



**PAYETTE CITY COUNCIL**

**WORK SESSION AGENDA**

June 20, 2016

6:00 PM

**HONORABLE MAYOR JEFFREY T. WILLIAMS PRESIDING**

**COUNCILORS**

Lee Nelson,  
Council President

Craig Jensen

Ray Wickersham

Alan Massey

Nancy Dale

Kathy Dodson

**CALL TO ORDER**

**ROLL CALL ATTENDANCE**

**AGENDA ITEMS**

**DEPARTMENT REPORTS**

- a. Street Department
- b. Water Department
- c. WWTP Department
- d. Park Department
- e. Pool Department
  - 1. Pool Information – Solar & Water Temperature..... 1
  - 2. Juanita Rynearson – Closing Pool on Sunday..... 10
- f. Shop Department

**FUTURE MEETING TOPICS**

**ADJOURNMENT**

**PAYETTE CITY COUNCIL**

**AMENDED**

**REGULAR MEETING AGENDA**

June 20, 2016

7:00PM

**I. CALL TO ORDER**

**II. ROLL CALL ATTENDANCE**

**III. PLEDGE OF ALLEGIANCE**

**IV. CITIZEN COMMENTS**

*This time is reserved for the public to address their elected officials regarding concerns or comments they would like to provide to the City Council regarding subjects not on the agenda. At times, the City Council may seek comments/opinions regarding specific City matters during this allotted time. This is not the time slot to give formal testimony on a public hearing matter, or comment on a pending application or proposal.*

**V. APPROVAL OF MINUTES**

A. 06-06-2016 – Work Session & Regular Meeting..... 11

**VI. APPROVAL OF PAYABLES..... 17**

**VII. SPECIAL ORDERS**

- A. Oath of Office – Police Officer – Trevor Mattson

**VIII. COMMUNICATIONS**

- A. Echelongroup – Meals on Wheels..... 19

**IX. PLANNING & ZONING**

- A. Meeting Minutes – May 19<sup>th</sup> ..... 20

**X. AGENDA ITEMS**

- A. Youth Advisory Committee
- B. Agenda Request – Treasure Valley Transit..... 30
- C. **Ordinance #1408** – AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING THE PAYETTE MUNICIPAL CODE SECTION 8.28.020 IN CHAPTER 8.28 OF TITLE 8 BY ADDING A SUB-SECION D RELATING TO FIELD BURNING; AMENDING MUNICIPAL CODE SECTION 8.28.050 IN CHAPTER 8.28 OF TITLE 8 SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER. – 1<sup>st</sup> Reading..... 31
- D. **Ordinance #1409** - AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING THE PAYETTE MUNICIPAL CODE SECTION 13.04.250 D IN CHAPTER 13.04 OF TITLE 13 BY CHANGING INACTIVE PERIOD OF TIME; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER – 1<sup>st</sup> reading..... 34
- E. Resolution #2016-11 – Amending Fees..... 36
- F. Airport Commission Reappointments – Zatloukal, Osborn, Cox ..... 44
- G. Library ADA Doors
- H. City Hangar Lease – Brad McDonald..... 45
- I. Non-Aerial Fireworks Permit – Richard Contreras
- J. Non-Aerial Fireworks Permit – Jessica Heck

**XI. BOARD & COMMISSION REPORTS**

- A. Library Commission – June 9<sup>th</sup> ..... 56
- B. Airport Commission – June 13<sup>th</sup> ..... 57
- C. Historical Commission – June 20<sup>th</sup>

**XII. MAYOR’S COMMENTS**

**XIII. CITIZEN’S COMMENTS**

*(Limited to 5 minutes per person, at the discretion of the Mayor)*

**XIV. EXECUTIVE SESSION** - Pursuant to I.C. 74-206(1)(b), the City Council will recess into Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent as provided in I.C. chapter 1, title 74.

**XV.** Actions after executive session (if needed)

**XVI. ADJOURNMENT**

All meetings of the City Council are held in Council Chambers at Payette City Hall, 700 Center Avenue, Payette

Any person needing special accommodations to participate in the above noticed meeting should contact the City at least 5 days before the meeting at 642-6024.

CITY OF PAYETTE  
JUNE 20, 2016

CITY PAYROLL - Admin	6/10/2016	\$ 114,095.96
1-VOIP BILLING - Library	6/20/2016	53.58
ACTION COURIERS - Water	06/15/16	37.08
ALL VALLEY FIRE INSPECTION - Library	6/20/2016	200.00
ALLIED BUSINESS SOLUTIONS - Police & Admin	6/20/2016	1,371.91
ALS LAND SURVEYING - Admin	6/20/2016	3,305.00
AMERICAN STAFFING - Park	6/20/2016	1,977.92
ANALYTICAL LABORATORIES - Water & WWTP	6/20/2016	1,306.38
BDS - Water & WWTP	6/20/2016	1,667.32
BIZ ZONE - Police	6/20/2016	169.98
BRUCE, JAMES - Police	6/20/2016	550.00
BURKE ELECTRIC - Library	6/20/2016	610.50
CABLE ONE - Admin, Pool & Police	06/09/16	165.48
CABLE ONE - Library	06/10/16	126.95
CAMPO & POOL - Street	6/20/2016	589.99
CENGAGE LEARNING - Library	6/20/2016	244.30
CENTURYLINK - All Dept.	06/09/16	851.70
CENTURYLINK - Library	06/10/16	45.17
CENTURYLINK - Admin, Police & Fire	6/20/2016	338.52
CINTAS FIRST AID	6/20/2016	79.66
CITY CLEANERS - WWTP	6/20/2016	82.98
CLAY PEAK LANDFILL - Water & WWTP	6/20/2016	120.77
COLUMBIA BANK - All Dept.	06/09/16	2,379.81
COLUMBIA BANK - Library	06/10/16	157.52
DART'S TRUE VALUE - Library	6/20/2016	18.57
DCS TECHNOLOGIES - Police & Library	6/20/2016	177.24
DIG LINE - Street, Water & WWTP	6/20/2016	70.12
FLEET SERVICES - All Dept.	6/20/2016	4,276.50
GALLS - Police	6/20/2016	157.25
HARDIN SANITATION - All Dept.	06/09/16	372.76
HD SUPPLY - Water	6/20/2016	502.50
HENDON WELDING - WWTP	6/20/2016	27.12
IDAHO MATERIALS - Street	6/20/2016	1,276.50
INDEPENDENT ENTERPRISE - Admin	6/20/2016	64.98
INTERMOUNTAIN GAS - All Dept.	06/09/16	3,463.98
INTERMOUNTAIN GAS - Library	06/10/16	68.14
KENWORTH SALES - Street	6/20/2016	15.14
LINCOLN AQUATICS - Pool	6/20/2016	2,404.49
METROQUIP - WWTP	6/20/2016	287.28
MICROMARKETING - Library	6/20/2016	147.23
NAPA AUTO PARTS - All Dept.	6/20/2016	2,668.16
ONTARIO BEARING - Street	6/20/2016	105.04
ONTARIO BUILDING - Street	6/20/2016	136.88
ONTARIO TOOL - Fire & Shop	6/20/2016	287.00
OSBORN, BERT L. - Admin	6/20/2016	2,700.00
OUTDOORSMAN - Police	6/20/2016	359.82
OVERHEAD DOOR - Police	6/20/2016	473.90

CITY OF PAYETTE  
JUNE 20, 2016

PAETEC - All Dept.	06/10/16	21.34
PAYETTE COUNTY DRIVER'S LICENSE - Police	6/20/2016	10.00
PAYETTE SOIL & WATER	6/20/2016	1,000.00
PAYETTE PRINTING - Admin	6/20/2016	28.00
PAYETTE TIRE CENTER - Police	6/20/2016	70.69
PETTY CASH - Library	6/20/2016	125.00
PIPECO - Park	6/20/2016	20.59
PROTEX LLC - Library	6/20/2016	1,032.10
RHINEHART JANITORIAL - Admin & Library	06/10/16	1,450.00
ROBERTSON SUPPLY - Water	6/20/2016	333.80
RODDA PAINT - WWTP	6/20/2016	161.28
SAV-ON BLDG - Park, Street, Water & WWTP	6/20/2016	437.75
SHERMIN WILLIAMS - Street	6/20/2016	920.00
SNAKE RIVER ECONOMIC ALLIANCE - Legis	6/20/2016	7,500.00
SNAP ON TOOLS - Shop	6/20/2016	6,800.00
STAPLES - Pool	6/20/2016	163.27
STOWE, BRENDA - Library	6/20/2016	33.31
T.O. ENGINEERS - Airport	6/20/2016	9,001.25
TELEDYNE ISCO - WWTP	6/20/2016	332.00
TRAFFIC SAFETY SUPPLY - Street	6/20/2016	395.71
TRANSPORTATION SYSTEMS - WWTP	6/20/2016	28.32
UNITED PARCEL SERVICE - Police	6/20/2016	36.47
VERIZON - All Dept.	6/20/2016	738.96
WESTSIDE MARKET - Street & Shop	6/20/2016	156.18
WIENHOFF DRUG TESTING - All Dept.	6/20/2016	215.00
WILSON TIRE - Street	6/20/2016	428.00

\$ 182,028.10



# City of Payette

## Non Aerial Fireworks Permit License Application

OFFICE USE ONLY JUN 10 2013

Date \_\_\_\_\_ City License # \_\_\_\_\_

Site Plan Insurance Bond

Permission Letter Background Check Form

Fire Dept. Inspection Date \_\_\_\_\_

Signature – Fire Department Inspector \_\_\_\_\_

### Non Refundable Fees:

Application..... \$25.00 per site  
Prelim Site Investigation..... \$25.00 per site  
Performance Bond..... \$100 refundable

**\*APPLICATIONS MUST BE RECEIVED IN THE CITY CLERK'S NO LATER THAN JUNE 10<sup>TH</sup>\***

Applicant Name RICHARD CONTRERAS Phone 208-571-4184  
First Middle Last

Residence Address 1411 N.W. 15TH ST FRUITLAND ID 82619  
Street City/State Zip

Business Name RICHARD CONTRERAS Business Phone 509-536-6330

Business Address 104 S. FREYA WHITE BLDG #120-B SPOKANE WA 99202  
Street City/State Zip

Street Address and Location of Premise to be Licensed:

ALBERTSONS 405 SOUTH 8TH ST PAYETTE ID  
Street City/State Zip

Location (Be Specific) PARKING AREA ALBERTSONS 405 S. 8TH ST PAYETTE (DIAGRAM ATTACHED)

**\*\*A SITE PLAN OF THE SALES LOT MUST BE ATTACHED \*\***

**\*\*ALONG WITH A CERTIFICATE OF PUBLIC LIABILITY & PRODUCTS INSURANCE\*\***

Manager of Fireworks Stand for Above Location:

Name RICHARD CONTRERAS Phone 208-571-4184  
First Middle Last

Firework Storage Location: 405 S. 8TH ST \* ON SITE WITH SECURITY  On Site  Off Site\*  
IN SALES STRUCTURE-24 HR SECURITY ON SITE  
PLEASE SEE ATTACHED STAND INFORMATION SHEET PROVIDED

\*Address of Off Site Location N/A  
Street City/State Zip

Officer, Trustees, Directors of Business

Name JERRY ELROD -TNT FIREWORKS PRESIDENT Address 2120 MILWAUKEE WAY TACOMA WA 98421

Name BRIAN TRIMM-TNT FIREWORKS VICE PRESIDENT Address 2120 MILWAUKEE WAY TACOMA WA 98421

RECEIVED

JUN 10 2016

CITY OF PAYETTE

**STATEMENT OF OATH**

I hereby authorize the City of Payette, its agents and employees to seek information and conduct and investigation into the truth of the statements set forth in this application by means of a background check. I swear and affirm, under the penalty of perjury pursuant to Title 18, Chapter 54 of the Idaho Code, that the statements contained in the above application for a Non Aerial Fireworks Permit are true and correct to the best of my knowledge.

*Richard Contreras* FOR RICHARD CONTRERAS Date 6/6/2016  
Signature of Applicant  
*TNT Admin*

**\*\*FOURTH OF JULY\*\***

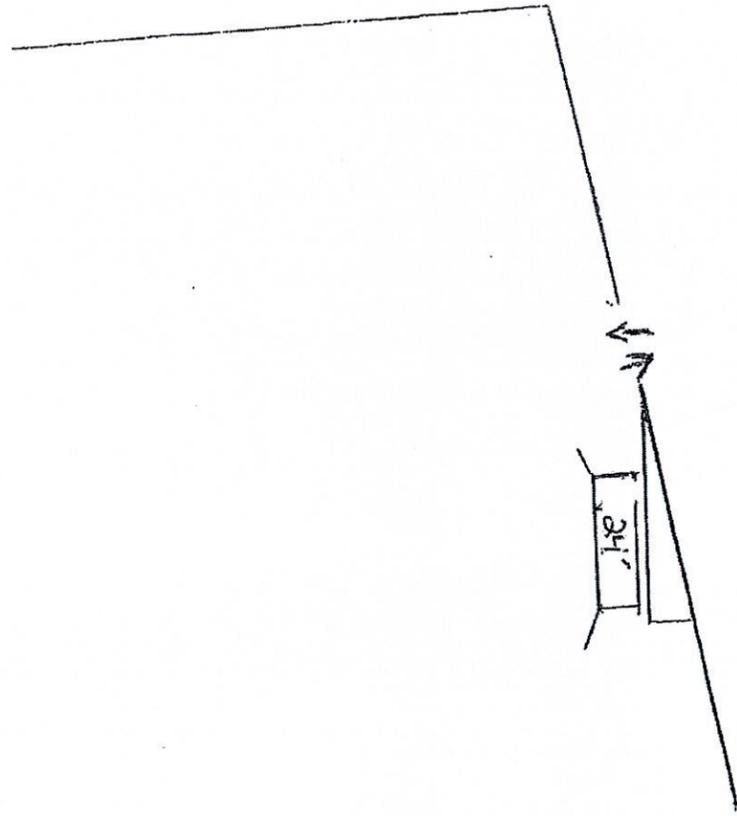
FIREWORK STANDS SHALL NOT BE ERECTED PRIOR TO JUNE 23<sup>RD</sup>  
(Sales may begin at Noon June 23<sup>rd</sup> and must end at Midnight July 5<sup>th</sup>)

Insurance requirements are as follows:

**8.20.110: LIABILITY INSURANCE REQUIREMENTS:**

Before the city clerk issues any permit or before any permit becomes valid an applicant shall first file with the city clerk a public liability and products liability insurance policy, or a true copy thereof, which insurance includes both "accident" and "occurrences" coverage. The insurance coverage limits for both public liability coverage and for products liability coverage shall be at least one hundred thousand dollars (\$100,000.00) per person per occurrence, three hundred thousand dollars (\$300,000.00) per occurrence aggregate for personal injury, and one hundred thousand dollars (\$100,000.00) per occurrence for aggregate property damage. Each policy of insurance shall be in a form and substance acceptable to the city and shall name as insured parties under the terms of the policy all city officials, elected and appointed, while in the performance of official functions regarding all operations pertaining to said permit, any licensee or licensor of the applicant, and all vendors of fireworks covered by the permit to be issued to the applicant. Said policy of insurance shall be so written that it cannot be canceled without at least thirty (30) days' prior written notice to the city from the underwriting insurance company. The policy of insurance shall be underwritten through or by a qualified and duly licensed insurance company or companies authorized to do business in the state, and a copy of said policy shall be filed with the city clerk prior to the issuance of the permit. For public displays the insurance requirement shall be one million dollars (\$1,000,000.00) for aggregate personal injury and property damage. (Ord. 1210, 2002)

100 11 07 0 07

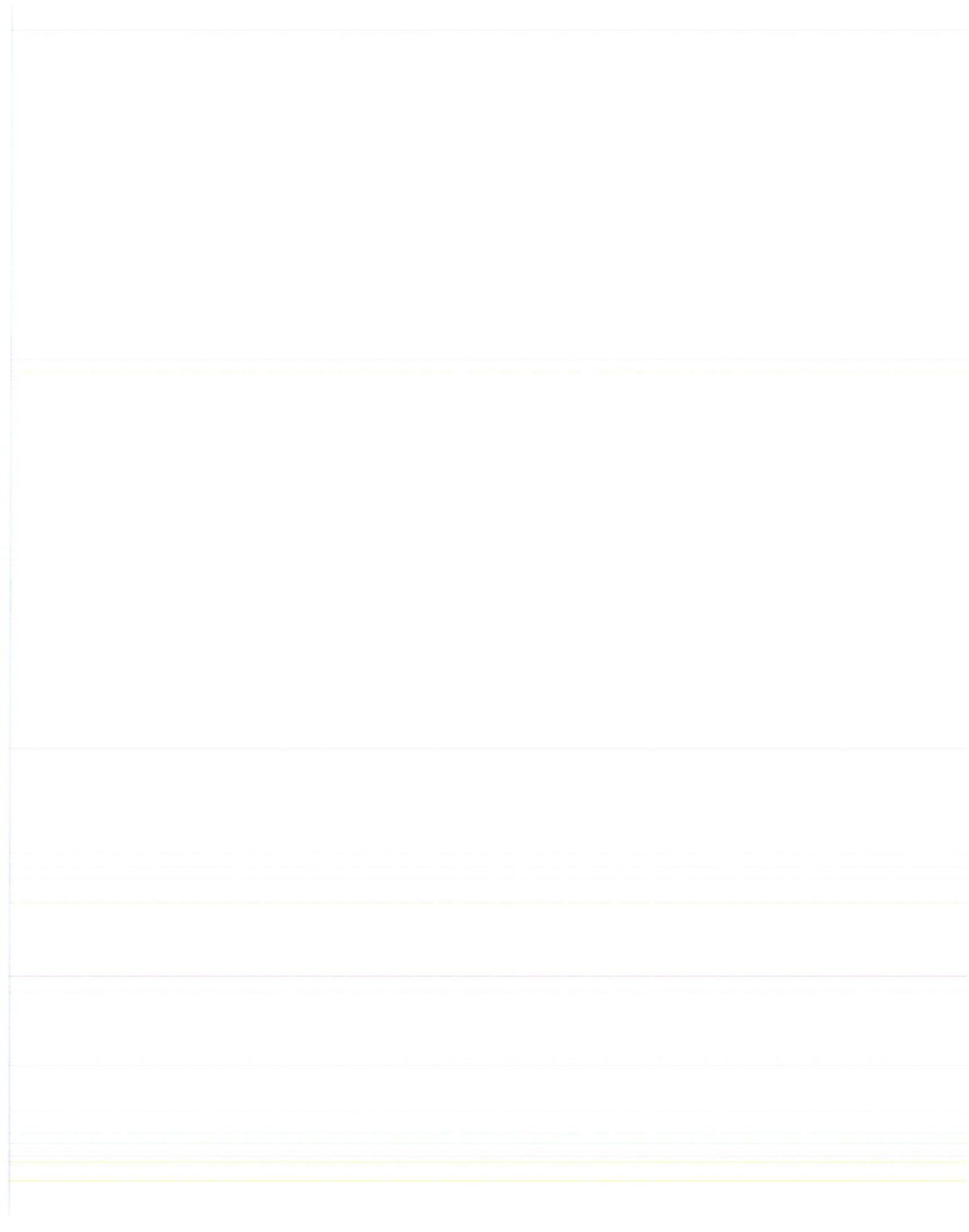


STORE



ISB 7289  
405 S. 8th  
PALETTE ID 83661

ISB 7289  
2016





# City of Payette

## Non Aerial Fireworks Permit License Application

### OFFICE USE ONLY

Date 6/16/16 City License # \_\_\_\_\_

Site Plan Insurance Bond

Permission Letter \_\_\_\_\_ Background Check Form \_\_\_\_\_

Fire Dept. Inspection Date \_\_\_\_\_

Signature – Fire Department Inspector \_\_\_\_\_

### Non Refundable Fees:

Application..... \$25.00 per site  
Prelim Site Investigation..... \$25.00 per site  
Performance Bond..... \$100 refundable

**\*APPLICATIONS MUST BE RECEIVED IN THE CITY CLERK'S NO LATER THAN JUNE 10<sup>TH</sup>\***

Applicant Name Jessica Jean Heck Phone 880-8220  
208-459-6894  
First Middle Last

Residence Address 15005 Willis Rd Caldwell, ID 83607  
Street City/State Zip

Business Name Rocky Mountain Fireworks & Fire Co LLC Business Phone 208-459-6894

Business Address 14950 Hwy 20/26 Caldwell, ID 83607  
Street City/State Zip

Street Address and Location of Premise to be Licensed:

1531 S Main St. Payette, ID 83607  
Street City/State Zip

Location (Be Specific) Dancers Edge Studio

**\*\*A SITE PLAN OF THE SALES LOT MUST BE ATTACHED \*\***

**\*\*ALONG WITH A CERTIFICATE OF PUBLIC LIABILITY & PRODUCTS INSURANCE\*\***

Manager of Fireworks Stand for Above Location:

Name Jessica ~~Heck~~ Jean Heck Phone 61 880-8220  
208-459-6894  
First Middle Last

Firework Storage Location: See Above On Site Off Site\*

\*Address of Off Site Location 14950 Hwy 20/26 Caldwell, ID 83607  
Street City/State Zip

Officer, Trustees, Directors of Business

Name Jessica Heck Address 14950 Hwy 20/26 Caldwell  
83607

Name \_\_\_\_\_ Address \_\_\_\_\_



Google earth



Rocky Mt. Fireworks

Site plan for 1531 S. Main St.

2 options

A

B