

Agenda
Payette Public Library Board of Trustees
Tuesday, November 12, 2013
5:30 p.m.

Roll Call: Claire Ames, Anne Hanigan, Stephen Cook, John Held, Erica Bazil, Deleice Ward
Mary Cordova from the City was present

The meeting was called to order.

Erica moved and John seconded to approve the October 8, 2013 minutes. All approved.

John moved and Anne seconded to approve the bills. All approved.

Library Director's Report The Director's report was skipped, Colleen was in the hospital and Deleice did not have a report to give.

OLD BUSINESS:

A. Amphitheater Information

Mary handed out a report showing the progress and some of the vandalizism. The amphitheater will be finished soon.

B. B. Policy Manual Review

The Board members discussed portions of the Use of Library and compared some examples from other libraries. Book Selection Policy was tabled until the next Board Meeting to allow Colleen to be present for discussion.

C. Employee Evaluations

Colleen finished all employee evaluations. The Board just needs to do Colleen's evaluation. Anne and Claire will do it this year, possibly on a Monday for the meeting.

NEW BUSINESS:

A. Amnesty for fines was tabled until a date could be agreed upon.

B. The Board asked if the library destroys records on a regular basis. Deleice said that the library does destroy records after a time, but she was uncertain of the exact time period. The Board said the library should keep a list of the year(s) destroyed and by what method (i.e. burned or shredded). The destruction must be approved in Board meeting minutes for record keeping and legal purposes.

PUBLIC COMMENTS:

Chili Feed at the Fire Station and Downtown Christmas to be on the first Friday or Saturday of December.

The next City Council will be held Monday November 18th, 2013.

The meeting was adjourned.

Deleice took notes for Colleen for these meeting minutes. She did not record who called the meeting to order, or who motioned to adjourn, nor the exact times of each.