



PAYETTE CITY COUNCIL

WORK SESSION AGENDA

November 7, 2016

6:00 PM

HONORABLE MAYOR JEFFREY T. WILLIAMS PRESIDING

COUNCILORS

Lee Nelson,
Council President

Craig Jensen

Ray Wickersham

Alan Massey

Nancy Dale

Kathy Dodson

CALL TO ORDER

ROLL CALL ATTENDANCE

AGENDA ITEMS

DEPARTMENT REPORTS

- a. Police Department – September 2016..... 1
- b. Fire Department – September 2016 2
- c. Administration Department
 - 1. Treasurer Report - September 2016..... 3
 - 2. Sign Permit Fee
 - 3. Cargo Containers
 - 4. Alcohol License & Catering Permits
 - 5. Restaurant License Renewals – non-alcohol
 - 6. Payette Housing Report - Mayor Williams
- d. Strategic Plan 2016

FUTURE MEETING TOPICS

ADJOURNMENT



PAYETTE CITY COUNCIL REGULAR MEETING AGENDA

November 7, 2016

7:00PM

I. CALL TO ORDER

II. ROLL CALL ATTENDANCE

III. PLEDGE OF ALLEGIANCE

IV. CITIZEN COMMENTS

This time is reserved for the public to address their elected officials regarding concerns or comments they would like to provide to the City Council regarding subjects not on the agenda. At times, the City Council may seek comments/opinions regarding specific City matters during this allotted time. This is not the time slot to give formal testimony on a public hearing matter, or comment on a pending application or proposal.

V. APPROVAL OF MINUTES

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IX. PLANNING & ZONING

X. AGENDA ITEMS

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- B. Historical Member Appointment – Cleo Thompson..... 47
- C. Treasure Valley Transit – Terri Lindenberg – Executive Director
- D. Agenda Request – USPS – Tracy Brownfield..... 48
- E. Ordinance #1419 – AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING THE PAYETTE MUNICIPAL CODE SECTIONS 5.04.040, 5.04.045, 5.04.110 OF CHAPTER 5 IN TITLE 5, AND SECTIONS 5.08.020, 5.08.050, 5.08.180, 5.08.190 IN CHAPTER 8 OF TITLE 5, WHICH AMENDMENTS PROVIDE FOR THE ISSUANCE OR DENIAL OF BEER, WINE, LIQUOR AND CATERING PERMITS BY THE CITY CLERK OR A DESIGNEE RATHER THAN THE CITY COUNCIL; REPEALING THE REQUIREMENT OF A VERBATIM RECORD WHEN THE COUNCIL IS CONSIDERING AN APPLICATION FOR A LICENSE, TRANSFER, RENEWAL OR REVOCATION; ADDING THE FIRE CHIEF AS A SIGNOR TO AN APPROVAL OR DENIAL OF A LICENSE, TRANSFER, RENEWAL OR REVOCATION; EXTENDING THE TIME PERIOD FOR A CATERING PERMIT FROM THREE TO FIVE DAYS; ALLOWING FOR A PARTY PERMIT FOR TWO DAYS; ADDING NEW SUB-SECTIONS 5.04.115 AND 5.08.200 IN TITLE 5, ALLOWING FOR AN APPEAL OF ACTION; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER; PROVIDING A PENALTY – 1st Reading..... 49
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XI. BOARD & COMMISSION REPORTS

- A. Forestry Commission – October 27th 63
- B. Historical Commission – November 7th

XII. MAYOR’S COMMENTS

XIII. CITIZEN’S COMMENTS

(Limited to 5 minutes per person, at the discretion of the Mayor)

XIV. ADJOURNMENT

All meetings of the City Council are held in Council Chambers at Payette City Hall, 700 Center Avenue, Payette

Any person needing special accommodations to participate in the above noticed meeting should contact the City at least 5 days before the meeting at 642-6024.



Payette Police Department 2016

September Monthly Statistics

Dispatch Incidents	687
Reportable Incidents	200
Accidents	14
Citations	48
Contacts	788
Arrests	48
Oral Warnings	83
Written Warnings	0
Warrants	8
Ordinance Prob.	121
Miles Driven	6506
Gas used	567.87
Dog Impounds	13
Yard Sales	55
Reserve Hours	66

Payette Fire Department – Monthly Report

September 2016

Incident Summary: Total: 76

- Medical Assists: 56
- Fires Calls: 1
- Public/Agency Assist: 10
- False Alarm or Cancelled En-route: 4
- Haz-Mat: 0
- Service Calls: 3
- Investigate: 2

Significant Events: None

Significant Incidents: None

Training Topic:

- Hydrant Location
- Modern Fire Tactics
- On Line Training
- Apparatus Pump Operations
- Training Hours in September 131

Public Education Programs:

- Smoke Detector and Carbon Monoxide Program Assisted 2 Households
- Fire Extinguisher Class at Seneca Foods and Payette Psychiatrics Services 90 Attended.

Fire Chief

Steve Castenada

	Runs		
	2014	2015	2016
Jan	65	65	92
Feb	42	64	86
Mar	66	77	104
Apr	46	55	111
May	62	64	78
June	65	74	96
July	66	103	78
Aug	44	73	83
Sept	50	76	76
Oct	75	76	
Nov	49	103	
Dec	56	102	
Total	706	935	804

1 GENERAL

Account Object	Description	Current Year				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
311100	PROPERTY TAXES	9,463.42	1,406,293.65	1,378,796.00	27,497.65	102
316000	FRANCHISE FEES		55,846.58	65,000.00	-9,153.42	86
319100	PENALTY & INTEREST	1,270.00	24,123.94	25,000.00	-876.06	96
321100	BUSINESS & ALCOHOL LICENSES	60.00	9,081.50	11,000.00	-1,918.50	83
321900	PLANNING & ZONING FEES	300.00	4,450.00	3,000.00	1,450.00	148
322100	BUILDING PERMITS	6,762.66	66,121.44	33,000.00	33,121.44	200
331000	GRANTS, GIFTS AND DONATIONS		2,964.00	5,000.00	-2,036.00	59
331120	UB ASSISTANCE PROGRAM		33.06		33.06	
331200	JAG GRANT		50,833.00	64,000.00	-13,167.00	79
335000	STATE SHARED REVENUE		202,406.14	199,000.00	3,406.14	102
335100	STATE LIQUOR APPORTIONMENT		109,158.00	99,000.00	10,158.00	110
335400	COURT REVENUE		26,227.08	35,000.00	-8,772.92	75
335500	COUNTY SALES TAX	1,793.97	104,189.13	105,515.00	-1,325.87	99
353100	DOG LICENSES	402.00	8,044.00	9,500.00	-1,456.00	85
353200	DOG FINES	220.00	1,286.00	2,000.00	-714.00	64
353300	DOG IMPOUND	170.00	1,380.00	1,600.00	-220.00	86
371000	INTEREST EARNED	324.84	2,820.49	7,000.00	-4,179.51	40
373100	ENGINEERING COST REIMBURSEMENT		689.50	3,000.00	-2,310.50	23
379000	MISCELLANEOUS REVENUE	1,716.50	42,321.12	35,000.00	7,321.12	121
379100	SANITATION CONTRACT		34,800.00	34,850.00	-50.00	100
398000	UNENCUMBERED FUNDS			47,912.00	-47,912.00	
398100	UNENCUMBERED FUNDS			175,000.00	-175,000.00	
398200	UNENCUMBERED FUNDS TO CAPITAL			183,528.00	-183,528.00	
398300	UNENCUMBERED FUND FIRE			70,000.00	-70,000.00	
						83
Total Revenue		22,516.45	2,153,068.63	2,592,701.00	-439,632.37	83
Expenses						
411000	LEGISLATIVE					
110	Salaries	900.00	10,800.00	10,800.00		100
200	Personnel Benefits	745.01	14,549.12	18,636.00	4,086.88	78
260	Worker's Compensation		38.44	137.00	98.56	28
305	Election			200.00	200.00	
350	Boards & Commissions	2,170.00	2,278.00	2,300.00	-572.00	99
531	Information Technology		572.00		572.00	
543	Dues & Subscriptions		3,506.22	4,000.00	493.78	88
544	Promotions and Donations	40.00	980.19	3,000.00	2,019.81	33
580	Travel/Meetings/Education	45.00	3,126.74	3,000.00	-126.74	104
610	Supplies-Operating		1,921.92	2,000.00	78.08	96
613	Economic Development	192.63	10,203.36	20,000.00	9,796.64	51
810	Donation-Soil Conservation		1,000.00	1,000.00		100
811	Donation-Payette Museum		1,900.00	2,500.00	600.00	76
812	Donation-Snake River Transit		10,000.00	10,000.00		100
813	Donation - Annual		1,565.00	2,000.00	435.00	78

1 GENERAL

Account Object	Description	Current Year		Budget	Variance	%
		Current Month	Current YTD			
413000	EXECUTIVE	4,092.64	62,440.99	79,573.00	17,132.01	78
110	Salaries	300.00	3,600.00	3,600.00	-	100
200	Personnel Benefits	320.90	6,005.93	5,803.00	-202.93	103
260	Worker's Compensation		6.40	18.00	11.60	36
544	Promotions and Donations	35.00	688.08	1,000.00	311.92	69
581	Mayor's Youth Advisory Council			2,000.00	2,000.00	
613	Economic Development	21.97	472.81	13,000.00	12,527.19	4
	Total Account	4,092.64	62,440.99	79,573.00	17,132.01	78
415000	ADMINISTRATION	9,708.94	88,628.67	90,200.00	1,571.33	98
110	Salaries	275.49	1,988.22	200.00	-1,788.22	994
130	Overtime	2,891.68	32,395.88	35,479.00	3,083.12	91
200	Personnel Benefits		349.23	382.00	32.77	91
260	Worker's Compensation	902.93	13,927.18	25,000.00	11,072.82	56
300	Professional Purchased Services	5,436.50	53,738.84	50,000.00	-3,738.84	107
320	Legal	11,821.92	59,341.90	25,000.00	-34,341.90	237
340	Building Inspection	25.00	100.00	30.00	-70.00	333
344	Employee Drug Testing	22,670.00	32,718.88	60,000.00	27,281.12	55
360	Comprehensive & Strategic Plan Update	1,366.63	8,769.48	10,000.00	1,230.52	88
410	Utilities	1,250.00	7,675.00	8,600.00	925.00	89
420	Custodial & Cleaning	0.74	1,208.21	4,000.00	2,791.79	30
430	Repair and Maint-Other	2,132.00	2,650.38	2,700.00	49.62	98
505	Postage	730.42	4,313.69	5,000.00	686.31	86
530	Telephone & Communication	4,657.46	14,957.34	20,000.00	5,042.66	75
531	Information Technology	959.46	2,994.40	5,000.00	2,005.60	60
540	Advertising & Publishing	903.00	3,282.00	5,000.00	1,718.00	66
541	Printing & Binding	388.90	2,951.79	5,394.00	2,442.21	55
543	Dues & Subscriptions	968.60	4,450.31	5,000.00	549.69	89
580	Travel/Meetings/Education	3,257.47	7,599.75	9,000.00	1,400.25	84
610	Supplies-Operating	172.50	2,899.17	7,000.00	4,100.83	41
612	Supplies-Other			41,000.00	41,000.00	
714	Capital Outlay - Misc	525.07	6,973.25	5,000.00	-1,973.25	139
714	Capital Outlay - Copier			25.00	25.00	
773	Capital Outlay - Misc					
830	Sales Tax					
	Total Account	71,044.71	353,913.57	419,010.00	65,096.43	84
417000	CODE ENFORCEMENT	3,988.88	36,451.77	34,995.00	-1,456.77	104
110	Salaries	1,131.24	14,350.48	14,676.00	325.52	98
200	Personnel Benefits	1,075.00	2,606.00	2,500.00	-106.00	104
260	Worker's Compensation			3,000.00	3,000.00	
300	Professional Purchased Services			30.00	30.00	
342	Impoundment/Code Enforcement	55.50	1,188.09	2,000.00	811.91	59
344	Employee Drug Testing			1,000.00	1,000.00	
410	Utilities			1,000.00	1,000.00	
431	Repair and Maint-Auto			500.00	500.00	
432	Repair and Maint-Buildings			312.00	312.00	
505	Postage					
530	Telephone & Communication					

1 GENERAL

Account Object	Description	Current Year				Variance	%
		Current Month	Current YTD	Budget			
I&M ENFORCEMENT							
421000							
110	Salaries	74,718.46	712,534.54	692,726.00	-19,808.54	103	
130	Overtime	61.16	2,643.48	1,500.00	-1,143.48	176	
200	Personnel Benefits	26,876.86	296,609.03	312,319.00	15,709.97	95	
260	Worker's Compensation		18,740.59	29,740.00	10,999.41	63	
341	Prisoner Care/Investigation	230.00	2,331.25	2,000.00	-331.25	117	
343	Drug Enforcement	139.49	1,449.16	1,500.00	50.84	97	
344	Employee Drug Testing	160.00	270.00	500.00	230.00	39	
410	Utilities	222.38	973.62	2,500.00	1,526.38	54	
430	Repair and Maint-Other	491.93	3,297.95	4,000.00	702.05	82	
431	Repair and Maint-Auto	2,322.56	12,848.86	12,000.00	-848.86	107	
450	Contract Services	15,968.61	30,550.00	30,550.00		100	
505	Postage	497.89	892.90	1,000.00	107.10	89	
530	Telephone & Communication	920.63	4,975.04	6,100.00	1,124.96	82	
531	Information Technology		1,269.89	4,500.00	3,230.11	28	
543	Dues & Subscriptions	50.00	6,922.71	7,894.00	971.29	88	
545	Animal Rescue		161.08		-161.08		
560	Uniforms	1,212.67	6,216.72	8,000.00	1,783.28	78	
580	Travel/Meetings/Education	189.32	4,731.20	7,500.00	2,768.80	63	
610	Supplies-Operating	892.41	8,731.44	8,000.00	-731.44	109	
612	Supplies-Other	1,045.98	4,027.13	3,500.00	-527.13	115	
614	Minor Equipment	2,221.02	4,337.49	4,000.00	-337.49	108	
626	Gas and Oil	3,384.99	19,324.93	30,000.00	10,675.07	64	
746	Capital Outlay		3,000.00	3,000.00		100	
747	Capital Outlay - Vehicles	1,710.97	69,687.52	70,000.00	312.48	100	
767	Capital Outlay - Computer		1,770.00	2,000.00	230.00	89	
773	Capital Outlay - Copier	604.32	3,780.40	2,400.00	-1,380.40	158	
825	JAG GRANT		1,050.41	1,900.00	849.59	55	
	Total Account	133,921.65	1,223,127.34	1,249,129.00	26,001.66	98	
FIRE PROTECTION							
422000							
110	Salaries	23,527.41	211,534.25	199,902.00	-11,632.25	106	
116	Salaries-Firemen Paid Call	1,902.33	11,127.83	25,000.00	13,872.17	45	
117	Salaries-Drill Night	2,177.13	12,159.49	15,000.00	2,840.51	81	
200	Personnel Benefits	7,934.80	82,456.86	105,739.00	23,282.14	78	
250	Reserve for Unemployment		311.66		-311.66		
260	Worker's Compensation		7,834.30	12,702.00	4,867.70	62	
344	Employee Drug Testing		110.00	500.00	390.00	22	
410	Utilities	466.97	7,540.50	8,500.00	959.50	89	
430	Repair and Maint-Other	283.00	770.25	900.00	129.75	86	
431	Repair and Maint-Auto	2,815.36	10,543.95	8,500.00	-2,043.95	124	
432	Repair and Maint-Buildings	2,564.83	5,341.86	1,400.00	-3,941.86	382	
433	Repair and Maint-Equipment	1,348.50	6,890.94	6,000.00	-890.94	115	

1 GENERAL

Account Object	Description	Current Year				Variance	%
		Current Month	Current YTD	Budget			
450	Contract Services	6,837.78	15,062.78	16,450.00	1,387.22	92	
505	Postage	75.00	87.02	100.00	12.98	87	
530	Telephone & Communication	856.38	4,190.99	4,500.00	309.01	93	
531	Information Technology		1,012.48	1,000.00	-12.48	101	
543	Dues & Subscriptions		1,931.03	3,094.00	1,162.97	62	
560	Uniforms	2,220.12	6,600.74	9,500.00	2,899.26	69	
580	Travel/Meetings/Education	663.54	2,156.70	4,500.00	2,343.30	48	
606	Public Education	865.00	865.00	1,000.00	135.00	87	
610	Supplies-Operating	370.80	1,901.45	3,500.00	1,598.55	54	
612	Supplies-Other	149.85	550.60	1,400.00	849.40	39	
614	Minor Equipment	1,695.64	3,641.22	4,500.00	858.78	81	
621	Medical Supplies		1,685.31	1,400.00	-285.31	120	
626	Gas and Oil	969.99	4,247.17	6,500.00	2,252.83	65	
768	Capital Outlay -	40,000.00	71,860.03	70,000.00	-1,860.03	103	
826	Grants		2,966.12	5,000.00	2,033.88	59	
	Total Account	97,834.43	475,380.53	516,587.00	41,206.47	92	
452000	PARKS						
110	Salaries	8,121.84	76,958.73	73,790.00	-3,168.73	104	
120	Salaries-Part Time	16,912.80	62,027.47	41,310.00	-20,717.47	150	
130	Overtime		293.12	500.00	206.88	59	
200	Personnel Benefits	2,999.47	36,671.94	36,220.00	-451.94	101	
250	Reserve for Unemployment		2,046.88		2,046.88		
260	Worker's Compensation		2,473.88	3,900.00	1,426.12	63	
344	Employee Drug Testing	89.00	132.75	200.00	67.25	66	
410	Utilities						
431	Repair and Maint-Auto	2,732.72	17,314.25	16,000.00	-1,314.25	108	
432	Repair and Maint-Buildings	1,084.00	4,633.61	3,000.00	-1,633.61	154	
433	Repair and Maint-Equipment	81.38	2,518.04	3,500.00	981.96	72	
434	Repair and Maint-Docks	213.95	5,730.75	7,000.00	1,269.25	82	
470	Tree Maintenance	2,898.90	5,767.77	2,500.00	-3,267.77	231	
480	Greenway	2,500.00	2,500.00	2,500.00		100	
481	BMX PARK	598.33	1,891.30	5,000.00	3,108.70	38	
505	Postage	271.50	1,234.05	4,000.00	2,765.95	31	
530	Telephone & Communication	20.00	20.00	20.00		100	
543	Dues & Subscriptions	205.92	1,221.22	1,300.00	78.78	94	
580	Travel/Meetings/Education		545.89	1,382.00	836.11	40	
610	Supplies-Operating		820.23	1,000.00	179.77	82	
612	Supplies-Other	1,573.68	3,636.77	4,500.00	863.23	81	
615	Chemicals	152.20	1,378.17	3,000.00	1,621.83	46	
616	Plants and Seeds			3,000.00	3,000.00		
626	Gas and Oil	1,881.55	1,215.18	2,000.00	784.82	61	
740	Capital Outlay - Equipment	2,927.00	6,772.62	8,500.00	1,727.38	80	
822	Forestry Projects	5,560.00	2,927.00	4,000.00	1,073.00	73	
	Total Account	50,824.24	246,833.45	235,122.00	-11,711.45	105	
	Total Expenses	365,567.97	2,430,337.38	2,592,701.00	162,363.62	94	

11/02/16
10:40:16

CITY OF PAYETTE
Income Statement
For the Accounting Period: 9 / 16

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Report ID: LB170A

1 GENERAL

Account Object	Description	Current Year				%
		Current Month	Current YTD	Budget	Variance	
	Net Income from Operations	-343,051.52	-277,268.75			
	Net Income	-343,051.52	-277,268.75			

2 STREET

Account Object	Description	Current Year				Variance	%
		Current Month	Current YTD	Budget			
Revenue							
311100	PROPERTY TAXES	2,785.13	414,683.37	411,861.00	2,822.37	101	
319100	PENALTY & INTEREST	366.97	5,402.71	4,000.00	1,402.71	135	
335300	HIGHWAY USERS TAX (GAS TAX)		328,338.24	321,000.00	7,338.24	102	
335500	COUNTY SALES TAX		10,412.10	10,000.00	412.10	104	
338100	ROAD & BRIDGE TAX	766.81	93,030.04	110,000.00	-16,969.96	85	
343200	ENCHROACHMENT PERMIT RECEIPTS	50.00	1,500.00	1,600.00	-100.00	94	
371000	INTEREST EARNED	206.02	1,783.07	700.00	1,083.07	255	
379000	MISCELLANEOUS REVENUE	40.00	5,962.08	3,000.00	2,962.08	199	
398100	UNENCUMBERED FUNDS			60,000.00	-60,000.00		
398400	UNENCUMBERED FUNDS ~ Street Projects			120,032.00	-120,032.00		
399100	SPRING CLEAN UP		30,000.00	30,000.00		100	
						83	
	Total Revenue	4,214.93	891,111.61	1,072,193.00	-181,081.39	83	
Expenses							
415000	ADMINISTRATION						
110	Salaries	5,467.20	49,168.80	47,565.00	-1,603.80	103	
130	Overtime			450.00	450.00		
200	Personnel Benefits	1,764.67	18,109.06	18,015.00	-94.06	101	
250	Reserve for Unemployment		95.71	700.00	604.29	14	
344	Employee Drug Testing	157.00	485.75	500.00	14.25	97	
505	Postage	100.00	100.00	100.00		100	
580	Travel/Meetings/Education	18.10	741.16	1,000.00	258.84	74	
	Total Account	7,506.97	68,700.48	68,330.00	-370.48	101	
SHOP							
110	Salaries	5,032.75	44,428.17	42,804.00	-1,624.17	104	
200	Personnel Benefits	2,053.51	24,009.13	24,506.00	496.87	98	
260	Worker's Compensation		1,127.72	1,740.00	612.28	65	
344	Employee Drug Testing	17.00	17.00	100.00	83.00	17	
410	Utilities	622.68	7,317.22	7,000.00	-317.22	105	
431	Repair and Maint-Auto	56.39	97.20	1,500.00	1,402.80	6	
530	Telephone & Communication	46.06	280.50	350.00	69.50	80	
611	Supplies-Shop	1,189.96	5,912.04	6,000.00	87.96	99	
626	Gas and Oil	178.65	724.08	1,500.00	775.92	48	
721	Capital Outlay - Shop	1,500.00	8,300.00	6,000.00	-2,300.00	138	
	Total Account	10,697.00	92,213.06	91,500.00	-713.06	101	
STREET MAINTENANCE							
110	Salaries	20,546.70	189,827.04	178,545.00	-11,282.04	106	
130	Overtime		137.79	500.00	362.21	28	
200	Personnel Benefits	8,033.25	98,201.33	99,116.00	914.67	99	
260	Worker's Compensation		10,692.04	16,220.00	5,527.96	66	
300	Professional Purchased Services	14,413.33	36,910.03	20,000.00	-16,910.03	185	

2 STREET

Account Object	Description	Current Year				Variance	%
		Current Month	Current YTD	Budget			
410	Utilities	171.74	4,129.90	7,500.00	3,370.10	55	
431	Repair and Maint-Auto	1,760.78	12,053.45	16,000.00	3,946.55	75	
432	Repair and Maint-Buildings	1,767.35	2,177.71	3,000.00	822.29	73	
433	Repair and Maint-Equipment	472.51	5,189.23	6,000.00	810.77	86	
435	Repair and Maint-Bridges		321.45	3,000.00	2,678.55	11	
436	Repair and Maint-Storm Sewer	1,226.61	4,666.51	5,000.00	333.49	93	
465	Fees-Dig Line	44.60	295.22	500.00	204.78	59	
505	Postage			50.00	50.00		
530	Telephone & Communication	336.79	2,411.96	4,000.00	1,588.04	60	
531	Information Technology	159.35	353.77	1,400.00	1,046.23	25	
540	Advertising & Publishing			100.00	100.00		
543	Dues & Subscriptions			3,394.00	890.10	74	
601	Paint & Supplies	4,126.06	12,243.95	13,000.00	756.05	94	
610	Supplies-Operating	873.96	13,734.75	12,000.00	-1,734.75	114	
612	Supplies-Other	1,640.86	3,811.57	5,500.00	1,688.43	69	
615	Chemicals	2,616.75	5,939.85	6,000.00	60.15	99	
626	Gas and Oil	3,417.19	10,860.74	15,000.00	4,139.26	72	
627	Supplies-Sand/Gravel/Asphalt	43,495.38	90,700.68	110,000.00	19,299.32	82	
628	Street Signs	1,643.38	3,120.73	3,000.00	-120.73	104	
740	Capital Outlay - Equipment		51,635.03	57,000.00	5,364.97	91	
760	Capital Outlay - Streets - Center & Iowa	119,099.04	127,529.39	150,000.00	22,470.61	85	
	Total Account	225,845.63	689,448.02	735,825.00	46,376.98	94	
431200	SNOW AND ICE						
130	Overtime		542.83	2,000.00	1,457.17	27	
200	Personnel Benefits		256.96		-256.96		
433	Repair and Maint-Equipment	667.87	2,907.39	4,000.00	1,092.61	73	
610	Supplies-Operating	5,750.94	5,788.71	2,500.00	-3,288.71	232	
626	Gas and Oil		1,007.14	4,500.00	3,492.86	22	
627	Supplies-Sand/Gravel/Asphalt		9,121.11	10,000.00	878.89	91	
740	Capital Outlay - Equipment		24,505.37	30,000.00	5,494.63	82	
	Total Account	6,418.81	44,129.51	53,000.00	8,870.49	83	
431600	STREET LIGHTING						
410	Utilities	6,436.76	68,839.28	71,000.00	2,160.72	97	
437	Repair and Maint-Lights	12,747.36	14,425.24	15,000.00	574.76	96	
	Total Account	19,184.12	83,264.52	86,000.00	2,735.48	97	
432200	STREET CLEANING						
110	Salaries	5,230.44	9,903.96	10,440.00	536.04	95	
200	Personnel Benefits	6.21	263.24	798.00	534.76	33	
425	Spring/Fall Cleanup		3,692.60	7,000.00	3,307.40	53	
433	Repair and Maint-Equipment	364.15	3,427.67	7,000.00	3,572.33	49	
461	Fees-Landfill	5.35	80.39	500.00	419.61	16	
610	Supplies-Operating		1,753.15	4,500.00	2,746.85	39	
612	Supplies-Other			300.00	300.00		
626	Gas and Oil	971.76	4,148.90	7,000.00	2,851.10	59	
	Total Account	6,577.91	23,269.91	37,538.00	14,268.09	62	

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2 STREET

Account Object	Description	Current Year			Variance	%
		Current Month	Current YTD	Budget		
	Total Expenses	276,230.44	1,001,025.50	1,072,193.00	71,167.50	93
	Net Income from Operations	-272,015.51	-109,913.89			
	Net Income	-272,015.51	-109,913.89			

3 LIBRARY

Account Object	Description	Current Year				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
311100	PROPERTY TAXES	1,371.83	211,368.79	210,438.00	930.79	100
319100	PENALTY & INTEREST	173.94	3,005.53	2,900.00	105.53	104
331000	GRANTS, GIFTS AND DONATIONS	1.00	455.33	6,000.00	-5,544.67	8
335000	STATE SHARED REVENUE		18,291.81	18,000.00	291.81	102
335500	COUNTY SALES TAX		20,041.01	19,485.00	556.01	103
335600	SALES TAX	43.20	390.00	350.00	40.00	111
356000	RURAL DUES	716.40	6,962.80	7,000.00	-37.20	99
361000	FINES & FOREFEITS	175.68	3,111.95	4,500.00	-1,388.05	69
371000	INTEREST EARNED	6.34	54.98	100.00	-45.02	55
379000	MISCELLANEOUS REVENUE	298.46	3,208.67	4,000.00	-791.33	80
398100	UNENCUMBERED FUNDS			4,904.00	-4,904.00	96
	Total Revenue	2,786.85	266,890.87	277,677.00	-10,786.13	96

Account Object	Description	Current Year				%
		Current Month	Current YTD	Budget	Variance	
Expenses						
455000	LIBRARY					
110	Salaries	14,512.60	124,733.35	131,460.00	6,726.65	95
200	Personnel Benefits	5,002.19	53,856.27	57,947.00	4,090.73	93
250	Reserve for Unemployment			3,605.00	3,605.00	
260	Worker's Compensation		240.01	415.00	174.99	58
344	Employee Drug Testing		25.00	75.00	50.00	33
410	Utilities	1,118.79	13,568.54	15,000.00	1,431.46	90
420	Custodial & Cleaning	2,825.00	11,130.00	11,000.00	-130.00	101
430	Repair and Maint-Other	1,087.50	4,734.56	3,500.00	-1,234.56	135
440	Postage	294.00	827.60	1,000.00	172.40	88
505	Telephone & Communication	414.64	3,312.06	3,760.00	447.94	83
530	Information Technology	3,671.88	4,762.72	1,700.00	-3,062.72	280
532	E-Books	162.03	1,998.11	2,000.00	1.89	100
533	Audio/Visual	23.49	1,521.97	2,000.00	478.03	76
534	Book Replacement	17.49	1,803.26	2,000.00	196.74	90
540	Advertising & Publishing	7.04	372.48	1,000.00	627.52	37
543	Dues & Subscriptions	1,020.00	6,969.95	7,565.00	595.05	92
580	Travel/Meetings/Education	121.89	600.84	1,000.00	399.16	60
607	Supplies-Children's Programs	2,528.63	5,090.43	5,000.00	-90.43	102
610	Supplies-Operating	714.00	4,179.06	4,000.00	-179.06	104
612	Supplies-Other	81.40	461.45	500.00	38.55	92
640	Periodicals	391.77	931.15	1,000.00	68.85	93
745	Books - Library	1,911.07	15,398.55	15,000.00	-398.55	103
753	Capital Outlay - Projects	692.49	4,722.68	3,700.00	3,700.00	152
773	Capital Outlay - Copier	80.40	390.00	3,100.00	-1,622.68	111
830	Sales Tax			350.00	-40.00	94
	Total Account	36,678.30	261,630.04	277,677.00	16,046.96	94

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3 LIBRARY

Account Object	Description	Current Year				Variance	%
		Current Month	Current YTD	Budget			
	Total Expenses	36,678.30	261,630.04	277,677.00	16,046.96	94	
	Net Income from Operations	-33,891.45	5,260.83				
	Net Income	-33,891.45	5,260.83				

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5 INSURANCE

Account Object	Description	Current Year				Variance	%
		Current Month	Current YTD	Budget			
Revenue							
	311100	PROPERTY TAXES	467.95	63,105.27	68,511.00	-5,405.73	92
	319100	PENALTY & INTEREST	26.35	801.80		801.80	
	371000	INTEREST EARNED	6.09	52.73		52.73	
	399200	WATER FUND PORTION		9,550.00	9,550.00		100
	399300	SEWER FUND PORTION		9,550.00	9,550.00		100
							95
		Total Revenue	500.39	83,059.80	87,611.00	-4,551.20	95
Expenses							
490010		INSURANCE		87,111.00	87,111.00	500.00	100
	520	Insurance - Liability		87,111.00	87,111.00	500.00	100
	521	Insurance - Deductible		87,111.00	87,611.00	500.00	99
		Total Account		87,111.00	87,611.00	500.00	99
		Total Expenses	0.00	87,111.00	87,611.00	500.00	99
		Net Income from Operations	500.39	-4,051.20			
		Net Income	500.39	-4,051.20			

6 RECREATION

Account Object	Description	Current Year				Variance	%
		Current Month	Current YTD	Budget			
Revenue							
311100	PROPERTY TAXES	329.78	49,469.19	48,086.00	1,383.19	103	
319100	PENALTY & INTEREST	44.49	1,022.35	1,300.00	-277.65	79	
335000	STATE SHARED REVENUE		25,444.06	25,000.00	444.06	102	
335500	COUNTY SALES TAX		75,093.01	70,000.00	5,093.01	107	
350400	POOL REVENUE	508.00	54,835.18	72,000.00	-17,164.82	76	
350500	POOL REVENUE - CONCESSION		2,002.80	6,000.00	-3,997.20	33	
350600	POOL REVENUE - LESSONS		8,276.75	17,000.00	-8,723.25	49	
350700	POOL REVENUE - SPECIAL EVENTS		1,550.00	1,000.00	550.00	155	
371000	INTEREST EARNED	93.91	813.36	300.00	513.36	271	
379000	MISCELLANEOUS REVENUE	236.40	3,074.40	2,000.00	1,074.40	154	
398000	UNENCUMBERED FUNDS			64,478.00	-64,478.00	72	
	Total Revenue	1,212.58	221,581.10	307,164.00	-85,582.90	72	

Expenses
451000

Account Object	Description	Current Year				Variance	%
		Current Month	Current YTD	Budget			
RECREATION							
110	Salaries	7,354.22	51,313.32	86,422.00	35,108.68	59	
115	Salaries-Guards	5,815.99	54,274.32	51,840.00	-2,434.32	105	
130	Overtime	312.66	920.68	2,500.00	-1,579.32	37	
200	Personnel Benefits	2,440.17	21,650.23	38,303.00	-16,652.77	57	
250	Reserve for Unemployment		3,614.95	1,505.00	2,109.95	49	
260	Worker's Compensation			7,355.00	-7,355.00	49	
300	Professional Purchased Services			5,000.00	-5,000.00	88	
344	Employee Drug Testing	175.00	350.00	400.00	-50.00	102	
410	Utilities	5,355.76	44,669.34	44,000.00	-669.34	102	
430	Repair and Maint-Other	1,054.76	3,206.39	8,000.00	-4,793.61	40	
438	Repair and Maint-Pool	2,452.76	8,787.01	10,000.00	-1,212.99	88	
505	Postage	100.00	100.00	100.00		100	
530	Telephone & Communication	499.05	1,858.92	2,000.00	-141.08	93	
531	Information Technology	334.45	1,043.44	3,000.00	-1,956.56	35	
540	Advertising & Publishing	11.22	11.22	500.00	-488.78	2	
543	Dues & Subscriptions		545.89	1,239.00	-693.11	44	
580	Travel/Meetings/Education	210.00	1,322.01	1,000.00	-322.01	132	
610	Supplies-Operating	2,987.33	12,409.93	7,000.00	-5,409.93	177	
612	Supplies-Other		1,847.53	3,500.00	-1,652.47	53	
615	Chemicals		11,541.28	10,000.00	-1,541.28	115	
617	Supplies-Concession		1,717.21	4,000.00	-2,282.79	43	
618	Supplies-Special Events	1,776.00	6,766.00	5,000.00	-1,766.00	135	
761	Capital Outlay-Contingency		2,404.49	10,000.00	-7,595.51	24	
770	Capital Outlay	331.58	3,774.42	4,000.00	-225.58	94	
830	Sales Tax		234,128.58	307,164.00	-73,035.42	76	
	Total Account	31,210.95	234,128.58	307,164.00	-73,035.42	76	

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6 RECREATION

Account Object	Description	Current Year				Variance	%
		Current Month	Current YTD	Budget			
	Total Expenses	31,210.95	234,128.58	307,164.00	73,035.42	76	
	Net Income from Operations	-29,998.37	-12,547.48				
	Net Income	-29,998.37	-12,547.48				

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7 AIRPORT

Account Object	Description	Current Year				Variance	%
		Current Month	Current YTD	Budget			
Revenue							
311100	PROPERTY TAXES	260.22	45,713.76	47,430.00	-1,716.24	96	
319100	PENALTY & INTEREST	24.93	247.01	50.00	197.01	494	
320000	FUEL REVENUE	3,086.04	25,796.24	40,000.00	-14,203.76	64	
331400	USER FEES	200.00	4,059.80	3,000.00	1,059.80	135	
334000	GRANT			337,500.00	-337,500.00	102	
335000	STATE SHARED REVENUE		3,065.25	3,000.00	65.25	269	
371000	INTEREST EARNED		80.73	30.00	50.73	17	
398100	UNENCUMBERED FUNDS	9.31		35,000.00	-35,000.00		
	Total Revenue	3,580.50	78,962.79	466,010.00	-387,047.21	17	
Expenses							
437000	AIRPORT						
300	Professional Purchased Services	290.01	2,213.59	1,000.00	1,000.00	89	
410	Utilities			2,500.00	286.41		
420	Custodial & Cleaning			200.00	200.00		
439	Repair and Maint-Airport	1,785.90	3,235.06	2,500.00	-735.06	129	
530	Telephone & Communication		101.88		-101.88		
543	Dues & Subscriptions	19.00	19.00	60.00	41.00	32	
580	Travel/Meetings/Education			250.00	250.00		
610	Supplies-Operating			500.00	270.50	46	
625	Fuel - Airport	2,431.08	15,704.03	35,000.00	19,295.97	45	
629	Fuel - Expenses	355.41	3,561.68	4,000.00	438.32	89	
731	Capital Outlay - Airport Improvements	15,728.92	36,115.93	420,000.00	383,884.07	9	
	Total Account	20,610.32	61,180.67	466,010.00	404,829.33	13	
	Total Expenses	20,610.32	61,180.67	466,010.00	404,829.33	13	
	Net Income from Operations	-17,029.82	17,782.12				
	Net Income	-17,029.82	17,782.12				

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20 CAPITAL IMPROVEMENT

Account Object	Description	Current Year				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
	311100 PROPERTY TAXES	5.35	567.54		567.54	
	319100 PENALTY & INTEREST	1.17	140.66		140.66	
	371000 INTEREST EARNED	59.78	517.88		317.88	259
	398200 UNENCUMBERED FUNDS TO CAPITAL			70,000.00	-70,000.00	2
	Total Revenue	66.30	1,226.08	70,200.00	-68,973.92	2
Expenses						
490020	CAPITAL IMPROVEMENT					
	720 Capital Outlay - Buildings		484.00	50,200.00	49,716.00	1
	765 Capital Outlay - Pool		1,100.00	10,000.00	10,000.00	11
	766 Capital Outlay - Library		1,100.00	10,000.00	8,900.00	11
	Total Account		1,584.00	70,200.00	68,616.00	2
	Total Expenses	1,100.00	1,584.00	70,200.00	68,616.00	2
	Net Income from Operations	-1,033.70	-357.92			
	Net Income	-1,033.70	-357.92			

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21 RESERVE FOR PROJECTS

Account Object	Description	Current Year				Variance	%
		Current Month	Current YTD	Budget			
Revenue							
399000	TRANSFER FROM OTHER FUND	40,000.00	40,000.00	110,000.00	-70,000.00	36	
	Total Revenue	40,000.00	40,000.00	110,000.00	-70,000.00	36	
Expenses							
490021	TRUCK FUND - FIRE DEPT.			110,000.00	110,000.00		
847	FIRE TRUCK REPLACEMENT			110,000.00	110,000.00		
	Total Account			110,000.00	110,000.00		
	Total Expenses	0.00	0.00	110,000.00	110,000.00		
	Net Income from Operations	40,000.00	40,000.00				
	Net Income	40,000.00	40,000.00				

25 WATER

Account Object	Description	Current Year				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
346100	WATER METERED SALES	76,769.14	818,289.41	790,000.00	28,289.41	104
346200	WATER CONNECTION FEES	1,750.00	26,875.00	15,000.00	11,875.00	179
346900	OTHER REVENUE-WATER - FIRE PROTECTION	577.50	7,368.40	6,500.00	868.40	113
361000	FINES & FORFEITS	-6,130.00	35,911.43	45,000.00	-9,088.57	80
371000	INTEREST EARNED	53.46	475.27	250.00	225.27	190
379000	MISCELLANEOUS REVENUE	136.80	3,255.94	2,000.00	1,255.94	163
398100	UNENCUMBERED FUNDS			59,737.00	-59,737.00	97
Total Revenue		73,156.90	892,175.45	918,487.00	-26,311.55	97

Expenses
434000

110	WATER	23,485.66	194,560.48	210,806.00	16,245.52	92
130	Salaries	525.31	2,777.88	2,000.00	-777.88	139
200	Overtime	8,290.89	97,582.85	124,140.00	26,557.15	79
260	Personnel Benefits		4,090.26	8,055.00	3,964.74	51
300	Worker's Compensation	4,585.77	21,150.82	20,000.00	-1,150.82	106
344	Professional Purchased Services	153.00	281.75	200.00	-81.75	141
410	Employee Drug Testing	4,980.95	46,566.01	42,000.00	-4,566.01	111
430	Utilities		820.80	3,000.00	2,179.20	27
431	Repair and Maint-Other	711.71	2,866.08	4,000.00	1,133.92	72
432	Repair and Maint-Auto	20,468.25	23,047.39	25,000.00	1,952.61	92
440	Repair and Maint-Buildings	4,882.65	39,548.26	40,000.00	451.74	99
462	Repair and Maint-Distribution		10,472.00	12,000.00	1,528.00	87
463	Fees-DEQ	552.00	8,329.22	18,000.00	9,670.78	46
465	Fees-Water Testing	44.60	295.21	300.00	4.79	98
505	Fees-Dig Line	1,811.73	10,650.47	10,000.00	-650.47	107
530	Postage	303.88	2,398.73	6,000.00	3,601.27	40
531	Telephone & Communication		2,290.65	2,000.00	-290.65	115
543	Information Technology	580.00	9,416.29	8,551.00	-865.29	110
580	Dues & Subscriptions	332.10	2,886.42	3,000.00	113.58	96
610	Travel/Meetings/Education	1,282.99	6,784.20	6,000.00	-784.20	113
612	Supplies-Operating	808.03	1,810.75	2,500.00	689.25	72
615	Supplies-Other	749.00	15,993.57	20,000.00	4,006.43	80
619	Chemicals	6,737.50	14,981.30	15,000.00	18.70	100
626	Meters	1,021.84	4,893.65	8,000.00	3,106.35	61
750	Gas and Oil		63,817.80	60,000.00	-3,817.80	106
751	Capital Outlay - Water		27,425.00	35,000.00	7,575.00	78
752	Capital Outlay - Rehab Wells	4,531.85	4,531.85	32,785.00	28,253.15	14
755	Capital Outlay - PRV/Development	14,664.75	78,661.75	105,000.00	26,338.25	75
762	Capital Outlay - Water Master Plan			10,000.00		
844	Transfer to Water Rehab Fund	6,300.00	75,600.00	75,600.00		100
846	Transfer to Other Fund		9,550.00	9,550.00		100

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25 WATER

Account Object	Description	Current Year				%
		Current Month	Current YTD	Budget	Variance	
	Total Account	107,804.46	784,081.44	918,487.00	134,405.56	85
	Total Expenses	107,804.46	784,081.44	918,487.00	134,405.56	85
	Net Income from Operations	-34,647.56	108,094.01			
	Net Income	-34,647.56	108,094.01			

26 SEWER

Account Object	Description	Current Year				Variance	%
		Current Month	Current YTD	Budget			
Revenue							
347100	SEWER SERVICE REVENUE	176,483.99	1,539,920.41	1,370,000.00	169,920.41	112	
347200	SEWER CONNECTION FEES	2,250.00	20,250.00	8,000.00	12,250.00	253	
361000	FINES & FORFEITS	10,000.00	10,000.00	10,000.00		100	
371000	INTEREST EARNED	199.35	1,760.47	1,100.00	660.47	160	
371150	BAB INTEREST		11,915.41	12,000.00	-84.59	99	
379000	MISCELLANEOUS REVENUE	550.00	1,879.66	7,000.00	-5,120.34	27	
398200	UNENCUMBERED FUNDS TO CAPITAL			143,206.00	-143,206.00	102	
Total Revenue		189,483.34	1,585,725.95	1,551,306.00	34,419.95	102	

Expenses
435000

SEWER							
110	Salaries	40,650.99	268,313.40	251,842.00	-16,471.40	107	
130	Overtime	1,262.33	7,654.80	6,000.00	-1,654.80	128	
200	Personnel Benefits	10,507.38	113,859.95	117,261.00	3,401.05	97	
260	Worker's Compensation		5,588.46	9,935.00	4,346.54	56	
300	Professional Purchased Services	4,114.24	12,527.68	75,000.00	62,472.32	17	
344	Employee Drug Testing	123.00	306.75	500.00	193.25	61	
410	Utilities	23,941.20	125,586.44	100,000.00	-25,586.44	126	
430	Repair and Maint-Other		129.80	1,000.00	870.20	13	
431	Repair and Maint-Auto	1,467.97	7,080.49	7,000.00	-80.49	101	
441	Repair and Maint-Plant	17,185.51	39,719.67	45,000.00	5,280.33	88	
442	Repair and Maint-Collection	25,942.08	41,111.40	50,000.00	8,888.60	82	
460	Sludge Disposal	426.51	7,087.40	10,000.00	2,912.60	71	
464	Fees-Lab Testing	2,623.59	13,897.44	14,000.00	102.56	99	
465	Fees-Dig Line	44.60	295.20	300.00	4.80	98	
505	Postage	1,892.63	11,175.59	11,000.00	-175.59	102	
530	Telephone & Communication	402.25	2,458.90	2,500.00	41.10	98	
531	Information Technology		5,464.55	1,500.00	-3,964.55	364	
543	Dues & Subscriptions	678.00	8,174.38	9,000.00	825.62	91	
580	Travel/Meetings/Education		2,106.64	3,500.00	1,393.36	60	
610	Supplies-Operating	3,984.02	15,402.36	11,000.00	-4,402.36	140	
615	Chemicals	11,467.85	32,631.04	40,000.00	7,368.96	82	
626	Gas and Oil	1,091.79	3,691.99	6,000.00	2,308.01	62	
635	Rehab Projects	6,300.00	75,600.00	75,600.00		100	
762	Capital Outlay - Projects	2,600.00	14,663.94	25,000.00	10,336.06	59	
763	Capital Outlay - CMOM, Contingency	34,385.00	34,385.00	77,818.00	43,433.00	44	
764	Capital Outlay -	398,858.00	398,858.00	435,000.00	36,142.00	92	
846	Transfer to Other Fund		9,550.00	9,550.00		100	
901	Debt Service-DEQ		155,774.34	156,000.00	225.66	100	
Total Account		589,948.94	1,413,095.61	1,551,306.00	138,210.39	91	

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26 SEWER

CITY OF PAYETTE
Income Statement
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Account Object	Description	Current Year			Variance	%
		Current Month	Current YTD	Budget		
	Total Expenses	589,948.94	1,413,095.61	1,551,306.00	138,210.39	91
	Net Income from Operations	-400,465.60	172,630.34			
	Net Income	-400,465.60	172,630.34			

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30 SANITATION

Account Object	Description	Current Year				Variance	%
		Current Month	Current YTD	Budget			
Revenue							
345100	GARBAGE COLLECTION	27,429.00	325,681.75	305,000.00	20,681.75	107	
345200	CART RENTAL COLLECTION	5,716.43	68,028.88	67,000.00	1,028.88	102	
371000	INTEREST EARNED	24.68	214.21	100.00	114.21	214	
398200	UNENCUMBERED FUNDS TO CAPITAL			30,000.00	-30,000.00	98	
	Total Revenue	33,170.11	393,924.84	402,100.00	-8,175.16	98	
Expenses							
432000	SANITATION						
451	Contract-Hauling	21,000.00	286,807.47	270,000.00	-16,807.47	106	
452	Contract-Cart Rental	5,624.60	67,955.68	67,000.00	-955.68	101	
605	Supplies-Office			300.00	300.00	100	
841	Transfer to General Fund		34,800.00	34,800.00		100	
843	Transfer to Streets		30,000.00	30,000.00		100	
	Total Account	26,624.60	419,563.15	402,100.00	-17,463.15	104	
	Total Expenses	26,624.60	419,563.15	402,100.00	-17,463.15	104	
	Net Income from Operations	6,545.51	-25,638.31				
	Net Income	6,545.51	-25,638.31				

31 WATER REHAB PROJECT

Account Object	Description	Current Year				Variance	%
		Current Month	Current YTD	Budget			
Revenue							
371000	INTEREST EARNED	362.85	3,142.02	1,000.00	2,142.02	314	
398000	UNENCUMBERED FUNDS		3,400.00	3,400.00	-3,400.00	100	
399000	TRANSFER FROM OTHER FUND	6,300.00	75,600.00	75,600.00		98	
	Total Revenue	6,662.85	78,742.02	80,000.00	-1,257.98	98	
Expenses							
434100	Water Rehab Projects						
800	Projects	1,161.22	11,909.20	80,000.00	68,090.80	15	
	Total Account	1,161.22	11,909.20	80,000.00	68,090.80	15	
	Total Expenses	1,161.22	11,909.20	80,000.00	68,090.80	15	
	Net Income from Operations	5,501.63	66,832.82				
	Net Income	5,501.63	66,832.82				

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32 SEWER REHAB PROJECT

Account Object	Description	Current Year				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
371000	INTEREST EARNED	218.98	1,897.77		1,897.77	100
399000	TRANSFER FROM OTHER FUND	6,300.00	75,600.00	75,600.00		103
	Total Revenue	6,518.98	77,497.77	75,600.00	1,897.77	103
Expenses						
435100	Sewer Rehab Project					
800	Projects			75,600.00	75,600.00	
	Total Account			75,600.00	75,600.00	
	Total Expenses	0.00	0.00	75,600.00	75,600.00	
	Net Income from Operations	6,518.98	77,497.77			
	Net Income	6,518.98	77,497.77			

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37 LID 98-1

Account Object	Description	Current Year				Variance	%
		Current Month	Current YTD	Budget			
Revenue							
311110	ASSESSMENT RECEIPTS	31.14	21,140.26	6,000.00	15,140.26	352	
319100	PENALTY & INTEREST		318.90	200.00	118.90	159	
371000	INTEREST EARNED	29.26	253.42	75.00	178.42	338	
398000	UNENCUMBERED FUNDS			7,166.00	-7,166.00	162	
	Total Revenue	60.40	21,712.58	13,441.00	8,271.58	162	
Expenses							
470000	DEBT SERVICE		11,941.00	11,941.00		100	
902	Debt Service-LID 98-1		1,548.00	1,500.00	-48.00	103	
905	Other Expenses		13,489.00	13,441.00	-48.00	100	
	Total Account						
	Total Expenses	0.00	13,489.00	13,441.00	-48.00	100	
	Net Income from Operations	60.40	8,223.58				
	Net Income	60.40	8,223.58				

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45 REVOLVING LOAN

Account Object	Description	Current Year				%
		Current Month	Current YTD	Budget	Variance	
Revenue						
371000	INTEREST EARNED	60.16	520.71	150.00	370.71	347
379000	MISCELLANEOUS REVENUE	252.00	3,024.00	3,600.00	-576.00	84
398100	UNENCUMBERED FUNDS			96,250.00	-96,250.00	4
	Total Revenue	312.16	3,544.71	100,000.00	-96,455.29	4
Expenses						
490030	REVOLVING LOAN			100,000.00	100,000.00	
850	Business Loans	179.50	13,358.41	100,000.00	-13,358.41	
851	FACADE GRANT	179.50	13,358.41	100,000.00	86,641.59	13
	Total Account	179.50	13,358.41	100,000.00	86,641.59	13
	Total Expenses	179.50	13,358.41	100,000.00	86,641.59	13
	Net Income from Operations	132.66	-9,813.70			
	Net Income	132.66	-9,813.70			

49 HEALTH INSURANCE

Account Object	Description	Current Year				Variance	%
		Current Month	Current YTD	Budget			
Revenue							
371000	INTEREST EARNED	80.66	698.20		698.20		
398100	UNENCUMBERED FUNDS		50,000.00		-50,000.00		1
	Total Revenue	80.66	698.20	50,000.00	-49,301.80		1
Expenses							
490031	HEALTH CARE REIMBURSEMENT						
200	Personnel Benefits	4,321.99	47,995.20	50,000.00	2,004.80		96
	Total Account	4,321.99	47,995.20	50,000.00	2,004.80		96
	Total Expenses	4,321.99	47,995.20	50,000.00	2,004.80		96
	Net Income from Operations	-4,241.33	-47,297.00				
	Net Income	-4,241.33	-47,297.00				

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CITY OF PAYETTE
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53 IMPACT FEES

Account Object	Description	Current Year			
		Current Month	Current YTD	Budget	Variance
Revenue					
341310	IMPACT FEES - POLICE	-6,840.00	-3,956.00		-3,956.00
341320	IMPACT FEES - FIRE	-5,160.00	-3,708.00		-3,708.00
	Total Revenue	-12,000.00	-7,664.00	0.00	-7,664.00
	Net Income from Operations	-12,000.00	-7,664.00		
	Net Income	-12,000.00	-7,664.00		

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CITY OF PAVETTE
Income Statement
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54 DEBT SERVICES

Account Object	Description	Current Year				Variance	%
		Current Month	Current YTD	Budget			
Revenue							
311120	BOND RECEIPTS - LIBRARY	369.89	50,598.07	49,199.00	1,399.07	103	
371150	BAB INTEREST		12,397.47	12,500.00	-102.53	99	
						102	
	Total Revenue	369.89	62,995.54	61,699.00	1,296.54	102	
Expenses							
470000	DEBT SERVICE		61,699.00	61,699.00		100	
900	Debt Service		61,699.00	61,699.00		100	
	Total Account		61,699.00	61,699.00		100	
	Total Expenses	0.00	61,699.00	61,699.00	0.00	100	
	Net Income from Operations	369.89	1,296.54				
	Net Income	369.89	1,296.54				

MINUTES
PAYETTE CITY COUNCIL
Work Session & Regular Council Meeting
October 17, 2016

6:00 PM – Work Session

A work session of the Payette City Council was called to order at 6:00 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

ROLL CALL

Members Present: Mayor Williams, Alan Massey, Lee Nelson, Nancy Dale, Kathy Dodson, Craig Jensen and Ray Wickersham.

Members Absent: None

Staff Present: Mary Cordova; Mark Clark, Chief of Police; Jacob Hust, Water Supervisor; Jaime Couch, Street Supervisor; Steve Castenada, Fire Chief; Randy Fales, Parks Supervisor, Darwin Decroo, WWTP Supervisor; Katie Bullen, Pool Manager and Matea Gabiola, Administrative Assistant.

AGENDA ITEMS

None

DEPARTMENT REPORTS

- a. Street Department – Mr. Couch stated that North 4th Street storm drain project is finished. The curb and gutter is left to complete. The Iowa and Center project is moving along; the City is waiting on utilities to be moved. The Airport runway extension project is moving along. Fall cleanup will start the 1st week of November. The Sewer department gave the Street Department a dump truck, so there will 4 trucks running this year. There is going to be some overlay projects that will start this next week. The Street Department also crack sealed three cul-de-sac sacs up off of Iowa. Mayor Williams stated that in the Iowa & Center project the contractor found an irrigation line that they didn't know existed, and it needs to be moved. The Council will need to amend the agenda with a change order to move that line.
- b. Park Department – Mr. Fales stated that they are cleaning up the parks and winterizing to get ready for winter.
- c. Water Department- Mr. Hust stated that they have been busy. Tank mixers have been installed in both Clay Peak and 20th Street reservoirs. Fall flushing went well this year. Mr. Hust stated his department has been studying for water certifications. The department is replacing PRV on Center & Iowa.
- d. Sewer Department – Mr. Decroo stated that the department received their new jet truck. They finished installing the pump that was rebuilt in Vistair lift station. Mayor Williams asked Mr. Decroo to inform on the status on the smell challenges at 7th & Iowa. Mr. Decroo stated that the department is trying to remove the hydrogen sulfide smell. So far it has been proven that just using the carbon media isn't enough so they are feeding hydrogen peroxide out at Vistair which seems to be helping. There is potential to install an irrigation well out to help with the smell.
- e. Pool Department- Ms. Bullen stated there is a lot going on at the pool. A new schedule, lots of organization, presenting school base programs for surrounding communities and lessons. Ms. Bullen stated she has contacted St. Lukes & St. Al's in working together to create therapy and rehabilitation programs. Ms. Bullen is wanting to pair up with the Police Department and Fire Department to have Safety days. With the pool being closed for maintenance there was a lot of painting and servicing of equipment. Ms. Bullen is working with our Water Department on possibly getting a new water system to help with the iron in the water.
- f. Strategic Plan 2016 –

Mr. Massey stated that he is wanting to work with business owners to come up with different ways to entice growth and new business. Mr. Massey stated that the Council is reviewing the fee structure and working on eliminating or changing some of the nuisance fees.

Ms. Dodson stated that she reached out to the principal of the High School to set up a meeting, but hasn't heard anything back from him at this time.

Mr. Jensen & Mr. Wickersham gave an update on the Boys & Girls Club.

Mayor Williams stated that he has contacted an agency to come and do customer service training. Mr. Massey asked about the work compensation study results and when would the Council be getting those results back. Mayor Williams replied the second meeting in November.

FUTURE MEETING TOPICS

None

ADJOURNMENT

The work session adjourned at 6:56 PM

7:00 PM – Regular Meeting

A regular meeting of the Payette City Council was called to order at 7:04 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

ROLL CALL

Members Present: Mayor Williams, Alan Massey, Lee Nelson, Nancy Dale, Kathy Dodson, Craig Jensen and Ray Wickersham.

Members Absent: None

Staff Present: Mary Cordova; Mark Clark, Chief of Police; Jacob Hust, Water Department; Jaime Couch, Street Department; Steve Castenada, Fire Chief; Randy Fales, Parks Department; Darwin Decroo, WWTP Supervisor; Katie Bullen, Pool Manager and Matea Gabiola, Administrative Assistant.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ray Wickersham.

A motion was made by Massey to amend the agenda to add Item E: A change order on the Iowa Ave Project. This was seconded by Nelson.

After a voice vote by the Council, the motion CARRIED.

CITIZENS COMMENTS

Samantha Breach, 643 South 12th Street addressed the Council and reminded them about the community event, Trunk or Treat. It will be held on October 31, 2016, at Bancroft Park between 4pm-6pm.

PUBLIC HEARING

- A. An application for annexation of a parcel of land located at 1835 NE 10th Ave in the SW1/4SE1/4 of Sec.3, Twp. 8N, R 5W, BM, being all of Blocks 53 and 55 and a portion of Block 54, more particularly described as follows: Commencing on the west side line of said SW1/4 SE1/4 at a point 643.5 feet S of the NW corner of said SW1/4 SE1/4; thence south following said west side line 272.25 feet; thence east and parallel to the north side line of said SW1/4 SE1/4 660 feet;

thence north and parallel to the west side line of said SW1/4 SE1/4 660 feet; thence north and parallel to the west side line of said SW1/4 SE1/4 915.75 feet to the north side line of SW1/4 SE1/4; thence west following said north side line 330 feet; thence south and parallel to the west side line of said SW1/4 SE1/4 643.5 feet; thence west 330 feet to the point of beginning; including all road right of ways of NE 10th Ave and Hurd Lane.

Ms. Cordova addressed the Council stating that this type of annexation is a category A, where the owner consents to the annexation; Teton Machine is wanting to be annexed. Ms. Cordova directed the Council to the annexation plan. The City already has water and sewer services to the existing Teton building and will provide this same service to these new parcels, which is roughly 9.25 acres. Teton wants to expand its business by constructing a new shop. Ms. Cordova directed the Council to the preliminary site plan. Mr. Wickersham asked if the City already has water and sewer to the existing building. Ms. Cordova replied yes. Ms. Cordova also stated that as part of the development agreement, the City is going to extend those services further down the road, but stop just short of the canal. Ms. Cordova stated the sewer line will be directly in the middle of this new building, the final design is still in the works. There is a shallow manhole in that area, and the City can't take it any further because the City would need to install a lift station. The service line grade for the new building will meet the existing main, so Teton will still have enough gravity flow. Ms. Dodson asked about the inducements that the City is offering and what those were. Ms. Cordova directed the Council to page 6 in the development agreement under exhibit A. Ms. Cordova stated that the City is extending the water and sewer mains, and have asked the current owner to dedicate an additional 15 foot right of way along NE 10th Ave. This is for future expansion of the road. In exchange for the additional 15 feet, the City has proposed to make those improvements. When this project commences, there will likely be grant funding. City code requires an 80 foot right of way on a section line. Eventually NE 10th Ave will be an 80 foot right of way, so this would be a step in that direction. Currently there is only a 50 foot right of way down that road. Mr. Nelson asked about the curb and gutter and if a potential LID would happen. Yes, there could potentially be an LID. Ms. Cordova stated it is impractical to install curb, gutter, sidewalk or drainage at this time. Mr. Massey stated to Ms. Cordova that Teton is giving the City the additional 15 foot of right of way, will that ever be increased. Ms. Cordova stated the additional 15 feet will give the City a 40 foot right of way so that will not be increased in the future. Eventually the City would want 80 feet, but that other half would be from the other side of the road. NE 10th Ave will need to be widened in the future, the 50 foot right of way came from the County, which is their prescriptive easement along that road. The City wants 80 foot right of way in those heavy collector roads. The City is happy to have Teton Machine expand their business, and they want to do it in City limits.

Andy Oyervides, 800 Flintlock Way, Weiser, ID, representing Teton Machine, addressed the Council. Mr. Oyervides stated that Teton Machine was founded in Wyoming 64 years ago, but have been in Payette since 1981. What brought Teton to the City of Payette was Hewlett Packard, which was the largest customer for them at that time. Teton Machine is a high-tech company that does less than 10% of their business in Idaho. Teton could be anywhere in the US to serve their customer base, but have chosen to remain in Payette. Mr. Oyervides stated that Payette has been good for the company and the City has been good to them. Currently there is 40 employees and does about 1.5 million in wages and benefits every year. This move will continue our growth as a company. Mr. Oyervides would appreciate your affirmative vote of approval in annexing these two parcels into the City. Mr. Oyervides wanted to state that his process has been a learning experience for him, and that Ms. Cordova played a very instrumental part in a very positive way. Every interaction that he has had with the City so far has been great, and he wanted to give positive feedback on this experience for Teton.

Mr. Nelson asked if this will be an extension of the business, and be hiring more employees? Mr. Oyervides stated that Teton doesn't own the current building and the lease is up in about 14

months. So, this move is more of an expansion of physical size. Teton's philosophy is to grow the company with technology. Eventually down the road with growth more jobs will be offered.

Hearing no additional comments, the public hearing was closed.

APPROVAL OF MINUTES

A. 10-04-2016 Work Session & Regular Council Meeting

A motion was made by Nelson and seconded by Dodson to approve the minutes of 10-04-2016 Work Session & Rescheduled Regular Council Meeting with a change to the voting on page 9.

After a voice vote by the Council, the motion CARRIED.

APPROVAL OF BILLS & PAYROLL

A motion was made by Jensen and seconded by Nelson to approve the City Bills & Payroll in the amount of \$324,656.40

Ms. Dale asked about the CPA billing of \$2,750, and if that was the start of the audit process. Ms. Cordova stated yes.

At the roll call:

Ayes: Jensen, Dale, Nelson, Dodson, Wickersham and Massey.

Nays: None

The motion CARRIED.

SPECIAL ORDERS

None

COMMUNICATIONS

None

PLANNING & ZONING

None

AGENDA ITEMS

- A. Sidewalk Café Guidelines- Ms. Dodson stated that she talked with Kathy Patrick about the guidelines. According to her findings, she didn't see anything that was glaring. Ms. Dodson has a problem with fence regulations. Ms. Dodson stated to be legal with the State liquor laws fencing just needs to be an enclosure. If a business owner is required to have iron fencing for their sidewalk café, the cost will add up. This item is something she thinks the City shouldn't require. Mr. Nelson stated if a fence is moved too easily, it defeats the whole purpose and could run into other issues. Mayor Williams pointed out that these businesses will be using the City's right of way, and if the fences placed are not stable or sturdy enough and someone gets hurt, the City could be liable. Protecting the City's right of way needs to be thought about. Ms. Dodson also wanted to address advertising on the umbrellas and canopies. She stated in some cases you get free umbrellas from vendors, but this guideline you wouldn't be able to use them. Mr. Massey addressed the Council in removing the first paragraph from the design standards of fences, as well as eliminating the sentence about advertising on the umbrellas and awnings. Chief Clark addressed the Council stating that there

are regulations in Idaho State code regarding liquor sales advertising. Mr. Wickersham stated to add the clause following Idaho State code, in regards to advertising.

A motion was made by Massey and seconded by Dodson to approve the Sidewalk Café outdoor design guidelines with the modifications under fence and umbrella/canopies design standards that were discussed.

After a voice vote by the Council, the motion CARRIED.

B. Annexation Plan & Development Agreement- Teton Machine

A motion was made by Nelson and seconded by Wickersham to approve the Annexation Plan & Development Agreement between the City of Payette and Teton Machine.

After a voice vote by the Council, the motion CARRIED.

C. Ordinance #1416-AN ORDINANCE FOR THE ANNEXATION OF PROPERTY GENERALLY LOCATED AT 1835 NE 10TH AVENUE, WHICH PROPERTY IS MORE PARTICULARLY DESCRIBED IN EXHIBIT "A", ALL SITUATED IN PAYETTE COUNTY, IDAHO, AND ADJACENT AND CONTIGUOUS TO THE CORPORATE CITY LIMITS; ESTABLISHING AND DETERMINING THE LAND USE CLASSIFICATION OF SAID LAND AS I-INDUSTRIAL; DESIGNATING THAT PROPERTY DESCRIBED IN EXHIBIT "A" AS A CATEGORY A ANNEXATION; MAKING CERTAIN FINDINGS IN THE OFFICIAL MINUTES OF THE CITY CLERK; PROVIDING THAT COPIES OF THIS ORDINANCE SHALL BE FILED WITH THE PAYETTE COUNTY ASSESSOR, THE PAYETTE COUNTY RECORDER, AND THE IDAHO STATE TAX COMMISSION; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR PUBLICATION BY SUMMARY – 1st Reading

A motion was made by Nelson and seconded by Jensen to read Ordinance #1416 by title only.

After a voice vote by the Council, the motion CARRIED.

Osborn read Ordinance #1416 by title only.

A motion was made by Nelson and seconded by Wickersham to suspend the rules and pass Ordinance #1416.

After a voice vote by the Council, the motion CARRIED.

A motion was made by Jensen and seconded by Dodson that Ordinance #1416 do pass.

At the roll call:

Ayes: Nelson, Jensen, Massey, Dodson, Wickersham and Dale.
Nays: None

The motion CARRIED.

D. Library Copier-Ms. Cordova stated that this is a copier lease agreement for the Library. By Idaho code a library is able to hold real and personal property upon approval of the City

Council. This contract has never been presented to the Council and it does need approval. Ms. Dale stated that this copier was addressed back in May. The Board of Trustees is aware of this and training has since been performed on purchasing policies.

A motion was made by Dale and was seconded by Dodson to accept the Payette Public Library copier lease agreement with Allied Business Solutions.

At the roll call:

Ayes: Nelson, Jensen, Massey, Dodson, Wickersham and Dale.

Nays: None

The motion CARRIED.

- E. Iowa Ave Project Change Order – Mayor Williams reminded the Council that at this time there is no paperwork, this issue was only discovered a few hours ago. Mayor Williams stated that the contractor found an irrigation line that they didn't know what there and it needs to be moved. Durham Gravel, the contractor, stated it will be no more than \$5,000 to move the line.

A motion was made by Nelson and seconded by Jensen to approve the change order for the Iowa Project not to exceed \$6,000 for Durham Gravel Works.

At the roll call:

Ayes: Nelson, Jensen, Massey, Dodson, Wickersham and Dale.

Nays: None

The motion CARRIED.

BOARD & COMMISSION REPORTS

- A. Building & Business Permits- 2016
- B. Library Commission- October 13th
- C. Airport Commission – October 17th – Mr. Massey gave a brief summary of the last Airport Commission meeting topics.

MAYOR'S COMMENT

None

CITIZEN'S COMMENTS

None

EXECUTIVE SESSION

Pursuant to I.C. 74-206(1)(f), the City Council will recess into Executive Session to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. provided in I.C. chapter 1, title 74.

A motion was made by Dodson to adjourn to executive session Pursuant to I.C. 74-206(1)(f), the City Council will recess into Executive Session to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. provided in I.C. chapter 1, title 74.

The motion FAILED for lack of second.

ADJOURNMENT

A motion was made by Jensen and seconded Nelson to adjourn the regular meeting at 7:53 PM

After a voice vote by the Council, the motion CARRIED.

Signed this _____ day of November, 2016.

Jeffery T. Williams, Mayor

ATTEST:

Matea Gabiola
Administrative Assistant

DRAFT

CITY OF PAYETTE
NOVEMBER 7, 2016

CITY PAYROLL - Admin	10/28/2016	\$ 114,780.93
A COMPANY - Greenway & BMX	9/30/2016	181.00
A COMPANY - Greenway & BMX	11/7/2016	85.86
ACTION MEDICAL - Street	11/7/2016	29.10
ADVANCED CONTROL SYSTEMS - Water & WWTP	11/7/2016	920.00
ALLIED BUSINESS SOLUTIONS - Admin	10/19/2016	525.07
ALLIED BUSINESS SOLUTIONS - Library	11/7/2016	378.00
AMAZON - Library	10/25/2016	865.63
AMERICAN CHILLER - Pool	11/7/2016	4,278.76
AMERICAN STAFFING - Park & Street	11/7/2016	2,735.92
ASSN. OF IDAHO CITIES - Admin	11/7/2016	135.00
BIBLIONX - Library	11/7/2016	2,700.00
BRADY INDUSTRIES - Admin	11/7/2016	302.96
BURKE ELECTRIC - Pool	11/7/2016	878.50
CABLE ONE - Street	10/25/2016	67.50
CAMPBELL TRACTOR - WWTP	11/7/2016	55.02
CAPENER, LORAINÉ - Admin	11/7/2016	80.00
CDW GOVERNMENT - Police	11/7/2016	150.00
CENAGE LEARNING - Library	9/30/2016	148.14
CITY CLEANERS - Police	11/7/2016	155.20
CITY OF PAYETTE - Library	11/7/2016	73.62
CITY SERVICE VALCON - Airport	11/7/2016	5,790.78
COMPLETE OFFICE - Police, Fire, Water & Admin	11/7/2016	641.54
D&B - Water	11/7/2016	125.00
DART'S - All Dept.	11/7/2016	2,101.03
DCS TECHNOLOGIES - Pool	9/30/2016	65.00
DCS TECHNOLOGIES - Admin, Police & WWTP	11/7/2016	318.80
ECS ENVIRONMENTAL - WWTP	11/7/2016	963.45
FARMERS SUPPLY - Airport	11/7/2016	1,435.00
FERGUSON - WWTP	9/30/2016	727.66
FERGUSON - Water	11/7/2016	198.08
GALLS - Police	11/7/2016	1,076.42
HARDIN - Admin	10/20/2016	35,177.71
HD SUPPLY - Water	11/7/2016	2,041.25
HOLLADAY ENGINEERS - WWTP, Street & Admin	9/30/2016	7,353.43
IDAHO BUILDING INSPECTION - Admin	11/7/2016	1,151.16
IDAHO POWER - Street	10/25/2016	4,731.81
IDAHO POWER - All Dept.	11/1/2016	16,670.79
IDAHO POWER - Library	11/7/2016	257.33
IDAHO TRANSPORTATION DEPT. - Street, Shop & WWTP	11/7/2016	184.00
INDEPENDENT ENTERPRISE - Admin & Water	11/7/2016	861.84
INTELLICHOICE - Police	11/7/2016	1,500.00
INTERMOUNTAIN GAS - Street	11/7/2016	308.00
INTERMOUNTAIN GAS - Library	11/7/2016	126.77
ISA - Street	11/7/2016	280.00
J.P. COOKE - Admin	11/7/2016	120.85
KAMAN - WWTP	11/7/2016	57.96

CITY OF PAYETTE
NOVEMBER 7, 2016

KENWORTH SALES - Street	11/7/2016	2,372.65
L.N. CURTIS - Fire	9/30/2016	587.50
L.N. CURTIS -- Fire	11/7/2016	152.66
LINDSAY ECOWATER - Library	9/30/2016	15.00
MARC - Pool	11/7/2016	317.57
MEDICAL LOGISTIC - Water	11/7/2016	37.08
METROQUIP - Street	11/7/2016	4,016.14
MICROMARKETING - Library	9/30/2016	138.47
MICROMARKETING - Library	11/7/2016	300.43
NORCO - Street	11/7/2016	166.91
ONTARIO AUTO RANCH - Police	11/7/2016	220.76
ONTARIO BUILDING - Street	11/7/2016	59.16
ONTARIO PIPE SUPPLY - WWTP	11/7/2016	87.42
ONTARIO TOOL - Park	11/7/2016	704.10
OREGON CORRECTIONS - Park	9/30/2016	36.00
OREGON CORRECTIONS - Pool	11/7/2016	212.00
PADILLA, JESSICA - Pool	11/7/2016	46.09
PAYETTE COUNTY PARAMEDICS - Police	11/7/2016	100.00
PAYETTE COUNTY SHERIFF - Police	11/7/2016	139.49
PAYETTE PRINTING - Pool	11/7/2016	30.00
PAYETTE TIRE CENTER - Police	11/7/2016	52.00
PHILLIPS AUTO - Police	11/7/2016	5,392.62
QUALITY CONTROL - WWTP	9/30/2016	205.00
RESPOND FIRST AID - Street	11/7/2016	186.30
RIPPIN' STITCHES - WWTP, Street & Admin	11/7/2016	1,244.70
ROBERTSON SUPPLY - Street	11/7/2016	6.49
S&H - Street	11/7/2016	99.90
SAV-ON - Street	11/7/2016	650.00
SNAP ON TOOLS - Shop	11/7/2016	260.00
STAPLES - Police, Admin & Pool	11/7/2016	330.98
STATE OF IDAHO - IBOL - Water	11/7/2016	62.00
STERLING CODIFIERS - Admin	9/30/2016	903.00
STEVE'S HOMETOWN MOTORS - Police	11/7/2016	137.66
SUNROC - Street	11/7/2016	691.60
T.A. WELDING - Street	11/7/2016	100.20
TOTH, GARRY - Police	11/7/2016	109.60
UNITED PARCEL SERVICE - Police	11/7/2016	50.59
WIENHOFF DRUG - Park, Pool & Water	9/30/2016	110.00
WILSON TIRE - Police	11/7/2016	925.28
YOUNGBERG HEATING - Admin	11/7/2016	297.00

\$ 235,346.22



	1ST QTR				2ND QTR				3RD QTR				4th QTR				Total 2016		Historical Data					
	1ST QTR	2ND QTR	3RD QTR	4th QTR	YTD	2015	2014	2013	2012	2011	Grand Total	Focus	Project	Focus	Project	Focus	Project	Focus	Project	Focus	Project			
MARKETING																								
NEW LEADS-REQ FOR PROPOSAL	11	7	10	0	28	39	28	33	27	37	164	Focus	Project	Focus	Project	Focus	Project	Focus	Project	Focus	Project			
SITE VISITS	3	5	8		16	16	7	13	10	9	55	Focus	Project	Focus	Project	Focus	Project	Focus	Project	Focus	Project			
Companies landed (assisted)	2	3	2		7	6	3	3	2	0	14	Focus	Project	Focus	Project	Focus	Project	Focus	Project	Focus	Project			
2012-15 open projects (still working with)	5	5	7		17	17	26	9	20	0	72	Focus	Project	Focus	Project	Focus	Project	Focus	Project	Focus	Project			
SITE SELECTORS MET	6	2	2		10	25	22	27	21	22	117	Focus	Project	Focus	Project	Focus	Project	Focus	Project	Focus	Project			
CONFERENCES/TRADE SHOWS	3	1			4	11	9	9	8	2	39	Focus	Project	Focus	Project	Focus	Project	Focus	Project	Focus	Project			
PAID MAGAZINE PUBLICATIONS	1	1	1		3	2	2	3	3	5	15	Focus	Project	Focus	Project	Focus	Project	Focus	Project	Focus	Project			
WEBSITE LISTINGS (PAID & FREE)	3	1	1		3	4	6	2	5	5	22	Focus	Project	Focus	Project	Focus	Project	Focus	Project	Focus	Project			
MARKETING TRAINING	0	1			1	3	2	2	6	2	15	Focus	Project	Focus	Project	Focus	Project	Focus	Project	Focus	Project			
BUSINESS EXPANSION																								
ONGOING COMPANIES MET WITH	3	4	3		10	7	8	6	11		32	Focus	Project	Focus	Project	Focus	Project	Focus	Project	Focus	Project			
NEW COMPANIES MET WITH	2	0	1		3	7	7	13	13	18	58	Focus	Project	Focus	Project	Focus	Project	Focus	Project	Focus	Project			
BUSINESS RETENTION																								
COMPANIES MET WITH	4	2	1		7	3	6	7	7		23	Focus	Project	Focus	Project	Focus	Project	Focus	Project	Focus	Project			
NEW BUSINESS START UPS																								
COMPANIES MET WITH	1	1	2		4	3	5	6	4	9	27	Focus	Project	Focus	Project	Focus	Project	Focus	Project	Focus	Project			
*Projects twd 2012-2015																								
*Project Stanton - Win	Oregon	*Project Babe	Oregon	Project	Project Michelle	Idaho	Project	Idaho	Project Chipotle - Wir	Idaho	Idaho	Focus	Project											
*Project Adam & Eve - Win/Win	Idaho	*Project Babe	Oregon	Project	Project Pam	Idaho	Project	Idaho	Project Cut	Idaho	Idaho	Focus	Project											
*Project Ferdinand/Babe - holding	Oregon	Project Rod	Oregon	Project	Project Operations	Oregon	Project	Oregon	Project Wrench	Oregon	Oregon	Focus	Project											
*Project 78 - holding	Both	Project Bear	Idaho	Project	Project Kelly	Idaho	Project	Idaho	Project \$15	Oregon	Oregon	Focus	Project											
*Project Energy	Oregon	Project Brass	Idaho	Project	Project Data	Oregon	Project	Oregon	Project Pat	Oregon	Oregon	Focus	Project											
*Project Sun - Win	Oregon	Project Manser	Idaho	Project	Project Sir	Oregon	Project	Oregon	Project Crayola	Idaho	Idaho	Focus	Project											
*Project Hot - Win	Oregon	Project Kettle	Oregon	Project	Project Rawhide	Oregon	Project	Oregon	Project Brooklyn	Idaho	Idaho	Focus	Project											
*Project Pumpkin - Win	Both	Project Kim - Win	Oregon	Project	Project Energy	Oregon	Project	Oregon	Project AK	Oregon	Oregon	Focus	Project											
*Project Lincoln Logs - Win	Idaho	Project Gary	Idaho	Project	Project Sunny	Idaho	Project	Idaho	Project Survival	Both	Both	Focus	Project											
*Project Mountain - Win	Idaho	Project Juice	Idaho	Project	Project Portion	Idaho	Project	Idaho	Project Salsa - Win	Oregon	Oregon	Focus	Project											
*Project Martin - holding	Oregon	Project Baa Baa	Idaho	Project	Project Graze	Idaho	Project	Idaho	Project Violet	Oregon	Oregon	Focus	Project											
*Project Neighbor - Win	Idaho	Project Lyle Lovett	Idaho	Project	Project K - win (2 of 3)	Oregon	Project	Oregon	Project Country	Idaho	Idaho	Focus	Project											
*Project Fly - Win	Oregon	Project Farm	Both	Project	*Project Basket 2016	Idaho	Project	Idaho	Project Warehouse	Idaho	Idaho	Focus	Project											
*Project Doug - Win	Oregon	Project Greenhouse	Idaho	Project	Project Owyhee	Oregon	Project	Oregon	Project Paw	Idaho	Idaho	Focus	Project											
*Project Bently - Win	Idaho	Project BAD	Both	Project	Project Dave	Idaho	Project	Idaho	Project Shave	Idaho	Idaho	Focus	Project											
*Project Friends - Win	Oregon	*Project Jim - Win	Oregon	Project	Project Sears - Win	Oregon	Project	Oregon	Project Water Flower	Oregon	Oregon	Focus	Project											
Project Clearwater Revival	Oregon	Project Birdseye	Idaho	Project	Project AWW	Idaho	Project	Idaho	Project Falcon	Idaho	Idaho	Focus	Project											

Jeffrey Williams
Mayor of Payette



CITY OF PAYETTE
700 Center Avenue
Payette, Idaho 83661
208-642-6024

OFFICE OF ADMINISTRATION

October 19, 2016

Idaho Department of Transportation
331 W. State Street
P.O. Box 7129
Boise, ID 83707

RE: Letter of Support

To Whom It May Concern:

Please accept this letter of support in your consideration of the grant application from the Payette Senior Center for the replacement of their 21 year old bus. As I frequently see this vehicle around our community, it appears to me that is a huge need within the Payette Community for the services that the Senior Center provides.

The City Council, the City of Payette and I offer our complete support to The Payette Senior Center at 137 North Main Street in their efforts to make this project a reality.

Thank you for your consideration of their application.

Respectfully submitted,

A handwritten signature in blue ink, appearing to be "Jeffrey T. Williams", with a long horizontal flourish extending to the right.

Jeffrey T. Williams, Mayor
City of Payette

Cc: City Council

6.2 Honor negotiated area of impact agreement.

The site is within the Area of Impact for the City of Payette.

6.3 Attempt to balance costs of services with anticipated revenues.

The annexation will result in property tax, franchise fees, development fees, state shared sales tax and other revenues. The receipt of revenues will occur over time because of constraints, including those set under Idaho Code. For example, property taxes will not accrue until nine months after the annexation is effective. State shared revenues will not be obtained until the State recognizes the population and market value added to the City in the annexation.

Costs for City services to the residents in the annexation area will be provided either immediately after annexation (for example, police and fire services) or when revenues to support the services are received (for example, park development.) The cost of services projected to be provided to the annexation areas have been planned to balance with the anticipated revenues. Preliminary estimates of revenues support the services and facilities planned for the area after annexation to the City.

6.4 Promote other goals of population balance, contiguous development and prevention of costs due to leap frog development.

Part of the intent behind annexing in the area of development is to prevent the sort of "leap frog" development that has resulted in the unplanned, haphazard development patterns which are seen on the fringe of Payette. By annexing where feasible and practical, the City will help to ensure that future development, as much as possible, occurs contiguous with City limits and thereby facilitates the more efficient and economical delivery of services.

The City of Payette has also considered the following:

6.5 The land to be annexed meets the applicable requirements of Idaho Code and does not fall within the exceptions or conditional exceptions contained in this section.

1. Category A Annexations: All private landowners have consented to annexation. Annexation where all landowners have consented may extend beyond the City area of impact provided that the land is contiguous to the city and that the Comprehensive Plan includes the area of annexation; the City completed the following steps:
 - a. Notices of Council annexation hearing were posted in the subject area.
 - b. Notice was published in the Independent Enterprise to satisfy the zoning hearing requirement. The date was September 7, 2016

- c. A notice was sent directly to each affected property owner. The notice was sent 15 days in advance of the first public hearing and contained:
 1. An invitation to attend the public hearing before the Payette City Council on October 17, 2016.
 2. Instructions on how and by when to submit written information.
 3. Instructions on how and where to obtain a copy of the annexation plan and map, free of charge.

6.6 *The annexation would be consistent with the public purposes addressed in the annexation plan prepared by the City.*

Public purposes addressed in the annexation plan include:

1. Police protection. Payette Police Department services will extend to the proposed annexation described herein without significant adjustment of current staffing levels or organizational structure.
2. Fire Protection. Fire Protection services will be extended to the newly annexed area with essentially the same level of service as is being provided in the rest of the City.
3. Public Works. Water and Sewer services will be provided under the same policies and rules after annexation. It should be noted that the City has made significant investments in providing sewer and water service to this area in the way of plans and studies.
4. Streets: The City currently operates and maintains existing streets in the annexation area.
5. Drainage: Requiring new development in the annexation area to comply with City drainage standards will ensure better drainage features and facilities than would otherwise be built.
6. Library Services: All residents are eligible to use the Payette Public Library without individual payment of a non-resident fee. The annexation will help assure that revenues exist to maintain the quality library services which the City of Payette intends to provide all of its citizens.
7. Parks and Recreation Services: The City of Payette's parks, pool, and greenway are available for all residents, whether annexed or not. Annexing new areas adjacent to City limits will provide additional revenue and assist the City with its goals relative to the provision of park space.

6.7 *The annexation is reasonably necessary for the orderly development of the City.*

1. It has been the intent of this report and the annexation plan to demonstrate that this annexation will contribute to the efficient delivery of services and will thus benefit the entire community. The

state legislature declared that it is also the policy of the State of Idaho.

.....That cities of the state should be able to annex lands which are reasonably necessary to assure the orderly development of Idaho's cities in order to allow efficient and economically viable provision of tax-supported and fee-supported municipal service, to enable the orderly development of private lands which benefit from the cost effective availability of municipal services in urbanizing areas to equitably allocate the costs of public services in management of development on the urban fringe. (I.C. 50-222(1))

2. The goal of orderly development is hindered when a city has urbanizing areas receiving municipal services adjacent to its borders that are not annexed. The City is unable to fully implement the goals and policies of its comprehensive plan in such circumstances.
3. The proposed annexation will contribute toward the stated goal of equitable allocation of costs by requiring a consistent property tax assessment among residents who have access to all of the municipal services offered by the City.

6.8 Zoning

The City is to make the following findings when reclassifying the zoning of properties:

A. Comply and Conform with the Comprehensive Plan

The zoning being applied, Industrial, will match the zoning of "light industrial" in the City Comprehensive Plan Map.

B. Provide and maintain sufficient transportation and other public facilities, and does not adversely impact the delivery of services by any political subdivision providing services.

Services and public facilities can best be planned for and provided under the auspices of one jurisdiction.

C. Maintain and preserve compatibility of surrounding zoning and development.

This finding is satisfied since the City is assigning zoning which is compatible with the City Comprehensive Plan Map.

VII. RECOMENDATION

Standards noted under Section III were followed, which allowed for the procedures and processes of this hearing to be conducted.

Based upon the foregoing Findings of Fact and Conclusions of Law, the planning and zoning procedure conducted throughout the City, the comments, both oral and written, received at the public hearing held hereon, and the deliberation of the Payette City Council of Payette, Idaho, the Council hereby concurs with the recommendation of the Payette Planning & Zoning Commission's favorable recommendation to the City Council for the annexation, and that the annexed parcel be zoned Industrial.

Dated this ____ day of November, 2016.

PAYETTE CITY COUNCIL

PAYETTE, IDAHO

JEFFREY T. WILLIAMS, MAYOR

ATTEST:

CITY CLERK



CITY OF PAYETTE, IDAHO

AGENDA STATEMENT

To: Payette City Council
From: Bobbie Black, Deputy City Clerk 
Date: 10/20/2016
Re: Historical Commission

BACKGROUND & JUSTIFICATION: Pat Townsend has resigned from the Historical Commission and Cleo Thompson has agreed to fulfill the position on the Commission.

FISCAL IMPACT: None

RECOMMENDATION: Recommend that City Council approves the appointment from the Mayor of Cleo Thompson on the Historical Commission with term to expire on 7-31-2018.

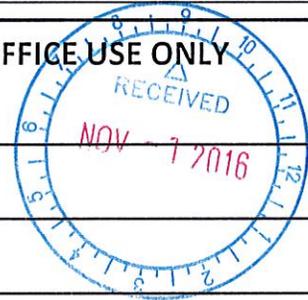
NOV 7th - NOV 2nd



City of Payette

Agenda Request Form

OFFICE USE ONLY



Date Received _____

Received by _____ *DR*

Date faxed _____

Faxed by _____

First Name Tracy Last Name Brownfield

Current Address USPS 915 Center Ave Payette

Home Number _____ Cell Number 208-870-0200

Date of City Council meeting 11/7/16

Describe what you would like to address the Council on

- * Spring/fall clean up - piling leaves + branches in front of mailboxes - we need 15 feet each side.
- * Keeping sidewalks clean and safe
- * wheelchairs using street instead of sidewalks
- * broken down cars

DATE 10/24/16 SIGNATURE T Brownfield

ORDINANCE 1419

AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, AMENDING THE PAYETTE MUNICIPAL CODE SECTIONS 5.04.040, 5.04.045, 5.04.110 OF CHAPTER 5 IN TITLE 5, AND SECTIONS 5.08.020, 5.08.050, 5.08.180, 5.08.190 IN CHAPTER 8 OF TITLE 5, WHICH AMENDMENTS PROVIDE FOR THE ISSUANCE OR DENIAL OF BEER, WINE, LIQUOR AND CATERING PERMITS BY THE CITY CLERK OR A DESIGNEE RATHER THAN THE CITY COUNCIL; REPEALING THE REQUIREMENT OF A VERBATIM RECORD WHEN THE COUNCIL IS CONSIDERING AN APPLICATION FOR A LICENSE, TRANSFER, RENEWAL OR REVOCATION; ADDING THE FIRE CHIEF AS A SIGNOR TO AN APPROVAL OR DENIAL OF A LICENSE, TRANSFER, RENEWAL OR REVOCATION; EXTENDING THE TIME PERIOD FOR A CATERING PERMIT FROM THREE TO FIVE DAYS; ALLOWING FOR A PARTY PERMIT FOR TWO DAYS; ADDING NEW SUB-SECTIONS 5.04.115 AND 5.08.200 IN TITLE 5, ALLOWING FOR AN APPEAL OF ACTION; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A REPEALER; PROVIDING A PENALTY.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF PAYETTE, IDAHO:

Section 1. Sections 5.04.040, 5.04.045, 5.04.110 of Title 5, Chapter 5.04,

5.08.020, 5.08.050, 5.08.180 of Title 5, Chapter 5.08 of the Payette Municipal Code is hereby amended to read as follows:

5.04.040: LICENSE; FEE; PERIOD:

All licenses ~~which are issued~~ shall be granted by the ~~mayer and council~~ ~~city clerk or designee~~ for a period of one year beginning January 1 and ending December 31. A full year's license fee shall be collected for the entire year or any portion thereof. The ~~city council~~ ~~city clerk or designee~~ shall grant or deny the application within thirty (30) days of the time it is filed with the city clerk. Whenever the ~~mayer and city council~~ ~~city clerk or designee~~ denies an application, they shall specify in writing:

- A. The statutes, ordinances and standards used in evaluating the application;
- B. The reason for the denial; and
- C. The actions, if any, that the applicant could take to obtain the license, transfer or renewal thereof.

~~In all cases where the city council is considering applications for licenses, transfers, revocations or renewals thereof, a transcribable verbatim record of the proceeding shall be made. If the applicant for a license, transfer or renewal is denied, or there is a revocation, a transcribable, verbatim record of the proceedings shall be kept for a period of not less than six (6) months after a final decision on the matter. Upon written request and within the time period provided for retention of the record, any person may have the record transcribed at his expense. The city council shall also provide for the keeping of the minutes of the proceedings. Minutes shall be retained indefinitely or as otherwise provided by law. (Ord. 951, 1984; prior code § 5-4-4)~~

5.04.045: LICENSE; INVESTIGATION OF APPLICANTS:

No license shall be granted or transferred until there has been an investigation by the police department of all applicants hereunder. ~~After investigation the application will be forwarded to the city council with a recommendation from the chief of police.~~ If the chief of police recommended that an application be denied, he/she shall state in writing:

- A. The statutes or ordinances and standards used in evaluating the application;
- B. The reason for the denial; and
- C. The action, if any that the applicant could take to obtain the license, transfer or renewal thereof. (Ord. 951, 1984)

5.04.110: LICENSE; TRANSFER PROCEDURE:

If the ~~council~~ city clerk or designee determines that all of the conditions required of a licensee under the provisions of this chapter have been met by the proposed transferee of said license, then the license shall be endorsed over to the proposed transferee by said licensee for the remainder of the period for which the license has been issued, and the ~~council~~ city clerk or designee shall note its approval thereof upon such license. Such transferee shall accompany each application for transfer with, and shall pay a fee set by resolution. Nothing in this action shall be construed to permit the transfer of a license to premises other than the premises originally designated in the license. (Ord. 1371, 2012)

5.04.115: APPEAL OF ACTION:

Any person whose license is revoked, suspended or denied may file an appeal to the city council within five (5) days of the adverse action. The city council may uphold the action, reverse the action, modify the action or remand the action for further investigation.

5.08.020: LICENSE; COUNCIL'S AUTHORITY TO ISSUE:

The ~~council~~, at any regular or special meeting, city clerk or designee may issue licenses to qualified applicants, as provided in this chapter, whereby the licensee shall be authorized and permitted in the city to sell liquor by the drink at retail. Upon the issuance of such license, the licensee therein named shall be authorized to sell liquor at retail by the drink in the city, but only in accordance with the provisions of this chapter and chapter 9 of title 23 of the Idaho Code, as each may be amended from time to time. (Prior code § 5-5-2)

5.08.050: LICENSE; APPLICATION; INVESTIGATION; COUNCIL ACTION:

Upon receipt of an application for a license under this chapter, accompanied by the necessary license fee, the ~~council~~ city clerk or designee may make such investigation of all matters pertaining thereto as it deems proper. If the ~~council~~ city clerk or designee determines that the contents of the application are true, that such applicant is qualified to receive a license, that his premises are suitable for the carrying on of the intended business, and that the requirements of this chapter have been met and complied with, a license shall be issued; otherwise, the application shall be denied and the license fee returned. (Prior code § 5-5-5)

5.08.180: LICENSE; TRANSFER PROCEDURE:

Application to transfer any license issued pursuant to this chapter shall be made in writing to the city clerk **or designee**. Upon receipt of such an application, the city clerk **or designee** shall make the same investigation and determination with respect to the transferee as are required by sections [5.08.040](#) and [5.08.050](#) of this chapter. ~~Within four (4) days after the receipt of said application, the city clerk shall report his findings together with the original application to the mayor and council.~~ If the council **city clerk or designee** determines that all of the conditions required of a licensee under the provisions of this chapter have been met by the proposed transferee, then the license shall be endorsed over to the proposed transferee by said licensee for the remainder of the period for which the license has been issued, and the council **city clerk or designee** shall note its approval thereof upon such license. Such transferee shall accompany each application for transfer with, and shall pay a fee as set by resolution. Nothing in this action shall be construed to permit the transfer of a license to premises other than the premises originally designated in the license. (Ord. 1371, 2012)

5.08.190: CATERED EVENTS:

- A. Any person who holds a beer, wine or liquor license may apply to the city for a permit to cater special events outside their licensed establishment. The catering permit is designed for special occasions; applicants will not be allowed to request catering permits on a continuous basis such as social gatherings week after week at one establishment.
- B. All persons who serve and sell liquor by the drink, beer and wine, or beer, or wine, at a party, convention or similar event to take place within the city, shall obtain an alcohol beverage catering permit issued pursuant to this chapter. An alcohol beverage catering permit shall be limited to authorization to sell liquor, beer or wine, or any combination thereof, for a period not to exceed ~~three (3)~~ **five (5)** consecutive days **and a party is limited to two (2) days consecutive days**. Further, the permit shall be limited to authorization to sell liquor, beer or wine, or any combination thereof, based upon the type of license which the applicant possesses. Applications for such permit shall be made to the city, on such form as prescribed by the city, which shall contain at a minimum, but not be limited to, the following information:
1. The name and address of the applicant and the number of his/her state liquor, beer or wine license;
 2. The dates and hours during which the permit is to be effective, not to exceed ~~three (3)~~ **five (5)** consecutive days **or two (2) consecutive days for a party**;
 3. The names of the organizations, groups, or persons sponsoring the event; and the name of the applicant's designee who will be present at the event;
 4. The address at which the liquor, beer or wine is to be served, and if a public building, the rooms in which the liquor, beer or wine is to be served. If the location or premises upon which the liquor, beer or wine is to be served is not owned by the applicant, a certified copy of the lease or consent to occupy the premises and a showing of proof that the owner consents to the service and sale of alcoholic beverages on such premises must be included with the application.

- C. The application shall be verified by the applicant and filed with the city clerk not less than three (3) working days prior to the catering date(s) requested. Failure to complete the required portions of the application may result in a denial of the application.
- D. The application shall be accompanied by a filing fee as set by resolution for each day the permit is to be in effect and such fee shall be paid to the city and shall not be refunded in any event.
- E. Any alcohol catering permit issued by the city, shall be valid only under the conditions and terms approved by the city and be valid only within the city limits.
- F. A catering permit issued pursuant to this chapter is nontransferable.
- G. The applicant or the applicant's designee is required to carry, display, or post the original catering permit issued and one or both must be personally present at the approved catering premises at all times during the life of the catering permit.
- H. The right shall be, and at all times shall remain vested in the chief of police and/or the fire chief or their designee to suspend, revoke or cancel any permit issued to any person pursuant to subsection A of this section at any time, without notice, if the chief of police and/or the fire chief or their designee has cause to believe that:
1. The licensee has violated or failed to comply with any law, ordinance or regulation relating to beer, wine or liquor; or
 2. The catered event presents a threat to the health or welfare of the citizens of the city. The decision of the chief of police and fire chief or their designee to suspend, revoke or cancel a permit may be appealed to the city council by the permit holder.
 3. The chief of police and/or fire chief or their designee may, upon good cause shown, require different conditions, terms, or a reduction in the number of requested dates or times for a catering permit as determined reasonable to carry out the policies of the city, which include protection of the health, safety and welfare of the public, or to prevent an unlawful disturbance or nuisance. Such conditions may include execution of an indemnification agreement; posting of appropriate signs; and hiring at the applicant's expense of additional bonded security personnel. (Ord. 1389, 2014)

5.08.200: APPEAL OF ACTION:

Any person whose license is revoked, suspended or denied may file an appeal to the city council within five (5) days of the adverse action. The city council may uphold the action, reverse the action, modify the action or remand the action for further investigation.

Section 2. This Ordinance may be published in summary form allowed by Idaho Code.

Section 3. This Ordinance shall be in full force and effect immediately upon passage and publication as required by the laws of the State of Idaho.

Section 4. Any ordinances or resolutions which are in conflict with this Ordinance are hereby repealed, but only insofar as the conflict exists.

Section 5. If any portion of this Ordinance should be found to be unconstitutional or unenforceable for any reason, the remainder of the Ordinance shall be applied to effectuate the purposes of this Ordinance.

Section 6. Any violation of this ordinance shall be a misdemeanor.

PASSED and APPROVED by the Mayor and City Council of the City of Payette, Idaho this _____ day of _____, 2016.

CITY OF PAYETTE, IDAHO

BY _____
Jeffrey T. Williams, Mayor

ATTEST:

City Clerk

**CITY OF PAYETTE, IDAHO
Resolution # 2016-15**

**A RESOLUTION DECLARING
SURPLUS PROPERTY & RECORDS DESTRUCTION**

WHEREAS, the City of Payette has surplus property that has exceeded its useful life and no longer serve the needs of the City of Payette, and records that have exceeded their retention schedule, and

WHEREAS, it is the desire of the Mayor and City Council to declare the property as surplus and authorize records destroyed.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Payette that

"Attached List"

is no longer needed for municipal purposes and is hereby considered surplus and/or destroyable records.

The City Administration is hereby authorized to dispose of the surplus property and records in an expeditious manner.

PASSED, APPROVED and ADOPTED this 7th day of November, 2016.

Jeffrey T. Williams, Mayor

Attest:

City Clerk

SURPLUS & DESTRUCTION LIST – October 2016

Encroachment Permits – 2012, 2013
Service Orders – 2013
Drug Testing Reports – 2007, 2008, 2011, 2012 & 2013
Unemployment Statements – 2009, 2010, 2011, 2012 & 2013
Cobra Reports – 2010, 2011, 2012 & 2013
Direct Authorization – Termed Employees
Auto Payments – 2006, 2007 & 2008
Copy of Payroll Checks – 2007, 2008
Payroll Registers – 2008
Handheld Reading Reports – 2005, 2006
Payroll Voucher and Persi – 2006
Payroll Registers – 2007
Aged Utility Accounts – 2007
Daily Payment Register – 2007– 09/2008
Daily Registers – 2007, 2008
City Audio Tapes – 04/1999 – 12/2003
Payable Vouchers – 04/2009 – 06/2012
General Ledger & Cash Disbursement – 2003, 2004
General Ledger & Cash Disbursement – 2004, 2005
Persi Transmissions – 2004
Voucher Payable – 2005
Payroll – 2005
Voucher Payable – 2005
Payroll – 2004
Agenda Request – 2009 & 2010
Council Chamber reservation forms – 2010
Special Events Applications – 2008-2014
Public Records Request Forms – 2008-2011
Utility Account Changes – 2008-2015
Utility Account Applications – 2010
Utility Collections – 2012
Encroachment Permits – 2008-2012
Diglines – 2010-2012
Utility Assessments – 2010-2014
Utility Account Computer Reports – 2010-2014

2004 Crown Victoria Car – Vin#2FAHP71WX4X129919 – Scrap Value \$90.00

CITY OF PAYETTE
ENGINEERING STATUS REPORT
NOVEMBER 7, 2016

A. Iowa Avenue Improvements

Utility relocation by Idaho Power, Century Link, and Cable One has been extremely slow. Despite numerous phone calls and emails, these companies would not even begin the design of their relocated utilities until our contractor actually cleared and grubbed the site and staked out where all improvements were to be located. They will begin relocating their facilities November 7, and should be complete by the first week of December. However, it is rare that we can pave streets in December. Therefore, work will need to be suspended until next spring. The plan is to repave the travel lanes between Center and 1st Ave S. Some of the widened areas near the intersection of Center and Iowa would remain gravel until spring when work resumes. The contractor will install temporary measures to control drainage.

Change Order 1 is included in the Council packet. This change order includes several items:

1. Replace irrigation main. This was discussed at the last Council meeting. This increased cost by \$4,800.
2. Channelize manhole rather than replace the manhole. Two previously unmarked fiber optic lines are present adjacent to opposite sides of the existing manhole which would make excavation and replacement very difficult. The manhole is in good condition other than the flat bottom. Channelizing the manhole is a sound option. This reduced cost by \$750.
3. Add 18-inch extension for fire hydrant at 1st Ave South and add a 45° elbow on the new water line to dodge the gas main. The extension is to accommodate future widening (not planned at this time, but likely will happen during the 75-year life of the hydrant). The gas main is within less than an inch of the old pipe which is being replaced. The new pipe is larger diameter. The elbow was required to provide clearance between the pipes. These increased costs by \$1,650.
4. Delete temporary fire hydrant at north end of project and replace with blow-off. The temporary hydrant was included for water quality purposes. The hydrant was to be moved in the future when the line was extended. Subsequent discussions in the field with Jake Hust indicated that the blow-off assembly would address the water quality concerns with less expense. This reduced cost by \$1,355.50.
5. Shutdown and restart work in spring and add paving. Shutting down the project and restarting in the spring requires installing temporary drainage measures, additional saw-cutting of asphalt, and re-mobilizing the paving subcontractor. This adds \$2,400. An additional 140 square yards of pavement was added to the project to extend beyond the centerline of Iowa Avenue to adjoin the newer asphalt which was placed when Iowa Avenue was widened between Center Avenue and 7th Avenue North. This added \$3,500.



Change Order

No. 1

Date of Issuance: November 2, 2016

Effective Date: November 7, 2016

Project: Iowa Avenue Road Improvements	Owner: City of Payette	Owner's Contract No.:
Contract: Iowa Avenue Road Improvements		Date of Contract: Sept 12, 2016
Contractor: Warrington Construction		Engineer's Project No.: CP 12-0331A

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Replace irrigation main; -	+\$4,800.00
Channelize existing sewer MH rather than replace;	-\$750.00
Add 18-inch FH extension and add 45° elbow and thrust block	+\$1,650.00
Delete FH assembly and replace with blow-off	-\$1,355.50
Shutdown and restart work in spring & add 140 square yards of pavement at Center	\$5,900.00
Attachments: (List documents supporting change):	NET + \$10,244.50

- Proposals from Durham Gravel Works dated 10/06/16 & 11/02/16
- Change Order Quotes from Anderson Excavating dated 10/31/16 (3 pages)

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: <u>\$457,444.90</u>	Original Contract Times: Calendar days Substantial completion (days or date): <u>75 days</u> Ready for final payment (days or date): <u>90 days</u>
[Increase] [Decrease] from previously approved Change Orders No. <u>n/a</u> to No. <u>n/a</u> ; \$ <u>n/a</u>	Increase from previously approved Change Orders No. <u>n/a</u> to No. <u>n/a</u> ; Substantial completion (days): <u>n/a</u> Ready for final payment (days): <u>n/a</u>
Contract Price prior to this Change Order: <u>\$457,444.90</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>75 days</u> Ready for final payment (days or date): <u>90 days</u>
Increase of this Change Order: <u>\$10,244.50</u>	Increase of this Change Order: Substantial completion (days or date): <u>40 days</u> Ready for final payment (days or date): <u>40 days</u>
Contract Price incorporating this Change Order: <u>\$467,689.40</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>115 days</u> Ready for final payment (days or date): <u>130 days</u>

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: _____ Engineer (Authorized Signature)	By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Date: _____	Date: _____	Date: _____
Approved by Funding Agency (if applicable): <u>N/A</u>		Date: _____



November 2, 2016

Durham Gravel Works Inc.
12159 Hill Road
Payette ID 83661
208-642-9529 cell 208-405-9078

Project: Iowa Avenue Road Improvements
Subject: Time extension.

To Whom It May Concern

Durham Gravel Works Inc. is requesting to extend the substantial completion and final completion dates on the Iowa Ave job due to circumstances beyond our control. Power poles and communication boxes that are to be relocated by Idaho Power and Century Link are in the job/work area preventing work to be completed in those areas until they are moved.

Idaho Power has stated they will be in within the next 2-3 weeks to move the power poles which is after the original completion date.

Updated date for asphalt for this year will be week of 11/21/16.

We purpose all work able to complete this year and cleaned up and open for normal traffic to be complete by 12/15/16. Work to commence in spring approximately 3/15/17 with final completion by 4/15/17, weather permitting we would start and complete sooner.

Extra cost involved for completion of work in the spring would include asphalt mobilization, asphalt cutting and traffic control in the amount of \$2,400.00. Additional asphalt for Center and Iowa 140 square yards @ \$25.00 per yard includes excavation, pit run, road mix and asphalt \$3,500.00

Sincerely,
Anne Durham
Secretary
Durham Gravel Works, Inc.

DURHAM GRAVEL WORKS, Inc.

12159 Hill Rd.

Payette, Idaho 83661

208-405-9078

208-642-9529

ID Contractor # RCT-3001, OR CCB # 181421, ID PWL # 17216-B-4,

Proposal

DATE 10/06/16

Quotation # 100616-1

Prepared for:
City of Payette
Iowa Ave Irrigation Improvements

Quotation valid until: 11/06/16
Prepared by: David

Description	AMOUNT
210 LF of 4 inch PSI gasket pipe, 220 LF of 2 inch 200 PSI glued pipe, 3 tie ins, 1 - 1 inch service and demo and removal of existing.	\$4,800.00

If you have any questions concerning this quotation contact David at 208-405-9078 or 208-642-9529

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Signature _____

Date _____

Date _____

TERMS: Payment due upon receipt of invoice following job completion.

Durham Gravel Works Inc. is fully licensed and bonded. Credentials available upon request.

MINUTES
PAYETTE COMMUNITY FORESTRY COMMISSION
October 27, 2016
4:00 P.M.

ROLL CALL:

Members Present: Curt Van Patten, Ron Mahler and Georgia Hanigan were present.

Members Absent: Dick Bronson and Liz Belvoir

Staff Present: Randy Fales & Bobbie Black

APPROVAL OF MINUTES: Mahler made a motion to approve the minutes of August 25th, 2016, as written. The motion was seconded by Hanigan and passed by unanimous voice approval.

AGENDA TIEMS

- A. Hazardous Trees – The Commission discussed that the letter for the hazardous trees have been sent. They have until November 25th to remove the trees or ask for an extension to City Council.

GENERAL DISCUSSION

The Commission discussed the new budget for 2016-2017 is \$4,000, a reduction of \$3,000 from last year. The Commission needs to be proactive with the hazardous trees in the City right of ways. Fales states he would like to concentrate on 2nd Avenue South. Hanigan stated we are looking at a 3-4-month time frame after letters are sent to the owners. The money left over near the end of budget year needs to be spent on trees in the City parks. VanPatten asked Fales to put a list of the hazardous trees in the right of way and they are prioritized so we know which ones need letters first.

VanPatten asked Fales to identify a list of the trees that had crowns removed last month in the parks and that information would be inputted into the tree program. He also asked for a list for next year of trees that would need to be crowned and Fales stated he could get that list during the winter months.

VanPatten stated the identification tags on the trees are starting to grow into the bark and they need to be removed and replaced. This project needs to take priority before we start to lose trees and tags.

Mahler stated he has looked at the trees in the parks and they are looking much better. He showed a picture of trees with a ring around them and would like our parks to look like this. He stated by doing this it would prevent mower damage that is happening. We might want to think about putting a moratorium on planting trees in our parks until we get the tree wells on all existing trees.

Mahler also stated he spoke with a worker trimming trees in the park. He was not making good cuts. Fales stated he has visited multiple times with the workers about proper tree trimming and they don't listen.

AGENDA ITEMS FOR NEXT MEETING

December 15th, 2016 at 4:00

PUBLIC COMMENT

None

The meeting adjourned at 4:45 P.M.

Recording Secretary
Bobbie Black