

**MINUTES  
PAYETTE CITY COUNCIL  
Work Session & Regular Meeting  
August 1, 2016**

**5:30 PM – Work Session**

A work session of the Payette City Council was called to order at 5:39 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

**ROLL CALL**

Members Present: Mayor Williams, Lee Nelson, Nancy Dale, Kathy Dodson, Alan Massey and Craig Jensen, Ray Wickersham (arriving at 6:20 pm)

Members Absent: None

Staff Present: Mark Clark, Chief of Police; Steve Castenada, Fire Chief; Jamie Couch, Street Supervisor; Ed Franek, Shop Supervisor; Bobbie Black, Deputy City Clerk, and Mary Cordova; City Clerk

**AGENDA ITEMS**

1. Councilor Dodson – Downtown Signs: Dodson stated that Caldwell and Nampa have directional signs pointing to downtown. She has been talking to the Chamber about doing these signs, downtown merchants are concerned about. Mayor stated yes, we need ITD approval; Dodson stated she has approval. Dodson was doing it on behalf of the Chamber. She did the leg work and is asking for permission. Nelson asked how big the signs are. Mayor stated Couch would have a say in size of signs for posted speed limit. Mayor stated that the Chamber would like some input. Dodson stated the style is approved by ITD already. We can get with Couch to get prices. Couch stated it will be a couple months before he would be able to do them. Dodson already has a price from the school district. The Chamber wanted a sign that listed individual merchants and that is off site advertising. The Chamber might have funds to put towards these signs.
2. Utility Assistance Program: Dodson stated that WICAP had asked if we can do a utility assistance program through our water bills. Black explained the procedure through WICAP. Council agreed to proceed with program.
3. Councilor Jensen – Special Events Permit Process: Jensen wanted to address the special events permit process. The last two years the Senior Citizens have gone elsewhere for their fundraiser, due to headaches of reserving our park. We have an eight-page form that had to be filled out, Ontario told them that if they were non-profit there is no fee involved. Jensen stated we need to simplify our process for non-profit and organizations to use our parks. Mayor stated he wondered if the Parks and Police need to know that an event is going to happen. Ontario and Weiser both put up signs saying the park is reserved in certain areas. Dale stated when this was visited last fall and when involves City staff that is when a fee is reasonable. Nelson asked who is going to clean up if they don't. Jensen stated we can take a picture before and collect deposit. Mayor stated Snake River Corrections come to Payette for their annual picnic. If we waive the fee every time, why do we have fees. Jensen stated we need to look at fees and be more friendly for our citizens and non-profit groups. Massey asked about the insurance clause, and do we need to keep that in. If have alcohol, then we should require a permit. Cordova stated that we are covered under the State's recreational law. Only when we issue a special events permit that certain parameters need to be met. Jensen thinks there are things that should be charged when taking the parks away from our citizens. Both Clark and Couch would like to know if it is a big event. Jensen will work with staff to bring suggestions to be made.
4. FY 17 Budget: Mayor stated the expenditure/revenue budget sheets reflect what we talked about for five hours on Friday. Library balances are for the purpose of this. At this regular

meeting we will adopt the tentative budget and on August 15<sup>th</sup> we will have the public hearing. After the public hearing is when we need a work session. Cordova went over highlights of expenditures. A new economic development fund was created. Under parks, we took \$2,500 out of Greenway and put towards dredging the pond. In Streets, on line #760 the Iowa Project was rolled over. In Library we added a new line #432. Wickersham thought the budget for the Library was \$270,000. Revenues are at \$290,000 and the \$213,500 is the maximum levy rate they can have from taxes. Cordova will not know until she meets with the Board the exact numbers. They need to talk about their revenues/expenses with her. Capital Improvement has to be spent out of capital improvement. In Recreation, the life guard salaries are probably low. For the Airport, we added a new fuel tank for \$25,000. Cordova stated with this property tax levy is \$2,358,089, levy rate at .1101, this has 3% pay increase, taking full 3%, and new construction. Massey stated he wanted to know what the benefits package is. Dale asked if we can shuffle around in the same fund, was stated yes. How locked in are with to the proposed budget. Cordova stated like impact fees can't be used for something else. Mayor stated you have to allocate where the time is spent before taking out of Water and Sewer funds. That is something we are going to do for the whole City, just not the Administration. Dale is concerned about the lack of flexibility. Wickersham stated that the numbers are high and we can chip away at the numbers. Dale doesn't feel comfortable with approving the proposed budget and wants to move it out to the next week. Cordova stated you are not able to do that because we had to send notification to County Clerk when we were going to have our public hearing.

#### **DEPARTMENT REPORTS**

- a. Fire Department – June 2016: Castenada stated we do have an arsonist. There will be a press release sometime this week. The Pool camera was very helpful. He asked the Council to come August 13<sup>th</sup>, to the Miracle Field game.
- b. Police Department – June 2016: Clark stated they had 670 calls of service in June. July has been very busy. They had another pursuit on a motorcycle, that ended up crashing. They have had several sex abuse cases that are consuming a lot of their time. Both officers have been accepted to POST academy. His department is running short handed, one is in guards in Romania, one on medical leave and two new guys. They are working the arson case with the Fire Department.
- c. Administration
  1. Treasurers Report – June 2016 – no comments heard

#### **FUTURE MEETING TOPICS**

None

#### **ADJOURNMENT**

Mayor Williams adjourned the work session meeting at 7:06 PM.

#### **7:00 PM – Regular Meeting**

A regular meeting of the Payette City Council was called to order 7:06 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

#### **ROLL CALL**

Members Present: Mayor Williams, Lee Nelson, Ray Wickersham, Nancy Dale, Kathy Dodson, Alan Massey and Craig Jensen.

Members Absent: None

Staff Present: Mark Clark, Chief of Police; Steve Castenada, Fire Chief; Jamie Couch, Street Supervisor; Ed Franek, Shop Supervisor; Doug Argo, City Engineer; Bert

**PLEDGE**

The Pledge of Allegiance was led by Kathy Patrick

**CITIZENS COMMENTS**

Kathy Patrick, representing the Payette Senior Citizens addressed the Council. She invited the Council to help launch the new bus on Friday, August 12<sup>th</sup> from 4-6.

The other item is the breakfast on the third Sunday of each month with the first one on August 21<sup>st</sup> and she encouraged everyone to attend.

Jensen wanted to thank Chief Castenada on having his firefighters come out and help with the Miracle Field buddy program.

**APPROVAL OF MINUTES**

A. 07-18-2016 – Work Session & Regular Meeting

A motion was made by Dale and seconded by Dodson to approve the minutes of 07-18-2016 Work Session and Regular Meeting as written.

After a voice vote by the Council, the motion CARRIED.

**APPROVAL OF BILLS & PAYROLL**

A motion was made by Nelson and seconded by Jensen to approve the City Bills & Payroll in the amount of \$240,881.98

At the roll call:

Ayes: Dodson, Wickersham, Nelson, Jensen, Massey and Dale.

Nays: None

The motion CARRIED.

**SPECIAL ORDERS**

None

**COMMUNICATIONS**

None

**PLANNING & ZONING**

None

**AGENDA ITEMS**

A. Approve FY 17 Tentative Budget

A motion was made by Massey and seconded by Nelson to approve the proposed tentative budget for fiscal year 2017 for \$9,446,737.

Massey encouraged public to attend public hearing on August 15<sup>th</sup>.

After a voice vote by the Council, the motion CARRIED.

The motion CARRIED.

- B. Agenda Request – Jared Bake – Fishing Dock at Greenway: No one was here to address the Council. This was tabled to next agenda.
- C. Agenda Request – Payette County Museum: Ann Curtis and Patty Theurer addressed the Council. Ms. Theurer is President of Museum Board and Curtis is representing Payette County Museum. They stated that the hope of the Council was that the money allocated be used to promote the museum. The flood uncovered a huge infestation of termites. Shoreline Pest donated \$1,000 towards the bill and they are here asking to use money that is set aside for this disaster. They have been doing some promotional events and the members are donating their time and money for these events. Dale asked who the building belongs to, Curtis stated it belongs to the Museum. Board The County gave \$8,000 to them that is regulated by the State. They were doing good until the flood.

A motion was made by Wickersham and seconded by Dodson to approve \$1,900 for disaster relief to the Payette County Museum.

At the roll call:

Ayes: Dodson, Wickersham, Nelson, Jensen, Massey and Dale.

Nays: None

The motion CARRIED.

- D. Agenda Request – Stevens Henager College: Ross Huffman, 2024 West Crossfit, Nampa, addressed the Council. He is speaking to the Council regarding two Mayor scholarships for any two individuals in our community. He stated 53% are choosing to do something after High School. They offer hands on for relevant classes in 36 months. Massey asked if they are offering a scholarship, he stated yes. One is \$25,000 off of a Bachelor Degree and one is \$15,000 off of Associate Degree over the course of attending school. He stated we can market on our face book page, in local newspaper or on website. He is willing to help with marketing wherever needed. Dodson asked him if he wants to put a satellite campus in downtown Payette. Dale stated while updating our strategic plan, education was one of the top three ideas.
- E. Ordinance #1402- AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING PAYETTE MUNICIPAL CODE CHAPTER 6.08 OF TITLE 6, DOGS, BY AMENDING SECTION 6.08.010, DEFINITIONS, ADDING NEW AND AMENDING EXISTING DEFINITIONS; AMENDING AND RENUMBERING SECTION 6.08.020 LICENSE REQUIREMENTS AND LICENSE FEES; AMENDING SECTION 6.08.030 LICENSE TAGS; AMENDING SECTION 6.08.050, POLICE AUTHORITY, SUB-SECTION A, FRESH PURSUIT; AMENDING SECTION 6.08.060, OFFENSES AND NUISANCE CONDITIONS; AMENDING SECTION 6.08.070, VICIOUS DOGS, SUB-SECTIONS F AND AMENDING SUBSECTION N BY REPEALING SUBSECTIONS N 3, 4, 6, 7, 8 AND RENUMBERING SUBSECTION UNDER N; AMENDING SECTION 6.08.072, IMPOUNDING VICIOUS DOGS AND RENUMBERING TO A NEW SECTION 6.08.101, IMPOUNDING PROHIBITED BREED DOGS; ADDING A NEW SECTION 6.08.100, PROHIBITED BREEDS WHICH SECTION PROHIBITS THE KEEPING OF PROHIBITED BREEDS, BUT ALLOWS AN EXEMPTION FOR SERVICE DOGS, SETS LICENSING, CONFINEMENT, TEMPORARY ENTRY REQUIREMENTS, INSURANCE AND OFF PREMISES LEASH REQUIREMENTS FOR PROHIBITED BREED DOGS; AMENDING SECTION 6.08.108, DISPOSITION OF UNCLAIMED DOGS; SETTING AN EFFECTIVE DATE;

ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY;  
ESTABLISHING A REPEALER; ESTABLISHING A PENALTY – 2<sup>nd</sup> Reading

Massey made a motion and it was seconded by Nelson to read Ordinance #1402 by title only.

After a voice vote by the Council, the motion CARRIED.

Bert Osborn read Ordinance #1402 by title.

Wickersham asked if this protects us from being sued. Osborn stated no. Mayor stated we were told that we needed to make some modifications to our code. Osborn stated this makes it less likely to be sued. We are calling them prohibited, not vicious, until it bites someone then it becomes vicious. Osborn said you need to give credit to Cordova for this ordinance. Wickersham would rather see it go it third reading.

A motion was made by Nelson and seconded by Jensen to suspend the rules and pass Ordinance #1402 on its 2nd reading.

After a voice vote by the Council, the motion CARRIED.

A motion was made by Nelson that Ordinance #1402 do pass. The motion was seconded by Dodson.

At the roll call:

Ayes: Dodson, Wickersham, Nelson, Jensen, Massey and Dale.

Nays: None

**BOARD & COMMISSION REPORTS**

None

**MAYOR'S COMMENT**

Mayor stated we talked about another work session after the public hearing on August 15<sup>th</sup>, 2016.

**CITIZEN'S COMMENTS**

None

**EXECUTIVE SESSION** - Pursuant to I.C. 74-206(1)(b), the City Council will recess into Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent as provided in I.C. chapter 1, title 74. & I.C 74-206 (1)(f), to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

A motion was made by Massey and seconded by Jensen to adjourn to executive session Pursuant to I.C. 74-206(1)(b), the City Council will recess into Executive Session to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent as provided in I.C. chapter 1, title 74. & I.C 74-206 (1)(f), to communicate

with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

At the roll call:

Ayes: Wickersham, Dale, Nelson, Jensen, Massey and Dodson  
Nays: None

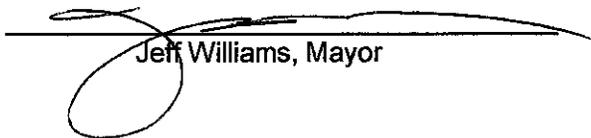
The motion CARRIED.

### ADJOURNMENT

A motion was made by Jensen and seconded by Wickersham to adjourn the regular meeting at 8:10 PM.

After a voice vote by the Council, the motion CARRIED.

Signed this 8-16 day of, 2016.

  
Jeff Williams, Mayor

ATTEST:

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Bobbie Black  
Deputy City Clerk