

**MINUTES
PAYETTE CITY COUNCIL
Work Session & Regular Meeting
June 20, 2016**

6:00 PM – Work Session

A work session of the Payette City Council was called to order at 6:00 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

ROLL CALL

Members Present: Mayor Williams, Lee Nelson, Ray Wickersham, Nancy Dale, Alan Massey, Craig Jensen and Kathy Dodson.

Members Absent: None

Staff Present: Mark Clark; Chief of Police, Steve Castenada; Fire Chief, Randy Schwartz; WWTP Supervisor, Jake Hust; Water Supervisor, Jamie Couch; Street Supervisor, Jack McElravy; Parks Department, Ed Franek; Shop Department, Katrina Smith; Pool Department, Mary Cordova; City Coordinator, Matea Gabiola; Administrative Assistant, Erin Haley; Library Director and Bert Osborn; City Attorney.

AGENDA ITEMS

DEPARTMENT REPORTS

- a. Street Department –Mr. Couch stated that the Street Department is about done with the Iowa Avenue project. Mr. Couch also stated the Christmas enhancers decorations have arrived, and painting the poles will commence.
- b. Water Department –Mr. Hust stated GC Systems came and did maintenance on the Pressure Reducing Value (PRV) systems. There have been a few water leaks and repairs, and quite a few new meter installs.
- c. WWTP Department – The Sewer Department has been painting railings & equipment. They also have been doing televising of sewer lines for maintenance, along with the daily testing and paperwork.
- d. Park Department –. He informed the Council about the Centennial Park project, Library irrigation and portion of a new lawn, along with the daily jobs. Ms. Dale wanted to inform Mr. McElravy that the Parks look great and all his hard work is being noticed.
- e. Shop Department; Mr. Franek stated he is working on City Equipment and very busy. Mr. Jensen wanted to inform Mr. Franek that he is doing a great job.
- f. Pool Department –
 1. Pool Information- Solar & Water Temperature:

Jim Franklin, 10301 Payette Heights Road Payette, ID addressed the Council and that the former Parks & Recreation advisory committee wanted to embark on a project to gather information to refurbish and upgrade the City Pool. Mr. Franklin gave the Council information on items that they would want to consider in the future. Ms. Dale wanted to thank Mr. Franklin for all his hard work, and that our City Pool is very vital to this community. Ms. Dale stated at one point a local Hospital wanted to work with the former Ontario Pool in regards to therapy, but since the pool closed that option went away. Upgrading and refurbishing this Pool can have so many benefits and open new doors with area hospitals as well.

Carl Simpson, Renewable Energy Northwest, 3018 North Merlot Place Star, ID informed the Council regarding the solar systems that his company installs and gave a PowerPoint presentation. Mr. Simpson informed the Council on the many benefits of installing a solar

system and the money that will be saved at the City Pool. Mr. Simpson informed the Council of the grants they could apply for to help with upgrading to a solar system. Mr. Simpson also suggested forming an LLC, due to LLC's getting more deductions.

Kurt Key, 2340 Denise Circle Payette, ID addressed the Council about the benefits that this new solar system would have, and about where the solar tubes were being manufactured. Mr. Key also stated along with the benefits of heating the pool with these solar powered tubes it would help maintain a better ambient temperature inside.

2. Juanita Rynearson- Sunday Closed Pool - Juanita Rynearson, 2245 NE 19th Ave Payette addressed the Council representing the Friends of the Pool. Ms. Rynearson is wanting to close down the pool on Sundays to give the guards a break, and the lack of people attending that day. Last Sunday May 19th, 2016 there were 17 people that attended the Pool. Ms. Rynearson stated that Ms. Smith told her she has been asking for more lifeguards for two months and she hasn't gotten anyone. Ms. Rynearson also stated 12 guards are needed on staff to run the Pool safely. Ms. Rynearson also explained the Pool hours and how they are unreasonable for the guards. Ms. Rynearson stated that the lifeguards are not getting any breaks and only make minimal wage. Three guards have stated they are going to quit due to lack of pay. Ms. Rynearson handed the Council a packet containing OSHA's standards and stated that the guards are working on an average of 39.5 hours a week. Mr. Jensen asked My Rynearson if she had any figures on what the City Pool brought in regards to revenue/ expenditures for the last couple Sundays. Ms. Rynearson stated that last Sunday May 19th, 2016, there were 13 patrons with a total of \$39.00 taken in, with 5 lifeguards on duty. Ms. Rynearson is wanting better safety for the Pool and its lifeguards.

Jessica Padilla, 1345 North 1st Street Payette, ID a lifeguard for the City of Payette addressed the Council about the winter and summer hours, revenue, certifications and lifeguard wages. Ms. Dale asked Ms. Padilla if she felt that other lifeguards were leaving the Payette Pool because of the wages. Ms. Padilla stated yes, she believes so. Ms. Padilla stated that another issue is not having a lifeguard instructor on staff. We have one currently that comes in on her breaks and certifies guards, but it would be nice to have one in house.

FUTURE MEETING TOPICS

None

ADJOURNMENT

Mayor Williams adjourned the work session meeting at 7:11 PM.

7:00 PM – Regular Meeting

A regular meeting of the Payette City Council was called to order at 7:12 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

ROLL CALL

Members Present: Mayor Williams, Lee Nelson, Ray Wickersham, Nancy Dale, Alan Massey, Craig Jensen and Kathy Dodson.

Members Absent: None

Staff Present: Mark Clark; Chief of Police, Steve Castenada; Fire Chief, Randy Schwartz; WWTP Supervisor, Jake Hust; Water Supervisor, Jamie Couch; Street Supervisor, Jack McElravy; Parks Department, Ed Franek; Shop Department,

PLEDGE

The Pledge of Allegiance was led by Mark Heleker.

CITIZENS COMMENTS

None

APPROVAL OF MINUTES

A. 06-06-2016 – Work Session & Regular Meeting

A motion was made by Dale and seconded by Dodson to approve the minutes of 06-06-2016 Work Session and Regular with the change to Ms. Dale's comment on page 11 under the Fire Department, to Dale asked if there is actually any reason to allow burning of lawn debris within the city limits.

After a voice vote by the Council, the motion CARRIED.

APPROVAL OF BILLS & PAYROLL

A motion was made by Jensen and seconded by Nelson to approve the City Bills & Payroll in the amount of \$182,028.10

At the roll call:

Ayes: Dodson, Massey, Wickersham, Jensen, Nelson and Dale.

Nays: None

The motion CARRIED.

SPECIAL ORDERS

A. Oath of Office – Police Officer – Trevor Mattson

Chief Clark introduced Trevor Mattson as a new patrol officer for the City. Mayor Williams administered the Oath of Office to Trevor Mattson and welcomed him to the City staff and Police Force.

COMMUNICATIONS

A. Echelon group- Meals on Wheels- No Discussion

PLANNING & ZONING

A. Meeting Minutes- May 19th- No Discussion

AGENDA ITEMS

A. Youth Advisory Committee- Kate Brooks, 918 1st Avenue South Payette, ID and Mark, Heleker 945 Hughes Drive Payette, ID, addressed the Council in regards to the Youth Advisory Committee from Payette High School. Mr. Heleker stated the Council has for several years helped match funds for projects to better the community of Payette. This year's project is adding more painted murals around the town of Payette, showing history of this town. By unanimous vote the pictures chosen to have painted this year were the City of Payette schools. Along with this project is needed the funds to do so. Mr. Heleker stated that currently this committee has raised \$1,000 dollars for this project and we are asking for the

City Council to match those funds. Ms. Dodson asked if there is a budget for this. Mayor Williams stated yes, this Youth Advisory Committee has been around for several years, and there is money allocated for this committee already. Mayor Williams stated this was in the budget and it was approved the Council does not need to vote, because they have come up with half of the funds. Mayor Williams said proceed with this project.

- B. Agenda Request –Treasure Valley Transit- Teri Lindenberg, 1136 West Finch Drive Nampa, ID addressed the commission in regards to the Treasure Valley Transit and a budget request of \$17,000 for the upcoming FY 2017 year. Ms. Lindenberg stated that the Treasure Valley Transit hasn't received any state funding for several years, just federal funding through the 5311 Grant. Idaho is one of two states that does not support public transportation. There is a three-part collaboration in the Treasure Valley Transit funding of the surrounding areas. The City of Payette, Payette County, and The City of Fruitland each contribute \$15,000 dollars each year for funding. Ms. Lindenberg stated that last year the funding was cut down, and she is asking that be restored and possibly another additional \$2,000, due to the lack of funds available. There have been significant cost increases to be able to maintain the transit such as vehicle & employee insurance and rising fuel costs. Mr. Massey stated he misinterpreted the funding wrong and wanted clarification. Ms. Lindenberg stated the Transit does not receive any funding from the State of Idaho. The only funding, they receive is a Federal 5311 Grant of \$8,000, which goes through Idaho Department of Transportation. The funding that normally would be received through the state in this case comes from the area cities that the transit services. Ms. Dodson asked Ms. Lindenberg on how many riders does the transit get. Ms. Lindenberg stated roughly over 20,000 a year. Ms. Lindenberg also explained the fares that the transit charges per patron, and that some cities have asked to increase the fares. Ms. Lindenberg stated that increasing the fares could prevent patrons from using the transit due to lack of income or disability. Mr. Jensen asked Ms. Lindenberg about her operating costs each year and would raising costs of fares be that big of a deficit. Ms. Dale asked if Walmart would consider helping with funds, where the transit brings customers right to their door. Ms. Lindenberg stated they have tried in the past with no success, but they are upping their efforts this year.

- C. **Ordinance #1408** – AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING THE PAYETTE MUNICIPAL CODE SECTION 8.28.020 IN CHAPTER 8.28 OF TITLE 8 BY ADDING A SUB-SECTION D RELATING TO FIELD BURNING; AMENDING MUNICIPAL CODE SECTION 8.28.050 IN CHAPTER 8.28 OF TITLE 8 SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER. – 1st Reading

Nelson made a motion and it was seconded by Wickersham to read Ordinance #1408 by title only.

After a voice vote by the Council, the motion CARRIED.

Bert Osborn read by title only.

Chief Castaneda stated this ordinance gives him the ability to inspect any field or close structures within City Limits, before a patron begins open burning with an issued permit. Mr. Jensen asked if these are fields located within City limits and what size of lot classifies it as a field. Mr. Castaneda stated anything over a quarter acre is considered a field. Mr. Massey asked about the open burning, in regards to permits and issuing. Mr. Massey read the clause in the ordinance that said if for any other reasons, or conditions exists which in the opinion of the Fire Chief would constitute a public hazard, burning permits may be terminated and no further permits issued. If the lot is deemed hazardous

is a patron allowed to fix what is needed to burn than reapply? Mr. Castaneda stated yes. Ms. Cordova brought to the Councils attention a few sections of this ordinance that needed to be cleaned up. Under section, it states which in the opinion of the Fire Chief would constitute a public hazard; change to Fire Chief or designee. Under section C & D any violation will result in an issued a citation, due to already having an ordinance deeming this violation as a misdemeanor. Also in section D change the word from fields, to field burns, and in section B #2 add excessive winds or any other adverse conditions may result in an order requiring the cancellation or extinguishing of a bonfire or field burn in progress. Mr. Nelson stated why doesn't the Council move this to a second reading with all the corrections. Mr. Castaneda stated the burn ban is seven days away, but a lot can happen in seven days.

A motion was made by Dodson and seconded by Nelson to suspend the rules and pass Ordinance #1408 on 1st reading with the modifications listed:

8.28.020:

1. Section A: The Fire Chief or his designee
2. Section C: Strike through any violation will result in a citation.
3. Section D: Changing Title to Field Burns
4. Section D: Striking through any violations is a misdemeanor.
5. Section D: Change in the event a permit is issued.
6. Section B: Change to Field Burning.

8.28.050:

1. Section B #2: Add words in an order requiring the cancellation or extinguishing of a bonfire or field burn in progress.

At the roll call:

Ayes: Nelson, Wickersham, Massey, Dodson, Jensen and Dale.

Nays: None

The motion CARRIED.

A motion was made by Nelson and seconded by Wickersham that Ordinance #1408 do pass.

At the roll call:

Ayes: Nelson, Wickersham, Massey, Dodson, Jensen and Dale.

Nays: None

The motion CARRIED

D. Ordinance #1409 - AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING THE PAYETTE MUNICIPAL CODE SECTION 13.04.250 D IN CHAPTER 13.04 OF TITLE 13 BY CHANGING INACTIVE PERIOD OF TIME; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER – 1st reading

Nelson made a motion and it was seconded by Jensen to read Ordinance #1408 by title only.

After a voice vote by the Council, the motion CARRIED.

Bert Osborn read by title only.

Mayor Williams stated this ordinance is in reference to collections and that currently we can do this once every year. Ms. Cordova would like to ask the Council to move this to a second reading so that the office staff can prepare a Utility Billing Policy, instead of having to change the ordinance every time. She also addressed as well as clarification on the difference between a write-off and sending to collections. Ms. Cordova also stated that in this policy staff would like to bring in front of the Council, a share and care program much like the City of Nampa to help citizens with their water bills. Mr. Jensen stated that having a policy would be a lot cleaner than having to change the ordinance.

A motion was made by Massey and seconded by Nelson to move Ordinance #1409 on 2nd reading.

After a voice vote by the Council, the motion CARRIED.

- E. Resolution #2016-11 Amending Fees- Dog license & Library Fees. Ms. Cordova made a suggestion on changing the expiration date of the late fee for dog license, from April 1st to May 1st. There was a changing in the ordinance regarding the dog licensing dates that was extended to March 31st. In the past the Council has granted a one-month grace period to not charge the late fee, is this something that the Council wants to continue. Mayor Williams stated that the previous resolution passed did not have the correct library fees, but this one before the Council now does. Also Mayor Williams wanted to clarify that the Impact Fees listed are on this new resolution, but we have another resolution in place to suspend them until further notice.

A motion was made by Massey to approve the amended fees of Resolution #2016-11 with the May 1st change to the dog licensing late fees. The motion was seconded by Nelson.

After a voice vote by the Council, the motion CARRIED

- F. Airport Commission Reappointments- Zatloukal, Osborn, Cox

A motion was made by Jensen and seconded by Dodson to re-appoint Jan Zatloukal, Bert Osborn and Gary Cox to the Airport Commission with their terms to expire on 06-30-2019.

After a voice vote by the Council, the motion CARRIED.

- G. Library ADA Doors-Mayor Williams stated that at the Library Board meeting the City Staff and Library Board came to an understanding and agreement. No action needs to be taken at this time.

- H. City Hangar Lease- Brad McDonald

A motion was made by Jensen and seconded by Dodson to approve the City of Payette hanger lease for Brad McDonald.

After a voice vote by the Council, the motion CARRIED.

I. Non- Aerial Fireworks Permit- Richard Contreras

A motion was made by Nelson and seconded by Jensen to approve the Non-Aerial Fireworks Permit for Richard Contreras for the location of 405 South 8th Street Payette, ID.

After a voice vote by the Council, the motion CARRIED.

A. Non- Aerial Fireworks Permit- Jessica Heck

A motion was made by Jensen and seconded by Wickersham to approve the Non-Aerial Fireworks Permit for Jessica Heck for the location of 1531 South Main Street Payette, ID.

After a voice vote by the Council, the motion CARRIED.

BOARD & COMMISSION REPORTS

- A. Library Commission- June 9th- Ms. Haley gave a report on the Library. The Library was awarded a grant this month, for \$5,000 to upgrade the technology, which they are very excited about. Ms. Haley discussed the profit from the book sale and the patron counts for the last few months and that they've been steadily rising.
- B. Airport Commission- June 13th- Mr. Massey stated that he and the Commission met at the airport. He was introduced as the Airport liaison. They discussed various options about the fuel at the airport because the airport is getting low on gas. The Commission changed the fuel price to \$3.20 a gallon. Also the discussion of offering AV gas or Jet Fuel, with the lengthening of the runway, because this could potentially bring more people into the City airport and generate revenue.
- C. Historical Commission June 20th – No discussion.

MAYOR'S COMMENT

Mayor Williams stated that in his realty business, he has had the same house listed since 2003 and as of 2016 property taxes for this home is 14% lower.

CITIZEN'S COMMENTS

Kathy Dodson 2560 NE 16th Ave Payette, ID addressed the Council in regards to the Planning & Zoning Meeting minutes. Ms. Dodson stated she was disappointed that the Commission didn't approve the ordinance changes. Mayor Williams stated that we as Council members, don't attend those meetings. Ms. Gabiola stated that these ordinances are going back to the Planning & Zoning meeting this next week, at the time of the last meeting they were just drafts to discuss. Ms. Dodson stated the ordinance she was referring to was changing the liquor locations to a permitted use not a conditional use. Ms. Cordova stated that the Planning & Zoning Commission believed changing this would take away input from the public. Ms. Dodson stated her reasoning as to wanting to change that ordinance is because when an investor comes to the City to open up this type of establishment, they already have a lot of money invested and not having this as a permitted use could hold them up or deter them. Ms. Cordova stated that the Commission discussed overlay districts, different boundaries as to where this would be a permitted use. Mr. Jensen stated the Commissions position

is to make recommendations to the City Council, the Council does have the ability to not take those recommendations though.

EXECUTIVE SESSION - Pursuant to I.C. 74-206(1)(b), the City Council will recess into Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent as provided in I.C. chapter 1, title 74.

A motion was made by Massey and seconded by Jensen to adjourn to executive session Pursuant to I.C. 74-206(1)(b), the City Council will recess into Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent as provided in I.C. chapter 1, title 74.

At the roll call:

Ayes: Massey, Wickersham, Dale, Nelson, and Dodson

Nays: None

The motion CARRIED.

A motion was made by Jensen and seconded by Wickersham to reconvene the regular meeting at 9:26 pm.

After a voice vote by the Council, the motion CARRIED.

Meeting reconvened at 9:26 pm.

ACTIONS AFTER EXECUTIVE SESSIONS (if needed)

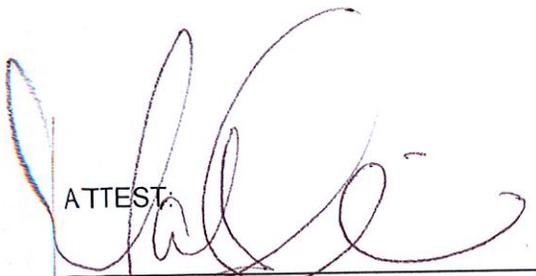
No action taken

ADJOURNMENT

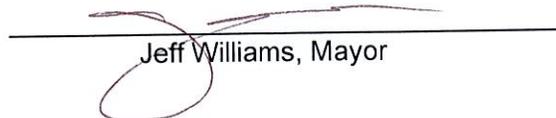
A motion was made by Jensen and seconded by Wickersham to adjourn the regular meeting at 9:27 pm.

After a voice vote by the Council, the motion CARRIED.

Signed this 7/6 day of, 2016.

ATTEST.


Matea Gabiola
Administrative Assistant



Jeff Williams, Mayor