

**MINUTES  
PAYETTE CITY COUNCIL  
Regular Meeting  
September 3, 2013**

**ROLL CALL**

Council Present: Mayor Jeff Williams, Georgia Hanigan, Craig Jensen, Mark Heleker, Lee Nelson (via phone), Ivan Mussell and Jeff Sands

Absent: None

Staff Present: Mary Cordova, City Coordinator; Doug Argo, City Engineer; Jennifer Kelley, HR; Tiffany Howell, Assistant City Clerk

**PLEDGE**

Liz Amason led the pledge of allegiance.

A motion was made by Sands and seconded by Mussell to amend the agenda to include an agreement with a Dr. Smith for our medical director.

After a unanimous voice vote by the Council, the motion CARRIED.

**CITIZENS COMMENTS**

Liz Amason – 490 No 20<sup>th</sup> Street; Payette, Idaho

Mrs. Amazon read the following article and handed out the spreadsheet attached.

Dear Mr Mayor, Council Members & Department Heads,

I come to you today to address some concerns regarding the proposed 2013-2014 Budget. I am concerned about an article published in the Independent Enterprise last Wednesday, August 28<sup>th</sup> entitled Payette City Budget Down from last year.

First, I want to say that I appreciate the work that the City puts into creating the budget and I appreciate and value being a citizen of the City of Payette. I respect the job that everyone does and have no agenda, other than requesting transparency and accuracy, when it comes to matters of our City.

I also know that I am not an expert on City Finances, but do have a fair knowledge of the budget process and even better knowledge of general bookkeeping.

If, the information that I am prepared to present to you is in error, I apologize for that and have no qualms accepting responsibility for my misinterpretation. But, if the information is correct as I present it, I would expect the City to resolve such discrepancies and make further review of the proposed budget, before putting it to a vote this evening.

In reviewing the 2013-2014 Budget, I found a discrepancy regarding the alleged \$150,000 budget reduction of expenditures from last year to this year's proposed budget. This would be the same figure that was referred to in the recent newspaper article, which I previously referred to.

Please review the attached handout, wherein I have itemized the Expenditure Budget Report for 2013-2014.

The issue herein lies with the expenses related to the Grant monies for the Airport, Fire Station and Library, being assumed into last year's Budget, and thus inflating expenditures comparative to the new budget.

As you can see from the section highlights Fund Total's City's figures – the total expenses for last year were listed at \$7,264,000. This included the expenses as shown above that were for the Fire Station and the Library Expansion.

In the section below that, which is listed as "My adjustments for Grant Monies", I have taken out the expenses for last year related to grants and also the pending expenses for the new budget, pertaining to the airport.

After those adjustments, I came up with a \$411,290 Increase in expenditures for the 2013-2014 budget.

As, I stated earlier, I would like the Council Members to take this information under advisement and review this matter, before putting the budget to a vote this evening.

Additionally, I would like the Council to look at establishing a City Budget Committee for future budget years, to bring a larger mix of review and accountability to the budget process.

Fund #	Fund Name	Budget 2012-13	Budget 2013-14	Difference
1	General	2,206,705	2,360,473	153,768
2	Street	421,624	651,167	229,543
3	Library	222,041	763,447	541,406
5	Insurance	89,063	85,823	-3,240
6	Recreation	2,783,111	2,624,834	-158,277
7	Airport	61,580	242,500	180,920
10	Capital Improvements	115,000	125,000	10,000
19	Water	744,215	744,215	-
26	Sewer	3,227,777	3,209,100	-18,677
30	Sanitation	361,000	361,000	-
31	Water Rehab	92,305	81,000	-11,305
32	Sewer Rehab	75,000	75,000	-
37	ISO 98	13,441	13,441	-
45	Pending Loan	100,000	110,700	10,700
49	Health Insurance	43,000	50,000	7,000
50	Fire Station Construction	100,000	0	-100,000
51	Library Exp Project	165,000	6,000	-159,000
54	Debt Service	61,999	61,999	-
Fund Totals - my figures		7,263,301	7,111,131	-152,170
Adjustment for diff - with reason for difference		-300	300	600
Fund Totals - City's figures		7,264,001	7,110,831	-153,170 (reflects expenditures above)
My adjustments for Grant Monies				
7	Airport		100,000	
50	Fire Station	-100,000		
51	Library Expansion	-165,000		
Fund Totals, Adjusted after grant monies		6,999,001	7,210,131	211,130 (reflects expenditures above)

**APPROVAL OF MINUTES**

A motion was made by Heleker and seconded by Mussell to approve the public hearing & regular meeting minutes of 08-19-2013 and work session meeting minutes of 08-26-2013 as written with changes made to the 8-19-2013 minutes including Commissioner Heleker's comments about the 6<sup>th</sup> Avenue South closure.

After a unanimous voice vote by the Council, the motion CARRIED.

**APPROVAL OF BILLS & PAYROLL**

A motion was made by Jensen and seconded by Heleker to approve the City Bills & Payroll in the amount of \$194,005.00

At the roll call:

Ayes: Heleker, Mussell, Hanigan, Jensen, Sands and Nelson  
Nays:

The motion CARRIED.

**SPECIAL ORDERS**

None heard.

**COMMUNICATIONS**

- A. Forestry Commission – Gene Gray resignation
- B. Thank you – Rachel Bolin
- C. Thank you Allysha Yasuda
- D. Echelon Group – Meals on Wheels
- E. Alta Mesa Proposed Natural Gas Facility
- F. Payette River Water Trail Endorsement

**PLANNING & ZONING**

- A. Meeting Minutes of 8-22-2013

**OLD BUSINESS**

- A. Employee Incentive Program

Mayor Williams stated that the Council asked for feedback and Mrs. Kelley will give a brief of what the department heads had to say. Mrs. Kelley stated that they liked it but had one change stating that the \$100 be a minimum. Mayor Williams stated that they had the opportunity to say if they thought the \$100 was too little and no one spoke up. Councilor Jensen asked who determines the recommendation. Mayor Williams stated that it would be the Admin & Finance that would recommend to the City Council. Councilor Heleker stated that under the second the line the spelling needs to be corrected.

A motion was made by Mussell and seconded by Heleker to approve the Employee Incentive Program with the spelling errors corrected.

After a unanimous voice vote by the Council, the motion CARRIED.

**NEW BUSINESS**

- A. Ordinance #1380 – Annual Appropriations FY 2014

A motion was made by Mussell and seconded by Heleker to introduce Ordinance #1380 by title only.

After a unanimous voice vote by the Council, the motion CARRIED.

City Attorney Osborn read the title.

Councilor Jensen stated that the levy rate still went up 8.5% and we cannot keep balancing the budget on the backs of the tax payers. Councilor Jensen stated that we need to live within our means and cut where we need to and quite raising the levy rate. I just wish we could have cut it a bit more. Mayor Williams stated that the \$244,000 that went down probably raised that 8.5%. Clerk Cordova stated that this budget puts us at 5.2% and we were shooting for 5% equality, but came up with a 5.2%. Mayor Williams stated that we are pretty close to last years. Councilor Hanigan stated that she would like to commend department heads and staff for the outstanding budget.

A motion was made by Hanigan and seconded by Sands to pass Ordinance #1380 on its first reading.

After a unanimous voice vote by the Council, the motion CARRIED.

A motion was made by Hanigan and seconded by Sands that Ordinance #1380 do pass.

At the roll call:

Ayes: Heleker, Mussell, Hanigan, Jensen, Sands and Nelson

Nays:

- B. Ordinance #1379 – AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING SECTION 2.52.040 OF THE PAYETTE CITY CODE BY ADDING A NEW SECTION D WHICH SET S ATTENDANCE REQUIREMENTS FOR PLANNING AND ZONING COMMISSION MEMBERS; THE AMENDMENT ALSO ALLOWS FOR REMOVAL IN THE EVENT ATTENDANCE IS LESS THAN 60% SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER – 1<sup>st</sup> Reading

A motion was made by Heleker and seconded by Hanigan to introduce Ordinance #1379 by title only.

After a unanimous voice vote by the Council, the motion CARRIED.

City Attorney Osborn read the title.

A motion was made by Mussell and seconded by Hanigan to pass Ordinance #1379 on its first reading.

After a unanimous voice vote by the Council, the motion CARRIED.

A motion was made by Mussell and seconded by Heleker that Ordinance #1379 do pass.

At the roll call:

Ayes: Heleker, Mussell, Hanigan, Jensen, Sands and Nelson

Nays:

- C. Wright Brother – Amphitheater pay request #1

A motion was made by Heleker and seconded by Jensen to approve pay request #1 in the amount of (\$36,428.03) for the amphitheater at the library.

At the roll call:

Ayes: Heleker, Mussell, Hanigan, Jensen, Sands and Nelson  
Nays:

The motion CARRIED.

D. Westside Elementary – Donation Request

A motion was made by Heleker and seconded by Mussell to a pool pass same as what we have done in previous years.

After a unanimous voice vote by the Council, the motion CARRIED.

Mayor Williams stated that it has come to my attention that we are exceeding our donation budget.

E. Clarification on Building Permit Multiplier –

Mayor Williams stated that staff would like clarification on what "new" construction means. Mayor Williams stated that it would be at the administrative staff's discretion and if they would like to appeal they could to the City Council. More discussion followed.

F. Independent Contractor Agreement between Fire Department and Morris Smith, MD –

A motion was made by Hanigan and seconded by Heleker to approve the contract between the City of Payette Fire Department and Morris Smith, MD as the Emergency Medical Services Medical Director.

After a unanimous voice vote by the Council, the motion CARRIED.

**DEPARTMENTAL REPORT**

A. Parks & Rec Committee – 8-21-2013

Councilor Hanigan stated that the Ontario swim team requested our pool and the amount to pay per month we would have been losing about \$80 per month.

Mayor Williams stated that the minutes say that we are competitive with our family pool pass and we do not want to be lower. Is this something we really want to do? Councilor Mussell stated that it is a fair price but the family pass is not a savings to his family and they will pay as they go. Councilor Hanigan stated that we are competitive and our pool is open year round. If the pool is losing money the tax payers are picking up the difference.

**MAYOR'S COMMENTS**

Mayor Williams stated that this weekend is cruise weekend. Mayor Williams stated that they are adding a few things. They will have a spaghetti feed Saturday and a community pep rally to Saturday afternoon at the band shell at 2pm.

The Sherer Park is going to go in front of the parks and rec committee. Mrs. Sherer will continue to water it and we will start mowing it. She will eventually not be able to water it and we may incur some extra expense.

The Senior Center has a mishap this weekend and in one of their janitorial closet where the water heater is a fire started. It stayed within that room and the smoke can be smelt in the building. Mayor Williams stated that the fire chief closed the kitchen due to the fire and they will not be cooking food anymore. Mayor Williams stated that we gave them some bad new but I think some ideas were bounced around. At this time we do not have an estimate of how long the kitchen will be down, they are checking on bids right now. Mayor Williams stated that staff has checked with USDA for some grant/loans that are available.

**CITIZEN'S COMMENTS**

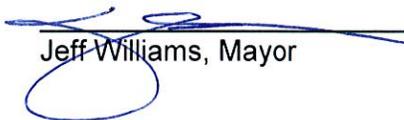
Councilor Jensen stated that he appreciates the letter that was sent to Tom Bisak. Councilor Jensen stated that he requested the signatures of the council members as well as the Mayor.

**ADJOURNMENT**

A motion was made by Heleker and seconded by Mussell to adjourn at 7:58 PM.

After a unanimous roll call vote by the Council, the motion CARRIED.

Signed this 17<sup>th</sup> day of Sept, 2013.

  
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Jeff Williams, Mayor

ATTEST:

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Tiffany Howell, Assistant City Clerk

CITY OF PAYETTE  
SEPTMEMBER 3, 2013

CITY PAYROLL	8/26/2013	ET	101,693.74
HARDIN SANITATION	8/20/2013	8497	26,737.67
A-PLUS AWARDS	9/3/2013	8499	5.00
ACTION MEDICAL,	9/3/2013	8500	71.40
ADVANCED CONTROL SYSTEMS	9/3/2013	8501	269.00
AUSMUS, RHINNON	9/3/2013	8502	2.50
B.C. SALES	9/3/2013	8503	539.85
BEAR GRAPHICS	9/3/2013	8504	446.11
BOISE FOUNDRY	9/3/2013	8505	25.00
CONNIE'S SERVICE	9/3/2013	8506	15.00
D&B SUPPLY	9/3/2013	8507	290.59
DART'S	9/3/2013	8508	1,112.96
DCS	9/3/2013	8545	957.99
DECROO, DARWIN G.	9/3/2013	8509	125.00
DRAPER'S OUTDOOR POWER EQUIP.	9/3/2013	8510	138.69
FEDEX	9/3/2013	8511	43.06
FERGUSON	9/3/2013	8512	2,587.46
FISHER SCIENTIFIC	9/3/2013	8513	981.01
GALL'S	9/3/2013	8514	1,359.38
GRANT'S PETROLEUM	9/3/2013	8515	237.80
HACH CHEMICAL	9/3/2013	8516	178.37
HANIGAN CHEVROLET	9/3/2013	8517	1,446.20
HD SUPPLY	9/3/2013	8518	1,024.66
HEATHERLY FORENSIC POLYGRAPH	9/3/2013	8519	200.00
HERITAGE METAL WORKS	9/3/2013	8520	120.00
IDAHO CONCRETE	9/3/2013	8521	1,409.70
IDAHO DEPT. OF ENVIRONMENTAL QUALITY	9/3/2013	8522	45.00
IDAHO POWER	9/3/2013	8523	9,643.99
IDAHO RURAL WATER ASSOCIATION	9/3/2013	8524	600.00
INDEPENDENT ENTERPRISE	9/3/2013	8525	542.60
INTERSTATE ELECTRIC	9/3/2013	8526	194.04
ISACC	9/3/2013	8527	200.00
KINNEY INDUSTRIES	9/3/2013	8528	110.00
L.N. CURTIS	9/3/2013	8529	1,200.00
MCCREA HEATING	9/3/2013	8530	185.95
MICROMARKETING	9/3/2013	8531	66.44
NORCO	9/3/2013	8532	25.00
ONTARIO BEARING	9/3/2013	8533	129.00
ONTARIO FLOORS TO GO	9/3/2013	8534	1,087.50
ONTARIO TOOL A	9/3/2013	8535	53.00
RIPPIN' STITCHES EMBROIDERY	9/3/2013	8536	308.00
SHERWIN-WILLIAMS	9/3/2013	8537	158.00
SNAP ON TOOLS	9/3/2013	8538	173.14
STAPLES	9/3/2013	8539	429.99
VALLEY BRAKE	9/3/2013	8540	85.81
WHITE CLOUD COMMUNCATIONS	9/3/2013	8541	197.67
WILSON PRUETT TIRE FACTORY	9/3/2013	8542	13.00
WRIGHT BROTHERS	9/3/2013	8543	36,428.03
ZEE	9/3/2013	8544	110.70

194,005.00