

**MINUTES
PAYETTE CITY COUNCIL
Work Session & Regular Meeting
December 5, 2011**

6:00 PM – Work Session

A. Forestry Commission Proposed Tree Ordinance Changes – Postponed to the next meeting

B. Design Review Packets

Mayor Williams stated that he is surprised as to how much information we have to give out to the public. Councilor Hanigan stated that she was very pleased with the information in the packet and it was very well done. Clerk Cordova stated that this all we have. The Residential Construction Guide has been in existence for almost four years, and we hand it out to people who are interested in building in the City. Clerk Cordova stated that we currently do not have anything in the code regarding the design of the buildings. Clerk Cordova also stated that the Design Review Guidelines in the packet are handed out to developers, but again there is nothing specific to design. Mayor Williams asked the Council if they wanted to leave it as is, or do we want to ask the historical committee to see what they would like to see in the historical area. The consensus was to leave as is and deal with it on an individual basis.

C. Non-Conforming Use Properties

Mayor Williams stated this is a result of a public hearing from last month. Mayor Williams stated that the process was a little overwhelming. Mayor Williams stated that it was the second building that was the issue not the zoning. Craig Jensen stated that the way we figure the cost doesn't compare apples to apples. Clerk Cordova stated that this is the way we set this up to work. They can be allowed to rebuild up to 60% and avoid the conditional use permit and this is what the Council wanted back in 2005 when they passed this. Clerk Cordova stated that we would be happy to change this with the council's approval.

D. Mayor Informational Points

Mayor Williams stated that he had a citizen call him and tell him that the lights on HWY 95 don't seem as bright as other cities lights are. Clerk Cordova stated that last year when we had a pedestrian accident by Jerry's Market, we replaced those lamps with higher voltage lights. Clerk Cordova stated this is something we need to look at for next year's budget and possibly switching to LED lights. Clerk Cordova stated that currently street lighting is costing us \$65,000.

Mayor Williams stated that we have had a cooperative agreement with the Chamber regarding the holiday lights. Mr. Williams stated that with the merger of the chamber's they have donated the lights to the City. Mayor Williams stated that before if the lights would go out, the chamber would buy the light bulbs and our departments would replace them. Clerk Cordova stated that this will be a topic for next budget year and they are in bad shape and we need to look at replacing them.

Mayor Williams stated that there is a highway 52 scenic byway committee and I am passing around what we have collected so far, you apply for the grant this year and they award next year.

Mayor Williams stated that yesterday he had the privilege of going to the armory for a Christmas homecoming dinner for the troops. Tiffany Howell organized the event along with Tara Howie, she got the ages of the children and bought gifts and wrapped them. I took them up to the event yesterday and Santa handed them out.

Mayor Williams stated that he promoted Steve Castenada to Fire Chief during the grand opening of the fire station. Mr. Castenada was offered the position a while ago and was not ready to go full time, but he is now ready. Steve has been involved in going to all the businesses and developing a pre-plan for them.

The Work Session ended at 6:50 PM.

7:00 PM – Regular Meeting

A regular meeting of the Payette City Council was called to order at 7:00 PM by Mayor Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

ROLL CALL

Members Present: Mayor Jeff Williams, Georgia Hanigan, Mark Heleker, Lee Nelson, Ivan Mussell Les Cochran & Kathy Dodson

Members Absent: None.

Staff Present: Mary Cordova, City Coordinator; Bert Osborn, City Attorney, Mark Clark, Chief of Police; Dave Platt, Police Captain; Doug Argo, City Engineer; Randy Schwartz, WWTP Supervisor; Steve Castenada, Fire Chief; Tiffany Howell, Assistant City Clerk

PLEDGE

Jeff Sands led the pledge of allegiance.

CITIZENS COMMENTS

Angelic Avila – 1322 7th Avenue North –

Ms. Avila stated at the meeting on November 7, 2011 it was brought up that the kids were not pushing the light at the crosswalk by Jackson's. Ms. Avila stated that for one week she stood at the crosswalk and tallied the crossing of the kids. Ms. Avila stated that 120 cars did not stop for the kids, 980 students pushed the button before crossing, and 53 students did not push the button and just walked out. Chief Clark stated that he is very impressed with the information Ms. Avila has gathered and they will have an officer up by the school during lunch time to catch the people who are not stopping. Ms. Avila asked if the city could change the colors of the lights to red.

APPROVAL OF MINUTES

A motion was made by Heleker and seconded by Cochran to approve the minutes of November 21, 2011 with a change that Lee Nelson was at the meeting and that Mayor Williams recused himself on item 1 on the agenda.

After a unanimous voice vote by the Council, the motion CARRIED.

APPROVAL OF BILLS & PAYROLL

A motion was made by Dodson and seconded by Mussell to approve the City Bills & Payroll in the amount of \$177,540.62.

At the roll call:
Ayes: Hanigan, Heleker, Nelson, Mussell, Cochran & Dodson
Nays:
The motion CARRIED.

SPECIAL ORDERS

None Heard.

COMMUNICATIONS

A. Thank You letter from Riley Hill

PLANNING & ZONING

OLD BUSINESS

None

NEW BUSINESS

A. Folke CPA – Annual Audit

Tim Folke stated that the audit went well this year, and there were no compliance issues. The only issue was highlighting transfers between funds and Bobbie is working to correct this for next year. Mr. Folke stated that when he's finished with the audit and it comes to adjusting the journals, the Black Mountain System previously would not accept them, but this year it accepted all of them, which was a software correction by the company. Mr. Folke stated that the city is better off than what it was a year ago, financially and structurally. This past year we got the clarifier done, the fire station, and the library started. Mr. Folke stated that the general funds are up, which is good, but that money can come and go because the general fund helps support all other funds. The street fund dropped about \$45,000 which was planned. The capital improvement fund is tracking just find, but there is a quark where we are showing a positive number, when in the end it will even out. Mr. Folke stated that all the other funds are doing great. The proprietary fund are showing a good increase to both the water and sewer fund. The sanitation fund dropped a little bit, but there is a good balance. Mr. Folke stated that everything looks good and there is nothing to be alarmed of. Commissioner Heleker asked if this is on the website and accessible by the public. Clerk Cordova stated no, but it can be. Councilor Heleker stated that we could answer a lot of questions if it was available for the public to look at and see the comments.

B. Acceptance of grant by Idaho Community Foundation through Walter & Leona Dufrese Fund in the amount of \$1,500

Colleen Bonnell stated that she applied for the grant in June. She asked for large print books and that is what the community is wanting. Ms. Bonnell stated that the \$1,500 will buy 75-100 large print books and we are very excited about this.

A motion was made by Dodson and seconded by Heleker to accept the grant from Idaho Community Foundation in the amount of \$1,500 for the Payette Public Library.

After a unanimous voice vote by the Council, the motion CARRIED

C. Resolution 2011-10 – Expressing Appreciation to Alan Pollock

Mayor Williams stated that we have a member of our community that has done some amazing things and we would like to express our appreciation to him. Councilor Heleker stated that he has been a technical member for 6 years of the recreational department, but has been part of the department for over 15 years.

A motion was made by Mussell and seconded by Dodson to approve resolution 2011-10 Expressing Appreciation to Alan Pollock.

After a unanimous voice vote by the Council, the motion CARRIED

D. Re-appointment of Brenda Carter to Airport Commission

A motion was made by Heleker and seconded by Mussell to approve the re-appointment of Brenda Carter to the Airport Commission with her term expiring 06-30-2014.

After a unanimous voice vote by the Council, the motion CARRIED

E. Change Order #5 – Payette Library Project

A motion was made by Mussell and seconded by Dodson to approve change order #5 in the amount of \$1,222.73 for the library project.

At the roll call:

Ayes: Hanigan, Heleker, Nelson, Mussell, Dodson & Cochran

Nays:

The motion CARRIED.

F. Pay Request #2 – Scott Hedrick Construction – Rose Advocates

A motion was made by Mussell and seconded by Hanigan to approve pay request #2 for Scott Hedrick Construction for the Rose Advocates project in the amount of \$171,191.00.

At the roll call:

Ayes: Hanigan, Heleker, Nelson, Mussell, Dodson & Cochran

Nays:

The motion CARRIED.

DEPARTMENTAL REPORTS

A. Fire Department-November 2011

B. Payette Police Department

Chief Clark stated that the City is running about 223 reportable cases. Mr. Clark stated that they are working on a couple of cases. The first one was an identity theft case where we came in with a search warrant and found several hundred thousands of dollars worth of merchandise, and we made one arrest in the case. Chief Clark stated the theft actually occurred in Oregon but the items were sent to Payette.

Chief Clark stated that the Swat Team conducted a search warrant at a drug house; they arrested three people and recovered drugs and paraphernalia.

Chief Clark stated that 3 rare African head mounts were stolen. Chief Clark stated that they conducted a search warrant about 3 hours ago and recovered those stolen items. As a result of that search warrant we are going to be solving several burglary cases and two arrests were made. Chief Clark stated it was about \$45,000 worth of head mounts that were recovered, so my department is pretty happy about that.

Chief Clark stated that two of his officers participated in the "Shop with the Cop" event in Ontario, as well as participating in the Winter Wonderland Parade. Chief Clark stated that he would like to commend the young lady with her statistics. Chief Clark stated that you do not want to be caught not stopping for kids in the crosswalks.

Mayor Williams stated that a couple of weeks ago there was an article in the paper about Caldwell's gang issue going down. Mayor Williams asked Chief Clark if there is any increase gang activity in this area. Chief Clark stated no, we have a few tagging's and the car burglaries were traced back to these "gang" members.

Councilor Heleker asked Chief Castenada what the 14 rescues were on his report. Chief Castenada stated that those are lift assists and car accidents. Chief Castenada stated that he also has successfully set up a Knox box at Little Country Village. What this does is if there is a fire they can go to the community center and grab that person's keys instead of smashing in the doors to rescue people.

Clerk Cordova stated that the Iowa Avenue project is almost completed and the kids are using the sidewalks and crossings. In the spring they will be doing the hydro seeding and a few other things. Councilor Nelson stated that we had several negative complaints, since the project is almost complete, how is the attitude of the residents up there. Clerk Cordova stated that we have a few issues with items up there, and we have construction meetings every Friday and two of those residents that come to those meeting brought donuts and cookies for the workers to show their appreciation.

MAYOR'S COMMENTS

Mayor Williams stated that December 14th there will be a Town Hall meeting at the Courthouse from 6:30-8:00pm talking about gas and oil exploration.

Mayor Williams stated that we had a work session on oil and gas and we had Bridge Energy here and we will be having someone from the conservation league to give their side of it on December 19th.

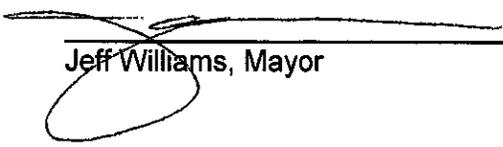
CITIZEN'S COMMENTS

ADJOURNMENT

A motion was made by Heleker and seconded by Mussell to adjourn the regular meeting at 7:50 PM.

The motion CARRIED.

Signed this 19th day of December, 2011.



Jeff Williams, Mayor

ATTEST:



Mary Cordova, City Clerk

CITY OF PAYETTE

12-5-11

CITY PAYROLL	12/2/2011	ET	\$113,169.04
HARDIN SANITATION	11/21/2011	5740	\$26,591.73
IDAHO POWER	11/23/2011	5743	\$2,731.00
PAYETTE HIGH SCHOOL	11/28/2011	5744	\$25.00
STRATA	11/22/2011	5742	\$350.00
A-PLUS AWARDS	12/5/2011	5745	8.50
ACTION COURIERS, INC.	12/5/2011	5746	25.20
ADVANCED CONTROL SYSTEMS	12/5/2011	5747	269.00
CAPENER, LORAINÉ	12/5/2011	5786	80.00
CONSOLIDATED SUPPLY	12/5/2011	5748	600.00
D&B SUPPLY	12/5/2011	5749	174.98
DART'S TRUE VALUE	12/5/2011	5750	1,250.06
DCS TECHNOLOGIES	12/5/2011	5751	1,015.60
DONOHO, INC.	12/5/2011	5752	2,682.82
ERNIE'S ELECTRIC, INC.	12/5/2011	5753	3,028.00
FEDEX	12/5/2011	5754	41.30
FERGUSON ENTERPRISES #3204	12/5/2011	5755	80.16
FOLKE CPA'S	12/5/2011	5756	4,550.00
GJZ ARCHITECTURE	12/5/2011	5757	90.00
HANIGAN CHEVROLET	12/5/2011	5758	40.99
HARDIN SANITATION, INC.	12/5/2011	5759	649.71
HD SUPPLY WATERWORKS	12/5/2011	5760	361.00
HOLLIS R.V. REPAIR	12/5/2011	5761	44.70
IDAHO POWER, PROCESSING CENTER	12/5/2011	5762	6,223.53
IDAHO STATE DEPT. OF AGRICULTURE	12/5/2011	5763	120.00
IDAHO TRACTOR, INC	12/5/2011	5764	29.45
INTERSTATE ALL BATTERY	12/5/2011	5765	72.93
ISPEED	12/5/2011	5766	160.00
JOHN E REID & ASSOCIATES, INC.	12/5/2011	5767	595.00
KING'S OF PAYETTE	12/5/2011	5768	140.81
MATERIALS TESTING	12/5/2011	5769	892.00
MCCREA HEATING AND PLUMBING	12/5/2011	5770	210.00
NORCO	12/5/2011	5771	165.90
ONTARIO BEARING & HYDRAULIC	12/5/2011	5772	45.75
ONTARIO STARTER REPAIR	12/5/2011	5773	25.00
ONTARIO TOOL AND RENTAL	12/5/2011	5774	29.66
OREGON CORRECTIONS ENTERPRISES	12/5/2011	5775	267.00
OXARC	12/5/2011	5776	1,089.63
PAYETTE COUNTY TAX COLLECTOR	12/5/2011	5777	894.52
PAYETTE LAWCARE	12/5/2011	5778	760.00
PAYETTE PRINTING	12/5/2011	5779	424.68
ROBERTSON SUPPLY	12/5/2011	5780	22.56
SPEED O'MOTIVE	12/5/2011	5781	75.60
STATE OF IDAHO	12/5/2011	5782	70.00
TOSHIBA FINANCIAL SVC	12/5/2011	5783	176.00
WESCHEM INC.	12/5/2011	5784	7,130.00
XEROX CORPORATION	12/5/2011	5785	61.81

177,540.62