



**AGENDA  
PAYETTE CITY COUNCIL  
September 21, 2015  
WORK SESSION & REGULAR MEETING**

**HONORABLE MAYOR JEFFREY T. WILLIAMS PRESIDING**

LEE NELSON	MARK HELEKER
CRAIG JENSEN	JEFF SANDS
NANCY DALE	RAY WICKERSHAM

**6:30 PM – Work Session**  
Apple Blossom Discussion

**7:00 PM – Regular Meeting**

- I. ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. CITIZENS COMMENTS
- IV. APPROVAL OF MINUTES
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  - D. Library Commission – September 10<sup>th</sup> ..... 17
  - E. Airport Commission- September 14<sup>th</sup> ..... 18
  - F. Historical Commission – September 21<sup>st</sup>
- XI. MAYOR'S COMMENTS
- XII. CITIZEN'S COMMENTS  
(Limited to 5 minutes per person, at the discretion of the Mayor)

XIII. EXECUTIVE SESSION ~ Pursuant to I.C. 74-206(1)(e & f), the City Council will recess into Executive Session (e) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations; (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

XIV. ADJOURNMENT

*Any person needing special accommodations to participate in the above noticed meeting should contact the City at least 5 days before the meeting at 700 Center Avenue or at 642-6024.*

**MINUTES  
PAYETTE CITY COUNCIL  
Work Session  
September 8, 2015**

**12:15 PM – Work Session**

**ROLL CALL**

Members Present: Mayor Williams, Craig Jensen, Lee Nelson, Nancy Dale, Jeff Sands, Ray Wickersham and Mark Heleker

Members Absent: None

Staff Present: Mary Cordova, Chief Castenada, Chief Clark, John Plaza, Ed Franek, Jamie Couch, Jake Hust, Randy Fales, Randy Schwartz, Erin Haley and Bobbie Black

**AGENDA ITEMS**

- A. Budget 2015-2016: Ms. Cordova handed out proposed revenue and expenditures for review. Mayor Williams stated if you recall at last meeting, we discussed what we can do to eliminate some costs. Your suggestions were on employee pay, insurance, Snake River Transit and museum. Ms. Cordova gave highlight of discussed items. The big thing is health insurance, we saved about \$70,000 by switching to a metal plan through Blue Cross. We also looked at Blue Cross for vision instead of Superior Vision. Numbers were received late Friday afternoon. We have a little bump on taxable value on taxes. Discussed giving employees a 2% raise, tax supported funds are about \$19,000, \$24,000 for all combined funds. Nelson asked why total numbers down around \$170,000 from last work session. It was stated \$80,000 less for airport. Mayor stated the City had talked to Bill Statham, and all the engineering we have done, we might be able to take some of that for our in-kind contribution, which lowered tax dollars needed. The proposal reduced Snake River to \$10,000 and museum at \$2,500. Nelson stated biggest reduction is insurance and airport. Sands asked about leaving money in for items discussed last time? Mayor stated yes we did. Sands don't know how much money took out of airport fund. Cordova stated when first put together had project as \$500,000 and really was only \$450,000. As far as property taxes we lowered to \$45,500. The actual difference between the grant. Heleker asked how much of the engineering we will get credit for. Cordova called on Friday and asked about match, we are combining all three grants into one. Only concern is estimated project is \$450,000 and doesn't include any engineering during the project. When bids come in they will give us an estimate on engineering. Mayor stated the consensus was to have tax levy as close to last years. Cordova stated levy is 2,161,984 in property tax value, and rate would be at or below last year's rate. Cordova stated the way it is right now is property tax and including library bond is below our rate last year. Mayor stated that does leave funding for transit, museum and rest of budget as presented earlier. Dale stated we talked about not doing the 3 drinking fountains of \$12,000, seems that that money could be spent differently. Mayor asked Parks and Rec Committee and Randy Fales about this item. He stated the fountains right now don't drain, these are the non tamper drinking fountains and don't have to be hooked up to sanitary sewer. We do not have any that work right now. The new ones includes value box for french drain and concrete slab to anchor them to. Mr. Fales said it was common to have fountains in parks. Nelson stated the people he hangs with are concerned about airport, are we spending the money for a few amount of people. Wickersham stated as much money as we are getting from the state it is a no brainer, we can't walk about from the grant. Heleker stated he is not as opposed to spending the money as before, feels a little better about

it. Dale stated the people flying in are the ones we want to attract. At one of the meetings she had with Mr. Masingill they discussed having fly ins with golf tournaments, we have to look ahead. Discussed what economic development the City gets from the golf course. What does it bring to our tax base? Local business's benefit, the airport could bring new businesses in. Jensen feels grant money is so beneficial to the tax payers to improve our town. This is money we will not have to have in our budget next year. Ms. Cordova stated some tidbits regarding the airport grant. The Council approved and accepted with resolutions 2013-10 and 2014-12. There are 17 hangars right now, they lease the land and pay property tax. We receive revenue through leases and taxes are \$10,000 a year, and we have not put any tax dollars towards the airport for a few years. Sands stated when street department is out there working, that is tax payer's dollars. Nothing is free. Mayor stated our departments help out other departments all the time. Dale asked if county is contributing towards the museum, Mayor stated no line item in budget at the moment for the county. They have some discretionary funds that they can use. Mayor stated if giving the museum money we would like to say how it is spent. Dale another possibility is it goes into misc. donations that the museum could ask for separately for. Mayor stated he just hopes it doesn't sit there and doesn't get used, maybe do billboard. Sands asked why we went to only \$5,000 instead of half like we talked about for Snake River Transit. Mayor stated maybe being a little protective from the back lash. Dale asked about donation being broken out for the ones we always contribute to.

**GENERAL DISCUSSION**

None

**CITIZENS COMMENTS**

None

**ADJOURN**

The work session adjourned at 1:00 PM with Heleker making a motion and seconded by Sands.

Signed this 8th day of September, 2015.

\_\_\_\_\_  
Jeffrey Williams - Mayor

ATTEST:

\_\_\_\_\_  
Bobbie Black  
Deputy City Clerk

**MINUTES  
PAYETTE CITY COUNCIL  
Public Hearing & Regular Meeting  
September 08, 2015**

A regular meeting of the Payette City Council was called to order at 7:00 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

**ROLL CALL**

Members Present: Mayor Jeff Williams, Ray Wickersham, Craig Jensen, Jeff Sands, Lee Nelson, Mark Heleker and Nancy Dale

Members Absent:

Staff Present: Mary Cordova, City Coordinator; Steve Castenada, Fire Chief; Jake Hust, Water Superintendent; Randy Schwartz, Wastewater Treatment Plant Supervisor; Erin Haley, Library Director; Mark Clark, Chief of Police; John Plaza, and Tiffany Howell, Assistant City Clerk

**PLEDGE**

The Pledge of Allegiance was led by Jeff Sands.

**CITIZENS COMMENTS**

None heard

**APPROVAL OF MINUTES**

- A. 08-17-2015 Public Hearing & Regular Meeting
- B. 09-01-2015 Work Session

A motion was made by Nelson and seconded by Jensen to approve the minutes of 08-17-2015 Public Hearing & Regular Meeting and 09-01-2015 Work Session as written.

After a voice vote by the Council, the motion CARRIED.

**APPROVAL OF BILLS & PAYROLL**

A motion was made by Nelson and seconded by Heleker to approve the City Bills & Payroll in the amount of \$380,497.64

At the roll call:

Ayes: Wickersham, Nelson, Jensen, Sands and Dale.

Nays: None.

The motion CARRIED.

**SPECIAL ORDERS**

None.

**COMMUNICATIONS**

- A. Rose Advocates – Benefit Dinner – October 5<sup>th</sup>

**PLANNING & ZONING**

A. Meeting Minutes of August 27th

**AGENDA ITEMS**

A. Ordinance #1393- Downtown off Street Parking and loading Facilities (3<sup>rd</sup> Reading) :

A motion was made by Heleker to introduce Ordinance #1393 by title only. The motion was seconded by Nelson.

At the roll call:

Ayes: Wickersham, Nelson, Jensen, Heleker and Dale.

Nays: None.

The motion CARRIED.

Mayor Williams read Ordinance #1393 by title only.

A motion was made by Heleker and seconded by Jensen to approve Ordinance #1393 on its 3<sup>rd</sup> reading.

After a voice vote by the Council, the motion CARRIED

A motion was made by Heleker and seconded by Jensen that Ordinance #1393 due pass.

After a voice vote by the Council, the motion CARRIED

B. Resolution #2015-11 – Pay vendors prior to Council

Mayor Williams stated this is just a housekeeping item.

A motion was made by Heleker to approve Resolution #2015-11. The motion was seconded Jensen.

At the roll call:

Ayes: Wickersham, Nelson, Jensen, Heleker and Dale.

Nays: Sands

The motion CARRIED.

C. Resolution #2015-12 – Surplus Property

A motion was made by Heleker to approve Resolution #2015-12. The motion was seconded Jensen.

After a voice vote by the Council, the motion CARRIED

The motion CARRIED.

D. Local Certified Government – Historical Commission

Anne Curtis – 1125 2<sup>nd</sup> Ave So; Payette, Idaho 83661

Anne stated that she is asking the Council to look into and approve the city to become a certified local government. This will help us get experts to come and help us with our buildings and get grants. We do not have archeology people here, so this will help us get people that have expertise to come and help us out. I am not an expert in this, and that is why I brought Liz. Also, in a couple of weeks I am going to a conference in Moscow and a lot of these experts will be there and I can talk with them.

Liz Amason – 490 North 20<sup>th</sup> St; Payette, Idaho 83661

Liz stated that there is no money on the museums part, and we have done almost all of the 5 steps. There is sub grant money that we can be considered for by being a certified local government. On the sub grants the Idaho Stated Historical Society has to give 10% of their money to the local government. They have like a two thousand dollar stipend that they give out. We are just now in the process of getting these steps completed. It has to go to the State of Idaho and then the Mayor signs off, so we need to the cities approval on this. Councilor Jensen stated that he is part of the Historical Commission and he recommended bringing this to the Council because this doesn't cost us any money. Councilor Dale asked if the city does the application. Anne Curtis stated yes, that is correct.

A motion was made by Jensen to recommend the city move forward with application to become a local certified government. The motion was seconded Wickersham.

After a voice vote by the Council, the motion CARRIED

E. Donation Request – Westside Elementary  
Item was tabled to the next meeting

F. Ordinance #1395- Annual Appropriations 2015-2016

A motion was made by Heleker to introduce Ordinance #1395 by title only. The motion was seconded Jensen.

After a voice vote by the Council, the motion CARRIED

Mary Cordova read Ordinance #1395 by title only.

Dave Koeppen 1523 NW 21<sup>st</sup> St; Payette, Idaho

Mr. Koeppen stated that Mary from the City went down to the legislature and gave a presentation, and it made a great impression. A year later I went down to a seminar in McCall and one of the gentleman stated that they were going to fund our master plan. If we do not take this grant money someone else is going to be very happy with it. Councilor Heleker would like to let Mr. Koeppen know that the money is still in the budget.

Councilor Jensen asked why the administration amount went up \$40,000. Clerk Cordova stated that is the expense side of the HUD house. Councilor Wickersham asked where this is at regarding the levy rate. Mayor Williams stated that it comes in at .010207222. Councilor Jensen stated that we have went over this time and time again and I think we should accept this ordinance. Councilor Heleker stated that earlier today I asked for \$2,500 to be moved back to the museum and I haven't heard what the result was on that. Clerk Cordova stated that it is the same. Councilor Nelson stated that he is opposed to spending that kind of money on the airport to extend it 500 feet and

benefit the few that use it. Councilor Dale asked if we need to change the Ordinance to move money to the museum. The funds would be used more as a reimbursement rather than a blank check and should we choose to use the funds, I would suggest that go into the general of our donations, so that money is available to others. Mayor Williams stated that of the \$10,000 of the \$13,000 of the executive account, economic development, \$2,500 of that be moved to the discretionary of donations. Councilor Nelson stated that he does not agree, if we are going to allocate more money to the museum, and then let's do it, not just say yes they will or no they won't. Councilor Dale stated that she agrees, but I think we need to see what the county is going to do regarding the museum, but I don't think it is responsible on our part that we take that out of our budget. This is a county museum and why should we be the only one allocating money? Clerk Cordova stated that if you put the money into discretionary and donation you might be able to use this for the certified local government. Mayor Williams asked if we need to specify where we want the money to go? Clerk Cordova stated yes. Councilor Heleker stated that I am in hopes that there will be additional funding for the museum. The way Councilor Dale presented it I was a little weary; I just don't want to see other groups beat them to the money before we can additionally help the museum. I would be in favor of reallocating the money.

A motion was made by Jensen moved to approve Ordinance #1395 in the amount of \$8,236,189 on its 1<sup>st</sup> reading. The motion was seconded by Dale.

At the roll call:

Ayes: Wickersham, Nelson, Jensen, and Dale.

Nays: Sands and Nelson

The motion CARRIED.

A motion was made by Heleker that Ordinance #1395 due pass. The motion was seconded by Jensen.

At the roll call:

Ayes: Wickersham, Nelson, Jensen, and Dale.

Nays: Sands and Nelson

The motion CARRIED.

## **DEPARTMENT REPORT**

A. Police Department – August 2015

## **MAYORS COMMENTS:**

Mayor Williams thanked everyone for the work on the budget.

## **CITIZEN'S COMMENTS**

Jan Zatlukal 104 No. 21<sup>st</sup> St

Jan stated that he is part of the airport commission and his wife is on the golf commission. The 500' feet may not be a lot to you, but to a pilot with engine failure 500' is very helpful. I moved to Payette because of the airport and I know a few other guys that moved here because of the airport. Councilor Nelson stated that he is not against the airport, but I personally felt that spending that kind of money of 500' was not worth it. Jan stated that I think that getting money from the state should be spent on local contractors and keep the money local.

## **ADJOURNMENT**

A motion was made by Heleker and seconded by Jensen to adjourn the regular meeting at 7:43 pm

After a voice vote by the Council, the motion CARRIED.

Signed this \_\_\_\_\_ day of October, 2015.

\_\_\_\_\_  
Jeffery T. Williams, Mayor

ATTEST:

\_\_\_\_\_  
Tiffany Howell  
Assistant City Clerk

DRAFT

CITY OF PAYETTE  
SEPTEMBER 21, 2015

CITY PAYROLL	9/18/2015	\$	125,653.35
ALBERTSON'S	09/17/15		281.33
AMERICAN STAFFING	09/17/15		3,465.04
ANALYTICAL LABORATORIES	09/17/15		1,670.40
B.C. SALES	09/17/15		149.40
BDS	09/17/15		1,686.81
BLACK MOUNTAIN SOFTWARE	09/17/15		3,550.00
BONANZA MOTORS	09/17/15		20,104.20
BRUCE, JAMES	09/17/15		275.00
BURKE ELECTRIC	09/17/15		1,975.00
CAMP EQUIPMENT	09/17/15		57.00
CAMPO & POOL	09/17/15		1,834.68
CENTURYLINK	09/17/15		1,424.25
CESCO	09/17/15		587.80
DCS TECHNOLOGIES	09/17/15		950.70
DIG LINE	09/17/15		66.90
FERGUSON	09/17/15		1,225.43
FISHER SCIENTIFIC	09/17/15		705.42
FLEET SERVICES	09/17/15		6,646.52
FOREMOST PROMOTIONS	09/17/15		622.50
GALL'S	09/17/15		783.33
HANIGAN DODGE	09/17/15		206.34
HARDIN SANITATION	09/17/15		26,894.81
HD SUPPLY WATERWORKS	09/17/15		1,347.50
HDDDET	09/17/15		600.00
HEATHERLY FORENSIC POLYGRAPH	09/17/15		175.00
HENDON WELDING	09/17/15		25.00
HOLLADAY ENGINEERING	09/17/15		4,280.18
IDAHO BUILDING INSPECTION SERVICES	09/17/15		3,861.75
IDAHO MATERIALS & CONSTRUCTION	09/17/15		1,212.01
IDAHO STATE FIRE MARSHAL	09/17/15		30.00
IDAHO TRANSPORTATION DEPT.	09/17/15		23.00
INDEPENDENT ENTERPRISE	09/17/15		39.90
INTERMOUNTAIN GAS	09/17/15		1,873.95
J.P. COOKE CO.	09/17/15		147.70
KAMAN	09/17/15		3,042.76
MATHEW BENDER	09/17/15		361.21
METROQUIP	09/17/15		11,222.68
NORCO	09/17/15		33.24
ONTARIO BEARING	09/17/15		100.88
ONTARIO TOOL	09/17/15		155.50
OSBORN, BERT L.	09/17/15		4,787.25
OVERHEAD DOOR COMPANY	09/17/15		111.50
OXARC	09/17/15		2,014.30
PAYETTE COUNTY DRIVER'S LICENSE DEPT	09/17/15		5.00
PAYETTE COUNTY PARAMEDICS	09/17/15		100.00
PAYETTE COUNTY SHERIFF	09/17/15		22,806.39





# City of Payette

## Agenda Request Form

RECEIVED

OFFICE USE ONLY

SEP 04 2015

Date Received CITY OF PAYETTE

Received by \_\_\_\_\_

Date faxed \_\_\_\_\_

Faxed by \_\_\_\_\_

First Name Alan Last Name Turner

Current Address 2251 Center Ave. Payette, ID. 83661

Home Number 208-642-4596 Cell Number 208-740-0778

Date of City Council meeting Sept. 21

Describe what you would like to address the Council on

Deaf signs put on our street for a deaf  
child that lives with us.  
(Center Ave and Iowa need signs)

9-18-15 called

DATE 9-4-15 SIGNATURE Alan C Turner

**RESOLUTION NO. 2015-13**

**A RESOLUTION AUTHORIZING THE CITY TREASURER TO PAY CERTAIN VENDORS PRIOR TO SUBMITTING THE BILLS TO COUNCIL**

WHEREAS, certain vendors that provide services or goods to the City of Payette on a regular basis have a billing cycle that requires the bill to be paid prior to the first Council meeting of the month and a late fee is charged to the city for later payment; and

WHEREAS, it is the desire of the City Council to avoid payment of late fees.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Payette that the following pre-authorization for payment of certain bills be adopted:

1. The City Treasurer is authorized to pay the following vendors for the listed purposes by the due date on the bill and prior to submitting the bill to the City Council for approval:

COLUMBIA BANK	CITY CREDIT CARDS
STAPLES	CREDIT CARD
HARDIN SANITATION	GARBAGE AND CARTS
CITY OF PAYETTE EMPLOYEES	PAYROLL
COLONIAL	SUPPLEMENTAL INSURANCE
BLUE CROSS	HEALTH INSURANCE
METLIFE	DENTAL INSURANCE
BLUE CROSS	VISION INSURANCE
UNITED HERITAGE	LIFE INSURANCE
PERSI	PAYROLL CONTRIBUTIONS
STATE TAX COMMISSION	IDAHO WITHHOLDING/SALES TAX
WELLS FARGO BANK	FICA, MEDICARE AND SOCIAL SECURITY
STATE INSURANCE FUND	WORKER'S COMPENSATION
IDAHO POWER	UTILITY
NCPERS	SUPPLEMENTAL INSURANCE
FLEET SERVICES	FUEL
BENEFITS MANAGERS	HRA/BRIDGE
UNAM	SUPPLEMENTAL INSURANCE
IDAHO TRANSPORTATION DEPT.	LICENSE PLATES

2. The City Treasurer shall include the above bills in the bills submitted to Council for ratification at the first Council meeting following the payment of the bill.

3. This Resolution supersedes Resolution 2015-11 passed on the 8<sup>TH</sup> day of September, 2015.

BE IT FURTHER RESOLVED, that the Mayor or Treasurer are hereby authorized to pay vendors at his/her discretion prior to submitting to the City Council for approval upon notification of the finance committee.

PASSED by the City Council this 21st day of September, 2015.

\_\_\_\_\_  
Jeff Williams, Mayor

Attest:

\_\_\_\_\_  
Mary Cordova, City Clerk



# City of Payette

## Donation Request Form

Note: Requests must be received two (2) weeks prior to your event. We cannot fill requests without proper advance notification. One donation will be given per calendar year. A submitted request does not guarantee a donation.

Please initial that you have read the above statement Jm.

- Annual Request
- One Time Request

OFFICE USE ONLY	
Date Received	<u>9-2-15</u>
Received by	<u>B Black (Fax)</u> <u>9-2-15 talked to Tami</u>
Call made by/time	<u>9-9-15 e-mailed Tami</u>
Donation Awarded	<u>Y/N</u> CC Date _____
Amount of Donation	<u>\$30.00</u>
Amount left in line item	<u>\$150.34</u>

### Organization Information

Name of Organization/Club Westside Elementary School  
 Organization's Address 609 N. 5th St.  
 City Payette State ID Phone 642-3241  
 Organization E-mail tamanzo@payetteschools.org

Please Attach Proof of Tax Exempt Status

### Contact Person Information

Contact Name Tami Manzo  
 Contact E-mail tamanzo@payetteschools.org  
 Contact Cell Number 208-230-4441 Work/Home Number 642-3241  
 Are you a Payette resident  Y /  N

### Event Information

Event Name Bake Potato Feed & Raffle  
 Event Date and Time October 8th 2015 5:00-7:00 p.m.  
 Projected Attendance \_\_\_\_\_ Cost per Person (if applicable) \$5 adults, \$2.50 children  
 Item to Be Used For (Door Prize, Silent Auction, Live Auction, Etc.) Raffle prizes  
 Are you requesting a pool pass  Y /  N If not, list your request 10 1 day passes  
 Event Description Fall fundraiser Bake Potato Feed and Raffle, to earn money for needed support throughout the school year for students

B. Nonvicious Dog Fees: The city clerk, or a designee, is hereby authorized to issue a license to any person showing veterinary certification of rabies vaccination and upon payment as set by resolution per head for each nonvicious dog. Owners presenting veterinary certification that the dog has been spayed or neutered will pay a fee as set by resolution. Persons who are at least sixty two (62) years of age as of January 1 will pay a fee as set by resolution per head to license their nonvicious and spayed/neutered dog(s). Vicious dogs and dogs which have not been spayed or neutered are not eligible for a reduced license fee. All licenses issued will be valid from the date of issue and will expire on December 31 of each year.

**Dog Licensing Fees**

Dog License		\$ 20.00	Annual
	Unsexed	\$ 10.00	Annual
	Sr. Citizen Owner	\$ 6.00	Annual if unsexed
Vicious Dog		\$100.00	Annual
	Unsexed	\$ 75.00	Annual
Late Fee (after February 1 <sup>st</sup> )		\$ 10.00	
Kennel License		\$ 75.00	Annual
Boarding Fee		\$ 10.00	Per Day
Impound Fee		\$ 30.00	1 <sup>st</sup> occurrence
		\$ 50.00	2 <sup>nd</sup> occurrence
		\$ 75.00	3 <sup>rd</sup> occurrence
Replacement Tag		\$ 5.00	



# Payette Fire Department – Monthly Report



## August 2015

### Incident Summary: Total: 73

- Medical Assists: 53
- Fires: 3
- Public/Agency Assist: 2
- False Alarm or Cancelled : 3
- Investigations: 5
- Service Calls: 7
- Mutual Aid: 0

### Significant Events:

### Significant Incidents:

### Training Topic:

- Driver Training
- Firefighter 1
- Online Training
- Pump Operations
- Staff Training
- Basic Airway Management
- Training Hours in August: 97.5

### Public Education Programs:

Fire Chief

Steve Castenada

Runs			
	2013	2014	2015
<b>Jan</b>	37	65	65
<b>Feb</b>	43	42	64
<b>Mar</b>	27	66	77
<b>Apr</b>	32	46	55
<b>May</b>	36	62	64
<b>June</b>	35	65	74
<b>July</b>	45	66	103
<b>Aug</b>	49	44	73
<b>Sept</b>	32	50	
<b>Oct</b>	35	75	
<b>Nov</b>	63	49	
<b>Dec</b>	58	56	
<b>Total</b>	<b>492</b>	<b>706</b>	<b>575</b>

MINUTES  
Parks & Recreation Committee  
September 9, 2015  
City Council Chambers  
11:00 AM

**ROLL CALL:**

Members Present: Jim Franklin, Gerald Loveland, Kim Bruce and Craig Jensen.

Members absent: Lee Nelson & Kurt Key

Staff Present: Katrina Smith, Randy Fales and Matea Gabiola.

Audience Present: None

**MINUTES:**

A motion was made by Jensen and seconded by Loveland to approve the minutes of 7/8/2015 as written.

After unanimous voice approval, the motion  
CARRIED

**COMMUNICATIONS:** None

**AGENDA ITEMS:**

- A. Activity Connection Plan: Mr. Franklin wanted to have a Google map to review the town to add more bike lines to the city. Mr. Franklin addressed the committee to see if they had any more ideas to add to the Activity Connection Plan. Mr. Jensen agreed with putting more bike lines in the city would be a good start, due to biking becoming more popular. They want to add viewing a google earth map to the agenda for the next meeting.
- B. Pool Update: Mr. Franklin discussed the subcommittee meeting at the Payette Pool on 8/04/2015 and discussed the immediate needs to the pool. Mr. Fales also discussed the mixing value and the status on it. He stated that he isn't going to try to fix it because it is 30 years old, but rather just work on getting a newer one. Jensen was impressed that Randy and Katrina were knowledgeable about the pool maintenance and immediate needs, and his main concern and something he noticed was the resurfacing of the pools. Also the solar panels located on the roof. Some were leaking and need to be replaced. Mr. Franklin stated the door on the storage shed needs to be fixed. Mr. Franklin addressed the resurfacing issue, Ms. Cordova is working on it and they have contacted two companies that specialize in that. Franklin stated by ticket items are the solar panel outside and pool cover in side. Smith stated that swim lessons are done for the duration of the year unless there are private lessons. Smith stated that the pool had an issue on Tuesday morning and lost one cash register and it's under control. The water is at a great temperature of 86 still complainers but overall good feedback. Lifeguards are good at the moment. Cut hours back not open on Sundays. Saturdays are cut back one less hour due to lack of people coming due to school year and time of year. Then in October they will cut down to every 1 & 3 Saturday. Mrs. Bruce make the suggestion of having the full time life guards, Jessica, maintain at Facebook page to bring more people and awareness and announcements to get people through the door.
- C. Park Update: Fales stated that they resurfaced the bridge in Kiwanis Park, due to the community complaining about it. The band shell was painted. This fall the flooring is on the agenda to be painted. Fales stated that he needs to get a hold of \_\_\_\_\_ regarding the dock and handicapped access. They currently have 2,500 in the budget for the boat docks so this could cover the expense.

D. FY 2015-2016: budget was passed at the council meeting the only question was the capital outlay for the parks which was verified f in the new print out of the budget.

**GENERAL DISCUSSION:**

None.

**AGENDA ITEMS FOR NEXT MEETING:**

Next meeting is scheduled for Wednesday, October 21, 2015 at 11:00 am.

**PUBLIC COMMENT:**

None.

**ADJOURN:** meeting at adjourned 11:37 PM.

Recording Secretary  
Matea Gabiola

DRAFT



**Payette Public Library**  
 24 South 10<sup>th</sup> Street  
 Payette, ID 83661



Library Director's Report

September 9, 2015

**Highlights**

- 8/3: Payette City Council
- 8/11: Friends of the Library Meeting
- 8/17: Public Hearing, Payette City Council
- 8/18: Zeke Morrison's last day at the library
- 8/19: Payette Community Events Meeting
- 8/31: Server work, Papercut Migration conducted by DCS Technologies
- 9/1: Budget Work Session, City Council
- 9/1: Friends of the Library Meeting
- 9/3: Fall kick off of Potluck Book Club
- 9/4: Mary George's last day at the library
- 9/7: Budget Work Session, City Council
- 9/7: Payette City Council
- 9/8: Friends of the Library Meeting

**Programs**

Event	Attendance
Story time	240
Maker Space	43
LEGO Club	78
Additional Programming (movies, sewing)	159
	<b>Total: 520</b>

**Library Statistics**

	August FY14/15	August FY13/14
Patron Count	3950	3128
New Accounts/Renewals	33	22
Computer Sessions	1112	967
Items Checked Out	6280	6801
New Items Added	354	255
Monetary Intake	\$1,164.60	\$1199.04

**MINUTES OF A REGULAR SCHEDULED CITY OF PAYETTE AIRPORT COMMISSION MEETING HELD SEPTEMBER 14, 2015, AT 4:15 P.M. IN THE AIRPORT MEETING ROOM, PAYETTE, IDAHO.**

**THE MEETING WAS CALLED TO ORDER BY COMMISSIONER PETERSON.**

**MEMBERS PRESENT:** Dave Koeppen, Frazer Peterson, Jan Zatloukal, Brenda Carter and Bert Osborn

**ABSENT:** Gary Cox,

Also in attendance was Ray Wickersham, Mary Cordova and Bobbie Black

**APPROVAL OF MINUTES:**

Osborn moved and Koeppen seconded a motion to approve the minutes of August 10, 2015 as written. Motion carried.

**COMMUNICATIONS:**

A. Hood River Fly-In – September 11<sup>th</sup> – 12<sup>th</sup>

**AGENDA ITEMS:**

1. Fuel at Airport: The Commission was given updated reports on fuel for August. Mr. Koeppen stated that we have no av-gas and 900 gallons of mo-gas.
2. Re-Schedule October Meeting:  
Osborn moved and Koeppen seconded a motion to move the October 12<sup>th</sup> meeting to October 13<sup>th</sup> at 4:15 pm. Motion carried.
3. Fuel Terminal Update: The Commission discussed placing parameters on fuel. It was decided to allow 100 gallons in a 24 hour period. The Commission also discussed a larger fuel tank. Osborn moved and Zatloukal seconded a motion for Mr. Koeppen to look into options for a larger tank. Motion carried.

**GENERAL DISCUSSION:**

Ms. Cordova handed out the approved budget by the City Council. Discussed that Idaho Aeronautics is combining our three grants into one grant. She asked them if we could use our engineering already paid towards our in-kind match. Her only concern with the project is the construction cost is estimated at \$450,000 without engineering fees. We will keep our fingers crossed that bids come in lower. The Commission asked about saving some money if added alternates. We are hoping to go out to bid after October 1<sup>st</sup> and will bid out that weather is a factor. Ms. Cordova provided the Commission on information on tax money received and user fees for the airport. Mr. Osborn thanked Councilor Wickersham for standing up for the airport. Mr. Peterson informed the Commission of the conversation he had with Fruitland's mayor on possible funding for the airport. He was given the Commission approval to speak to Fruitland and New Plymouth regarding letters of support.

Mr. Cordova informed the Commission of the water problems with the well that services the airport lounge. She asked if anyone remembers the well being drilled in 1993 by Frank Shelley. DEQ said that something needs to be done with the well and the lease puts responsibility to the golf course. There are two wells at the house, due to the old one never being capped. The septic is separate. We were giving to October 1<sup>st</sup> to get something done and they want the old well abandoned properly. There is no money in budget. The City is taking a stand that we are not responsible and we don't know that abandon well will take care of the problems. Discussed the need for a porta potty.

**CITIZENS COMMENTS:**

None

**NEXT AGENDA:**

None

Meeting adjourned at 5:10 PM.

Recording Secretary

Bobbie Black

DRAFT