

**MINUTES OF A REGULAR SCHEDULED CITY OF PAYETTE AIRPORT COMMISSION MEETING  
HELD AUGUST 12, 2013, AT 4:15 P.M. IN THE AIRPORT MEETING ROOM, PAYETTE, IDAHO.**

**THE MEETING WAS CALLED TO ORDER BY COMMISSIONER PETERSON.**

**MEMBERS PRESENT:** Frazer Peterson, Jan Zatloukal, Brenda Carter, Dave Koeppen and Gary Cox were present.

**ABSENT:** Bert Osborn

Also in attendance were Mary Cordova and Bobbie Black.

**APPROVAL OF MINUTES:**

Cox made a motion to approve the minutes of 6-10-13 as written. The motion was seconded by Koeppen and passed by unanimous voice vote.

**COMMUNICATIONS:** None Heard

**OLD BUSINESS:**

1. Fuel at Airport: The Commission was given updated reports on fuel. Mr. Koeppen stated that we need to order av-gas soon. We have received many phone calls regarding having fuel at our airport. The price of av-gas will probably need to be raised when we receive more av-gas.
2. Status of the golf course tree trimming and or removal: There is nothing new to report. There have been several meetings and they are not opposed to having them removed or trimmed. The City wants to get the Forestry Commission involved.
3. Minimum Standards – Insurance requirements: Discussion followed regarding hangars having dual insurance on them and is that necessary. City Attorney will be consulted regarding this matter and discussed at next meeting.

**NEW BUSINESS:**

1. Budget information: The Commission was provided with the expenditure report through July. In the next budget year there has been \$25,000 of the airport unencumbered funds allocated for the match for the runway extension project. We are hoping to have enough in-kind to not have to use this. Ms. Cordova stated that the application has been sent to the state for the runway extension project. Mr. Koeppen asked if we have talked to Mr. Statham regarding the Master Plan.
2. Airplane Tie Downs: It was stated that Mr. Brenner is the only one that hasn't paid for his tie down fees. The Commission would like the City Attorney to draft a letter to Mr. Brenner regarding this matter.
3. Gene Gray property: Mr. Gray needs to be approached regarding his property that is needed for the runway extension. We need to come up with what piece of ground we could trade him. Staff will make contact with Mr. Gray regarding this matter.

**GENERAL DISCUSSION:**

**CITIZENS COMMENTS:**

Mr. Cox asked about the cattle grazing every night around 7:00 pm on what he believed to be the airport property. He will check it out further to decide what property they are actually on.

**NEXT AGENDA:**

Next meeting will be held September 9, 2013 at 4:15 P.M.

The meeting adjourned at 4:53 P.M.

Recording Secretary  
Bobbie Black