

**MINUTES  
PAYETTE CITY COUNCIL  
Regular Meeting  
October 5, 2015**

**REGULAR MEETING**

A regular meeting of the Payette City Council was called to order at 7:00 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

**ROLL CALL**

Members Present: Mayor Jeff Williams, Ray Wickersham, Craig Jensen, Jeff Sands, Lee Nelson, Mark Heleker and Nancy Dale  
Members Absent: None  
Staff Present: Mary Cordova, City Coordinator; John Plaza, Captain; Randy Schwartz, WWTP; Bert Osborn, City Attorney; and Matea Gabiola, Administrative Assistant.

**PLEDGE**

The Pledge of Allegiance was led by Mike Dart.

**CITIZENS COMMENTS**

None heard

**APPROVAL OF MINUTES**

A. 09-21-2015 Work Session & Regular Meeting

A motion was made by Heleker and seconded by Jensen to approve the minutes of 09-21-2015 Work Session & Regular Meeting as written.

After a voice vote by the Council, the motion CARRIED.

**APPROVAL OF BILLS & PAYROLL**

A motion was made by Sands and seconded by Nelson to approve the City Bills & Payroll in the amount of \$277,094.91

At the roll call:

Ayes: Wickersham, Nelson, Jensen, Sands, Heleker and Dale.

Nays: None.

The motion CARRIED.

## **SPECIAL ORDERS**

Oath of Office: Trevor Olvera- Captain Plaza introduced Officer Olvera to the Council. Mayor Williams administered oath of office to Trevor Olvera.

## **COMMUNICATIONS**

## **PLANNING & ZONING**

A. Meeting Minutes- September 24<sup>th</sup>

## **AGENDA ITEMS**

A. Resolution #2015-14 – Surplus Property & Records Destruction-

A motion was made by Heleker to approve Resolution #2015-14 Surplus Property & Records Destruction contingent on the Library board. The motion was seconded Nelson.

Ms. Cordova asked Ms. Dale regarding items from the Library, and if they had gone in front of the Library board yet. Ms. Dale did not recall that they had.

After a voice vote by the Council, the motion CARRIED

B. Resolution #2015-15 – Grant Agreement – Runway Extension- Mayor Williams stated this is a result of the Aeronautics grant that they have received.

A motion was made by Heleker to approve Resolution #2015-15. The motion was seconded Wickersham.

After a voice vote by the Council, the motion CARRIED.

C. Resolution #2015-16 – Fee Schedule Amendment- Mayor Williams stated this pertains to our CPI increase for water and sewer rates, and that they should have done at our last meeting.

A motion was made by Jensen to approve Resolution #2015-16. The motion was seconded Heleker.

Ms. Cordova brought the councils attention to page 19 of the packet regarding the residential service fee. In the packet it states \$10.75 per month. Ms. Gabiola stated it is now \$11.24. Ms. Cordova wanted the Council to know that was not changed when the packet went out and it didn't not reflect the 2% increase.

A motion was made amended by Jensen to reflect the CPI increase of 2%. The motion was seconded by Heleker.

At the roll call:

Ayes: Wickersham, Nelson, Jensen, Sands, Heleker and Dale

Nays: None

The motion CARRIED.

After a voice vote by the Council, the motion CARRIED

- D. Special Events Permit – Haunted House Halloween Festival Fundraiser- Mayor Williams pointed out on page 22-25 there is an outline of criteria for needing a Special Events permit. Mayor Williams stated one of these two permits may not even reach 200 people so they wanted to address this issue. Mayor Williams stated that our ordinance states that in order to have this type of event they need to apply for a Special Events Permit. Ms. Cordova stated we want to make it easier on the businesses that want to have special events in town. This special event being brought to you won't have as much impact on traffic as the event at the Nazarene Church, and we have never asked the Nazarene Church to apply for a Special Event Permit. Ms. Cordova stated since we are not requiring other events to apply for a permit that we should not enforce it on Ms. York, and any direction from the council would be great, Ms. Dale stated if there was to be street closures or extra street force for this event, and they didn't have the proper permit can we tell them to have it or not. Even if they don't reach 200 people. Mayor Williams stated with it being this holiday and the time change and the general movement of people, public safety is important on this night. Mr. Williams wanted to know how to interpret the Special Events permit from this point on. Mr. Sands stated the importance of having these Special Events permits is to notify the public safety force in the area of what is going on and when and allowing them to sign off on it. Mr. Heleker stated that the Special Events Permits are often used when city property is involved. Mayor Williams stated neither of these events are on city property. Ms. Cordova brought the councils attention to page 23 under the standards of issuance these are the things we look at and consider. We are saying that this may cause more emergency services, whether or not it is on public or private property especially the event on 7<sup>th</sup> Ave No. (Nazarene Church). Mayor Williams stated we may need the Nazarene Church to come in the next council meeting. Mr. Nelson brought up the fees and that he can see why we charge them when the event is on city property, but when it's on private property and they don't need extra police we are possibly waive that fee. Ms. Dale brought up on page 28, whether the city needs to know the events profits, and the reason we need to leave that on the application. Ms. Cordova stated that we can go over the application at length in a work session. Ms. Cordova stated this was brought to the council's attention because what's fair to one needs to be fair to all. Ms. Cordova stated we should consider waiving the fee for Ms. York because she has done everything correctly.
- Kim York, 1531 So Main St. "Dancers Edge"- She stated she is a mother of 5; she wanted to create an event for her studios parents for costumes, tuition, travel, and any other expenses for the year. They are having a Halloween event; it is four days event with the students and parents being the volunteers. There will be a haunted house, vendors, and other booths outside with a festival feeling. They will have security, people monitoring tickets, and porta-potties. Ms. York stated with this being a great location she hopes this will work out and have a great turn out.

A motion was made by Heleker to approve the Dancers Edge Haunted House Halloween Festival Fundraiser on 10/28/2015-10/31/2015 at 1531 S. Main St and waive the fees. The motion was seconded by Dale.

After a voice vote by the Council, the motion CARRIED.

- E. Special Events Permit – Halloween Downtown Event- Ann Curtis- 1125 2nd Ave S. and Philippa Smith 1715 Center Ave. They are having the annual Halloween Downtown Event that has been going on for years. Ms. Curtis was here before the council asking to waive the fees.

A motion was made by Jensen to approve The Halloween Downtown Event at Bancroft Park on October 30, 2015 from 3pm-5pm and waive the fees. The motion was seconded by Heleker.

After a voice vote by the Council, the motion CARRIED.

F. Façade Applications

1. Steve & Dollie Nunes- Mr. Heleker stated at the Admin and Finance meeting they sent a favorable recommendation to the council for the Nunes project in the amount of \$3,379.17.

A motion was made by Heleker to approve Façade grant to the Nunes property in the amount of \$3,379.17. Jensen seconded the motion

Mr. Wickersham asked has the council seen what this is actually going to do for the property. Mr. Heleker stated yes, that is the removal of the old for the new, and it is all in the front of the building.

At the roll call:

Ayes: Wickersham, Nelson, Jensen, Heleker and Dale

Nays: Sands

The motion CARRIED.

2. Cliff & Scott Masingill- Mr. Heleker stated at the Admin and Finance meeting they sent a favorable recommendation to the council for the Masingill project in the amount of \$5,000.

A motion was made by Heleker to approve Façade grant for the Masingill project in the amount of \$5,000 to include removal of slip covers, architectural service and stucco repair. The motion was seconded Sands.

Mr. Jensen brought to the council's attention that on the form the council's contribution was to be \$10,000 not \$5,000. Mr. Nelson stated that yes it does state that on the form, but the council's guideline says \$5,000. Mayor. Williams stated that Mr. Masingill asked for \$10,000. Mr. Nelson stated that the councils only approving \$5,000, with narrowing it down to top three items. Mr. Williams stated that they told Mr. Masingill to go ahead and start dismantling the front.

At the roll call:

Ayes: Wickersham, Nelson, Jensen, Heleker, Sands and Dale

Nays: None.

The motion CARRIED.

3. Michael Dart- 2072 NE 16<sup>th</sup> Ave- Mr. Dart stated that a lot of Commercial buildings have store frontage to include permanent vinyl. Mr. Dart is wanting to place perforated vinyl in the front of the building to help display and give a better street view. Mr. Williams stated that would be quite the facelift for Mr. Darts's business.

A motion was made by Heleker to approve Façade grant to Michael Dart for Darts True Value in the amount \$1,753.26. The motion was seconded by Sands.

At the roll call:

Ayes: Wickersham, Nelson, Jensen, Heleker, Sands and Dale

Nays: None.

The motion CARRIED.

4. Collaborative Effort of Payette National Register Properties- No one from this application was present to the meeting to. Ms. Dale stated that the Collaborative Effort Payette National Register Properties has a list of 12 potential properties that met the criteria for the Façade grant, and making this a collaborative effort rather than one by one on each property. Individuals became overwhelmed by the process of filing out the Façade Grants. Ms. Dale stated that Carrie Taylor, who did one for the Portia Club, who along with the efforts of Barb Wilson put this together for the individual businesses. They went ahead and spoke with Kimmie Serrano, which will be the next applicant that you see. These people will be doing the ground work for each property for them to be issued a National Register Plaque on each building. Ms. Dale stated after reviewing the program policy, with knowing there are a few properties out of the downtown area, but on the first page of the program policy it does state within reasonable proximity to the downtown area. On the second page under the general project eligibility criteria, one of the criteria's is building identification. On Line E on the program policy, under the information it says the projects should be a minimum of \$1,000 total cost. Ms. Dale states that these properties are looking for a matching contribution for these plaques ranging from \$160-\$200, and if everyone follows through with this the most the city would spend would be \$2,100- \$2,200. Mr. Sands doesn't think this met that part of the façade application grant due to not all buildings being on board if they didn't get approved. Mr. Heleker agreed with councilor Sands and that the Admin and Finance committee tabled this application due to not knowing if this was the proper funding source for it. Mr. Heleker stated maybe the Historical Commission could do research to find a grant more suitable for this project. Mr. Nelson agreed with both Sands and Heleker. Mr. Jensen brought up that these projects are supposed to be in the downtown commercial zone. He doesn't agree with the bulk application due to some being on board and some not. Mr. Wickersham stated he would like to see a commitment from all the owners first, because this would be great for our community. Ms. Dale wanted to address if all buildings and owners came

and were all in, would the council have approved it. All remaining 6 council members stated no they would not have approved it. Mayor Williams brought up there is money in economic development t and what if they potentially used that, if everyone votes on it.

A motion was made by Heleker to postpone item 4 Façade Grant applications. The motion was seconded by Nelson.

Ayes: Wickersham, Nelson, Jensen, Heleker and Sands  
Nays: Dale

After a voice vote by the Council, the motion CARRIED

5. Frank & Kimmie Serrano- Mayor asked Ms. Dale if she wanted to present this item as well and she stated that item 5, was included in the item 4.

A motion was made by Heleker to postpone this item 5.  
The motion was seconded by Nelson.

Ayes: Heleker and Sands  
Nays: Wickersham, Nelson, Jensen, Dale

After a voice vote by the Council, the motion Failed

Ms. Dale stated the Serrano's are trying to send a positive message, and if there's anyway we could do this through a different fund it would be money well spent. Mr. Nelson asked if this is something we can use economic development money for. Mr. Williams stated if the staff says we can use money from where ever, then he is ok with that. Ms. Cordova asked where you would like it to come from. Mr. Nelson stated yes this would be a nice addition to our community, but it doesn't fit the criteria. Mr. Jensen stated that the plaque would be more eye catching than the building. Mr. Wickersham would like to discuss this more due to liking this idea and having all of these buildings with plaques. Mr. Williams stated we have postponed 11 properties and giving the 1 a second chance, due to wanting more time to decide on how they could fund it.

A motion was made by Heleker to postpone Façade application until the first meeting in November. The motion was seconded Sands.

After a voice vote by the Council, the motion CARRIED.

- G. Seneca- The council postponed Item G until after executive session.

### **DEPARTMENT REPORT**

- A. Police Department – September 2015
- B. Fire Department – September 2015
- C. Public Works Committee – October 5<sup>th</sup> – Mr. Heleker mentioned that Jamie has a project on 4<sup>th</sup> street, fall cleanup starts the 2nd of November. Water department finished flushing the lines placed a gate at upper reservoir. Ms. Cordova brought up the water department painted the reservoir also.
- D. Admin & Finance Committee – October 5<sup>th</sup>

E. Historical Commission – October 5<sup>th</sup>: - Ms. Curtis didn't think that anyone had a problem with the plaques. Ms. Cordova brought up maybe have a meeting with the Historical Commission regarding this and when the façade grant comes into play.

**MAYORS COMMENTS**

None

**CITIZEN'S COMMENTS**

None

**EXECUTIVE SESSION**

*Pursuant to I.C. 74-206(1)(e & f), the City Council will recess into Executive Session (e) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations; (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.*

A motion was made by Heleker and seconded by Jensen to adjourn into executive session pursuant to I.C. 74-206(1) (e & f), at 8:10 PM

After a voice vote by the Council, the motion CARRIED

A motion was made by Heleker and seconded by Jensen to approve the 2<sup>nd</sup> amendment of Seneca industrial discharge permit effective Sep 1, 2015.

After a unanimous voice vote by the Council, the motion CARRIED.

**ADJOURNMENT**

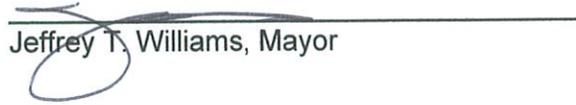
A motion was made by Heleker and seconded by Jensen to adjourn the regular meeting at 8:35pm.

After a voice vote by the Council, the motion CARRIED.

Signed this 20<sup>th</sup> day of October, 2015.

ATTEST:

  
\_\_\_\_\_  
Matea Gabiola  
Administrative Assistant

  
\_\_\_\_\_  
Jeffrey T. Williams, Mayor

CITY OF PAYETTE  
OCTOBER 5, 2015

CITY PAYROLL	10/2/2015	\$	110,747.29
A COMPANY	9/30/2015		300.50
ADVANCED CONTROL SYSTEMS	9/30/2015		629.00
AMERICAN STAFFING	9/30/2015		3,674.40
ASSOC. OF IDAHO CITIES	10/5/2015		2,969.00
BRADY	9/30/2015		114.70
CAMPO & POOL	9/30/2015		1,009.52
CITY SERVICE	9/30/2015		8,019.18
CONSOLIDATED SUPPLY	9/30/2015		9,948.34
D&B SUPPLY	9/30/2015		323.47
DART'S	9/30/2015		2,586.83
DETAILS DONE RIGHT	9/30/2015		321.30
ENVIRONMENTAL EXPRESS	9/30/2015		371.15
ERA	9/30/2015		396.89
FERGUSON	9/30/2015		1,900.40
FRANKLIN BUILDING	9/30/2015		22.79
FRUITLAND ELECTRIC	9/30/2015		3,599.18
GALL'S	9/30/2015		3,373.07
GEM STATE ELECTRIC	9/30/2015		3,804.80
GREENWOOD IRRIGATION	10/5/2015		130.00
HACH CHEMICAL	9/30/2015		382.89
HAHN'S PAINTING	9/30/2015		7,495.00
HALE, GUY	9/30/2015		230.72
HANIGAN CHEVROLET	9/30/2015		299.52
HANIGAN DODGE	9/30/2015		50.00
HEWITT, WILLIAM	9/30/2015		230.72
HOWELL, TIFFANY	9/30/2015		191.52
ICRMP	10/5/2015		43,555.50
IDAHO BACKFLOW	9/30/2015		80.00
IDAHO BUILDING INSPECTION	9/30/2015		3,028.28
IDAHO DEPT. OF ENVIRONMENTAL	10/5/2015		10,472.00
IDAHO POWER	9/30/2015		4,703.33
IIMC	10/5/2015		95.00
INDEPENDENT ENTERPRISE	9/30/2015		176.70
INTERSTATE ELECTRIC	9/30/2015		34.68
L.N. CURTIS	9/30/2015		3,260.00
LEADS ONLINE	10/5/2015		1,758.00
LEON'S PUMPS	9/30/2015		4,700.00
LOWER PAYETTE	10/5/2015		410.00
METROQUIP	9/30/2015		1,382.82
MOUNTAIN HOME POLICE	9/30/2015		295.00
ONTARIO BEARING	9/30/2015		44.69
ONTARIO TOOL	9/30/2015		564.00
OXARC	9/30/2015		4,843.46
PAPERLCIPS A MORE	9/30/2015		1,198.02
PAYETTE PRINTING	9/30/2015		804.53
PAYETTE TIRE CENTER	9/30/2015		50.00

CITY OF PAYETTE  
OCTOBER 5, 2015

PIPECO	9/30/2015	72.03
PROTEX	10/5/2015	369.00
RHINEHART, LARRY & KATHY	9/30/2015	1,450.00
RIPPIN' STITCHES EMBROIDERY	9/30/2015	259.49
ROSE ADVOCATES	9/30/2015	88.00
SNAP ON TOOLS	9/30/2015	324.15
STAPLES	9/30/2015	558.53
STREET DÉCOR	9/30/2015	655.00
SYME ELECTRIC	9/30/2015	520.42
TNT SIGNS	9/30/2015	440.00
TOOMBS JANITORIAL	9/30/2015	108.20
TRAFFIC SAFETY SUPPLY	9/30/2015	16,993.33
TREASURE VALLEY TRANSIT	10/5/2015	5,000.00
UNITED PARCEL SERVICE	9/30/2015	8.97
WESTERN STATES CHEMICAL	9/30/2015	82.00
WESTSIDE MARKET	9/30/2015	6.99
WILKINS SAW	9/30/2015	871.75
WILSON PRUETT TIRE	9/30/2015	4,655.96
ZEE	9/30/2015	52.90

\$ 277,094.91