



**AGENDA
PAYETTE CITY COUNCIL
NOVEMBER 3, 2014**

**REGULAR MEETING
HONORABLE MAYOR JEFFREY T. WILLIAMS PRESIDING**

LEE NELSON MARK HELEKER
CRAIG JENSEN JEFF SANDS
NANCY DALE RAY WICKERSHAM

7:00 PM – Regular Meeting

| | | |
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| I. | ROLL CALL | |
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| F. | Ordinance 1389 – AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING CHAPTER 5.08 OF THE PAYETTE CITY CODE BY AMENDING SECTION 5.08.190 TO ADDING NEW REQUIREMENTS FOR ISSUING CATERING PERMITS FOR SPECIAL EVENTS, AND ADDING MINIMUM REQUIREMENTS FOR CATERING PERMIT APPLICATIONS; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER; ESTABLISHING A PENALTY. ~Second Reading | 43 |
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| XII. | CITIZEN'S COMMENTS (Limited to 5 minutes per person, at the discretion of the Mayor) | |
| XIII. | ADJOURNMENT | |

Any person needing special accommodations to participate in the above noticed meeting should contact the City at least 5 days before the meeting at 700 Center Avenue or at 642-6024.

**MINUTES
PAYETTE CITY COUNCIL
Regular Meeting
October 20, 2014**

7:00 PM – Regular Meeting

A regular meeting of the Payette City Council was called to order at 7:00 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

ROLL CALL

Members Present: Mayor Jeff Williams, Mark Heleker, Nancy Dale, Ray Wickersham, Craig Jensen and Jeff Sands

Members Absent: Lee Nelson was excused.

Staff Present: Bert Osborn, City Attorney; Mary Cordova, City Administrator; Mark Clark, Chief of Police; Jamie Couch, Street Superintendent; Doug Argo, City Engineer; Steve Castenada, Fire Chief; and Bobbie Black, Deputy City Clerk.

PLEDGE

The Pledge of Allegiance was led by Ray Wickersham

CITIZENS COMMENTS

None.

APPROVAL OF MINUTES

A motion was made by Heleker and seconded by Dale to approve the public hearing & regular meeting minutes of 10-06-2014 as written. The Mayor recommended an amendment to the previous minutes should read, "the codes are up to the interpretation of the building inspector". No objection was heard.

After a unanimous voice vote by the Council, the motion CARRIED.

APPROVAL OF BILLS & PAYROLL

A motion was made by Sands and seconded by Heleker to approve the City Bills & Payroll in the amount of \$269,720.32 as long as Nelson is okay with them.

Councilor Jensen asked about the HD Waterworks bill and was told it was for radio reads and pipe for S. 14th Street. He also asked about the Toothman-Orton bill and was informed that this is for airport runway extension which was previously approved by the council at their last meeting.

At the roll call:

Ayes: Sands, Wickersham, Jensen, Dale, Heleker.

Nays:

The motion CARRIED.

SPECIAL ORDERS

None

COMMUNICATIONS

- A. Thank You to Street Department – Jerry Hinton
- B. Celebrate My Drive Grant Contest for Payette High School – Gerald Loveland, teaches drivers education in Payette. He informed the Council that they received notice from State Farm about the grant contest. Grand prize is \$100,000, of which 10% of each grant must be allocated to teen driver safety programs. He encouraged everyone to log on to 'Celebrate My Drive' and click on Payette High School. Winner is determined by clicks on website. He thanked the City for putting on its website. We are the only small school in Idaho competing in this contest.

PLANNING & ZONING

None

OLD BUSINESS

- A. Bike Terrain Park Update – Councilor Jensen stated that the person that has the plans and designs was not able to make the Parks & Rec meeting, so another meeting was scheduled.

NEW BUSINESS

- A. Special Event Permit – Concert for the Cross

Alex Mussell informed the Council that he is trying to get bands together for this event. He stated that tickets are being printed, and signs posted. He just needs Council approval to get going. Councilor Heleker stated his concerns regarding the power. Alex Mussell stated they have a PA system already set up. His dad can get a couple of generators if needed, which would be enough power. Chief Clark stated the parking issues have been addressed, he also discussed times will be 6-9PM for the concert. He was asked about concerns crossing the highway, and he encourages all attendees to use the crosswalk.

A motion was made by Wickersham and seconded by Heleker to approve the Special Event Permit for Concert for the Cross at Agape Coffee House and waive the permit fee.

After a unanimous voice vote by the Council, the motion
CARRIED.

- B. Special Event Permit – Chamber/Lions Halloween Costume Contest

A motion was made by Heleker and seconded by Jensen to approve the Special Event Permit for Chamber/Lions Halloween Costume Contest at Bancroft Park, October 31st from 4-5 and waive the permit fee.

After a unanimous voice vote by the Council, the motion
CARRIED.

- C. Donation Request – Treasure Valley Christian School

Councilor Sands would like staff to contact them to see what they are really wanting.

- D. Donation Request – Miracle Field

Councilor Jensen is asking the City to haul 100 yards of gravel from Bruce Peterson's gravel pit in Fruitland for the Miracle Field. Jamie Couch stated it would take a day and half or more to haul. He asked if they have a way to load it at the gravel pit. Councilor Jensen stated it needs to be done by end of next week. Mr. Couch stated he has a lot going on to be honest. Durham Gravel is prepping and gravel needs moved before asphalt plants close. There has been 200 yards already hauled in, but still need 100 yards to complete. Fall

clean up starts November 3rd, and trucks will be all tied up. Ms. Cordova stated they estimate this will take 6 hours, 3 trucks, and 3 guys to complete at a cost of \$1,723.20. Councilor Jensen stated he has a conflict of interest on voting on this. Mayor Williams asked the City Attorney about himself being on the Miracle League Board. Mr. Osborn stated the Mayor is okay, because he does not vote. Councilor Sands stated it is a matter if the Street Department has the time or not to do it. Mr. Couch stated it depends on how this week goes if they would be able to do it.

A motion was made by Heleker and seconded by Wickersham to haul the 100 yards of gravel, subject to street department's availability.

After a unanimous voice vote by the Council, the motion CARRIED.

- E. Ordinance #1385 - AN ORDINANCE FOR THE ANNEXATION OF PROPERTY GENERALLY LOCATED NORTH OF 7th AVENUE NORTH, EAST OF THE CANAL, AND WEST OF SUNSET RIM SUBDIVISION, WHICH PROPERTY IS OUTLINED IN EXHIBIT "A", ALL SITUATED IN PAYETTE COUNTY, IDAHO, AND ADJACENT AND CONTIGUOUS TO THE CORPORATE CITY LIMITS; ESTABLISHING AND DETERMINING THE LAND USE CLASSIFICATION OF SAID LAND AS B-RESIDENTIAL; DESIGNATING THAT PROPERTY DESCRIBED IN EXHIBIT A AS A CATEGORY B ANNEXATION; MAKING CERTAIN FINDINGS IN THE OFFICIAL MINUTES OF THE CITY CLERK; PROVIDING THAT COPIES OF THIS ORDINANCE SHALL BE FILED WITH THE PAYETTE COUNTY ASSESSOR, THE PAYETTE COUNTY RECORDER, AND THE IDAHO STATE TAX COMMISSION; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION BY SUMMARY.~First Reading

A motion was made by Heleker and seconded by Jensen to introduce Ordinance 1385 by title only.

After a unanimous voice vote by the Council, the motion CARRIED.

Bert Osborn read Ordinance #1385 by title.

A motion was made by Heleker and seconded by Sands to send Ordinance #1385 to second reading.

After a unanimous voice vote by the Council, the motion CARRIED.

- F. Approval of Findings of Fact – 7th Avenue North Annexation – This item was tabled.

- G. Ordinance 1386 – AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, VACATING THAT PORTION OF A PUBLIC EASEMENT LOCATED ON A PARCEL OF LAND LOCATED IN SECTION 34, TOWNSHIP 9 NORTH, RANGE 5 WEST, BOISE MERIDIAN, SITUATED IN SE CORNER OF THE SW ¼ NE ¼ ; PROVIDING FOR EXECUTION OF A QUITCLAIM DEED BY THE MAYOR CONVEYING TITLE OF THE VACATED PROPERTY TO THE LANDOWNERS; RESERVING UTILITY EASEMENTS; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION BY SUMMARY.~First Reading

A motion was made by Heleker and seconded by Dale to introduce Ordinance 1386 by title only.

After a unanimous voice vote by the Council, the motion CARRIED

Bert Osborn read Ordinance #1386 by title.

A motion was made by Heleker and seconded by Sands to suspend the rules and pass Ordinance 1386 on first reading.

At the roll call:

Ayes: Sands, Wickersham, Jensen, Dale, Heleker.

Nays:

The motion CARRIED.

A motion was made by Heleker and seconded by Jensen that 1386 do pass.

At the roll call:

Ayes: Sands, Wickersham, Jensen, Dale, Heleker.

Nays:

The motion CARRIED.

- H. Ordinance 1387 – AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING SECTION 12.18.130 OF THE PAYETTE MUNICIPAL CODE TO CORRECT CERTIFIED ARBORIST REQUIREMENTS; ESTABLISHING A PENALTY FOR VIOLATIONS; SETTING AN EFFECTIVE DATE; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER~First Reading

A motion was made by Heleker and seconded by Jensen to introduce Ordinance 1387 by title only.

After a unanimous voice vote by the Council, the motion CARRIED.

Bert Osborn read Ordinance #1387 by title.

A motion was made by Heleker and seconded by Nelson to suspend the rules and pass Ordinance 1387 on first reading.

After a unanimous voice vote by the Council, the motion CARRIED

A motion was made by Heleker and seconded by Sands that 1387 do pass

At the roll call:

Ayes: Sands, Wickersham, Jensen, Dale, Heleker.

Nays:

The motion CARRIED.

- I. Ordinance 1388 - AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING CHAPTER 9.32 OF THE PAYETTE CITY CODE BY AMENDING SECTION 9.32.050 TO CHANGE THE PENALTY FOR VIOLATING THE CHAPTER; AMENDING SECTION 9.32.020 WHICH MAKES IT UNLAWFUL TO DISRUPT A COURT PROCEEDING, A PUBLIC MEETING OR A PUBLIC HEARING OR REFUSE TO LEAVE AFTER DISRUPTING A COURT PROCEEDING, A PUBLIC MEETING OR A PUBLIC HEARING; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER; ESTABLISHING A PENALTY.~First Reading

A motion was made by Heleker and seconded by Jensen to introduce Ordinance 1388 by title only.

After a unanimous voice vote by the Council, the motion CARRIED

Bert Osborn read Ordinance #1388 by title. He stated the past several years the city and county has been blessed. When holding a public hearing everyone is allowed to speak. During a public meeting you don't get away with screaming and hollering, you will be escorted out. This is has been happening in Gem County. In addition, at the last County P & Z public hearing everyone was allowed to speak, and when going into the deliberation part, they were starting to be interrupted. The person was asked to be quiet and wouldn't and this person was arrested. If asked to leave and you do not, it is trespassing. We do not have an ordinance regarding this and it is extremely important. During a county meeting the City ordinances are the law since it is in the City of Payette.

A motion was made by Heleker and seconded by Sands to send Ordinance #1388 to second reading.

After a unanimous voice vote by the Council, the motion CARRIED.

- J. Ordinance 1389 – AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING CHAPTER 5.08 OF THE PAYETTE CITY CODE BY AMENDING SECTION 5.08.190 TO ADDING NEW REQUIREMENTS FOR ISSUING CATERING PERMITS FOR SPECIAL EVENTS, AND ADDING MINIMUM REQUIREMENTS FOR CATERING PERMIT APPLICATIONS; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER; ESTABLISHING A PENALTY.~First Reading

A motion was made by Heleker and seconded by Jensen to introduce Ordinance 1389 by title only.

Bert Osborn read Ordinance #1389 by title. Chief Clark stated he is trying to get control of the catering permits. We had problems with California Dance coming in every week to get permits. The Community Center is getting permits every week and not sure who is actually getting them and that they are not for the same people every weekend. Councilor Sands stated we had some major issues a long time ago. The Police Department needs to be able to have the authority to say he has a concern with issuing a permit. Then the applicant can appeal to City Council if denied. Councilor Wickersham stated he is having a hard time reading the current draft, and would like to go to second reading. Councilor Dale asked if this had gone to the Public Safety Committee, and it was stated yes, in June. They did not make a recommendation, just talked about it. Ms. Cordova stated this will set a time limit; the applicant will need to come 5 days before the event to City Hall to be considered. The City has talked about doing this for a long time.

After a unanimous voice vote by the Council, the motion CARRIED

A motion was made by Heleker and seconded by Sands to send Ordinance #1389 to second reading.

After a unanimous voice vote by the Council, the motion
CARRIED

- K. Award Boat Ramp Phase II – Doug Argo stated that all bids came in higher than expected. The specification requires precast panels. The lowest bidder suggested changes that would allow us to get into budget. The City will do some work that will save money. Mr. Argo stated if he deducts the work the City will be doing from everyone else's bids, it wouldn't change who the low bidder is. The contractor will use different technique on installing the ramp. He will do one large piece instead of several pieces. Councilor Jensen asked if there are any issues with pushing the slab, and Mr. Argo stated that he doesn't have any issues. Doug Argo verified the contractor's work in Arkansas. If it doesn't work, the contractor would have to fix it. Councilor Sands asked Mr. Argo if they are doing inspections on the project and he stated yes. He was also asked if the grade is fixed in the design, Mr. Argo stated yes.

A motion was made by Wickersham and seconded by Jensen to award Boat Ramp Phase II in the amount of \$74,840.80 to Precision Grading.

At the roll call:

Ayes: Sands, Wickersham, Jensen, Dale, Heleker.

Nays:

The motion CARRIED.

- L. Use of Airport Lounge Room – Gary Cox, 2105 Shelley Drive, Payette. He stated a woman wants to start flight training classes and use the airport lounge. He stated this is a good thing and would get more people at the airport. He didn't see any problem with it. The room is currently used two days a month. Ms. Cordova stated the City does have policies for room use. The Council discussed if this was being done for a profit and was stated not at the moment. The Airport Commission's recommendation was to allow her to use the room. Ms. Cordova stated we do have airport minimum standards, and presented to the Council that extra electricity will be used and also asked if we are going to have to remove snow. Will we have to keep checking with her to see if she is making money or not. Mayor Williams asked if this would need to be done at the airport or would someplace else work, Mr. Cox stated no, it could be done other places. The Library room is \$10.00 to rent. Would be easier for Council to waive fee at airport than library. Maybe she could provide a blueprint of what her intent is. She doesn't have any students at the moment, just finding a place. The Council would like her to come and make a proposal to Council.
- M. Discussion of annexation for NE 10th Avenue
Mayor Williams stated Johnnie Cochran has been in several times and made reference to wanting his property annexed. His preference is those two entities to ask for annexation and not the City. Councilor Wickersham asked about water and sewer. Water is close by. Councilor Sands stated running an 8" line across to them for water, is good infrastructure. Councilor Heleker supports the mayor's idea. City will reach out to them to see if they want to move forward.

DEPARTMENTAL REPORTS

- A. Forestry Commission – October 14, 2014 – All trees have been inventoried in City parks by Curt VanPatten and Ron Mahler.
- B. Airport Commission – October 14, 2014 – Councilor Wickersham stated that we thought we had a fuel tank to buy and price was misunderstood when negotiating.

- C. Library Commission – October 14th – Councilor Dale stated the Council was provided with a copy of the library director's report, and numbers are up substantially. Erin Haley is doing a great job. The Friends of Library fundraiser had a good turnout; they did not receive as many donations. They will do more advertising next year.
- D. Parks & Rec Committee – October 20th– Councilor Jensen stated the parks department is in the process of shutting bathrooms down and winterizing sprinklers. Swim lessons are going well; the outside pool is still open due to weather and demand.

MAYORS COMMENTS

Bobbie Black informed the Council of flu shots, Hep A & B and shingles shots that are available through our insurance.

CITIZEN'S COMMENTS

Councilor Heleker talked about the unfortunate accident on Highway 95 by the High School. People are wondering if speed limit can be lowered. This is a state highway and they have to be the ones who change it. It wouldn't be unprecedented to lower speed through our town. That is the concern of the community. The City received new lights that will be installed this week. Chief Clark stated as far as speed reduction, it is problematic. We would have to do a study. If we slowed traffic down it could back up the traffic. If an officer is there then people start to depend on it. They could be called away for another call and that could be more of a liability by doing that. He has other schools also, but is open for ideas. Trees on the West side have been trimmed as of today. The light will not keep someone from getting hit; it is education on how the lights are to be used. Councilor Heleker has talked to kids about safety needs. Chief Clark did a sting and there was tickets written all the time. SRO stated that if students violate the crosswalk rules, they have ISS. Pedestrians have a responsibility also.

Ms. Cordova stated it costs \$11,000 for one of the flashing systems. Crosswalk is a crosswalk; we have taken the extra effort to install four of the flashing systems around town. We cannot change any speed limit on a state highway. We would have to do an official engineered traffic study.

ADJOURNMENT

A motion was made by Heleker and seconded by Sands to adjourn the regular meeting at 8:29 PM.

After a unanimous voice vote by the Council, the motion CARRIED.

Signed this _____ day of _____, 2014.

Jeffrey T. Williams, Mayor

ATTEST:

Bobbie Black, Deputy City Clerk

CITY OF PAYETTE
NOVEMBER 3, 2014

| | | |
|-----------------------------|------------|---------------|
| CITY PAYROLL | 10/31/2014 | \$ 88,733.85 |
| BENSON, CLINT | 10/28/2014 | 202.50 |
| HARDIN SANITATION | 10/20/2014 | 34,741.11 |
| IDAHO DEPT. OF LABOR | 9/30/2014 | 4,601.76 |
| A COMPANY | 11/3/2014 | 90.50 |
| ADVANCED CONTROL SYSTEMS | 11/3/2014 | 1,818.00 |
| ALLIED BUSINESS SOLUTIONS | 11/3/2014 | 891.57 |
| AMERICAN STAFFING | 11/3/2014 | 1,751.04 |
| BIBLIONX | 11/3/2014 | 2,700.00 |
| BOUND TREE MEDICAL | 11/3/2014 | 1,361.27 |
| CAMPO & POOL | 11/3/2014 | 2,370.00 |
| CENGAGE LEARING | 11/3/2014 | 2,829.35 |
| DART'S | 11/3/2014 | 2,678.86 |
| FILTRATION TECHNOLOGY | 11/3/2014 | 1,838.85 |
| FOREMOST PROMOTIONS | 11/3/2014 | 587.45 |
| GENTRY FORD | 11/3/2014 | 77.22 |
| HANIGAN DODGE | 11/3/2014 | 452.56 |
| IDAHO PEACE OFFICERS ASSOC. | 11/3/2014 | 110.00 |
| IDAHO POWER | 11/3/2014 | 6,606.04 |
| IDAHO STATESMAN | 11/3/2014 | 291.20 |
| INDEPENDENT ENTERPRISE | 11/3/2014 | 53.58 |
| INTERSTATE ELECTRIC | 11/3/2014 | 27.66 |
| LINDSAY ECOWATER | 11/3/2014 | 15.00 |
| MICROMARKETING | 11/3/2014 | 389.43 |
| ONTARIO TOOL | 11/3/2014 | 324.00 |
| OVERDRIVE | 11/3/2014 | 146.99 |
| RIPPIN' STITCHES EMBROIDERY | 11/3/2014 | 529.50 |
| ROBERTSON SUPPLY | 11/3/2014 | 21.88 |
| S&H TERMINAL | 11/3/2014 | 104.12 |
| SEA WESTERN | 11/3/2014 | 100.00 |
| TOOMBS JANITORIAL | 11/3/2014 | 103.31 |
| TOTH, GARRY | 11/3/2014 | 45.97 |
| VIEVU | 11/3/2014 | 8,300.00 |
| WESTECH | 11/3/2014 | 1,638.29 |
| WESTERN STATES CHEMICAL | 11/3/2014 | 15.96 |
| WILSON PRUETT TIRE FACTORY | 11/3/2014 | 757.26 |
| | | \$ 167,306.08 |



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OCT 22 2014

CITY OF PAYETTE

October 20, 2014

Meals On Wheels
Payette Senior Center
Meals On Wheels Program
137 N Main St
Payette, ID 83661

To Whom It May Concern:

Enclosed with this letter is the quarterly contribution check in the amount of \$214.40 on behalf of City of Payette. Please mark all records on their behalf.

If you have any questions or concerns, please don't hesitate to call or email me at tdamore@echelongroup.com

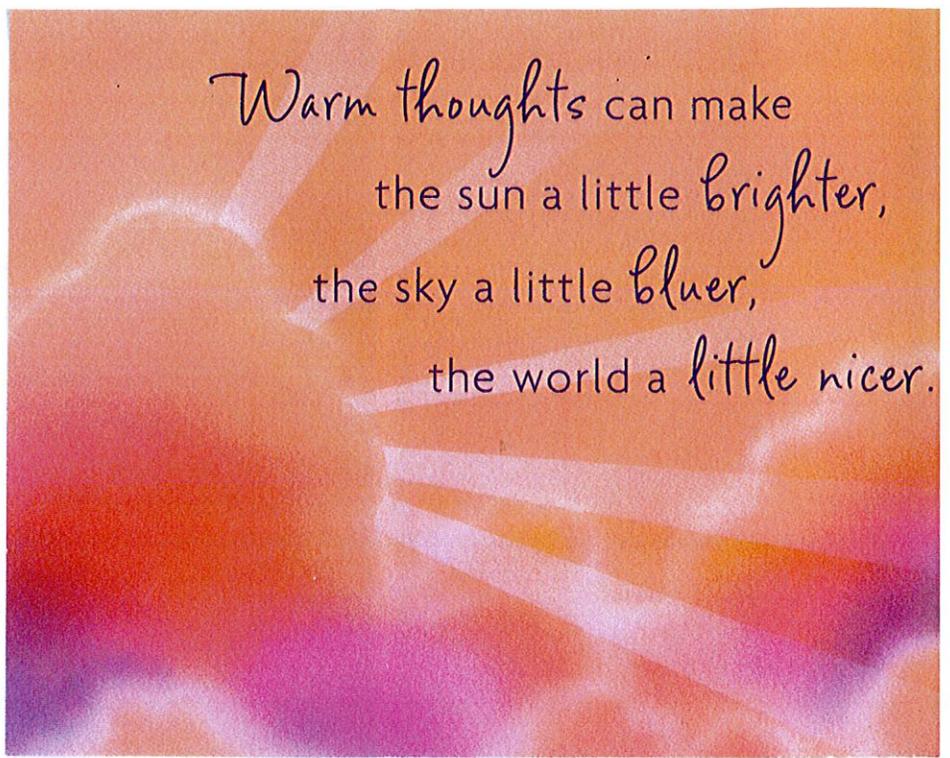
Thank you,

A handwritten signature in black ink, appearing to read 'Theresa D'Amore'.

Theresa D'Amore
Office Administrator

Enclosure

cc: (without enclosure)



Warm thoughts can make
the sun a little brighter,
the sky a little bluer,
the world a little nicer.

To the City of Payette
Thank you for your
continuing support of our
Meals on Wheels program.

The Payette Senior Center

**MINTUES
PAYETTE PLANNING & ZONING
Public Hearing & Regular Meeting
October 23, 2014**

6:01 PM – Regular Meeting

ROLL CALL: Kevin Hanigan, Jody Henderson (late 6:02), Cassandra McElravy, Gary Youngberg, Jim Franklin and Randy Choate
Members Absent: Tom Ladley,
Staff Present: Tiffany Howell, P & Z Administrator

I. APPROVAL OF MINUTES

A. 09-25-2014 Regular Meeting Minutes

A motion was made by Franklin and seconded by Hanigan to approve the regular meeting minutes 09-25-2014 with one change. Franklin stated that he was at the meeting and not absent.

After a unanimous voice vote by the Commission, the motion CARRIED.

II. COMMUNICATIONS

None heard.

III. PUBLIC HEARINGS

- A. An application by Brandon Ebell for a Conditional Use Permit to allow residential use in a Commercial Zone at 400 South 16th Street, Lot 6 – S 20' of Lot 5 less E 12 1/2', Blk 1 Krug Sub. The property is zoned C-Commercial.

Brandon Ebell – 37056 Ebell Creek Road; Baker, Oregon

Mr. Ebell stated that he is purchasing the home and would like to be able to live in it.

- B. An application by Tabbatha Tester for a Conditional Use Permit to allow a home occupation at 2015 Wayne Drive, Tax 5 of Blk 1 of Reb Hills Addn. The property is zoned A-Residential.

Tabbatha Tester – 2015 Wayne Drive; Payette, Idaho

Mrs. Tester stated that she wants to make candles in her kitchen and sell them at a few local stores in town.

Public Hearing Closed at 6:06 pm.

V. OLD BUSINESS

- A. Approval of Findings of Fact – 7th Avenue North Annexation

A motion was made by Hanigan and seconded by Henderson to approve the findings of facts for 7th Avenue North annexation.

After a unanimous voice vote by the Commission, the motion CARRIED.

VI. NEW BUSINESS

A. Brandon Ebell – CUP – 400 South 16th Street

A motion was made by Franklin and seconded by Hanigan to approve the CUP for Brandon Ebell at 400 South 16th Street to allow residential use in a commercial zone with the contingency that the permit may be revisited upon complaints.

After a unanimous voice vote by the Commission, the motion CARRIED.

B. Tabbatha Tester – CUP – 2015 Wayne Drive

A motion was made by Hanigan and seconded by McElravyto approve the CUP for Tabbatha Tester to allow a home occupation in an A-Residential zone with the contingency that the permit may be revisited upon complaints.

After a unanimous voice vote by the Commission, the motion CARRIED.

VII. PUBLIC COMMENT

None heard.

VIII. ADJOURNMENT

A motion was made by Youngberg and seconded by Franklinto adjourn the meeting at 6:10 p.m.

After a unanimous voice vote by the Commission, the motion CARRIED.

Recording Secretary
Tiffany Howell

Water- Possible Water Truck
or School District Irrigation

Signs- Can Agree with ^{City} Council

Barriers
Along 6th Ave N

Movement of Dirt.

Possible from City or Volunteer

Maintenance Plan – Monthly inspections.

Youth Advisory Group

Jump Safety

Table-tops are jumps with a flat top that allow a rider to roll over the jump without being forced to catch air. Table-tops are essential for beginner and lower-intermediate lines. Because there is no gap to clear, table-tops are less risky than gaps. Semi table-tops, or camel jumps, are a blend of the two styles. They don't have a flat top, but a rider can still roll over them if desired. No matter which style you choose, build your lines consistently. If one jump in the line is a table-top, than all the jumps in that line should be table-tops. Don't surprise riders with a gap jump in the middle of an otherwise rollable line.

Jump height should be 2-3 feet for beginner jumps - add a foot or two as difficulty increases. Jump length will be 4-7 feet from the lip to the landing for beginner jumps, and will increase with difficulty. Jump length must be paired with jump height and takeoff angle so riders will hit the landing. Jump width should be 5 feet or greater - landing ramps should be even wider to allow for flubbed landings.

Using mechanized equipment to haul dirt and build jumps is a huge time-saver. Whether building by machine or hand, however, the steps are the same:

1. Form rough jumps to within a couple feet of desired size, then sculpt to within six-inches of the final shape.
2. Use a rake to remove all surface rocks and break clumps.
3. Lightly water jump surface - just enough to moisten dirt but not so much that water runs off or creates mud. Use a rake to blend moisture evenly throughout the top few inches of dirt. A thick layer of moist dirt will create a well-compacted jump surface.
4. Rake to within a couple inches of desired shape, and begin compacting the dirt.
5. . When the jump is no longer sticky, use hand tools and bicycles to pack the riding surface. Lips and landings must be smooth and consistent, so take your time to pack each surface thoroughly

Use this facility at your own risk! Know your abilities!

Rules

- Human-powered bikes are welcome - nothing else is.
- Protective gear on the rider (helmets, knee, elbow and wrist pads and gloves) and on the bike (crossbar, handle bar and gooseneck pads) is strongly recommended. Avoid being on a first-name basis with the emergency room.
- Pegs don't belong on a bike terrain trail. Remove them for your own and others' safety.
- Help keep the track in good condition. No riding during wet or extremely muddy conditions. Check for and clear debris before riding. Call Parks and Recreation to report any problems at 208 642 6024
- Check bad behaviors at the gate, including foul language, tobacco and alcohol use or anything else that might get you in trouble.
- Please enjoy your snacks and drinks outside the track area.
- To our younger users: make sure the adult that brought you stays with you.
- Take care of your track and it will give you hours of fun!
- In an emergency, call 9-1-1.

City to place garbage cans

City to provide water when track needs reshaped or dust settled.

For the most part once the track is compacted the dust issue would be no different than what is already there as dry field.

Support Youth Activity and Keep kids active in our community. Would like some fun positive signs made for the perimeter by the youth group that will be formed to develop the rest of the park once we get it started.











CITY OF PAYETTE, IDAHO

AGENDA STATEMENT

To: Honorable Mayor Williams & Members of the Payette City Council
From: M. Cordova, City Coordinator 
Date: 10/16/2014
Re: Use of Airport Lounge Room

BACKGROUND & JUSTIFICATION:

Amanda Vansickle, an FAA Certified Ground Instructor, is interested in using the Payette Airport classroom/meeting room to hold Aviation Educational classes. Vansickle estimates that classes may be held twice a month and there may be from one to ten people in attendance.

She informed the Airport Commission that her main goal is to get more community involvement and interest in flying. Many of the classes will be gratis, as there is a local 4H group that will participate in aviation class several times this winter and next spring. She will bring her own materials and will clean up after use.

I do not want to interfere with any activities that may be scheduled, so if I can schedule dates with yourself or the Airport Committee that would be helpful.

The following is an excerpt from the Payette Airport Minimum Standards:

1. *No person(s), firm or legal entity shall act as any Operator/Tenant or conduct any commercial activity of any kind or nature whatsoever on the Airport until such time as the person(s), firm or legal entity has applied for and received permission to, and has entered into and executed a lease/operating agreement with the City. Each successful applicant shall, within thirty(30) business days after having received written approval of this application, be ready, willing and able to enter into a written lease/operating agreement with the City in a form and manner prescribed by the City. In the case of an air charter operation which is not based at the Airport but which operates to and from the Airport, the payment of all applicable parking and other levied fees shall be deemed sufficient to meet the requirements of this paragraph.*

FLIGHT INSTRUCTION

STATEMENT OF CONCEPT: This Minimum Standard covers flight training operators engaged in instructing pilots in dual and solo flight training, in fixed or rotary wing aircraft, and provides such related ground school instruction as is necessary preparatory to taking a written examination and flight check ride for the category or categories of pilots' licenses and ratings involved.

MINIMUM STANDARDS

1. *The Operator shall lease from the Owner an area in accordance with the classification established by the type of service.*
2. *The Operator shall have available for use in flight instruction, either owned or under written lease to Operator, at least one (1) properly certificated aircraft, which must be equipped for and capable of use in flight instruction. The aircraft shall be equipped consistent with the types of flight instruction offered.*
3. *The following types of insurance are required:*
 - a. *Aircraft Liability*
 - b. *Comprehensive Public Liability*
 - c. *Comprehensive Property Damage including Vehicular*
 - d. *Student and Renter's Liability*
4. *The Operator shall have on a full-time basis at least one flight instructor who has been properly certificated by the FAA to provide the type of training offered.*
5. *The Operator shall provide adequate mock-ups, pictures, slides, CDs, DVDs or other visual aids necessary to provide proper ground school instruction.*

FISCAL IMPACT:

Revenue could be generated from use of a public building for private enterprise. The amount of such use should be determined by the Council.

RECOMMENDATION:

That the Council determine whether or not to lease space at the Payette Municipal Airport to Ms. Vansickle for the purpose of providing Aviation Educational classes.

AN ORDINANCE FOR THE ANNEXATION OF PROPERTY GENERALLY LOCATED NORTH OF 7th AVENUE NORTH, EAST OF THE CANAL, AND WEST OF SUNSET RIM SUBDIVISION, WHICH PROPERTY IS OUTLINED IN EXHIBIT "A", ALL SITUATED IN PAYETTE COUNTY, IDAHO, AND ADJACENT AND CONTIGUOUS TO THE CORPORATE CITY LIMITS; ESTABLISHING AND DETERMINING THE LAND USE CLASSIFICATION OF SAID LAND AS B-RESIDENTIAL; DESIGNATING THAT PROPERTY DESCRIBED IN EXHIBIT A AS A CATEGORY B ANNEXATION; MAKING CERTAIN FINDINGS IN THE OFFICIAL MINUTES OF THE CITY CLERK; PROVIDING THAT COPIES OF THIS ORDINANCE SHALL BE FILED WITH THE PAYETTE COUNTY ASSESSOR, THE PAYETTE COUNTY RECORDER, AND THE IDAHO STATE TAX COMMISSION; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION BY SUMMARY.

WHEREAS, the City of Payette hereby annexes pursuant to Idaho Code § 50-222; and,

WHEREAS, the City of Payette hereby zones pursuant to Idaho Code § 67-6525; and,

WHEREAS, the Payette City Council has adopted findings in support of the annexation and re-zone (contained in Exhibit "B" attached hereto); and,

WHEREAS, the City of Payette has annexed under Category B of the Idaho Code, wherein the subject lands contain less than one hundred (100) separate private ownerships and platted lots of record and where not all such landowners have consented to annexation, and all lands to be annexed are contiguous or adjacent to the City and lie within the area of impact; and,

WHEREAS, the Payette Planning & Zoning Commission, pursuant to public notice, held a public hearing on August 28, 2014, and recommended to the Mayor and Council that the proposed annexation be approved as set forth in the City's annexation plan and said lands be zoned B-Residential; and,

WHEREAS, the Payette City Council, pursuant to public notice, held a public hearing, on October 6, 2014, on the proposed annexation and zoning for the property described in Section One below, as required by Idaho Code § 50-222 and Idaho Code § 67-6525.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF PAYETTE, IDAHO:

Section 1. The lands and territory situated in Payette County, Idaho, adjacent and contiguous to the City of Payette, Idaho, particularly described as:

SW $\frac{1}{4}$ SE $\frac{1}{4}$ of Section 27, T 9 N, R 5 W, B.M., Payette County, Idaho, lying Southerly of the upper bank of the Lower Payette Ditch Company Canal.

AND

A portion of the SE $\frac{1}{4}$ SE $\frac{1}{4}$ of Section 27, T 9 N, R 5 W, B.M., Payette County, Idaho, more particularly described as follows: Beginning at a point 660 feet S of the NW corner of said SE $\frac{1}{4}$ SE $\frac{1}{4}$; thence E and parallel to the N side line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$ 594 feet; thence S and parallel to the W side line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$ 645 feet, more or less, to the S side line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$; thence W along the S side line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$ 594 feet, more or less, to the SW corner of said SE $\frac{1}{4}$ SE $\frac{1}{4}$; thence N along the W side line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$ to the Point of Beginning.

And as outlined in "Exhibit A" which is attached hereto, are incorporated hereat as if set out in full verbatim, are annexed and incorporated into the territorial limits of the City of Payette, Idaho.

Section 2. From and after the effective date of this ordinance, all property included within the boundaries and territory described in Section 1 shall be subject to all the statutes pertaining to the City of Payette and all ordinances, resolutions, police regulations, taxation and other powers of the City of Payette. All persons and property within the territory so annexed shall be and are entitled to all benefits and rights as are the persons and property presently within the corporate limits of the City of Payette.

Section 3. The City Engineer of the City of Payette is hereby directed to lodge and file with the City Clerk of Payette within ten (10) days after passage and approval hereof, a legal description and map prepared in a draftsman like manner which shall plainly and clearly designate the boundaries of the lands and territory annexed, pursuant to the provisions of Section 1.

Section 4. The City Council having considered the written and oral comments of property owners whose land would be annexed and other affected persons, makes the following express findings:

- (A) The land to be annexed meets the applicable requirements of a Category B annexation and does not fall within the exceptions or conditional exceptions contained in this section;

- (B) The annexation would be consistent with the public purposes addressed in the annexation plan prepared by the city;
- (C) The annexation is reasonable necessary for the orderly development of the city.

The City Council directs the City Clerk to set forth said findings in the minutes of the City Council meeting at which the annexation is approved.

Section 5. Pursuant to the findings of the Payette City Council, the land use classification of the lands described in Section 1 above annexed hereto is established as B-Residential as provided by the Zoning Ordinance of the City of Payette. The findings with respect to zoning of the lands being annexed are:

- A. The proposed zoning complies with and conforms to the Comprehensive General Plan.
- B. The proposed zoning will provide and maintain existing and future capabilities of public utilities.
- C. The proposed zoning will maintain and preserve compatibility of surrounding zoning and development.
- D. The proposed annexation incorporates the Payette water planning area.
- E. The proposed zoning and annexation honors the negotiated Area of Impact Agreement with Payette County.
- F. The proposed zoning is consistent with the Payette County Comprehensive Plan.

Section 6. The City Clerk is hereby directed to alter all use and area maps as well as the official zoning maps, comprehensive plan and all official maps depicting the boundaries of the City of Payette, in accordance with this ordinance.

Section 7. After annexation of the property described in Section 1 above, any resident of the annexed area who has a drinking well and a properly functioning septic tank/drain field, will have an option to defer connection to city water and sewer service after the city provides access to water and sewer for their property for up to ten (10) years or until the existing water and sewer system at the time of annexation fails.

Section 8. The City Clerk of the City of Payette is hereby directed to file, within (10) days after the passage and approval hereof, a certified copy of this Ordinance with the Payette County Assessor, County Recorder and County Treasurer of Payette County, Idaho, and the State Tax Commission of Idaho, and to file a copy of said legal description and map, as prepared and lodged with her by the City Engineer, with the County Assessor and County

3022

26

240144~

45

6545



NORTH PAYETTE [01520]

1720

3021

Randall Evans

3023

1780



3023-1
Derrell Childers



1808

3024
Ralph Ashton



1830

3025
Williard Ashton

46

1844



2772

Don Lang

1910



Mike Mercer
2772-1

1896



Barbara Little
6314



2779
Barbara Little

1948 1950



Ken Jónsson
1962



1970



2777-3
Roger Parker
2777-6

2777-2 1968
2777-1 1990
2777-4 1996
Folauie Morken
1990

1988
Miller



2773



2777

7TH AVE NORTH

253836~

PAGE 00



**BEFORE THE CITY OF PAYETTE
CITY COUNCIL**

FINDINGS OF FACT, CONCLUSIONS OF LAW

IN THE MATTER OF AN APPLICATION BY:)
)
The City of Payette,)
FOR ANNEXATION)

I. APPLICATION PROCESS

LEGAL

The City of Payette is requesting annexation of approximately 20 acres. The property is generally located northeast of Payette. It includes that property not included within the City limits lying north of 7th Avenue North between the canal and Sunset Rim Subdivision. It consists of fourteen different parcels. The property is more particularly described as:

SW $\frac{1}{4}$ SE $\frac{1}{4}$ of Section 27, T 9 N, R 5 W, B.M., Payette County, Idaho, lying Southerly of the upper bank of the Lower Payette Ditch Company Canal.

AND

A portion of the SE $\frac{1}{4}$ SE $\frac{1}{4}$ of Section 27, T 9 N, R 5 W, B.M., Payette County, Idaho, more particularly described as follows:

Beginning at a point 660 feet S of the NW corner of said SE $\frac{1}{4}$ SE $\frac{1}{4}$; thence E and parallel to the N side line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$ 594 feet; thence S and parallel to the W side line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$ 645 feet, more or less, to the S side line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$; thence W along the S side line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$ 594 feet, more or less, to the SW corner of said SE $\frac{1}{4}$ SE $\frac{1}{4}$; thence N along the W side line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$ to the Point of Beginning.

The proposed annexation does include property requested in the application without the owners consent. The City has determined this annexation qualifies as a Category "B" Annexation as defined by Idaho Code.

NOTIFICATION

On July 30, 2014, notice was mailed to affected parties within the annexation area, and to neighbors living within 300' of the annexation area, of a public hearing in front of the Planning & Zoning Commission to be held August 28, 2014. The public hearing notice for the Planning & Zoning Commission hearing was also published in the Independent Enterprise July 30, 2014.

On September 15, 2014, notice was mailed to affected parties within the annexation area, and to neighbors living within 300' of the annexation area, of a public hearing to be held October 6, 2014, in front of the City Council. The notice for the City Council public hearing was also published in the Independent Enterprise on September 10, 2014.

II. PROPERTY REVIEW

EXISTING CONDITIONS

The subject property is within the City of Payette Impact Area. There are platted subdivisions adjacent to the subject property. There are no residential properties under 5 acres on the subject property.

III. STANDARDS THAT MAY APPLY

IDAHO CODE

I.C. 67-6511, I.C. 67-6526, I.C. 50-222 through 50-225

3.2 CITY OF PAYETTE COMPREHENSIVE PLAN

3.3 CITY OF PAYETTE MUNICIPAL CODE

3.4 ALL OTHER APPLICABLE STATE AND FEDERAL REGULATIONS

IV. PUBLIC HEARING TESTIMONY

The Payette City Council heard this case on October 6, 2014.

WITNESSES TESTIFYING IN FAVOR:

None.

4.3. WITNESSES TESTIFYING IN OPPOSITION:

None.

V. COUNCIL DISCUSSION

Mary Cordova stated that we did have a couple of people at the Planning and Zoning meeting and this is as a result of the 7th Avenue North project that we did in 2008 or 2009. One condition of the property was that we would not annex them for two years, and it has been several years. Councilor Wickersham asked if they were aware that they would be annexed. Cordova stated yes, they did sign agreements. The only person that did not sign an agreement was Ken Johnson and one other person, because they were not directly affected. Councilor Wickersham asked if Mr. Johnson would be able to get sewer. Cordova stated no, the sewer line is very, very shallow. Councilor Wickersham asked if there is any way that he could get sewer from the new subdivision. Cordova stated no, that property is much, much higher than Mr. Johnson's property. Mayor Williams stated that when we did the River Street annexation we had the same issues with water and sewer. Annexation is not about water and sewer that has nothing to do with tax dollars. Mayor Williams stated that this is about police, fire, and street services; this is not about water and sewer services. Mayor Williams stated that if you look at the end property of Mr. Ashton property, this will have the same issue. Councilor Jensen asked if we do annex and they are on a well and septic we do not force them to hook in to the city services, right. Cordova stated that we don't, but code states if water and sewer are within 250' they are supposed to hook up, but we don't make them. Councilor Dale asked if we annex Mr. Johnson's property and he wants to hook in to water and sewer, are we setting our self up to service him? Attorney Osborn stated no. Councilor Jensen asked if we do not annex Mr. Johnson's property, would we have a problem annexing in the future. Attorney Osborn stated no. Councilor Dale asked what made these people finally sign these agreements to be annexed. Attorney Osborn stated that

one, they got money, and two they got the road improved. Mayor Williams stated that since he made the negotiations, he stated that they were told they would get paid, if they ever had issues with well or septic, they would get a tap into the city line, and three they would not be annexed for two years and that was several years ago.

VI. FINDINGS OF FACT

The Payette City Council agreed with the following points as presented in the annexation plan:

6.1 That the annexation shall incorporate the Payette water planning area.

The subject lands have been within the City's water planning area since January 2002.

6.2 Honor negotiated area of impact agreement.

The site is within the Area of Impact for the City of Payette.

6.3 Attempt to balance costs of services with anticipated revenues.

The annexation will result in property tax, franchise fees, development fees, state shared sales tax and other revenues. The receipt of revenues will occur over time because of constraints, including those set under Idaho Code. For example, property taxes will not accrue until nine months after the annexation is effective. State shared revenues will not be obtained until the State recognizes the population and market value added to the City in the annexation.

Costs for City services to the residents in the annexation area will be provided either immediately after annexation (for example, police and fire services) or when revenues to support the services are received (for example, park development.) The cost of services projected to be provided to the annexation areas have been planned to balance with the anticipated revenues. Preliminary estimates of revenues support the services and facilities planned for the area after annexation to the City. This is particularly the case because the City has already made a significant investment in the construction of the new fire station that now serves the area before the proposed effective date of the annexation.

6.4 Promote other goals of population balance, contiguous development and prevention of costs due to leap frog development.

Part of the intent behind annexing in the area of development is to prevent the sort of "leap frog" development that has resulted in the unplanned, haphazard development patterns which are seen on the fringe of Payette. By annexing where feasible and practical, the City will help to ensure that future development, as much as possible, occurs contiguous with City limits and thereby facilitates the more efficient and economical delivery of services.

The City of Payette has also considered the following:

6.5 The land to be annexed meets the applicable requirements of Idaho Code and does not fall within the exceptions or conditional exceptions contained in this section.

1. Category B Annexations: For the lands which are contiguous with city limits and which number less than 100 parcels, the City completed the following steps:
 - a. Notices of Council annexation hearing were posted in the subject area.
 - b. Notice was published in the Independent Enterprise to satisfy the zoning hearing requirement. The date was September 10, 2014.
 - c. A notice was sent directly to each affected property owner. The notice was sent 30 days in advance of the first public hearing and contained:
 1. An invitation to attend the public hearing before the Payette City Council on October 2, 2014.
 2. Instructions on how and by when to submit written information.
 3. Instructions on how and where to obtain a copy of the annexation plan and map, free of charge.

6.6 The annexation would be consistent with the public purposes addressed in the annexation plan prepared by the City.

Public purposes addressed in the annexation plan include:

2. Police protection. Payette Police Department services will extend to the proposed annexation described herein without significant adjustment of current staffing levels or organizational structure.
3. Fire Protection. Fire Protection services will be extended to the newly annexed area with essentially the same level of service as is being provided in the rest of the City.
4. Public Works. Water and Sewer services will be provided under the same policies and rules after annexation. It should be noted that the City has made significant investments in providing sewer and water service to this area in the way of plans and studies, and through the construction of water and sewer main laterals now available to parcels adjacent to 7th Avenue North. Streets: The City currently operates and maintains existing streets in the annexation area. Drainage: Requiring new development in the annexation area to comply with City drainage standards will ensure better drainage features and facilities than would otherwise be built.
5. Library Services. All residents are eligible to use the Payette Public Library without individual payment of a non-resident fee. The annexation will help assure that revenues exist to maintain the

quality library services which the City of Payette intends to provide all of its citizens.

6. Parks and Recreation Services. The City of Payette's parks, pool, and greenbelt are available for all residents, whether annexed or not. Annexing new areas adjacent to City limits will provide additional revenue and assist the City with its goals relative to the provision of park space.

6.7 The annexation is reasonably necessary for the orderly development of the City.

- 6.7.1 It has been the intent of this report and the annexation plan to demonstrate that this annexation will contribute to the efficient delivery of services and will thus benefit the entire community. The state legislature declared that it is also the policy of the State of Idaho.

.....That cities of the state should be able to annex lands which are reasonably necessary to assure the orderly development of Idaho's cities in order to allow efficient and economically viable provision of tax-supported and fee-supported municipal service, to enable the orderly development of private lands which benefit from the cost effective availability of municipal services in urbanizing areas to equitably allocate the costs of public services in management of development on the urban fringe. (I.C. 50-222(1))

- 6.7.2 The goal of orderly development is hindered when a city has urbanizing areas receiving municipal services adjacent to its borders that are not annexed. The City is unable to fully implement the goals and policies of its comprehensive plan in such circumstances.
- 6.7.3 The proposed annexation will contribute toward the stated goal of equitable allocation of costs by requiring a consistent property tax assessment among residents who have access to all of the municipal services offered by the City.

6.8 Zoning

The City is to make the following findings when reclassifying the zoning of properties:

A. Comply and Conform with the Comprehensive Plan

The zoning being applied, B-Residential, will match the zoning of "medium density" in the County Comprehensive Plan, and "medium density" (3-5 dwelling units per acre) in the City's Comprehensive Plan.

- B. Provide and maintain sufficient transportation and other public facilities, and does not adversely impact the delivery of services by any political subdivision providing services.

Services and public facilities can best be planned for and provided under the auspices of one jurisdiction.

- C. Maintain and preserve compatibility of surrounding zoning and development.

This finding is satisfied since the City is assigning zoning which is compatible with the City and County Comprehensive Plans. Another large subdivision (Sunset Rim Subdivision) lies directly east of the annexed lands.

VII. DECISION

Standards noted under Section III were followed, which allowed for the procedures and processes of this hearing to be conducted.

Based upon the foregoing Findings of Fact and Conclusions of Law, the planning and zoning procedure conducted throughout the City, the comments, both oral and written, received at the public hearing held hereon, and the deliberation of the Payette City Council of Payette, Idaho, Councilor _____ moved, seconded by Councilor _____ to approve the annexation, and that the annexed parcel be zoned "B" Residential.

Councilors _____, _____, _____, _____, _____ and _____ voted in favor. Councilors voted opposed. Motion _____ with a vote of ___ in favor and ___ opposed.

Dated this ____ day of _____, 2014.

PAYETTE CITY COUNCIL

PAYETTE, IDAHO

JEFFREY T. WILLIAMS, MAYOR

ATTEST:

M. CORDOVA, CLERK

ANNEXATION PLAN 7th Avenue North, Payette

Overview

The annexation of property lying north of 7th Avenue of Payette is a reasonable action by the City. The annexation is designed to assure the orderly development of the City, to allow efficient and economically viable provision of tax-supported and fee-supported municipal services and to enable the orderly development of private lands which benefit from the cost-effective availability of municipal services in urbanizing areas.

The approximately 20 acres in the proposed annexation may be annexed by virtue of the requirements found in Idaho Code 50-222 which are set out as follows:

1. The land is contiguous or adjacent to the city;
2. The land is in the area of city impact;
3. The land has been laid off, subdivided or platted in lots of 5 acres or less, OR the owner has sold or begun to sell the property in parcels not exceeding 5 acres;
4. The proposed annexation includes less than 100 privately owned parcels and platted lots of record, where consent has not been obtained from all landowners.

The property is generally located northeast of Payette. It includes that property not included within the City limits lying north of 7th Avenue North between the east side of the canal and west of Sunset Rim Subdivision. It consists of fourteen different parcels. Not all owners of the parcels have consented to the annexation. The proposed annexation is designed to prevent chaotic boundaries and "enclaves" of county land surrounded by a city, which can result in confusion for police and firefighters trying to determine whether calls are within their jurisdiction.

As an area develops, the need for government to provide services increases. People living in the urban fringe receive the benefits of city services: they drive on city streets, play in city parks and check out books from the city library. However, they do not contribute to the cost of these services. That lack of participation increases the tax burden on City property taxpayers. Upon annexation, the City of Payette will provide quality municipal services, including police and fire protection, recreation, zoning and building services, public works, street maintenance, appropriate utilities, park and public facility maintenance.

For the City it is vital to ensure that as development occurs in the Area of City Impact, development occur in a manner that facilitates the ultimate merger of the area into the City. The City has developed infrastructure in the area. The area is

currently located in Payette County. The proposed annexation conforms with the Payette Comprehensive Plan for future growth.

Annexation Plan:

Idaho Code 50-222 (5) (b) (iii) requires preparation and publication of a written annexation plan, appropriate to the scale of the annexation contemplated, which includes at a minimum, the following elements:

A) The manner of providing tax-supported municipal services, if any, to the lands proposed to be annexed:

The City has the capacity and capability of providing all tax supported City services to the proposed annexation area, including the following:

1. Police Protection: Payette Police Department police services will extend to the proposed annexation described herein without significant adjustment to current staffing levels or organizational structure.
2. Fire Protection: Fire protection services will be extended to the newly annexed area with essentially the same level of service as is being provided in the rest of the City. It is the goal of the City with respect to fire services to have a four minute response time from a City fire station. A new fire station has been recently constructed at the corner of Highway 95 and 7th Avenue North. The overall level of service to the area has increased since the new station came on line.
3. Public Works:
 - Street Lights - The City attempts to provide street lighting on a funds-available basis to all areas within the City. The City will take over maintenance and operation of installed street lights in the annexation area. This furthers the City's goal by increasing public safety through street lights.
 - Streets – The City currently does and will continue to maintain the streets within the proposed annexation area.
 - Drainage – Requiring new development in the annexation area to comply with City drainage standards will ensure better drainage features and facilities than would otherwise be built.
4. Library Services – All residents are eligible to use the Payette Public Library without individual payment of a non-resident fee. The annexation will help assure that revenues exist to maintain the quality library services which the City of Payette intends to provide all of its citizens.
5. Parks and Recreation – The City has identified future park areas in its Comprehensive Plan. The City's existing parks and greenbelt are available for all residents, whether annexed or not. Annexing

new areas next to City limits will provide additional revenue and assist the City with its goals relative to the provision of park space.

B) The changes in taxation and other costs, using examples, which would result if the subject lands were to be annexed

The annexation will result in property tax, franchise fees, development fees, state shared sales tax and other revenues. The receipt of revenues will occur over time because of constraints, including those set under Idaho Code. For example, property taxes will not accrue until nine months after the annexation is effective. State shared revenues will not be obtained until the State recognizes the population and market value added to the City in the annexation. That will occur typically one to two years after the annexation is completed.

Costs for City services to the residents in the annexation area will be provided either immediately after annexation (for example, police and fire services) or when revenues to support the services are received (for example, street lights or park development). The cost of services projected to be provided to the annexation area have been planned to balance with the anticipated revenues. Preliminary estimates of revenues support the services and facilities planned for the areas after annexation to the City. This is particularly evident because the City has made a significant investment in a new fire station, a new middle school, new sports complex, and the Payette City Greenway, all which will serve the area.

Any cost/benefit analysis must be based on a number of assumptions and projections. As such, this analysis should be treated as an estimate based upon the best data available. In addition, it is important for decision makers using this information understand the assumptions on which it is based. The assumptions are as follows:

- a. The current municipal service levels existing in Payette will be maintained in the newly-annexed area.
- b. Inflation affects costs and revenues equally and, therefore, is not accounted for.
- c. Fee-supported utilities (water and sewer) will recover their increased costs through their fee schedules

1. Fire and Police Services:

Presently, property owners in the annexation area pay \$69 annually for fire protection services. After annexation, the City Fire Department will provide fire protection. This will result in an annual savings of \$69 per household but will be offset by the higher City property tax. In addition, when the area is annexed into the City, property owners will enjoy a lower fire insurance rating, thereby reducing their homeowners insurance.

At the time of annexation, City Police services will replace County Sheriff protection; however, no reduction in county property taxes will occur. The City of Payette currently has 14 full time officers for 7,500 residents, compared to the County which has 15 full time officers for a population of nearly 24,000 residents. The higher ratio of police officer per capita in the City decreased response time and is an advantage to City residents

3. Property Taxes

From 2005-2030, the housing unit inventory is forecast to increase by nearly 2,000 homes. These forecasts are very important for anticipating future growth and new housing units, and for ensuring sufficient land areas are available for development. Using a City average of three residential units per acre, a minimum of 700 acres will be needed for new residential development over the next 25 years. In addition, and equally formidable, the availability of commercial, industrial, and public land areas is necessary, as well as planning for adequate City services and utilities to meet future service demand.

City of Payette Population and Housing Unit Forecast

| Year | Population | Housing Units |
|------|------------|---------------|
| 2000 | 7,054 | 2,834 |
| 2005 | 7,434 | 3,008 |
| 2010 | 8,367 | 3,349 |
| 2015 | 9,364 | 3,712 |
| 2020 | 10,431 | 4,102 |
| 2025 | 11,544 | 4,508 |
| 2030 | 12,704 | 4,931 |

Sources: Intermountain Demographics; U.S. Census 2000

Real property taxes will increase for those properties within the annexation area at the time of annexation. The current levy rate in Payette County is .0049444. The City of Payette's current levy rate is 0.0107, a difference of nearly half. A \$100,000 taxable value home in the County (assuming the \$83,920 homeowners exemption is already taken), would pay approximately \$1,070 more per year when annexed into the City. It is important to note that properties annexed in 2014 will not receive a new tax notice until October of 2015, payable in December of 2015. This means that the newly annexed property will receive City services a year or more before the City receives tax revenues.

C) The means of providing fee-supported municipal services, if any, to the lands proposed to be annexed.

1. Sewer & Water

Municipal water and sewer is available to all parcels in the proposed annexation area except for two. Some of the parcel owners are currently connected to City utilities. Sewer and Water service will be provided under the same policies and rules currently in the City after the annexation takes place. These fee-supported utilities will recover their increased costs, if any, through their fee schedules. Those properties not already served by City water will be

assessed a \$5.25 fee for assistance with readiness of the water infrastructure for fire suppression purposes, which is consistent with similar properties without water service already located within City limits.

2. Garbage Collection

The City contracts with a private firm for City wide refuse disposal. This fee is assessed on every property within the City. The cost is \$13.37 per month, and is included with the City's monthly water and sewer bill. Although County trash pickup is not required, it is assumed that many property owners already contract with trash removal services. Therefore, there will likely be no net financial impact to property owners for trash removal.

D) A brief analysis of the potential effects of annexation upon other units of local government, which currently provide tax-supported or fee-supported services to the lands proposed to be annexed.

The City of Payette will use the tax base generated revenue from the annexation to assist with the municipal services provide to the area. The City has not identified a need for continuing County service within the proposed annexation area.

1. Rural Fire District

The Rural Fire District charges an annual fee of \$69.00 per address for fire protection services. They could lose approximately \$966.00 per year in revenues. Rural Fire will have a reduction in required protection services as the homes in the proposed annexation will become the responsibility of the Payette Fire Department.

2. Payette County Road & Bridge

Snow removal and road maintenance in the annexation area is currently provided by City forces and will continue after annexation.

3. Payette Public Library

The City of Payette Library charges \$60.00 per year for library privileges for each family living outside the City limits. Assuming fourteen parcels in the annexation area currently purchase a library card, the annual loss in fee revenue to the Library will be \$840.00. However, the new City property tax revenues from annexation will offset any loss of fees for out of City library service.

4. Refuse

Garbage collection is provided to all City of Payette residents by a private City contractor. The mandatory service is approximately \$13.37 per month. Current private garbage contracting services could be affected.

5. *Payette County Landfill*

The landfill fee of \$36.00 per year is charged to all City and County residents. There will be no economic impact to residents.

6. *Payette Irrigation*

Payette Irrigation is an independent service provider that oversees secondary water to the annexation area. The annexation will not affect this service or any fees paid to the irrigation district.

E) The proposed future land use plan and zoning designation or designations, subject to public hearing, for the lands proposed to be annexed.

Proposed zoning of the annexation area is as follows:

B-Residential for all areas

The Payette Municipal Code regarding B-Residential zoning is included below in its entirety:

**Chapter 17.28
B RESIDENTIAL DISTRICTS**

17.28.010: CONSTRUCTION OR USE; COMPLIANCE REQUIRED:

17.28.020: PERMITTED USES:

17.28.030: CONDITIONAL USES:

17.28.040: LOCATION REQUIREMENTS:

17.28.050: BUILDING AREA AND USE RESTRICTIONS:

17.28.060: OFF STREET PARKING REQUIREMENTS:

17.28.010: CONSTRUCTION OR USE; COMPLIANCE REQUIRED:

Except as otherwise provided in this title, no main building or premises in a B residential district shall be erected, altered, used, arranged or designed to be used, in whole or in part, for uses other than set forth in this chapter unless they comply with all the provisions set forth in this chapter. (Ord. 1204, 2002: prior code § 11-7-1)

17.28.020: PERMITTED USES:

Permitted uses in the B residential districts are as follows:

All uses permitted in A residential districts (see section 17.24.020 of this title).

Assisted living homes.

Bed and breakfasts.

Boarding houses.
Dancing schools.
Home occupations offices.
Hospitals.
Multiple-family dwellings.
Municipal facilities. (Ord. 1204, 2002; Ord. 1066 § 1, 1993; Ord. 971 § 10, 1987;
prior code § 11-7-1(A))

17.28.030: CONDITIONAL USES:

The following uses may be permitted by the planning and zoning commission after public notice has been given by United States mail to all property owners within three hundred feet (300') of the property in question and a public hearing is held. The planning and zoning commission may require appropriate safeguards and special condition as said commission deems necessary. Such uses and buildings must be appropriately located and designed to meet a community need without adversely affecting the neighborhood.

All special uses permitted and regulated in an A residential district (see section 17.24.030 of this title).

Accessory buildings in excess of four hundred (400) square feet in area, in excess of twelve feet (12') in height at its highest point.

Childcare facilities.

Convalescent homes, nursing homes and congregate homes.

Neighborhood grocery store or convenience store serving the needs of the residents in the immediate area. (Ord. 1271 § 2, 2006; Ord. 1204, 2002)

17.28.040: LOCATION REQUIREMENTS:

A. Requirements for location of buildings in A residential districts shall be applicable to location of buildings in B residential districts.

B. Minimum lot size shall be as follows:

1. Multi-family housing: Three thousand five hundred (3,500) square feet per living unit.
2. Single-family home: Six thousand (6,000) square feet.
3. Corner lots for single-family homes: Eight thousand (8,000) square feet. (Ord. 1204, 2002; prior code § 11-7-1(B))

17.28.050: BUILDING AREA AND USE RESTRICTIONS:

- A. Buildings permitted shall provide parking facilities required by chapter 17.72 of this title.
- B. Billboards of not more than eight (8) square feet may be permitted. Signs for home occupations shall be regulated by section 17.64.150 of this title.
- C. One horse, or three (3) sheep or one cow with calf may be maintained on the lot, provided there is at least twenty one thousand eight hundred (21,800) square feet of fenced irrigated pasture area for the animals and the landowner obtains a permit from the planning and zoning commission and only so long as the animals do not cause offensive odors or create a disturbance to the people of the neighborhood. After notice and hearing, pursuant to section 17.28.030 of this chapter, the planning and zoning commission may further limit or expand the number of animals which may be kept. Swine and goats are prohibited. (Ord. 1204, 2002; Ord. 1128 § 2, 1996; Ord. 1066 § 1, 1993; Ord. 971 § 11, 1987; prior code § 11-7-1(C))

17.28.060: OFF STREET PARKING REQUIREMENTS:

The off street parking requirements for the B residential districts are referred to in chapter 17.72 of this title. (Ord. 1204, 2002)

ORDINANCE 1388

AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING CHAPTER 9.32 OF THE PAYETTE CITY CODE BY AMENDING SECTION 9.32.050 TO CHANGE THE PENALTY FOR VIOLATING THE CHAPTER; AMENDING SECTION 9.32.020 WHICH MAKES IT UNLAWFUL TO DISRUPT A COURT PROCEEDING, A PUBLIC MEETING OR A PUBLIC HEARING OR REFUSE TO LEAVE AFTER DISRUPTING A COURT PROCEEDING, A PUBLIC MEETING OR A PUBLIC HEARING; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER; ESTABLISHING A PENALTY.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF PAYETTE, IDAHO:

Section 1. Section 9.32.050 is hereby amended to read as follows:

9.32.050 Violation - Penalties: Any person violating the provision of this Chapter shall be punished by a fine in a sum not exceeding one thousand dollars and one year in the Payette county jail, or by both such fine and imprisonment ~~three hundred dollars (\$300.00) for the first violation hereof, of which one hundred dollars (\$100.00) shall not be suspended or deferred, and a fine of three hundred dollars (\$300.00) shall be imposed for each subsequent violation, of which one hundred fifty dollars (\$150.00) shall not be suspended or deferred.~~

Section 2. Section 9.32.020 of the Payette Municipal Code is hereby amended and shall read as follows:

9.32.020: DISTURBING ~~RELIGIOUS~~ MEETINGS; DECLARED MISDEMEANOR:

a. Every person who, without authority of law, willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, is guilty of a misdemeanor.

b. No person shall engage in any disruptive, riotous or threatening conduct which impedes or interrupts a lawfully convened court proceeding, a public hearing or a public meeting.

c. It shall be unlawful for any person who has engaged in any disruptive, riotous or threatening conduct which has interrupted or interfered with the progress of a lawfully

convened court proceeding, public hearing or a public meeting to refuse to leave the meeting when asked to do so by the presiding officer, a sergeant at arms, a law peace officer or a representative of the presiding officer.

d. Every person who willfully disturbs or disquiets any assemblage of people met for religious worship, ~~by noise, or by profane discourse, rude or indecent behavior, or by any unnecessary noise,~~ either within the place where such meeting is held or so near it as to disturb the order and solemnity of the meeting, shall be guilty of a misdemeanor.

Section 3. This Ordinance may be published in summary form allowed by Idaho Code.

Section 4. This Ordinance shall be in full force and effect immediately upon passage and publication as required by the laws of the State of Idaho.

Section 5. Any ordinances or resolutions which are in conflict with this Ordinance are hereby repealed, but only insofar as the conflict exists.

Section 6. If any portion of this Ordinance should be found to be unconstitutional or unenforceable for any reason, the remainder of the Ordinance shall be applied to effectuate the purposes of this Ordinance.

Section 7. Any violation of this ordinance shall be a misdemeanor punishable in accordance with the general misdemeanor statutes of the State of Idaho.

PASSED and APPROVED by the Mayor and City Council of the City of Payette, Idaho this _____ day of _____, 2014.

CITY OF PAYETTE, IDAHO

by _____
Jeffrey T. Williams, Mayor

ATTEST:

Mary Cordova, City Clerk

ORDINANCE 1389

AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING CHAPTER 5.08 OF THE PAYETTE CITY CODE BY AMENDING SECTION 5.08.190 ADDING NEW REQUIREMENTS FOR ISSUING CATERING PERMITS FOR SPECIAL EVENTS, AND ADDING MINIMUM REQUIREMENTS FOR CATERING PERMIT APPLICATIONS; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER; ESTABLISHING A PENALTY.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF PAYETTE, IDAHO:

Section 1. Section 5.08.190 of the Payette Municipal Code is hereby amended to read as follows:

5.08.190: CATERED EVENTS:

- A. Any person who holds a beer, wine or liquor license may apply to the ~~director of the department of public safety~~ city for a permit to cater special events outside their licensed establishment. ~~There shall be a fee as set by resolution for such a permit.~~ The catering permit is designed for special occasions; applicants will not be allowed to request catering permits on a continuous basis such as social gatherings week after week at one establishment.
- B. All persons who serve and sell liquor by the drink, beer and wine, or beer, or wine, at a party, convention or similar event to take place within the city, shall obtain an alcohol beverage catering permit issued pursuant to this chapter. An alcohol beverage catering permit shall be limited to authorization to sell liquor, beer or wine, or any combination thereof, for a period not to exceed three consecutive days. Further, the permit shall be limited to authorization to sell liquor, beer or wine, or any combination thereof, based upon the type of license which the applicant possesses. Applications for such permit shall be made to the city, on such form as prescribed by the city, which shall contain at a minimum, but not be limited to, the following information:
1. The name and address of the applicant and the number of his/her state liquor, beer or wine license;

2. The dates and hours during which the permit is to be effective, not to exceed three consecutive days;

3. The names of the organizations, groups, or persons sponsoring the event; and the name of the applicant's designee who will be present at the event;

4. The address at which the liquor, beer or wine is to be served, and if a public building, the rooms in which the liquor, beer or wine is to be served. If the location or premises upon which the liquor, beer or wine is to be served is not owned by the applicant, a certified copy of the lease or consent to occupy the premises and a showing of proof that the owner consents to the service and sale of alcoholic beverages on such premises must be included with the application.

C. The application shall be verified by the applicant and filed with the city clerk not less than five days prior to the catering date(s) requested. Failure to complete the required portions of the application may result in a denial of the application.

D. The application shall be accompanied by a filing fee as set by resolution for each day the permit is to be in effect and such fee shall be paid to the city and shall not be refunded in any event.

E. Any alcohol catering permit issued by the city, shall be valid only under the conditions and terms approved by the city and be valid only within the city limits.

F. A catering permit issued pursuant to this chapter is nontransferable.

G. The applicant or the applicant's designee is required to carry, display, or post the original catering permit issued and one (1) or both must be personally present at the approved catering premises at all times during the life of the catering permit.

BH. The right shall be, and at all times shall remain vested in the ~~director of the department of public safety~~ chief of police or the designee to suspend, revoke or cancel any permit issued to any person pursuant to subsection A of this section

at any time, without notice, if the ~~director~~ chief of police or the designee has cause to believe that:

1. The licensee has violated or failed to comply with any law, ordinance or regulation relating to beer, wine or liquor; or
2. The catered event presents a threat to the health or welfare of the citizens of the city. The decision of the ~~director of the department of public safety~~ chief of police or the designee to suspend, revoke or cancel a permit may be appealed to the city council by the permit holder.
3. The chief of police may, upon good cause shown, require different conditions, terms, or a reduction in the number of requested dates or times for a catering permit as determined reasonable to carry out the policies of the city, which include protection of the health, safety and welfare of the public, or to prevent an unlawful disturbance or nuisance. Such conditions may include execution of an indemnification agreement; posting of appropriate signs; and hiring at the applicant's expense of additional bonded security personnel.

Section 2. This Ordinance may be published in summary form allowed by Idaho Code.

Section 3. This Ordinance shall be in full force and effect immediately upon passage and publication as required by the laws of the State of Idaho.

Section 4. Any ordinances or resolutions which are in conflict with this Ordinance are hereby repealed, but only insofar as the conflict exists.

Section 5. If any portion of this Ordinance should be found to be unconstitutional or unenforceable for any reason, the remainder of the Ordinance shall be applied to effectuate the purposes of this Ordinance.

Section 6. Any violation of this ordinance shall be a misdemeanor punishable in accordance with the general misdemeanor statutes of the State of Idaho.

PASSED and APPROVED by the Mayor and City Council of the City of Payette, Idaho this _____ day of _____, 2014.

CITY OF PAYETTE, IDAHO

by _____
Jeffrey T. Williams, Mayor

ATTEST:

Mary Cordova, City Clerk



IDAHO TRANSPORTATION DEPARTMENT

Division of Aeronautics
3483 Rickenbacker Street • Boise ID 83705

RECEIVED

OCT 28 2014

CITY OF PAYETTE

(208) 334-8775
itd.idaho.gov/aero

October 17, 2014

Jeff Williams, Mayor
City of Payette
700 Center Avenue
Payette, ID 83661

IDAHO AIRPORT AID PROGRAM
FY-2015 Grant Offer for the
Payette Municipal Airport
IAAP Program Number: L158S75
IAAP Project Number: SP-S75-13

Project Description: Pave Runway

This grant is in the amount of \$93,750 to match \$31,250 from the City of Payette.

Dear Mayor,

Enclosed are two (2) copies each of the Grant Agreement and City Resolution for the above referenced project. Please have the City Council ratify both the Grant Agreement and the City Resolution, as Mayor please sign both copies of each, and have the Clerk attest to the resolution. Please retain one set for your local records and return one set to me. Please complete these actions by November 21, 2014, as noted on page 2 of the grant. These funds will be available for reimbursement upon receipt of the ratified agreement in this office.

I look forward to working with the City on this project. If you have any questions call me at (208) 334-8784.

Sincerely,

A handwritten signature in cursive script that reads "William P. Statham".

William P. Statham
Airport Planning and Development Manager

**IDAHO TRANSPORTATION DEPARTMENT
DIVISION OF AERONAUTICS**

GRANT AGREEMENT

TO: City of Payette, Idaho
(Hereinafter referred to as the "SPONSOR")

FROM: The State of Idaho, acting through the IDAHO TRANSPORTATION DEPARTMENT, DIVISION
OF AERONAUTICS
(Hereinafter referred to as the "STATE")

WHEREAS, the SPONSOR has submitted to the STATE an application for assistance from the Idaho Airport Aid Program for development of the Payette Municipal Airport, together with the planning proposal or plans and specifications for the project. This project application has been approved by the STATE and is hereby incorporated herein and made a part thereof;

WHEREAS, the Idaho Transportation Board has approved a project for development of the airport consisting of the following described airport development:

Project Description: Pave Runway
Program Number: L158S75
Project Number: SP-S75-13

NOW THEREFORE, for the purpose of carrying out the provisions of the Uniform State Aeronautics Department Act of 1947, as amended, and in consideration of the SPONSOR acceptance of this offer, as hereinafter provided, the STATE hereby agrees to pay, as its share of the costs incurred in accomplishing the project, not more than 75% of allowable project costs.

This Grant is made with the following terms and conditions:

1. The maximum obligation of the STATE payable under this Grant shall be \$93,750.
2. The SPONSOR shall:
 - A. Certify the availability of at least \$31,250 to match STATE participation in said project.
 - B. Diligently and expeditiously complete this project and likewise pursue appropriate measures as may be agreed upon by the SPONSOR and the STATE to remedy project delays, including but not limited to litigation or condemnation.
 - C. Carry out and complete the project in accordance with the plans, specifications, and property map, incorporated herein, as they may be revised or modified, with approval of the STATE.
 - D. All contracts for construction involved in this project shall be bid competitively in accordance with bidding procedures otherwise authorized for public entities.

- E. In connection with the acquisition of real property for the project, the SPONSOR shall secure at least two written appraisals by licensed appraisers. The SPONSOR shall not pay in excess of the highest appraisal without the written consent of the STATE or except as directed by a court of competent jurisdiction after a contested trial and a judgment not resulting from agreement between the parties.
 - F. No STATE funds will be paid to the SPONSOR in any case until it certifies in writing that it has funds available and will spend at least the amount designed in Paragraph (A) above, solely for the project in question.
 - G. The SPONSOR agrees to hold said airport open to the flying public for the useful life of the facilities developed under this project. The SPONSOR shall grant no exclusive use or operating agreements, to any person, company, or corporation; that failure to abide by such agreement shall automatically obligate the immediate and full return of all State of Idaho money expended in behalf of the project to the State of Idaho.
- 3. The allowable costs of the project shall not include any costs determined by the STATE to be ineligible.
 - 4. The STATE reserves the right to amend or withdraw this offer at any time prior to its acceptance by the SPONSOR.
 - 5. This offer shall expire and the STATE shall not be obligated to pay any part of the costs of the project unless this agreement has been accepted by the SPONSOR on or before November 21, 2014 or such subsequent date as may be prescribed in writing by the STATE.

Except for those projects receiving both State and Federal Aid (submit copies of FAA documents), the following inspection schedule and reporting system will be required:

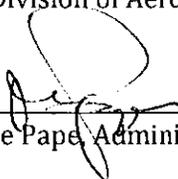
6. Inspection Schedule and Reporting System:

Inspection Schedule and Reporting System will vary for each project. The SPONSOR will be required to make reports and be inspected on the following schedule:

- A. SPONSOR shall report project commencement date.
- B. SPONSOR shall make periodic progress reports as appropriate.
- C. SPONSOR shall receive approval prior to any change in the scope of the project
- D. SPONSOR shall report project completion date and request final inspection and payment.
- E. STATE may make final inspection and shall sign off project as completed.
- F. STATE may arrange for audit of account in accordance with regularly scheduled audit program.

The SPONSOR'S acceptance of this offer and ratification and adoption of the project application incorporated herein shall be evidenced by execution of this instrument by the SPONSOR, as hereinafter provided. Said offer and acceptance shall comprise allocation agreement, constituting the obligation and rights of the State of Idaho and the SPONSOR with respect to the accomplishment of the project and the operation and the maintenance of the airport. Such allocation agreement shall become effective upon the SPONSOR acceptance of this offer and shall remain in full force and effect throughout the useful life of the facilities developed under the project but in any event not to exceed twenty (20) years from the date of acceptance.

STATE OF IDAHO, ITD
Division of Aeronautics

By:  _____
Mike Pape, Administrator

ACCEPTANCE

THE SPONSOR DOES HEREBY RATIFY AND ADOPT ALL STATEMENTS, representations, warranties, covenants, and agreements contained in the project application and incorporated materials referred to in the foregoing offer and does hereby accept said offer and by such acceptance agrees to all of the terms and conditions thereof.

Executed this ____ day of _____, 2014.

By: _____
Jeff Williams, Mayor
City of Payette Commission

ATTEST:

Bobbie Black, City Clerk

I, Bobbie Black, City Clerk do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. _____ adopted at a regular meeting of the City Council held on the ____ day of _____, 2014, and that the same is now in full force and effect. IN WITNESS WHEREOF, I have hereunto set my hand and impressed the official seal of the City, this ____ day of _____, 2014.

Bobbie Black, City Clerk

City Resolution

Exact from the minutes of a regular meeting
of the City Council of City of Payette, Idaho
Held on _____, 2014.

The following Resolution was introduced by Councilman _____, read in full,
considered and adopted:

Resolution number _____ of City of Payette, Idaho accepting the Grant Offer of the State of
Idaho through the Idaho Transportation Department, Division of Aeronautics, in the maximum amount of
\$93,750 to be used under the Idaho Airport Aid Program, Program number: L158S75, Project number: SP-
S75-13 in the development of the Payette Municipal Airport; and

Be it resolved by the Mayor and City Council of City of Payette, Idaho (herein referred to as the "City") as
follows:

Sec. 1. That the City shall accept the Grant Offer of the State of Idaho in the amount of \$93,750, for the
purpose of obtaining State Aid under Program Number: L158S75, Project Number: SP-S75-13 in the
development of the Payette Municipal Airport; and

Sec. 2. That the Mayor of the City of Payette is hereby authorized and directed to sign the statement of
Acceptance of said Grant Offer (entitled Acceptance) on behalf of the City. The City Clerk is hereby
authorized and directed to attest the signature of the Mayor and to impress the official seal of the City on the
aforesaid statement of Acceptance; and

Sec. 3. A true copy of the Grant Agreement referred to herein be attached hereto and made a part thereof.

Passed by the City Council and approved by the Mayor this ____ day of _____, 2014.

Jeff Williams, Mayor

ATTEST:

Bobbie Black, City Clerk

CERTIFICATE

I, Bobbie Black, City Clerk do hereby certify that the foregoing is a full, true, and correct copy of Resolution
No. _____ adopted at a regular meeting of the City Council held on the ____ day of
_____, 2014, and that the same is now in full force and effect. IN WITNESS WHEREOF, I have
hereunto set my hand and impressed the official seal of the City, this ____ day of _____,
2014.

Bobbie Black, City Clerk

Memorandum of Understanding

Between

Parma Rural Fire Protection District
An Idaho Taxing District

and

City of Payette-Fire Department

This Memorandum of Understanding (MOU) sets forth the terms and, understanding, guidelines and requirements between the Parma Rural Fire Protection District, an Idaho Taxing District, (Parma Fire) and the City of Payette, an Idaho Municipal Corporation Fire Department, (Partner) to purchase equipment and services under the FEMA Regional SCBA Grant, Award Number _____, (FEMA Grant).

Background

Parma Fire will be letting for bid and purchasing the SCBA equipment under the FEMA Grant. It cannot order any equipment until all matching funds and administrative fees described below have been paid to Parma Fire. Under the FEMA Grant, Parma Fire has ninety (90) days in which to receive and disperse all grant monies.

Purpose

This MOU sets forth the terms, understanding, guidelines and requirements for Parma Fire and **Partner** to purchase SCBA equipment under the FEMA Grant.

The above goals will be accomplished by undertaking the following activities:

Parma Fire will administer the bidding process for, the purchasing of, and distribution of all equipment.

Parma Fire will collect and disperse all funds.

Parma Fire will perform all duties required by FEMA for the administration of the grant.

Partner shall compensate Parma Fire for its share of purchased equipment and grant administration.

Compensation and Method of Payment

Parma Fire shall submit an invoice to **Partner** for an amount equal to ten percent (10.0%) of Partner's matching share of purchased equipment, and Five Hundred dollars (\$500.00) for grant administration management and audit fees.

Upon receipt of an approved invoice from Parma Fire, Partner shall initiate accelerated payment to Parma Fire not more than ten days after a complete and accurate invoice is received. If said payment is not received by Parma Fire from Partner by December 15, 2014, **Partner** will be ineligible for purchasing under the FEMA Grant.

Memorandum of Understanding — Page 1 of 3

Dispute Resolution

The parties shall use their best, good-faith efforts to cooperatively resolve disputes and problems that arise in connection with this MOU. Both parties will make a good-faith effort to continue without delay to carry out their respective responsibilities under this MOU while attempting to resolve the dispute under this section.

Hold Harmless and Indemnification

Parma Fire shall protect, defend, indemnify, and save harmless the Partner, its officers, employees, and agents from any and all costs, claims, judgments, and/or damages, arising out of, or in any way resulting from, the negligent acts or omissions of Parma Fire, its officers, employees, subcontractors and/or agents, in its performance and/or non performance of its obligations under the FEMA Grant and this MOU.

Duration

This MOU shall become effective upon signature by the authorized officials from Parma Fire and **Partner** and will remain in effect until modified or terminated by either Parma Fire or **Partner** by **written** mutual consent. In the absence of **written** mutual agreement by the authorized officials from Parma Fire and **Partner** this MOU shall end on December 15, 2015.

Notice and Amendment

This MOU is at-will and may be modified by mutual consent of authorized officials from Parma Fire and **Partner**. Proposed changes which are mutually agreed upon shall be incorporated by **written** amendment to this MOU and signed by both parties.

Parma Rural Fire Protection District
Chief James Cook
PO Box 429
Parma, Idaho 83660
208-573-1203 (phone)
208-722-6205 (fax)
pfdchief33@gmail.com

City of Payette Fire Department
c/o Steve Castenada
Fire Chief
600 N. 16th St
Payette, ID 83661
208-642-6028
scastenada@cityofpayette.com

IN WITNESS HEREOF, the parties hereby agree to the terms and conditions of this MOU.

Parma Rural Fire Protection District

Dated: _____

By: _____

Gary Rohwer
Chair, Board of Commissioners

City of Payette

Dated: _____

By: _____

Jeffrey T. Williams
Mayor



Payette Fire Department – Monthly Report



September 2014

Incident Summary: Total: 50

- Medical Assists: 43
- Fires: 1
- Public/Agency Assist:2
- False Alarm or Cancelled En-route:1
- Investigations:1
- Service Calls: 2
- Mutual Aid: 0

| Runs | |
|--------------|------------|
| Jan | 65 |
| Feb | 42 |
| Mar | 66 |
| Apr | 46 |
| May | 62 |
| June | 65 |
| July | 66 |
| Aug | 44 |
| Sept | 50 |
| Oct | |
| Nov | |
| Dec | |
| Total | 506 |

Public Education Programs: Fire Extinguisher class at Seneca foods 22 adults attended

Significant Incidents: None

Training Topic

- Man Verses Machine
- Fire ground Safety
- Ventilation Safety
- EMR Online Classes
- Driver Training
- Apparatus Tool Placement
- September Training Hours:142

Significant Events: None

Fire Chief

Steve Castenada

Press Report

09/01/2014 - 09/30/2014 | Agency: PFD

| Call No | Date | Location | City, State | Call Type |
|----------|---------------------|---------------------------------------|------------------|-------------------------------|
| 14016123 | 09/01/2014 11:30:17 | 737 7TH AVE N APT# 1 PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14016133 | 09/01/2014 14:17:47 | PAYETTE PLAZA | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14016161 | 09/01/2014 19:22:54 | 1620 2ND AVE S PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14016167 | 09/01/2014 21:16:07 | PAYETTE PLAZA | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14016211 | 09/02/2014 11:21:51 | 827 N 7TH ST PAYETTE | PAYETTE, ID | FIRE |
| 14016256 | 09/02/2014 22:21:29 | 320 14TH AVE N PAYETTE | PAYETTE, ID | FIRE |
| 14016257 | 09/02/2014 22:43:00 | 632 N 7TH ST PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14016319 | 09/03/2014 19:07:44 | 1046 N 6TH ST PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14016420 | 09/05/2014 07:55:47 | 1080 6TH AVE S APT# 12 PAYETTE | PAYETTE, ID | WELFARE CHECK |
| 14016453 | 09/05/2014 16:31:07 | KENMARE TRACE APARTMENTS | PAYETTE, ID | MEDICAL ALARM |
| 14016466 | 09/05/2014 18:45:05 | S 9TH ST CENTER PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14016472 | 09/05/2014 19:34:12 | 106 N 12TH ST APT# 2A PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14016529 | 09/06/2014 12:15:09 | CAHILL AND HILL RD PAYETTE | PAYETTE, ID | SUSP CIRCUMSTANCES |
| 14016542 | 09/06/2014 15:34:54 | 1441 NE 10TH AVE PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14016572 | 09/06/2014 21:12:24 | 7625 LITTLE WILLOW RD PAYETTE | PAYETTE, ID | FIRE |
| 14016636 | 09/07/2014 17:10:32 | 2375 CENTER AVE PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14016686 | 09/08/2014 10:20:33 | 998 N 9TH ST PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14016719 | 09/08/2014 16:43:51 | N OF GROVE ON HIGHLINE / WEST SIDE... | PAYETTE, ID | FIRE |
| 14016738 | 09/08/2014 20:16:21 | 7TH AVE N AND HWY 95 PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14016763 | 09/09/2014 09:59:58 | LOUISE GARDEN APARTMENTS | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14016837 | 09/10/2014 08:33:20 | 514 N 4TH ST PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14016871 | 09/10/2014 17:02:43 | IDAHO DEPARTMENT OF LABOR | PAYETTE, ID | 10-50 PI / INJURY ACCIDENT |
| 14016926 | 09/11/2014 14:09:27 | 429 S 11TH STREET APT# 21 PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14016928 | 09/11/2014 14:38:28 | 915 CENTER AVE/ POST OFC PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14016938 | 09/11/2014 18:50:58 | 305 S IOWA PAYETTE | PAYETTE, ID | FIRE |
| 14016986 | 09/12/2014 09:56:05 | 1019 3RD AV S APT# 106 PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14017093 | 09/13/2014 20:36:28 | 1450 2ND N APT# 12 PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14017147 | 09/14/2014 12:19:38 | 1822 JONES RD OFF MANN'S CREEK RD | OTHER OTHER | MUTUAL AIDE FIRE |
| 14017156 | 09/14/2014 16:22:55 | 4750 HWY 30 S NEW PLYMOUTH | NEW PLYMOUTH, ID | FIRE |
| 14017201 | 09/15/2014 12:02:47 | NW 2ND AVE AND ELMORE FRUITLAND | FRUITLAND, ID | 10-50 PI / INJURY ACCIDENT |
| 14017211 | 09/15/2014 14:20:50 | NORTHGATE LLC | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14017266 | 09/16/2014 10:53:30 | THE COTTAGES OF PAYETTE | PAYETTE, ID | DEATH UNATTENDED / CODE BLACK |
| 14017397 | 09/18/2014 09:58:51 | 1300 N 9TH APT# 25 PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14017406 | 09/18/2014 12:22:42 | I84 WB MM 1 FRUITLAND | FRUITLAND, ID | 10-50 PI / INJURY ACCIDENT |
| 14017414 | 09/18/2014 14:20:59 | JUV PROB PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14017453 | 09/19/2014 01:23:32 | BRANDON BAY APTS | PAYETTE, ID | AGGRAVATED BATTERY |
| 14017497 | 09/19/2014 17:56:46 | 215 S 14TH ST PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14017565 | 09/20/2014 14:05:57 | 334 EVERGREEN ONTARIO | ONTARIO, OR | FIRE |
| 14017583 | 09/20/2014 18:03:06 | THE COTTAGES OF PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14017633 | 09/21/2014 14:08:04 | 429 S 11TH ST APT# 9 PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14017638 | 09/21/2014 16:21:30 | 112 COUNTRY LN LOOP PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14017639 | 09/21/2014 16:26:21 | 10230 N IOWA AVE PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14017670 | 09/22/2014 03:00:48 | 942 N 11TH ST PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14017682 | 09/22/2014 10:32:37 | 370 3RD AV N PAYETTE | PAYETTE, ID | DEATH UNATTENDED / CODE BLACK |
| 14017690 | 09/22/2014 12:11:38 | PAYETTE POOL | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |

Press Report

09/01/2014 - 09/30/2014 | Agency: PFD

| Call No | Date | Location | City, State | Call Type |
|----------|---------------------|--|---------------------|-----------------------------|
| 14017731 | 09/23/2014 09:08:41 | 6TH AVE S AND S MAIN ST PAYETTE | PAYETTE, ID | 10-50 PI / INJURY ACCIDENT |
| 14017761 | 09/23/2014 16:36:42 | 3700 HWY 52/8108 FORT WILSON ROAD NEW... | NEW PLYMOUTH, IFIRE | |
| 14017773 | 09/23/2014 20:52:04 | JUNIPER RD AND PIONEER PAYETTE | PAYETTE, ID | FIRE |
| 14017820 | 09/24/2014 18:43:47 | 320 S 9TH STREET APT# 6 PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14017870 | 09/25/2014 13:27:59 | PAYETTE PLAZA | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14017886 | 09/25/2014 17:58:40 | 1620 2ND AVE S PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14017947 | 09/26/2014 18:55:40 | S 16TH / 1ST AVE S PAYETTE | PAYETTE, ID | 10-50 PD / PROP DAMAGE... |
| 14017950 | 09/26/2014 19:22:44 | 820 S IOWA AVE PAYETTE | PAYETTE, ID | MEDICAL ALARM |
| 14018010 | 09/27/2014 12:53:59 | 334 17TH AVE N PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14018016 | 09/27/2014 15:03:41 | NORTHGATE TRAILER PARK | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14018111 | 09/29/2014 11:43:01 | PAYETTE CARE AND REHAB | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |
| 14018138 | 09/29/2014 19:00:51 | BOAT LANDING RD ONTARIO | ONTARIO, OR | 10-50 PI / INJURY ACCIDENT |
| 14018139 | 09/29/2014 19:03:38 | 2538 NE 16TH PAYETTE | PAYETTE, ID | JUVENILE PROBLEM |
| 14018188 | 09/30/2014 13:31:16 | NW 21 ST AND 95 FRUITLAND | FRUITLAND, ID | TRAFFIC CITATION |
| 14018203 | 09/30/2014 18:02:29 | 10456 HWY 95 PAYETTE | PAYETTE, ID | MEDICAL / MEDICAL TRANSPORT |

Total Calls: 60

AFTER HOURS DUTY PAY SEPTEMBER 2014

| | MEDICAL | PD ASSIST | LIFT ASSIST | FIRE | BOBBIE BLACK | BRAD COEN | DOUG KESSLER | ROD HEMENWAY | GREG SPEULDA | STEVE CASTENADA |
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| 30 | | | | | | | | | | |
| 31 | | | | | | | | | | |
| TOTAL HOURS | 5 | 0 | 3 | 7 | 0 | 2 | 8 | 8 | 4 | 9 |
| | \$50.00 | \$0.00 | \$30.00 | \$70.00 | \$0.00 | \$20.00 | \$80.00 | \$80.00 | | |

| | HOURS | COST |
|--------------|-----------|-----------------|
| MEDICAL | 25 | \$250.00 |
| PD ASSIST | 0 | \$0.00 |
| LIFT ASSIST | 0 | \$0.00 |
| FIRE | 0 | \$0.00 |
| TOTAL | 25 | \$250.00 |

MINUTES
Parks & Recreation Committee
October 29, 2014
City Council Chambers
12:00PM

ROLL CALL:

Members Present: Jim Franklin, Craig Jensen, Kurt Key, Kim Bruce, Lee Nelson

Absent:

Staff Present: Mayor, Jeff Williams; Mary Cordova, Katrina Smith, Randy Fales and Brenda Stowe

Audience Present: Mr. & Mrs. Loveland

MINUTES:

A motion was made by Key and seconded by Jensen to approve the minutes of 10-20-2014 as written.

After unanimous voice approval, the motion
CARRIED

COMMUNICATIONS:

None

OLD BUSINESS:

NEW BUSINESS:

- A. Pool Update: Katrina Smith reported the outdoor pool is now closed, it is covered and the solar is shut off. Randy Fales explained the solar gains only one degree per ten degrees outside temperature, so on a fifty degree day we gather fifty five degrees in water temperature, not enough to use indoors. Katrina said that The Friends of the Pool provided 37 kids with free swim lessons. She also mentioned that on Friday, October 31st the pool will be hosting a Halloween Party starting at noon.
- B. Parks Update: Randy Fales reported they have started mulching leaves and will begin draining the irrigation system on Monday, November 3rd. He will be planting tulip and daffodils bulbs in front of the band shell and edging the flower bed with pavers.
- C. Bike Pump Track Update: Jim Franklin reviewed the steps the Committee has taken to this point regarding the bike park and asked the Mayor what it was the Council needed to move forward with the park. Mayor Williams replied they would like a recommendation with a formal motion. Jim then asked Kim Bruce to explain to the committee the design plan. Kim explained that Chris Danely with Vitruvian Planning gave us the correct term for the type of park we have in mind, it is a "Bike Pump Track" it is literally berms of dirt that any peddle bicycle could safely use. There is the issue of water, when the irrigation water is not available they are asking the city to provide a water truck for dust control and to build the park. Also signage, she is providing the Council with a recommendation of signage for approval. She believes she can get the signs donated along with 1 year garbage can and trash pick-up, as well as 1 year donation of a port a potty and service. She is striving to keep this all on a volunteer bases with as little cost to the city as possible. Kim would like ideas for some sort of barrier to place between 6th street and the park. As to the movement of dirt to the center it is a large amount of dirt and the volunteers do not have a loader big enough to do the job. She would like to ask the city to donate the equipment to move it and to scrape the goat heads off the lot before moving the dirt.

AGENDA ITEMS FOR NEXT MEETING:

Next meeting is scheduled for Wednesday, Dec. 3rd, 2014 at Noon.

Parks Update

Pool Update

Bike Pump Track Update

PUBLIC COMMENT:

None.

ADJOURN

A motion was made by Key and seconded by Jensen to adjourn the meeting at 12:35 PM.

After unanimous voice approval, the motion CARRIED.

Recording Secretary

Brenda Stowe