



**AGENDA
PAYETTE CITY COUNCIL
AUGUST 5, 2013
REGULAR MEETING**

HONORABLE MAYOR JEFF WILLIAMS PRESIDING

**GEORGIA HANIGAN MARK HELEKER
LEE NELSON IVAN MUSSELL
CRAIG JENSEN JEFF SANDS**

7:00 PM – Regular Meeting

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XII. MAYOR'S COMMENTS

XIII. CITIZEN'S COMMENTS

(Limited to 5 minutes per person, at the discretion of the Mayor)

XIV. ADJOURNMENT

Any person needing special accommodations to participate in the above noticed meeting should contact the City at least 5 days before the meeting at 700 Center Avenue or at 642-6024.

**MINUTES
PAYETTE CITY COUNCIL
Work Session & Regular Meeting
July 15, 2013**

ROLL CALL

Council Present: Georgia Hanigan, Craig Jensen, Mark Heleker, Lee Nelson, Ivan Mussell and Jeff Sands

Absent: Mayor Jeff Williams

Staff Present: Mary Cordova, City Coordinator; Doug Argo, City Engineer; Tiffany Howell, Assistant City Clerk; Mark Clark, Police Chief; Steve Castenada, Fire Chief

6:30 PM – Work Session

A. Employee Incentive Program –

Council Jensen stated that he read about this in Des Moines Iowa and that they had saved over 3 million dollars. Councilor Sands stated that he did not like the idea, he think that if we pay our employees well and have good benefits that they will find cost saving measures on their own. Clerk Cordova stated that she would find out what the employees are interested in at the next staff meeting.

Work Session ended at 6:59pm.

A regular meeting of the Payette City Council was called to order at 7:00 PM by Council President Lee Nelson in the City Council Chambers of Payette City Hall, 700 Center Avenue.

ROLL CALL

Council Present: Georgia Hanigan, Craig Jensen, Mark Heleker, Lee Nelson, Ivan Mussell and Jeff Sands

Absent: Mayor Jeff Williams

Staff Present: Mary Cordova, City Coordinator; Doug Argo, City Engineer; Tiffany Howell, Assistant City Clerk; Mark Clark, Police Chief; Steve Castenada, Fire Chief

PLEDGE

Councilor Nelson led the pledge of allegiance.

CITIZENS COMMENTS

None Heard

APPROVAL OF MINUTES

A motion was made by Heleker and seconded by Mussell to approve the work session, public hearing and regular meeting minutes of 06-17-2013 as written.

After a unanimous voice vote by the Council, the motion
CARRIED.

APPROVAL OF BILLS & PAYROLL

A motion was made by Jensen and seconded by Heleker to approve the City Bills & Payroll in the amount of \$222,624.01

At the roll call:

Ayes: Heleker, Mussell, Hanigan, Jensen, Sands and Nelson

Nays:

The motion CARRIED.

SPECIAL ORDERS

None heard.

COMMUNICATIONS

None heard.

OLD BUSINESS

None heard.

NEW BUSINESS

A. Historical Commission Re-appointments –

A motion was made by Heleker and seconded by Jensen to re-appoint Williams, Townsend, Belvoir, Smith and Curtis to the Historical Commission for a 3 year term expiring July 30, 2016.

After a unanimous voice vote by the Council, the motion CARRIED.

DEPARTMENTAL REPORT

- A. Police Department – June 2013
- B. Fire Department – June 2013
- C. Forestry Commission – July 15th – this meeting was cancelled due to lack of quorum.
- D. Library – Councilor Sands stated that the library has had 300-400 people for the summer reading program and the Apollo System of checking out books is up and running.

MAYOR'S COMMENTS

None heard.

CITIZEN'S COMMENTS

Doug Argo stated that the 2nd Avenue South water line project is going out to bid. Clerk Cordova stated that the chip sealing of HWY 95 and 6th Avenue South parking lot will be done this week.

ADJOURNMENT

A motion was made by Heleker and seconded by Mussell to adjourn at 7:12 PM.

After a unanimous roll call vote by the Council, the motion CARRIED.

Signed this _____ day of _____, 2013.

Jeff Williams, Mayor

ATTEST:

Mary Cordova, City Clerk

**MINUTES
PAYETTE CITY COUNCIL
Work Session & Special Meeting
July 30, 2013**

ROLL CALL

Council Present: Mayor Jeff Williams, Georgia Hanigan, Craig Jensen, Mark Heleker, Lee Nelson, Jeff Sands and Ivan Mussell.

Absent: None

Staff Present: Mary Cordova, City Coordinator; Jennifer Kelley, HR; Mark Clark, Police Chief; Steve Castenada, Fire Chief; Bobbie Black, Deputy City Clerk; Jamie Couch, Street Superintendent, John Plaza, Captain and Jake Hust, Water Superintendent

6:00 PM – Work Session

- A. Proposed Budget: The Mayor informed the Council that starting in April they met with individual department heads and discussed the new budget, and then in May the committee's starting meeting and talking about it. The Admin & Finance Committee started meeting in June going over the expenditures presented. The City received the tax assessed values from the County yesterday. Ms. Kelley gave an overview presentation of the budget. We will be using unencumbered funds for capital projects and grants will be funding some projects included in the budget. Ms. Cordova addressed each capital purchase in all departments. There is no change in the insurance/deductible or buy down programs. Persi will have an increase this year. We have added one employee to the street and police departments and have applied for an additional employee in the police department through a grant. Next year we need to keep in mind that we will have to pay benefits for part-time employees. Chief Clark stated that we have a 1.6 per capita and the national average is 1.8. The County will have fewer officers on at night and on the weekends. The Chief stated that call service has risen and he is struggling to keep his officers visible in the public eyes. He has a seasoned department and has to cover vacations. The Council commented that if the value is down, you will pay the bill and the levy rate will go up. Councilor Sands asked about the building inspector's revenues and expenditures and are we doing the right thing. Ms. Cordova explained that he also conducts code and nuisance issues on buildings that no revenue is generated from. Councilor Mussell stated that engineering fees seems like they just keep going up. Our fees seem to be higher than other cities. The Mayor asked staff to analyze the unencumbered fund would be this year and where we will be by using them in the coming budget. Councilor Jensen stated that if we adopt the budget as presented it is a 25% increase and thinks the budgets can be cut. When we have reduced revenue, we have to cuts that need to be made. We should go back to the department heads before going to the public. Councilor Hanigan stated that it is not a good practice to use unencumbered funds for daily operations. Councilor Sands asked about the cop grant and was told that if awarded 75% of their salary for 3 years would come from the grant and we have to retain for 1 year after grant is done. The Council discussed the items in the budget for economic development and we need to be in a position to attract businesses. Councilor Heleker stated that we need to save for the future for the fire truck. When the greenway fire happened there were all rural trucks fighting it, the City had none that it could use to fight the fire. The Council is not in favor of cutting services that we currently provide or raising fees for services. The general consensus of the Council was to have the levy rate around .011 to .012.
- B. Fire Department Medical License: Chief Castenada addressed the Council. He stated that the fire department is trying to obtain their medical license for the Rescue 1 program. The Public Safety Committee recommended it be approved at their last meeting. His entire EMR

license will expire by the end of September. They have been affiliated with TV Paramedics but the Fire Departments program has advanced and it is time to obtain our own license. The license requires that we are on call 24/7 and have been for the last 2 ½ years. The hours would be from 7:00 am to 11:00 pm and they will take off duty calls. Chief Castenada stated that he has 85% of the required equipment and the cost is around \$500 for start up. That is a one-time cost due to the ambulance replacing supplies that are used. Dr. Smith has agreed to be our medical director and Payette County Paramedics is helping us with our standard operating procedures. Our scope will stay the same except we will be able to administer oxygen and perform suction. There will be a little more paperwork to complete. If we do not obtain our medical license we lose the program and will respond only to accidents and lift assists. He has four that will need to get their EMR status and will cost \$500 per person to get them to that level. They will not be a transport unit. There is no cost to obtain the license and we would fall under the state's umbrella. There will be no increase in the City's insurance if we do this.

- C. Revolving Loan Fund – Downtown Improvements: The Council was provided with a draft of the downtown building façade grant program. Discussion followed that most years the loan fund does not get used. The Admin & Finance Committee recommended that 25% be allocated for face lifts on downtown buildings with a cap at \$5,000 for each business. The businesses would have a match of 50% of grant. Councilor Sands asked how long it would take to get an application completed and was told within 30 days of a completed application. Discussion followed if it should only be available during certain times of the year and the consensus was to have it available all year. This is a grant and the money would not be paid back to the City. Discussed the zones the grant would be available for.

Special Meeting

A special meeting of the Payette City Council was called to order at 9:01 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

ROLL CALL

Members Present: Mayor Jeff Williams, Mark Heleker, Ivan Mussell, Georgia Hanigan, Lee Nelson, Jeff Sands and Craig Jensen

Members Absent: None

Staff Present: Mary Cordova; Jennifer Kelley, HR; Mark Clark, Police Chief; Steve Castenada, Fire Chief; Bobbie Black, Deputy City Clerk; Jake Hust, Water Superintendent, Jamie Couch, Street Superintendent and John Plaza, Captain.

NEW BUSINESS

A. Fire Department Medical License

A motion was made by Heleker and seconded by Mussell approve the Fire Department application to obtain their medical license.

After a unanimous voice vote by the Council, the motion CARRIED.

CITIZEN'S COMMENTS

The notice to proceed on the amphitheatre was delivered with a start date of August 5th. Councilor Mussell stated he will be gone for the next council meeting.

ADJOURNMENT

A motion was made by Heleker and seconded by Mussell to adjourn at 9:10 PM.

After a unanimous roll call vote by the Council, the motion CARRIED.

Signed this _____ day of _____, 2013.

Jeff Williams, Mayor

ATTEST:

Bobbie Black, Dep. City Clerk

CITY OF PAYETTE
AUGUST 5, 2013

CITY PAYROLL - Admin	7/26/2013	ET	124,146.67
HARDIN SANITATION - Admin	7/20/2013	8375	29,864.83
PAYETTE SENIOR CITIZENS - Exec	8/2/2013	8433	200.00
A & W CRUISE NIGHT - Legis	8/5/2013	8376	35.00
A COMPANY - Greenway	8/5/2013	8377	90.50
ACTION COURIERS - Water	8/5/2013	8378	25.41
ADVANCED CONTROL SYSTEMS - WWTP	8/5/2013	8379	1,073.75
ALEXANDER CLARK BUSINESS FORMS - Police	8/5/2013	8380	292.58
ALLIED BUSINESS SOLUTIONS - Admin, Pool & Library	8/5/2013	8381	1,165.52
ANDREWS SEED CO. - Exec	8/5/2013	8382	2,135.79
BOISE RIGGING SUPPLY - Water	8/5/2013	8383	362.11
BRADY INDUSTRIES - Fire	8/5/2013	8384	59.93
BURKE ELECTRIC - Police	8/5/2013	8385	220.00
CESCO - Street & Water	8/5/2013	8386	64,295.15
CITY SERVICE VALCON - Airport	8/5/2013	8387	5,035.30
CREATING KEEPSAKES - Library	8/5/2013	8388	45.97
D&B SUPPLY - Water	8/5/2013	8389	125.00
DART'S - All Dept.	8/5/2013	8390	1,874.14
DCS TECHNOLOGIES - Police & Fire	8/5/2013	8391	127.50
DRAPERS LAWN CARE - Police	8/5/2013	8392	325.00
ERNIE'S ELECTRIC - WWTP	8/5/2013	8393	485.76
HEATHERLY FORENSIC POLYGRAPH - Police	8/5/2013	8394	375.00
HOLLADAY ENGINEERING - Admin, Water, WWTP & Airport	8/5/2013	8395	3,503.32
HOLLINGSWORTH - Street	8/5/2013	8396	20.82
HUGHES FIRE EQUIPMENT - Fire	8/5/2013	8397	73.03
IDAHO ASPHALT - Street	8/5/2013	8398	29,148.60
IDAHO POWER - All Dept.	8/5/2013	8399	26,530.65
INDEPENDENT ENTERPRISE - Admin & Water	8/5/2013	8400	195.70
IRVCO ASPHALT - Water	8/5/2013	8401	5,589.81
ISPEED - Admin & Police	8/5/2013	8402	160.00
J.P. COOKE - Admin	8/5/2013	8403	140.45
JERRY'S - Street	8/5/2013	8404	21.45
JOHNNY B TRANSPORT - Street	8/5/2013	8405	3,345.26
L.N. CURTIS - Fire	8/5/2013	8406	276.56
LINDSAY ECOWATER - Library	8/5/2013	8407	5.00
MARC - Shop	8/5/2013	8408	253.29
MCCREA HEATING - WWTP	8/5/2013	8409	108.40
METROQUIP - Street	8/5/2013	8410	1,627.46
MICROMARKETING - Library	8/5/2013	8411	71.99
ONTARIO BEARING - Street & WWTP	8/5/2013	8412	218.92
ONTARIO TOOL - Park & Street	8/5/2013	8413	40.00
OREGON COAST MAGAZINE - Library	8/5/2013	8414	35.95
OVERHEAD DOOR - Shop	8/5/2013	8415	424.20
OXARC - WWTP	8/5/2013	8416	1,739.15
PETTY CASH - Library	8/5/2013	8417	105.52
RIPPIN' STITCHES EMBROIDERY - All Dept.	8/5/2013	8418	1,312.55
ROCKY MOUNTAIN INFORMATION NET - Police	8/5/2013	8419	50.00
SAV-ON - Street	8/5/2013	8420	22.25
SHOP NOTES - Library	8/5/2013	8421	44.90
SHORELINE PEST - Pool	8/5/2013	8422	105.00
SNAP ON TOOLS - Shop	8/5/2013	8423	1,323.70
SOUTHWEST HEALTH DISTRICT - WWTP	8/5/2013	8424	98.00
STATE OF IDAHO - IBOL - WWTP	8/5/2013	8425	122.00
T.A. WELDING - Water & Street	8/5/2013	8426	86.86
TOOMBS JANITORIAL - Pool & Library	8/5/2013	8427	205.68
UNITED PARCEL SERVICE - Police	8/5/2013	8428	35.38
WATERFORD SYSTEMS - WWTP	8/5/2013	8429	7,340.00
WHITE CLOUD COMMUNICATIONS - Street	8/5/2013	8430	50.00
WILBUR-ELLIS - Street	8/5/2013	8431	1,640.00

\$ 318,432.76



City of Payette's 2012

Beautiful Yard Contest Nomination Form

OFFICE USE ONLY

Date Received July 3rd, 2013

Yard Selected Y / N _____

1st Place or Honorable Mention 1st place

Nominate your neighbor or your own yard for the 2012 Most Beautiful Yard of the Month Contest. Help keep Payette beautiful and recognize those who work hard to keep the community attractive.

Eligibility - Residential yards within the city limits of Payette. Winners will not be eligible until the following year.

Judging criteria - Judging will be held from June through September. Judges will evaluate the yards for overall appearance and general maintenance including attractive flower beds and landscaping; healthy weed-free yard; and good mowing, trimming and edging. Judges decisions are final.

The winner's will be announced at the first City Council Meeting of each month during the contest. The winner for the month will receive a sign to display in their yard during their winning month and a plaque that will be awarded to you at the Council Meeting by the Mayor of Payette.

Deadline - Deadlines for each month are as follows by 5:00 PM:

June - May 23th

July - June 19th

August - July 17th

September - August 15th

Nominee's Name Dorothy Free Nominee's Phone 642-1077

Nominee's Address 291 11th Ave N.

Nominated by Barlene Peterson Nominator's Phone 642-3054

Nominator's Address 45 11th Ave N.

Month of Nomination - June July August September

Sponsored by - City of Payette

Return application to
City of Payette
700 Center Avenue
Payette, Idaho 83661
Or Email - bblack@cityofpayette.com



City of Payette's 2013

Most Beautiful Yard Contest Nomination Form

OFFICE USE ONLY

Date Received 7/29/13
 Yard Selected Y / N
 1st Place or Honorable Mention HM

Nominate your neighbor or your own yard for the 2013 Most Beautiful Yard of The Month Contest. Help keep Payette beautiful and recognize those who work hard to keep the community attractive.

Eligibility - Residential yards within the city limits of Payette. Winners will not be eligible until the following year.

Judging criteria - Judging will be held from June through September. Judges will evaluate the yards for overall appearance and general maintenance including attractive flower beds and landscaping; healthy weed-free yard; and good mowing, trimming and edging. Judges decisions are final.

The winner's will be announced at the first City Council Meeting of each month during the contest. The winner for the month will receive a sign to display in their yard during their winning month and a plaque that will be awarded to you at the Council Meeting by the Mayor of Payette.

Deadline - Deadlines for each month are as follows by 5:00 PM:

June - May 24th

July - June 21st

August - July 19th

September - August 23rd

Nominee's Name Paula & Roland Davidson Nominee's Phone 208-739-3342

Nominee's Address 1035 1st Ave S. Payette

Nominated by Jenya Strong Nominator's Phone 208-602-2241

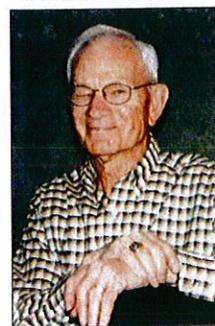
Nominator's Address 1323 N 6th St

Month of Nomination - June July August September

Sponsored by - City of Payette

Return application to -
 City of Payette
 700 Center Avenue
 Payette, Idaho 83661
 Or Email - bblack@cityofpayette.com

Thank you for
helping our
family support
the Kellebrew
Miracle Field.



The family of
Paul Revere Pape
acknowledges with deep
appreciation your kind
expression of sympathy.



Inside: Meet Amber Tews, new board member
Travel stipends for conference
Blockbuster exhibit, *Essential Idaho*
Esto Perpetua Awards
Museum news
Idaho Territorial Sesquicentennial
And more . . .

We hope you are making plans to attend the 2013 Heritage Conference in Boise, September 25 to 27. This will be a unique gathering of people from museums, historic preservation, and archaeology, and it is co-sponsored by the Idaho Association of Museums. You can find the complete schedule and registration form online at www.preservationidaho.org/heritageconference.



Here are some sessions you won't want to miss: *Get Out of the Classroom; A Look at Modern Architecture and Artifacts; Insiders Tips to Successful Grant Writing; Connecting with your Community; Engaging a Younger Audience; Social Media Strategies; Putting your Collections Policy to Work; Fundraising - Making the Case; and, Interpreting Historic Buildings as Artifacts.*

The registration fee includes a selection of field trips; evening reception at the Idaho State Historical Museum; plenary luncheon on Black History with Dr. Oliver; plenary address by Dr. Brent Glass, Director Emeritus of the Smithsonian's National Museum of American History; and Dinner on the Basque Block with the Oinkari Basque Dancers.

A limited number of travel stipends will be available through a grant from the Idaho Humanities Council and from the Idaho Association of Museums. Stipend amounts will range from \$100 to \$300. As with past stipends, awards will be made on the basis of distance from Boise, financial need, specific interest, and anticipated benefits from attending the conference. **Instructions on how to apply are inside on page 7.**

Meet Amber Tews



I am very excited to participate on the IAM board and I think Idaho Museum of Natural History members will have a lot to contribute to the IAM in the future.

I was born and raised in Southern Idaho, I am married to Kris Boatman who is the AP World History and US History teacher at Century High School in Pocatello, and we have two beautiful children. I attended Idaho State University where I received both a Bachelor's of Arts and Master's of Science degrees in anthropology. I worked in cultural resource management before becoming the anthropology collection manager in 2009.

I have been on both sides of the museum business from patron, to donor, to collection manager. As an Idahoan I want to see Idaho institutions succeed, and I feel the IAM is an excellent organization to help this happen. So, thank you for the opportunity to participate. I look forward to working with everyone.

Lower Payette River Heritage Byway

In 2009 representatives from Payette, Gem, and Boise Counties for the Lower Payette River Heritage Byway met at a "smart growth" meeting in Boise. Afterwards all agreed they could achieve more as a group than separately. The group didn't stop at creating a scenic route that would showcase the Payette River and miles of beautiful landscape. They went a step further and created the heritage byway.

The Idaho Transportation Department has approved the designation, creating a historic byway loop on 52 miles of Highway 52, from Payette to Horseshoe Bend. The byway program also offers economic opportunities for the three counties by bringing tourists to the area they might not otherwise visit. "I feel the ITD designation brings awareness to visitors, along with local residents, to the wonderful and varied history along the byway area," Payette County Museum Coordinator Ann Curtis said in a press release. "It will also add an additional spark to the economy base for all the communities involved, not only Payette and Emmett but those in the surrounding areas."



This elk statue, donated to the city of Payette by William Coughanour in the 1920's, is on the byways tour.

The Lower Payette River Heritage Byway will join 30 other state-recognized scenic routes promoted on the ITD's web site at www.idahobyways.gov. The Lower Payette River Heritage Byway route begins at Centennial Park in Payette County, travels through Gem County along the Payette River and ends at the Boise Cascade sawmill in Horseshoe Bend. Along the way, travelers will be treated to more than a century's worth of southwest Idaho history, including historic downtowns; Riverside Cemetery; Centennial Park; Fort Wilson Park; Birding's Island; Picket's Corral, a stronghold for gold rush thieves; Black Canyon Reservoir; Roystone Hot Springs; Osborne Mine; Horseshoe Bend; and the 100-year-old Thunder Mountain Line and Depot.

Other points of interest and side trips will be highlighted on the ITD website, in an Idaho Department of Commerce tourism video, in brochures and on roadside markers. The committee is working on a corridor plan and will begin looking for signage funding. According to Curtis, "Our next step will be to review the sites designated and put a plan together on what will be needed to fit all the requirements of state and local rules and regulations."



Presenting the Lower Payette River Heritage Byway to the IDT Committee in Boise are top row, left to right, Payette Mayor Jeff Williams, Ann Curtis, Chair Deborah Rouwenhorst, Emmett Mayor Bill Butticci. Bottom row, left to right: Grant writer Shawn Charters, Cheryl Conrad and Gem County Historical Society Director Meg Davis. Not pictured is Jewell Dudley.

A New Roof for a 109 Year-Old Church



Thanks to many generous donors, the Payette County Museum raised \$25,000 to reroof its facility, a 109 year-old church. The Williamson Roofing and Construction company started the project in mid-March and completed it in a week. They removed 12 tons of materials from the building revealing the additions were added over the years. The new roof replaced one put there in 1977. With this project behind them, the Board is now planning updating interior lighting and painting the exterior.

MINTUES
PAYETTE PLANNING & ZONING
Public Hearing & Regular Meeting
July 25, 2013

6:00 PM – Regular Meeting

ROLL CALL: Randy Choate, Jim Franklin, Cassandra McElravy and Gary Youngberg
Members Absent: Kevin Hanigan and Tom Ladley
Staff Present: Bobbie Black, Deputy City Clerk

I. APPROVAL OF MINUTES

A. 06-27-2013 Regular Meeting Minutes

A motion was made by McElravy and seconded by Franklin to approve the regular meeting minutes 06-27-2013 as written.

After a unanimous voice vote by the Commission, the motion CARRIED.

II. COMMUNICATIONS – None heard

III. PUBLIC HEARINGS

A. An application by Edward & Vicky Houdek for a Conditional Use Permit to operate a child care center for up to 25 kids at 335 So 16th Street, Lot 2 of the Corrected Amended Plat of Lots 2 & 3, Payette Land & Improvement Company Subdivision, as per Plat in Book 6, Page 59, Plat Records. The property is zoned C-Commercial.

Edward Houdek, 1805 Ohara Street, Caldwell, addressed the Commission. He and his wife want to open a child care center for up to 25 kids. He is applying at the State for 12 kids right now and will expand in the future. They will put up a 6' chain link fence and will have 4,000 sq ft of grass. The Commission asked about the high traffic area being a problem and Mr. Houdek stated they have a plan to manage traffic for unloading the children directly in front of the building. Parents have to sign their kids in. They will enter the door and all gates will be locked. The hours of operation will be 6:00 am to 6:30 pm and the Commission stated that the application say 6:30 am. Mr. Houdek stated he would be fine with that. There are parking spaces directly in front of the building for their business.

No one else addressed the Commission.

Public Hearing closed at 6:11pm.

V. OLD BUSINESS

A. Gas & Oil Ordinance: Commissioner Franklin stated that he was on the development group and nothing has happened with that. Doesn't think there is anything else Planning & Zoning can do. With what the state has implemented there is not anything we can do. The City went to the County meeting and there were people that disagreed with the state and an attorney recommended a bigger

ordinance be drafted. Discussion followed about the gas & oil rig along Highway 52, and do we want that in our backyard. The Commission was told by the City Engineer that there wasn't anything we can do about zoning. The City's industrial zone is the worst place, due to the river. They need 3-5 acres to set up and there are not many places in Payette like that.

A motion was made by Franklin and seconded by Youngberg to recommend to City Council to review the gas & oil ordinance as drafted.

After a unanimous voice vote by the Commission, the motion CARRIED.

VI. NEW BUSINESS

- A. Edward & Vicky Houdek – 335 South 16th Street – Conditional Use Permit:
Discussion followed if it was too close to the liquor store and was stated that this doesn't apply to this.

A motion was made by Franklin and seconded by McElravy to approve the conditional use permit to allow a child care center for up to 25 kids at 335 South 16th Street with the following stipulations:

- A. Hours of operation 6:30 am to 6:30 pm
- B. All State, Federal & City laws are met
- C. Permit can be revisited upon any complaints

After a unanimous voice vote by the Commission, the motion CARRIED.

- B. Dale & Roxanne Kudrna – 2435 Center Avenue – Conditional Use Permit Height Correction

A motion was made by Youngberg and seconded by McElravy to amend the original conditional use permit to allow a building height of 20'2".

After a unanimous voice vote by the Commission, the motion CARRIED.

VII. PUBLIC COMMENT – None heard

VIII. ADJOURNMENT

A motion was made by Franklin and seconded by Youngberg to adjourn the meeting at 6:25pm.

After a unanimous voice vote by the Commission, the motion CARRIED.

Payette Public Library

5 Year Strategic Plan 2013-2018

Approved July 2013

The last five years has seen many changes in our library, the largest and most visible being the expansion project which was completed in late fall of 2012. In the next five years the library hopes to see the changes that will more fully integrate the library into the community, working with schools and community members to better serve the patrons. The library will also upgrade its technology to bring the library forward and ready for future technology and future needs of its patrons.

Here are statistics from the U. S. Census Bureau (<http://factfinder2.census.org>) showing how Payette stands locally, statewide and nationally.

<u>CURRENT STATISTICS</u>	<u>CITY OF PAYETTE</u>	<u>PAYETTE COUNTY</u>	<u>STATE OF IDAHO</u>	<u>UNITED STATES</u>
Per Capita Income	\$15,684	\$19,590	\$22,788	\$27,915
Persons below poverty level	26.1%	16.5%	14.3%	14.3%
High School Graduates	78.4%	83.2%	83.2%	88.5%
Bachelor's Degree or higher	9.5%	12.9%	24.6%	28.2%

The City of Payette remains economically and educationally disadvantaged.

Payette Public Library Mission Statement

Payette Public Library's Mission is to provide materials and services for the reading needs, information and continuing education of the citizens of Payette and the surrounding area within the library's budgetary limits. Service to the customers is our goal.

Goals from the previous five years

1. Plan for library growth by exploring the possibility of building an expansion to the library. The Library exceeded this goal by not only putting together an expansion plan but also building the expansion as planned. An expansion committee was formed to promote the project to the community and the library and city worked together to make the expansion happen. The community showed its support for the plan with 75% of voters voting in favor of the bond funding the expansion. The remodeled library is a beautiful facility that will serve the needs of our community for many years to come.
2. Plan to acquire a new computerized automation system for the library. This plan was put on the back burner in order to focus on the expansion project.
3. Plan to increase the numbers of the audio visual collection at the library. This was achieved by purchasing DVDs and audio books as budget allowed. The community helped by donating audio books, films, and video games to the library.

Library Usage Trends

Library Usage has continued to increase since the previous plan was conceived.

	2003-2007	2008-2012	% Change
	<u>Average</u>	<u>Average</u>	<u>from</u>
			<u>2003-2007</u>
Regular Attendance	33,372	37,248	12%
Children's Programs	5,335	6,349	19%
TOTAL ATTENDANCE	38,707	43,597	13%
Adult Circulation	38,256	61,406	61%
Juvenile Circulation	33,234	61,089	84%
Public Computer Usage	11,270	16,264	44%
TOTAL USAGE	82,760	138,759	68%

It is clear that the library expansion was a necessary and worthwhile project.

Five Year Plan 2013-2018

1. Acquire and implement a new computerized automation system for the library. This automation system has a component that allows patrons to access their accounts online so they can renew and request items on their own, saving library staff and patrons time. The program will be purchased the summer of 2013 after which the library will train the staff and patrons on the new system.
2. Devise and implement a plan for reviewing by-laws and policies of the Payette Public Library. Rather than only addressing policies as issues occur, the library staff and board will regularly review the standard policies and by-laws of the library. This will make everyone aware of current library policies so they can be better implemented and allow staff and board to address issues with the policies before problems arise. Policies will be reviewed by September 30, 2013. Thereafter, a review plan and schedule will be created and implemented so the review will become an ongoing process.
3. The library will look into and/or acquire access to more digital media. The future of local libraries must include media in the forms the public needs and uses. Digital media will allow the library to better serve the community and bring more available copies of media to library patrons. The library will research different options available and subscribe/license/purchase as budget needs allow. The library will review digital media options and the needs of the library. A plan will be put in place according to library needs and budget.
4. The library will complete a bilingual survey of the community of Payette, researching the desires and needs of the population as a whole. The survey will be structured to discover how the community currently uses the library, how they plan to use the library in the future,

things they would like to see implemented at the library, and other information the Strategic Planning Committee, library staff, library board, and other interested parties feel is needed in order to best serve the community. The survey will be written, conducted, and reviewed by December 2014.

5. The library will complete physical facility projects needed for the building including: installing awnings over the windows, acquiring new shelving, purchasing new computers for staff use, acquiring meeting room equipment, and other future capital projects.
6. The library will also build an amphitheater on the southwest side of the building for use in library activities and by the community. This amphitheater will be fully landscaped with grass, shrubbery, etc. as needed. Additional parking will also be created for library and park use along S. 1st Street. The amphitheater, landscaping, and parking will create a space just as useful and beautiful as the new interior.
7. The library would like to increase our cooperation with the local school district to better serve the education needs of students in the community. The library desires to create a committee to research the needs of the district and what the library can offer to help the students. Its hope is to create an atmosphere of partnership with the district, bringing its resources to the table and discovering what can be done to help one another and help the children in the city. This is an ongoing goal.
8. The Payette Public Library will actively market itself in the community over the next five years in order to promote activities, facilities and other library interests. A marketing plan will be created and implemented over the next five years.

The Payette Public Library has been a fixture in the community for decades. Over the last several years, the library has grown and changed to fit the needs of the city. With a growing population and an increased dependency on technology in the community, the library will need to change even more to stay current and relevant in the future. These goals will help the library grow and adapt as needed.

Review of the Plan

The five year plan will be reviewed yearly by the library staff and board of trustees.



August 1, 2013

Payette City Council
700 Center Avenue
Payette, Idaho 83661

**RE: Bids for 2nd Avenue South Waterline Replacement
HECO Job No. CP13-0304A**

Dear City Council:

Bids for construction of the above referenced project were received and opened on August 1, 2013. Four bids were received and opened by City staff. We have reviewed these bids which were from: 1) Warrington Construction; 2) Anderson Excavating; 3) Granite Excavation; and 4) Alta Construction

The bid from Warrington Construction was the low bid at \$113,786.00. The second lowest bid was from Anderson Excavating at \$117,310.00. The other bids were significantly higher. We recommend awarding the bid to Warrington Construction for a sum of \$113,786.00.

Sincerely,

Holladay Engineering Company,

By: 
Douglas E. Argo, PE
Payette City Engineer

City of Payette
Notice of Public Hearing
Proposed Budget for Fiscal Year 2014

Notice is hereby given that the City of Payette will hold a public hearing for consideration of the proposed budget for the fiscal period October 1, 2013, to September 30, 2014 pursuant to the provisions of Section 50-1002, Idaho Code, said hearing to be held at Payette City Hall, 700 Center Avenue, Payette, Idaho, at 6:00 PM on August 19, 2013. At said hearing interested persons may appear and show cause, if any, why said budget should or should not be adopted. A copy of the proposed budget is available for inspection at City Hall weekdays between the hours of 8 AM and 5 PM on regular business days.

<i>Projected Expenditures:</i>	FY 12 Actual Expenditures	FY 13 Budgeted Expenditures	FY 14 Projected Expenditures
Legislative & Executive Administration	99,359	85,935	91,621
Police Dept.	273,434	327,582	352,019
Code Enforcement	1,010,547	1,004,629	1,190,454
Fire Dept.	46,762	56,055	59,522
Park Dept.	291,281	355,762	405,978
Street Fund	278,892	376,832	460,879
Library Fund	958,795	921,624	893,167
Liability Insurance Fund	264,765	222,041	263,447
Recreation Fund	81,983	89,903	85,425
Airport Fund	245,030	279,511	262,834
Capital Improvement Fund	32,041	41,580	164,580
Sanitation Fund	44,932	115,000	125,000
Water Operations and Rehab Fund	378,488	365,300	387,150
Sewer Operations and Rehab Fund	572,335	836,630	825,225
LID 98-1 Fund	733,326	1,303,377	1,278,700
Revolving Loan Fund	6,534	13,441	13,441
Insurance Fund	-	100,000	133,750
Debt Service Fund	34,207	43,000	50,000
Rose Advocates Project	0	61,699	61,699
Fire Station Construction	676,831	-	-
Library Expansion Project	200,712	300,000	-
Total All Expenditures	6,768,974	7,264,901	7,110,891

<i>Anticipated Revenues:</i>	FY 12 Actual Revenues	FY 13 Budgeted Revenues	FY 14 Anticipated Revenues
<u>Property Tax Levy</u>			
General Fund	1,566,202	1,476,195	1,486,423
Street Fund	172,649	91,424	391,967
Library Fund	186,931	162,660	165,380
Liability Insurance Fund	45,085	71,303	67,225
Recreation Fund	83,252	91,168	49,228
Airport Fund	10,055	-	-
Capital Improvement Fund	-	25,100	100
Total Property Tax Levy	2,064,174	1,917,850	2,160,323

Revenue From Other Sources

General Fund	747,605	730,400	1,074,050
Street Fund	373,222	830,200	501,200
Library Fund	84,043	59,381	98,067
Liability Insurance Fund	37,208	18,600	18,200
Recreation Fund	162,600	188,343	213,606
Airport Fund	44,518	41,580	164,580
Capital Improvement Fund	301	89,900	124,900
Sanitation Fund	369,892	365,300	387,150
Water Operations and Rehab Fund	909,941	836,630	825,225
Sewer Operations and Rehab Fund	1,322,215	1,303,377	1,278,700
LID 98-1 Fund	2,116	13,441	13,441
Revolving Loan Fund	3,836	100,000	133,750
Insurance Fund	451	43,000	50,000
Rose Advocates Project	676,831	-	-
Fire Station Construction	387,031	300,000	-
Impact Fees	4,612	-	-
Library Expansion Project	12,500	365,000	6,000
Debt Services – Library Bond	-	61,699	61,699
Total Other Sources	5,138,922	5,346,851	4,950,568
Total All Revenues	7,203,096	7,264,701	7,110,891

The proposed expenditures and revenue for fiscal year 2013-2014 have been tentatively approved by the City Council. Publication dates in the Independent Enterprise for the notice of public hearing are August 7, 2013, and August 14, 2013.

Dated this 5th Day of August, 2013

City of Payette

City Treasurer



City of Payette

Special Event Permit Application

OFFICE USE ONLY

Date Received 7-29-13

Council Action _____

Approved Y / N Date _____

City Clerk Approval _____

Non Refundable Fees:

Application..... \$100.00
Security Deposit..... \$100 refundable

Complete application must be received by the City Clerk no less than 30 days prior to the scheduled event to ensure application review by staff and still afford the opportunity for appeal (if necessary) prior to the planned event date.

- EVENT NAME A&W Cruise Night and Car Show
- LOCATION OF EVENT (Be specific, i.e. west side of Kiwanis Park, all of Center Ave. between 9th & Main, 2 N. Main)

Public Property Private Property
Fri ALL of Main Street & Bancroft Park / Sat main st. from Y to 3rd ave S. and ALL of Kiwanis Park

3. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council.

Date(s) of Event	Hours	Estimated # of Attendees
9-6-13	Start Time: 6:00 PM End Time: 10:30 PM	All Day:
9-7-13	Start Time: 7:00 AM End Time: 6:30 PM	All Day:
Date of Set-Up 9-6-13	Start Time: 3:00 PM End Time:	
9-7-13	Start Time: 6:30 AM End Time:	
Date of Tear Down	Start Time: End Time:	
9-7-13	Start Time: 6:30 PM End Time: 7:30 PM	

4. FEES Please Wave Fee Thank You

Special Event Permit Application Fee \$100.00 * Separate Checks
 Staff Per Diem Fee (as set by Council) \$ _____
 Security Deposit \$100.00 * Separate Checks
 Additional Deposit Required \$ _____
 TOTAL DUE \$ 200.00

5. ORGANIZATION INFORMATION

Applicant Name Jim Boyer Title Cruise Director
 Mailing Address 340 South Main
 Street Address 340 South Main
 Day Telephone 631-8894 Evening Telephone 631-8894 Cell 631-8894
 FAX Number 208-642-8877 Email Address _____

Special Event Permit, continued.

Sponsoring Organization A&W and Payette Chamber
 Non-profit? Yes No Tax Exempt # 82-0264679
 Federal Tax # _____ State Tax # _____

6. EVENT INFORMATION

New Event: Yes No Annual Event: Yes No Years Operating 25 years

Event Category: Commercial Non-commercial

Estimated Gross Ticket Sales & Revenues (commercial event only) _____

Description of Event Friday Night Cruise w/ Band and dance
Food Vendor in Bancroft Park Cruise on Main St.
Saturday Car Show and Swap meet in Kawanis Park
Lawn Mower drags in front of A&W Restaurant

Additional Details _____

7. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than \$1,000,000.00 combined single limit per occurrence. **Each policy shall be written as a primary policy, not contributing with or in excess of any coverage with the City may carry. A certificate naming the State of Idaho, Payette County, the City of Payette, as additional insured shall be delivered to the City of Payette with this application.** The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company Allied Ins Agent Name Lottie M Schmidt & Thompson Inc. Pq LLC
 Address P.O. Box 790 48400 Jefferson Phone 596-949-9393
New Baltimore, Mi 48047-0790

HOLD HARMLESS CLAUSE

Permittee (organization/applicant) shall indemnify and hold harmless the City of Payette, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorney's fees, arising out of the permitted activity or the conduct of Permittee's operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use there from, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Payette or its employees acting within the scope of their employment.

(Attach any additional pages as needed)

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Your event organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or events planned.

yes map enclosed	Street Closures & Access/Parade Detailed map listing areas of closure, parade route is required. An ITD permit is required for Hwy 95 Organizer must notify all affected businesses, Churches, schools and neighborhoods	yes	Alcohol Served (name of provider) Patrick's Pub Fri Requires alcohol catering permit (PMC 5.15)
		yes	Beverages will be served List Caterers Vendors serving meals
	Security (detail who, number of officers, times. Attach plan.)		Medical Services (Circle) First Aid and/or EMS Services Who is providing service? _____
yes	Electricity/Generators (Size _____) detailed electrical plan Usage @ Bancroft & Kawawis Park	yes	Lighting Plan: attach plan 1-generator Light Plant
	Water Drinking / Washing (circle)		Gray Water Barrel/Grease Barrel (circle/detail # and locations)
yes	Porta Toilets / Wash Stations Quantity ADA Regular 2 8	yes	Sanitation - Trash bins, Dumpsters (circle / detail # and locations) 14 - Trash 2 Dump
yes	Canopies/Tents/Temporary Structures (number and sizes) City of Payette Fire Department, Fire Code Enforcement 1 - stage 12x26 4 - 10x10	yes	Stages (number and sizes) 1 - 12 x 26
yes	Vendors Items sold/solicitation Food Drink Swap Meet	yes	Booths Profit / Non-profit
NO	Control/Shuttle Buses (number of buses / locations / hours of operation, Attach plan) None		Barricades How many / identify locations and attach Yes See Maps
	Number of Staff working event		Number of volunteers working 30
	EVENT estimated attendance Participants 500 cars Plus Audience		

I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Payette, Payette County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Payette and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Payette, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Payette and all of its agents for any clean up, loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Permittee agrees to maintain access for emergency vehicles.

Event Organizer's Signature:

Jim Bayne

Date: 8-28-13

THIS PAGE FOR OFFICE USE ONLY

Date Application Received _____ Date Fees Paid _____

DEPARTMENT COMMENT/APPROVAL

FIRE: Steve [Signature]

Check if special requirements attached:
APPROVED: DENIED:
COMMENTS: _____

Est. Hours _____ x Hourly Rate \$ _____ = \$ _____

POLICE: Mark Clark

Check if special requirements attached:
APPROVED: DENIED:
COMMENTS: Patricks Club must provide catering permit & site plan.

Est. Hours _____ x Hourly Rate \$ _____ = \$ _____

PARKS: Randy Fales

Check if special requirements attached:
APPROVED: DENIED:
COMMENTS: _____

Est. Hours _____ x Hourly Rate \$ _____ = \$ _____

STREETS: [Signature]

Check if special requirements attached:
APPROVED: DENIED:
COMMENTS: _____

Est. Hours _____ x Hourly Rate \$ _____ = \$ _____

CITY CLERK: _____

Check if special requirements attached:
APPROVED: _____ DENIED:
COMMENTS: _____

RISK MANAGEMENT: _____

Check if special requirements attached:
APPROVED: _____ DENIED:
COMMENTS: _____

\$1,000,000 Insurance Certificate _____

Street Closure Information:

Street Closure Necessary? Yes No ITD Permit required? Yes No

Time of Street Closure: From _____ To _____

ITD Approval Received? Yes No N/A

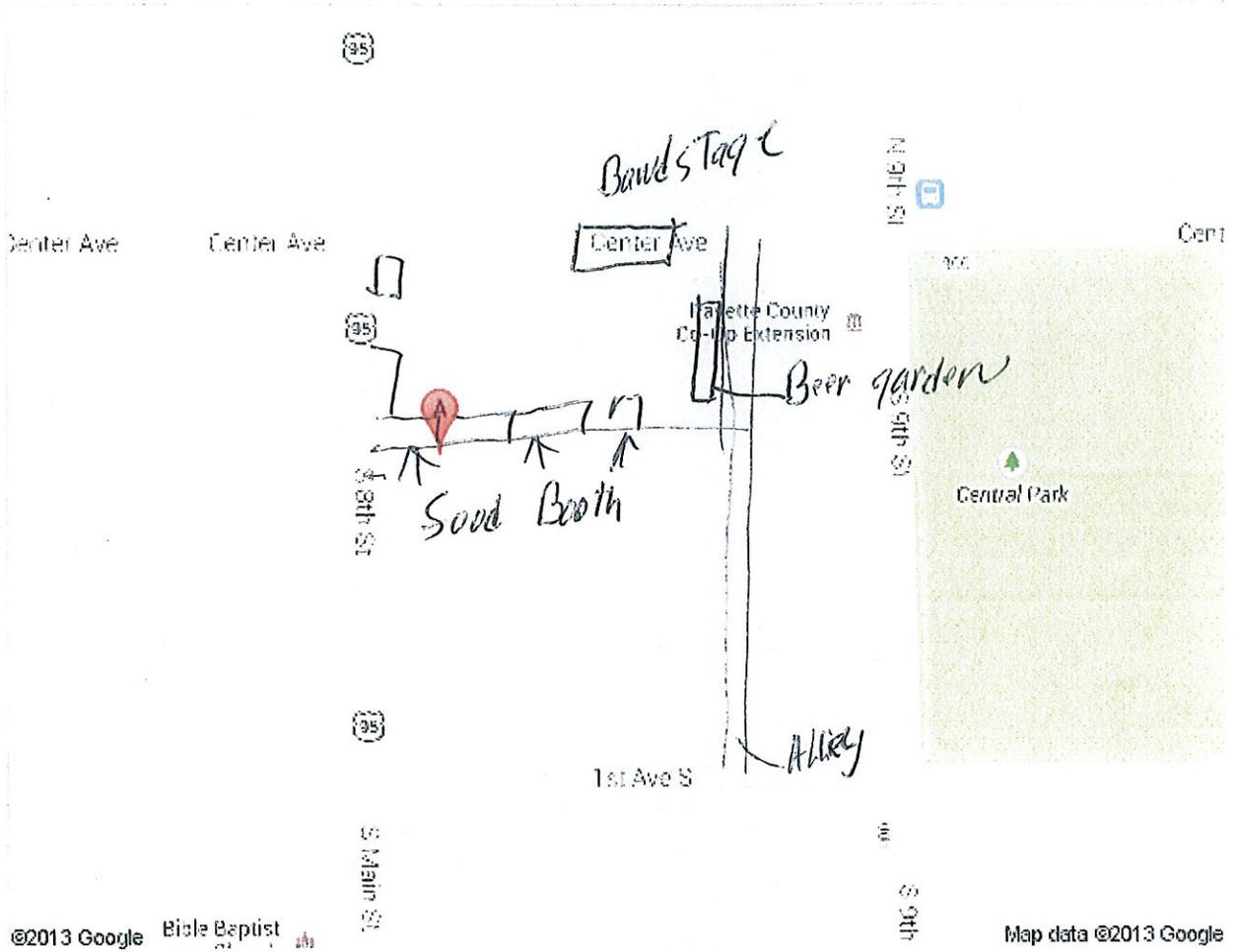
Comments:



Keystone Pizza, near S Main St, Payette, Idaho 83661

A. **Keystone Pizza**

17 S Main St, Payette, ID
(208) 642-9333
2 reviews





Kiwanis Park, Payette, ID

A. Kiwanis Park Payette, ID



THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lottie M Schmidt & Thompson Ins Ag, LLC P.O. Box 790 48400 Jefferson New Baltimore, MI 48047-0790	CONTACT NAME: PHONE (A/C, No, Ext): (586)949-9393 FAX (A/C, No): (586)949-2907
	INSURER(S) AFFORDING COVERAGE
INSURED James & Margaret Boyer DBA: A&W RESTAURANT 340 S MAIN ST PAYETTE, ID 83661-3316	INSURER A: Allied NAIC # 42579 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: 08102007 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR LTR	TYPE OF INSURANCE	ADDL INBR LTR	POLICY NUMBER	POLICY EXP (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	X	ACP7191485766	03/01/2013	03/01/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS	X	ACP7191485766	03/01/2013	03/01/2014	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTIONS OCCUR CLAIMS-MADE					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				WC STATU-TORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Property	X	ACP 7191485766	03/01/2013	03/01/2014	Bldg. \$595,100 BBP. \$107,200

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Re: As per Additional Insured as respects to special Event "Car Show in the Park" "Cruise Night" September 6th 2013 to September 7, 2013.

CERTIFICATE HOLDER FAX: 208.642.8877 City of Payette 700 Center Avenue Payette, ID 86331	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Richard Thompson <i>Richard Thompson</i>
---	--



Downtown Facade Improvement Grant Application

Date: _____

APPLICANT DATA

Applicant Name: _____

Mailing Address: _____
Street City State Zip

Telephone Number: _____ E-mail: _____

Designated Contact: _____
Name Contact Number

PROPERTY DATA

Building or Business Name: _____

Building or Business Address: _____

Mailing Address (if different from Street Address) _____
Street City State Zip

Do code enforcement actions, tax liens, or judgment liens exist against the property? Yes _ No _
 If yes please explain: _____

PROPERTY OWNERSHIP

(If applicant is not property owner, please provide the following information)

Owner Name: _____

Mailing Address: _____
Street City State Zip

Telephone Number: _____ E-mail: _____

PROJECT DESCRIPTION

How are the proposed Facade Improvements consistent with and furthers the purpose of the City Codes, the Design Guidelines, and the Downtown Master Plan? (Attach additional sheet if necessary)

How will the project contribute to the revitalization of the Downtown Commercial Zone? _____

How many jobs and estimated salaries will be created by this renovation? _____

Proposed Commencement Date _____ Proposed Completion Date _____

○			
Date Submitted	Coordinator Approval	Committee Approval	Council Approval

CITY OF PAYETTE, IDAHO

Downtown Building Façade Grant Program

PROGRAM POLICY

A. Program Goal & Purpose

The Payette Downtown Façade Improvement Program promotes economic development and stimulates business in the City through public-private partnerships by offering economic incentives for renovation, restoration and preservation of privately-owned building exteriors within the Payette Downtown Business Zone. The City of Payette, Idaho, has funding available to assist Downtown building façade rehabilitation and renovation projects. It is the City's intent to use funds to match with private sector funding to incent and initiate a series of building façade renovations in the Downtown area. Periodically, the City may also be the recipient of additional outside grant funding that will augment the funds available. This project will launch in August, 2014, and continue until funding sources are exhausted and/or when the City determines its value is no longer a priority. The essential goals of this program are to:

1. Improve the physical appearance and structural integrity of historic buildings in Downtown Payette
2. Restore the historic character of these buildings
3. Make Downtown Payette more attractive to local consumers and tourists
4. Encourage additional business investment opportunities and Improvements

B. General Conditions:

1. Preference shall be given to Buildings located within the Downtown Commercial Zone that are listed in the National Register of Historic Places or eligible as identified by Payette's historic survey.
2. Buildings outside the Downtown Commercial Zone may be eligible for an exception, provided:
 - a. Buildings are in reasonable proximity to Downtown Payette, as defined by the Downtown Commercial Zone, Historic District and/or the Main Street boundaries
 - b. Buildings have commercial as primary use
 - c. Building was constructed within the same period dates of those recognized in the Historic District (1891-1948)
3. Private matching funds are required
4. An agreement between the building owner and the City must be developed
5. Projects may require approval by the Idaho State Historic Preservation

- Office (IHPO) as well as local governing bodies
6. Invitation of local qualified contractors and suppliers is highly encouraged
 7. Projects should generally be ready to proceed at time of application
 8. Award not limited to single building

C. Key Criteria

1. Geographic Location

- a. Buildings must be located within the Downtown Business Zone

2. General Project Eligibility Criteria

Funds may be used for the following purposes:

- a. Professional design and engineering services, provided the project is completed within the terms of the agreement
- b. Exterior improvements intended to restore façade, such as improvements to:
 - i. Windows
 - ii. Doors
 - iii. Storefronts
 - iv. Awnings
 - v. Cleaning, painting and/or paint removal
 - vii. Masonry repair, restoration or cleaning
 - viii. Appropriately repairing, restoring or replacing of cornices, entrances, doors, windows, decorative details and awnings
 - ix. Sign removal, repair or replacement
 - x. Building identification
 - xi. Critical maintenance, structural or code compliance
 - xii. Restoration projects, including removal of slip sheathing or other non-historic treatments from building façades
- c. If projects are in the Downtown Commercial Zone or otherwise are under the purveyance of the Historic Commission, projects must:
 - i. Receive approval of “historic appropriateness” from the Historic Commission prior to any grant award and/or disbursement of funds
 - ii. Follow “The Secretary of the Interior’s Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings”

- iii. Follow any and all standards and guidelines prescribed by the City of Payette
- d. Project must comply with all relevant local, state and federal laws and codes

3. General Ineligible Activities

- a. Working capital
- b. Financing of inventory
- c. Financing of building acquisition
- d. Refinancing existing debt
- e. Inappropriate cleaning or other restoration activities
- f. Inappropriate or non-approved design or materials
- g. Interiors (unless directly related to an approved exterior project or part of a needed and approved structural improvement project)
- h. Professional design and engineering services except as part of an approved project
- i. Improvements made prior to grant approval
- j. Sweat equity (payments for applicant's own labor) although building materials/ supplies are eligible for funding if the applicant does not use an outside contractor.
- k. Roofing (anything that can't be seen from the street)

D. Applicant Criteria

- 1. Proposals may come from tenants or owners of buildings; if tenants, an authorization letter from owner must accompany proposal/ application
- 2. Approved renovation projects should be ready to begin within twelve (12) months of application and be completed within eighteen (18) months of application
- 3. Applicants must be willing to enter into an agreement with the City and work with City and State officials on their project
- 4. Applicant cannot have any outstanding or unresolved fine, fee, lawsuit or infraction with the City of Payette

E. Funding Information

- 1. Projects should be a minimum of \$1,000.00, total cost
- 2. Funding for selected projects:
 - a. City of Payette– up to 1/2 of total, up to \$5,000.00
 - i. Private building owner(s)/tenant(s) – at least 1/2 of total project cost; contribution may come from commercial or other lenders on applicant's behalf
- 3. Funding is contingent upon budget approval and subsequent availability of

- funds
4. Local funds may at times be augmented by outside sources, such as State of Idaho grants
 5. Funds will be disbursed on a reimbursement basis ONLY; accurate and timely receipts are required to receive funds from the City of Payette
 6. Normally, funds will be disbursed on completion of the project; however, the applicant may request progress payments be authorized as part of the agreement between the City and the applicant
 7. City will make every effort to provide timely disbursements upon receipt of complete applications and proof of appropriate expenses
 8. For projects eligible for progress payments, minimum disbursement request shall be \$500.00, and no more than three requests may be submitted in any one (1) calendar month
 9. Disbursement requests older than twelve (12) months or from expenses incurred prior to application approval will not be honored

F. Application and Approval Procedure

1. Application must be on a form provided by the City of Payette and must include all necessary and required supporting documentation so as to fully satisfy all of the above-stated criteria. Project applications may be submitted either as digital entries (Adobe Acrobat, Microsoft Word, Microsoft Excel, Microsoft PowerPoint or JPEG image files are acceptable formats) that are emailed or hand-delivered as a CD or as hard copies hand-delivered or mailed to City Hall. Faxed copies will not be accepted.
2. Any and all of the following bodies may be involved in the approval and/or review of a project:
 - a. City of Payette staff
 - b. Payette Historic Commission
 - c. Payette Administration & Finance Committee
 - d. Payette City Council
 - e. State of Idaho Main Street program
 - f. State of Idaho Historic Preservation Office
3. Upon receipt of a complete application, applicants will be notified within thirty (30) days of project approval or denial
4. Applications may be modified or approved with conditions by any of the bodies listed in Section F.2.
5. Applicants may be asked to present their projects to any of the bodies listed in Section F.2.
6. City staff will provide technical assistance and resources to applicants to help ensure successful applications to the extent possible

G. Specific Criteria for Selection:

1. Readiness to proceed

- a. Preference will be given to projects that can begin work immediately upon award
- 2. Location
 - a. Preference will be given to projects that have high visibility in Payette's Downtown Commercial Zone and/or are compatible with surrounding uses and contribute to the enhancement of Downtown.
- 3. Code compliance and need
 - a. Preference will be given to projects that seek to restore deteriorated structures
- 4. Completeness and accuracy of application and supporting materials
 - a. Preference will be given to projects that include any combination of
 - i. Detailed drawings
 - ii. Third-party licensed contractor cost estimates
 - iii. Detailed project description
 - iv. Evidence of historic appropriateness, research, and compliance
 - b. Preference will be given to applications that are deemed complete
- 5. Multi-purpose
 - a. Preference may be given to projects that meet multiple District needs, such as:
 - i. Mixed-use development, to include housing
 - ii. Energy efficiency
 - iii. Re-use of vacant or underused buildings
 - iv. Projects that aid in streetscape development and/or bicycle-pedestrian friendly amenities
 - v. Projects which improve or increase access to disabled individuals
 - vi. Projects which leverage other future projects in the District

H. Submittal Requirements:

- 1. **All submissions must be accompanied with the following information:**
 - a. Building owner name & contact information
 - b. Project applicant name (if different from above) & contact information
 - c. Letter of authorization from building owner, if owner is not applicant
 - d. Building address
 - e. Building historic name, if known
 - f. Current photograph of the building
 - g. Funding amount requested
 - h. Detailed project budget, including sources of funds
 - i. Detailed text and/or visual description of project
 - j. Historic photos, if available

- k. Current building use, including tenant names and contact information
 - l. Project timeline
2. The submitted application and proposal for the project, once accepted as the final concept, shall become and wholly remain the property of the City. The City will retain the reproduction rights to use images of the artwork to prepare and distribute marketing materials, web site materials or for any other use in promotional materials.

I. Terms & Conditions:

Minimum standards shall include the following:

- a. Grant amounts are subject to the availability of program funds but shall not exceed \$5000. The City has the authority to award grants exceeding \$5000 maximum if a project is deemed especially beneficial to the FIG program objectives.
- b. Grantees will be required to sign a grant agreement (Exhibit A) Guaranteeing the project will be completed according to the details included on the grant application and approved by City Council.

Submittals and questions should be directed to:

City of Payette – Downtown Façade Grant Program
700 Center Avenue
Payette, Idaho 83661
208-642-6024
billing@cityofpayette.com

Exhibit A

City of Payette

FAÇADE IMPROVEMENT GRANT AGREEMENT

Date of Agreement:

Grantee:

Purpose of Grant:

Total Amount of Grant:

Award Date:

Grant Period:

This grant is awarded by the City of Payette subject to the following terms and conditions:

- A. Grantee agrees to complete the project as described in the application and approved by the City. This grant may be used only for eligible project activities described in the Grantee's façade improvement grant application and approved by the City.
- B. Grantee agrees to adhere to the project schedule requirements outlined in the program manual.
- C. Grantee agrees to preserve and promote the significant architectural and historic features of the building.
- D. Grantee agrees to provide additional information and documents as the City may request and allow City and its representatives to have reasonable access to the site for the purpose of evaluating the progress and completion of the project.
- E. Grantee agrees to comply with all applicable local, state and federal laws and codes.
- F. Grantee agrees to maintain the property and improvement.
- G. Grantee agrees to allow the City to promote the project.
- H. The City reserves the right to withhold any payments to be made under this grant award if, in the City's sole discretion, such action is necessary: (1) because Grantee has not fully complied with the terms and conditions of the grant; (2) to protect the purpose and objectives of the grant; or (3) to comply with any law or regulation applicable to Grantee, to the City, or this grant.

On behalf of Grantee, I understand and agree to the foregoing terms and conditions of the City's grant, and hereby certify my authority to execute this agreement on Grantee's behalf.

Signature: _____

Printed Name: _____

Title: _____

Date: _____

On behalf of Grantor, I hereby agree to provide a façade improvement grant based on the terms and conditions described above.

Signature: _____

Printed Name: _____

Title: _____

Date: _____



PAYETTE CITY COUNCIL Agenda Request Form

RECEIVED

JUL 31 2013

CITY OF PAYETTE

Policy: Any person, group or organization wishing to personally address the Payette City Council in session shall fill out a written request form and file it with the City Clerk's Office 10 days in advance of the scheduled meeting. Regular meetings are held at 7:00 P.M. the 1st and 3rd Monday of every month.

NAME: PAYETTE SENIOR CENTER

TELEPHONE: 208-642-4223(DAY) SAME (EVENING)

ADDRESS:
137 N MAIN PAYETTE, IDAHO 83661

NAME OF PERSON(S), GROUP OR ORGANIZATION:
PAYETTE SENIOR CENTER

SUBJECT MATTER TO BE DISCUSSED:
GAS RAFFLE GIFT CARDS

COULD THE SUBJECT BE DISCUSSED AND/OR REVIEWED BY MEETING WITH THE MAYOR, CITY DEPARTMENTS OR OTHER OFFICIALS? YES [] NO

IF ANSWER TO ABOVE IS YES, PLEASE LIST THOSE WHO HAVE ALREADY REVIEWED SUBJECT. IF NO, WHY NOT?
Craig Jensen

SPECIFIC QUESTIONS AND/OR ACTION DESIRED FROM THE CITY COUNCIL:
ask if they would like to contribute to the senior center

The person(s), group or organization making the request to be on the agenda will be contacted by the City Clerk's Office, informing him/her of the scheduled meeting date and time. Every effort will be made to schedule the request at the earliest possible meeting date.

7-31-13 [Signature]
Date Signature of person making request

Assigned to Agenda: _____
Date City Clerk Date

GENERAL BUSINESS PRESENTATIONS LIMITED TO 5 MINUTES - OR THE DISCRETION OF THE MAYOR

If you plan a visual presentation, it must be submitted to the Clerk's Office no later than 5:00 p.m. on the Wednesday prior to the meeting. Acceptable presentation formats include PowerPoint presentations on CD only, DVD, VHS and 8.5 by 11 inch maps or printed materials for display on screen. All copies submitted become public record and must remain on file with the City Clerk. For more information contact 208-642-6024.

We currently use a 53% multiplier applied to the August 2012 Structural Permit Valuation Data published by the International Code Council.

For the example assume a 1500 square foot home with a 400 square foot attached garage:

Using the current 53% multiplier the permit fee = \$1,225.16

Using a 50% multiplier the permit fee = \$1,177.42

Using a 47% multiplier the permit fee = \$1,129.65

Using a 45% multiplier the permit fee = \$1,097.80

Using a 40% multiplier the permit fee= \$1,018.21



City of Payette

Citizen Complaint Form

OFFICE USE ONLY

Date Received 7-9-13

Received by [Signature]

Date faxed _____

Faxed by _____

(NOTE: It is a requirement that this form, if used, be presented to and filed with the clerk or secretary of the public entity involved. This form is being provided as a courtesy to assist you in filing your complaint. Providing this form to you is not an admission nor shall it be construed to be an admission of liability or an acknowledgement of the validity of a complaint by the political subdivision. All complaints must be filed properly in writing.)

First Name James Last Name Mundell

Current Address 511 N 7th St

Home Number _____ Cell Number 208-741-8062

Employee Name _____ Department Street

Date of Incident 7-8-13

Describe the Incident Indiscriminate spraying of Toxic substances
IE: Glyphosate (round up) 2,4 Dichlorophenoxyacetic acid (Main ingredient
in agent orange) After last spraying I called street
dept. and got a response of "it is perfectly safe"
"we have been doing it for 10 years" I told them
I keep the weeds around my property cut down
and there was no need for toxins to be sprayed
also my garden is right next to back fence and
I don't appreciate poisons in my food was sprayed
again 7-8-13 with no regard my wife has
Glomerulonephritis (kidney disease) some of symptoms of
Glyphosate toxicity is: "Renal Function Impairment" Renal
Failure - She is today having severe kidney pain

I hereby certify that I have read the above information and it is true and correct to the best of my knowledge.

DATE 7-8-13 SIGNATURE [Signature]





**CITY OF PAYETTE
EMPLOYEE SUGGESTION AWARD SYSTEM**

The City establishes a program of awards to stimulate and reward suggestions of City employees which are of benefit to the City. Participation therein shall be limited to employees who submit such suggestions in accordance with the following regulations:

To be eligible for a money award, a suggestion must make possible an extension of public service commensurate with the expense involved or an elimination or reduction of City expenditures without substantially impairing such service, or provide a desirable safety factor. Only City employees are eligible to submit suggestions for purposes of the suggestion system. "Employees" are those individuals currently employed by the city on a full-time, part-time, or temporary basis. It does not include persons engaged or retained by the city under contract. Any employee may submit suggestions to the suggestion system.

Employees shall not be eligible for an award for suggestions pertaining to subjects assigned for research or development or to problems assigned for solution or which such employee would normally be expected to offer in line of duty.

The suggestion must propose a change which was not under active consideration by the City department affected at the time the suggestion was made.

If duplicate suggestions are submitted, only the first received shall be eligible for an award.

A suggestion which has been put into effect by the City department concerned must be submitted for award consideration within 60 days of its adoption; provided that this requirement may be waived by the City Council.

Each employee submitting a suggestion shall execute the following agreement:

In consideration of my participation in the Suggestion Award Program I hereby agree that the use by the City of Payette of my suggestion concerning _____ shall not be the basis of a claim of any nature against the City of Payette by me, my heirs, executors or assigns.

G. The total amount of a money award shall be \$100.00. If, in the judgment of the Administration & Finance Committee, the foregoing award does not suitably measure the merits of a suggestion, the Committee shall determine the amount it deems equitable and recommend same to the City Council. The Committee shall also recommend to the City Council the best suggestion of the year for a special award not to exceed \$500.00 in value.

H. Appropriate commendation of an employee whose adopted suggestion does not merit a money award may be recommended by the committee.

Suggestion procedure.

The following procedure for making and considering suggestions is established:

- A. Suggestions must be submitted on prescribed forms to the Committee.
- B. Suggestions must be signed but names will remain undisclosed until consideration of the suggestion has been completed.
- C. The Committee shall receive, record and acknowledge receipt of suggestions, shall advise the submitting employee of any undue delay in the consideration thereof and shall notify the submitting employee of action taken as soon as final consideration has been made.
- D. Suggestions shall be referred to the affected City department for consideration. Within 30 days thereafter, the department shall report its findings and recommendations to the Committee. The departmental report shall indicate whether or not a suggestion has been adopted and the actual or estimated reduction of expenditures or the value thereof to the City.
- E. The Committee shall evaluate each suggestion, taking into consideration department action and the objective of the Suggestion Award Program; and it shall formulate and transmit to the City Council an official recommendation covering the merits of the suggestion, whether the same justifies an award and the type and amount thereof.
- F. The City Council, upon approval of a recommendation of the Committee, may authorize a money award or an appropriate commendation.
- G. An employee may file a written request for reconsideration by the Committee of a suggestion which has been previously rejected but subsequently adopted by a City department.

Encouragement by departmental head.

The head of each City department shall encourage employees to submit suggestions to the Committee.



Payette Fire Department – Monthly Report



JULY 2013

Incident Summary: Total: 45

Medical Assists: 24
 Fires: 8
 Public/Agency Assist: 5
 False Alarm or Cancelled En-route: 1
 Investigations: 4
 Swift Water Rescue: 0
 Traffic Accident: 2
 Mutual Aid: 2

Runs	
Jan	37
Feb	43
Mar	27
Apr	32
May	36
June	35
July	45
Aug	
Sept	
Oct	
Nov	
Dec	
Total	255

Fire Inspections Conducted: 5

Public Education Programs: None

Significant Incidents:

- Wildland fire on greenway, mutual aid received from Payette Rural, Ontario Rural, Weiser Rural, Fruitland City and Payette National Forests Service. Approximate 2 acres burned
- Structure Fire at 1414 Center Avenue

Training Topics:

- Advancing Hose lines
- Firefighter 1
- Incident Command
- July Training hours: 145

Significant Events:

2nd Annual spaghetti feed & raffle on August 24th

Special Work Assignments: None

Fire Chief

Steve Castenada

Press Report

07/01/2013 - 07/31/2013 | Agency: PFD

Call No	Date	Location	City, State	Call Type
13010624	07/01/2013 14:01:17	CENT PARK PAYETTE	PAYETTE	MEDICAL / MEDICAL TRANSPORT
13010662	07/02/2013 00:31:25	SUCCOR CREEK FIRE OTHER	OTHER	MUTUAL AIDE FIRE
13010740	07/02/2013 22:26:23	2067 HWY 52 PAYETTE	PAYETTE, ID	PUBLIC ASSIST
13010777	07/03/2013 10:50:11	249 SW 7TH ONTARIO	ONTARIO, OR	MUTUAL AIDE FIRE
13010797	07/03/2013 17:06:58	MIDDLE OF SNAKE RIVER PAYETTE	PAYETTE, ID	BOATING ACCIDENT / INCIDENT
13010858	07/04/2013 12:35:40	1602 2ND AVE S PAYETTE	PAYETTE, ID	MEDICAL / MEDICAL TRANSPORT
13010863	07/04/2013 15:16:57	1481 7TH AVE N PAYETTE	PAYETTE	PUBLIC ASSIST
13010873	07/04/2013 19:36:18	2571 7TH AVE N PAYETTE	PAYETTE, ID	ANIMAL
13010874	07/04/2013 19:53:06	994 S IOWA PAYETTE	PAYETTE, ID	FIRE
13010942	07/05/2013 13:44:25	5431 SE 2ND AVE NEW PLYMOUTH	NEW PLYMOUTH, ID	IFIRE
13010967	07/05/2013 18:58:29	BOAT DOCKS PAYETTE	PAYETTE, ID	MEDICAL / MEDICAL TRANSPORT
13011051	07/07/2013 03:48:45	ANDERSON DR / YAKIMA ST N VALE	VALE, OR	MUTUAL AIDE FIRE
13011067	07/07/2013 16:13:07	1208 MTN VIEW DR PAYETTE	PAYETTE	PUBLIC ASSIST
13011217	07/09/2013 15:24:14	431 N 7TH ST PAYETTE	PAYETTE	MEDICAL / MEDICAL TRANSPORT
13011237	07/09/2013 21:36:59	1007 7 AVE N APT# 20 PAYETTE	PAYETTE, ID	MEDICAL / MEDICAL TRANSPORT
13011253	07/10/2013 06:43:52	1620 2ND AVE S Payette	Payette	MEDICAL / MEDICAL TRANSPORT
13011254	07/10/2013 08:34:23	1481 7TH AV N APT# 5 PAYETTE	PAYETTE	MEDICAL / MEDICAL TRANSPORT
13011284	07/10/2013 14:12:56	2465 7TH AVE N PAYETTE	PAYETTE, ID	MEDICAL / MEDICAL TRANSPORT
13011428	07/12/2013 11:58:14	12264 HWY 95 PAYETTE	PAYETTE, ID	FIRE
13011529	07/13/2013 13:49:21	PAYETTE CARE AND REHAB	PAYETTE, ID	MEDICAL / MEDICAL TRANSPORT
13011539	07/13/2013 17:35:16	A & W	PAYETTE, ID	PUBLIC ASSIST
13011541	07/13/2013 18:03:04	2590 DRIFT WOOD PLACE PAYETTE	PAYETTE, ID	MEDICAL / MEDICAL TRANSPORT
13011586	07/14/2013 16:19:55	4760 PIONEER RD		AGENCY ASSIST
13011621	07/15/2013 10:12:30	1826 1ST AVE S PAYETTE	PAYETTE	FIRE
13011642	07/15/2013 16:06:21	1028 RR LN PAYETTE	PAYETTE	MEDICAL / MEDICAL TRANSPORT
13011648	07/15/2013 18:50:53	900 BLK OF RIVER ST PAYETTE	PAYETTE, ID	POWER / POWER LINES DOWN
13011692	07/16/2013 10:57:17	161 FIR RD ONTARIO	ONTARIO, OR	FIRE
13011723	07/16/2013 21:56:36	HWY 16 / CHAPARRAL OTHER	OTHER	MUTUAL AIDE FIRE
13011729	07/17/2013 00:34:19	620 N 9TH ST PAYETTE	PAYETTE, ID	FIRE ALARM
13011741	07/17/2013 10:09:22	501 N 16TH ST APT# 108 PAYETTE	PAYETTE	MEDICAL / MEDICAL TRANSPORT
13011784	07/17/2013 22:54:31	698 FOOTHILL DR ONTARIO	ONTARIO, OR	MUTUAL AIDE FIRE
13011901	07/19/2013 16:40:39	PAYETTE CARE AND REHAB	PAYETTE, ID	MEDICAL / MEDICAL TRANSPORT
13011953	07/20/2013 13:51:26	SNAKE RIVER 2 MILES DOWNRIVER FROM...	PAYETTE, ID	SEARCH & RESCUE / WATER / LAND
13011965	07/20/2013 17:58:43	CENTENNIAL PARK PAYETTE	PAYETTE, ID	SEARCH & RESCUE / WATER / LAND
13011985	07/20/2013 22:58:57	8547 WASHOE PAYETTE	PAYETTE, ID	FIRE
13012027	07/21/2013 14:49:50	EAST 12TH AND LOAFER LANE WEISER	WEISER, ID	MUTUAL AIDE FIRE
13012132	07/22/2013 17:12:25	11TH/BANKS		FIRE
13012141	07/22/2013 19:39:41	GREEN BELT PAYETTE	PAYETTE, ID	FIRE
13012160	07/23/2013 00:32:16	1418 CENTER AVE PAYETTE	PAYETTE, ID	FIRE
13012178	07/23/2013 11:35:16	907 7TH AV N APT# 4 Payette	Payette	SUICIDAL SUBJ / MENTAL HOLD
13012179	07/23/2013 12:01:14	N IOWA /S OF NE 19TH PAYETTE	PAYETTE, ID	VEH FIRE
13012188	07/23/2013 13:47:43	1015 7TH AVE N APT# 8 PAYETTE	PAYETTE	MEDICAL / MEDICAL TRANSPORT
13012204	07/23/2013 15:58:53	GREENBELT PAYETTE	PAYETTE, ID	FIRE
13012255	07/24/2013 09:50:10	1602 2ND AV S PAYETTE	PAYETTE	MEDICAL / MEDICAL TRANSPORT
13012287	07/24/2013 20:04:09	HWY 95/KILLEBREW		FIRE

Press Report

07/01/2013 - 07/31/2013 | Agency: PFD

Call No	Date	Location	City, State	Call Type
13012355	07/25/2013 22:06:14	903 N 9TH ST PAYETTE	PAYETTE, ID	MEDICAL / MEDICAL TRANSPORT
13012373	07/26/2013 09:51:19	LETTINUCH RANCH PAYETTE	PAYETTE, ID	ILLEGAL BURNS
13012380	07/26/2013 10:46:20	GREENBELT PAYETTE	PAYETTE	FIRE
13012385	07/26/2013 11:36:44	CLOSE TO 21ST AVE/ SCOTCHPINES PAYETTE	PAYETTE, ID	ILLEGAL BURNS
13012390	07/26/2013 12:25:21	MORMAN FEED FRUITLAND	FRUITLAND, ID	STRUCTURE FIRE
13012401	07/26/2013 13:56:28	736 11TH AVE N PAYETTE	PAYETTE, ID	MEDICAL / MEDICAL TRANSPORT
13012451	07/27/2013 04:55:11	101 S 16TH ST PAYETTE	PAYETTE, ID	PUBLIC ASSIST
13012457	07/27/2013 08:36:19	6TH AVE S / S 16TH PAYETTE	PAYETTE	10-50 PD / PROP DAMAGE...
13012479	07/27/2013 16:57:41	PAYETTE BOAT DOCKS PAYETTE	PAYETTE	MEDICAL / MEDICAL TRANSPORT
13012534	07/28/2013 19:16:03	NORTHGATE TRAILER PARK	PAYETTE, ID	FIRE
13012557	07/29/2013 08:53:33	1393 S MAIN ST PAYETTE	PAYETTE, ID	ILLEGAL BURNS
13012563	07/29/2013 09:53:36	LEISURE VILLIAGE	PAYETTE, ID	MEDICAL / MEDICAL TRANSPORT
13012603	07/29/2013 15:24:52	137 N 9TH STREET PAYETTE	PAYETTE	PUBLIC ASSIST
13012626	07/30/2013 00:49:53	10TH AVE N BTWN RIVER N 2ND ST PAYETTE	PAYETTE	ILLEGAL BURNS
13012634	07/30/2013 09:15:43	1561 N 3RD ST PAYETTE	PAYETTE	MEDICAL / MEDICAL TRANSPORT
13012647	07/30/2013 14:28:11	912 N 8TH ST PAYETTE	PAYETTE, ID	MEDICAL / MEDICAL TRANSPORT
13012672	07/30/2013 23:53:59	521 N 11TH ST PAYETTE	PAYETTE, ID	FIRE
13012712	07/31/2013 14:32:22	943 N 7TH ST PAYETTE	PAYETTE	FIRE
13012722	07/31/2013 18:43:11	HWY 201 FRUITLAND	FRUITLAND, ID	DRIVING COMPLAINT/RECKLESS
13012732	07/31/2013 21:31:45	KENMARE TRACE APARTMENTS	PAYETTE, ID	MEDICAL / MEDICAL TRANSPORT
Total Calls: 65				

AFTER HOUR DUTY PAY JULY 2013

	MEDICAL	PD ASSIST	LIFT ASSIST	FIRE	WILLIE HOLLIS	DAVE PLATT	BRAD COEN	DOUG KESSLER	RON JACOBS	GREG SPEULDA	STEVE CASTENADA	
1												
2	0.5				0.5							
3												
4												
5	0.5											
6												
7												
8												
9	0.5				0.5							
10	0.5											
11												
12												
13	1.5							0.5				
14												
15					0.5							
16												
17												
18												
19										0.5		
20												
21												
22												
23												
24												
25												
26												
27					0.5							
28					0.5							
29												
30	0.5											
31												
TOTAL	2	0	0.5	1.5	2	0	0.5	0	0.5	0	0	0.5

TOTAL HOURS	4	2.5	1	2.5	1.5	0.5	0	1	2	2.5
	\$40.00	\$25.00	\$10.00	\$25.00	\$15.00	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00

	HOURS	COST
MEDICAL	5.5	\$55.00
PD ASSIST	1	\$10.00
LIFT ASSIST	1.5	\$15.00
FIRE	4	\$40.00
TOTAL	12	\$120.00

MINUTES
Administration & Finance Committee Meeting
July 17, 2013

A meeting of the Administration and Finance Committee was called to order at 12:00 PM in the City Council Chambers of City Hall, 700 Center Avenue.

ROLL CALL

Members Present: Councilor Craig Jensen, Councilor Mark Heleker, Kevin Coats, Lee Nelson and David Gray
Members Absent: Lee Nelson and Mike Dart
Staff Present: Mary Cordova, Bobbie Black, Jennifer Kelley

MINUTES

Minutes were not presented and shall be presented at a later meeting for approval. The motion passed by unanimous voice vote approval.

OLD BUSINESS

FY 2014

Expenditures and a rough estimate of revenues were discussed. Department heads and other committees have reviewed and approved the expenditures in the budget. Does the levy rate need to remain the same, how much in tax dollars does the City need to balance the budget? The Committee wanted to meet again on July 24, 2013.

Downtown Façade Improvement Program

A motion was made by Heleker and seconded by Jensen to send a recommendation to the City Council to approve the program with a maximum amount of \$25,000 to be expended from the Revolving Loan Fund. The motion passed by a unanimous voice vote.

NEW BUSINESS

Contribution to Snake River Transit

The City contributes \$15,000 to SRT every year to help fund public transportation. The Committee discussed briefly, but the consensus was the ultimate lies with the Council regarding the City's funding levels.

CITIZEN'S COMMENTS

None

GENERAL DISCUSSION

The next meeting will be July 24, 2013, at noon.

ADJOURN

A motion to adjourn was made by Heleker and seconded by Coats. The motion passed by a unanimous voice vote. The meeting ended at 1:25 PM.

Minutes
Public Safety Committee

A committee meeting of the Public Safety Committee was called to order at 3 P.M. on July 17th, 2013.

Members Present: Councilor Mussell, Councilor Heleker, Larry Dove, Alan Massey and Barbara Choate.

Staff Present: Police Chief Clark, Fire Chief Steve Castenada, Toni Hollopeter and Bobbie Black.

Approval of Minutes: Barbara Choate moved to approve the minutes from the May, 2013 meeting. This was seconded by Councilor Heleker and met with full Board approval.

Old Business: none

New Business: FIRE

- 1.** **FIREWORKS:** Chief Castenada is concerned That the use of illegal fire works is getting out of control. He would like to work on Educational issues regarding fireworks as he understands it is chaos and difficult for Police to enforce. Mr. Massey inquired how many fires were started from the fireworks, to which Chief Castenada advised only one. Chief Clark agreed the fire works were worse this year. He had advised patrol to address any complaints, but it is unrealistic to expect them to chase all illegal fireworks down. There is just not enough man power. This, coupled by the fact that the State and County allows for the sale of illegal fireworks, even though they are not allowed to be set off in the State of Idaho makes it even more difficult. Chief Clark agreed the best way to try

and address this is through education and informed possibly published in the newspaper and social media outlets.

2. RESCUE: Chief Castenada stated he needed input from the committee regarding the direction they would like to take with the rescue program. All of our EMR licenses expire this September. We have had affiliation with Treasure Valley Paramedics. Chief Castenada would like to get it's own medical license that would be under Payette Fire. We would operate the same, but be covered under the State of Idaho's liability. Barbara Choate asked what the cost was. Chief Castenada stated it was \$100.00. Dr. Smith would be our medical director and has offered to do this free of charge. Chief Castenada has a PA on the fire department which would be in charge of infectious control officer and also has a nurse on staff that will be the critical care nurse that will be in charge of the education. Having our own license would allow for rescue to carry oxygen for people. Chief Castenada stated he is hoping to get more people trained for the rescue program. Mr. Massey said he has always been in favor of the rescue program. Chief Castenada stated that should the City ever need their own ambulance, Payette Fire would already have the license to accommodate that. Mr. Dove made a motion to recommend to the Payette City Council that we pursue obtaining licensing in the name of the Payette Fire Department. Barbara Choate seconded that motion which met with full Board approval.

3. FIRE UPDATES: Chief Castenada state there is a burn ban in effect and

probably will remain in effect until the first part of September. It has helped decrease the fire calls. Chief Castenada is considering next year allowing for burn pits, but will have to make an ordinance pertaining to that and some regulations.

POLICE

1. PERSONNEL: Chief Clark informed the Committee that Ofc. Frazier has resigned from the Department. He is joining the Marines. The City has to hold his position open for 6 years (although his commitment is initially for 4 years). Anson Davis has applied for a position with the Department and has been offered the job contingent on his passing polygraph and psychological evaluation. Steve Beenett is currently at POST academy and is doing well.

2. CASE LOAD: Our case load for calls of service is around 530 a month. We are really busy. Chief Clark asked Mary for another person in the budget. We also have a COPSFAST grant we have applied for, but have not heard yet if we have been awarded the grant. The grant dictates that a veteran who served anytime between 2001 to current must be hired for the Copsfast grant position.

Adjournment Counselor Heleker moved to adjourn the meeting. This was seconded by Barbara Choate and met with full Board approval. The next meeting will be held Wednesday, September 25th, 2013. The meeting was adjourned at 3.59 P.M.

MINUTES
Public Works Committee Meeting
July 17, 2013
5:00 PM

ROLL CALL:

Members Present: Lee Nelson, Stan Clements, Ivan Mussell, Taylor Fry, Mike Phillips
Absent: Chris Mayes
Staff Present: Jamie Couch, Randy Schwartz, Jake Hust, Mary Cordova, Tiffany Howell, and
Doug Argo
Also Present: None

The meeting started at 5:00 PM.

MINUTES:

A motion was made by Clements and seconded by Phillip to approve the meeting minutes of 06-12-2013 as written.

After a unanimous voice vote, the motion CARRIED.

NEW BUSINESS

1. Multi –Unit Base Rate– This item is tabled to the next meeting
2. Building Permit Fees -

A motion was made by Fry and seconded by Phillips to recommend to the City Council to lower the building permit fees to 45%.

After a unanimous voice vote, the motion CARRIED.

3. Department Reports-

- A. **Street:** Jamie Couch stated that his department has been chip sealing and cleaning the roads. Jamie stated that they will start chip sealing on July 19th at 6th Avenue South. He also stated that they will do an overlay at 21st from there to Iowa. Clerk Cordova stated that there is an additional 1.5 million dollars in the street department budget now to fix and repair 6th Avenue South and HWY 52. The committee was not in favor of spending \$1.5 million to repair the road. Taylor Fry would like to see it closed. He does not feel the City should spend that kind of money repairing that road.
- B. **Water:** Jake Hust stated 2 new guys have been hired and they have been studying for their water tests that will be coming up in September and studying to take their CDL test. Jake stated that they are changing out some 2" meters that need to be replaced or are in bad locations. The new guys have been doing a lot of hands on work which will help in their training. Jake stated that he has in his budget to rehab a well and would like to buy a myox system at the well by the fire department.
- C. **Sewer:** Randy Schwartz stated that his department has not changed anything in their budget. Clerk Cordova stated that the sewer department is \$42,000 short this year.

4. Budget Discussion – all budget discussion was done during the departmental reports.

5. HWY 52 – Clerk Cordova stated that we have put \$1.5 in the budget to show you what our overall budget would look like if we were to fix the road. Clerk Cordova stated that we simply do not have the funds to repair the road and that this is a very rough estimate of how much it would cost. It could be double this amount, we simply don't know until we get into the project. If we were to close the road it would cost us roughly \$25,000 for crosswalks and bollards. The crosswalks would be similar to the ones we currently have on HWY 95.
6. Swimming pool rates – Clerk Cordova asked what the feeling was of the committee about adjusting off a portion of the water for people who fill up their pools in the summer time. The committee would like to see something at the next meeting.

GENERAL DISCUSSION

Clerk Cordova stated that the Street Department has put out all of their brand new trash containers and that they look very nice down Main Street.

AGENDA ITEMS FOR NEXT MEETING

Next meeting will be August 12, 2013 at 5:00pm

PUBLIC COMMENT

Fry made a motion to adjourn the meeting at 5:58pm. The motion was seconded by Mussell and passed by unanimous approval.

Recording Secretary
Tiffany Howell

MINUTES
Parks & Recreation Committee Meeting
July 24th, 2013
City Council Chambers
12:00 PM

ROLL CALL:

Members Present: Kurt Key, Jim Franklin, Georgia Hanigan, Jeff Sands, Kim Bruce
Absent: None

Staff Present: Randy Fales, Katrina Smith, and Becky Lynch
Public Present: None

MINUTES:

The minutes of May 22nd, 2013 were approved by unanimous voice approval.

OLD BUSINESS:

None heard

NEW BUSINESS:

A. Pool Update:

Katrina updated the committee of what is happening at the pool which included scheduling, attendance, and decorations. Kurt Key informed the committee that if the City contacts the PCRD, they will put our pool schedule on their brochure, the problem now is communication. Jim Franklin is interested in getting a traveling swim team established, a discussion followed.

B. Parks Update:

Randy informed the committee that they had moved a couple of dead trees and have been working on keeping the weeds down in the City. They have replaced some sprinklers near the pool. Randy informed the committee that the amphitheatre will be starting construction in Central park on July 26th, 2013; once the amphitheatre project is complete in construction the Parks department will come in to maintain the park. The two grass fires at the greenway recently, Randy informed the committee he believes it could be arson.

GENERALDISCUSSION:

Kurt informed the committee that the shower in the men's shower only has one handle for the handicap, is there something that can be done? Randy Fales replied that the City can go to a local welding company, and after October 1st we can start the process of fixing that; it has been brought up in the past that this needs done, the problem had been funding. Kurt asked about signs to get to the pool being established, Randy replied and said that Jamie Couch has the signs but Randy is not sure when those will be put up.

Agenda items for next meeting:

None Heard

Franklin made a motion and Key seconded to adjourn.

Meeting adjourned at 12:30 p.m. with unanimous voice approval.

Recording Secretary
Becky Lynch

MINUTES
Administration & Finance Committee Meeting
July 24, 2013

A meeting of the Administration and Finance Committee was called to order at 12:00 PM in the break room of City Hall, 700 Center Avenue.

ROLL CALL

Members Present: Councilor Craig Jensen, Councilor Mark Heleker, Councilor Lee Nelson, Kevin Coats, David Gray and Mike Dart.

Members Absent: Ray Wickersham

Staff Present: Mary Cordova, Bobbie Black, Jennifer Kelley

OLD BUSINESS

FY 2014

The Committee discussed in length the revenues and expenditures of the proposed budget. The levy rate was discussed and the declining value of property in the City. Most of the capital outlay items are being paid for with unencumbered or grant funds. There was discussion about sending the budget back to department heads for revisions and cuts. Staff clarified cuts and revisions have taken place and the committees have all reviewed and accepted the proposed expenditures. The Council will adopt the tentative budget on August 5th. After that the budget cannot increase.

A motion was made by Heleker and seconded by Nelson to forward the proposed budget to City Council for tentative approval as is. The motion was passed by a 5-1 vote with Jensen voting no.

GENERAL DISCUSSION

None.

ADJOURN

A motion to adjourn was made by Heleker and seconded by Coats. The motion passed by a unanimous voice vote. The meeting ended at 1:30 PM.

CITY OF PAYETTE
ENGINEERING STATUS REPORT

AUGUST 5, 2013

A. Water

Bids have been opened for the new water line on 2nd Avenue South between US95 and S. 18th Street. We recommend award to Warrington Construction who was the low bidder at \$113, 786.00 for the complete project.

B. Sewer

Randy Schwartz and I have had two conference calls with EPA regarding our NPDES permit for the treatment plant. We have another conference call scheduled for August 20. So far, we have not received much information as to which way our permit will be written as the permit writing team had not proceeded very far in their analyses. We expect to hear more substantive information during this next conference call.

C. Development Review

We received the revised final plat and construction plans for the proposed "Sunset Rim" subdivision at 7th Avenue N. and Iowa Avenue in early July. The plans have a drainage issue which we are working to resolve with the developer.

