

MINUTES OF A REGULAR SCHEDULED CITY OF PAYETTE AIRPORT COMMISSION MEETING HELD NOVEMBER 12, 2014, AT 4:15 P.M. IN THE AIRPORT MEETING ROOM, PAYETTE, IDAHO.

THE MEETING WAS CALLED TO ORDER BY COMMISSIONER PETERSON at 4:15 PM.

MEMBERS PRESENT: Dave Koeppen, Jan Zatloukal, Frazer Peterson, and Brenda Carter.

ABSENT: Bert Osborn, Gary Cox

Also in attendance were Council liaison Ray Wickersham, City Staff Mary Cordova, Kevin Bissell, T-O Engineers, and Cinnamon. Gene Wilkie arrived at 4:30.

APPROVAL OF MINUTES:

Koeppen made a motion to approve the minutes of October 14, 2014 as written. The motion was seconded by Carter and passed by unanimous voice vote.

COMMUNICATIONS:

OLD BUSINESS:

1. Fuel at Airport: The Commission was given updated reports on fuel for October. Mr. Koeppen stated we receive 1800 gallons of avgas and 600 gallons of mogas. Mr. Koeppen noted that we may need to lower the mogas price soon.

NEW BUSINESS:

1. Wilkie Containers. Mr. Wilkie explained to the commission that he has one of the containers almost empty. He believed he had another year on the other one and would like to leave it there for another year. Cordova stated that she believed they were both to be removed by October 1, 2014.
2. CPI on land leases. Cordova explained that this is the time of year when the City prepares to send out hangar land lease invoices. We discussed last year for the Commission to discuss the amount of any proposed CPI increases, and make that recommendation to the City Council. Commissioner Peterson stated that he believes land in Payette County has remained flat or stable over the past year. Commissioner Koeppen moved, and Zatloukal seconded a motion to recommend to the City Council that the CPI increase is not applied to hangar land leases this year based on the current economic conditions of Payette County. All voted in favor of the motion, and the motion CARRIED.

GENERAL DISCUSSION:

1. Update on Runway Extension & Master Plan: Kevin Bissell of Toothman Orton Engineers updated the commission on progress. They have completed the geotechnical work, and survey work, and are currently assembling the survey data into plans. At this point they need to work on a contract with the City for design work, and set a construction start date. Peterson asked when we should start to see construction. Mr. Bissell stated by the end of 2016, we should see a completed runway. Cordova explained that the City would be working with TO to see how to most economically bid out the project, and cross fiscal years for maximum financial benefit. Zatloukal asked when the City's fiscal year ends, and Cordova replied September 30. Mr. Bissell stated that the earth moving portion of the extension project is going to be the greatest expense of the entire project. It could easily be over \$200K. The survey and geotechnical work did not reveal any negative indicators to the project.

CITIZENS COMMENTS: Jan Zatloukal informed the Commission that he had looked at the north end of the runway and determined that two tie down areas could be constructed there. It was discussed that it could be looked at as part of the master plan.

Commissioner Peterson noted that there seems to be a small sinkhole in the asphalt on the east/west taxiway, on the north side between Brenda Carter's hangar, and the D hangars.

NEXT AGENDA: Next meeting date was not discussed.

Commissioner Koeppen made a motion to adjourn the meeting at 4:50 P.M. The motion was seconded by Commissioner Zatloukal and passed by unanimous voice approval.

Recording Secretary
M. Cordova