

**MINUTES
PAYETTE CITY COUNCIL
Work Session & Regular Meeting
August 4, 2014**

6:00 PM – Work Session

ROLL CALL

Members Present: Mayor Jeff Williams; Mark Heleker, Nancy Dale, Ray Wickersham, Lee Nelson, Craig Jensen and Jeff Sands

Members Absent: None.

Staff Present: Staff Present: Steve Castenada, Fire Chief; Jacob Hust; Water Superintendent; Jamie Couch, Street Supervisor; Chief of Police, Mark Clark; Bert Osborn, City Attorney; Mary Cordova, City Administrator; Brenda Stowe, Administrative Services Clerk

Budget 2014-2015

Councilor Dale questioned page 8, the Building Contingency, she felt it didn't add up. She asked if it would be listed under Capital Improvement. Councilor Jensen asked why we showed \$125,000.00 in the budget 13 -14 and in budget 14 -15. Councilor Sands asked if it could be transferred at the end of the year. Ms. Cordova answered unencumbered funds would go back into capital fund. Dale noted a difference of 1.2 with more than two months to go, we kind of have a plus. On revenue's we get checks from the County and do we expect to get better than 99%? Ms. Cordova answered no. Sands stated that we are trying to set up the budget for next year. Dale replied how we plan for next year depends on how we end this year. Cordova stated that summer is the busiest time of year for spending and our Department Heads are conservative, not knowing what they may encounter later in the year. Sands stated that it may look like we have unused funds and that it would be a mistake not to have extra put away with the new drilling in our area. Mayor Williams explained that by approving the tentative budget we cannot go over but we can take away. He asked if we wished to extend the meeting or would the Council like to schedule more work sessions. Councilors Wickersham and Dale both stated they would like to look at the budget a little more and come back to it at later work sessions. Mayor Williams stated that it would be proactive to have the City ready for additional business. It was decided to schedule another work session on Wednesday, August 6th from 3:00PM to 5:00PM.

7:00 PM – Regular Meeting

A regular meeting of the Payette City Council was called to order at 7:02 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

ROLL CALL

Members Present: Mayor, Jeff Williams; Mark Heleker; Nancy Dale; Ray Wickersham; Lee Nelson; Craig Jensen and Jeff Sands

Members Absent: None.

Staff Present: Staff Present: Bert Osborn, City Attorney; Steve Castenada, Fire Chief; Jacob Hust, Water Superintendent; Jamie Couch, Street Supervisor; Chief of Police, Mark Clark; Mary Cordova, City Administrator; Brenda Stowe, Administrative Services Clerk

PLEDGE

Liz Amason led the pledge of allegiance.

CITIZENS COMMENTS

None.

APPROVAL OF MINUTES

A motion was made by Heleker and seconded by Dale to approve the Regular meeting minutes of 07-21-2014 as written.

After a unanimous voice vote by the Council, the motion CARRIED.

APPROVAL OF BILLS & PAYROLL

A motion was made by Sands and seconded by Heleker to approve the City Bills & Payroll in the amount of \$174,934.23

At the roll call:

Ayes: Wickersham, Dale, Heleker, Nelson, Jensen, Sands

Nays:

The motion CARRIED.

COMMUNICATIONS

- A. Thank You – Brumet Family
- B. Thank You – Osborn Family
- A. Echelongroup – Meals on Wheels

PLANNING & ZONING

None

OLD BUSINESS

None

NEW BUSINESS

- A. Garry Toth – Alive at 25 Presentation
Officer Toth presented Alive at 25, a program designed to target drivers between the ages of 15 and 24. Statistics show that an equivalent of one full plane of people in this age group are killed daily in auto accidents, this program is funded through the National Traffic Program. It is taught off hours by two trained instructors at a rate of pay of time and half. The City would then be reimbursed for the expense by the National Traffic Program. This program has been very popular throughout Idaho as well as many other states. In Boise, Judge Jackson and the District Attorney have waived some tickets if the young drivers take this class. Distracted driving is the number 2 cause of auto related fatalities replacing alcohol caused deaths. Nationally there is a decrease in accidents in the areas this program is implemented. It is a regimented 4 ½ hour class offered only twice per person, at no cost to the student. Officer Toth would like to offer these classes in Payette, as other locations have up to a 6 month waiting list for these classes. It is possible that we would have out of area applicants to fill the classes.

- B. Personal Appearance Standards – Change

A motion was made by Heleker and seconded by Nelson to approve the change in the Personal Appearance Standards to allow the Administration no more than \$100.00 of clothing with a City of Payette inscription each calendar year.

After a unanimous voice vote by the Council, the motion
CARRIED.

C. Agenda Request – Ramona Garza-Duenaz

Ramona Duenaz, represented by her son Roger Garza, asked for an extension to make repairs required by the City after her request for a property inspection. After much inquiry by the council it was determined an extension was not to be allowed, her safety is their main concern. Ms. Duenaz was encouraged to meet with the City Building Inspector, Clint Benson to begin a plan of action for the required repairs. The Council stated that they may consider an extension in the future once they see that progress has been made towards securing her safety.

D. Award contract to Eastern Oregon Construction – S. 6th Street Culvert
Council asked if the funds were an added expense to the City, Ms. Cordova stated no, the Street Department had \$100,000 in their budget that allowed for the expense. It was also asked if the South Sixth Street Culvert Replacement was a temporary fix or good fix. Street Supervisor Jamie Couch stated that it was a “good fix”, permanent repairs. The water line was being repaired as well as drainage. The Water Department, WWTP and Street Departments approved the repairs.

A motion was made by Heleker and seconded by Nelson to award the S. 6th Street Culvert Replacement to Eastern Oregon Construction in the amount of \$64,689.00.

At the roll call:

Ayes: Wickersham, Dale, Heleker, Nelson, Jensen, Sands

Nays:

The motion CARRIED.

E. Adopt Tentative Budget

A motion was made by Heleker and seconded by Nelson to adopt tentative budget in the amount of \$7,667,893.00

At the roll call:

Ayes: Wickersham, Dale, Heleker, Nelson, Sands

Nays: Jensen

The motion CARRIED.

F. Donation Request – Armoral Tuttle Public Library

A motion was made by Jensen and seconded by Wickersham to donate 20 one day passes from the Payette Pool to the Armoral Tuttle Public Library Summer Reading Program in New Plymouth.

After a voice vote by the Council, the motion CARRIED.

G. Special Event Permit – A & W Cruise Night

A motion was made by Jensen and seconded by Heleker to approve the special event permit for A & W Cruise Night, waive fees and sponsor the event with a \$500.00 donation.

After a unanimous voice vote by the Council, the motion
CARRIED.

H. Donation Request – PHS Football

Payette High School Football team requested that the City make a donation by placing a Pool discount on their fundraiser Pirate card. Councilor Nelson asked how we would figure an amount. Ms. Cordova replied that they would keep track at the pool. After deliberating the process of tracking the donation it was suggested by Councilor Sands that we could possibly make a monetary donation toward the team's purchase of the pirate card

A motion was made by Dale and seconded by Wickersham to approve a donation request for PHS Football in the sum of \$150.00 to apply toward the Football Team's purchase of Pirate fundraiser cards.

After a unanimous voice vote by the Council, the motion
CARRIED.

DEPARTMENTAL REPORT

A. Fire Department – July 2014

Fire Chief Steve Castenada wished to remind the Council that the Fire Department will be holding their annual Spaghetti Feed on August 16th. Proceeds go toward the purchase of a reader board for the Fire Department.

B. Admin & Finance – August 4th

Mark Heleker stated that what transpired at the Admin & Finance meeting had already been discussed earlier in the meeting. Mr. Heleker also expressed that the Council is grateful to the City Departments for working together to save the community money.

MAYORS COMMENTS

Mayor Williams wished to bring to the City Council's attention that the NPDES estimate was originally \$11,000,000.00, is now down to \$6,000,000.00 and Doug Argo stated that it is possible that it may be under \$5,000,000.00 before it's all done and over with. He also reported that the Boise Hawks donated a portion of proceeds from Saturday's game to the Miracle Field. The PHS Baseball/Softball Golf Tournament fundraiser is coming up.

CITIZEN'S COMMENTS

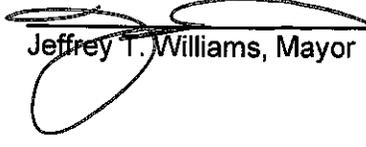
Liz Amason was pleased to report that the HTC sold enough bricks to raise over \$5,200.00 along with a donation for the concrete to go towards the new Pirate sign. They are excited to report that they will start this month. She also mentioned excitedly that they did indeed receive the 5013c for the Boise Hawks for the Miracle field. Councilor Dale publicly acknowledged Steve Castenada for all that he contributed to bring about the meeting between Fruitland, Ontario, Nyssa and Payette Fire Chiefs to resolve the Mutual Aide agreement. Steve Castenada stated that they were working on a basic checklist as to what is to be considered a mutual aide call as well as waiting until they are at the scene and have assessed the situation before calling out for help. He stated that Fruitland is on board and he believes that after the September meeting this should be resolved. Mayor Williams asked where we stand on the concession stand at the Middle School, Ms. Cordova replied work was starting this week.

ADJOURNMENT

A motion was made by Heleker and seconded by Jensen to adjourn the regular meeting at 8:13 PM.

After a unanimous voice vote by the Council, the motion
CARRIED.

Signed this 18 day of August, 2014.



Jeffrey T. Williams, Mayor

ATTEST:



Brenda Stowe

CITY OF PAYETTE
AUGUST 4, 2014

CITY PAYROLL	7/25/2014	\$ 117,163.77
HARDIN SANITATION	7/21/2014	29,633.63
PAYETTE COUNTY TAX	7/21/2014	1,417.34
A COMPANY	8/4/2014	90.50
ADVANCED CONTROL SYSTEMS	8/4/2014	339.00
ALL CREATURES ANIMAL HOSPITAL	8/4/2014	25.00
ALLIED BUSINESS SOLUTIONS	8/4/2014	299.98
AMERICAN STAFFING	8/4/2014	972.80
BLACK, BOBBIE	8/4/2014	55.47
CAMPO & POOL DISTRIBUTING	8/4/2014	4,760.59
COLEY'S GLASS COMPANY	8/4/2014	80.94
D&B SUPPLY	8/4/2014	518.41
DART'S	8/4/2014	1,528.45
DCS TECHNOLOGIES	8/4/2014	921.72
FEDEX	8/4/2014	74.57
FILTRATION TECHNOLOGY	8/4/2014	1,837.88
FRUITLAND ELECTRIC	8/4/2014	92.12
FRUITLAND NURSERY	8/4/2014	117.50
GALL'S	8/4/2014	185.49
GOPHER EXTERMINATION	8/4/2014	28.50
HANIGAN CHEVROLET	8/4/2014	99.83
HENDON WELDING	8/4/2014	30.90
IDAHO POWER	8/4/2014	4,703.39
INDEPENDENT ENTERPRISE	8/4/2014	57.00
IRVCO ASPHALT	8/4/2014	1,405.53
J.P. COOKE CO.	8/4/2014	148.45
KAMAN INDUSTRIAL TECHNOLOGIES	8/4/2014	61.83
KAUVAKA, DAN	8/4/2014	195.00
MARC	8/4/2014	529.01
NORCO	8/4/2014	26.32
ONTARIO BEARING	8/4/2014	55.98
ONTARIO FLOORS TO GO	8/4/2014	7.65
OREGON CORRECTIONS ENTERPRISES	8/4/2014	76.00
OXARC	8/4/2014	4,137.64
PAYETTE COUNTY PARAMEDICS	8/4/2014	100.00
PNCWA	8/4/2014	440.00
RESPOND FIRST AID SYSTEMS	8/4/2014	147.02
RICHARD, MICHAEL	8/4/2014	350.00
ROBBINS REFRIGERATION	8/4/2014	529.00
RUIZ, JAKE	8/4/2014	125.00
SAV-ON BLDG	8/4/2014	325.02
SEA WESTERN	8/4/2014	422.11
SOUTHWEST HEALTH DISTRICT	8/4/2014	102.00
STATE OF IDAHO - IBOL	8/4/2014	25.00
SUNRISE ENVIRONMENTAL	8/4/2014	268.20
SUNSET LAWN AND GARDEN	8/4/2014	250.00
TEA TIME	8/4/2014	18.00
UNITED PARCEL SERVICE	8/4/2014	47.19
VAL'S FLORAL	8/4/2014	62.50
WESTERN WINDSHIELD	8/4/2014	45.00

174,934.23