



AGENDA
PAYETTE CITY COUNCIL
October 19, 2015
WORK SESSION & REGULAR MEETING

HONORABLE MAYOR JEFFREY T. WILLIAMS PRESIDING

LEE NELSON MARK HELEKER
CRAIG JENSEN JEFF SANDS
NANCY DALE RAY WICKERSHAM

6:00 PM – Work Session

- A. Dog License Application
- B. Façade Grant Program
- C. Special Events Permit Procedure

7:00 PM – Regular Meeting

- I. ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. CITIZENS COMMENTS
- IV. APPROVAL OF MINUTES
 - A. 10-05-2015 –Regular Meeting..... 1
- V. APPROVAL OF BILLS & PAYROLL..... 8
- VI. SPECIAL ORDERS
 - A. Purple Heart Proclamation 10
- VII. COMMUNICATIONS
- VIII. PLANNING & ZONING
- IX. AGENDA ITEMS
 - A. Historical Commission Appointment – Chuck Kinney
 - B. Resolution #2015-17 – Surplus Property..... 11
- X. DEPARTMENTAL REPORT
 - A. Library Commission – October 8th
- XI. MAYOR’S COMMENTS
- XII. CITIZEN’S COMMENTS
(Limited to 5 minutes per person, at the discretion of the Mayor)
- XIII. ADJOURNMENT

Any person needing special accommodations to participate in the above noticed meeting should contact the City at least 5 days before the meeting at 700 Center Avenue or at 642-6024.



Downtown Facade Improvement Grant Application

Date: _____

APPLICANT DATA

Applicant Name: _____

Mailing Address: _____
Street City State Zip

Telephone Number: _____ E-mail: _____

Designated Contact: _____
Name Contact Number

PROPERTY DATA

Building or Business Name: _____

Building or Business Address: _____

Mailing Address (if different from Street Address) _____
Street City State Zip

Do code enforcement actions, tax liens, or judgment liens exist against the property? Yes _ No _
If yes please explain: _____

PROPERTY OWNERSHIP

(If applicant is not property owner, please provide the following information)

Owner Name: _____

Mailing Address: _____
Street City State Zip

Telephone Number: _____ E-mail: _____

PROJECT DESCRIPTION

How are the proposed Facade Improvements consistent with and furthers the purpose of the City Codes, the Design Guidelines, and the Downtown Master Plan? (Attach additional sheet if necessary)

How will the project contribute to the revitalization of the Downtown Commercial Zone? _____

How many jobs and estimated salaries will be created by this renovation? _____

Proposed Commencement Date _____ Proposed Completion Date _____

| O | | | |
|----------------|----------------------|--------------------|------------------|
| Date Submitted | Coordinator Approval | Committee Approval | Council Approval |



Downtown Facade Improvement Grant Application Checklist

The following are required before your application will be reviewed:

- Building owner's name and contact information
- Project application name (if different from above) & contact information
- Letter of authorization from building owner, if owner is not applicant
- Building address
- Building's historical name (if known)
- Current photograph of the building
- Funding amount requested
- Detailed project budget, including sources of funds
- Detailed text and/or visual description of project
- Historical photos (if available)
- Current building use, including tenants name and contact information
- Project timeline

CITY OF PAYETTE, IDAHO

Downtown Building Façade Grant Program

PROGRAM POLICY

A. Program Goal & Purpose

The Payette Downtown Façade Improvement Program promotes economic development and stimulates business in the City through public-private partnerships by offering economic incentives for renovation, restoration and preservation of privately-owned building exteriors within the Payette Downtown Business Zone. The City of Payette, Idaho, has funding available to assist Downtown building façade rehabilitation and renovation projects. It is the City's intent to use funds to match with private sector funding to incent and initiate a series of building façade renovations in the Downtown area. Periodically, the City may also be the recipient of additional outside grant funding that will augment the funds available. This project will launch in August, 2013, and continue until funding sources are exhausted and/or when the City determines its value is no longer a priority. The essential goals of this program are to:

1. Improve the physical appearance and structural integrity of historic buildings in Downtown Payette
2. Restore the historic character of these buildings
3. Make Downtown Payette more attractive to local consumers and tourists
4. Encourage additional business investment opportunities and Improvements

B. General Conditions:

1. Preference shall be given to Buildings located within the Downtown Commercial Zone that are listed in the National Register of Historic Places or eligible as identified by Payette's historic survey.
2. Buildings outside the Downtown Commercial Zone may be eligible for an exception, provided:
 - a. Buildings are in reasonable proximity to Downtown Payette, as defined by the Downtown Commercial Zone, Historic District and/or the Main Street boundaries
 - b. Buildings have commercial as primary use
 - c. Building was constructed within the same period dates of those recognized in the Historic District (1891-1948)
3. Private matching funds are required
4. An agreement between the building owner and the City must be developed

5. Projects may require approval by the Idaho State Historic Preservation Office (IHPO) as well as local governing bodies
6. Invitation of local qualified contractors and suppliers is highly encouraged
7. Projects should generally be ready to proceed at time of application
8. Award not limited to single building

C. Key Criteria

1. Geographic Location

- a. Buildings must be located within the Downtown Business Zone

2. General Project Eligibility Criteria

Funds may be used for the following purposes:

- a. Professional design and engineering services, provided the project is completed within the terms of the agreement
- b. Exterior improvements intended to restore façade, such as improvements to:
 - i. Windows
 - ii. Doors
 - iii. Storefronts
 - iv. Awnings
 - v. Cleaning, painting and/or paint removal
 - vii. Masonry repair, restoration or cleaning
 - viii. Appropriately repairing, restoring or replacing of cornices, entrances, doors, windows, decorative details and awnings
 - ix. Sign removal, repair or replacement
 - x. Building identification
 - xi. Critical maintenance, structural or code compliance
 - xii. Restoration projects, including removal of slip sheathing or other non-historic treatments from building façades
- c. If projects are in the Downtown Commercial Zone or otherwise are under the purveyance of the Historic Commission, projects must:
 - i. Receive approval of "historic appropriateness" from the Historic Commission prior to any grant award and/or disbursement of funds
 - ii. Follow "The Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings"
 - iii. Follow any and all standards and guidelines prescribed by the City of Payette
- d. Project must comply with all relevant local, state and federal laws and codes

3. General Ineligible Activities

- a. Working capital
- b. Financing of inventory
- c. Financing of building acquisition
- d. Refinancing existing debt
- e. Inappropriate cleaning or other restoration activities
- f. Inappropriate or non-approved design or materials
- g. Interiors (unless directly related to an approved exterior project or part of a needed and approved structural improvement project)
- h. Professional design and engineering services except as part of an approved project
- i. Improvements made prior to grant approval
- j. Sweat equity (payments for applicant's own labor) although building materials/ supplies are eligible for funding if the applicant does not use an outside contractor.
- k. Roofing (anything that can't be seen from the street)
- l. Parking Lots (anything that can't be seen from the street)

D. Applicant Criteria

1. Proposals may come from tenants or owners of buildings; if tenants, an authorization letter from owner must accompany proposal/ application
2. Approved renovation projects should be ready to begin within twelve (12) months of application and be completed within eighteen (18) months of application
3. Applicants must be willing to enter into an agreement with the City and work with City and State officials on their project
4. Applicant cannot have any outstanding or unresolved fine, fee, lawsuit or infraction with the City of Payette

E. Funding Information

1. Projects should be a minimum of \$1,000.00, total cost
2. Funding for selected projects:
 - a. City of Payette– up to 1/2 of total, up to \$5,000.00
 - i. Private building owner(s)/tenant(s) – at least 1/2 of total project cost; contribution may come from commercial or other lenders on applicant's behalf
3. Funding is contingent upon budget approval and subsequent availability of funds
4. Local funds may at times be augmented by outside sources, such as State of Idaho grants
5. Funds will be disbursed on a reimbursement basis ONLY; accurate and timely

- receipts are required to receive funds from the City of Payette
6. Normally, funds will be disbursed on completion of the project; however, the applicant may request progress payments be authorized as part of the agreement between the City and the applicant
 7. City will make every effort to provide timely disbursements upon receipt of complete applications and proof of appropriate expenses
 8. For projects eligible for progress payments, minimum disbursement request shall be \$500.00, and no more than three requests may be submitted in any one (1) calendar month
 9. Disbursement requests older than twelve (12) months or from expenses incurred prior to application approval will not be honored

F. Application and Approval Procedure

1. Application must be on a form provided by the City of Payette and must include all necessary and required supporting documentation so as to fully satisfy all of the above-stated criteria. Project applications may be submitted either as digital entries (Adobe Acrobat, Microsoft Word, Microsoft Excel, Microsoft PowerPoint or JPEG image files are acceptable formats) that are emailed or hand-delivered as a CD or as hard copies hand-delivered or mailed to City Hall. Faxed copies will not be accepted.
2. Any and all of the following bodies may be involved in the approval and/or review of a project:
 - a. City of Payette staff
 - b. Payette Historic Commission
 - c. Payette Administration & Finance Committee
 - d. Payette City Council
 - e. State of Idaho Main Street program
 - f. State of Idaho Historic Preservation Office
3. Upon receipt of a complete application, applicants will be notified within thirty (30) days of project approval or denial
4. Applications may be modified or approved with conditions by any of the bodies listed in Section F.2.
5. Applicants may be asked to present their projects to any of the bodies listed in Section F.2.
6. City staff will provide technical assistance and resources to applicants to help ensure successful applications to the extent possible

G. Specific Criteria for Selection:

1. Readiness to proceed
 - a. Preference will be given to projects that can begin work immediately upon award

2. Location
 - a. Preference will be given to projects that have high visibility in Payette's Downtown Commercial Zone and/or are compatible with surrounding uses and contribute to the enhancement of Downtown.
3. Code compliance and need
 - a. Preference will be given to projects that seek to restore deteriorated structures
4. Completeness and accuracy of application and supporting materials
 - a. Preference will be given to projects that include any combination of
 - i. Detailed drawings
 - ii. Third-party licensed contractor cost estimates
 - iii. Detailed project description
 - iv. Evidence of historic appropriateness, research, and compliance
 - b. Preference will be given to applications that are deemed complete
5. Multi-purpose
 - a. Preference may be given to projects that meet multiple District needs, such as:
 - i. Mixed-use development, to include housing
 - ii. Energy efficiency
 - iii. Re-use of vacant or underused buildings
 - iv. Projects that aid in streetscape development and/or bicycle-pedestrian friendly amenities
 - v. Projects which improve or increase access to disabled individuals
 - vi. Projects which leverage other future projects in the District

H. Submittal Requirements:

1. **All submissions must be accompanied with the following information:**
 - a. Building owner name & contact information
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 - i. Detailed text and/or visual description of project
 - j. Historic photos, if available

k. Current building use, including tenant names and contact information

l. Project timeline

2. The submitted application and proposal for the project, once accepted as the final concept, shall become and wholly remain the property of the City. The City will retain the reproduction rights to use images of the artwork to prepare and distribute marketing materials, web site materials or for any other use in promotional materials.

I. Terms & Conditions:

Minimum standards shall include the following:

- a. Grant amounts are subject to the availability of program funds but shall not exceed \$5000. The City has the authority to award grants exceeding \$5000 maximum if a project is deemed especially beneficial to the FIG program objectives.
- b. Grantees will be required to sign a grant agreement (Exhibit A) Guaranteeing the project will be completed according to the details included on the grant application and approved by City Council.

Submittals and questions should be directed to:

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Chapter 12.06

SPECIAL EVENTS

12.06.010: DEFINITIONS:

For the purposes of this chapter, the words and phrases defined in this section apply:

APPLICANT: The person, or group of people, who is or are the organizer(s) and with whom the responsibility for conduct of the special event lies. The applicant signs the special event permit application and all other documents relevant to the special event.

CITY CLERK: The city clerk of the city of Payette, Idaho, or his/her designee acting as the permitting officer.

FEES: Charges assessed by the city for permitting, staffing, equipment use/rental, property use/rental, cleanup, inspections involving the use of public property, public employees or public equipment assessed to a special event and established within the special event permitting process.

PUBLIC STREET OR PLACE: Any sidewalk, street, alley, highway, public right of way, park, parking lot, or other place owned in fee by the city, or in, on or over which an easement exists in the name of or held by the city, or which exists for the benefit and use of the public.

SPECIAL EVENT: Any event held on public or private property to which the general public is invited with or without charge and which creates significant public impact through:

- A. The attraction of crowds of over two hundred (200) people;
- B. The necessity for street closures or use of other public property;
- C. The required use of city equipment and/or services; or
- D. Could reasonably be interpreted to cause significant public impact via disturbance, crowd, traffic/parking or disruption of the normal routine of the community or affected neighborhood.

STREET CLOSURE: The deliberate or incidental blockage of all, or a portion of, a public street, a right of way or a city owned parking facility to prohibit the flow of traffic or access of vehicles. (Ord. 1284 § 2, 2007)

12.06.020: SPECIAL EVENTS PERMIT REQUIRED:

It shall be unlawful for any person to conduct a special event, with or without charge for admission, on public or private property, or to cause a street closure, without first applying for and being granted a special event permit for the specific special event or street closure. All permits issued pursuant to this chapter are nontransferable and expire at the completion of the given special event. (Ord. 1284 § 2, 2007)

12.06.030: EXCEPTIONS:

Any governmental taxing district sponsoring or engaging in an activity or event upon its own property or the property of another governmental taxing district, which activity or event is customary and incidental to the primary purpose of that governmental entity, is exempt from the requirements of this chapter. The use of a governmental taxing district's property by a nongovernmental entity does not qualify as an exception under this section. (Ord. 1284 § 2, 2007)

12.06.040: STANDARDS FOR ISSUANCE OF SPECIAL EVENTS PERMIT:

- A. A special events permit shall be issued only to applicants when the following findings can be made:
1. The conduct of the special event will not substantially interrupt the safe and orderly movement of traffic contiguous to its venue;
 2. The conduct of the special event will not require the diversion of so great a number of police officers to properly police the venue and the area contiguous thereto as to prevent normal police protection to the city;
 3. The conduct of the special event will not require the diversion of so great a number of ambulances as to prevent normal ambulance service to portions of the city other than that to be occupied by the proposed special event and the area contiguous thereto;
 4. The concentration of persons and vehicles at assembly points of the special event will not unduly interfere with proper fire and police protection of, or ambulance service to, areas contiguous to such assembly areas;
 5. The conduct of the special event will not interfere with the movement of firefighting equipment en route to a fire;

6. The conduct of the special event is not reasonably likely to cause injury to persons or property, or to provoke disorderly conduct or create a disturbance; and
7. The event is in the best interest of the public.

B. A special events permit shall be issued only to applicants who meet the following conditions:

1. The event shall not be of duration longer than four (4) days, and the organizer shall have applied for no more than eight (8) events in a calendar year. Any application for exception to these time limitations shall be submitted to the city council. The city council shall consider materials provided by the applicant demonstrating that a significant public interest exists to warrant the extension of time. The city council shall make findings pertaining to the extension of time and to the findings set forth in this section.
2. The city clerk shall, in his/her discretion, find that adequate steps are provided for protection of public property, including proof of the applicant having obtained general liability insurance coverage in the minimum amount of one million dollars (\$1,000,000.00) covering the city as an additional insured, and compliance with administratively adopted requirements for providing additional trash receptacles and/or dumpster, portable toilets, and security measures, which requirement shall depend upon the nature and size of the event.
3. The applicant has agreed to indemnify, defend and hold harmless the city and its officers and employees from any and all demands, claims or liability of any nature, caused by or arising out of, or connected with the special event.
4. The applicant has paid fees as set by resolution of the city council for special events, including per diem fees and security deposits.
5. The applicant has made no false statements or misrepresentations upon any present or former application for special events permit.
6. The applicant has not violated any provisions of city, state, or federal laws, including the provisions of this chapter, in conducting any previous special event.
7. The special event is not for an unlawful purpose.
8. The special event permit is subject to other applicable city, state, federal or other governmental rules, regulations or laws. (Ord. 1284 § 2, 2007)

12.06.050: RIGHT OF APPEAL:

An appeal from any decision of any city official or employee made in the administration or

enforcement of this chapter may be made to the city council by filing a written appeal and fee with the city clerk within fifteen (15) days following the date of the action or decision giving rise to the appeal. Upon hearing the appeal, the city council shall consider the record, the decision of the city officer, and the written appeal together with oral presentation by the appellant, the city officer or administrator, and the applicant. The city council may affirm, reverse, or modify the decision of the city clerk. The city council shall not substitute its judgment for that of the city clerk as to the weight of the evidence on questions of fact. The council shall affirm the city clerk's decision unless the city council finds the decision is: a) clearly erroneous; b) arbitrary, capricious or an abuse of discretion; or c) not supported by substantial evidence in the record as a whole. The city clerk shall transmit a copy of the city council's decision and findings to the appellant, the applicant and any other who has requested a copy in writing. The fee for processing the appeal shall be set by resolution of the city council. (Ord. 1284 § 2, 2007)

12.06.060: ENFORCEMENT:

- A. **Criminal Liability:** Any violation of this chapter shall be a misdemeanor punishable by fine and/or imprisonment up to but not exceeding the maximum penalties set forth in Idaho Code section 50-302, as amended. Each day a violation continues shall be considered a separate offense, punishable as described in this section.

- B. **Civil Liability:** Appropriate actions and proceedings may be taken at law or in equity to prevent any violation of the provisions stated in this chapter, to prevent any violation of these regulations, to recover damages, to restrain, correct or abate a violation of this section and to prevent illegal occupancy of public property. These remedies shall be in addition to the penalties described above. (Ord. 1284 § 2, 2007)

SPECIAL EVENT PERMIT APPLICATION

Guidelines for Event Organizers

Step by step guide to Request, Schedule and Obtain approval to hold a community event in the City of Payette.

- A completed application must be received by the City no less than 30 days prior to the scheduled event for processing. Incomplete applications will be returned. Specific permits may be required by City, County or State agencies depending on the event needs. For help in filling out your application, contact the City Clerk's office.

- Attach all information requested (i.e. Applications, permits, maps, insurance, property owner approval, non-profit status, activity agenda, contact information). An event plan with logistics is required for all events including (but not limited to); parades, marches, fun runs & walks, concerts, carnivals & fairs, street closures, vendors, and alcohol sales. Please note that any use of city equipment (i.e. barricades and cones) is not available except for City co-sponsored events. All applications must be signed. Include all information pertaining to the event.
 1. Events with tents, canopies, membrane or temporary structures over 200 sq. feet may require a permit from the City Fire Department.
 2. Determination of EMS services is dependent upon event size and type of event.

- Your application will be evaluated by the City. At that time, determination will be made for:
 1. Further information required, in which case you will be contacted, or
 2. Your application will be submitted to City Departments for review and comments at which time the City will provide:
 - a. Preliminary approval with conditions, or
 - b. Denial and/or request for additional information

- Applications with preliminary departmental approval will be placed on the next City Council Agenda for final approval. You will be contacted with the specific date and time. At the time you are welcome, but not required, to make an appeal to the City Council for your event and any special requirements or waivers that may apply.

- Once your application is approved, it is your responsibility to coordinate the City services that are requested and were approved with the appropriate City Department providing the service.

- You will be contacted by the City a week prior to the event for confirmation of details and coordination of special needs.

A list of contact telephone numbers are included in this application. Please contact the City Clerk's office for assistance.



City of Payette

Special Event Permit Application

OFFICE USE ONLY

Date Received _____

Council Action _____

Approved Y / N Date _____

City Approval _____

Non Refundable Fees:

Application..... \$100
Security Deposit..... \$100 refundable

Complete application must be received at City Hall no less than 30 days prior to the scheduled event to ensure application review by staff and still afford the opportunity for appeal (if necessary) prior to the planned event date.

1. **EVENT NAME** _____

2. **LOCATION OF EVENT** (Be specific, i.e. west side of Kiwanis Park, all of Center Ave. between 9th & Main, 2 N. Main)

Public Property

Private Property

3. EVENT SCHEDULE

Special Events are limited to four days, including set-up and tear-down days. No more than eight events per calendar year can be conducted by a single party or organization, unless a modification is granted by the City Council.

| Date(s) of Event | Hours | | Estimated # of Attendees |
|-------------------|-------------|-----------|--------------------------|
| | Start Time: | End Time: | |
| | Start Time: | End Time: | All Day: |
| | Start Time: | End Time: | All Day: |
| Date of Set-Up | Start Time: | End Time: | |
| | Start Time: | End Time: | |
| Date of Tear Down | Start Time: | End Time: | |
| | Start Time: | End Time: | |

4. FEES

| | | |
|--|-----------------|-------------------|
| Special Event Permit Application Fee | \$100.00 | * Separate Checks |
| Staff Per Diem Fee (as set by Council) | \$ _____ | |
| Security Deposit | \$100.00 | *Separate Checks |
| Additional Deposit Required | \$ _____ | |
| TOTAL DUE | \$ _____ | |

5. ORGANIZATION INFORMATION

Applicant Name _____ Title _____

Mailing Address _____

Street Address _____

Day Telephone _____ Evening Telephone _____ Cell _____

FAX Number _____ Email Address _____

Special Event Permit, continued.

Sponsoring Organization _____

Non-profit? Yes No Tax Exempt # _____

If Non-profit, please attach proof of Non-Profit status.

Federal Tax # _____ State Tax # _____

6. EVENT INFORMATION

New Event: Yes No Annual Event: Yes No Years Operating _____

Event Category: Commercial Non-commercial

Estimated Gross Ticket Sales & Revenues (commercial event only) _____

Description of Event _____

Additional Details _____

7. INSURANCE REQUIREMENTS

It is the responsibility of your Special Event organizers to maintain a COMPREHENSIVE GENERAL LIABILITY insurance policy with coverage of not less than \$1,000,000.00 combined single limit per occurrence. **Each policy shall be written as a primary policy, not contributing with or in excess of any coverage with the City may carry. A certificate naming the State of Idaho, Payette County, the City of Payette, as additional insured shall be delivered to the City of Payette with this application.** The adequacy of all insurance required by these provisions shall be subject to approval by the City Clerk. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

Insurance Company _____ Agent Name _____

Address _____ Phone _____

HOLD HARMLESS CLAUSE

Permittee (organization/applicant) shall indemnify and hold harmless the City of Payette, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expanses, including attorney's fees, arising out of the permitted activity or the conduct of Permittee's operation of the event if such claim (1) is attributable to personal injury, bodily injury, disease or death, or to injury to or destruction of property, including the loss of use there from, and (2) is not caused by any negligent act or omission of willful misconduct of the City of Payette or its employees acting within the scope of their employment.

(Attach any additional pages as needed)

SPECIAL EVENT ACTIVITIES & CITY SERVICES REQUESTED

Your event organizer is responsible for providing a complete list of event activities including a list of suppliers providing services. An event logistics map is required, detailing the location for all road closures, event set up, canopies, stages, vendors, booths, and any other major services or events planned.

| Check All Planned Activities | | Check All Planned Activities | |
|-----------------------------------|--|------------------------------|--|
| | Street Closures & Access/Parade Detailed map listing areas of closure, parade Route is required. An ITD permit is required for Hwy 95 Organizer must notify all affected businesses, Churches, schools and neighborhoods | | Alcohol Served (name of provider) Requires alcohol catering permit (PMC 5.15) |
| | | | Beverages will be served List Caterers |
| | Security (detail who, number of officers, times. Attach plan.) | | Medical Services (Circle) First Aid and/or EMS Services Who is providing service? _____ |
| | Electricity/Generators (Size _____) detailed electrical plan | | Lighting Plan: attach plan |
| | Water Drinking / Washing (circle) | | Gray Water Barrel/Grease Barrel (circle/detail # and locations) |
| | Porta Toilets / Wash Stations Quantity ADA Regular | | Sanitation – Trash bins, Dumpsters (circle / detail # and locations) |
| | Canopies/Tents/Temporary Structures (number and sizes) City of Payette Fire Department, Fire Code Enforcement | | Stages (number and sizes) |
| | Vendors Items sold/solicitation | | Booths Profit / Non-profit |
| | Control/Shuttle Buses (number of buses / locations / hours of operation, Attach plan) | | Barricades How many / identify locations and attach |
| | Number of Staff working event | | Number of volunteers working |
| EVENT estimated attendance | | | |

I hereby certify that I have read and will abide by the laws, rules and regulations set forth by the City of Payette, Payette County, and the State of Idaho, and in signing this application, I hereby agree that I and the organization I represent, shall hold the City of Payette and all of its agents or employees free and blameless from any claim, liability or damage which may arise from use of City facilities or equipment, whether or not the City of Payette, its agents or employees are jointly negligent. I further agree to promptly reimburse the City of Payette and all of its agents for any clean up, loss or damage to City property resulting from this use, as well as permitting, staffing, equipment use/rental, property use/rental, clean up, inspections involving the use of public property, public employees or public equipment for the Special Event. In the event the deposit exceeds the actual charges, the City Clerk shall refund the balance to the applicant.

Permittee agrees to maintain access for emergency vehicles.

Event Organizer's Signature: _____ Date: _____

THIS PAGE FOR OFFICE USE ONLY

Date Application Received _____ Date Fees Paid _____

DEPARTMENT COMMENT/APPROVAL

FIRE: _____

Check if special requirements attached:

APPROVED: DENIED:

COMMENTS: _____

Est. Hours _____ x Hourly Rate \$ _____ =\$ _____

POLICE: _____

Check if special requirements attached:

APPROVED: DENIED:

COMMENTS: _____

Est. Hours _____ x Hourly Rate \$ _____ =\$ _____

PARKS: _____

Check if special requirements attached:

APPROVED: DENIED:

COMMENTS: _____

Est. Hours _____ x Hourly Rate \$ _____ =\$ _____

STREETS: _____

Check if special requirements attached:

APPROVED: DENIED:

COMMENTS: _____

Est. Hours _____ x Hourly Rate \$ _____ =\$ _____

CITY CLERK: _____

Check if special requirements attached:

APPROVED: DENIED:

COMMENTS: _____

RISK MANAGEMENT: _____

Check if special requirements attached:

APPROVED: DENIED:

COMMENTS: _____

\$1,000,000 Insurance Certificate _____

Street Closure Information:

Street Closure Necessary? Yes No

ITD Permit required? Yes No

Time of Street Closure: From _____ To _____

ITD Approval Received? Yes No N/A

Comments:

CONTACT INFORMATION

This page is for your information. You do not need to include it with your application.

| | <i>Address</i> | <i>Phone Number</i> | <i>Email & websites</i> |
|---|---|---------------------|--|
| City of Payette – City Clerk’s Office | City of Payette 700 Center Avenue Payette, ID 83661 | 208-642-6024 | www.cityofpayette.com tiffany@cityofpayette.com |
| City of Payette Police Department Chief of Police | City of Payette 700 Center Avenue Payette, ID 83661 | 208-642-6026 | www.cityofpayette.com chiefclark@cityofpayette.com |
| City of Payette Fire Department Fire Chief Steve Castenada | City of Payette 600 North 16 th Street Payette, ID 83661 | 208-642-6028 | scastenada@cityofpayette.com |
| City of Payette Park Department Randy Fales, Superintendent | City of Payette 700 Center Avenue Payette, ID 83661 | 208-642-6045 | rfales@cityofpayette.com |
| Sale of Merchandise Idaho State Tax Commission Sales Tax Division | 800 Park Blvd., Plaza IV Boise, ID 83712 | 208-334-7660 | www.tax.idaho.gov |
| Sale of Food/Beverages Southwest District Health | 1155 Third Ave North Payette, ID 83661 | 208-642-9231 | www.publichealthidaho.com |
| Sanitation Hardin Sanitation | 141 N. 20 th Payette, ID 83661 | 208-642-2629 | |
| A-Company Porta-potties | 12 th Street Payette, ID 83661 | 208-362-3193 | |
| Payette County Clerk’s Office | 1130 3 rd Avenue North Payette, ID 83661 | 208-642-6000 | www.payettecounty.org |
| Payette County Sheriff | 1130 3 rd Avenue North Payette, ID 83661 | 208-642-6006 | www.payettecounty.org |
| Road Closure Equipment Contract Flaggers | | | |
| Signs or Banners City of Payette | 700 Center Avenue Payette, ID 83661 | 208-642-6024 | www.cityofpayette.com |

**MINUTES
PAYETTE CITY COUNCIL
Regular Meeting
October 5, 2015**

REGULAR MEETING

A regular meeting of the Payette City Council was called to order at 7:00 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

ROLL CALL

Members Present: Mayor Jeff Williams, Ray Wickersham, Craig Jensen, Jeff Sands, Lee Nelson, Mark Heleker and Nancy Dale
Members Absent: None
Staff Present: Mary Cordova, City Coordinator; John Plaza, Captain; Randy Schwartz, WWTP; Bert Osborn, City Attorney; and Matea Gabiola, Administrative Assistant.

PLEDGE

The Pledge of Allegiance was led by Mike Dart.

CITIZENS COMMENTS

None heard

APPROVAL OF MINUTES

A. 09-21-2015 Work Session & Regular Meeting

A motion was made by Heleker and seconded by Jensen to approve the minutes of 09-21-2015 Work Session & Regular Meeting as written.

After a voice vote by the Council, the motion CARRIED.

APPROVAL OF BILLS & PAYROLL

A motion was made by Sands and seconded by Nelson to approve the City Bills & Payroll in the amount of \$277,094.91

At the roll call:

Ayes: Wickersham, Nelson, Jensen, Sands, Heleker and Dale.

Nays: None.

The motion CARRIED.

SPECIAL ORDERS

Oath of Office: Trevor Olvera- Captain Plaza introduced Officer Olvera to the Council. Mayor Williams administered oath of office to Trevor Olvera.

COMMUNICATIONS

PLANNING & ZONING

A. Meeting Minutes- September 24th

AGENDA ITEMS

A. Resolution #2015-14 – Surplus Property & Records Destruction-

A motion was made by Heleker to approve Resolution #2015-14 Surplus Property & Records Destruction contingent on the Library board. The motion was seconded Nelson.

Ms. Cordova asked Ms. Dale regarding items from the Library, and if they had gone in front of the Library board yet. Ms. Dale did not recall that they had.

After a voice vote by the Council, the motion CARRIED

B. Resolution #2015-15 – Grant Agreement – Runway Extension- Mayor Williams stated this is a result of the Aeronautics grant that they have received.

A motion was made by Heleker to approve Resolution #2015-15. The motion was seconded Wickersham.

After a voice vote by the Council, the motion CARRIED.

C. Resolution #2015-16 – Fee Schedule Amendment- Mayor Williams stated this pertains to our CPI increase for water and sewer rates, and that they should have done at our last meeting.

A motion was made by Jensen to approve Resolution #2015-16. The motion was seconded Heleker.

Ms. Cordova brought the councils attention to page 19 of the packet regarding the residential service fee. In the packet it states \$10.75 per month. Ms. Gabiola stated it is now \$11.24. Ms. Cordova wanted the Council to know that was not changed when the packet went out and it didn't not reflect the 2% increase.

A motion was made amended by Jensen to reflect the CPI increase of 2%. The motion was seconded by Heleker.

At the roll call:

Ayes: Wickersham, Nelson, Jensen, Sands, Heleker and Dale

Nays: None

The motion CARRIED.

After a voice vote by the Council, the motion CARRIED

- D. Special Events Permit – Haunted House Halloween Festival Fundraiser- Mayor Williams pointed out on page 22-25 there is an outline of criteria for needing a Special Events permit. Mayor Williams stated one of these two permits may not even reach 200 people so they wanted to address this issue. Mayor Williams stated that our ordinance states that in order to have this type of event they need to apply for a Special Events Permit. Ms. Cordova stated we want to make it easier on the businesses that want to have special events in town. This special event being brought to you won't have as much impact on traffic as the event at the Nazarene Church, and we have never asked the Nazarene Church to apply for a Special Event Permit. Ms. Cordova stated since we are not requiring other events to apply for a permit that we should not enforce it on Ms. York, and any direction from the council would be great, Ms. Dale stated if there was to be street closures or extra street force for this event, and they didn't have the proper permit can we tell them to have it or not. Even if they don't reach 200 people. Mayor Williams stated with it being this holiday and the time change and the general movement of people, public safety is important on this night. Mr. Williams wanted to know how to interpret the Special Events permit from this point on. Mr. Sands stated the importance of having these Special Events permits is to notify the public safety force in the area of what is going on and when and allowing them to sign off on it. Mr. Heleker stated that the Special Events Permits are often used when city property is involved. Mayor Williams stated neither of these events are on city property. Ms. Cordova brought the councils attention to page 23 under the standards of issuance these are the things we look at and consider. We are saying that this may cause more emergency services, whether or not it is on public or private property especially the event on 7th Ave No. (Nazarene Church). Mayor Williams stated we need the Nazarene Church to come in the next council meeting. Mr. Nelson brought up the fees and that he can see why we charge them when the event is on city property, but when it's on private property and they don't need extra police we are possibly waive that fee. Ms. Dale brought up on page 28, whether the city needs to know the events profits, and the reason we need to leave that on the application. Ms. Cordova stated that we can go over the application at length in a work session. Ms. Cordova stated this was brought to the council's attention because what's fair to one needs to be fair to all. Ms. Cordova stated we should consider waiving the fee for Ms. York because she has done everything correctly.
- Kim York, 1531 So Main St. "Dancers Edge"- She stated she is a mother of 5; she wanted to create an event for her studios parents for costumes, tuition, travel, and any other expenses for the year. They are having a Halloween event; it is four days event with the students and parents being the volunteers. There will be a haunted house, vendors, and other booths outside with a festival feeling. They will have security, people monitoring tickets, and porta-potties. Ms. York stated with this being a great location she hopes this will work out and have a great turn out.

A motion was made by Heleker to approve the Dancers Edge Haunted House Halloween Festival Fundraiser on 10/28/2015-10/31/2015 at 1531 S. Main St and waive the fees. The motion was seconded by Dale.

After a voice vote by the Council, the motion CARRIED.

- E. Special Events Permit – Halloween Downtown Event- Ann Curtis- 1125 2nd Ave S. and Philippa Smith 1715 Center Ave. They are having the annual Halloween Downtown Event that has been going on for years. Ms. Curtis was here before the council asking to waive the fees.

A motion was made by Jensen to approve The Halloween Downtown Event at Bancroft Park on October 30, 2015 from 3pm-5pm and waive the fees. The motion was seconded by Heleker.

After a voice vote by the Council, the motion CARRIED.

F. Façade Applications

1. Steve & Dollie Nunes- Mr. Heleker stated at the Admin and Finance meeting they sent a favorable recommendation to the council for the Nunes project in the amount of \$3,379.17.

A motion was made by Heleker to approve Façade grant to the Nunes property in the amount of \$3,379.17. Jensen seconded the motion

Mr. Wickersham asked has the council seen what this is actually going to do for the property. Mr. Heleker stated yes, that is the removal of the old for the new, and it is all in the front of the building.

At the roll call:

Ayes: Wickersham, Nelson, Jensen, Heleker and Dale

Nays: Sands

The motion CARRIED.

2. Cliff & Scott Masingill- Mr. Heleker stated at the Admin and Finance meeting they sent a favorable recommendation to the council for the Masingill project in the amount of \$5,000.

A motion was made by Heleker to approve Façade grant for the Masingill project in the amount of \$5,000 to include removal of slip covers, architectural service and stucco repair. The motion was seconded Sands.

Mr. Jensen brought to the council's attention that on the form the council's contribution was to be \$10,000 not \$5,000. Mr. Nelson stated that yes it does state that on the form, but the council's guideline says \$5,000. Mayor. Williams stated that Mr. Masingill asked for \$10,000. Mr. Nelson stated that the councils only approving \$5,000, with narrowing it down to top three items. Mr. Williams stated that they told Mr. Masingill to go ahead and start dismantling the front.

At the roll call:

Ayes: Wickersham, Nelson, Jensen, Heleker, Sands and Dale

Nays: None.

The motion CARRIED.

3. Michael Dart- 2072 NE 16th Ave- Mr. Dart stated that a lot of Commercial buildings have store frontage to include permanent vinyl. Mr. Dart is wanting to place perforated vinyl in the front of the building to help display and give a better street view. Mr. Williams stated that would be quite the facelift for Mr. Darts's business.

A motion was made by Heleker to approve Façade grant to Michael Dart for Darts True Value in the amount \$1,753.26. The motion was seconded by Sands.

At the roll call:

Ayes: Wickersham, Nelson, Jensen, Heleker, Sands and Dale

Nays: None.

The motion CARRIED.

4. Collaborative Effort of Payette National Register Properties- No one from this application was present to the meeting to. Ms. Dale stated that the Collaborative Effort Payette National Register Properties has a list of 12 potential properties that met the criteria for the Façade grant, and making this a collaborative effort rather than one by one on each property. Individuals became overwhelmed by the process of filing out the Façade Grants. Ms. Dale stated that Carrie Taylor, who did one for the Portia Club, who along with the efforts of Barb Wilson put this together for the individual businesses. They went ahead and spoke with Kimmie Serrano, which will be the next applicant that you see. These people will be doing the ground work for each property for them to be issued a National Register Plaque on each building. Ms. Dale stated after reviewing the program policy, with knowing there are a few properties out of the downtown area, but on the first page of the program policy it does state within reasonable proximity to the downtown area. On the second page under the general project eligibility criteria, one of the criteria's is building identification. On Line E on the program policy, under the information it says the projects should be a minimum of \$1,000 total cost. Ms. Dale states that these properties are looking for a matching contribution for these plaques ranging from \$160-\$200, and if everyone follows through with this the most the city would spend would be \$2,100- \$2,200. Mr. Sands doesn't think this met that part of the façade application grant due to not all buildings being on board if they didn't get approved. Mr. Heleker agreed with councilor Sands and that the Admin and Finance committee tabled this application due to not knowing if this was the proper funding source for it. Mr. Heleker stated maybe the Historical Commission could do research to find a grant more suitable for this project. Mr. Nelson agreed with both Sands and Heleker. Mr. Jensen brought up that these projects are supposed to be in the downtown commercial zone. He doesn't agree with the bulk application due to some being on board and some not. Mr. Wickersham stated he would like to see a commitment from all the owners first, because this would be great for our community. Ms. Dale wanted to address if all buildings and owners came

and were all in, would the council have approved it. All remaining 6 council members stated no they would not have approved it. Mayor Williams brought up there is money in economic development t and what if they potentially used that, if everyone votes on it.

A motion was made by Heleker to postpone item 4 Façade Grant applications. The motion was seconded by Nelson.

Ayes: Wickersham, Nelson, Jensen, Heleker and Sands
Nays: Dale

After a voice vote by the Council, the motion CARRIED

5. Frank & Kimmie Serrano- Mayor asked Ms. Dale if she wanted to present this item as well and she stated that item 5, was included in the item 4.

A motion was made by Heleker to postpone this item 5.
The motion was seconded by Nelson.

Ayes: Heleker and Sands
Nays: Wickersham, Nelson, Jensen, Dale

After a voice vote by the Council, the motion Failed

Ms. Dale stated the Serrano's are trying to send a positive message, and if there's anyway we could do this through a different fund it would be money well spent. Mr. Nelson asked if this is something we can use economic development money for. Mr. Williams stated if the staff says we can use money from where ever, they he is ok with that. Ms. Cordova asked where you would like it to come from. Mr. Nelson stated yes this would be a nice addition to our community, but it doesn't fit the criteria. Mr. Jensen stated that the plaque would be more eye catching than the building. Mr. Wickersham would like to discuss this more due to liking this idea and having all of these buildings with plaques. Mr. Williams stated we have postponed 11 properties and giving the 1 a second chance, due to wanting more time to decide on how they could fund it.

A motion was made by Heleker to postpone Façade application until the first meeting in November. The motion was seconded Sands.

After a voice vote by the Council, the motion CARRIED.

- G. Seneca- The council postponed Item G until after executive session.

DEPARTMENT REPORT

- A. Police Department – September 2015
- B. Fire Department – September 2015
- C. Public Works Committee – October 5th – Mr. Heleker mentioned that Jamie has a project on 4th street, fall cleanup starts the 2nd of November. Water department finished flushing the lines placed a gate at upper reservoir. Ms. Cordova brought up the water department painted the reservoir also.
- D. Admin & Finance Committee – October 5th

E. Historical Commission – October 5th: - Ms. Curtis didn't think that anyone had a problem with the plaques. Ms. Cordova brought up maybe have a meeting with the Historical Commission regarding this and when the façade grant comes into play.

MAYORS COMMENTS

None

CITIZEN'S COMMENTS

None

EXECUTIVE SESSION

Pursuant to I.C. 74-206(1)(e & f), the City Council will recess into Executive Session (e) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations; (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

A motion was made by Heleker and seconded by Jensen to adjourn into executive session pursuant to I.C. 74-206(1) (e & f), at 8:10 PM

After a voice vote by the Council, the motion CARRIED

A motion was made by Heleker and seconded by Jensen to approve the 2nd amendment of Seneca industrial discharge permit effective Sep 1, 2015.

After a unanimous voice vote by the Council, the motion CARRIED.

ADJOURNMENT

A motion was made by Heleker and seconded by Jensen to adjourn the regular meeting at 8:35pm.

After a voice vote by the Council, the motion CARRIED.

Signed this _____ day of October, 2015.

Jeffery T. Williams, Mayor

ATTEST:

Matea Gabiola
Administrative Assistant

CITY OF PAYETTE
OCTOBER 19, 2015

| | | | |
|---------------------------------|------------|----|------------|
| CITY PAYROLL | 10/16/2015 | \$ | 125,549.17 |
| ACTION MEDICAL | 9/30/2015 | | 37.08 |
| ALBERTSON'S | 9/30/2015 | | 299.83 |
| ALLIED BUSINESS SOLUTIONS | 9/30/2015 | | 600.00 |
| AMERICAN STAFFING | 9/30/2015 | | 1,910.16 |
| AMERICAN STAFFING | 10/19/2015 | | 1,910.16 |
| ANALYTICAL LABORATORIES | 9/30/2015 | | 575.29 |
| ARGUS OBSERVER | 10/19/2015 | | 148.82 |
| BDS | 9/30/2015 | | 1,658.72 |
| BIBLIONX | 10/19/2015 | | 2,700.00 |
| BLACK, BOBBIE | 10/19/2015 | | 64.40 |
| BLACK MOUNTAIN SOFTWARE | 10/19/2015 | | 4,519.00 |
| BOISE WEST EQUIPMENT | 10/19/2015 | | 21,500.00 |
| BOUND TREE MEDICAL | 10/19/2015 | | 112.78 |
| BRADSHAW, NIAL | 9/30/2015 | | 210.00 |
| BRADY INDUSTRIES | 10/19/2015 | | 261.44 |
| CABLE ONE | 9/30/2015 | | 8.32 |
| CABLE ONE | 10/19/2015 | | 160.06 |
| CAMPBELL TRACTOR | 9/30/2015 | | 339.39 |
| CAMPO & POOL | 10/19/2015 | | 657.99 |
| CENTURYLINK | 9/30/2015 | | 1,425.24 |
| CHILDERS, PEGGY | 9/30/2015 | | 105.00 |
| CHOATE, RANDY | 9/30/2015 | | 385.00 |
| CITY CLEANERS | 9/30/2015 | | 463.89 |
| CLAY PEAK LANDFILL | 9/30/2015 | | 112.61 |
| CLEARWATER CONCRETE | 9/30/2015 | | 1,911.00 |
| COLUMBIA BANK | 9/30/2015 | | 7,471.97 |
| COMPLETE OFFICE | 9/30/2015 | | 209.94 |
| DCS TECHNOLOGIES | 9/30/2015 | | 5,401.38 |
| DCS TECHNOLOGIES | 10/19/2015 | | 1,791.25 |
| DIG LINE | 9/30/2015 | | 66.90 |
| FILTRATION TECHNOLOGY | 10/19/2015 | | 11,752.88 |
| FLEET SERVICES | 9/30/2015 | | 7,357.87 |
| FRANKLIN, JIM | 9/30/2015 | | 385.00 |
| HALEY, ERIN | 10/19/2015 | | 246.52 |
| HANIGAN | 10/19/2015 | | 199.74 |
| HANIGAN DODGE | 10/19/2015 | | 33.96 |
| HANIGAN, KEVIN | 9/30/2015 | | 245.00 |
| HARDIN SANITATION | 9/30/2015 | | 839.59 |
| HD SUPPLY WATERWORKS | 9/30/2015 | | 2,313.00 |
| HENDERSON, JODY | 9/30/2015 | | 385.00 |
| HOLLADAY ENGINEERING | 9/30/2015 | | 13,613.25 |
| IDAHO DEPT. OF HEALTH & WELFARE | 9/30/2015 | | 65.00 |
| IDAHO PRECAST | 9/30/2015 | | 5,669.00 |
| IDAHO POWER | 8/30/2154 | | 20,070.44 |
| IDAHO STATESMAN | 10/19/2015 | | 301.60 |
| INDEPENDENT ENTERPRISE | 10/19/2015 | | 44.46 |

CITY OF PAYETTE
OCTOBER 19, 2015

| | | |
|---------------------------------|------------|-----------|
| INTERMOUNTAIN GAS | 9/30/2015 | 4,812.33 |
| INTERSTATE ELECTRIC | 10/19/2015 | 457.47 |
| L.N. CURTIS | 9/30/2015 | 671.00 |
| LINDSAY ECOWATER | 10/19/2015 | 15.00 |
| McELVRY, CASSANDRA | 9/30/2015 | 140.00 |
| METROQUIP | 9/30/2015 | 20,500.00 |
| METROQUIP | 10/19/2015 | 298.95 |
| NAPA AUTO PARTS | 9/30/2015 | 2,552.13 |
| NORCO | 10/19/2015 | 69.60 |
| ONTARIO FLOORS TO GO | 10/19/2015 | 2,952.00 |
| ONTARIO TOOL | 10/19/2015 | 1,003.50 |
| OSBORN, BERT | 9/30/2015 | 3,246.50 |
| OUTDOORSMAN | 10/19/2015 | 476.96 |
| OXARC | 9/30/2015 | 136.89 |
| PAETEC | 9/30/2015 | 16.44 |
| PAYETTE COUNTY DRIVER'S LICENSE | 9/30/2015 | 5.00 |
| PETTY CASH | 9/30/2015 | 82.00 |
| PHONEWORKS | 9/30/2015 | 45.00 |
| PITNEY BOWES | 9/30/2015 | 3,338.00 |
| PUBLIC SAFETY CENTER | 9/30/2015 | 454.88 |
| QUALITY CONTROL SERVICES | 9/30/2015 | 185.00 |
| QUEST CPAs | 9/30/2015 | 2,700.00 |
| RELIANT BEHAVIORAL HEALTH | 10/19/2015 | 291.75 |
| ROBERTSON SUPPLY | 10/19/2015 | 27.50 |
| SAV-ON BLDG | 9/30/2015 | 155.64 |
| SHINE K-9 | 10/19/2015 | 3,000.00 |
| SIRCHIE FINGER PRINT LAB | 9/30/2015 | 53.87 |
| STAPLES | 10/19/2015 | 145.57 |
| STATE OF IDAHO-IBOL | 10/19/2015 | 90.00 |
| SYME ELECTRIC | 9/30/2015 | 120.00 |
| TCS UNIFORM | 9/30/2015 | 1,830.00 |
| TRANSPORTATION SYSTEMS | 9/30/2015 | 77.90 |
| UNITED PARCEL | 10/19/2015 | 8.97 |
| VAL'S FLORAL | 9/30/2015 | 50.00 |
| VALLEY PAVING | 9/30/2015 | 551.46 |
| VERIZON | 9/30/2015 | 728.91 |
| WEST CENTRAL HIGHLANDS | 10/19/2015 | 300.00 |
| WESTERN STATES CHEMICAL | 9/30/2015 | 156.11 |
| WHITE CLOUD COMMUNICATIONS | 9/30/2015 | 1,404.38 |
| WIENHOFF DRUG TESTING | 9/30/2015 | 70.00 |
| WILKINS SAW | 10/19/2015 | 210.18 |
| WILSON PRUETT TIRE | 10/19/2015 | 148.00 |
| YOUNGBERG, GARY | 9/30/2015 | 245.00 |

\$ 299,912.99



PROCLAMATION

A Purple Heart City

WHEREAS, the City of Payette in the state of Idaho has always supported its military veteran populations; and

WHEREAS, the Purple Heart is the oldest military decoration in present use and was initially created as the Badge of Military Merit by General George Washington in 1782; and

WHEREAS, the Purple Heart was the first American service award or decoration made available to the common soldier and is specifically awarded to members of the United States Armed Forces who have been wounded or paid the ultimate sacrifice in combat with declared enemy of the United States of America; and

WHEREAS, the mission of the Military Order of the Purple Heart is to foster and environment of goodwill among the combat-wounded veteran members and their families, promote patriotism, support legislative initiatives, and most importantly - make sure we never forget; and

WHEREAS, the Payette area has a large, highly decorated veteran population including many Purple Heart recipients; and

WHEREAS, Payette appreciates the sacrifices our Purple Heart recipients made in defending our freedoms and believe it is important that we acknowledge them for their courage and show them the honor and support they have earned

THEREFORE, BE IT RESOLVED that I, *Jeffrey T. Williams* Mayor of *The City of Payette*, do hereby proclaim the City of Payette as

A PURPLE HEART CITY

and encourage the citizens of the City of Payette to show their appreciation for the sacrifices of the Purple Heart recipients have made in defending our freedoms, to acknowledge their courage, and to show them the honor and support they have earned. In witness whereof, I have hereunto placed my hand and caused the seal of the City of Payette to be affixed and

Signed this 19th Day of October, 2015

Jeffrey T. Williams, Payette's Mayor

ATTEST: _____



**CITY OF PAYETTE, IDAHO
Resolution # 2015-17**

**A RESOLUTION DECLARING
SURPLUS PROPERTY**

WHEREAS, the City of Payette has surplus property that has exceeded its useful life and no longer serve the needs of the City of Payette, and records that have exceeded their retention schedule, and

WHEREAS, it is the desire of the Mayor and City Council to declare the property as surplus and authorize records destroyed.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Payette that

Hp Deskjet 550 Printer
Fire Extinguisher Water Type

is no longer needed for municipal purposes and is hereby considered surplus and/or destroyable records.

The City Administration is hereby authorized to dispose of the surplus property and records in an expeditious manner.

PASSED, APPROVED and ADOPTED this 5th day of October, 2015.

Jeffrey T. Williams, Mayor

Attest:

City Clerk