AGENDA
PAYETTE CITY COUNCIL
August 3, 2015
WORK SESSION & REGULAR MEETING

HONORABLE MAYOR JEFFREY T. WILLIAMS PRESIDING

LEE NELSON	MARK HELEKER
CRAIG JENSEN	JEFF SANDS
NANCY DALE	RAY WICKERSHAM

6:45 PM – Continuation of Public Hearing

A. Chapter 17.72 Off Street Parking and Loading Facilities

7:00 PM – Regular Meeting

I. ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. CITIZENS COMMENTS

IV. APPROVAL OF MINUTES
- A. 07-20-2015 Special Meeting..... 1
- B. 07-20-2015 Public Hearing, Work Session & Regular Meeting..... 4
- C. 07-23-2015 Special Meeting..... 9
- D. 07-27-2015 Work Session..... 11

V. APPROVAL OF BILLS & PAYROLL..... 12

VI. SPECIAL ORDERS

VII. COMMUNICATIONS
- A. Idaho Commission on Hispanic Affairs..... 13

VIII. PLANNING & ZONING
- A. 07/23/15 Regular Meeting..... 18

IX. AGENDA ITEMS
- A. Ordinance #1393 - Downtown Off Street Parking and Loading Facilities 1st reading 19
- B. Ordinance #1392 – Allow Residential Use in a Commercial Zone without a CUP 2nd Reading..... 21
- C. SWAT Policy..... 22
- D. Hardin Sanitation – CPI Increase Request..... 23
- E. Approve FY16 Tentative Budget *to be distributed at meeting*
- F. Community Yard Sale Request – Liz Amason..... 24

X. DEPARTMENTAL REPORT
- A. Public Safety Committee – July 22nd

XI. MAYOR'S COMMENTS

XII. CITIZEN'S COMMENTS
(Limited to 5 minutes per person, at the discretion of the Mayor)

XIII. ADJOURNMENT

Any person needing special accommodations to participate in the above noticed meeting should contact the City at least 5 days before the meeting at 700 Center Avenue or at 642-6024.

MINUTES
PAYETTE CITY COUNCIL
Special Meeting
July 20, 2015

12:00 PM – Special Meeting – Joint Session with Admin & Finance Committee

ROLL CALL

Members Present:	Mayor Jeff Williams, Mark Heleker, Nancy Dale, Craig Jensen, Jeff Sands and Ray Wickersham
Members Absent:	None.
Staff Present:	Mary Cordova & Bobbie Black

AGENDA ITEMS

1. Join Session with Admin & Finance Committee on Budget 2015-2016
Mayor Williams stated the purpose of this meeting is to talk about strategy and what are our priorities. What priorities have been the last few years, because of our area and being a border community is strong police and fire presence. Also beautification, our corridors, and trying to do whatever we can for economic development. The levy rate has been a focus, and there has been an increase in values. We need to talk about what is important to everyone. Mr. Coats asked if HTC did a study as to what the priorities are within the community. Mr. Massey stated it is still in process of developing. Once they have approval on the grant they can move forward. In talking to the community he sees priorities are police and fire. The fire department has been saving for a truck for the last several years. Public Works is maintaining the infrastructure that we have. Downtown revitalization for economic development is another priority. We need to continue to market ourselves. Mayor Williams stated in two weeks from today we are supposed to adopt a tentative budget. Do we have projects that we want to get accomplished? Discussed about funding downtown revitalization. Jensen stated it is hard to set a budget without revenue figures. He did receive from figures from Betty Dressen. Mayor Williams stated it is the best we have at moment, we are using the same as last year. Dale stated that the downtown seems to be important, we can make things look better, with HTC coming forward at this time we can let some of these organizations run with these projects. The Council discussed the City's responsibility to enforce ordinances. Dale asked if Ordinance Officer Silva is overwhelmed, and do we need to put on another officer. Our parks need a lot of work, and our pool needs maintenance. We need to put our house together beyond curb appeal. Dale stated sometimes we have to take ownership of projects that have been started by other organizations. The Council agreed that Police, Fire, downtown revitalization and economic development are top priorities. Heleker stated that recent development is along Highway 95, and is glad the council had the foresight to install water and sewer. Mr. Coats stated our problem is area and size of building that can come to Payette. Dodson stated the PMDCI has acreage for development. Heleker stated Highway 95 is a prime location for a hotel. Mr. Massey stated he would like to see someone market our town. We have to have something here that keeps people here. Mayor Williams asked should we have some budget money to fund a billboard to tell what our amenities are? Do we want seed money for a boys & girls club? Mr. Coats stated over the years we have seen material that promotes or town and brochures were provided to SEREDA. Mayor Williams is trying to give staff some direction on what to put in the budget.

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Wickersham stated we need to keep our current amenities and then see what we have left to fund. Mr. Massey stated we really need to have a person that can focus on economic development. Jensen asked if we are doing anything to help our current businesses to grow. Mr. Massey stated we are trying with HTC and SEREDA to work together and support each other. Jensen asked if the city needs to do more. Mr. Coats stated the chamber used to do that. It is important to support and maintain our current, the only way to get ahead if by promotions. Would like to see money set aside if possible. Mayor Williams asked are we telling staff what it would cost annually for a couple billboards, enhance website and funding for a promoter. The Chamber did a lot of that stuff and is capable of doing that stuff again. Dale asked is it possible to structure the office to hire someone with HR and economic development experience. Mayor Williams stated it is difficult enough finding the right HR person and might be more difficult to find one with economic development experience also. Jenson stated part of our responsibility as Council is to promote Payette. Heleker stated maybe there should there be something on radio or television. He noted that Payette is the biggest name in Idaho. Mayor state that we have heard that proposed health insurance increase is 17%. This body might talk about restructuring and what employee pays. Coats did research in the past on what other cities offered their employees. Cordova handed out summary of revenue and expenditures based on last year property tax. She used the same levy rate as last year. Dale asked about airport $114,000 expense and how much has to be cash, it was stated the majority will be in cash. It was stated that health increase is not in there, or $10,000 for downtown, and no big projects. The library is asking for another full-time person, more books, projectors, and cameras. Discussed unencumbered funds for departments. These are very real numbers keeping levy rate at the current rate without the insurance increase. Ms. Cordova stated the big item is the airport project. Other than airport project there is not really any big ticket items in budget. Mayor Williams asked about new construction rate. Sands stated if you have a shortfall in revenue you have to quit spending. Coats stated you have to look at each department and hope they can justify what they are asking for. Ms. Cordova stated our revenues are close to county projections, what might change is personal property tax. One item in Administration is the Comprehensive Plan for $50,000, we need to do it desperately. We should do every 5 years and ours is almost 10 years old. We are having some major issues with IT stuff in various departments. Police department cameras, we don't have enough storage to handle them. Library computers crash almost every day. Heleker stated we might have to have an open mind to a small increase on the tax levy this year. Cordova handed out hard copies of expenditures. Expenditures will change depending on health insurance, workman's comp has went up some, and what do you want to do for employees' wages. Dale asked when we would have the numbers for the health insurance and stated several more weeks. Ms. Cordova stated we are having it shopped at this point. Mayor Williams stated we need some direction for work session next week. It was stated to add health insurance, 1% wage, airport project, keep Iowa/Center and Iowa/6th Avenue South (would be over $1,000,000), downtown revitalization $10,000, put in advertising billboards money $20,000 put everything in and then we can decide how we want to proceed. Heleker asked if airport will be available if don't take this year and would we lose it. Ms. Cordova this has been a grant over several years, if we don't use money she doubts if they would fund for next year. Council wants everything put in budget so we can see the details. Discussed doing next meeting Thursday, July 23rd at 4:00.

GENERAL DISCUSSION

None

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CITIZENS COMMENTS
None

ADJOURN

The Special meeting adjourned at 1:58 PM

Signed this 3rd day of August, 2015.

_____
Jeffrey T. Williams – Mayor

ATTEST:

_____
Bobbie Black, Deputy City Clerk

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MINUTES
PAYETTE CITY COUNCIL
Public Hearing, Work Session & Regular Meeting
July 20, 2015

ROLL CALL

Members Present: Mark Heleker, Ray Wickersham, Craig Jensen, Jeff Sands, Lee Nelson and Nancy Dale

Members Absent: Mayor Williams was excused

Staff Present: Mary Cordova, City Coordinator; Bert Osborn, City Attorney, Steve Castenada, Fire Chief; Bobbie Black, Deputy City Clerk

6:00 PM – Public Hearing

Bert Osborn conducted public hearings:

A. Chapter 17.56 Nonconforming Uses to allow residential use in a Commercial Zone
Ms. Cordova stated this is a solution we came up with so people buying homes in Commercial Zone do not have to apply for a conditional use permit if use hasn't changed within 90 days. This does not include the apartments above Downtown C-1 Zone. Jensen stated the reason we wanted to change this was so every time a commercial zone sold, the new owner did not have to get a conditional use permit, it is a step in the right direction. Dale asked why we didn't include Downtown C-1 zone. Ms. Cordova stated downtown is mixed use and a conditional use permit allows us the opportunity to make sure that fire safety codes are met. Sands stated it has to be separate for downtown mixed. Downtown, the public has access to part of the building where a single family residence does not. Jensen asked if it is a non-owner occupied residential use does this still apply.
No one else addressed the Council.

B. Chapter 17.64 Railroad Boxcars/Motor Vehicle Cargo Containers
This places stipulations if we are to allow these storage units in commercial and industrial. They will not be allowed in residential zones. It sets guidelines for placement and will be considered an accessory building. Planning & Zoning had a lot of discussion on time frames for these containers. Heleker stated we are talking about non-residential use correct? Ms. Cordova stated yes. Jensen stated we extended the time frame and our current code didn't address limits before. Ms. Cordova stated the intent was not to allow at all, but Planning & Zoning could approve with time frames. The Council has denied these in the past. Nelson asked if we know how many are in residential now and will they be asked to get rid of them. Ms. Cordova stated that is something the Council would need to decide on. Possible choices would be to give owner 120 days to be removed, or, it could be considered a nonconforming use. Sands asked who is going to police this. We have been supplied with an inventory from a member of Planning & Zoning. The ordinance officer would enforce when received a call regarding one of them. Wickersham stated he couldn't vote on this, we are infringing on owner's rights, most towns allow them and we are the exception. Sands stated this lacks encouragement for construction and effects tax roll. Dale asked Wickersham about other cities. Some cities allow with a permit process and building permit. She stands by Sands and this could devalue property and people with that type of business. Wickersham stated this is a practical business choice. Jensen asked when this stopped being allowed, it was stated if went longer than 90 days in residential, you could be granted an exception. Sands stated this new ordinance says you would not even be able to apply for a conditional use permit. Ms. Cordova stated this new ordinance would prohibit in residential zone. Nelson stated he did build a 10,000 sq ft building. Dale clarified what ordinance stated and asked how we make conversion if adopted. She understood they needed to decide how to comply for existing

ones. Nelson suggested possibly charging a fee for storage units. You could make it an annual fee. Heleker asked if talking about ones existing or new ones, he stated both. We should also consider aesthetics of the community.
No one else addressed the Council.

C. Chapter 17.72 Off Street Parking and Loading Facilities
Hearing left open until August 3rd, 2015 at 6:45 PM

Public Hearing closed at 6:36 PM

Work Session following Public Hearing if time permits

A. Bounce House Permits/Policy
Jensen stated he can give some back ground from Parks & Rec Committee. Some towns do not allowed at all, we wanted it to work for our citizens if they wanted one. We wanted to make sure the city is protected if one is in our parks. Heleker stated if people driving by not everyone would realize they needed a permit. If someone is not paying for the permit we wouldn't be liable. Mr. Osborn stated if someone gets hurt in our parks they still might sue the City. Heleker stated his thoughts might be to not allow at all in our parks. Nelson stated if allow or don't allow and still put one up, we still might be liable. Heleker stated we might have to put proper signage up and asked who is going to police it. Wickersham stated the skate park is more dangerous than a bouncy house. How much protection do we want? Ms. Cordova stated it was intended to have a company come in with insurance and they would do the installation. Ms. Cordova would suggest not to charge if going to allow. Mr. Osborn clarified for Council. April from the Independent Enterprise asked how someone can just come down to park and set up a bouncy house without electricity. It was stated they use a generator. Dale stated we are not saying you can't have a bouncy house, you can do in your own backyard. Sands asked since this is just a policy and not code is it enforceable, Mr. Osborn stated both would be equal in this case. This would state our guidelines. Heleker asked if they didn't obtain a permit and was asked to remove bouncy house. Mr. Osborn stated it would be trespassing.

Work Session closed at 6:50 PM

7:00 PM – Regular Meeting
A regular meeting of the Payette City Council was called to order at 7:00 PM by Council President Lee Nelson in the City Council Chambers of Payette City Hall, 700 Center Avenue.

ROLL CALL

Members Present:	Mark Heleker, Ray Wickersham, Craig Jensen, Jeff Sands, Lee Nelson and Nancy Dale
Members Absent:	Mayor Williams was excused.
Staff Present:	Mary Cordova, City Coordinator; Bert Osborn, City Attorney; Steve Castenada, Fire Chief and Bobbie Black, Deputy City Clerk

PLEDGE

The Pledge of Allegiance was led by Ann Curtis.

CITIZENS COMMENTS
None

APPROVAL OF MINUTES

A motion was made by Nelson and seconded by Wickersham to approve the work session and regular meeting of July 06, 2015 as written.

After a voice vote by the Council, the motion CARRIED.

APPROVAL OF BILLS & PAYROLL

A motion was made by Nelson and seconded by Sands to approve the City Bills & Payroll in the amount of $266,486.00

At the roll call:
Ayes: Wickersham, Heleker, Nelson, Jensen, Nelson and Dale.
Nays:

The motion CARRIED.

SPECIAL ORDERS
None Heard.

COMMUNICATIONS
PTSD Charity Run

PLANNING & ZONING
None

AGENDA ITEMS
A. Payette County Museum: Ann Curtis and Liz Amason addressed the Council. They are here to give update on what the Payette County Museum had done to promote and market the museum. They are selling annual calendar, doing a face book page, involved with Idaho cares and Idaho gives, secured an Idaho Power grant and Modern Women did a $500 match. Curtis has done pop up events and created a mini display, which is being received very well. She would like to do something like that in a couple vacant windows downtown. They have participated in the Hughes Scholarship, downtown committee, chamber of commerce and various others. Museum will be closed this Saturday due to a wedding being held there. Partnered with the Portia Club for a grant for a scanning project, they will be working with the City library on this project. ITD is taking down the railroad bridge and if all goes through they will scan and digitize documents. Since taking a historical item this is what they are giving the County for compensation. Working on school presentation for elementary grades that don't make it to the museum. The Council asked how they were doing financially and asked what they used for shortage on statement. They stated the additional money was taken out of a certificate of deposit. Asked if any decision from County has been decided yet, they stated not yet. Heleker stated he appreciates the way they are trying to sustain the museum and their efforts. With the updated given they are asking for the other half of budgeted money.

B. Bounce House Permits/Policy
Nelson stated it seems that we have beaten this around a lot, either we don't allow or accept the policy. Wickersham asked if Parks & Rec Committee recommended this to Council and Jensen stated yes. Sands asked about #3, is someone was going to use do we charge a dollar if over 50 people. It was stated yes a $1.00 for every 50 people, but if under 50 a permit is not required. Would this be something that can be enforceable? Nelson stated just using the park implies that you are going to follow all the rules of the parks. Ms. Osborn stated this is something we should have. Dale asked if in the discussion was the monitoring part of this.

A motion was made by Nelson and seconded by Jenson to approve the bounce house permits/policy as presented.

After a voice vote by the Council, the motion CARRIED.

C. Airport Hangar Lease – Blaine May

A motion was made by Jensen and seconded by Wickersham to approve the transfer of airport hangar lease for Blaine May as presented.

After a voice vote by the Council, the motion CARRIED.

D. Payette County TDR Request

Mr. Osborn stated we should ask them to deny request, it is prohibited by county ordinance to build in the airport safety zone. Sands asked if this would be part of runway extension area, it was stated yes the actual property is encroaching airport grounds.

A motion was made by Wickersham and seconded by Nelson to send an unfavorable recommendation to Payette County for the TDR Request for Aaron & Aubrey Mauney and Tyler & Sadee Schuster.

After a voice vote by the Council, the motion CARRIED.

E. Activity Connection Plan

Gerald Loveland addressed the Council. The Committee decided on two items to work on. A bicycle lane on Highway 95 was discussed and wasn't feasible. Sands asked if in budget and was stated yes. The Committee discussed working on pond platform and an Eagle Scout would like to do that project.

F. Ordinance #1392 – Allow Residential Use in a Commercial Zone without a CUP-1st reading

A motion was made by Nelson and seconded by Jensen to introduce Ordinance 1392 by title only.

After a voice vote by the Council, the motion CARRIED.

Bert Osborn read Ordinance #1392 by title only.

A motion was made by Nelson and seconded by Jensen to Ordinance 1392 on the second reading.

After a voice vote by the Council, the motion CARRIED.

G. Ordinance #1394 – Railroad Boxcars/Motor Vehicle Cargo Containers

A motion was made by Nelson and seconded by Jensen to introduce Ordinance 1394 by title only.

After a voice vote by the Council, the motion CARRIED.

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Bert Osborn read Ordinance #1394 by title only.

Nelson has mixed emotions on this. We are always having someone telling us what we can't do on our property. Wickersham agrees with it. Sands stated this will not get his support at all, supports the idea of not having it in residential. This had been kicked around for five months. If wants to go back and get refined would support. This is pacifying one person that didn't get what they wanted. It has to be enforceable and it is not. Wickersham doesn't agree and what about the people that have them on their property. Jensen asked for clarification on residential usage now, there is nothing stopping for asking to have one. Ann Curtis asked about a race trailer and was told that no that is a licensed trailer. Nelson asked what would stop someone from licensing a 40' trailer. Liz Amason stated they live where there are covenants and restrictions, they pay to store their vehicles that keeps the neighborhood looking nice. Doesn't have a problem in industrial zone. Is there anything stopping commercial zones from having their own little organization, Mr. Osborn stated no they couldn't. Heleker is hearing we are on the right track, but not where we need to be yet. Mr. Osborn would recommend to have Council make a list of what they would like to see.

A motion was made by Nelson to send to second reading. Motion died due to lack of second.

DEPARTMENTAL REPORTS

A. Police Department – June 2015
B. Parks & Rec Committee – July 8th
C. Library Commission – July 9th – Dale stated Erin Haley is working hard in getting connected and having Ms. Stowe has been great help.
D. Airport Commission – July 13th
E. Admin & Finance Committee – July 20th

MAYORS COMMENTS

None

CITIZEN'S COMMENTS

Wickersham stated had another meeting with Boys & Girls Club and have funds in the bank and making progress.
Jensen gave update on water trails meeting. Grant for signs was not received and trying for another grant. Getting updated pictures from Idaho Power and various cities to know what they can or cannot do in the area.
Nelson asked Ms. Cordova about work session for budget and decided it will be this Thursday at 4:00 PM

ADJOURNMENT

A motion was made by Jensen and seconded by Dale to adjourn the regular meeting at 8:00 PM.

After a voice vote by the Council, the motion CARRIED.

Signed this 3rd day of August, 2015.

ATTEST:

Mark Heleker, Council President

Bobbie Black, Deputy City Clerk

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MINUTES
PAYETTE CITY COUNCIL
Special Meeting
July 23rd, 2015

4:05 PM – Special Meeting – Joint Session with Admin & Finance Committee
Lee Nelson opened the meeting.

ROLL CALL

Members Present:	Lee Nelson, Nancy Dale, Craig Jensen, Jeff Sands, Ray Wickersham and Mark Heleker arriving at 4:17 and Mayor Jeff Williams via phone at 4:17
Members Absent:	None
Staff Present:	Mary Cordova, Chief Clark, Ed Franek, Jamie Couch, Jake Hust, Randy Fales, Fire Chief, John Plaza, Erin Haley, Jack McElravy & Bobbie Black

AGENDA ITEMS

1. Joint Session with Admin & Finance Committee on Budget 2015-2016:
Ms. Cordova asked if there were any questions from last meeting. She handed out revised revenue and expenditure reports and the historical levy rates & budgets over the years. Nelson asked about the discrepancy in revenue and expenditures. He was told it was due to library being short. Included is a salary increase of 1% as suggested by the Council and a health insurance increase of 17%. The expenses in the Executive show $10,000 for marketing and $10,000 for downtown revitalization. We are shopping right now for better insurance rates and we are hoping it will go down some. Massey asked about Forestry projects for $7,000. It was stated that is for hazardous trees that we may need to have removed. Nelson questioned the legal expense on page 3, if that went up due to vicious dogs and it was stated yes. The library is short $117,000, but should go to library commission and see what they may want to cut. Jensen asked about property values and is this the best estimate. Ms. Cordova stated yes, the best estimate at this time. Property value will be around 210 million and doesn't include operating property value. Nelson asked about airport revenue. He stated we haven't had any property tax in that line item for the last several years and now we do. It was stated that is for the grant, we have a 25% match. We have not set money aside in previous years. Dale asked on page 3, building inspection, why we have a 500% increase where is the revenue offset. Sands asked why we put $25,000 in building. Ms. Cordova stated he receives a percentage of what the building permit fee is. Sands asked why the revenues and expenditures are the same if he only takes a percentage. Asked if expenditures should be lower. Dale asked about capital outlay for admin, the money that was put into this year's budget was for the HUD home and Snake River Water Trails. We did not use any for the Snake River Water Trails. This year's budget for the HUD home is in general #398000. Sands asked about IT upgrade. Ms. Cordova stated we are having problems with our IT system in this building. We need more space and more security. The library is having problems also. Ms. Cordova stated we have grown bigger than our system can handle. The police department has body cameras and that takes a lot of video storage space. Clark stated we have obtained quotes from our IT person. He stated he would like to up storage to 90 days. Ms. Cordova stated the police department also has the record storage system that takes a lot of space. Our systems are considered old now. Sands asked Chief Clark when the system had been updated last. He stated they do on an as needed basis. Ms. Cordova stated it is not just storage, it is security also. We need to be proactive now. Sands would like to know if this will fix all the issues. Ms. Cordova this will fix it for now. In future years we need to budget more to IT so we can keep up to date. Dale doesn't want this to be a band aid, will this take care of it. Nelson

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asked what is on the expenditures side, what would our levy rate be? Ms. Cordova stated it would be same as last year .010601105. She stated we are allowed to tax 3%, new construction would give us another $14,000. Jensen stated he can't justify raising taxes that much. Nelson stated if we don't raise some it would create problems for future years. Sands asked about the copy machine, do we lease? It was stated yes. Dale would like to address the library shortage. Coats stated the budget is increase $700,000. He discussed each department and what the increases are. The budget is not balanced by $124,000. The Council asked if we levied the additional $124,000, what our levy rate would be. Sands asked about capital books. Ms. Haley stated it contains books, e-books, replacement, visual and audio. Sands asked about e-books and how long do we keep them. Ms. Haley stated there are several options and explained each. Our library came in the top ten for e-books being checked out. The Library Commission would like to move forward with e-books. Alan Massey asked if IT is separate from Admin, was stated yes they have their own server. They have the lowest speed with Cable One. Her concerns are security between staff and public. Kevin Coats asked what the estimate of books is that disappear. Ms. Haley stated approximately $1,000 each year. Sands asked about the addition of another full-time employee. Heleker asked how she justifies a full-time position. She stated they are just maintaining. Having this additional person is quality we are giving our community. They have been able to add additional programs and possible grant writing. Nelson stated if added additional money it would raise levy to 01115. Sands asked department heads if there was anything that they didn't include in their budget they wanted. Jensen stated the only way we can balance without cutting anything is to raise the levy rate. Ms. Cordova stated everything is balanced except the library and they don't have any unencumbered funds to use. Nelson asked if money could be moved from somewhere else and was stated no. The library can only be levied a certain amount and they are close to that amount. Sands asked if there was a way for the IT portion could merge with another department. Sands asked if department heads are hearing any problems with the current health insurance we provide. The Council discussed line item for oil and gas in departments. Ms. Cordova discussed the salaries for the police department was due to overlapping officers. The fire department salaries are up due to bringing a 35 hour person to a full-time position. Ms. Haley stated she would never need the City's insurance benefits. Talked about parks department and how many part time employees we have. Mr. Fales stated this year he had six part-time employees. He stated he asked to have another full-time employee and was told it wasn't possible. He was asked if he would rather have another full-time or does he like the part-time. He stated he would rather have a full-time. It is more beneficial to hire seasonal part-time through the temp service. Ms. Cordova stated we could levy an additional $50,000 for the library. Heleker asked if adding a part-time versus full-time. Ms. Haley stated that would only allow them to maintain and nothing additional. There would be a set schedule, community out-reach and coverage for the library. The Council set a work session for July 27th at noon.

CITIZENS COMMENTS

None

ADJOURN

The Special meeting adjourned at 5:48 PM

ATTEST:

Signed this 23rd day of July, 2015.

Bobbie Black, Deputy Clerk

Mark Heleker – Council President

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MINUTES
PAYETTE CITY COUNCIL
Work Session
July 27, 2015

12:00 Noon – Work Session

ROLL CALL

Members Present: Lee Nelson, Nancy Dale, Jeff Sands, Ray Wickersham and Mark Heleker
Members Absent: Craig Jensen, Mayor Williams
Staff Present: Mary Cordova, Chief Clark, Ed Franek, Jamie Couch, Jake Hust, Randy Fales, Fire Chief, Erin Haley

AGENDA ITEMS

1. FY16 Budget
   Ms. Cordova asked if there were any questions from last meeting. She handed out revised revenue reports and expenditure reports were not available due to equipment difficulties.

   The Council asked several questions about projects proposed in their FY16 budgets.

   Discussion ensued regarding levy rates and potential changes the proposed FY16 budget. No decisions were made.

CITIZENS COMMENTS
None

ADJOURN

The Special meeting adjourned at 1:20 PM

Signed this 3rd day of August, 2015.

ATTEST:

Mary Cordova

Mark Heleker – Council President

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CITY OF PAYETTE

Claim Approval List
For the Accounting Period: 7/15

Report ID: AP100V

For dates posted from 07/17/15 to 07/31/15

ADVANCED CONTROL SYSTEMS	629.00
ALLIED BUSINESS SOLUTIONS	1,052.59
BRADY INDUSTRIES, INC.	43.98
BRUCE, JAMES	275.00
BUILT RITE CONSTRUCTION	11,924.00
C&A Paving Company	214.48
CAMPO & POOL DISTRIBUTING, LLC	533.65
Chamber of Commerce	225.00
D&B SUPPLY	117.98
DCS TECHNOLOGIES	1,100.00
ERNIE'S ELECTRIC	20.00
FEDEX	73.03
FERGUSON ENTERPRISES #3204	442.31
FILTRATION TECHNOLOGY	401.88
FISHER SCIENTIFIC	776.31
FRANKLIN BUILDING SUPPLY	2,931.00
HACH CHEMICAL	558.57
HOWELL, TIFFANY	51.97
IDAHO POWER, PROCESSING CENTER	4,703.33
IDAHO PRECAST, INC.	60.00
IDAHO TRANSPORTATION DEPT.	46.00
INDEPENDENT ENTERPRISE	164.16
KAMAN INDUSTRIAL TECHNOLOGIES	312.67
KAUVAKA, DAN	119.99
KEIL ENTERPRISES	195.00
MARC CORPORATION	670.92
METROQUIP, INC.	456.31
Microbiology Micael Ricard	350.00
MTN. VIEW AUTO UPHOLSTERY	875.00
NORCO	189.20
NORSTAR INDUSTRIES, INC.	85.44
ONTARIO BEARING & HYDRAULIC	138.42
PAYETTE COUNTY PARAMEDICS	100.00
PHONEWORKS	270.00
PIPECO, INC.	74.76
PITNEY BOWES	132.00
ROCKY MOUNTAIN INFORMATION NET	50.00
S&H TERMINAL, INC.	62.15
STERLING CODIFIERS	386.00
SYME ELECTRIC	1,088.08
THREE RIVERS AGENCY	104.12
UNITED PARCEL SERVICE	17.40
WESTSIDE MARKET	40.51
WILSON PRUETT TIRE FACTORY	215.88
Payette County Historical Society	5,000.00
Payroll	116,773.12
Hardin Sanitation	34,589.26

Total: 188,640.47

State of Idaho

Idaho Commission on Hispanic Affairs

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RECEIVED
JUL 20 2015
CITY OF PAYETTE

C.L. "Butch" Otter
Governor

Juan Álvarez
Chairperson

Margie Gonzalez
Executive Director

COMMISSIONERS:

Tim Corder

Lucy R. Juárez

Dr. Carmen Suárez

Raquel Romero-Arenz

Senator Dan Johnson

Senator Roy Lacey

Rep. Sue Chew

Rep. Greg Chaney

Thursday, July 16, 2015

Dear Colleagues:

We are pleased to present the Payette community with a summary report on our visit on April 22, 2015. The enclosed summary compiles information and recommendations that address the needs expressed by community members during our visit and based on input received during our community town hall meeting.

The Commissions main intent in visiting communities statewide is to act as a resource and learn of the accomplishments as well as challenges being faced by our communities. It is through open dialogue that we can help serve as a resource and begin to form a partnership in serving our growing population.

We work very closely with other state agencies and organizations and use data gathered from our visits to bring new resources into our communities.
We hope to continue our partnerships with the city of Payette and look forward to taking an active role in our partnership as a resource.

Community reports are compiled throughout the fiscal year into an annual report submitted to policy makers during legislative session. The report does not specifically identify anyone city or county.

If we can be of any assistance feel free to email us at margie.gonzalez@icha.idaho.gov or call at (208) 334-3776.

Sincerely,

Margie Gonzalez,
Executive Director

"Working toward educational, economic, and social equality for Hispanics in Idaho"
An Equal Opportunity Employer

Commission Visit
City of Payette, April 22, 2015

On April 22, 2015, the Idaho Commission on Hispanic Affairs (ICHA) visited the City of Payette as part of its ongoing efforts to assess community needs related to Idaho's Hispanic population. ICHA Commissioners and staff met with representatives from local government, the non-profit sector, faith based organizations, health care organizations, and local schools to better understand how the growing Hispanic population is affecting the community and how public and private services are responding to this trend. The Commission's assessment is summarized in this report.

Summary

Hispanics are the largest and fastest growing segment of the population in Payette, representing 25.4% of the total population of 1,994 residents. This fast growing population, which used to be predominantly migrant and/or seasonal in nature, is becoming more permanent, establishing roots within the community. This population trend is creating changes and challenges for the community, and public and private organizations in Payette, as they attempt to cope with increasing demands for access to bilingual and culturally relevant services. In 2014, 36% of children enrolled in Payette schools were Hispanic. From 2000-2013, the number of Hispanic students increased by almost 75%, while the number of non-Hispanic students actually decreased by 8%.

During its visit, the Commission noted a number of positive practices which can be shared across the state.

For example, Payette schools are implementing innovative practices to increase parental involvement and increase access to educational opportunities. These included the onsite presence of at least one Spanish-speaking official and/or volunteer at each school who can serve as a translator for students and their parents who have limited English proficiency. There is 80-85% Hispanic parental involvement in special education and 60-65% of Hispanic parents responds via text and/or email instead of letters, and phone calls. The Commission found examples of effective organizations serving the needs of this population.

Another successful program was found at the Payette Primary School. The Primary School has a great reading program called B.E.A.R., which stands for *Be Excited About Reading*. When students reach their reading goals within the program, they choose a stuffed bear from the front lobby which is full of bears, creating an exciting and inviting atmosphere for students. Also, it was noted that while giving Commissioners a tour of the school, the principal positively interacted with students in the hallways and actually knew each student he spoke with by name.

The Payette Valley Family Health Clinic has been open and operating for decades in Payette. In fact, the Executive Director used to be a patient of the Clinic when she was a child. The Clinic is well known and trusted by Payette's Hispanic community.

Additionally, *Dickinson's Frozen Foods*, a food processing facility in Fruitland, Idaho, employs a high percentage of Hispanics. The company seems to recognize the importance of having Hispanic representation at all levels of the company, from sales to accounting, and production to management. In fact, Dickinson's Fruitland facility has three Hispanic, bilingual individuals running its Human Resources department, who each demonstrated pride in working for Dickinson's.

Lastly, the University of Idaho's Extension Office has *Eat Smart Idaho*, a nutrition education program that is designed to help adults with limited resources learn how to stretch their food dollars in order to provide tasty, low-cost and healthy meals for their families. The program is popular among Hispanics probably because it is offered in Spanish. The U of I is also attempting to increase its outreach efforts even more by collaborating with other groups such as the Western Idaho Community Action Program and other programs that offer relevant resources.
By far, the Commission found the issue foremost in the minds of Payette's residents is the disconnection between government entities, Hispanic leaders and the Hispanic community as a whole. An important challenge facing the City of Payette going forward is the ongoing integration of the Hispanic community. Despite the growing Hispanic

population in Payette, Hispanics continue to be underrepresented in elected offices, the government workforce, business associations, and local social clubs. Through its travels across the state, the Commission has observed what it considers best practices for integrating growing Hispanic populations into the broader communities. For example, in the City of Idaho Falls, the Major established a Diversity Council with multicultural representation. The Council helps plan multicultural events in the City which help educate local residents about the different cultures that exist in the City. This is a first step to effective integration. It is the Commission's opinion that integration of Hispanics within the broader community is the greatest challenge facing Payette.

Other needs observed by the Commission during its visit include the fact that faith-based and non-profit organizations are not well connected with one another. It is important that going forward these organizations work to form a collaboration in order to provide more effective, direct services to those in need. Without collaboration among these organizations, these services will likely remain strained and in need of support due to economic conditions.

Additionally, the Payette schools are in need of professional development to improve cultural competency and there is a need for additional funding for pre-schools.

Lastly, the Department of Health & Welfare Mental Health Services/Adult & Children is expanding its work in Payette by providing mental health services to high school students who are experiencing fear and anxiety. However, the Department is concerned the Hispanic community is not seeking mental health services. The Department is currently hosting presentations at the Mexican Consulate in Boise; however, there is no mechanism in place to track the impact these presentations are having on the Hispanic community and whether they are reaching the Payette community.

Recommendations/Proposed Actions

The Commission offers the following recommendations and proposed actions to help the community of Payette improve outcomes and opportunities for its Hispanic population:

- The City and County should collaborate with local non-profit organizations and Hispanic community leaders to form a multi-cultural advisory council that would serve as a forum to increase dialog between the various groups and explore methods to provide greater inclusivity for its diverse populations (e.g., participation in the political process, volunteerism, representation in the government workforce, and membership in business associations and local service clubs). The Council should also help leverage local resources to better serve the Hispanic population. The Commission can facilitate the formation of such a group.
- The Commission can provide school administrators with resources to address cultural competency and related teacher professional development.
- The Commission can help facilitate a forum of community leaders, nonprofits, the Payette City government, and faith-based leaders to discuss ways to leverage and optimize resources and build bridges within the community of Payette.
- The Commission will provide public officials and local community leaders with demographic data on the Hispanic population in Payette.

In closing, the Idaho Commission on Hispanic Affairs would like to thank the First United Methodist Church for hosting our visit. We enjoyed visiting with school leaders, public officials, healthcare administrators, and local organizations. A copy of this report will be included in our annual report to the Governor and the Lt. Governor of Idaho.

Payette, ID

Payette is located in west Idaho. Payette is between the Payette, Washington County, and has grown 5.37% since 2000. Employment opportunities in the Payette area are largely found in construction, health care, education, utilities, transportation, government, agriculture, and food processing. Like many Idaho communities, Payette's population is becoming more diverse. The 2013 Census found that 25.4% of Payette's population is of Hispanic or Latino origin.

The community's demographic makeup is changing, becoming more diverse in age, ethnicity, and cultural background. Also, a higher percentage of Payette residents are commuting to other communities for work. Based on a community review by Idaho Rural Partnership youth, especially teen aged kids not attracted to athletics, have few outlets to pursue recreational and educational interests outside of school.

The number of Hispanic children under 18 below the Federal Poverty Limit is 578. Total number of Hispanic children under 18 is 1,484.

Source: www.uscensus.gov & Payette Community Review, July 2007

EDUCATION

Schools located in the district include Payette Primary School, Payette Elementary School, Payette Middle School and Payette High School. Pauline King is the Superintendent of Schools.

As of 2010, the total Payette Joint School District 371 population is 9,962. On average, Payette Joint School District 371 is worse than the state average in quality.

Source: www.USA.com

Number and Percentage of Hispanic Students in Idaho Public Schools by District, 2010

County of School District	State and School District Names	Non-Hispanic	Hispanic	Total	% Hispanic
Payette	Payette School District 371	979	559	1,538	36%

Source: *3rd Edition The Hispanic Profile Data Book for Idaho*

Payette Primary School	2012-2013		2011-2012		2010-2011		2009-2010		2008-2009		2007-2008	
	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
Total Students:	518		513		517		554		558		544	
Student By Races:												
American Indian/Alaska Native:	2	0.4%	1	0.2%	2	0.4%	3	0.5%	5	0.9%	3	0.6%
Asian:	0	0.0%	0	0.0%	0	0.0%	5	0.9%	7	1.3%	6	1.1%
Hispanic:	177	34.2%	182	35.5%	183	35.4%	148	26.7%	154	27.6%	148	27.2%
Black:	2	0.4%	2	0.4%	3	0.6%	4	0.7%	4	0.7%	7	1.3%
White:	323	62.4%	313	61.0%	319	61.7%	394	71.1%	388	69.5%	380	69.9%
Hawaiian Native/Pacific Islander:	1	0.2%	0	0.0%	0	0.0%	NA	NA	NA	NA	NA	NA
Two or More Races:	13	2.5%	15	2.9%	10	1.9%	NA	NA	NA	NA	NA	NA

Westside Elementary School	2012-2013		2011-2012		2010-2011		2009-2010		2008-2009		2007-2008	
	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
Total Students:	242		247		263		255		239		251	
Student By Races:												
American Indian/Alaska Native:	0	0.0%	0	0.0%	1	0.4%	1	0.4%	2	0.8%	1	0.4%
Asian:	0	0.0%	0	0.0%	0	0.0%	2	0.8%	1	0.4%	7	2.8%
Hispanic:	94	38.8%	80	32.4%	77	29.3%	68	26.7%	53	22.2%	52	20.7%
Black:	1	0.4%	2	0.8%	1	0.4%	2	0.8%	2	0.8%	2	0.8%

White:	142	58.7%	157	63.6%	176	66.9%	182	71.4%	181	75.7%	189	75.3%
Hawaiian Native/Pacific Islander:	0	0.0%	1	0.4%	1	0.4%	NA	NA	NA	NA	NA	NA
Two or More Races:	5	2.1%	7	2.8%	7	2.7%	NA	NA	NA	NA	NA	NA

McCain Middle School	2012-2013		2011-2012		2010-2011		2009-2010		2008-2009		2007-2008	
	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
Total Students:	359		352		327		373		383		380	
Student By Races:												
American Indian/Alaska Native:	1	0.3%	1	0.3%	1	0.3%	0	0.0%	2	0.5%	1	0.3%
Asian:	0	0.0%	0	0.0%	1	0.3%	4	1.1%	4	1.0%	3	0.8%
Hispanic:	102	28.4%	100	28.4%	91	27.8%	82	22.0%	78	20.4%	90	23.7%
Black:	1	0.3%	0	0.0%	0	0.0%	1	0.3%	1	0.3%	0	0.0%
White:	244	68.0%	236	67.0%	219	67.0%	286	76.7%	298	77.8%	286	75.3%
Hawaiian Native/Pacific Islander:	2	0.6%	0	0.0%	1	0.3%	NA	NA	NA	NA	NA	NA
Two or More Races:	9	2.5%	15	4.3%	14	4.3%	NA	NA	NA	NA	NA	NA

Payette High School	2012-2013		2011-2012		2010-2011		2009-2010		2008-2009		2007-2008	
	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%	Amount	%
Total Students:	448		425		475		506		499		505	
Student By Races:												
American Indian/Alaska Native:	4	0.9%	4	0.9%	3	0.6%	1	0.2%	1	0.2%	1	0.2%
Asian:	2	0.4%	2	0.5%	4	0.8%	9	1.8%	9	1.8%	15	3.0%
Hispanic:	115	25.7%	103	24.2%	103	21.7%	102	20.2%	79	15.8%	101	20.0%
Black:	1	0.2%	1	0.2%	1	0.2%	1	0.2%	1	0.2%	2	0.4%
White:	305	68.1%	294	69.2%	340	71.6%	393	77.7%	409	82.0%	386	76.4%
Hawaiian Native/Pacific Islander:	0	0.0%	0	0.0%	0	0.0%	NA	NA	NA	NA	NA	NA
Two or More Races:	21	4.7%	21	4.9%	24	5.1%	NA	NA	NA	NA	NA	NA

Source: USA.com

Number and Percentage of Hispanic Students in Free & Reduce Lunch Program

County of School District	State and School District Names	Non-Hispanic	Hispanic	Total	% Hispanic
Payette	Payette School District 371	604	488	1,092	45%
Free			465		43%
Reduce			23		2%

Source: Payette School District

Civilian Labor Force

County	Total Civilian	# Unemployed	% Total Unemployed	Employed
Payette	10,414	621	6.0	9,793

Source: Idaho Department of Labor Aberdeen Office & U.S. Census 2010

Major Employers:

- Idaho Power Company
- Partners Produce Inc
- **Dickinson Frozen Foods**
- Fruitland School District
- New Plymouth School District
- Payette County
- Payette School District
- Seneca Foods
- American Staffing Inc
- Woodgrain Millwork

Source: Idaho Department of Labor Aberdeen Office & U.S. Census 2010

MINUTES
PAYETTE PLANNING & ZONING
Regular Meeting
July 23, 2015

6:00 PM – Regular Meeting

I. ROLL CALL: Randy Choate, Jim Franklin, Jody Henderson and Nial Bradshaw
Members Absent: Gary Youngberg, Kevin Hanigan and Peggy Childers
Staff Present: Bobbie Black

II. APPROVAL OF MINUTES
A. 06-26-2015 Public Hearing & Regular Meeting Minutes

A motion was made by Franklin and seconded by Henderson to approve the public hearing & regular meeting minutes 06-26-2015 as written.

After a voice vote by the Commission, the motion CARRIED.

III. COMMUNICATIONS
None heard.

IV. AGENDA ITEMS

A. Chapter 17.72 Off Street Parking and Loading Facilities:
This has already had a public hearing and should have been on last month's agenda. The Commission was provided the ordinance being presented to City Council on August 3rd. Ms. Cordova discussed the proposed ordinance with the Commission and how some businesses downtown do not have off street parking or a loading facility. Franklin stated we want the ordinances to be restrictive but not to stop a business coming to Payette. Discussed the fee for off street parking per parcel. The way it is written, it is up to the City Council to charge the fee.

A motion was made by Franklin and seconded by Henderson to recommend a favorable recommendation of the proposed ordinance for off street parking and loading facilities as presented.

After a unanimous voice vote by the Commission, the motion CARRIED.

V. PUBLIC COMMENT
Ms. Cordova stated the Council moved the ordinance for commercial in downtown to second reading. The storage container ordinance died and the Council would like to see something different.

VI. ADJOURNMENT

Meeting adjourned at 6:13 p.m.

Bobbie Black
Recording Secretary

DRAFT

ORDINANCE 1393

AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING THE PAYETTE MUNICIPAL CODE SECTION 17.34.050 AND 17.34.060 IN CHAPTER 17.34 OF TITLE 17, PROVIDING AN EXEMPTION TO OFF STREET PARKING AND LOADING ZONE REQUIREMENTS IN THE C-1 DOWNTOWN COMMERCIAL ZONE; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF PAYETTE, IDAHO:

Section 1. Section 17.34 of Title 17, Chapter 17.34.050 of the Payette Municipal Code is hereby amended to read:

17.34.050: BUILDINGS AND USE RESTRICTIONS GENERALLY:

A. No window or door while in an open position or during opening shall project into any street or alley.

~~B. For each five thousand (5,000) square feet of floor space, one off street loading zone of at least three hundred (300) square feet shall be provided on the property.~~

~~C. For all business or commercial use permitted in C-1 commercial district built after the effective date of this title, the number of off street parking areas required are delineated in chapter 17.72 of this title~~

17.34.060: OFF STREET PARKING AND LOADING ZONE REQUIREMENTS:

A. The off street parking **and loading zone** requirements for the C-1 commercial district are referred to in chapter 17.72 of this title.

B. For each five thousand (5,000) square feet of floor space, one off street loading zone of at least three hundred (300) square feet shall be provided on the property.

C. For all ~~business commercial~~ **non-residential** use permitted **and located on a lot** in **the** C-1 commercial district built **or use intensified** after the effective date of this title, **where there is not area available on the lot to meet** the number of off street parking **areas or off street loading zone as** required ~~are~~ **and** delineated in chapter 17.72 of this title~~.~~**, shall be exempt from the requirement of providing off street parking. The exemption shall be applied to the land use on the lot requiring the fewest number of spaces. Only one (1) exemption shall be allowed per lot.**

D. The city council may enact an in lieu parking space construction fee when it is not possible to provide some or all of the required off-street parking. The funds shall be retained by the city and shall be used exclusively for the purpose of acquiring and developing public off-street parking facilities. The in lieu fee is set by resolution, when enacted.

Section 2. This Ordinance may be published in summary form allowed by Idaho Code.

Section 3. This Ordinance shall be in full force and effect immediately upon passage and publication as required by the laws of the State of Idaho.

Section 4. Any ordinances or resolutions which are in conflict with this Ordinance are hereby repealed, but only insofar as the conflict exists.

Section 5. If any portion of this Ordinance should be found to be unconstitutional or unenforceable for any reason, the remainder of the Ordinance shall be applied to effectuate the purposes of this Ordinance.

PASSED and APPROVED by the Mayor and City Council of the City of Payette, Idaho this _____ day of _____, 2015.

CITY OF PAYETTE, IDAHO

BY_____

Jeffrey T. Williams, Mayor

ATTEST:

_____
City Clerk

ORDINANCE 1392

AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, ADDING TO THE PAYETTE MUNICIPAL CODE SECTION 17.56.012 IN CHAPTER 17.56 OF TITLE 17, ALLOWING EXISTING NONCONFORMING SINGLE FAMILY RESIDENTIAL USE IN A COMMERCIAL ZONE; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF PAYETTE, IDAHO:

Section 17. Section 17.56 of Title 17, Chapter 17.56.012 of the Payette Municipal Code is hereby amended by adding a new chapter 17.56.012 as follows:

Chapter 17.56
NONCONFORMING USES

17.56.012: EXISTING NONCONFORMING SINGLE FAMILY RESIDENTIAL USE:

Any single family structure, located in any district that was in use as a single family residence at the time of adoption or amendment to this chapter, and which has continued as a residential use, shall not be considered to be a nonconforming use but shall be considered a special use until such time that the residential use is replaced with another approved use. A single family residential structure, granted special use status, shall have the same privileges as a permitted residential structure and may be replaced/remodeled if a building permit has been obtained, and as long as the setbacks can be met or a variance is granted. Upon a change in use, to commercial or industrial, the residential structure shall not be changed back to a residential use unless a conditional use permit has been approved through following the public hearing process. A change in use shall not be considered to have occurred until the structure has actually been converted to a nonresidential use.

Section 2. This Ordinance may be published in summary form allowed by Idaho Code

Section 3. This Ordinance shall be in full force and effect immediately upon passage and publication as required by the laws of the State of Idaho.

Section 4. Any ordinances or resolutions which are in conflict with this Ordinance are hereby repealed, but only insofar as the conflict exists.

Section 5. If any portion of this Ordinance should be found to be unconstitutional or unenforceable for any reason, the remainder of the Ordinance shall be applied to effectuate the purposes of this Ordinance.

PASSED and APPROVED by the Mayor and City Council of the City of Payette, Idaho this _____ day of _____, 2015.

CITY OF PAYETTE, IDAHO

BY_____

Jeffrey T. Williams, Mayor

ATTEST:

_____
Mary Cordova, City Clerk

CITY OF PAYETTE
POLICE DEPARTMENT
ADMINISTRATIVE POLICY

SUBJECT: Special Weapons and Tactics (SWAT) Pay Policy	**EFFECTIVE DATE:**	
APPROVED by CITY COUNCIL:	**REVISION DATE:**	Not Applicable

PURPOSE:
When it becomes necessary for the Police Department to manage incidents, which are beyond the scope of normal operations, the Special Weapons and Tactics Team (SWAT) is maintained to supplement other departmental resources. Examples of incidents in which the SWAT Team may be utilized include: armed, barricaded suspect situations; hostage situations; sniper situations; high risk warrant service; civil disorder/crowd control; security deployment for VIP protection; or other incidents as assigned.

POLICY:

Those employees assigned to the SWAT Team shall receive a incentive pay of an additional forty dollars per pay period, beginning with the first full pay period in August, 2015, and shall be paid only for the time the employee is assigned to the SWAT Team.

In the event of active call-out, the employee assigned to SWAT, and acting in the capacity of a SWAT Team member, shall receive an additional amount of five dollars ($5.00) per hour in addition to employee's base hourly pay rate during the time spent active on the SWAT Team. Additional pay shall be calculated, accrued and paid in accordance with the same method as the employee's base hourly wage. It is not subject to overtime, shift differential or any other additional pay above and beyond base pay.

The City reserves the right to revoke and/or suspend at any time.

_____

JEFFREY T. WILLIAMS, MAYOR

July 8, 2015

Mayor and City Council Members
700 Center Ave
Payette, ID 83661

Topic: 2015 Requested Price Increase

Dear Honorable Mayor and Council,

We are seeking your approval for a 2.0% cost of living increase to be implemented on September 1, 2015.

The Consumer Price Index for All Urban Consumers (CPI-U) increased 0.4% from May 2014-May 2015. While the CPI index is not meant to be all-encompassing or absolute, it is an accurate reflection of operating cost increases our business has experienced during this years period. Truck Variable expenses, which we define as parts, mechanic labor, oil, outside repairs etc., have increased over this period. Price increases associated with mechanic labor and the cost of tires are key drivers behind this movement. It should be noted our most expensive line item, Fuel Expense, is in this figure to partially offset spikes in fuel pricing.

Lastly, labor expenses have increased approximately 2.5% over this one-year period as a result of planned hourly wage increases. To attract a strong workforce we have started to give our employees health insurance. We have strived to keep labor costs low while at the same time maintain a competitive wage base in the Southwestern Idaho market.

For these reasons mentioned above we are seeking an open discussion with you regarding a service price increase effective September 1, 2015, which is contingent on your approval. We value our business partnership with the City of Payette and appreciate your consideration in this matter.

Please feel free to contact me at any time.

Sincerely,

Jonny Cochran
Site Manager
Hardin Sanitation, Inc.

PAYETTE CITY COUNCIL
Agenda Request Form

Policy: Any person, group or organization wishing to personally address the Payette City Council in session shall fill out a written request form and file it with the City Clerk's Office 10 days in advance of the scheduled meeting. Regular meetings are held at 7:00 P.M. the 1st and 3rd Monday of every month.

NAME: Liz Amason

TELEPHONE: 208/642-7151 (DAY) _____ (EVENING)

ADDRESS:

490 N 20th St, Payette, ID

NAME OF PERSON(S), GROUP OR ORGANIZATION:

Payette Hometown Competiveness Team (HTC)

SUBJECT MATTER TO BE DISCUSSED:

Communitywide Yard Sale During A&W Cruise Night/Weekend on Sept 11, 12, 2015.

COULD THE SUBJECT BE DISCUSSED AND/OR REVIEWED BY MEETING WITH THE MAYOR, CITY DEPARTMENTS OR OTHER OFFICIALS? [X] YES [ ] NO

IF ANSWER TO ABOVE IS YES, PLEASE LIST THOSE WHO HAVE ALREADY REVIEWED SUBJECT. IF NO, WHY NOT?

SPECIFIC QUESTIONS AND/OR ACTION DESIRED FROM THE CITY COUNCIL:

Promoting this Event to Encourage Even More Influx of People Into Payette this weekend. City allows residents 3 yard sales a year, just asking to not count their participation in this event as one of the 3.

The person(s), group or organization making the request to be on the agenda will be contacted by the City Clerk's Office, informing him/her of the scheduled meeting date and time. Every effort will be made to schedule the request at the earliest possible meeting date.

7/21/15 — Date

Liz Amason — Signature of person making request

_____ Date _____ City Clerk Assigned to Agenda: _____ Date

GENERAL BUSINESS PRESENTATIONS LIMITED TO 5 MINUTES - OR THE DISCRETION OF THE MAYOR

If you plan a visual presentation, it must be submitted to the Clerk's Office no later than 5:00 p.m. on the Wednesday prior to the meeting. Acceptable presentation formats include PowerPoint presentations on CD only, DVD, VHS and 8.5 by 11 inch maps or printed materials for display on screen. All copies submitted become public record and must remain on file with the City Clerk. For more information contact 208-642-6024.

COMMUNITYWIDE YARD SALE

PERSONAL SALE PERMIT

APPLICANT'S NAME _____

APPLICANT'S ADDRESS _____

LOCATION OF SALE _____

DATE(S) OF SALE SEPT 11-12, 2015 PHONE # _____

THIS PERMIT MUST BE POSTED IN A CONSPICUOUS PLACE ON SALE PREMISES

FEE: NONE

PERMIT REGULATIONS: ~~NO MORE THAN THREE (3) PERMITS MAY BE ISSUED TO ANY INDIVIDUAL DURING ANY CALENDAR YEAR. HOURS OF OPERATION SHALL BE LIMITED IN TIME TO NO MORE THAN THE DAYLIGHT HOURS OF THREE (3) CONSECUTIVE DAYS.~~

SIGNS: SIGNS SHALL NOT BE ATTACHED TO ANY UTILITY POLE, TELEPHONE POLE, STREET SIGN OR BE PLACED IN OR ON PUBLIC RIGHTS OF WAY.

PHYSICAL ADDRESS MUST BE ON ALL ADVERTISED SIGNS, SIGNS WITHOUT ADDRESS WILL BE DISCARDED BY CITY PERSONNEL.

NO SIGN OR OTHER FORM OF ADVERTISEMENT SHALL BE EXHIBITED FOR MORE THAN TWO DAYS PRIOR TO DATE OF THE SALE.

ALL SIGNS MUST BE REMOVED WITHIN TWENTY-FOUR (24) HOURS OF THE END OF THE SALE.

PERMIT STATEMENT: THE PERSONAL PROPERTY FOR SALE IS OWNED BY THE APPLICANT AND WAS ACQUIRED IN THE NORMAL COURSE OF LIVING IN OR MAINTAINING A RESIDENCE. THE PROPERTY FOR SALE DOES NOT INCLUDE MERCHANDISE WHICH WAS PURCHASED FOR RESALE OR OBTAINED ON CONSIGNMENT.

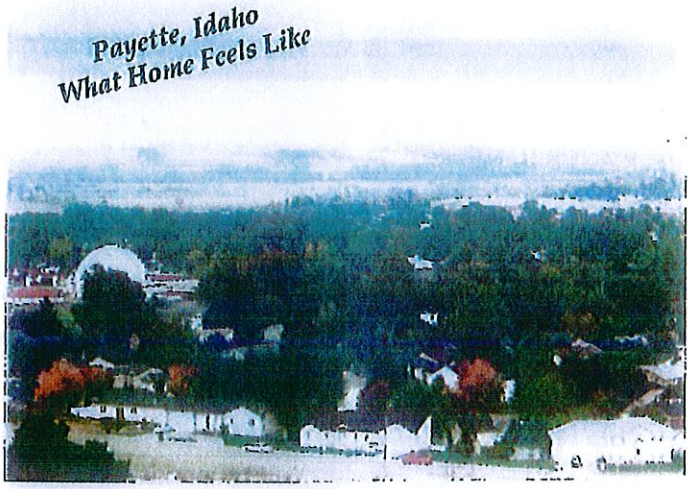
_____ _____

SIGNATURE OF APPLICANT *DATE*

PERMIT GRANTED BY MARK CLARK, CHIEF OF POLICE
PAYETTE CITY POLICE DEPARTMENT

*BY:*_____

COPIES OF ORDINANCES ARE AVAILABLE AT CITY HALL



Payette Communitywide Yard Sale Event
During A&W Cruise Night Weekend
Friday & Saturday, Sept 11 & 12, 2015

Payette City residents hosting a yard sale on their own property on the above dates are being given the opportunity to have the location of their sale advertised during an area-wide promotion at **no charge.**
Also, this Yard Sale event will not count towards the annual maximum allowed Yard Sales with the City of Payette.

With your authorization at the bottom of the City's Yard Sale Permit, the Payette HTC will place the location of your Yard Sale on a flyer that will be distributed during A&W Cruise Night Weekend. The communitywide event will also be promoted locally and via social media.

A&W Cruise Night Weekend brings in thousands of visitors every year and this year, they will also have the opportunity to shop till they drop in our City!

To guarantee your Yard Sale is listed in all the promotions, please submit your Yard Sale Permit to the City no later than Sept 1, 2015.

For more information, please contact Liz Amason at 208/642-7151.

Find us on Facebook: Payette HomeTown Competitiveness Team

Chapter 5.33
GARAGE SALES

5.33.010: DEFINITION:

"Garage sale" shall mean and include all general sales open to the public, conducted from or on any residential premises in any residential zone, as defined in chapters 17.08, 17.24 and 17.28 of this code, for the purpose of disposing of personal property including, but not limited to, all sales entitled "garage", "lawn", "yard", "attic", "porch", "room", "back yard", "patio", or "moving". This definition shall not include a sale where no more than five (5) specific items are held out for sale and all advertisement for such sale specifically names those items to be sold. For purposes of this definition of "garage sale", "personal property" shall mean property which is utilized, owned and maintained by an individual or by members of his residence and acquired in the normal course of living in or maintaining a residence. It does not include merchandise which was purchased for resale or obtained on consignment. (Ord. 1113 § 1, 1995)

5.33.020: PERMITS REQUIRED:

No garage sale shall be conducted unless and until the individual desiring to conduct said sale shall obtain a permit therefor from the city. Multiple resident garage sales shall be allowed under one permit, but shall be limited to or conducted at the residence of one resident named in the permit. (Ord. 1113 § 1, 1995)

5.33.030: WRITTEN PERMIT:

Permits shall include the following information:

A. Full name and address of applicant.

B. The location/address at which the proposed garage sale is to be held.

C. The date, or dates upon which the sale is to be held.

D. An affirmative statement that the property to be sold was owned by the applicant, was owned as applicant's personal property and was neither acquired nor consigned for the purpose of resale.

E. A statement that all off yard advertising shall be cleaned up or removed. (Ord. 1113 § 1, 1995)

5.33.040: PERMIT FEES:

No permit fee shall be charged. (Ord. 1113 § 1, 1995)

5.33.050: PERMIT CONDITIONS:

A. The permit shall set forth and restrict the time and location of such sale. No more than three (3) such permits may be issued to one residence and/or family household during any calendar year. If members of more than one residence join in requesting a permit, then such permit shall be considered as having been issued for each and all of such residences.

B. No permit issued under this section may be used by a person other than the one to whom the license is issued or a person named in the permit. (Ord. 1113 § 1, 1995)

5.33.060: DISPLAY OF PERMIT:

Any permit issued pursuant to the terms and provisions of this chapter shall be posted on the premises of the garage sale in a conspicuous place so as to be seen by the public and officers of the Payette department of public safety. (Ord. 1113 § 1, 1995)

5.33.070: REVOCATION AND REFUSAL OF PERMIT:

Any permit issued under this chapter may be revoked or any application for issuance of a permit may be refused or revoked for any of the following causes:

A. The application submitted by the applicant or permit holder contains any false, fraudulent or misleading information;

B. Fraud, misrepresentation or false statements made in the course of carrying on the licensed activity;

C. Any violation of this chapter;

D. Conducting the licensed activity in an unlawful manner or in such a manner as to constitute a menace to the health, safety or general welfare of the public. (Ord. 1113 § 1, 1995)

5.33.080: HOURS OF OPERATION:

Garage sales shall be limited in time to no more than three (3) consecutive days of the dates specified on the permit. (Ord. 1113 § 1, 1995)

5.33.090: DISPLAY OF SALE PROPERTY:

Personal property offered for sale may be displayed within the residence, in a garage, carport and/or in the yard of the residence, but only in such areas. No property offered for sale shall be displayed on any public right of way. (Ord. 1113 § 1, 1995)

5.33.100: ADVERTISING SIGNS:

Only the following specified signs may be displayed in relation to a pending garage sale:

A. Signs At Residence: Two (2) signs of not more than four (4) square feet shall be permitted to be displayed on the property of the residence of the garage sale.

B. Directional Signs: Two (2) directional signs of not more than two (2) square feet each are permitted; provided, that permission to erect or post said sign prior to posting any directional sign is received from the property owners upon whose property such signs are to be placed.

C. Placement Of Signs: Signs shall not be attached to any utility pole, telephone pole, street sign or be placed in or on public rights of way.

D. Time Limitations: No sign or other form of advertisement shall be exhibited for more than two (2) days prior to the day such sale is to commence. Yard sales should be limited to daylight hours only.

E. Removal Of Signs: All signs must be removed within twenty four (24) hours of the termination of the garage sale. (Ord. 1113 § 1, 1995)

5.33.110: INSPECTION OF PREMISES:

A member of the department of public safety or any other official designated by the city to make inspections under the licensing or regulating provisions of the city shall have the right of entry upon any premises showing evidence of a garage sale for the purpose of enforcement or inspection and may close the premises from such a sale or arrest any individual who violates the provisions of this chapter. (Ord. 1113 § 1, 1995)

5.33.120: APPEALS:

Any person aggrieved by the actions of the director of public safety in the denial of a license or in the revocation of a license shall have the right of appeal to the city council of the city. Any such appeal shall be taken by filing with the city council, within ten (10) days after notice of the action complained of, a written notice setting forth fully the grounds for the appeal. The applicant shall be advised of the time and place set for the hearing of the appeal by letter mailed to the applicant at his last known address at least five (5) days prior to the date set for hearing, or it shall be delivered by a member of the department of public safety in the same manner as a summons at least three (3) days prior to the date set for hearing. The city council shall act upon the appeal within thirty (30) days after receipt of said notice of appeal, and its action shall be final. (Ord. 1113 § 1, 1995)

5.33.130: PENALTY:

Any person conducting any such yard sale without having the proper permit therefor or who shall violate any of the terms or conditions of this chapter shall be guilty of a misdemeanor and subject to penalties of the general misdemeanor statutes of the state of Idaho. Provided, however, there shall be a minimum mandatory fine of twenty five dollars ($25.00) for the first offense and a minimum mandatory fine of fifty dollars ($50.00) for the second offense. (Ord. 1113 § 1, 1995)