will be contacted by the City Clerk's Office, informing him/her of the scheduled meeting date and time. Every effort will be made to schedule the request at the earliest possible meeting date.

5-23-11 Clem L. Thompson
Date Signature of person making request

5-24-11 bbled Assigned to Agenda: 6-6-11
Date City Clerk Date

GENERAL BUSINESS PRESENTATIONS LIMITED TO 5 MINUTES - OR THE DISCRETION OF THE MAYOR

If you plan a visual presentation, it must be submitted to the Clerk's Office no later than 5:00 p.m. on the Wednesday prior to the meeting. Acceptable presentation formats include PowerPoint presentations on CD only, DVD, VHS and 8.5 by 11 inch maps or printed materials for display on screen. All copies submitted become public record and must remain on file with the City Clerk. For more information contact 208-642-6024.

CITY OF PAYETTE
PAINTING & SANDBLASTING OF PAYETTE
WWTP CLARIFIER

AGREEMENT BETWEEN
OWNER AND CONTRACTOR
ON THE BASIS OF A STIPULATED PRICE

THIS AGREEMENT is by and between THE CITY OF PAYETTE, IDAHO (hereinafter called OWNER) and NATIONAL COATINGS, INC. (hereinafter called CONTRACTOR).

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1 - WORK

1.01 CONTRACTOR shall complete all Work as specified or indicated in the attached specifications. The Work is generally described as follows:

Work includes, but is not limited to, surface preparation, sandblasting, painting and application of chemical resistant Thin Film lining system to structural steel, steel tanks and equipment. The details of the work are included in the specifications, a copy of which is attached hereto.

ARTICLE 2 - THE PROJECT

2.01 The Project for which the Work under the specifications may be the whole or only a part is generally described as follows: Painting and sandblasting of Payette WWTP Clarifier.

ARTICLE 3 - CONTRACT TIMES

3.01 *Days to Achieve Completion*

- A. The Work will be completed by September 30, 2011.

ARTICLE 4 - CONTRACT PRICE

4.01 OWNER shall pay CONTRACTOR for completion of the Work in an amount in current funds equal to the sum of the amounts determined pursuant to the prices stated in CONTRACTOR's Bid, attached hereto as an exhibit, not to exceed \$22,000.00. In the event the Contractor does not perform as agreed, the Owner may withhold payment until all work conforms to the attached specifications.

ARTICLE 5 - PAYMENT PROCEDURES

5.01 *Submittal and Processing of Payments*

- A. CONTRACTOR shall submit an invoice for Payment to the City. Invoice for Payment will be processed by CITY within thirty (30) days of receipt by City. Invoices shall be mailed to:

City of Payette
700 Center Avenue
Payette, Idaho 83661

ARTICLE 6 - CONTRACTOR'S REPRESENTATIONS

6.01 In order to induce OWNER to enter into this Agreement, CONTRACTOR makes the following representations:

A. CONTRACTOR has examined and carefully studied the specification,. Contractor has the expertise, experience manpower and equipment to perform the required services.

B. CONTRACTOR has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. CONTRACTOR is familiar with and shall comply with all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.

D. CONTRACTOR does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the specifications.

E. The CONTRACTOR is an appropriately licensed public works contractor per Section 54-1902 (Idaho Code).

ARTICLE 7 - MISCELLANEOUS

7.01 *Assignment of Contract*

A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement or the specifications

7.02 *Successors and Assigns*

A. OWNER and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have signed this Agreement. All portions of this Agreement habeen signed or identified by OWNER and CONTRACTOR or on their behalf.

This Agreement will be effective on June 20, 2011, (which is the Effective Date of the Agreement).

OWNER:

CITY OF PAYETTE

By: _____
Jeffrey T. Williams, Mayor

[CORPORATE SEAL]

Attest _____

CONTRACTOR:

NATIONAL COATINGS, INC.

By: _____

[CORPORATE SEAL]

Attest _____

Address for giving notices:

Address for giving notices:

License No. _____
(Where applicable)

Agent for service of process: _____

(If CONTRACTOR is a corporation or a partnership, attach evidence of authority to sign.)

Designated Representative:

Name: _____

Title: _____

Address: _____

Phone: _____

Facsimile: _____

Designated Representative:

Name: _____

Title: _____

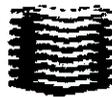
Address: _____

Phone: _____

Facsimile: _____

National Coatings, Inc.

Integrity/Experience/Quality



1481 S. Henry St.
Boise, ID 83709
(208) 344-1803
(208) 344-4122 (fax)

March 1, 2011

Attn: Randy Schwartz

BID PROPOSAL **City Of Payette WWTP Clarifier**

Please accept our quotation for the above referenced project. We are bidding Section 099635- **Painting and Sand blasting** of all steel including bridge. Our price includes all labor, material, equipment, and supervision to complete our work.

BASE BID: \$ 22,000.00

Exclusions/Clarifications:

1. Heat, lights, power, pressurized water and related fees.
2. Repair of damage to our work by others.
3. Cost of bond, if necessary.
4. Sanitary facility.
5. Bid is good for 60 days.
6. Excluding painting of handrail.

Thank you for the opportunity to bid this project for you. If you have any questions, please feel free to call me at 208-344-1803, or on my cell at 208-941-5239.

Sincerely,

NATIONAL COATINGS, INC.

Mike Jansens
Operations Manager
mjansens@nationalcoatings.biz

AGREEMENT

Comes now the City Of Payette, Idaho, (City) a municipal subdivision of the State of Idaho, the County of Payette, Idaho, (County) a municipal subdivision of the State of Idaho and Highway District #1, (District) a municipal subdivision of the State of Idaho,

WHEREAS on or about October 20, 1986 the parties entered into a joint maintenance agreement to maintain that Bridge No. 3861-003.91 located at or near Kiwanis Park on Sixth Avenue South over the Payette River; and

WHEREAS at the time of signing the agreement the bridge was located within the boundaries of the District; and

WHEREAS at the time of the signing of the agreement each of the parties had an interest in maintaining the bridge; and

WHEREAS since then, on or about April 15, 1991 through ordinance 1020 the City of Payette annexed the bridge and the property surrounding the bridge; and

WHEREAS after the annexation the District has no roadway which abuts, adjoins or is contiguous to the bridge;

THEREFORE, the parties agree as follows:

1. Highway District #1 is hereby released from any further obligation to participate in the maintenance of that

Bridge No. 3861-003.91 located at or near Kiwanis Park on Sixth Avenue South over the Payette River in Payette, Idaho.

2. This agreement shall be made in triplicate. After signing, each party shall receive an original for its file. The District shall cause its original to be recorded in the records of Payette County, Idaho.

This agreement shall be effective as of June 1, 2011.

City of Payette, Idaho

Payette County, Idaho

By _____
Mayor

By _____
Chairman

ATTEST:

ATTEST:

City Clerk

County Clerk

Highway District #1

Chairman

ATTEST:

District Clerk

Commission Expires: _____

STATE OF IDAHO)
 :SS.
County of Payette)

On this ____ day June, 2011, before me, the undersigned, a Notary Public in and for said State, personally appeared Ron Hart and Wendy Adamsen, known to me to be the Chairman of the Board of Highway District #1 and Clerk of Highway District #1, the persons who executed this instrument on behalf of said District, and who acknowledged to me that they executed the same in their official capacities as Board Chairman and Clerk of Highway District #1.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

Notary Public for Idaho
Residing at: _____
Commission Expires: _____

KEPHA Construction



INVOICE

DATE: 5/31/2011
INVOICE # K200-10-09

3606 E. Newby Street ~ Nampa, Idaho 83687
 Phone: 208-461-2700 Facsimile: 208-461-2702

Bill To:

Name Ms. Mary Cordova
 Company City of Payette
 Address 700 Center Avenue
 City, State ZIP Payette, Idaho 83661
 Phone 208-642-6024

Architect:

Name Dion Zimmerman
 Company Gowland, Johannson, Zimmerman Architecture
 Address 400 South Main
 City, State ZIP Payette, Idaho 83661
 Phone 208-642-4452

Job Number	Job Name	Contract Amount	Change Orders	Credits	Revised Amount
K200-10	City of Payette Rural Fire Station	\$1,666,311.00	\$29,680.05	\$0.00	\$1,695,991.05
Completed/Stored to Date					\$1,159,855.41
Retention					5.00%
Total Retention					\$57,992.77
Previously Paid					\$833,165.63
Due This Period					\$268,697.01

Copies to:

Owner
 Architect
 Contractor

Please return a fully executed original to contractor - Thank you for you business!

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: City of Payette
 700 Center Avenue
 Payette, Idaho 83661

PROJECT: Payette City/Rural Fire Station

FROM CONTRACTOR: Atkins General Builders, Inc.
 3606 E. Newby Street
 Nampa, Idaho 83687

VIA ARCHITECT: Gowland Johanson & Zimmerman
 400 South Main
 Payette, Idaho 83661

APPLICATION NO: 00009
PERIOD TO: 5/31/2011
PROJECT NOS.: 1001

PAGE ONE OF _____ **PAGES** _____

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

CONTRACT FOR: _____ **CONTRACT DATE:** _____

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the contract. Continuation Sheet, AIA Document G703, is attached.

- ORIGINAL CONTRACT SUM** \$1,666,311.00
- Net change by Change Orders** \$29,680.05
- CONTRACT SUM TO DATE (Line 1 ± 2)** \$1,695,991.05
- TOTAL COMPLETED & STORED TO DATE** \$1,159,855.41
 (Column G on G703)

- RETAINAGE:**
 - 5,000 % of Completed Work (Columns D + E on G703) \$57,992.77
 - 0 % of Stored Material (Column F on G703) \$0.00

Total Retainage (Line 5a + 5b or Total in Columns I on G703) \$57,992.77

TOTAL EARNED LESS RETAINAGE \$1,101,862.64
 (Line 4 less Line 5 Total)

LESS PREVIOUS CERTIFICATES FOR PAYMENT \$833,165.63
 (Line 6 from prior Certificate)

CURRENT PAYMENT DUE \$268,697.01

BALANCE TO FINISH, INCLUDING RETAINAGE \$594,128.41
 (Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$18,896.80	\$0.00
Total approved this Month	\$10,783.25	\$0.00
TOTALS	\$29,680.05	\$0.00
NET CHANGES by Change Order	\$29,680.05	

NET CHANGES by Change Order \$29,680.05

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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Atkins General Builders, Inc.
 By: _____ Date: 5/31/2011



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$0.00
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: Gowland, Johanson, Zimmerman Arch
 By: _____ Date: 06/07/11

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA DOCUMENT G702 - 1992

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 00009

APPLICATION DATE:

PERIOD TO: 5/31/2011

ARCHITECT'S PROJECT NO.: 1001

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE) RATE
			FROM PREVIOUS APPLICATION (D+E)						
0000300	Painting	\$19,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,000.00	\$0.00
0000310	Specialties	\$31,500.00	\$0.00	\$28,035.00	\$0.00	\$0.00	\$28,035.00	\$3,465.00	\$0.00
0000320	Louvers & Vents	\$5,200.00	\$0.00	\$5,200.00	\$0.00	\$0.00	\$5,200.00	\$0.00	\$0.00
0000330	Appliances	\$16,950.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,950.00	\$0.00
0000340	Fire Sprinklers	\$52,000.00	\$41,080.00	\$8,840.00	\$0.00	\$0.00	\$49,920.00	\$2,080.00	\$0.00
0000350	Plumbing	\$74,000.00	\$42,075.00	\$8,245.00	\$0.00	\$0.00	\$50,320.00	\$23,680.00	\$0.00
0000360	HVAC	\$197,400.00	\$71,293.00	\$57,017.00	\$0.00	\$0.00	\$128,310.00	\$69,090.00	\$0.00
0000370	Electrical	\$273,300.00	\$107,420.00	\$42,895.00	\$0.00	\$0.00	\$150,315.00	\$122,985.00	\$0.00
0000380	SUBTOTAL	\$1,528,811.00	\$776,226.65	\$267,379.50	\$0.00	\$0.00	\$1,043,606.15	\$483,204.85	\$0.00
0000430	CHANGE ORDERS								
C000001	COR 00001	\$2,657.60	\$2,657.60	\$0.00	\$0.00	\$0.00	\$2,657.60	\$0.00	\$0.00
C000002	COR00002, PCO 00001	\$12,154.57	\$8,508.20	\$121.55	\$0.00	\$0.00	\$8,629.75	\$3,524.82	\$0.00
C000003	PCO 0003 Electrical / Masonry	\$4,084.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,084.63	\$0.00
C000004	PCO4REV, 5, 6, 7,	\$1,805.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,805.98	\$0.00
C000005	PCO 00009 Casework/Plumbing/Elect	\$8,977.27	\$0.00	\$1,615.91	\$0.00	\$0.00	\$1,615.91	\$7,361.36	\$0.00
C100000	SUBTOTAL	\$29,680.05	\$11,165.80	\$1,737.46	\$0.00	\$0.00	\$12,903.26	\$16,776.79	\$0.00
		\$1,695,991.05	\$877,016.45	\$282,838.96	\$0.00	\$0.00	\$1,159,855.41	\$536,135.64	\$0.00



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G703-1992

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 1 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 00009

APPLICATION DATE:

PERIOD TO: 5/31/2011

ARCHITECT'S PROJECT NO.: 1001

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE) RATE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
0000005	INDIRECT COSTS								
0000010	Insurances	\$21,500.00	\$21,500.00	\$0.00	\$0.00	\$0.00	\$21,500.00	\$0.00	\$0.00
0000020	Bonds	\$18,500.00	\$18,500.00	\$0.00	\$0.00	\$0.00	\$18,500.00	\$0.00	\$0.00
0000030	General Conditions	\$15,000.00	\$7,800.00	\$2,250.00	\$2,250.00	\$0.00	\$10,050.00	\$4,950.00	\$0.00
0000040	Surveying	\$3,200.00	\$2,720.00	\$192.00	\$192.00	\$0.00	\$2,912.00	\$288.00	\$0.00
0000050	Roll Off Containers	\$11,150.00	\$5,798.00	\$1,672.50	\$1,672.50	\$0.00	\$7,470.50	\$3,679.50	\$0.00
0000060	Project Management/Supervision	\$64,050.00	\$33,306.00	\$9,607.50	\$9,607.50	\$0.00	\$42,913.50	\$21,136.50	\$0.00
0000070	Final Cleaning	\$6,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,100.00	\$0.00
0000075	SUBTOTAL	\$139,500.00	\$89,624.00	\$13,722.00	\$13,722.00	\$0.00	\$103,346.00	\$36,154.00	\$0.00
0000078	DIRECT COSTS								
0000080	Earthwork	\$190,081.00	\$137,381.65	\$0.00	\$0.00	\$0.00	\$137,381.65	\$52,699.35	\$0.00
0000090	Fences & Gates	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	\$0.00
0000100	Rebar & Wire Mesh	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$0.00
0000110	Concrete Accessories	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00
0000120	Concrete	\$137,000.00	\$87,157.00	\$0.00	\$0.00	\$0.00	\$87,157.00	\$49,843.00	\$0.00
0000130	Concrete Staining/Sealing	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00
0000140	Masonry	\$70,000.00	\$63,700.00	\$0.00	\$0.00	\$0.00	\$63,700.00	\$6,300.00	\$0.00
0000150	Structural Metals	\$20,000.00	\$13,600.00	\$0.00	\$0.00	\$0.00	\$13,600.00	\$6,400.00	\$0.00
0000160	Rough Carpentry - Materials	\$28,700.00	\$28,700.00	\$0.00	\$0.00	\$0.00	\$28,700.00	\$0.00	\$0.00
0000170	Rough Carpentry - Subcontract	\$37,000.00	\$37,000.00	\$0.00	\$0.00	\$0.00	\$37,000.00	\$0.00	\$0.00
0000180	Pre-Fab Trusses	\$41,500.00	\$41,500.00	\$0.00	\$0.00	\$0.00	\$41,500.00	\$0.00	\$0.00
0000190	Cabinets & Casework	\$23,350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,350.00	\$0.00
0000200	Insulation	\$12,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,150.00	\$0.00
0000210	Metal Roofing	\$98,000.00	\$11,760.00	\$0.00	\$0.00	\$0.00	\$11,760.00	\$86,240.00	\$0.00
0000220	Joint Sealants	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$0.00
0000230	Doors & Hardware - Labor	\$4,000.00	\$780.00	\$1,020.00	\$1,020.00	\$0.00	\$1,800.00	\$2,200.00	\$0.00
0000240	Doors & Hardware - Materials	\$26,000.00	\$2,000.00	\$8,400.00	\$8,400.00	\$0.00	\$10,400.00	\$15,600.00	\$0.00
0000250	Overhead Doors	\$50,000.00	\$32,500.00	\$4,000.00	\$4,000.00	\$0.00	\$36,500.00	\$13,500.00	\$0.00
0000260	Storefront	\$31,200.00	\$31,200.00	\$0.00	\$0.00	\$0.00	\$31,200.00	\$0.00	\$0.00
0000270	Plastering	\$16,000.00	\$7,200.00	\$1,280.00	\$1,280.00	\$0.00	\$8,480.00	\$7,520.00	\$0.00
0000280	Drywall	\$41,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,000.00	\$0.00
0000290	Flooring	\$13,000.00	\$9,880.00	\$0.00	\$0.00	\$0.00	\$9,880.00	\$3,120.00	\$0.00

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G703-1992

**CONDITIONAL WAIVER AND RELEASE UPON
PROGRESS PAYMENT**

Upon receipt by the undersigned of a check from **The City of Payette** in the sum of **\$268,697.01** payable to **Atkins General Builders, Inc., dba KEPHA Construction** (Contractor) and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has on the job of **City of Payette Rural Fire Station** (Owner) located at **7th Avenue N and Highway 95** (Location) for project (Job Description) **1001, New Rural Fire Station** to the following extent. This release covers a progress payment for labor, services, equipment or material furnished to **Atkins General Builders, Inc., dba KEPHA Construction** through **May 31, 2011** (Date) only and does not cover any retentions retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under a written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in this release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated: May 31st, 2011

Atkins General Builders, Inc., dba KEPHA Construction


By: L. Brian Atkins

Title: President

CONDITIONAL WAIVER AND RELEASE UPON PROGRESS PAYMENT

M:\Documents\apps\PROJECTS\PROJECTS 2010\K200-10 Payette City Rural Fire Station\Payment Applications\Pay App #00009\KEPHA Conditional Waiver Progress K200-10-9.doc

**UNCONDITIONAL WAIVER AND RELEASE UPON
PROGRESS PAYMENT**

The undersigned has been paid and has received a progress payment in the sum of **\$833,165.63** for labor, services, equipment, or material furnished to **Atkins General Builders, Inc. dba KEPHA Construction** on the job of **The City of Payette (Owner)** located at **7th Avenue and Highway 95, Payette, Idaho 83661** (Job Location) project, **K200-10, Payette City/Rural Fire Station** (Job Description) and does hereby release any mechanic's lien, stop notice, or bond right that the undersigned has on the above referenced job to the following extent. This release covers a progress payment for labor, services, equipment, or materials furnished to; **The City of Payette**, through **April 30, 2011**, (Date) only and does not cover any retentions retained before or after the release date; extras or items furnished after the release date. Rights based upon work performed or items furnished under a written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in this release.

Dated: May 31st, 2011

Atkins General Builders, Inc.,
dba KEPHA Construction

State of: Idaho

County of: Canyon

Subscribed and sworn to before me

By: L. Brian Atkins

Notary Public: Stacey Bullard

Title: President

My Commission Expires: 3/31/12



NOTICE: THIS DOCUMENT WAIVES RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL RELEASE FORM.

CONDITIONAL WAIVER AND RELEASE UPON PROGRESS PAYMENT

M:\Documents\apps\PROJECTS\PROJECTS 2010\K200-10 Payette City Rural Fire Station\Payment Applications\Pay App #00009\KEPHA Unconditional Waiver Progress K100-10-9.doc



EVIDENCE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)
4/24/2011

THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

AGENCY Post Insurance Services, Inc. PO Box 8447 Boise, ID 83707		PHONE (A/C. No. Ext): 208-336-5600	COMPANY Acuity, A Mutual Insurance Company	
FAX (A/C. No.): 208-344-0651		E-MAIL ADDRESS:		
CODE:		SUB CODE:		
AGENCY CUSTOMER ID #:		LOAN NUMBER		POLICY NUMBER L90754
INSURED SBI Contracting, Inc. 228 E. Plaza # 193 Eagle, ID. 83616		EFFECTIVE DATE 09/03/2010	EXPIRATION DATE 09/03/2011	<input type="checkbox"/> CONTINUED UNTIL TERMINATED IF CHECKED
THIS REPLACES PRIOR EVIDENCE DATED:				

PROPERTY INFORMATION

LOCATION/DESCRIPTION

- 1) 11760 W. Executive Dr. Suite 140, Boise, ID. 83713
- 2) 11760 W. Executive Dr., Suite 150, Boise, ID. 83713

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

COVERAGE INFORMATION

COVERAGE / PERILS / FORMS	AMOUNT OF INSURANCE	DEDUCTIBLE
1) Blanket Business Personal Property	\$125,000	500
2) Blanket Business Personal Property	\$250,000	500

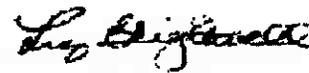
REMARKS (Including Special Conditions)

Re: Payette City/Rural Fire Station. Stored materials consisting of: Listing: Toilet Accessories @ 1920.00, Lockers @ 5710.00, Gear Storage @ 10670.00, Visual Display Boards @ 1465.00, Fe/Fec @ 540.00, Signage @ 2960.00, Corner Guards @ 820.00, Flagpole @ 3730.00. Stored at above shown location(s).

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

ADDITIONAL INTEREST

NAME AND ADDRESS Kepha Construction 3606 E. Newby Street Nampa, ID 83687-8770	<input type="checkbox"/> MORTGAGEE	<input checked="" type="checkbox"/> ADDITIONAL INSURED
	<input type="checkbox"/> LOSS PAYEE	<input type="checkbox"/>
LOAN #		
AUTHORIZED REPRESENTATIVE 		

21



City of Payette

Special Event Permit Application

OFFICE USE ONLY

Council Action _____

Approved and Issued _____

Not Approved _____

City Clerk/Deputy City Clerk

Non Refundable Fees:

Application..... \$100.00
Security Deposit..... \$100 refundable

Complete application must be received by the City Clerk no less than 30 days prior to the scheduled event to ensure application review by staff and still afford the opportunity for appeal (if necessary) prior to the planned event date.

1. EVENT NAME EFWC Employee Picnic

2. LOCATION OF EVENT (Be specific, i.e. west side of Kiwanis Park, all of Center Ave. between 9th & Main, 2 N. Main)

Public Property Kiwanis Riverside Private Property

3. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council.

Date(s) of Event	Start Time	End Time	Estimated # of Attendees
<u>July 16</u>	<u>11:00 AM</u>	<u>5:00 PM</u>	<u>350</u>
	Start Time:	End Time:	All Day:
Date of Set-Up	<u>11:00 AM</u>	<u>5:00 PM</u>	
	Start Time:	End Time:	
Date of Tear Down			
	Start Time:	End Time:	

4. FEES

Special Event Permit Application Fee	\$100.00	* Separate Checks <u>pd 6/7/11</u>
Staff Per Diem Fee (as set by Council)	\$ <u>0</u>	
Security Deposit	\$100.00	* Separate Checks <u>6/7/11</u>
Additional Deposit Required	\$ <u>0</u>	
TOTAL DUE	\$ <u>200-</u>	

5. ORGANIZATION INFORMATION

Applicant Name John Kile Title EFWC - Treasurer

Mailing Address 777 Stanton Blvd

Street Address Ontario OR 97914

Day Telephone 208 452-5454 Evening Telephone 208 739 5070 Cell _____

FAX Number _____ Email Address Kilej@cableone.net

Special Event Permit, continued.

Sponsoring Organization SRCI Employee Fitness & Wellness Committee

Non-profit? Yes

No

Tax Exempt # 93-1076655

Federal Tax # _____ State Tax # _____

6. EVENT INFORMATION

New Event: Yes No Annual Event: Yes No Years Operating 10+

Event Category: Commercial Non-commercial

Estimated Gross Ticket Sales & Revenues (commercial event only) NONE

Description of Event Company Picnic

Additional Details _____

7. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY Insurance policy with coverage of not less than \$1,000,000.00 combined single limit per occurrence. **Each policy shall be written as a primary policy, not contributing with or in excess of any coverage with the City may carry. A certificate naming the State of Idaho, Payette County, the City of Payette, as additional insured shall be delivered to the City of Payette with this application.** The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company State Farm Agent Name Brian Halcom

Address 1301 SW 4th Ave, Ontario Phone 889-8828

HOLD HARMLESS CLAUSE

Permittee (organization/applicant) shall indemnify and hold harmless the City of Payette, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorney's fees, arising out of the permitted activity or the conduct of Permittee's operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use there from, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Payette or its employees acting within the scope of their employment.

(Attach any additional pages as needed)

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Your event organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or events planned.

Check all Planned Activities		Check all Planned Activities	
N/A	Street Closures & Access/Parade Detailed map listing areas of closure, parade Route is required. An ITD permit is required for Hwy 95 Organizer must notify all affected businesses, Churches, schools and neighborhoods	N/A	Alcohol Served (name of provider) Requires alcohol catering permit (PMC 5.15)
			Beverages will be served List Caterers
N/A	Security (detail who, number of officers, times. Attach plan.)	N/A	Medical Services (Circle) First Aid and/or EMS Services Who is providing service? _____
✓	Electricity (Generators) (Size _____) detailed electrical plan	N/A	Lighting Plan: attach plan
N/A	Water Drinking / Washing (circle)	N/A	Gray Water Barrel/Grease Barrel (circle/detail # and locations)
N/A	Porta Toilets / Wash Stations Quantity ADA Regular)	N/A	Sanitation – Trash bins, Dumpsters (circle / detail # and locations)
✓	Canopies/Tents/Temporary Structures (number and sizes) City of Payette Fire Department, Fire Code Enforcement <i>Bouncy Houses (2)</i>	N/A	Stages (number and sizes)
N/A	Vendors Items sold/solicitation	N/A	Booths Profit / Non-profit
N/A	Control/Shuttle Buses (number of buses / locations / hours of operation, Attach plan)	N/A	Barricades How many / identify locations and attach
N/A	Number of Staff working event	15	Number of volunteers working
	EVENT estimated attendance 500 350		

I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Payette, Payette County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Payette and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Payette, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Payette and all of its agents for any clean up, loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Permittee agrees to maintain access for emergency vehicles.

Event Organizer's Signature: *John W. [Signature]* Date: 6/7/11

THIS PAGE FOR OFFICE USE ONLY

Date Application Received 6/7/11 Date Fees Paid 6/7/11

DEPARTMENT COMMENT/APPROVAL

FIRE: Steve Partridge
Check if special requirements attached:
APPROVED DENIED:
COMMENTS:

POLICE: [Signature]
Check if special requirements attached:
APPROVED DENIED:
COMMENTS:

Est. Hours _____ x Hourly Rate \$ _____ =\$ _____

Est. Hours _____ x Hourly Rate \$ _____ =\$ _____

PARKS: Nandy Falls
Check if special requirements attached:
APPROVED 6/8/11 DENIED:
COMMENTS:

STREETS: [Signature]
Check if special requirements attached:
APPROVED DENIED:
COMMENTS:

Est. Hours _____ x Hourly Rate \$ _____ =\$ _____

Est. Hours _____ x Hourly Rate \$ _____ =\$ _____

CITY CLERK:
Check if special requirements attached:
APPROVED: DENIED:
COMMENTS:

RISK MANAGEMENT:
Check if special requirements attached:
APPROVED: DENIED:
COMMENTS:

\$1,000,000 Insurance Certificate _____

Street Closure Information:

Street Closure Necessary? Yes No ITD Permit required? Yes No

Time of Street Closure: From _____ To _____

ITD Approval Received? Yes No N/A

Comments:

Certificate of Insurance



This certifies that

- State Farm Fire and Casualty Company, Bloomington, Illinois
- State Farm General Insurance Company, Bloomington, Illinois
- State Farm Fire and Casualty Company, Aurora, Ontario
- State Farm Florida Insurance Company, Winter Haven, Florida
- State Farm Lloyds, Dallas, Texas

insures the following policyholder for the coverages indicated below:

Policyholder **SRCI FITNESS & WELLNESS COMMITTEE**

Address of policyholder **777 STANTON BLVD, ONTARIO, OR 97914**

Location of operations _____

Description of operations _____

The policies listed below have been issued to the policyholder for the policy periods shown. The insurance described in these policies is subject to all the terms, exclusions, and conditions of those policies. The limits of liability shown may have been reduced by any paid claims.

Policy Number	Type of Insurance	Policy Period		Limits of Liability	
		Effective Date	Expiration Date	(at beginning of policy period)	
97E196175	Comprehensive Business Liability	06/04/11	06/04/12	BODILY INJURY AND PROPERTY DAMAGE	
This insurance includes:				Each Occurrence	\$ 2,000,000.00
<input type="checkbox"/> Products - Completed Operations				General Aggregate	\$ 4,000,000.00
<input type="checkbox"/> Contractual Liability				Product - Completed Operations Aggregate	\$
<input type="checkbox"/> Personal Injury					
<input type="checkbox"/> Advertising Injury					
<input checked="" type="checkbox"/> MEDICAL \$5000					
Policy Number	EXCESS LIABILITY	Policy Period		BODILY INJURY AND PROPERTY DAMAGE	
	<input type="checkbox"/> Umbrella	Effective Date	Expiration Date	(Combined Single Limit)	
	<input type="checkbox"/> Other			Each Occurrence	\$
				Aggregate	\$
		Policy Period		Part I - Workers Compensation - Statutory	
	Workers' Compensation and Employers Liability	Effective Date	Expiration Date	Part II - Employers Liability	
				Each Accident	\$
				Disease - Each Employee	\$
				Disease - Policy Limit	\$
Policy Number	Type of Insurance	Policy Period		Limits of Liability	
		Effective Date	Expiration Date	(at beginning of policy period)	

THE CERTIFICATE OF INSURANCE IS NOT A CONTRACT OF INSURANCE AND NEITHER AFFIRMATIVELY NOR NEGATIVELY AMENDS, EXTENDS OR ALTERS THE COVERAGE APPROVED BY ANY POLICY DESCRIBED HEREIN.

Name and Address of Certification Holder

CITY OF PAYETTE
PAYETTE, ID 83661
FAX# 208-642-1412

If any of the described policies are canceled before their expiration date, State Farm® will try to mail a written notice to the certificate holder 30 days before cancellation. If we fail to mail such notice, no obligation or liability will be imposed on State Farm or its agents or representatives.

Brian K Halcom by Andrea Zell
 Signature of Authorized Representative
AGENT 06/07/11
 Title Date
BRIAN K HALCOM
 Agent Name
 Telephone Number **(541) 889-8828**

Agent's Code Stamp
 Agent Code **379546**
 AFO Code **491**



City of Payette

Mobile Food Vendor License Application

Non Refundable Fees:

Application..... \$50.00 (per 90 days)
 Background Check..... \$20.00

Please see requirements in the Payette City Code 5.15

OFFICE USE ONLY

Date Received 5/25/11 Approved/Denied _____
 Amount owing \$ 50- Date Paid 5/25/11
 Background check completed on 7th day of June 2011
 Approved Denied _____
 Completed by John A. [Signature]
 Payette Police Department

First Name WALT LONGTIN Middle Initial WY Last LONGTIN

Social Security Number [Redacted] Phone Number 208-741-1036

Applicant's Address 3605 SW 4TH AVE, ONTARIO, OR

Nature of Business ICE CREAM/ HOT DOG SALES

Type of Goods to be sold " "

Location of sale of goods Mobile Truck Dates of Sale 6/11 thru 9/11

Public Health Permit Number, if applicable n/a

FIRM OR CORPORATION name, address, phone number, state incorporated under and Company EIN represented by applicant _____

List all business locations, mailing addresses used, and nature of business in the previous six months
3605 SW 4TH AVE

List all persons having management or supervision duties, their address, and the capacity in which such person will act (such as proprietor, agent or otherwise) Walt Longtin

Identify any persons having management or supervision duties who have been convicted of a crime, felony or misdemeanor, etc. NONE

Walt Longtin
Signature

5/25/11
Date

INSURANCE IDENTIFICATION CARD - Oregon

Policy Number: 07941091-0 Effective Date: 04/22/2011 to 04/22/21

Insurer: Artisan and Truckers Casualty Co
PO Box 94739 Cleveland, OH 44101

Your Agent:

INSURANCE GROUP, INC
543-389-8219

Named Insured:

WALT LONGIN
WALT'S ICECREAM COMPANY

Vehicle: Year Make Model

1984 AM General Army

VIN
1U7CH10F5E529549



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/27/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Insurance Group, Inc. P. O. Box 718 Ontario, OR 97914-0718 Korri Carpenter	541-889-8219	CONTACT NAME: _____ PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: _____																					
	541-889-7415																						
INSURED Walt Longin Wally's Ice Cream Co 3605 SW 4th Ave. Ontario, OR 97914		<table border="1"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Mutual Of Enumclaw</td> <td></td> <td>14761</td> </tr> <tr> <td>INSURER B: Progressive Insurance Company</td> <td></td> <td>10193</td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A: Mutual Of Enumclaw		14761	INSURER B: Progressive Insurance Company		10193	INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER E:																							
INSURER F:																							

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INER LTR	TYPE OF INSURANCE	ADDL/SUBR INSR. WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Business Owners GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		BOP000207200	04/22/11	04/22/12	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		07941091-0	04/22/11	04/22/12	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				WC STATUTORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER City of Payette 700 Center Ave Payette, ID 83661	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



IDAHO STATE POLICE BUREAU OF CRIMINAL IDENTIFICATION

#R104055174921
\$10.00
RECEIVED
MAY 27 2011
SP/BCI

NAME BASED CRIMINAL BACKGROUND CHECK FORM of the Idaho Central Repository of Criminal History Records

A separate form must be used for each request. Do not use staples on the forms. A \$10 processing fee must be included. Make checks or money orders payable to the Idaho State Police. We do not accept personal checks from the applicant when a company or agency is the requesting party. Please print clearly in blue or black ink only. A \$20.00 fee will be charged for any returned checks.

REQUEST

Please provide an Idaho Criminal History on the individual named below.

Last Name <u>Longtin</u>		First Name <u>Walt</u>		Middle Name <u>WARREN</u>	
Alias Names (Include Maiden/prior Married Names)	Date of Birth (mm/dd/yy)	Sex	Race	Social Security Number (optional)	
	[Redacted]	<u>M</u>	<u>W</u>	[Redacted]	

Address 3605 SW 4TH AVE City ONTARIO State OR Zip 97914

WAIVER

Idaho law does not require a waiver. However, without a signed waiver from the subject of the record, any arrest more than 12 months old, without a disposition, cannot be given to a non-criminal justice agency.

I hereby give permission for the requester, named below, to receive any information maintained by the Idaho Bureau of Criminal Identification concerning myself.

Walt Longtin Signature 5/25/11 Date

This signature on the waiver must be within 180 days of the name check submission.

TO BE COMPLETED BY COMPANY OR PERSON REQUESTING BACKGROUND INFORMATION

Requesting Person or Company <u>Payette Police Department</u>	Address of Requester (Results will be mailed to this address) <u>700 Center Avenue; Payette, ID 83661</u>
Printed Name of Requestor (Print Legibly) <u>JOHN PLAZA</u>	Signature of Requestor <u>John Plaza</u>

Results of Non-Certified Record Search

Record Attached No Record Found BCI Initials BO Date 4/3/12

General Information:

Idaho law does not require a person to give consent. However, without a signed release from the subject of record, any arrest more than 12 months old, without a disposition, cannot be given to a non-criminal justice agency.

Criminal history record information furnished as a result of a non-fingerprint based computerized search is based solely on a search of identifiers provided in the request. Be aware it is not uncommon for criminal offenders to use alias names and false dates of birth, which would adversely affect the completeness and accuracy of a non-fingerprint based search of the Idaho Central Repository of Criminal History Records. No other state or federal agency records can be searched under current law. The bureau does not telephone or fax responses. Please allow ample time for processing this request. Requests are processed on a first come basis.

The records maintained by the Idaho Bureau of Criminal Identification (BCI) are based upon the felony and serious misdemeanor arrests reported to BCI from other Idaho criminal justice agencies. If a person disputes the accuracy of information obtained, that person may challenge the information by writing to the address on this form.

Idaho code 67-3008 (6) states, "A person or private agency or public agency, other than the department, shall not disseminate criminal history record information obtained from the department to a person or agency that is not a criminal justice agency or court without a signed release of the subject of record unless otherwise provided by law."

700 S. STRATFORD DR. STE. 120 • MERIDIAN, ID 83642

(208) 884-7130 • FAX (208) 884-7193



IDAHO STATE POLICE
700 S. STRATFORD DR.
MERIDIAN, ID 83642

Ship
 To: PAYETTE POLICE DEPT
 ATTN JOHN PLAZA
 700 CENTER AVE
 PAYETTE ID 83661

Receipt

Invoice Number: S1076064
 Invoice Date: 05/31/11

Page: 1

Bill
 To: PAYETTE POLICE DEPT
 ATTN JOHN PLAZA
 700 CENTER AVE
 PAYETTE ID 83661

Customer No. BCI0132

Item No.	Item/Description	Quantity	Unit Price	Total Price
NAMECK	PAYETTE POLICE DEPT/LONGTIN,WALT	1	10.00	10.00

Payment Method: BCI Check Receipts
 Check No. R104055174927

Subtotal:	10.00
Invoice Discount:	0.00
Sales Tax:	0.00
Amount Paid:	10.00
Total:	0.00



City of Payette

Special Event Permit Application

OFFICE USE ONLY

Council Action _____

Approved and Issued _____

Not Approved _____

City Clerk/Deputy City Clerk

Non Refundable Fees:

Application..... \$100.00
Security Deposit..... \$100 refundable

Complete application must be received by the City Clerk no less than 30 days prior to the scheduled event to ensure application review by staff and still afford the opportunity for appeal (if necessary) prior to the planned event date.

1. EVENT NAME Kid's Club

2. LOCATION OF EVENT (Be specific, i.e. west side of Kiwanis Park, all of Center Ave. between 9th & Main, 2 N. Main)

Southeast side of Kiwanis Park Public Property Private Property

3. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council.

Date(s) of Event	Hours		Estimated # of Attendees
July 25-29 2011	Start Time: 10 AM	End Time: 12 PM	All Day: 40 children
Date of Set-Up	Start Time:	End Time:	All Day:
each day	Start Time: 8 AM	End Time: 10 AM	
Date of Tear Down	Start Time:	End Time:	
each day	Start Time: 12 PM	End Time: 1 PM	

4. FEES

Special Event Permit Application Fee	\$100.00	* Separate Checks
Staff Per Diem Fee (as set by Council)	\$ _____	
Security Deposit	\$100.00	* Separate Checks
Additional Deposit Required	\$ _____	
TOTAL DUE	\$ <u>200.00</u>	

5. ORGANIZATION INFORMATION

Applicant Name Angela Flock, Stephen Brotsko title Event Planners

Mailing Address 427 14th Ave. North Payette, ID 83661

Street Address same

Day Telephone 541.212.7831 Evening Telephone same cell same

FAX Number _____ Email Address angikala9@yahoo.com

Special Event Permit, continued.

Sponsoring Organization White Stone Christian Fellowship

Non-profit? Yes No Tax Exempt # _____

Federal Tax # _____ State Tax # _____

6. EVENT INFORMATION

New Event: Yes No Annual Event: Yes No Years Operating 5th

Event Category: Commercial Non-commercial

Estimated Gross Ticket Sales & Revenues (commercial event only) N/A

Description of Event White Stone Christian Fellowship Children's Ministry outreach to the children of the community aged kindergarten through sixth grade.

Additional Details Bible lessons, games, activities, crafts, snacks, and music will be part of the Kid's Club outreach. Time and materials will be donated by White Stone Christian Fellowship to the participants. No fees will be requested or required. A parental release of liability will be required.

7. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than \$1,000,000.00 combined single limit per occurrence. **Each policy shall be written as a primary policy, not contributing with or in excess of any coverage with the City may carry. A certificate naming the State of Idaho, Payette County, the City of Payette, as additional insured shall be delivered to the City of Payette with this application.** The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company Mutual of Enumclaw Agent Name Dennis Holman

Address 404 East 7th St. Weiser, ID 83672 Phone 208.549.0924

HOLD HARMLESS CLAUSE

Permittee (organization/applicant) shall indemnify and hold harmless the City of Payette, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expanses, including attorney's fees, arising out of the permitted activity or the conduct of Permittee's operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use there from, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Payette or its employees acting within the scope of their employment.

(Attach any additional pages as needed)

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Your event organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or events planned.

Check all Planned Activities		Check all Planned Activities	
	Street Closures & Access/Parade Detailed map listing areas of closure, parade Route is required. An ITD permit is required for Hwy 95 Organizer must notify all affected businesses, Churches, schools and neighborhoods		Alcohol Served (name of provider) Requires alcohol catering permit (PMC 5.15)
✓		✓	Beverages will be served List Caterers
	Security (detail who, number of officers, times. Attach plan.)	✓	Medical Services (Circle) First Aid and/or EMS Services Who is providing service? <i>Volunteers and first aid kits</i>
✓	Electricity/Generators (Size _____) detailed electrical plan <i>we need to plug in extension cords</i>	✓	Lighting Plan: attach plan
✓	Water (Drinking) Washing (circle) <i>we will provide</i>	✓	Gray Water Barrel/Grease Barrel (circle/detail # and locations)
	Porta Toilets / Wash Stations Quantity ADA Regular)	✓	Sanitation – Trash bins, Dumpsters (circle / detail # and locations)
2	Canopies/Tents/Temporary Structures (number and sizes) <i>approx. 10' x 10'</i> City of Payette Fire Department, Fire Code Enforcement	✓	Stages (number and sizes)
✓	Vendors Items sold/solicitation	✓	Booths Profit / Non-profit
✓	Control/Shuttle Buses (number of buses / locations / hours of operation, Attach plan)	✓	Barricades How many / identify locations and attach
0	Number of Staff working event	12	Number of volunteers working
40	EVENT estimated attendance		

I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Payette, Payette County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Payette and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Payette, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Payette and all of its agents for any clean up, loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Permittee agrees to maintain access for emergency vehicles.

Event Organizer's Signature: Angela Stock Date: 6-1-11

THIS PAGE FOR OFFICE USE ONLY

Date Application Received

10/1/11

Date Fees Paid

10/1/11

DEPARTMENT COMMENT/APPROVAL

FIRE:

Steve Curran

Check if special requirements attached:

APPROVED:

DENIED:

COMMENTS:

POLICE:

Mark [Signature]

Check if special requirements attached:

APPROVED:

DENIED:

COMMENTS:

Est. Hours _____ x Hourly Rate \$ _____ =\$ _____

Est. Hours _____ x Hourly Rate \$ _____ =\$ _____

PARKS:

Randy Fales

Check if special requirements attached:

APPROVED:

DENIED:

COMMENTS:

STREETS:

[Signature]

Check if special requirements attached:

APPROVED:

DENIED:

COMMENTS:

Est. Hours _____ x Hourly Rate \$ _____ =\$ _____

Est. Hours _____ x Hourly Rate \$ _____ =\$ _____

CITY CLERK:

Check if special requirements attached:

APPROVED:

DENIED:

COMMENTS:

RISK MANAGEMENT:

Check if special requirements attached:

APPROVED:

DENIED:

COMMENTS:

\$1,000,000 Insurance Certificate _____

Street Closure Information:

Street Closure Necessary? Yes No

ITD Permit required? Yes No

Time of Street Closure: From _____ To _____

ITD Approval Received? Yes No N/A

Comments:



CERTIFICATE OF LIABILITY INSURANCE

WHITE-4 OP ID: DN

DATE (MM/DD/YYYY)

06/01/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Insurance Group, Inc. 404 East 7th Street Welsler, ID 83672 Dennis Holmes	208-549-0924	CONTACT NAME:	
	208-549-3261	PHONE (AG, No, Ext):	FAX (AG, No):
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED		INSURER A: Mutual Of Enumclaw	14761
White Stone Christian Fellowship 427 14th Ave N Payette, ID 83661		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

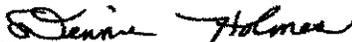
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			EMS000070100	04/10/11	04/10/12	EACH OCCURRENCE \$ 500,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 500,000
							GENERAL AGGREGATE \$ 1,000,000
							PRODUCTS - COMPROP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR					AGGREGATE \$
	<input type="checkbox"/> DED	<input type="checkbox"/> CLAIMS-MADE					\$
		<input type="checkbox"/> RETENTIONS \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A				OTHER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Church Churches or other houses of worship School-trade/vocation
 Proof of insurance for Special events on City of Payette property scheduled for 7/12/10 through 7/16/10. POLICY CANCELLED 8/10/10

CERTIFICATE HOLDER

CANCELLATION

CITYP-1 CITY OF PAYETTE Fax 208-642-1412 700 CENTER AVE PAYETTE, ID 83661	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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RECEIVED

JUN 06 2011

CITY OF PAYETTE

**CONDITIONAL WAIVER AND RELEASE UPON
PROGRESS PAYMENT**

Upon receipt by the undersigned of a check from **The City of Payette** in the sum of **\$37,394.85** payable to **Atkins General Builders, Inc., dba KEPHA Construction** (Contractor) and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document shall become effective to release any mechanic's lien, stop notice, or bond right the undersigned has on the job of **City of Payette Library Addition / Remodel** (Owner) located at **24 South 10th Street Payette, Idaho 83661** (Location) for project (Job Description) **0906, Library Addition / Remodel** to the following extent. This release covers a progress payment for labor, services, equipment or material furnished to **Atkins General Builders, Inc., dba KEPHA Construction** through **May 31, 2011** (Date) only and does not cover any retentions retained before or after the release date; extras furnished before the release date for which payment has not been received; extras or items furnished after the release date. Rights based upon work performed or items furnished under a written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in this release. This release of any mechanic's lien, stop notice, or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon a rescission, abandonment, or breach of the contract, or the right of the undersigned to recover compensation for furnished labor, services, equipment, or material covered by this release if that furnished labor, services, equipment, or material was not compensated by the progress payment. Before any recipient of this document relies on it, said party should verify evidence of payment to the undersigned.

Dated: May 31st, 2011

Atkins General Builders, Inc., dba KEPHA Construction

By: L. Brian Atkins

Title: President

CONDITIONAL WAIVER AND RELEASE UPON PROGRESS PAYMENT

M:\Documents\apps\PROJECTS\PROJECTS 2011\K100-11 Payette City Library\Payment Applications\Pay App #00003\KEPHA Conditional Waiver Progress K100-11-2.doc

Form RD 1924-18
(Rev. 6-97)

UNITED STATES DEPARTMENT OF AGRICULTURE
RURAL DEVELOPMENT
FARM SERVICE AGENCY

PARTIAL PAYMENT ESTIMATE

CONTRACT NO.
906

PARTIAL PAYMENT ESTIMATE NO.
03

PAGE 1

OWNER:

City of Payette

CONTRACTOR:

KEPHA Construction

PERIOD OF ESTIMATE

FROM 05-01-11 TO 05-31-11

CONTRACT CHANGE ORDER SUMMARY

ESTIMATE

No.	Agency Approval Date	Amount			
		Additions	Deductions		
01		\$6,210.36		1. Original Contract	\$1,070,025.00
				2. Change Orders	\$6,210.36
				3. Revised Contract (1 + 2)	\$1,076,235.36
				4. Work Completed*	\$125,615.13
				5. Stored Materials*	
				6. Subtotal (4 + 5)	\$125,615.13
				7. Retainage*	\$12,561.51
				8. Previous Payments	\$75,658.77
				9. Amount Due (6-7-8)	\$37,394.85
TOTALS		\$6,210.36	\$0.00	* Detailed breakdown attached	
NET CHANGE		\$6,210.36	\$0.00		

CONTRACT TIME

Original (days) 300

Revised

Remaining 300

On Schedule

Yes

No

Starting Date 03-21-2011

Projected Completion 01-15-2012

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

Atkins General Builders, Inc.,

Contractor DBA KEPHA Construction

By Brian Atkins

Date 05-31-2011

ARCHITECT OR ENGINEER'S CERTIFICATION:

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

GJZ ARCHITECTURE

Architect or Engineer

DION ZIMMERMAN

By [Signature]

Date 06/01/11

APPROVED BY OWNER:

Owner _____

By _____

Date _____

ACCEPTED BY AGENCY:

The review and acceptance of this estimate does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the contract documents.

By _____

Title _____

Date _____

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0042. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed and completing and reviewing the collection of information.

TO OWNER: City of Payette
 700 Center Avenue
 Payette, Idaho 83661

PROJECT: Payette Library Addition APPLICATION NO: 00003
 PERIOD TO: 5/31/2011
 PROJECT NOS.: 0906

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

FROM CONTRACTOR: Atkins General Builders, Inc.
 dba KEPHA Construction
 Nampa, Idaho 83687

VIA ARCHITECT: Gowland Johanson & Zimmerma
 400 South Main
 Payette, Idaho 83661

CONTRACT DATE:

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT
 Application is made for payment, as shown below, in connection with the contract.
 Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$1,070,025.00

2. Net change by Change Orders \$6,210.36

3. CONTRACT SUM TO DATE (Line 1 ± 2) \$1,076,235.36

4. TOTAL COMPLETED & STORED TO DATE \$125,615.13
 (Column G on G703)

5. RETAINAGE:

a. 10.000% of Completed Work \$12,561.51
 (Columns D + E on G703)

b. 10.000% of Stored Material \$0.00
 (Columns F on G703)

Total Retainage (Line 5a + 5b or Total in Columns I on G703) \$12,561.51

6. TOTAL EARNED LESS RETAINAGE \$113,053.62
 (Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$75,658.77
 (Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE \$37,394.85

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$963,181.74
 (Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$6,210.36	\$0.00
TOTALS	\$6,210.36	\$0.00
NET CHANGES by Change Order		\$6,210.36

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$0.00
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: Gowland, Johanson, Zimmerman
 By: Dion Zimmerman Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTRACTOR: Atkins General Builders, Inc.
 By: L. Brian Atkins Date: 5.31.11

State of: _____
 County of: _____

Subscribed and sworn to before me this _____ day of _____, 2011.

Notary Public:
 My Commission expires _____

STACEY BULLARD
 NOTARY PUBLIC
 STATE OF IDAHO

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 1 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 00003

APPLICATION DATE:

PERIOD TO: 5/31/2011

ARCHITECT'S PROJECT NO.: 0906

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE) RATE
			FROM PREVIOUS APPLICATION (D + E)						
0000005	INDIRECT COSTS								
0000010	Insurances	\$12,405.00	\$12,405.00	\$0.00	\$0.00	\$0.00	\$12,405.00	\$0.00	\$0.00
0000020	Surety Bonds	\$13,725.00	\$13,725.00	\$0.00	\$0.00	\$0.00	\$13,725.00	\$0.00	\$0.00
0000030	Temporary Facilities	\$6,205.00	\$498.40	\$248.20	\$0.00	\$0.00	\$744.60	\$5,460.40	\$0.00
0000040	Temporary Fencing	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00
0000050	General Conditions	\$9,487.00	\$758.96	\$378.48	\$0.00	\$0.00	\$1,138.44	\$8,348.56	\$0.00
0000060	Dump Fees	\$6,000.00	\$480.00	\$240.00	\$0.00	\$0.00	\$720.00	\$5,280.00	\$0.00
0000070	Supervision / Project Management	\$52,074.00	\$4,165.92	\$2,082.96	\$0.00	\$0.00	\$6,248.88	\$45,825.12	\$0.00
0000080	Final Cleaning	\$2,413.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,413.00	\$0.00
0000090	SUBTOTAL	\$107,309.00	\$37,031.28	\$2,950.64	\$0.00	\$0.00	\$39,981.92	\$67,327.08	\$0.00
3000120	DIRECT COSTS								
0000240	Surveying	\$1,000.00	\$0.00	\$600.00	\$0.00	\$0.00	\$600.00	\$400.00	\$0.00
0000250	Demolition	\$17,300.00	\$4,325.00	\$0.00	\$0.00	\$0.00	\$4,325.00	\$12,975.00	\$0.00
0000280	Earthwork	\$50,446.00	\$18,685.02	\$11,602.58	\$0.00	\$0.00	\$30,287.60	\$20,178.40	\$0.00
0000290	Site Furnishings	\$2,975.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,975.00	\$0.00
0000300	Concrete	\$67,000.00	\$0.00	\$10,050.00	\$0.00	\$0.00	\$10,050.00	\$56,950.00	\$0.00
0000310	Concrete - Rebar & Mesh	\$1,635.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,635.00	\$0.00
0000320	Masonry	\$76,825.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76,825.00	\$0.00
0000330	Structural Metal	\$6,050.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,050.00	\$0.00
0000340	Rough Carpentry - Materials	\$35,100.00	\$0.00	\$3,510.00	\$0.00	\$0.00	\$3,510.00	\$31,590.00	\$0.00
0000350	Rough Carpentry	\$33,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,500.00	\$0.00
0000360	Pre-Fab Trusses	\$18,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,500.00	\$0.00
0000370	Cabinetry & Casework	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35,000.00	\$0.00
0000380	Insulation	\$14,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,400.00	\$0.00
0000390	Roofing	\$73,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$73,800.00	\$0.00
0000400	EIFS Insulation & Finish Sys.	\$23,625.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,625.00	\$0.00
0000410	Joint Sealants	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00
0000420	Doors/Frames & Hardware - Labor	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00
0000430	Doors & Hardware - Materials	\$10,310.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,310.00	\$0.00
0000440	Storefront	\$58,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58,500.00	\$0.00
0000450	Drywall / Acoustics	\$46,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,500.00	\$0.00
0000460	Ceramic Tile	\$10,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,800.00	\$0.00

G703-1992

AIA DOCUMENT G703 • APPLICATION AND CERTIFICATE FOR PAYMENT • 1992 EDITION • AIA® • ©1992 • THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006-5292 • WARNING: Unlicensed photocopying violates U.S. copyright laws and will subject the violator to legal prosecution. This document has been reproduced electronically with the permission of The American Institute of Architects under License #7003 to Primavera Systems, Inc. Reproduction of this document without project-specific information is not permitted. Contact The American Institute of Architects to verify the current version of this document and license status.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 00003
 APPLICATION DATE: 5/31/2011
 PERIOD TO: 5/31/2011
 ARCHITECT'S PROJECT NO.: 0906

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE) RATE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
0000470	Flooring	\$22,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,500.00	\$0.00
0000480	Painting	\$10,225.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,225.00	\$0.00
0000490	Specialties	\$14,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,650.00	\$0.00
0000500	Window Blinds	\$3,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,300.00	\$0.00
0000510	Fire Sprinklers - Wet/Dry	\$39,100.00	\$4,260.00	\$0.00	\$0.00	\$0.00	\$4,260.00	\$34,840.00	\$0.00
0000520	Plumbing	\$44,475.00	\$2,000.00	\$1,113.25	\$0.00	\$0.00	\$3,113.25	\$41,361.75	\$0.00
0000530	HVAC	\$110,000.00	\$15,437.00	\$0.00	\$0.00	\$0.00	\$15,437.00	\$94,563.00	\$0.00
0000540	Electrical - Subcontract	\$131,000.00	\$2,347.00	\$5,513.00	\$0.00	\$0.00	\$7,860.00	\$123,140.00	\$0.00
0000600	SUBTOTAL	\$962,716.00	\$47,034.02	\$32,388.83	\$0.00	\$0.00	\$79,422.85	\$883,293.15	\$0.00
0000655	CHANGE ORDERS								
0002000	SUBTOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0002030	SUBTOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CO00000	\$0.00 PER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CO00001	New Ramp ASI #3 Ramp ASI #1	\$6,210.36	\$0.00	\$6,210.36	\$0.00	\$0.00	\$6,210.36	\$0.00	\$0.00
		\$1,076,235.36	\$84,065.30	\$41,549.83	\$0.00	\$0.00	\$125,615.13	\$950,620.23	\$0.00



**UNCONDITIONAL WAIVER AND RELEASE UPON
PROGRESS PAYMENT**

The undersigned has been paid and has received a progress payment in the sum of **\$75,658.77** for labor, services, equipment, or material furnished to **Atkins General Builders, Inc. dba KEPHA Construction** on the job of **The City of Payette** (Owner) located at **24 S. 10th St. Payette, ID 83661** (Job Location) project, **K100-10, Payette Library Addition Remodel** (Job Description) and does hereby release any mechanic's lien, stop notice, or bond right that the undersigned has on the above referenced job to the following extent. This release covers a progress payment for labor, services, equipment, or materials furnished to: **The City of Payette**, through **April 30, 2011**, (Date) only and does not cover any retentions retained before or after the release date; extras or items furnished after the release date. Rights based upon work performed or items furnished under a written change order which has been fully executed by the parties prior to the release date are covered by this release unless specifically reserved by the claimant in this release.

Dated: May 31st, 2011

Atkins General Builders, Inc.,
dba KEPHA Construction

By: L. Brian Atkins

Title: President



State of: Idaho

County of: Canyon

Subscribed and sworn to before me

Notary Public: Stacey Bullard

My Commission Expires: 3/30/12

NOTICE: THIS DOCUMENT WAIVES RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL RELEASE FORM.

CONDITIONAL WAIVER AND RELEASE UPON PROGRESS PAYMENT

M:\Documents\apps\PROJECTS\PROJECTS 2011\K100-11 Payette City Library\Payment Applications\Pay App #00003\KEPHA Unconditional Waiver Progress K100-11-3.doc

Form RD 1924-7
(Rev. 2-97)

UNITED STATES DEPARTMENT OF AGRICULTURE
RURAL DEVELOPMENT AND
FARM SERVICE AGENCY

CONTRACT CHANGE ORDER

ORDER NO. Three (3)
DATE May 31, 2011
STATE Idaho
COUNTY Payette

CONTRACT FOR New Addition for Payette Public Library
OWNER City of Payette

To Atkins General Builders Inc. dba KEPHA Construction
(Contractor)

You are hereby requested to comply with the following changes from the contract plans and specifications:

Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE in Contract Price	INCREASE in Contract Price
Additional excavation, engineered fill, and compaction at areas with unsatisfactory subsurface conditions (Bid Item "A")	\$	\$ 7,975.00
Retainage withheld from progress payments (AIA A101-2007, 5.1.6) shall be 5% in lieu of 10% as indicated in the USDA "Attachment to AIA Document A101-2007"		0.00
TOTALS	\$	7,975.00
NET CHANGE IN CONTRACT PRICE	\$	7,975.00

JUSTIFICATION:

Areas with unsatisfactory soils and/or debris were over-excavated and replaced with engineered fill to obtain required soil compaction levels. Retainage was reduced to comply with Idaho contracting laws.

The amount of the Contract will be (Decreased) (Increased) By The Sum Of: _____

Seven Thousand Nine Hundred Seventy-Five Dollars and Zero Cents _____ Dollars (\$ 7,975.00).

The Contract Total Including this and previous Change Orders Will Be: _____

One Million Eighty-Five Thousand Nine Hundred Ninety-Four Dollars and Twenty-Two Cents _____ Dollars (\$ 1,085,994.22).

The Contract Period Provided for Completion Will Be (Increased) (Decreased) (Unchanged): Unchanged 0 Days.

This document will become a supplement to the contract and all provisions will apply hereto.

Requested _____ <i>(Owner)</i>	_____ <i>(Date)</i>
Recommended _____ <i>(Owner's Architect/Engineer)</i>	<u>06/02/11</u> <i>(Date)</i>
Accepted _____ <i>(Contractor)</i>	<u>06-02-11</u> <i>(Date)</i>
Approved by Agency _____ <i>(Name and Title)</i>	_____ <i>(Date)</i>

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to U.S. Department of Agriculture, Clearance Officer, STOP 7602, 1400 Independence Avenue, S.W., Washington, D.C. 20250-7602. Please DO NOT RETURN this form to this address. Forward to the local USDA office only. You are not required to respond to this collection of information unless it displays a currently valid OMB control number.

Atkins General Builders, Inc.

dba KEPHA Construction
3606 E. Newby Street
Nampa, Idaho 83687

Phone: 208-461-2700
Fax: 208-461-2702

CHANGE ORDER REQUEST
No. 00001

TITLE: Over excavation / Structural Base

DATE: 5/26/2011

PROJECT: Payette Library Addition

JOB: K100-11

TO: Attn: Dion Zimmerman
Gowland Johanson & Zimmerman Arch.
400 South Main
Payette, Idaho 83661
Phone: 208-642-4452 Fax: 208-642-4453

CONTRACT NO: K100-11-0906

RE: COR

To: GOWJOHID

From: KEPHA

Number: 00001

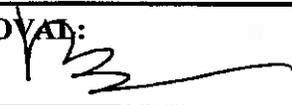
DESCRIPTION OF PROPOSAL

Provide over excavation and placement of structural fill materials per bid item "A". Copies of MTI reports and material tickets are attached.

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00001	Structural Fill Materials		275.380	CY	\$28.96	0.00%	\$0.00	\$7,975.00

Unit Cost:	\$7,975.01 00
Unit Tax:	\$0.00
Lump Sum:	\$0.00
Lump Tax:	\$0.00
Total:	\$7,975.01 00

APPROVAL:

By: 
L. Brian Atkins

By: _____
Dion Zimmerman

Date: 5.26.11

Date: _____

DONOHU

SAND & GRAVEL EXCAVATION

BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

Donoho conversion 1.35 3/4 R.M
1.40 Pit Run

Change
Order

TICKET 69177

CUSTOMER'S NAME Spirell
ADDRESS _____
COMMODITY Pit Run
CARRIER Spirell

LOOP # 06 ID 8
TIME 11:04 IN

INBOUND DATE 04-27-11 TIME 02:10 PM
OUTBOUND DATE 04-27-11 TIME 02:20 PM

LOOP # 06

46.16 IN SR
14.04 IN TR
31.32 IN N7

DRIVER ON OFF _____

CUSTOMER SIGNATURE _____

WEIGHER _____

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

TICKET 69478

Change Order

CUSTOMER'S NAME Skelton

ADDRESS Est. 2000 Rd

COMMODITY Self

CARRIER Self

INBOUND DATE 04-27-11 TIME 02:51 PM

OUTBOUND DATE 66 TIME

43-04 tn GR
14-04*tn TA
28-20 tn NT

DRIVER ON 2 OFF

ID 8

CUSTOMER SIGNATURE [Signature]

WEIGHER [Signature]

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

TICKET 69478

Change Order

CUSTOMER'S NAME Skelton

ADDRESS Est. 2000 Rd

COMMODITY Self

CARRIER Self

INBOUND DATE 04-27-11 TIME 03:20 PM

OUTBOUND DATE 66 TIME

45-50 tn GR
14-04*tn TA
30-66 tn NT

DRIVER ON 2 OFF

ID 8

CUSTOMER SIGNATURE [Signature]

WEIGHER [Signature]

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

TICKET 69480

Change Order

CUSTOMER'S NAME Skelton

ADDRESS Est. 2000 Rd

COMMODITY Self

CARRIER Self

INBOUND DATE 04-27-11 TIME 03:48 PM

OUTBOUND DATE 66 TIME

44-64 tn GR
14-04*tn TA
29-00 tn NT

DRIVER ON 2 OFF

ID 8

CUSTOMER SIGNATURE [Signature]

WEIGHER [Signature]

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

Change Order

TICKET 69462

CUSTOMER'S NAME Shelby
ADDRESS 217th St.
COMMODITY Gravel
CARRIER Self

INBOUND DATE 04-27-11 TIME 09:20 AM
OUTBOUND DATE 6/1 TIME

27.79 tn GR
11.15 tn TA
16.64 tn NT

DRIVER ON 0 OFF 10 7

CUSTOMER SIGNATURE _____
WEIGHER _____

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

Change Order

TICKET 69461

CUSTOMER'S NAME Spencer P. D.
ADDRESS _____
COMMODITY Richwood
CARRIER Spencer

LOOP # 61 ID 7
TARE 11.15 tn

INBOUND DATE 04-27-11 TIME 09:05 AM
OUTBOUND DATE 04-27-11 TIME 09:02 AM

LOOP # 0
24.84 tn GR
11.15
15.76 NT

DRIVER ON 1 OFF _____

CUSTOMER SIGNATURE [Signature]
WEIGHER _____

DONOHO

SAND & GRAVEL EXCAVATION

BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

Checked out

TICKET 69463

CUSTOMER'S NAME Spencer
ADDRESS 4611 1/2 High
COMMODITY Spencer
CARRIER Spencer

INBOUND DATE 04-27-11 TIME 09:51 AM
OUTBOUND DATE 04-27-11 TIME

LOOP # 61
28.39 to GR
11.15* to TA
17.24 to NT

DRIVER ON OFF

CUSTOMER SIGNATURE [Signature]

WEIGHER [Signature]

ID

DONOHO

SAND & GRAVEL EXCAVATION

BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

Checked out

TICKET 69464

CUSTOMER'S NAME Spencer
ADDRESS 3011 1/2
COMMODITY Spencer
CARRIER Spencer

INBOUND DATE 04-27-11 TIME 10:02 AM
OUTBOUND DATE 61 TIME

28.99 to GR
11.15* to TA
17.84 to NT

DRIVER ON OFF

CUSTOMER SIGNATURE [Signature]

WEIGHER [Signature]

ID

DONOHO

SAND & GRAVEL EXCAVATION

BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

Checked out

TICKET 69465

CUSTOMER'S NAME Spencer
ADDRESS 3011 1/2
COMMODITY Spencer
CARRIER Spencer

INBOUND DATE 04-27-11 TIME 10:46 AM
OUTBOUND DATE 61 TIME

28.97 to GR
11.15* to TA
17.82 to NT

DRIVER ON OFF

CUSTOMER SIGNATURE [Signature]

WEIGHER [Signature]

ID

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

Cammy

TICKET 69471

CUSTOMER'S NAME Shelton

ADDRESS 2100 S. 2nd

COMMODITY Gravel

CARRIER Self

INBOUND DATE 04-27-11 TIME 10:56 AM

OUTBOUND DATE 61

29.75 LN GR

11.15*LN TA

18.60 LN NT

115

DRIVER ON Self OFF

ID 7

CUSTOMER SIGNATURE [Signature]

WEIGHER [Signature]

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

Cammy

TICKET 69471

CUSTOMER'S NAME Shelton

ADDRESS 2100 S. 2nd

COMMODITY Gravel

CARRIER Self

INBOUND DATE 04-27-11 TIME 12:00 PM

OUTBOUND DATE 61

24.05 LN GR

11.15*LN TA

14.90 LN NT

DRIVER ON Self OFF

ID 7

CUSTOMER SIGNATURE [Signature]

WEIGHER [Signature]

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

Cammy

TICKET 69472

CUSTOMER'S NAME Shelton

ADDRESS 2100 S. 2nd

COMMODITY Gravel

CARRIER Self

INBOUND DATE 04-27-11 TIME 12:18 PM

OUTBOUND DATE 61

28.91 LN GR

11.15*LN TA

17.36 LN NT

DRIVER ON Self OFF

ID 7

CUSTOMER SIGNATURE [Signature]

WEIGHER [Signature]

Change order

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

TICKET 69450

CUSTOMER'S NAME SPENCER PA

ADDRESS _____

COMMODITY GRAVEL (D&G)

CARRIER SEE 6

INBOUND DATE 04-26-11

TIME 11:57 AM

OUTBOUND DATE 54

TIME

25-62 tn GR

11-18*tn TA

14-64 tn NT

DRIVER ON _____

OFF _____

ID 7

CUSTOMER SIGNATURE [Signature]

WEIGHER _____

Change order

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

TICKET 69447

CUSTOMER'S NAME SPENCER

ADDRESS _____

COMMODITY GRAVEL (D&G)

CARRIER SEE 6

INBOUND DATE 04-26-11

TIME 11:12 AM

OUTBOUND DATE 54

TIME

25-67 tn GR

11-18*tn TA

14-49 tn NT

DRIVER ON _____

OFF _____

ID 7

CUSTOMER SIGNATURE [Signature]

WEIGHER _____

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

TICKET 69485

CUSTOMER'S NAME Spencer

ADDRESS _____

COMMODITY Gravel

CARRIER Self

INBOUND DATE 04-26-11 TIME 10:30 AM

OUTBOUND DATE 04 TIME

26.00 TR GR
11.18*TR TA
14.92 TR NT

117

DRIVER ON _____ OFF _____

ID 7

CUSTOMER SIGNATURE _____

WEIGHER _____

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

TICKET 69482

CUSTOMER'S NAME Spencer

ADDRESS _____

COMMODITY Gravel

CARRIER Self

TARE 11.16 TR

INBOUND DATE 04-26-11 TIME 09:45 AM

OUTBOUND DATE 04 TIME

24.75 TR GR
11.18
13.57 NT

DRIVER ON _____ OFF _____

ID 0

CUSTOMER SIGNATURE _____

WEIGHER _____

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

TICKET 69481

CUSTOMER'S NAME Spencer

ADDRESS _____

COMMODITY Gravel

CARRIER Self

INBOUND DATE 04-26-11 TIME 12:04 PM

OUTBOUND DATE 04 TIME

27.92 TR GR
11.18*TR TA
16.74 TR NT

DRIVER ON _____ OFF _____

ID 7

CUSTOMER SIGNATURE _____

WEIGHER _____

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

TICKET 69448

CUSTOMER'S NAME Spencer

ADDRESS Spencer

COMMODITY Gravel

CARRIER Self

BOUND DATE 04-26-11 TIME 11:18 AM

OUTBOUND DATE 54

118 28.89 tn GR
11.18*tn TA
17.71 tn NT

DRIVER ON ✓ OFF

ID 7

CUSTOMER SIGNATURE [Signature]

WEIGHER [Signature]

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

TICKET 69446

CUSTOMER'S NAME Spencer

ADDRESS Spencer

COMMODITY Gravel

CARRIER Self

INBOUND DATE 04-26-11 TIME 10:36 AM

OUTBOUND DATE 54

29.48 tn GR
11.18*tn TA
18.30 tn NT

DRIVER ON OFF

ID 7

CUSTOMER SIGNATURE [Signature]

WEIGHER [Signature]

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

TICKET 69445

CUSTOMER'S NAME Spencer

ADDRESS Spencer

COMMODITY Gravel

CARRIER Self

INBOUND DATE 04-26-11 TIME 09:51 AM

OUTBOUND DATE 54

27.56 tn GR
11.18*tn TA
16.35 tn NT

DRIVER ON OFF

ID 7

CUSTOMER SIGNATURE [Signature]

WEIGHER [Signature]

Change Order

Change Order

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

TICKET 69482

CUSTOMER'S NAME SPURDAS, P.D.

ADDRESS _____

COMMODITY excavation

CARRIER self

INBOUND DATE 04-26-11 TIME 12:49 PM

OUTBOUND DATE 54 TIME

28.36 hr GR
11.18 hr TA
17.18 hr NT

119

DRIVER ON 0 OFF _____

ID 10 7

CUSTOMER SIGNATURE _____

WEIGHER _____

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

TICKET 69457

CUSTOMER'S NAME SPURDAS

ADDRESS _____

COMMODITY excavation

CARRIER self

INBOUND DATE 04-26-11 TIME 12:52 PM

OUTBOUND DATE 54 TIME

26.79 hr GR
11.18 hr TA
15.51 hr NT

DRIVER ON 0 OFF _____

ID 10 7

CUSTOMER SIGNATURE _____

WEIGHER _____

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

TICKET 69485

CUSTOMER'S NAME SPURDAS, P.D.

ADDRESS _____

COMMODITY excavation

CARRIER self

INBOUND DATE 04-26-11 TIME 01:34 PM

OUTBOUND DATE 54 TIME

28.98 hr GR
11.18 hr TA
17.80 hr NT

DRIVER ON 0 OFF _____

ID 10 7

CUSTOMER SIGNATURE _____

WEIGHER _____

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
8-642-2643 • 208-642-3897
FAX 208-642-4851

TICKET 69454

S NAME Spivey

ADDRESS Montpelier

COMMODITY (cont)

CARRIER Self

DATE 04-26-11 TIME 01:28 PM

DATE 54

TIME

120

25.31 to GR
11.18 to TA
15.13 to NT

DRIVER ON Spivey OFF

ID 7

SIGNATURE Spivey

WEIGHER Spivey

(Handwritten signature)

Chase & Sons

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

TICKET 67458

CUSTOMER'S NAME Spivey

ADDRESS Spivey

COMMODITY Self

CARRIER Self

INBOUND DATE 04-26-11 TIME 02:20 PM

OUTBOUND DATE 54

TIME

27.38 to GR

11.18 to TA

16.40 to NT

DRIVER ON Spivey OFF

ID 7

CUSTOMER SIGNATURE Spivey

WEIGHER Spivey

(Handwritten signature)

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

TICKET 67457

CUSTOMER'S NAME Spivey

ADDRESS Spivey

COMMODITY Montpelier

CARRIER Self

INBOUND DATE 04-26-11 TIME 02:13 PM

OUTBOUND DATE 54

TIME

25.92 to GR

11.18 to TA

14.74 to NT

DRIVER ON Spivey OFF

ID 7

CUSTOMER SIGNATURE Spivey

WEIGHER Spivey

(Handwritten signature)

under footings

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

TICKET 69730

CUSTOMER'S NAME Spaw
ADDRESS _____
COMMODITY stone
CARRIER self

121

INBOUND DATE 05-03-11 TIME 09:13 AM
OUTBOUND DATE 40 TIME

26.38 EN GR
11.16*EN TA
15.22 EN NT

DRIVER ON X OFF _____

42.73tn

CUSTOMER SIGNATURE _____
WEIGHER _____

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

TICKET 69731

CUSTOMER'S NAME Spaw
ADDRESS _____
COMMODITY stone
CARRIER self

INBOUND DATE 05-06-11 TIME 10:19 AM
OUTBOUND DATE 40 TIME

25.68 EN GR
11.16*EN TA
14.52 EN NT

DRIVER ON X OFF _____

CUSTOMER SIGNATURE _____
WEIGHER _____

DONOHO

SAND & GRAVEL EXCAVATION
BOX 713 • PAYETTE, ID 83661
208-642-2643 • 208-642-3897
FAX 208-642-4851

TICKET 69732

CUSTOMER'S NAME Spaw
ADDRESS _____
COMMODITY stone
CARRIER self

INBOUND DATE 05-09-11 TIME
OUTBOUND DATE 40 TIME

24.15 EN GR
11.16*EN TA
12.97 EN NT

DRIVER ON X OFF _____

CUSTOMER SIGNATURE _____
WEIGHER _____



Environmental Services Geotechnical Engineering Construction Materials Testing Special Inspections

Mary Cordova
City of Payette
700 Center Avenue
Payette, ID 83661

Phone: (208) 642-6024
Fax: (208) 642-1412
Other: EMAIL ONLY

**Project: Payette Public Library
New Addition, Payette, Idaho**
Permit #:
Project Manager: Charles Walker
Inspector: Rodney Roberts
Inspection Date: April 25, 2011

INSPECTION REPORT

On the above date, our representative performed work on the referenced project as reported below.

MTI inspector arrived on site for a site visit and meeting with Roger Judge, the job site supervisor. MTI inspector, Roger, and excavation contractor met at the job site and reviewed the requirements for the subgrade.

The area west of the existing building had been grubbed, and cleared of the sod and trees.

MTI inspector observed that all the vegetation had been removed in the areas of the proposed building. On the west side of the project, MTI inspector observed old bricks, mortar sand, and other construction debris. Area with debris was approximately 52' west of existing building to 79' west of existing building, and 21' south of northwest corner of existing building to 15' north of southwest corner of existing building.

MTI inspector informed Roger that the extent of the debris would need to be identified prior to the placement of any structural fill.

MTI inspector was informed by Roger that a backhoe would be delivered later in the day and the debris would be excavated through to identify the full extent of the layer.

A meeting was scheduled for later in the afternoon.

If you have questions concerning this report (*rpt003.docx*), please call the project manager at (541) 889-3602.

Respectfully submitted,
MATERIALS TESTING & INSPECTION, INC.

Elizabeth Brown

Reviewed by Elizabeth Brown, E.I.T.
Staff Engineer



Environmental Services Geotechnical Engineering Construction Materials Testing Special Inspections

Mary Cordova
City of Payette
700 Center Avenue
Payette, ID 83661

Phone: (208) 642-6024
Fax: (208) 642-1412
Other: EMAIL ONLY

**Project: Payette Public Library
New Addition, Payette, Idaho**
Permit #:
Project Manager: Charles Walker
Inspector: Rodney Roberts
Inspection Date: April 25, 2011

INSPECTION REPORT

On the above date, our representative performed work on the referenced project as reported below.

MTI inspector arrived on site for a subgrade inspection. MTI inspector met with Roger Judge, the job site supervisor, and the excavation contractor.

The excavation contractor excavated a test pit at the approximate entrance to the proposed bathroom area. The mixture of loose bricks, mortar, sand, and construction debris were encountered from the top of subgrade down to approximately 2' below top of subgrade in the areas; A to C on 3 to 4, C to C.3 on 2 to 6 (reference sheet S-1.0). All of the debris will need to be removed prior to placement of any structural fill.

A soft area of approximately 4' x 4' was identified as test pit 1 on the Holladay Engineering Geotechnical Report dated September 29, 2010. The test pit should be excavated, backfilled in lifts, and compacted per the structural fill section of the Geotechnical report.

MTI inspector should be notified when all of the debris has been removed from the building zone and the test pit has been excavated and backfilled to inspect all of the subgrade.

If you have questions concerning this report (*rpt004.docx*), please call the project manager at (541) 889-3602.

Respectfully submitted,
MATERIALS TESTING & INSPECTION, INC.

Elizabeth Brown
Reviewed by Elizabeth Brown, E.I.T.
Staff Engineer

cc: Mary Cordova, City of Payette; Houston Head, Gowland Johanson & Zimmerman Architecture, Inc.; Brian Atkins, Kepha Construction; Clint Benson, Holladay Engineering



Environmental Services Geotechnical Engineering Construction Materials Testing Special Inspections

Mary Cordova
City of Payette
700 Center Avenue
Payette, ID 83661

Phone: (208) 642-6024
Fax: (208) 642-1412
Other: EMAIL ONLY

**Project: Payette Public Library
New Addition, Payette, Idaho**
Permit #:
Project Manager: Charles Walker
Inspector: Rodney Roberts
Inspection Date: April 26, 2011

INSPECTION REPORT

On the above date, our representative performed work on the referenced project as reported below.

MTI inspector arrived on site for a subgrade inspection. All debris identified in subgrade reports dated April 25, 2011 had been removed, the area identified as test pit #1 had been excavated and backfilled per the structural fill section of the Holladay Engineering Geotechnical report dated September 29, 2011. See rpt006 for compaction test results.

MTI inspector checked the subgrade for suitability. A CAT 140G road grader was used to check for soft and deflecting areas. Subgrade was firm and unyielding with no deflection noted with the exception of an area approximately 1/3 of the width of the existing building at center line east to west. Observation of this area showed standing water and soft areas. Roger with Kepha informed MTI inspector that the existing building roof drained on to this area due to rain overnight. MTI inspector probed this area and the soft materials extended to the depth of six inches.

MTI inspector informed Roger this area would need to be stabilized prior to placement of structural fill. MTI inspector mentioned to Roger that the geo report addressed soft soil procedures in the site preparation section.

Contractor can proceed with placement of structural fill on all approved subgrade at this time.

If you have questions concerning this report (*rpt005.docx*), please call the project manager at (541) 889-3602.

Respectfully submitted,
MATERIALS TESTING & INSPECTION, INC.

Elizabeth Brown
Reviewed by Elizabeth Brown, E.I.T.
Staff Engineer

cc: Mary Cordova, City of Payette; Houston Head, Gowland Johanson & Zimmerman Architecture, Inc.; Brian Atkins, Kepha Construction; Clint Benson, Holladay Engineering



Environmental Services Geotechnical Engineering Construction Materials Testing Special Inspections

Mary Cordova
City of Payette
700 Center Avenue
Payette, ID 83661

Phone: (208) 642-6024
Fax: (208) 642-1412
Other: EMAIL ONLY

**Project: Payette Public Library
New Addition, Payette, Idaho**
Permit #:
Project Manager: Charles Walker
Inspector: Rodney Roberts
Inspection Date: April 27, 2011

INSPECTION REPORT

On the above date, our representative performed work on the referenced project as reported below.

MTI inspector arrived on site for a density testing of structural fill.

Structural fill material was delivered to the site from Donoho Sand & Gravel and deposited onto the subgrade in the building pad. Structural fill was spread to a depth of 10" with a CAT 140G road grader. Structural fill consisted of 4" minus pit run.

Structural fill was tested per ASTM D-4718, and it was determined that the structural fill contained 59% passing the 3/4" sieve. A method specification was used to test structural fill materials in accordance with ISPWC Division 200 Section 202 page 12. Area tested was A to C on 3 to 4, and C.3 to C on 2 to 6 (reference sheet S-1.0). No deflection was noted at time of inspection. Approximate elevation of this layer was 4' below finish floor.

Contractor used a Vibromax DDV roller to consolidate the structural fill. Per ISPWC standards six passes were required to reach compaction. MTI inspector tested the structural fill per ASTM D-6938 utilizing ASTM D-698. Material moisture content was 4.8%, ASTM D-1557 optimum moisture content is 5.5% and is within the requirements of the structural fill section of the Holladay Engineering Geotechnical report dated September 29, 2010. After each pass with the roller, MTI inspector tested the structural fill per ASTM D-6938, a total of six passes were determined to be required to achieve consolidated of materials.

If you have questions concerning this report (*rpt006.docx*), please call the project manager at (541) 889-3602.

Respectfully submitted,
MATERIALS TESTING & INSPECTION, INC.

Elizabeth Brown

Reviewed by Elizabeth Brown, E.I.T.
Staff Engineer

cc: Mary Cordova, City of Payette; Houston Head, Gowland Johanson & Zimmerman Architecture, Inc.; Brian Atkins, Kepha Construction; Clint Benson, Holladay Engineering



Environmental Services Geotechnical Engineering Construction Materials Testing Special Inspections

Mary Cordova
City of Payette
700 Center Avenue
Payette, ID 83661

Phone: (208) 642-6024
Fax: (208) 642-1412
Other: EMAIL ONLY

**Project: Payette Public Library
New Addition, Payette, Idaho**
Permit #:
Project Manager: Charles Walker
Inspector: Jason Plunkett
Inspection Date: May 5, 2011

INSPECTION REPORT

On the above date, our representative performed work on the referenced project as reported below.

MTI inspector arrived on site for inspection of exposed footing subgrade. The footing subgrade was probed and several soft and pumping areas were noted as follows; the northern perimeter footings and a section of the southern perimeter footings. The contractor was notified of these areas. Solid native sandy gravel with cobbles was discovered approximately 1' below the footing subgrade. The contractor is going to remove the soft materials to expose the native gravel with cobbles and backfill back to subgrade elevation with a 4" minus pit run material.

RE-INSPECTION IS REQUIRED

If you have questions concerning this report (*rpt001.docx*), please call the project manager at (541) 889-3602.

Respectfully submitted,
MATERIALS TESTING & INSPECTION, INC.

Elizabeth Brown

Reviewed by Elizabeth Brown, E.I.T.
Staff Engineer

cc: Mary Cordova, City of Payette; Houston Head, Gowland Johanson & Zimmerman Architecture, Inc.; Brian Atkins, Kepha Construction; Clint Benson, Holladay Engineering



Environmental Services Geotechnical Engineering Construction Materials Testing Special Inspections

Mary Cordova
City of Payette
700 Center Avenue
Payette, ID 83661

Phone: (208) 642-6024
Fax: (208) 642-1412
Other: EMAIL ONLY

**Project: Payette Public Library
New Addition, Payette, Idaho**
Permit #:
Project Manager: Charles Walker
Inspector: Jason Plunkett
Inspection Date: May 6, 2011

INSPECTION REPORT

On the above date, our representative performed work on the referenced project as reported below.

MTI inspector arrived on site to verify that the soft areas identified in MTI report (*rpt001*) dated May 5, 2011, have been removed. The said soft soils have been removed to a depth of approximately 1' below footing grade to remove the soft materials and expose the native sandy gravel with cobbles. The area was then backfilled with a 4" minus pit run material and compacted with a large vibratory plate compactor. The material was compacted to a firm and unyielding state at the time of inspection and showed no signs of deflection under the weight of the compaction equipment. Density testing of the fill material was performed (see *rpt008md* for results).

If you have questions concerning this report (*rpt002.docx*), please call the project manager at (541) 889-3602.

Respectfully submitted,
MATERIALS TESTING & INSPECTION, INC.

Elizabeth Brown

Reviewed by Elizabeth Brown, E.I.T.
Staff Engineer

cc: Mary Cordova, City of Payette; Houston Head, Gowland Johanson & Zimmerman Architecture, Inc.; Brian Atkins, Kepha Construction; Clint Benson, Holladay Engineering



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- payette library
addition\p110134.docx

Environmental Services Geotechnical Engineering Construction Materials Testing Special Inspections

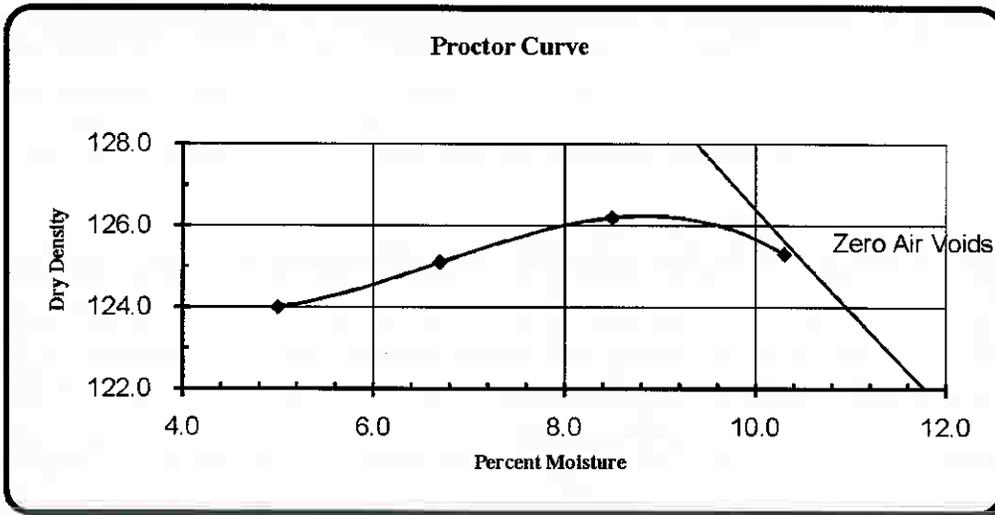
Mary Cordova
City of Payette
700 Center Avenue
Payette, ID 83661

Project: Payette Public Library- New Addition
Lab Technician: Jason Plunkett
Test Date: May 16, 2011

As requested MTI has performed a proctor on the sample referenced below. The testing was performed in accordance with current ASTM standards. The results obtained in our laboratory were as follows:

Source and Description:	Onsite Stockpile 2" minus crushed Aggregate					
Date Obtained:	5-16-2011					
Sample ID:	110134					
Sampling and Preparation:	ASTM D75:	X	Moist:	X	Dry:	
Test Standard:	AASHTO T 99:		AASHTO T 180:		Method	
	ASTM D 698:X		ASTM D 1557:		C	

Assumed Sp. Gr.	Point Number	Percent Moisture	Dry Density	Maximum Dry Density	Units	Optimum % Moisture	Sieve Size	Percent Passing
2.54	1	5.0	124.0	Uncorrected:	126.2	lbs/ft ³	2.0"	100
	2	6.7	125.1				1.5"	97
	3	8.5	126.2	ASTM D 4718 Correction:	128.3	lbs/ft ³	1.25"	
	4	10.3	125.3	As Found Correction:	N/A	lbs/ft ³	1.0"	94
							7/8"	
							3/4"	92
							5/8"	
							1/2"	72
							3/8"	63
							1/4"	55
							#4	52
							#8	45
							#10	44
							#16	40
							#20	
							#30	28
							#40	20
							#50	15
							#60	
							#80	
							#100	10
							#200	6.5



Note: ASTM D698 and D1557 valid with up to 5% Oversize Particles; correctable up to 30% via ASTM D 4718 and invalid for Oversized Particles greater than 30% retained on the 3/4 inch screen.

Respectfully Submitted,

MATERIALS TESTING & INSPECTION

Charles D. Walker

Reviewed By: **Charles D. Walker**
Regional Manager



**MATERIALS
TESTING &
INSPECTION**

**ASTM D-6938 Density of Soil and
Soil-Aggregate in Place by Nuclear
Methods (Shallow Depth)**

PAGE #1 OF 1
PRINT DATE 5/17/2011
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REPORTS\O110019C - PAYETTE
LIBRARY ADDITION\RPT008MD.DOCX

Environmental Services Geotechnical Engineering Construction Materials Testing Special Inspections

Mary Cordova
City of Payette
700 Center Avenue
Payette, ID 83661

Phone: (208) 642-6024
Fax: (208) 642-1412
Other: EMAIL ONLY

**Project: Payette Public Library
New Addition, Payette, Idaho**
Permit #:
Project Manager: Charles Walker
Inspector: Jason Plunkett
Inspection Date: May 16, 2011

As requested, MTI performed density testing in accordance with current applicable standards. Required compaction is **95%**. The results obtained are as follows:

Test #	Location & Depth	Wet Density	Percent Moisture	Dry Density	Mat'l. Type	% Comp.	Pass/Fail
	*All tests taken using Direct Transmission method at 6"						
1	Northern perimeter footing at approximately 30' south of northwest corner of existing building, at grade	131.3	5.8	124.1	1	97	Pass
2	Center of southern perimeter footings, at grade	130.3	5.4	123.6	1	96	Pass
Method of testing: BS is Backscatter; Depth in inches is Direct Transmission							
Material Type: 1: 128.3pcf @ 8.3%		Onsite - 2" minus crushed aggregate (P110134)				ASTM D-698	

Gauge Information:

MTI #: 24	Make & Model: Troxler 3430	Serial #: 23693	Standard Counts: DS:	2599	MS:	651
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Notes: Tests 1 and 2 represent the structural fill placed and compacted in footings as discussed in MTI reports (*rpt001*, and *rpt002*).

If you have questions concerning this report (*rpt008md.docx*), please call the project manager at (541) 889-3602.

Respectfully submitted,
MATERIALS TESTING & INSPECTION, INC.

Elizabeth Brown

Reviewed by Elizabeth Brown, E.I.T.
Staff Engineer

cc: Mary Cordova, City of Payette; Houston Head, Gowland Johanson & Zimmerman Architecture, Inc.; Brian Atkins, Kepha Construction; Clint Benson, Holladay Engineering



City of Payette

Non Aerial Fireworks Permit License Application

OFFICE USE ONLY

Date 6-15-11 City License # _____

Site Plan Insurance Bond

Permission Letter Background Check Form ^{N/A}

Fire Dept. Inspection Date _____

Signature – Fire Dept Inspector _____

Non Refundable Fees:

Application.....	\$10.00 per site
Prelim Site Investigation.....	\$15.00 per site
Bond.....	\$100 refundable
Background Check.....	\$20.00

APPLICATIONS MUST BE RECEIVED IN THE CITY CLERK'S NO LATER THAN JUNE 10TH

Applicant Name TNT fireworks Phone 503 653 9655
First Middle Last

Mailing Residence Address P.O. Box 836 / 14500 SE 98th Ct. Clackamas, OR 97015
Street City/State Zip

Business Name Land Mark Tabernacle dba: TNT fireworks Business Phone 541-212-3955

Business Address 606 N. 3rd Street Uvssa OR 97913
Street City/State Zip

Street Address and Location of Premise to be Licensed:
405 S 8th Payette, ID 83661
Street City/State Zip

Location (Be Specific) Albertson's 168 parking lot
****A SITE PLAN OF THE SALES LOT MUST BE ATTACHED **** ✓

Manager of Fireworks Stand for Above Location:
Name Erika O'Connor Phone 541-212-3955
First Middle Last

Firework Storage Location: 405 S 8th Payette On Site Off Site*

*Address of Off Site Location _____
Street City/State Zip

Officer, Trustees, Directors of Business

Name TNT FW Brian Trim Vice Pres. Address 2120 Milwaukee Way Tacoma, WA 98421

Name TNT FW Jerry Elrod Pres. Address 2120 Milwaukee Way Tacoma, WA 98421

ISB 7289

STATEMENT OF OATH

I hereby authorize the City of Payette, its agents and employees to seek information and conduct and investigation into the truth of the statements set forth in this application by means of a background check. I swear and affirm, under the penalty of perjury pursuant to Title 18, Chapter 54 of the Idaho Code, that the statements contained in the above application for a Non Aerial Fireworks Permit are true and correct to the best of my knowledge.

Anne M. Preme - TWT FW Date 6-15-11
Signature of Applicant

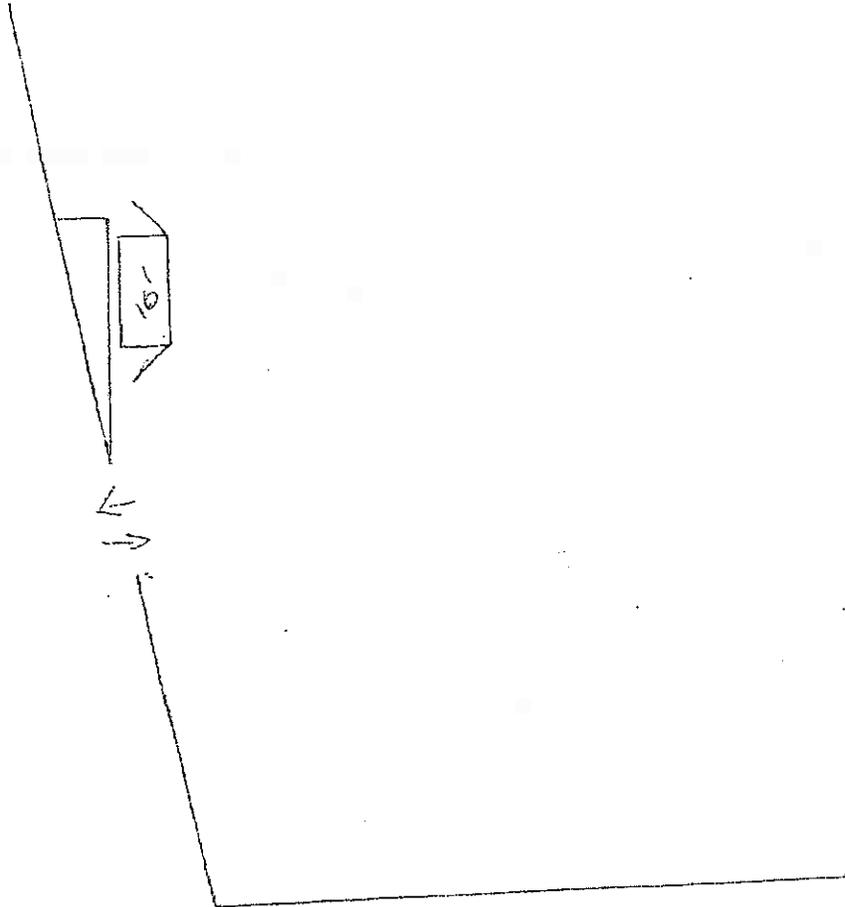
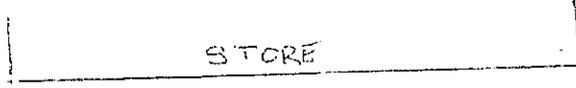
****FOURTH OF JULY****

FIREWORK STANDS SHALL NOT BE ERECTED PRIOR TO JUNE 23RD
(Sales may begin at Noon June 23rd and must end at Midnight July 5th)

2011

ALBERTSONS
405 So. 8th
PAYETTE, ID 83

ISB-7289



p.5

MAY 14 07 00:16

1887289

TO: CITY CLERK
LOCAL FIRE AGENCY
AND / OR OTHER INTERESTED PARTIES

PROPERTY PERMISSION USE

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED OWNER AND / OR CONTROLLING PARTY OF THE PROPERTY LISTED BELOW
HEREBY GRANTS PERMISSION TO:

AND AMERICAN PROMOTIONAL EVENTS, INC. THE USE OF THE PROPERTY LOCATED AT:

405 S. 8th

APN: _____

CITY OF: Payette

COUNTY OF: _____

STATE OF: ID

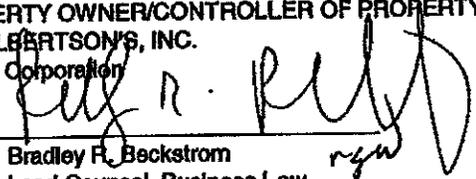
STORE NO: 168

FOR THE 2011 FIREWORKS SEASON

THE ORGANIZATION AND / OR AMERICAN PROMOTIONAL EVENTS, INC. AGREE TO SEE THAT
THE PROPERTY LISTED ABOVE WILL BE CLEARED OF ALL STANDS AND REFUSE WITHIN FIVE
(5) DAYS OF CLOSE OF THE SEASON.

(PROPERTY OWNER/CONTROLLER OF PROPERTY)
NEW ALBERTSON'S, INC.
an Ohio Corporation

By:


Bradley R. Beckstrom
Lead Counsel, Business Law

DATED: March 8, 2011

PROPERTY OWNER: PLEASE INDICATE BELOW THE NAME OF THE ADDITIONAL INSURED AND
HOW YOU WISH YOUR CERTIFICATE OF INSURANCE TO READ:

ADDITIONAL INSURED:

NEW ALBERTSON'S INC. AND ALL OF ITS SUBSIDIARIES
250 PARKCENTER BLVD.
P.O. BOX 20
BOISE, IDAHO 83726
ATTN: RISK MANAGEMENT
PHONE: (208) 395-6200

CERTIFICATE OF INSURANCE WILL BE MAILED PRIOR TO ERECTING OF STANDS AND THE SALE
OF ANY MERCHANDISE.

AMERICAN PROMOTIONAL EVENTS, INC.
555 N. GILBERT ST.
FULLERTON, CA 92833
PHONE: (714) 738-1002
FAX: (714) 738-3752

PRODUCER

MCGRUFF, SEIBELS & WILLIAMS, INC.
 P.O. Box 10265
 Birmingham, AL 35202
 PHONE: 800-476-2211

This certificate is issued as a matter of information only and confers no rights upon the Certificate Holder. This Certificate does not amend, extend or alter the coverage afforded by the policies below.

COMPANIES AFFORDING COVERAGE

Company A Liberty Surplus Insurance Company

Company B

Company C

Company D

Company E

INSURED

American Promotional Events, Inc.
 dba TNT Fireworks
 P.O. Box 1318
 Florence, AL 35631

This is to certify that the policies of insurance described herein have been issued to the Insured named herein for the policy period indicated. Notwithstanding any requirement, term or condition of contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, conditions and exclusions of such policies. Limits shown may have been reduced by paid claims.

CO LT	TYPE OF INSURANCE	POLICY NUMBER	EFFECTIVE EXPIRATION	LIMITS OF LIABILITY	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> Commercial General Liability <input type="checkbox"/> Claims Made <input checked="" type="checkbox"/> Occurrence <input type="checkbox"/> Owners' and Contractors' Protection <input type="checkbox"/> <input type="checkbox"/> General Aggregate Limit applies per: <input type="checkbox"/> Policy <input type="checkbox"/> Project <input checked="" type="checkbox"/> Location	DGLB00810581	11/01/2010 11/01/2011	EACH OCCURRENCE	\$ 1,000,000
				FIRE DAMAGE	\$ 200,000
				MEDICAL EXPENSE	\$ EXCLUDED
				PERS. AND ADVERTISING INJURY	\$ 1,000,000
				GENERAL AGGREGATE	\$ 2,000,000
				PRODUCTS AND COMP. OPER. AGG.	\$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> Any Automobile <input type="checkbox"/> All Owned Automobiles <input type="checkbox"/> Scheduled Automobiles <input type="checkbox"/> Hired Automobiles <input type="checkbox"/> Non-owned Automobiles <input type="checkbox"/>			COMBINED SINGLE LIMIT	\$
				BODILY INJURY (Per person)	\$
				BODILY INJURY (Per accident)	\$
				PROPERTY DAMAGE (Per accident)	\$
				COMPREHENSIVE	
				COLLISION	
	WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY			WC Statutory Limit	Other
				EL EACH ACCIDENT	\$
				EL DISEASE (Each employee)	\$
				EL DISEASE (Policy Limit)	\$
	EXCESS LIABILITY <input type="checkbox"/> Occurrence <input type="checkbox"/> Claims Made			EACH OCCURRENCE	\$
				AGGREGATE	\$
					\$
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					\$
					\$

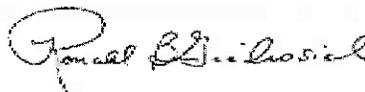
Re: Albertsons #168 located at 405 S. 8th in Payette, ID 83661 (ISB7289)
 The Certificate Holders are named as Additional Insureds with respect to General Liability as required by written contract subject to policy terms, conditions, and exclusions.

CERTIFICATE HOLDER

Landmark Tabernacle
 Albertsons #168
 City of Payette & All Its Agents
 700 Center Ave
 Payette, ID 83661

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

Authorized Representative



ORDINANCE NO. 1346

AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, CREATING A NEW CHAPTER 10.45 OF THE PAYETTE CITY CODE AND ADDING A NEW SECTION 10.45.010 PROHIBITING THE USE OF AN ELECTRONIC WIRELESS COMMUNICATIONS DEVICE FOR TEXTING WHILE OPERATING A MOTOR VEHICLE; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A PENALTY; ESTABLISHING A REPEALER.

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF PAYETTE, IDAHO AS FOLLOWS:

SECTION 1: That a new Section designated as section 10.45.010 of Chapter 10.45 of Title 10 is hereby added and which section shall read as follows:

10.45.010 USE OF WIRELESS COMMUNICATIONS DEVICES

(A) No person shall operate a motor vehicle while using an electronic wireless communications device to write, send, or read a text based communication.

(B) As used in this section "write, send, or read a text based communication" means using an electronic wireless communications device to manually communicate with any person using a text based communication, including, but not limited to, communications referred to as a text message, instant message, or electronic mail.

(C) For purposes of this section, a person shall not be deemed to be writing, reading, or sending a text based communication if the person reads, selects, or enters a telephone number or name in an electronic wireless communications device for the purpose of making or receiving a telephone call.

(D) A violation of this section is an infraction punishable by a fine of fifty dollars (\$50.00).

(E) This section shall not apply to an emergency services professional using an electronic wireless communications device while operating an authorized emergency vehicle in the course and scope of his or her duties.

Section 2. This Ordinance may be published in summary form as permitted by Idaho Code.

Section 3. This Ordinance shall be in full force and effect immediately upon passage and publication as required by the laws of the State of Idaho.

Section 4. Any ordinances or resolutions which are in conflict with this Ordinance are hereby repealed, but only insofar as the conflict exists.

Section 5. If any portion of this Ordinance should be found to be unconstitutional or unenforceable for any reason, the remainder of the Ordinance shall be applied to effectuate the purposes of this Ordinance.

PASSED AND APPROVED by the Mayor and City Council this _____ day of June, 2011.

CITY OF PAYETTE, IDAHO

By: _____
Jeffrey T. Williams, Mayor

ATTEST: _____
Mary Cordova, City Clerk

ORDINANCE 1347

AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, ADDING A NEW SECTION 5.37 TO THE PAYETTE CITY CODE WHICH SECTION REGULATES PRECIOUS METAL AND GEM DEALERS; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PAYETTE, IDAHO:

Section 1. A new Chapter 5.37 is added to Title 5 of the Payette City Code, which section shall read as follows:

5.37 PRECIOUS METAL AND GEM DEALERS

5.37.010: DEFINITIONS:

5.37.020: LICENSE; REQUIRED:

5.37.030: APPLICATION:

5.37.040: INVESTIGATION:

5.37.050: DENIAL OR REVOCATION OF LICENSE:

5.37.060: REGULATIONS:

5.37.070: INVESTIGATION OF APPLICANT:

5.37.080: ADEQUATE IDENTIFICATION:

5.37.090: TRANSACTION DESCRIPTION RECORD:

5.37.010: DEFINITIONS:

a. "Jewelry" means any tangible article of personal property ordinarily wearable on the person consisting in whole or in part of gold, silver, platinum, aluminum, lead, brass, copper, pewter, alexandrite, diamonds, emeralds, garnets, opals, rubies, pearls, jade, and such other metals, minerals or gems customarily regarded as precious or semiprecious.

b. "Member of the general public" means individuals, partnerships, corporations or other associations.

c. "Precious metal and gem dealer" means any person, corporation, partnership or association which engages in any transaction of buying, selling or receiving secondhand jewelry, sterling silverware or gold or silver coins or bullion to or from the public within the City of Payette.

"Precious metal and gem dealer" does not include a business which smelts, refines, assays or manufactures precious metals, gems or valuable articles and has no retail operation open to the public.

d. "Secondhand" means previously owned by a member of the general public immediately prior to the transaction at hand. It does not mean previously owned by a wholesaler, retailer or by a secondhand dealer licensed.

5.37.020: LICENSE REQUIRED:

a. No person, corporation, partnership or association shall engage in the business of dealing in, selling and exchanging secondhand jewelry, sterling silverware or gold and silver coins or bullion without having first obtained a license as provided in this section.

b. The requirements of this section do not apply to the following:

1. Transactions at occasional garage or yard sales, estate sales, coin, gem, or antique or stamp shows, conventions or auctions.

2. Transactions involving the purchase of grindings, filing, slag, sweeps, scraps or dust from an industrial manufacturer, dental laboratory, dentist or agent thereof.

3. Operations between dealers licensed under this section.

4. Transactions at financial institutions licensed or regulated by the state of Idaho or U.S. government.

5.37.030: APPLICATION:

Application for a precious metal and gem dealer's license shall be made to the city clerk on forms furnished by the city clerk, and shall contain the following:

- A. Name, place and date of birth and street residence of the applicant.
- B. The trade name, address of the business and name and address of the owner of the premises.
- C. A statement as to whether within the preceding 10 years the applicant has been convicted of any crime, petty misdemeanor or municipal ordinance violation relating to theft, damage or trespass property or operation of a business, the nature and date of the offense and the penalty assessed.
- D. Whether the applicant is a natural person, corporation or partnership.
 - 1. If the applicant is a corporation, the state of incorporation and the names and addresses of all officers and directors.
 - 2. If the applicant is a partnership, the names and addresses of all partners.
- E. The name of the manager or proprietor of the business.
- F. Such other reasonable and pertinent information as the city clerk may from time to time require.

5.37.040: INVESTIGATION:

The city clerk shall refer the application to the chief of police, who shall make a criminal history background investigation of the applicant. Upon completion, the chief of police, or his representative, shall forward the results of the investigation to the city clerk. If, as a result of the investigation, the applicant is not found to have committed any of the acts requiring denial as listed below, the city clerk shall, upon payment of the prescribed fee, and approval of the city council, issue the license to the applicant. The city clerk shall deny the applicant the license if the applicant has:

- A. Committed any act consisting of fraud or misrepresentation;
- B. Committed any act which, if committed by a licensee, would be grounds for suspension or revocation of a license;
- C. Within the previous ten (10) years, been convicted of a misdemeanor or felony directly relating to his or her fitness to engage in the occupation of peddler, solicitor or street vendor and including, but not limited to, those misdemeanors and felonies involving moral turpitude, fraud or misrepresentation;
- D. Been charged with a misdemeanor or felony of the type defined in subsection C of this section and disposition of that charge is still pending;
- E. Ever been charged of any crime involving sexual abuse against a child;
- F. Been refused a license under the provisions of this chapter; provided, however, that any applicant denied a license under the provisions of this chapter may reapply if and when the reasons for denial no longer exist; and
- G. Made any false or misleading statements in the application.

5.37.050: DENIAL OR REVOCATION OF LICENSE:

The city shall have the authority to deny, revoke or temporarily suspend any license requested or issued in accordance with this chapter for any of the following reasons:

- A. Fraud, misrepresentation or false statements contained in the application;
- B. Fraud or misrepresentation or false statement made in the course of conducting the business or trade;
- C. Any violation of this chapter;
- D. Conviction of any crime or misdemeanor involving moral turpitude;

E. Conducting business in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety or general welfare of the public

F. No precious metal and gem dealer's license shall be granted to an individual, partnership or a corporate applicant, unless the individual applicant, each of the partners, or the corporate agent has been a resident of Idaho continuously for at least 90 days prior to the date of the application.

5.37.060: REGULATIONS:

A. Altered or Obliterated Serial Number: No licensee shall receive any item or property with an altered or obliterated serial number, or from which a serial number has been removed.

B. Identification: No precious metal and gem dealer shall purchase or exchange any property without first securing adequate identification from the seller as stipulated in 5.37.080.

C. Recordkeeping: Every licensed precious metal and gem dealer shall keep a transaction description record as stipulated in 5.37.090 for any property purchased or exchanged. A record of all transactions shall be delivered to the chief of police or the chief's designee at least one time each week and at other times when requested by the Chief or the Chief's designee.

D. Transaction Record Reporting: Every dealer shall report each transaction description record as required in 5.37.090.

E. Every item purchased or exchanged by a licensed precious metal and gem dealer shall be open for inspection by the chief of police, or the chief's designee, at any reasonable time.

F. Holding Period: Every property exchanged or purchased by a precious metal and gem dealer, except gold coins or bullion, or silver coins or bullion, shall be kept on the dealer's premises separate and apart from any other property, unchanged and unaltered from the form it was received for 10 days after a report is submitted to chief of police or the chief's designee.

G. Additional Holding Period: The chief of police may, at the chief's sole discretion, cause any property exchanged or purchased, which the police chief has reason to believe was not exchanged or purchased by the lawful owner, to be held for an additional holding period deemed reasonable by the chief of police after the elapse of the initial 10-day holding period for identification by the lawful owner.

H. Minors: No precious metal and gem dealer shall have any business dealings as a precious metal and gem dealer with any person under 18 years of age, unless that person is with the parent or guardian, or the dealer obtains or has on file a written consent signed in the dealer's presence by the parent or guardian granting permission for that person to transact business with the dealer.

I. Stolen Goods: Every precious metal and gem dealer shall report to the police any item presented to the precious metal and gem dealer during the course of business the precious metal and gem dealer has reason to believe was stolen, either by the person presenting the item or another party.

5.37.070: PENALTY:

Any person violating any of the provisions or failing to comply with any of the mandatory requirements of this chapter is guilty of a misdemeanor punishable by a fine not to exceed one thousand dollars (\$1,000), or by imprisonment not to exceed six (6) months, or by both such fine and imprisonment.

5.37.080: ADEQUATE IDENTIFICATION:

A. Adequate identification obtained by precious metal and gem dealers shall be limited to one of the following current and unexpired forms of identification:

1. A State of Idaho identification card.
2. A valid Idaho motor vehicle operator's license.
3. A valid motor vehicle operator's license, containing a picture, issued by another state.
4. A military identification card.
5. A valid passport.
6. An alien registration card.

B. No person pawning, pledging, exchanging, consigning, leaving for deposit or selling any property with any licensee shall give a false or fictitious name, present false or altered identification documents, give a false date of birth or give a false address of residence or telephone number to the licensee gathering

information for the transaction description record.

5.37.090: TRANSACTION DESCRIPTION RECORD:

1. Transaction description records shall be kept either as computer files or in a written document approved by the chief of police, or the chief's designee. Written transaction description record documents shall be legible and in ink, and no entry made shall be erased, obliterated or defaced. Licensed precious metal and gem dealers may keep transaction description records as sequentially numbered invoices. Blank or voided invoices kept by precious metal and gem dealers as transaction description records shall be kept in sequence. Computerized files, written documents and invoices of transaction description records shall be open to inspection by the chief of police, or the chief's designee, at any reasonable time. Computerized files, written documents and invoices of transaction description records shall be maintained and retained for one year.

2. Transaction description records shall include:

- a. The date and time of the transaction.
- b. A complete description in English of the item or property pawned, pledged, consigned, exchanged or purchased including when applicable, but not limited to, any trademark, identification number, serial number, model number, brand name, any engraved number, word or initial, a description of any settings, a description by weight and design of the property, other identification marks and inscriptions of a personal nature, whether the property is a male or female item or property.
- c. The amount of money loaned or paid.
- d. The name, address and date of birth of the person pawning, pledging, exchanging, consigning or selling the item or property.
- e. Identification number from and a photocopy of the identification obtained as stipulated in 5.37.080.
- f. A signed, written declaration of ownership from the person pawning, pledging, exchanging, consigning or selling the item or property, separate and apart from any computerized records maintained and on a form approved by the chief of police, or the chief's designee, stating whether the person owns the item(s) or property, how long the person has owned the item or property, whether the person or another found the item or property, and if found, the details of its finding.

3. Photographs.

- a. Each transaction description shall include a color photograph or color video recording of:
 1. Each customer pawning, pledging, consigning, exchanging or selling an item or property.
 2. Every item or property pawned, pledged, consigned, exchanged or sold without a unique serial or identification number permanently engraved or affixed.
- b. Photographs shall be at least 2 inches square.

The major portion of the photograph or the video recording of persons shall include an identifiable facial image. Property photographed or video recorded shall be accurately depicted. The licensee shall inform the person that he or she is being photographed or video recorded by displaying a sign of sufficient size in a conspicuous place on the premises. The licensee shall keep the photograph or video recording for 3 months.

4. The person pawning, pledging, consigning, exchanging or selling the item or property shall electronically sign the computerized record, or sign an alternate form approved by the chief of police, or the chief's designee, if computerized records are maintained, or sign the written document transaction descriptions record or the invoice.

5. Transaction records shall include any other reasonable information the chief of police may from time to time require.

Section 2. This Ordinance may be published in summary form as permitted by Idaho Code.

Section 3. This Ordinance shall be in full force and effect immediately upon passage and publication as required by the laws of the State of Idaho.

Section 4. Any ordinances or resolutions which are in conflict with this Ordinance are hereby repealed, but only insofar as the conflict exists.

Section 5. Any violation of this ordinance shall be a misdemeanor punishable in accordance with the misdemeanor statutes of the State of Idaho.

Section 6. If any portion of this Ordinance should be found to be unconstitutional or unenforceable for any reason, the remainder of the Ordinance shall be applied to effectuate the purposes of this Ordinance.

PASSED and APPROVED by the Mayor and City Council of the
City of Payette, Idaho this _____ day of _____, 2011.

CITY OF PAYETTE, IDAHO

BY _____
Jeffrey T. Williams, Mayor

ATTEST:

Mary Cordova, City Clerk

2011

May Monthly Statistics

Incidents	266
Accidents	4
Citations	89
Contacts	1110
FI Cards	0
Arrests	55
Oral Warnings	154
Written Warnings	1
Warrants	9
Ordinance Prob.	120
Miles Driven	5572
Gas used	416.75
Dog Impounds	25
Yard Sales	60
Reserve Hours	39.5

Payette Police Department

May-11

Event Number	Classification	Address of occurrence	Date Reported	Agency	Initial Investigator
11005031	CONTROLLED SUBSTANCE - Narcotic Equipment, Possession	200 BLK S 6TH ST	5/1/2011	PAYETTE PD	COENB
11005033	ASSAULT - Simple Assault	1865 CENTER AVE	5/1/2011	PAYETTE PD	tothg
11005034	PUBLIC PEACE - Family Disturbance	1515 3RD AVE S	5/1/2011	PAYETTE PD	tothg
11005064	SUSPICIOUS ACTIVITY - Suspicious Activity	840 N 6th street	5/1/2011	PAYETTE PD	COENB
11005066	FOUND PROPERTY - Found Property	830 7TH AVE N	5/1/2011	PAYETTE PD	hartj
11005070	CONTROLLED SUBSTANCE - Narcotic Equipment, Possession	KIWANIS PARK	5/1/2011	PAYETTE PD	COENB
11005079	THEFT - Larceny, Bicycle	1715 CENTER AVE	5/2/2011	PAYETTE PD	derrickd
11005080	ORDINANCE - Animal Violations	1003 2ND AVE N	5/2/2011	PAYETTE PD	silval
11005082	ORDINANCE - Animal Violations	14TH AV N -AMP; N 6TH ST	5/2/2011	PAYETTE PD	silval
11005084	THEFT - Larceny, from Yard/Land	611 N 8TH ST	5/2/2011	PAYETTE PD	derrickd
11005092	ORDINANCE - Animal Violations	7 AVN @/ RR TRAX	5/2/2011	PAYETTE PD	silval
11005098	PUBLIC SERVICE - VIN Inspection	1528 3 AV S	5/2/2011	PAYETTE PD	marshallg
11005102	TRAFFIC PROBLEM - Traffic, Other	5TH AV N/ N 6TH st.	5/2/2011	PAYETTE PD	hartj
11005109	TRAFFIC PROBLEM - Traffic, Other	Main street/ Meechans Diner	5/2/2011	PAYETTE PD	COENB
11005111	TRAFFIC PROBLEM - Traffic, Other	500 BLK N 6TH ST	5/3/2011	PAYETTE PD	hartj
11005118	ASSIST OTHER AGENCY - Other Law Enforcement Agency	700 CENTER AVE	5/3/2011	PAYETTE PD	derrickd
11005119	ORDINANCE - Property Nuisance	2292 7TH AVE N	5/3/2011	PAYETTE PD	silval
11005127	SUSPICIOUS PERSON - Suspicious Person	NORTH 9TH ST. / 9TH AVE. NORTH	5/3/2011	PAYETTE PD	plattd
11005145	DEATH - Unattended Death	435 16TH AVE N	5/3/2011	PAYETTE PD	marshallg
11005153	SECURITY CHECK - Personal Security/Welfare Check	1237 3RD AVE S	5/3/2011	PAYETTE PD	natalj
11005163	ORDINANCE - Property Nuisance	121 N MAIN	5/4/2011	PAYETTE PD	silval
11005164	ORDINANCE - Ordinance Violations	292 n iowa	5/4/2011	PAYETTE PD	silval
11005165	ASSAULT - Assault other	700 CENTER AVE	5/4/2011	PAYETTE PD	derrickd

11005169	ORDINANCE - Animal Violations	4 12TH AVE N	5/4/2011	PAVETTE PD	silval
11005171	STOLEN PROPERTY - Possess Stolen Property	TVM	5/4/2011	PAVETTE PD	marshallg
11005172	THEFT - Larceny, Bicycle	1615 CENTER	5/4/2011	PAVETTE PD	marshallg
11005173	SUSPICIOUS ACTIVITY - Suspicious Activity	906 2ND AVE N	5/4/2011	PAVETTE PD	silval
11005176	ORDINANCE - Parking Violations	PAYETTE MANOR	5/4/2011	PAVETTE PD	silval
11005177	ORDINANCE - Parking Violations	PAYETTE MANOR	5/4/2011	PAVETTE PD	silval
11005179	TRAFFIC ACCIDENT - Hit/Run, Vehicle Damg	931 S MAIN ST, sinclair parking lot	5/4/2011	PAVETTE PD	marshallg
11005182	OBSTRUCT JUSTICE - Violation of a Court Order	801 N. 6TH ST	5/4/2011	PAVETTE PD	derrickd
11005183	HARASSMENT - Suspicious/Harassing Phone Calls	643 N 7th St	5/4/2011	PAVETTE PD	derrickd
11005185	ASSAULT - Assault other	956 8TH AVE NORTH	5/4/2011	PAVETTE PD	derrickd
11005193	BURGLAR ALARM - Burglar Alarm	1123 6 AVE N	5/4/2011	PAVETTE PD	nataji
11005198	THEFT - Larceny, from Yard/Land	1039 1ST AV N	5/4/2011	PAVETTE PD	marshallg
11005202	ORDINANCE - Animal Violations	600 river road	5/4/2011	PAVETTE PD	nataji
11005216	ORDINANCE - Animal Violations	1130 3RD AVE N	5/5/2011	PAVETTE PD	tothg
11005217	FAMILY DISTURBANCE - Family Disturbance	419 N 11TH ST	5/5/2011	PAVETTE PD	tothg
11005218	THEFT - Larceny, from Vehicle	643 S 12TH	5/5/2011	PAVETTE PD	derrickd
11005221	BURGLAR ALARM - Burglar Alarm	102 S MAIN ST	5/5/2011	PAVETTE PD	derrickd
11005223	SUSPICIOUS ACTIVITY - Suspicious Activity	1130 3RD AVE N	5/5/2011	PAVETTE PD	derrickd
11005225	ORDINANCE - Animal Violations	100 13TH AVE N	5/5/2011	PAVETTE PD	silval
11005231	ORDINANCE - Animal Violations	1130 3RD AVE N	5/5/2011	PAVETTE PD	silval
11005238	OTHER SEX OFFENSE - Sex Offense, Against Child Fondling	1450 2ND AVE N	5/5/2011	PAVETTE PD	nataji
11005244	JUVENILE PROBLEM - Juvenile Problem	536 N 7TH ST	5/5/2011	PAVETTE PD	nataji
11005251	PUBLIC SERVICE - Assist Motorist	GREEN BELT	5/5/2011	PAVETTE PD	nataji
11005252		1412 7th ave n	5/5/2011	PAVETTE PD	freemand
11005263	PUBLIC SERVICE - Assist Motorist	CORNER CUTS/ 903 3 RD AV N	5/6/2011	PAVETTE PD	frazier
11005265	PRIVACY VIOLATION - Unwanted Subject	643 S 12TH ST	5/6/2011	PAVETTE PD	frazier
11005279	ORDINANCE - Ordinance Violations	521 10 AVE N	5/6/2011	PAVETTE PD	silval
11005282	PUBLIC SERVICE - Assist Public	ABC STORAGE ON S MAIN	5/6/2011	PAVETTE PD	hartj
11005285	ORDINANCE - Animal Violations	956 8 THE AVE N	5/6/2011	PAVETTE PD	nataji
11005288	DOMESTIC PROBLEM - Child Custody Interference	PCSO	5/6/2011	PAVETTE PD	nataji
11005293	OBSTRUCT JUSTICE - Violation of a Court Order	MCCAIN MIDDLE SCHOOL	5/6/2011	PAVETTE PD	hartj

11005300	STOLEN VEHICLE - Unauthorized Use, Auto (Joy riding)	1235 3RD AVE N	5/6/2011	PAYETTE PD	nataj
11005311	PUBLIC PEACE - Disorderly Conduct	429 S 11TH #11	5/7/2011	PAYETTE PD	frazier
11005315	PUBLIC SERVICE - Assist Motorist	PAYETTE PRIMARY	5/7/2011	PAYETTE PD	frazier
11005325	AMBULANCE - Ambulance Assist	1620 2ND AVE S	5/7/2011	PAYETTE PD	hartj
11005329	ASSIST OTHER AGENCY - Other Law Enforcement Agency	CITY PARK	5/7/2011	PAYETTE PD	hartj
11005331	JUVENILE PROBLEM - Juvenile Problem	1510 1ST AVE S	5/7/2011	PAYETTE PD	tothg
11005334	ASSAULT - Assault other	1520 N 6TH	5/7/2011	PAYETTE PD	tothg
11005342	SUSPICIOUS ACTIVITY - Suspicious Activity	241 S 9TH ST	5/8/2011	PAYETTE PD	tothg
11005344	OBSTRUCT JUSTICE - Criminal Warrant Arrest	318 S MAIN ST	5/8/2011	PAYETTE PD	COENB
11005348	ORDINANCE - Animal Violations	1980 7TH AV N	5/8/2011	PAYETTE PD	frazier
11005349	PROPERTY CRIMES - Propert Crimes	850 7TH AVE N	5/8/2011	PAYETTE PD	frazier
11005356	FRAUD - Fraud by Wire	19 N 9TH ST	5/8/2011	PAYETTE PD	COENB
11005362	DAMAGED PROPERTY - Damaged Property, Private	655 N 8TH	5/8/2011	PAYETTE PD	COENB
11005372	BURGLARY - Burglary, Other	519 N 7TH ST	5/9/2011	PAYETTE PD	frazier
11005373	PUBLIC SERVICE - Assist Public	1207 N 4TH ST	5/9/2011	PAYETTE PD	derrickd
11005377	ORDINANCE - Animal Violations	1825 1ST AVE S	5/9/2011	PAYETTE PD	silval
11005379	THEFT - Larceny, from Building	CITY HALL	5/9/2011	PAYETTE PD	frazier
11005382	CIVIL PROBLEM - Civil Problem	1525 6TH AVE N	5/9/2011	PAYETTE PD	derrickd
11005384	SUSPICIOUS PERSON - Suspicious Person	132 7TH AV N	5/9/2011	PAYETTE PD	frazier
11005388	AMBULANCE - Ambulance Assist	1300 N 9TH	5/9/2011	PAYETTE PD	derrickd
11005389	PUBLIC SERVICE - Assist Motorist	326 S 11TH ST	5/9/2011	PAYETTE PD	frazier
11005390	JUVENILE PROBLEM - Juvenile Problem	510 PERRY DR	5/9/2011	PAYETTE PD	marshallg
11005395	OBSTRUCT JUSTICE - Criminal Warrant Arrest	2055 NE 16TH	5/9/2011	PAYETTE PD	hartj
11005396	PUBLIC SERVICE - Assist Motorist	CENTRAL PARK	5/9/2011	PAYETTE PD	marshallg
11005400	AMBULANCE - Ambulance Assist	903 N 9TH	5/9/2011	PAYETTE PD	COENB
11005419	ORDINANCE - Animal Violations	650 N 8TH ST	5/10/2011	PAYETTE PD	silval
11005420	ORDINANCE - Animal Violations	2054 CENTER AVE	5/10/2011	PAYETTE PD	silval
11005431	HARASSMENT - Suspicious/Harassing Phone Calls	PAYETTE PD	5/10/2011	PAYETTE PD	derrickd
11005433	JUVENILE PROBLEM - MIP Tobacco	1500 6th ave n (phs)	5/10/2011	PAYETTE PD	freemand
11005438	THEFT - Theft Other	PAYETTE CO SO	5/10/2011	PAYETTE PD	derrickd
11005447	CONTROLLED SUBSTANCE - Narcotic Equipment, Possession	1007 7TH AVE N	5/10/2011	PAYETTE PD	derrickd
11005450	TRAFFIC PROBLEM - Traffic, Other	PAYETTE TIRE	5/10/2011	PAYETTE PD	marshallg

11005454	PUBLIC SERVICE - Assist Motorist	1615 CENTER	5/10/2011	PAVETTE PD	nataij
11005456	FAMILY DISTURBANCE - Family Disturbance	218 S MAIN ST	5/10/2011	PAVETTE PD	COENB
11005463	AMBULANCE - Ambulance Assist	133 COUNTRY LN LP	5/11/2011	PAVETTE PD	COENB
11005481	PUBLIC SERVICE - Assist Public	7 S 11TH ST	5/11/2011	PAVETTE PD	derrickd
11005485	FAMILY DISTURBANCE - Family Disturbance	235 N MAIN	5/11/2011	PAVETTE PD	derrickd
11005500	FOUND PROPERTY - Found Property	1964 WAYNE DR	5/11/2011	PAVETTE PD	silval
11005505	ORDINANCE - Animal Violations	600 N 5TH	5/11/2011	PAVETTE PD	silval
11005507	JUVENILE PROBLEM - Juvenile Problem	SKATE PARK	5/11/2011	PAVETTE PD	derrickd
11005510	ORDINANCE - Animal Violations	CENTRAL PARK	5/11/2011	PAVETTE PD	nataij
11005511	PUBLIC SERVICE - Assist Public	218 S MAIN	5/11/2011	PAVETTE PD	nataij
11005512	TRAFFIC PROBLEM - Traffic, Other	ALBERTSONS parking lot	5/11/2011	PAVETTE PD	marshallg
11005519	DAMAGED PROPERTY - Damaged Property, Private	835 N 9TH ST	5/11/2011	PAVETTE PD	nataij
11005522	CIVIL PROBLEM - Civil Problem	1130 3RD AVE N	5/11/2011	PAVETTE PD	nataij
11005526	ORDINANCE - Animal Violations	2161 BONNIE DR	5/11/2011	PAVETTE PD	nataij
11005528	PUBLIC SERVICE - Assist Motorist	CENTER AVE BY TRACK	5/11/2011	PAVETTE PD	tothg
11005561	FRAUD - Fraud, Confidence Game	3 Hwy 95	5/12/2011	PAVETTE PD	derrickd
11005562	ORDINANCE - Animal Violations	204 N IOWA	5/12/2011	PAVETTE PD	silval
11005564	ORDINANCE - Animal Violations	2203 TERRACE DRIVE	5/12/2011	PAVETTE PD	silval
11005567	TRAFFIC PROBLEM - Traffic, Other	N 5TH @ WESTSIDE SCHOOL	5/12/2011	PAVETTE PD	derrickd
11005568	DAMAGED PROPERTY - Damaged Property, Private	CENTRAL PARK	5/12/2011	PAVETTE PD	derrickd
11005571	THEFT - Larceny, from Yard/Land	PHILLIPS AUTO	5/12/2011	PAVETTE PD	derrickd
11005575	PUBLIC SERVICE - Assist Motorist	SKATE PARK	5/12/2011	PAVETTE PD	nataij
11005582	CIVIL PROBLEM - Civil Problem	1130 3RD AVE N	5/12/2011	PAVETTE PD	nataij
11005583	PUBLIC PEACE - Fireworks	2210 1ST AVE S	5/12/2011	PAVETTE PD	nataij
11005590	MENTAL SUBJECT - Mental Subject	515 S 11TH	5/12/2011	PAVETTE PD	nataij
11005597	PUBLIC SERVICE - VIN Inspection	356 N 11TH ST	5/13/2011	PAVETTE PD	frazierr
11005599	PUBLIC SERVICE - VIN Inspection	520 S 18TH ST	5/13/2011	PAVETTE PD	frazierr
11005603	ORDINANCE - Parking Violations	1233 N 6TH ST	5/13/2011	PAVETTE PD	silval
11005604	PUBLIC SERVICE - VIN Inspection	416 S 12TH ST	5/13/2011	PAVETTE PD	frazierr
11005609	PUBLIC SERVICE - VIN Inspection	N PARKING LOT	5/13/2011	PAVETTE PD	frazierr
11005610	ORDINANCE - Property Nuisance	1026 2ND AVE N	5/13/2011	PAVETTE PD	silval
11005619	SUSPICIOUS PERSON - Suspicious Person	131 N IOWA	5/13/2011	PAVETTE PD	frazierr

11005623	THEFT - Larceny, from Building	405 S MAIN ST	5/13/2011	PAVETTE PD	frazier
11005627	THEFT - Shoplifting	405 S MAIN ST	5/13/2011	PAVETTE PD	natalj
11005628	DOMESTIC PROBLEM - Child Custody Interference	1130 3RD AVE N	5/13/2011	PAVETTE PD	hartj
11005630	PUBLIC SERVICE - Assist Motorist	ALBERTSONS PRKG LOT	5/13/2011	PAVETTE PD	natalj
11005632	OBSTRUCT JUSTICE - Criminal Warrant Arrest	CARNIVAL	5/13/2011	PAVETTE PD	COENB
11005634	ORDINANCE - Animal Violations	2310 DENISE CIRCLE	5/13/2011	PAVETTE PD	natalj
11005637	PUBLIC INTOX - Simple Assault	121 S 9TH ST	5/13/2011	PAVETTE PD	hartj
11005638	DOMESTIC PROBLEM - Neglect Child	111 S. 9th Str.	5/13/2011	PAVETTE PD	hartj
11005642	JUVENILE PROBLEM - MIP Alcohol	CARNIVAL	5/13/2011	PAVETTE PD	smithk
11005647	HARASSMENT - Suspicious/Harassing Phone Calls	1130 3RD AVE N	5/13/2011	PAVETTE PD	tothg
11005656	TRAFFIC PROBLEM - Traffic, Other	133 N 10TH	5/14/2011	PAVETTE PD	tothg
11005658	THEFT - Larceny, from Building	SINCLAIR	5/14/2011	PAVETTE PD	frazier
11005659	OBSTRUCT JUSTICE - Family Disturbance	421 N 7TH ST	5/14/2011	PAVETTE PD	frazier
11005660	BURGLARY - Burglary, Other	CITY POUND/ 600 RIVER ST	5/14/2011	PAVETTE PD	frazier
11005669	TRAFFIC PROBLEM - Traffic, Other	CENTER AND 9 TH ST	5/14/2011	PAVETTE PD	frazier
11005670	ALARM - Fire Alarm	20 N 12TH ST	5/14/2011	PAVETTE PD	clarkm
11005672	ORDINANCE - Animal Violations	519 N 7TH ST	5/14/2011	PAVETTE PD	smithk
11005679	TRAFFIC PROBLEM - Traffic, Other	IDAHO POWER	5/14/2011	PAVETTE PD	smithk
11005684	LIQUOR LAW - Liquor, Other	JOES CLUB	5/14/2011	PAVETTE PD	clarkm
11005688	BURGLAR ALARM - Burglar Alarm	540 S 16TH	5/14/2011	PAVETTE PD	smithk
11005694	PUBLIC SERVICE - Assist Motorist	ALBERTSON	5/14/2011	PAVETTE PD	tothg
11005696	PUBLIC PEACE - unlawful gang activity	APPLE BLOSSOM	5/14/2011	PAVETTE PD	derrickd
11005705	JUVENILE PROBLEM - Simple Assault	415 S 16TH	5/15/2011	PAVETTE PD	COENB
11005711	ASSAULT - Simple Assault	600 N 5TH ST	5/15/2011	PAVETTE PD	frazier
11005720	PUBLIC PEACE - Public Peace Other	115 N 10TH	5/15/2011	PAVETTE PD	smithk
11005728	TRAFFIC PROBLEM - Traffic, Other	2ND AVE S/ Canal bank	5/16/2011	PAVETTE PD	COENB
11005732	PUBLIC SERVICE - Assist Public	2560 NE 16 AVE	5/16/2011	PAVETTE PD	COENB
11005742	TRAFFIC ACCIDENT - Hit/Run, Private Prop Damg	120 S 7TH ST	5/16/2011	PAVETTE PD	frazier
11005746	SUSPICIOUS ACTIVITY - Suspicious Activity	1415 3RD AVE N	5/16/2011	PAVETTE PD	frazier
11005749	PUBLIC SERVICE - Funeral Escort	502 N 11TH	5/16/2011	PAVETTE PD	frazier
11005752	PROPERTY CRIMES - Propert Crimes	998 N 9TH	5/16/2011	PAVETTE PD	frazier
11005759	PUBLIC INTOX - Public Intoxication	centennial PARK, river docks	5/16/2011	PAVETTE PD	marshallg

11005765	PUBLIC PEACE - Disorderly Conduct	605 S 12TH ST	5/16/2011	PAYETTE PD	marshallg
11005766	DAMAGED PROPERTY - Damaged Property, Private	630 N 7TH street	5/16/2011	PAYETTE PD	marshallg
11005780	FAMILY DISTURBANCE - Family Disturbance	1415 7TH AVEN	5/16/2011	PAYETTE PD	COENB
11005784	ORDINANCE - Ordinance Violations	MEECHANS	5/17/2011	PAYETTE PD	COENB
11005788	RUNAWAY JUVENILE - RUNAWAY JUVENILE	660 S 12TH #1007	5/17/2011	PAYETTE PD	derrickd
11005789	ORDINANCE - Animal Violations	1406 1ST AVE S	5/17/2011	PAYETTE PD	silval
11005794	FAMILY DISTURBANCE - Family Disturbance	2541 7TH AVE N	5/17/2011	PAYETTE PD	derrickd
11005799	ORDINANCE - Animal Violations	1825 1ST AV S	5/17/2011	PAYETTE PD	silval
11005802	PRIVACY VIOLATION - Unwanted Subject	144 12TH AVE N	5/17/2011	PAYETTE PD	derrickd
11005803	SECURITY CHECK - Personal Security/Welfare Check	SB 95 @ FRUITLAND AREA	5/17/2011	PAYETTE PD	natalj
11005805	PUBLIC SERVICE - VIN Inspection	700 CENTER AVE	5/17/2011	PAYETTE PD	plattd
11005809	ASSAULT - Assault other	ALTERNATIVE SCHOOL	5/17/2011	PAYETTE PD	derrickd
11005816	CIVIL PROBLEM - Civil Problem	1401 1ST AVE S	5/17/2011	PAYETTE PD	natalj
11005822	PUBLIC PEACE - Public Peace Other	1450 2ND AVE N	5/18/2011	PAYETTE PD	natalj
11005827	FAMILY DISTURBANCE - Family Disturbance	1300 N 9TH ST	5/18/2011	PAYETTE PD	COENB
11005843	ORDINANCE - Property Nuisance	211 14 AVE N	5/18/2011	PAYETTE PD	silval
11005845	PUBLIC SERVICE - VIN Inspection	441 16TH AVE N	5/18/2011	PAYETTE PD	derrickd
11005852	CIVIL PROBLEM - Civil Problem	1130 3RD AVE N	5/18/2011	PAYETTE PD	derrickd
11005853	ORDINANCE - Animal Violations	VETTER FLAT	5/18/2011	PAYETTE PD	silval
11005859	STOLEN VEHICLE - Vehicle Theft, Auto	515 S 11	5/18/2011	PAYETTE PD	natalj
11005872	THEFT - Theft Other	700 CENTER AVE(ID POWER)	5/19/2011	PAYETTE PD	derrickd
11005876	ORDINANCE - Animal Violations	660 S 12TH ST	5/19/2011	PAYETTE PD	silval
11005880	ORDINANCE - Animal Violations	1300 n 9	5/19/2011	PAYETTE PD	silval
11005881	THEFT - Theft Other	700 CENTER AVE	5/19/2011	PAYETTE PD	derrickd
11005885	CONTROLLED SUBSTANCE - Narcotic Equipment, Possession	1046 N 6TH ST	5/19/2011	PAYETTE PD	derrickd
11005908	FOUND PROPERTY - Found Property	chevron	5/20/2011	PAYETTE PD	natalj
11005911	BURGLAR ALARM - Burglar Alarm	34 S MAIN	5/20/2011	PAYETTE PD	tothg
11005912	SUSPICIOUS ACTIVITY - Suspicious Activity	122 N 10TH	5/20/2011	PAYETTE PD	tothg
11005923	SUSPICIOUS PERSON - Suspicious Person	1465 3RD AV N	5/20/2011	PAYETTE PD	frazier
11005931	ASSIST OTHER AGENCY - Other Law Enforcement Agency	1369 W 5th	5/20/2011	PAYETTE PD	plazaj
11005936	ORDINANCE - Animal Violations	1203 N 9TH ST	5/20/2011	PAYETTE PD	natalj
11005945	STOLEN VEHICLE - Vehicle Theft, Other Vehicle	1130 3RD AVE N	5/20/2011	PAYETTE PD	natalj

11005958	ORDINANCE - Animal Violations	overpass payette	5/21/2011	PAVETTE PD	tothg
11005988	PUBLIC PEACE - Disorderly Conduct	1300 N 9TH ST	5/21/2011	PAVETTE PD	COENB
11006004	ROBBERY - Robbery, Chain Store, Strongarm	SAV ON / ALBERTSON-S	5/22/2011	PAVETTE PD	frazier
11006015	TRAFFIC PROBLEM - Traffic, Other	6TH AVE S HIGH SCHOOL	5/22/2011	PAVETTE PD	marshallg
11006017	PUBLIC SERVICE - VIN Inspection	1213 N 9TH ST	5/22/2011	PAVETTE PD	frazier
11006019	DAMAGED PROPERTY - Damaged Property, Business	565 S 16TH	5/22/2011	PAVETTE PD	frazier
11006020	FAMILY DISTURBANCE - Family Disturbance	131 N IOWA	5/22/2011	PAVETTE PD	frazier
11006021	TRESPASSING - Trespassing, Private Property	290 FARBER DR	5/22/2011	PAVETTE PD	hartj
11006022	PUBLIC SERVICE - Assist Public	1619 2ND AVE S	5/22/2011	PAVETTE PD	hartj
11006042	OBSTRUCT JUSTICE - Criminal Warrant Arrest	1715 CENTER	5/22/2011	PAVETTE PD	hartj
11006046	DAMAGED PROPERTY - Damaged Property, Private	1300 N 9TH ST	5/22/2011	PAVETTE PD	COENB
11006050	PUBLIC PEACE - Disorderly Conduct	1865 CENTER	5/22/2011	PAVETTE PD	COENB
11006061	BURGLAR ALARM - Burglar Alarm	502 N 11TH ST	5/23/2011	PAVETTE PD	frazier
11006070	TRESPASSING - Trespassing, Private Property	1325 6 AV S #1	5/23/2011	PAVETTE PD	frazier
11006072	PUBLIC SERVICE - VIN Inspection	PCSO	5/23/2011	PAVETTE PD	frazier
11006082	ORDINANCE - Animal Violations	420 FARBER DR	5/23/2011	PAVETTE PD	silval
11006089	THEFT - Larceny, from Building	1130 3RD AVE N	5/23/2011	PAVETTE PD	derrickd
11006091	ORDINANCE - Animal Violations	1007 7TH AV N #19	5/23/2011	PAVETTE PD	silval
11006096	THEFT - Larceny, from Building	1149 N 4TH ST	5/23/2011	PAVETTE PD	nataji
11006098	ORDINANCE - Animal Violations	PCSO	5/23/2011	PAVETTE PD	nataji
11006111	SECURITY CHECK - Other Security Check	7TH AVE N FIRE STATION	5/24/2011	PAVETTE PD	nataji
11006112	FAMILY DISTURBANCE - Family Disturbance	1300 N 9TH ST	5/24/2011	PAVETTE PD	COENB
11006113	THEFT - Larceny, from Vehicle	514 S 12 TH ST	5/24/2011	PAVETTE PD	COENB
11006115	ORDINANCE - Animal Violations	160 S IOWA	5/24/2011	PAVETTE PD	silval
11006121	MENTAL SUBJECT - Mental Hold	429 S 11TH ST	5/24/2011	PAVETTE PD	derrickd
11006131	CIVIL PROBLEM - Civil Problem	1007 7TH AVE N	5/24/2011	PAVETTE PD	derrickd
11006132	THEFT - Larceny, from Yard/Land	906 N 6TH	5/24/2011	PAVETTE PD	derrickd
11006133	THEFT - Larceny, from Vehicle	541 S 12TH	5/24/2011	PAVETTE PD	derrickd
11006134	TRAFFIC PROBLEM - Traffic, Other	3RD AV N @ PRIMARY SCHOOL	5/24/2011	PAVETTE PD	derrickd
11006136	CIVIL PROBLEM - Civil Problem	PAVETTE TOWNHOUSES #25	5/24/2011	PAVETTE PD	derrickd
11006137	TRESPASSING - Trespassing, Private Property	1131 N 4TH ST	5/24/2011	PAVETTE PD	derrickd
11006141	PUBLIC SERVICE - Assist Public	1481 7TH AVE N	5/24/2011	PAVETTE PD	nataji

11006163	PROCESS SERVICE - Warrant Service	1130 3RD AVE N	5/25/2011	PAVETTE PD	derrickd
11006173	ORDINANCE - Animal Violations	1500 BLK 3RD AVE S	5/25/2011	PAVETTE PD	silval
11006185	PUBLIC SERVICE - Civil Problem	418 10TH AVE N	5/25/2011	PAVETTE PD	natalj
11006191	SUSPICIOUS PERSON - Suspicious Person	SINCLAIR 931 S MAIN	5/25/2011	PAVETTE PD	natalj
11006194	ANIMAL CALL - Animal Call, Other	2202 TERRACE	5/25/2011	PAVETTE PD	tothg
11006199	ASSAULT - Simple Assault	1237 3rd ave. s.	5/26/2011	PAVETTE PD	tothg
11006209	TRAFFIC PROBLEM - Traffic, Other	5TH/ 1st ave s	5/26/2011	PAVETTE PD	COENB
11006217	TRAFFIC PROBLEM - Traffic Hazard	764 S. park St	5/26/2011	PAVETTE PD	plattd
11006220	ORDINANCE - Animal Violations	1216 N 6TH ST	5/26/2011	PAVETTE PD	silval
11006222	SECURITY CHECK - Personal Security/Welfare Check	COLE MANOR	5/26/2011	PAVETTE PD	derrickd
11006223	RUNAWAY JUVENILE - RUNAWAY JUVENILE	323 S 11TH ST	5/26/2011	PAVETTE PD	derrickd
11006242	SECURITY CHECK - Personal Security/Welfare Check	421 3RD AVE N	5/26/2011	PAVETTE PD	tothg
11006244	LIQUOR LAW - Liquor, Transport	6TH AVE S-HILL PLACE	5/26/2011	PAVETTE PD	hartj
11006245	ARSON - Arson, Other Business, Uninhabited	501 n. 16th	5/27/2011	PAVETTE PD	tothg
11006249	CONTROLLED SUBSTANCE - Narcotic Equipment, Possession	872 BEV HILLS DR	5/27/2011	PAVETTE PD	tothg
11006256	BURGLARY - Burglary, Unlawful Entry Nonresidence	1465 3RD AVE N	5/27/2011	PAVETTE PD	frazier
11006257	BURGLARY - Burglary, Unlawful Entry Nonresidence	715 2ND AVE N	5/27/2011	PAVETTE PD	frazier
11006258	TRAFFIC PROBLEM - Traffic, Other	SB HWY 95	5/27/2011	PAVETTE PD	frazier
11006270	PROPERTY CRIMES - Property Crimes	18 13TH AVE N	5/27/2011	PAVETTE PD	frazier
11006280	MISSING PERSON - Missing Person	1630 2ND AVE S	5/27/2011	PAVETTE PD	frazier
11006288	RUNAWAY JUVENILE - Recovered Juvenile	HWY 95 AND 3RD AVE N	5/27/2011	PAVETTE PD	hartj
11006289	OBSTRUCT JUSTICE - Violation of a Court Order	421 3RD AVE N	5/27/2011	PAVETTE PD	hartj
11006290	JUVENILE PROBLEM - MIP Tobacco	300 N. 16th Str.	5/27/2011	PAVETTE PD	hartj
11006291	ASSIST OTHER AGENCY - Other Law Enforcement Agency	413 S COLORADO	5/27/2011	PAVETTE PD	hartj
11006292	ASSIST OTHER AGENCY - Other Law Enforcement Agency	Washington ave./orchard str.	5/27/2011	PAVETTE PD	hartj
11006314	ORDINANCE - Animal Violations	821 S PARK	5/28/2011	PAVETTE PD	frazier
11006336	PUBLIC PEACE - Disorderly Conduct	530 N 6th street	5/28/2011	PAVETTE PD	COENB
11006338	SUSPICIOUS ACTIVITY - Suspicious Activity	1525 river st	5/29/2011	PAVETTE PD	COENB
11006352	PUBLIC PEACE - Obstructing Police, Other	10 N 21ST ST	5/29/2011	PAVETTE PD	frazier
11006356	PUBLIC SERVICE - Other Public Service	KAWANIS PARK	5/29/2011	PAVETTE PD	hartj
11006359	TRAFFIC ACCIDENT - Traffic Accident, Vehicle Damage	N 9TH AND 3RD AVE N	5/29/2011	PAVETTE PD	hartj
11006360	ANIMAL CALL - Animal Call, Other	604 n 10th st	5/29/2011	PAVETTE PD	hartj

11006361	PUBLIC SERVICE - Welfare Check	419 N 11TH ST	5/29/2011	PAYETTE PD	hartj
11006365		930 3rd ave s	5/29/2011	PAYETTE PD	hartj
11006367	TRAFFIC PROBLEM - Traffic, Other	2ND AVE S/ CAR TUB	5/29/2011	PAYETTE PD	COENB
11006378	TRAFFIC PROBLEM - Traffic, Other	N 6TH @ 6TH AV N	5/30/2011	PAYETTE PD	derrickd
11006382	ANIMAL CALL - Animal Call, Other	2002 4TH AVE S	5/30/2011	PAYETTE PD	derrickd
11006384	PUBLIC PEACE - Public Peace Other	416 S 12TH	5/30/2011	PAYETTE PD	derrickd
11006394	TRAFFIC ACCIDENT - Traffic Accident, Vehicle Damage	HWY 52, WAYNE DRIVE	5/30/2011	PAYETTE PD	marshallg
11006398	PUBLIC SERVICE - Assist Public	22 1/2 n 9th	5/30/2011	PAYETTE PD	hartj
11006404	PUBLIC SERVICE - Assist Motorist	MAVERICK	5/30/2011	PAYETTE PD	marshallg
11006407	JUVENILE PROBLEM - Juvenile Problem	209 n iowa ave	5/30/2011	PAYETTE PD	hartj
11006424	OBSTRUCT JUSTICE - Criminal Warrant Arrest	P-AMP,P OFFICE	5/31/2011	PAYETTE PD	derrickd
11006428	PROPERTY CRIMES - Propert Crimes	STANTON/ 2ND AVE N	5/31/2011	PAYETTE PD	derrickd
11006430	ORDINANCE - Animal Violations	1325 6TH AVE S	5/31/2011	PAYETTE PD	sival
11006434	PORNOGRAPHY - Obscene Material, Manufacture	660 S 12TH ST	5/31/2011	PAYETTE PD	derrickd
11006436	ORDINANCE - Animal Violations	340 10TH AVE N	5/31/2011	PAYETTE PD	sival
11006442	THEFT - Larceny, from Building	PAYETTE PD	5/31/2011	PAYETTE PD	derrickd
11006453	TRAFFIC PROBLEM - Traffic, Other	1-84 W.b. @ MP 0	5/31/2011	PAYETTE PD	marshallg
11006459	THEFT - Larceny, from Building	542 N 6TH ST	5/31/2011	PAYETTE PD	natalj
11006462	OBSTRUCT JUSTICE - Contempt of Court	SKATE PARK	5/31/2011	PAYETTE PD	natalj
11006472	SECURITY CHECK - Business Check	CITY SHOP	5/31/2011	PAYETTE PD	natalj

Citation Report



PAYETTE PD

05/01/2011 – 05/31/2011

Citation No	Date Cited	Cited By	Code	Violation Type	Description
36106	05/01/2011	COENB	37-2732(C)(3)	CRIMINAL VIOL	CONTROLLED SUBSTANCE-POSS OF
36106	05/01/2011	COENB	37-2734A(1)	CRIMINAL VIOL	DRUG PARAPHERNALIA - USE OR POSSESS
36107	05/02/2011	COENB	49-301(1)	TRAFFIC VIOL-STATUTE	DRIVERS TO BE LICENSED
36108	05/03/2011	COENB	49-654	TRAFFIC VIOL-STATUTE	BASIC RULE AND MAXIMUM SPEED LIMITS
36188	05/03/2011	FRAZIERR	23-604	CRIMINAL VIOL	PURCHASE, CONSUME, POSSESS UNDER 21
36205	05/03/2011	HARTJ	39-5703(1)	CRIMINAL VIOL	POSSESS, RECIEVE, PURCHASE, SELL, TOBACCO
36204	05/03/2011	HARTJ	9.54.020	NON-CRIM ORDINANCE VIOL	CURFEW VIOLATION
36203	05/03/2011	HARTJ	49-227	TRAFFIC VIOL-STATUTE	OPERATING VEHICLE WITHOUT OWNER'S CONSENT
36203	05/03/2011	HARTJ	49-301(1)	TRAFFIC VIOL-STATUTE	DRIVERS TO BE LICENSED
36091	05/04/2011	DERRICKD	49-702	TRAFFIC VIOL-STATUTE	PEDESTRIANS' RIGHT-OF-WAY IN CROSSWALKS
36251	05/04/2011	NATALJ	6.04.010	NON-CRIM ORDINANCE VIOL	ANIMALS RUNNING AT LARGE
35872	05/08/2011	TOTHG	49-654	TRAFFIC VIOL-STATUTE	BASIC RULE AND MAXIMUM SPEED LIMITS
35873	05/08/2011	TOTHG	49-1232	TRAFFIC VIOL-STATUTE	CERTIFICATE OR PROOF OF LIABILITY INSURANCE TO BE CARRIED IN
35752	05/09/2011	SILVAL	6.08.060(A)	NON-CRIM ORDINANCE VIOL	DOGS RUNNING AT LARGE
36013	05/10/2011	MARSHALLG	49-301(1)	TRAFFIC VIOL-STATUTE	DRIVERS TO BE LICENSED
34318	05/10/2011	FREEMAND	39-5703(1)	CRIMINAL VIOL	POSSESS, RECIEVE, PURCHASE, SELL, TOBACCO
36015	05/11/2011	MARSHALLG	18-8001(B)	CRIMINAL VIOL	DWP-MISD-RESIDENT
36014	05/11/2011	MARSHALLG	49-654	TRAFFIC VIOL-STATUTE	BASIC RULE AND MAXIMUM SPEED LIMITS
36202	05/11/2011	HARTJ	18-8004(A)	CRIMINAL VIOL	DUI
36202	05/11/2011	HARTJ	49-301(1)	TRAFFIC VIOL-STATUTE	DRIVERS TO BE LICENSED
35753	05/11/2011	SILVAL	6.08.060(A)	NON-CRIM ORDINANCE VIOL	DOGS RUNNING AT LARGE
36093	05/12/2011	DERRICKD	49-615	TRAFFIC VIOL-STATUTE	DRIVERS TO EXERCISE DUE CARE
36093	05/12/2011	DERRICKD	49-1232	TRAFFIC VIOL-STATUTE	CERTIFICATE OR PROOF OF LIABILITY INSURANCE TO BE CARRIED IN
36092	05/12/2011	DERRICKD	18-8001(B)	CRIMINAL VIOL	DWP-MISD-RESIDENT
36181	05/13/2011	FRAZIERR	18-2407(M)	CRIMINAL VIOL	THEFT-PETIT
36252	05/13/2011	SMITHK	23-604	CRIMINAL VIOL	PURCHASE, CONSUME, POSSESS UNDER 21
35822	05/13/2011	NATALJ	18-4626	CRIMINAL VIOL	WILLFUL CONCEALMENT
36183	05/14/2011	FRAZIERR	18-8004(A)	CRIMINAL VIOL	DUI
36182	05/14/2011	FRAZIERR	18-8001(B)	CRIMINAL VIOL	DWP-MISD-RESIDENT
36182	05/14/2011	FRAZIERR	18-705	CRIMINAL VIOL	RESISTING AND OBSTRUCTING OFFICERS
36094	05/14/2011	DERRICKD	9.32.010	NON-CRIM ORDINANCE VIOL	DISORDERLY OR RIOTOUS CONDUCT
36094	05/14/2011	DERRICKD	9.65.040	NON-CRIM ORDINANCE VIOL	UNLAWFUL DISPLAY OTO INCITE VIOLENCE
36253	05/14/2011	DERRICKD	9.32.010	NON-CRIM ORDINANCE VIOL	DISORDERLY OR RIOTOUS CONDUCT
36253	05/14/2011	DERRICKD	9.65.040	NON-CRIM ORDINANCE VIOL	UNLAWFUL DISPLAY OTO INCITE VIOLENCE
35874	05/14/2011	TOTHG	18-8004(A)	CRIMINAL VIOL	DUI
35874	05/14/2011	TOTHG	18-8001(B)	CRIMINAL VIOL	DWP-MISD-RESIDENT
36109	05/15/2011	COENB	18-918	CRIMINAL VIOL	DOMESTIC VIOLENCE
36109	05/15/2011	COENB	18-7001(M)	CRIMINAL VIOL	MALICIOUS INJURY TO PROPERTY
36110	05/15/2011	COENB	23-604	CRIMINAL VIOL	PURCHASE, CONSUME, POSSESS UNDER 21
36017	05/16/2011	MARSHALLG	9.18.010	NON-CRIM ORDINANCE VIOL	PUBLIC INTOXICATION
36017	05/16/2011	MARSHALLG	5.10.030	NON-CRIM ORDINANCE VIOL	OPEN CONTAINER
36111	05/16/2011	COENB	49-301(1)	TRAFFIC VIOL-STATUTE	DRIVERS TO BE LICENSED
36018	05/17/2011	MARSHALLG	49-654	TRAFFIC VIOL-STATUTE	BASIC RULE AND MAXIMUM SPEED LIMITS
35823	05/18/2011	NATALJ	18-6409	CRIMINAL VIOL	DISTURBING THE PEACE

36112	05/18/2011	COENB	18-918	CRIMINAL VIOL	DOMESTIC VIOLENCE
36113	05/21/2011	COENB	9.32.010	NON-CRIM ORDINANCE VIOL	DISORDERLY OR RIOTOUS CONDUCT
36185	05/21/2011	FRAZIERR	49-654	TRAFFIC VIOL-STATUTE	BASIC RULE AND MAXIMUM SPEED LIMITS
36114	05/22/2011	COENB	9.32.010	NON-CRIM ORDINANCE VIOL	DISORDERLY OR RIOTOUS CONDUCT
36019	05/22/2011	MARSHALLG	49-301(1)	TRAFFIC VIOL-STATUTE	DRIVERS TO BE LICENSED
36208	05/23/2011	HARTJ	49-654	TRAFFIC VIOL-STATUTE	BASIC RULE AND MAXIMUM SPEED LIMITS
36207	05/23/2011	HARTJ	49-654	TRAFFIC VIOL-STATUTE	BASIC RULE AND MAXIMUM SPEED LIMITS
36206	05/23/2011	HARTJ	49-1232	TRAFFIC VIOL-STATUTE	CERTIFICATE OR PROOF OF LIABILITY INSURANCE TO BE CARRIED IN
36095	05/24/2011	DERRICKD	18-8001(B)	CRIMINAL VIOL	DWP-MISD-RESIDENT
35875	05/24/2011	TOTHG	49-673	TRAFFIC VIOL-STATUTE	SAFETY RESTRAINT USE
35754	05/25/2011	SILVAL	6.08.060(A)	NON-CRIM ORDINANCE VIOL	DOGS RUNNING AT LARGE
36099	05/25/2011	DERRICKD	49-673	TRAFFIC VIOL-STATUTE	SAFETY RESTRAINT USE
36098	05/25/2011	DERRICKD	49-673	TRAFFIC VIOL-STATUTE	SAFETY RESTRAINT USE
36097	05/25/2011	DERRICKD	49-673	TRAFFIC VIOL-STATUTE	SAFETY RESTRAINT USE
36096	05/25/2011	DERRICKD	49-673	TRAFFIC VIOL-STATUTE	SAFETY RESTRAINT USE
36021	05/25/2011	MARSHALLG	49-673	TRAFFIC VIOL-STATUTE	SAFETY RESTRAINT USE
36022	05/25/2011	MARSHALLG	49-673	TRAFFIC VIOL-STATUTE	SAFETY RESTRAINT USE
36023	05/25/2011	MARSHALLG	49-673	TRAFFIC VIOL-STATUTE	SAFETY RESTRAINT USE
36024	05/25/2011	MARSHALLG	49-673	TRAFFIC VIOL-STATUTE	SAFETY RESTRAINT USE
36020	05/25/2011	MARSHALLG	49-673	TRAFFIC VIOL-STATUTE	SAFETY RESTRAINT USE
36209	05/26/2011	HARTJ	18-8004(A)	CRIMINAL VIOL	DUI
36209	05/26/2011	HARTJ	23-505	CRIMINAL VIOL	TRANSPORTING LIQUOR OPEN SEAL
36118	05/26/2011	COENB	49-673	TRAFFIC VIOL-STATUTE	SAFETY RESTRAINT USE
36115	05/26/2011	COENB	49-1232	TRAFFIC VIOL-STATUTE	CERTIFICATE OR PROOF OF LIABILITY INSURANCE TO BE CARRIED IN
36115	05/26/2011	COENB	18-8001(B)	CRIMINAL VIOL	DWP-MISD-RESIDENT
36119	05/26/2011	COENB	49-673	TRAFFIC VIOL-STATUTE	SAFETY RESTRAINT USE
36121	05/26/2011	COENB	18-8001(B)	CRIMINAL VIOL	DWP-MISD-RESIDENT
36121	05/26/2011	COENB	49-1232	TRAFFIC VIOL-STATUTE	CERTIFICATE OR PROOF OF LIABILITY INSURANCE TO BE CARRIED IN
36120	05/26/2011	COENB	49-673	TRAFFIC VIOL-STATUTE	SAFETY RESTRAINT USE
36117	05/26/2011	COENB	49-301	CRIMINAL VIOL	NO LICENCE/INVALID
36116	05/26/2011	COENB	49-1232	TRAFFIC VIOL-STATUTE	CERTIFICATE OR PROOF OF LIABILITY INSURANCE TO BE CARRIED IN
36186	05/27/2011	FRAZIERR	49-1401	TRAFFIC VIOL-STATUTE	RECKLESS DRIVING
36210	05/27/2011	HARTJ	39-5703(1)	CRIMINAL VIOL	POSSESS, RECIEVE, PURCHASE, SELL, TOBACCO
36254	05/27/2011	TOTHG	37-2734A(1)	CRIMINAL VIOL	DRUG PARAPHERNALIA - USE OR POSSESS
35588	05/28/2011	SMITHK	49-673	TRAFFIC VIOL-STATUTE	SAFETY RESTRAINT USE
35589	05/28/2011	SMITHK	49-672	TRAFFIC VIOL-STATUTE	PASSENGER SAFETY FOR CHILDREN
36122	05/28/2011	COENB	9.32.010	NON-CRIM ORDINANCE VIOL	DISORDERLY OR RIOTOUS CONDUCT
36123	05/29/2011	COENB	18-8004(A)	CRIMINAL VIOL	DUI
36123	05/29/2011	COENB	18-8001(B)	CRIMINAL VIOL	DWP-MISD-RESIDENT
36187	05/29/2011	FRAZIERR	18-5413	CRIMINAL VIOL	PROVIDING FALSE INFORMATION TO LAW ENFORCEMENT OFFICERS
36211	05/29/2011	HARTJ	49-807	TRAFFIC VIOL-STATUTE	STOP SIGNS AND YIELD SIGNS
36100	05/30/2011	DERRICKD	49-807	TRAFFIC VIOL-STATUTE	STOP SIGNS AND YIELD SIGNS
36326	05/30/2011	DERRICKD	49-301(1)	TRAFFIC VIOL-STATUTE	DRIVERS TO BE LICENSED
8832	05/31/2011	MARSHALLG	37-2732(C)(1)	CRIMINAL VIOL	CONTROLLED SUBSTANCE-POSSESSION OF
8832	05/31/2011	MARSHALLG	18-8001(B)	CRIMINAL VIOL	DWP-MISD-RESIDENT

TOTAL: 89