



**AGENDA
PAYETTE CITY COUNCIL
December 7, 2015
REGULAR MEETING**

HONORABLE MAYOR JEFFREY T. WILLIAMS PRESIDING

LEE NELSON MARK HELEKER
CRAIG JENSEN JEFF SANDS
NANCY DALE RAY WICKERSHAM

7:00 PM – Regular Meeting

- I. ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. CITIZENS COMMENTS
- IV. APPROVAL OF MINUTES
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- X. DEPARTMENTAL REPORT
 - A. Impact Advisory Committee – November 19th 20
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- XI. MAYOR'S COMMENTS
- XII. CITIZEN'S COMMENTS
(Limited to 5 minutes per person, at the discretion of the Mayor)
- XIII. ADJOURNMENT

Any person needing special accommodations to participate in the above noticed meeting should contact the City at least 5 days before the meeting at 700 Center Avenue or at 642-6024.

**MINUTES
PAYETTE CITY COUNCIL
Regular Meeting
November 16, 2015**

REGULAR MEETING

A regular meeting of the Payette City Council was called to order at 7:00 PM by Council President Heleker in the City Council Chambers of Payette City Hall, 700 Center Avenue.

ROLL CALL

Members Present: Ray Wickersham, Craig Jensen, Jeff Sands, Lee Nelson, and Nancy Dale
Members Absent: Mayor Jeff Williams
Staff Present: Mary Cordova, City Coordinator; City Engineer Doug Argo; Mark Clark; Chief of Police; Bert Osborn, City Attorney; and Matea Gabiola, Administrative Assistant.

PLEDGE

The Pledge of Allegiance was led by Michael Stoneman.

CITIZENS COMMENTS

None heard

APPROVAL OF MINUTES

- A. 11-02-2015 Work Session & Regular Meeting
- B. 11-09-2015 Special Meeting

A motion was made by Nelson and seconded by Jensen to approve the minutes of 11-02-2015 Work Session & Regular Meeting & 11-09-2015 Special Meeting as written.

After a voice vote by the Council, the motion CARRIED.

APPROVAL OF BILLS & PAYROLL

A motion was made by Nelson and seconded by Sands to approve the City Bills & Payroll in the amount of \$199,799.34.

At the roll call:

Ayes: Wickersham, Nelson, Jensen, Sands, Heleker and Dale.

Nays: None.

The motion CARRIED.

SPECIAL ORDERS

- A. None.

COMMUNICATIONS

- A. 2015- Snake River EDA Report Card
- B. Fire Department Open House- Mr. Heleker wanted to remind people about this event on December 4th from 5-7 pm at the Fire Station.

PLANNING & ZONING

- A. None

AGENDA ITEMS

- A. Special Events Permit- Holiday Downtown- Ann Curtis: 1125 2th Ave So. - Ms. Curtis representing the Payette Community Events Committee addressed the Council regarding their downtown event. The Chamber of Commerce will be helping with this event. There will be a Santa Claus at the museum, cookies and refreshments, and also a scavenger hunt. Ms. Curtis stated that the Payette Community Events Committee will be doing the punch cards again this year for three days during business hours. The dates set are 3-5 of December. Ms. Curtis also stated depending on how much money the Payette Community Events Committee can raise they would do a gift card. Mr. Jensen asked Ms. Curtis if everything worked out with the Payette Community Events Committee and Chamber of Commerce Ms. Curtis stated that she believed so. .

A motion was made by Wickersham and seconded by Dale to approve and waive the special permit fees for the Payette Community Events Committee Holiday Downtown event December 4th, 2015 at 5:30pm.

After a voice vote by the Council, the motion CARRIED

DEPARTMENT REPORT

- A. Police Department – October 2015- Chief Clark addressed the Council and he stated they have had 602 reports in the month of October. Officer Jack Hart’s last day will be in the next few days, he will go on medical leave and then officially retirement. They will have an open house for him around the middle of January. Chief Clark will announce a date when it gets closer. Officer Boudreau has completed his FTO program and is on patrol now and will attend the academy in January. Officer Olivera will be completing his FTO soon and hoping to have him in the academy in January also. They have hired two new reserve officers that will give us 5 reserves total. They have wrapped up a few known cases. One being the Grove case. He was captured in Mexico. Captain John Plaza played a huge part in this case so some recognition there.
- B. Fire Department – October 2015
- C. Parks & Recreation Committee- November 4th- No Quorum
- D. Library Commission- November 5th
- E. Airport Commission- November 9th

MAYORS COMMENTS

Mr. Heleker' s only comment is that it is nice to sit in this chair one last time before his departure on City Council.

CITIZEN'S COMMENTS

Juanita Rynearson addressed the City Council about the temperature at the Payette City pool.

EXECUTIVE SESSION

Pursuant to I.C. 74-206(1)(e & f), the City Council will recess into Executive Session (e) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations; (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

A motion was made by Nelson and seconded by Jensen to adjourn into executive session pursuant to I.C. 74-206(1) (e & f), at 7:26 PM

At the roll call:

Ayes: Wickersham, Nelson, Jensen, Sands, Heleker and Dale.

Nays: None.

After a voice vote by the Council, the motion CARRIED

ADJOURNMENT

A motion was made by Jensen and seconded by Wickersham to adjourn the regular meeting at 7:35pm.

After a voice vote by the Council, the motion CARRIED.

Signed this _____ day of November, 2015.

Jeffrey T. Williams, Mayor

ATTEST:

Matea Gabiola
Administrative Assistant

**MINUTES
PAYETTE CITY COUNCIL
Public Hearing & Special Meeting
November 19, 2015**

SPECIAL MEETING

ROLL CALL

Members Present: Ray Wickersham, Nancy Dale, Lee Nelson and Jeff Sands
Members Absent: Mayor Williams, Mark Heleker and Craig Jensen
Staff Present: Mary Cordova, City Coordinator and Bobbie Black, Deputy City Clerk

PUBLIC HEARING

A. An application by Juan & Sheryl Lopez for a zoning change to change the zoning from A-Residential to C-2 Commercial; Lots 1&2, BLK 3, Browns Addition. The property is zoned A-Residential.

Ms. Cordova stated that the Lopez's are asking for a zoning change to build a warehouse on an empty lot. The property is A-Residential and they would like to have it rezoned to C-2 Commercial. This has gone before Planning & Zoning and they sent a favorable recommendation.

Steve King, 2850 N. River Road addressed the Council. He is the contractor for the project. He stated right now it is a warehouse for the store. In the future they would like to add an office. They built the pad last week and it is in line with Westside Market. There is no storage in the store right now. The future plans are for an office and bathroom. There will be no living quarters in the warehouse now or in the future. Sands stated he is good as long as there will never be living quarters in the warehouse. You have to have separation for living quarters and has to be built differently. Mr. King stated when they build the office he was told by the building inspector that he would have to apply for another building permit. It was stated that the neighbors have all been notified through the public hearing process. It will be an open shelved warehouse that he is building right now. The doors do face 7th Avenue North and that will allow a semi to unload there. Ms. Cordova stated it will be plumbed for a bathroom only and the Planning & Zoning asked the same question. Mr. Sands asked about sidewalks and Mr. King stated there is already a curb cut on 7th Avenue North. Ms. Cordova stated the sidewalk on 5th is not in the best of shape. That will be addressed with the building permit.

No one else addressed the Council.

Public hearing closed at 8:15 am

AGENDA ITEMS

ROLL CALL

Members Present: Ray Wickersham, Nancy Dale, Lee Nelson and Jeff Sands
Members Absent: Mayor Williams, Mark Heleker and Craig Jensen
Staff Present: Mary Cordova, City Coordinator and Bobbie Black, Deputy City Clerk

A. Ordinance #1398 -Re-zone – Juan & Sheryl Lopez

A motion was made by Sands and seconded by Dale introduce Ordinance #1398 by title only.

After a voice vote by the Council, the motion CARRIED

Councilor Sands read Ordinance #1398 by title only.

A motion was made by Nelson and seconded by Wickersham to suspend the rules and pass Ordinance #1398 on its first reading.

At the roll call:

Ayes: Wickersham, Sands, Nelson and Dale.

Nays: None.

The motion CARRIED.

A motion was made by Dale and seconded by Sands that Ordinance #1398 do pass.

Ms. Cordova stated we haven't issued a building permit yet, but is ready to go. Mr. King is waiting for one paper from his engineer. He was asked about the drainage and Mr. King stated not yet. Mr. King was asked about his opinion on our building inspector and he stated he is a great guy to work with and never have had any problems working with him. Ms. Cordova stated the impact fees are still in place at the moment.

At the roll call:

Ayes: Wickersham, Sands, Nelson and Dale.

Nays: None.

The motion CARRIED.

ADJOURNMENT

A motion was made by Nelson and seconded by Sands to adjourn the special meeting at 8:22 AM

After a voice vote by the Council, the motion CARRIED.

Signed this _____ day of November, 2015.

Lee Nelson – Council President

ATTEST:

Bobbie Black
Deputy City Clerk

CITY OF PAYETTE
DECEMBER 7, 2015

CITY PAYROLL	11/27/2015	\$ 109,448.16
ICOPA	11/23/2015	200.00
HARDIN SANITATION	11/20/2015	26705.00
HART, BENJAMIN	11/13/2015	2400.00
A COMPANY	12/7/2015	300.50
ADVANCED CONTROL SYSTEMS	12/7/2015	677.50
BEARS CLIMATE CONTROL	12/7/2015	190.00
BRADY	12/7/2015	221.55
CASTENADA, STEVE	12/7/2015	91.02
CITY CLEANERS	12/7/2015	107.85
CLAY PEAK LANDFILL	12/7/2015	185.59
D&B SUPPLY	12/7/2015	294.84
DART'S	12/7/2015	953.60
DCS TECHNOLOGIES	12/7/2015	89.25
DUSTBUSTERS	12/7/2015	2749.75
ECS ENVIRONMENTAL SOLUTIONS	12/7/2015	946.56
ERNIE'S ELECTRIC	12/7/2015	34.68
FERGUSON	12/7/2015	81.85
FISHER SCIENTIFIC	12/7/2015	534.60
GALL'S	12/7/2015	139.90
HACH CHEMICAL	12/7/2015	265.05
IDAHO POWER	12/7/2015	4703.33
IDAHO SPORTING GOODS	12/7/2015	152.00
INDEPENDENT ENTERPRISE	12/7/2015	121.98
KAMAN	12/7/2015	143.32
KENWORTH SALES	12/7/2015	35100.00
KINNEY BROS.	12/7/2015	125.91
MARC	12/7/2015	1421.24
METROQUIP	12/7/2015	55.50
NAPA AUTO PARTS	12/7/2015	2658.45
NORCO	12/7/2015	81.20
ONTARIO BEARING	12/7/2015	5.00
ONTARIO STARTER REPAIR	12/7/2015	17.00
OREGON CORRECTIONS	12/7/2015	254.00
OUTDOORSMAN	12/7/2015	107.96
PAETEC	12/7/2015	10.44
PAYETTE COUNTY DRIVER'S LICENSE DEPT	12/7/2015	10.00
PAYETTE PRINTING	12/7/2015	55.00
RHINEHART, LARRY & KATHY	12/7/2015	625.00
ROBERTSON SUPPLY	12/7/2015	156.65
S&H TERMINAL	12/7/2015	60.58
STAPLES	12/7/2015	119.99
STATE OF IDAHO-IBOL	12/7/2015	120.00
UNITED PARCEL SERVICE	12/7/2015	36.24
VALLEY PAVING	12/7/2015	865.60
WARRINGTON CONSTRUCTION	12/3/2015	12000.00
		\$ 205,623.64

MINUTES
PAYETTE PLANNING & ZONING
Regular Meeting
November 19, 2015

6:00 PM – Regular Meeting

- I. ROLL CALL: Chairman Randy Choate, Jim Franklin, Jody Henderson, Nial Bradshaw.
Members Absent: Kevin Hanigan Gary Youngberg and Peggy Childers
Staff Present: Mary Cordova, Matea Gabiola

- II. APPROVAL OF MINUTES
A. 10-22-2015 Regular Meeting Minutes

A motion was made by Franklin and seconded by Henderson to approve the public hearing & regular meeting minutes 10-22-2015 as written.

The motion CARRIED.

- III. COMMUNICATIONS
None heard.

- IV. PUBLIC HEARING

A. An application by Bob Poertner for a conditional use permit to construct an accessory building at 801 River St; BLK 65 Riverside Plat Tax 16. The property is zoned B – Residential. Bob Poernter, 2424 Fairview Ave Fruitland, ID is building a new home on 801 River St. and he wants to construct a 50' x 50' pole barn for his horses and storage. Mr. Poertner stated he has almost 9 acres on his property. Mr. Franklin asked if electrical or plumbing will be included. Mr. Poertner stated it will just be electrical, no plumbing.

B. An application by Carolyn Godfrey for a conditional use permit to vary fence regulations at 1643 N 3rd St.; Lot 1, BLK 3 Island View Estates. The property is zoned A-Residential. Terry Olsen-2538 NE 16th Ave Payette, ID-. Mr. Olsen stated he would like to construct a cedar fence 6 ft. in height. He stated that the Home Owners Association is fine with the fence being 5 feet from the sidewalk, but the City of Payette prohibits the constructing and he wants to know why. Mr. Franklin stated that what he sees when he looks at the map it's a corner lot, with an intersection and traffic visibility would be altered. Mr. Olsen stated there is a tree near the corner of the lot, and that they would cut down to help visibility. Mr. Franklin asked is the site triangle could be maintained. Ms. Cordova looked at the google map and asked about the cable box and water meter pit in the picture, and if the fence was going to go behind it. Ms. Cordova stated to keep in mind that if there is a meter pit or cable box they would have to maintain accessibility. Mr. Bradshaw asked what it has to be 6 feet not 3 feet. Mr. Olsen stated due to high visibility and privacy this why.

Bill Harp-1651 River St- Mr. Harp came to address the Commission. He is in favor of the conditional use permit. After measuring they are 64 feet, when the setback

requirement is 50 ft from the center of the street. There is a list of signatures from everyone in the neighborhood.

Virginia Collier- 317 17th Ave North- Came to address the commission and she would be in favor of them putting a fence up for a child and dog. The fence does meet the setbacks. It would improve the home.

Carolyn Godfrey- 470 North 20th St- Addressed the Commission and stated yes, the fence does set far back and doesn't block the view of the stop sign. There are children that play in the back yard. The big part is the safety of the kids, and there is more than enough room.

C. An application by Grady Hansen for a conditional use permit to change existing office spaces to residential apartments at 216 N Main St; S 100' of Tax 2 BLK 14 In SENE SEC 34-9-5. The property is zoned C1 – Commercial Downtown. Grady Hansen -317 3rd Ave No- Mr. Grady addressed the Commission and stated that everything is already there. He isn't doing anything structural or electrical he is only adding kitchen sinks and showers for the tenants. Mr. Choate stated that Mr. Hansen wants to turn the office space into two residential units. Mr. Franklin asked where would the tenants park. Mr. Hansen stated there is parking in the back of the building, and 2nd Ave No, also Main Street. Mr. Hansen stated that he would mandate that the tenants can't have more than two cars. Mr. Choate asked Mr. Hansen if the unit has separate utilities or is it joint. Mr. Hansen stated there are two power meters located in the back of the building, but it is all using only one so he plans to just include utilities in their rent. Mr. Franklin asked if Mr. Hansen has the ability to furnish enough parking for 2 cars a piece for each unit. Mr. Hansen stated probably not, there's room for 3 right now; he is actually considering buying the lot next to the building to make more parking spaces. Mr. Franklin stated in the permit that there has to be two parking spaces maintained. Mr. Choate asked if he has met with the fire department about an inspection. Mr. Hansen stated he has spoke with the building inspector, and he just pointed out there is two windows that need replaced.

V. AGENDA ITEMS

A. Poernter- CUP- 801 River St-

A motion was made by Franklin to approve the Conditional Use Permit for 801 River St to construct a 50'x 50' pole barn building, provided all state and federal regulations are met. The motion was seconded by Henderson.

The Motion CARRIED.

B. Godfrey- CUP- 1643 N 3rd St

A motion was made by Franklin to approve the Conditional Use Permit to vary fence regulations on height for 1643 North 3rd Street, to construct a 6 foot, provided proper site triangles in the intersection are maintained as well as utility services accessibility. The motion was seconded by Bradshaw.

Ms. Cordova brought up the cable/utility box in the google map picture, if it is in fact a serviced utility and has an easement to it, then access has to be maintained, because that is a public right of way.

The Motion CARRIED.

B. Hansen- CUP-216 N Main St

A motion was made by Franklin to approve the Conditional Use Permit for 216 N Main St to construct residential units in a Commercial Zone provided all state and federal regulations are met and that Mr. Hansen maintains 2 off street parking spaces one for each residential unit. The motion was seconded by Bradshaw.

The Motion CARRIED.

C. Nelson- CUP renewal- 1087 Park St- Ms. Cordova stated that we have a written request from Lee Nelson to the Planning & Zoning Commission for a Conditional Use Permit for storage containers on his industrially zoned property. There was a 10 year permit and it will expire in December, 2015. Mr. Nelson has submitted a request to extend it for another 10 years.

A motion was made by Franklin to extend the Conditional Use Permit on 1087 Park St for storage containers for another 10 years provided they maintain the regulations of the original permit. . The motion was seconded by Henderson.

The Motion CARRIED.

VI. PUBLIC COMMENT

Ms. Cordova stated the City Council did uphold your recommendation to Re-Zone Juan and Sheryl Lopez property to Commercial. They can start constructing the warehouse behind Westside Market.

VII. ADJOURNMENT

Meeting adjourned at 6:45 pm.

Matea Gabiola
Recording Secretary



CITY OF PAYETTE, IDAHO

AGENDA STATEMENT

To: Honorable Mayor & Members of the Payette City Council
From: Matea Gabiola *MG*
Date: 12/4/2015
Re: Annual Business License Renewal Applications

BACKGROUND & JUSTIFICATION:

Below are the merchants who have applied for their 2016 business/liquor/beer or restaurant licenses.

The following businesses have paid the required fees, supplied a complete application and have all the required inspections:

- Arctic Circle
- Boomerang
- Campo's
- Jacob's Well
- Keystone Pizza
- Mandarin Restaurant
- Meechan's
- PMDC (golf course)

The following businesses have paid the required fees, completed all necessary inspections, but are currently waiting on either a Payette County License or a Southwest District Health Permit or Fire Inspection:

- A & W
- Albertsons
- Burger King
- Eagles
- Jackson's #9
- Jackson's #65

- Jimbo's Restaurant
- Maverick
- Minit Market
- Pizza Hut
- Salsa Grill
- Subway
- Sundance
- The Hideaway
- Tobacco Connection
- V-Twin
- Westside Market

RECOMMENDATION:

The Council makes a motion to approve the issuance for the 2016 business licenses' for the businesses that have supplied complete information, with the exception of the above referenced businesses contingent upon the submission of complete information.

STATE OF IDAHO

COUNTY OF PAYETTE

} ss.

We, the commissioners of the county and state aforesaid, acting as a Board of Canvassers of Election, convened on November 9, 2015, do hereby state that the attached is a true and complete abstract of all votes cast within this county for the candidates and/or questions as they appeared at the election held on November 3, 2015, as shown by the records now on file in the County Clerk's office.

Larry Churchill
Carol R Bruce
[Signature]
County Board of Canvassers

Attest: [Signature]
County Clerk

(County Seal)

PAYETTE CITY COUNCIL - 3 POSITIONS - NOVEMBER 3, 2015

CANDIDATE'S NAME	PREC. #1	PREC. #2	PREC. #3	PREC. #4	PREC. #11	TOTAL
KATHERINE DODSON	49	110	61	30	25	275
MARK HELEKER	14	47	22	20	8	111
CRAIG JENSEN	57	129	75	34	26	321
ALAN MASSEY	51	126	63	31	26	297
20% VOTER TURNOUT						



City of Payette

**Short Plat
Application**

OFFICE USE ONLY

Date Received _____

Fees Paid Y / N

NOV 17 2015

Fees:

Application..... **\$250.00**

Applicant Information

Name SAWTOOTH LAND SURVEYING Phone 398-8109

Address 2030 S. WASHINGTON City EMMETT State ID 83617

E-Mail CARL@SAWTOOTHLS.COM Signature Carl Fort

Owner Agent Tenant Contract Buyer

Property Owner Information

Name BK PROP. DEV. LLC Phone 440-4463

Address P.O. Box 220 City NEW PLYMOUTH State ID

E-Mail GOODWIN.PCTE@YAHOO.COM Fax _____

Applicant Status

Registered Engineer Land Surveyor

Name SAWTOOTH LAND SURVEYING Phone 398-8109

Address 2030 S. WASHINGTON City EMMETT State ID 83617

Email CARL@SAWTOOTHLS.COM Signature Carl Fort

Name of Short Plat Subdivision PARCEL D HWY 95 PROJECT

Zone Designation C-COMMERCIAL Total Area 5.67 ACRES

Minor Subdivision Information

Proposed Subdivision Name 720 S. 16TH ST.

General Location or Address if Available ATTACHED

Legal Description (Attach or Describe) PARCEL C AS SHOWN ON ROS 396308

Description of Project CREATE PARCEL D BY RECORD OF SURVEY

Existing Zoning COMMERCIAL Adjacent Zoning COMMERCIAL

Current Land Use COMMERCIAL Adjacent Land Use COMMERCIAL

Size of Site 5.67 ACRES Average Lot Size PARCEL C 4.68AC PARCEL D 0.99

Number of Lots 2 Density _____

Property Information

Assessor's Parcel Number(s) _____

Comprehensive Plan Designation COMMERCIAL

Location of Proposed Access to the Site _____

Size & Point of Utilities Connection: Water size 8" Location AS SHOWN

Sewer size 8" Location AS SHOWN

Name and Location of Nearest School(s) PAYETTE HIGH SCHOOL NORTH SIDE

Location of and Distance to Nearest Fire Hydrant MID POINT OF PARCEL C

Street(s) serving the Project (provide ROW and pavement width) U.S. 95

50' 1/2 R/W

Physical Description of Site (Topography, Cover, Features) _____

Any Physical Limitations? (Rock Outcrops, Slopes, Etc.) No Yes (Please attach description)

Has this property been involved in a subdivision within the last 5 years? No Yes

Intended use of property _____

Is irrigation water available to the property? No Yes

Method of handling surface water drainage SWALE ALREADY IN PLACE

5-18-2015

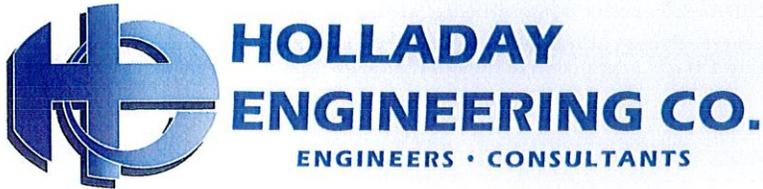
B. Short Plat – BK Properties -

Bob Goodwin – PO Box 220; New Plymouth, Idaho 83655

Bob stated that he is asking on the short plat for an extension to the 5 years. He said the reason for this split is to allow Dutch Bros Coffee to come in and they would like their own legal. Code says we can only split 3 parcels every 5 year and we would like to be able to sell the lots not knowing what is coming down the line. We designed our drainage and everything to handle what we will be doing down the road. Councilor Jensen asked if Mr. Goodwin is asking to get two additional short plat approvals. Mr. Goodwin asked for the 5 year extension to go away. We don't want to be held up 5 years. Mayor Williams stated that the City created a way to help the developer get the cash flow and get everything going, but we don't want a developer to come in and not get the right always for water, sewer and all that kind of stuff, and back the city into a corner and the developer is gone. Bob has everything done and since all the easements and everything are good.

A motion was made by Heleker and seconded by Dale to approve the short plat for BK properties and that other short plats can be approved administratively as long as everything is ok by staff.

After a unanimous voice vote by the Council, the motion CARRIED.



November 20, 2015

Bobbie Black, Assistant City Clerk
City of Payette
700 Center Avenue
Payette, ID 83661

Subject: Short Plat Review
Short Plat for B.K. Properties, along US95
Payette, Idaho
HECO File No. CP15-0033B

Dear Bobbie:

We have reviewed the DRAFT "Parcel D Highway 95 Project" which is dated November 2015. This short plat divides the existing Parcel C into two parcels, C (revised) and D. This is the second short plat of this property in less than 5 years. The first short plat divided Lot 3 into three parcels: A, B, and C. At that time, the developer told the City Council that he wanted to create a fourth lot on this site, but did not have enough specific information to properly size the lot at that time. The Council subsequently granted approval for creating the fourth lot via the short-plat process without waiting the 5-years between short-plats of a given property as otherwise required by City Code.

We have evaluated the short plat with respect to the requirements in the Payette Municipal Code (PMC), and the proposed short plat appears to be in compliance. Parcel C is partially developed. Parcel D is undeveloped. Easements for water, sewer, utilities, and drainage are shown on the face of the plat. A cross-access easement and parking agreement is referenced on the plat (instrument number 396284), but that document does not specifically reference the new Parcel D. For clarity, we recommend that either the agreement be amended to include Parcel D, or the note on the plat be expanded to clarify that the rights and obligations of instrument number 396284 apply to Parcel D. We understand that parking and drainage requirements will be addressed during the building permit process.

Per Idaho State Code section 50-1305, this short plat is to be reviewed by the Payette County Surveyor prior to being recorded. A signature block should be provided.

Pending resolution of the two issues noted above, we recommend approval of this short plat. Please contact me if you have questions regarding this letter.

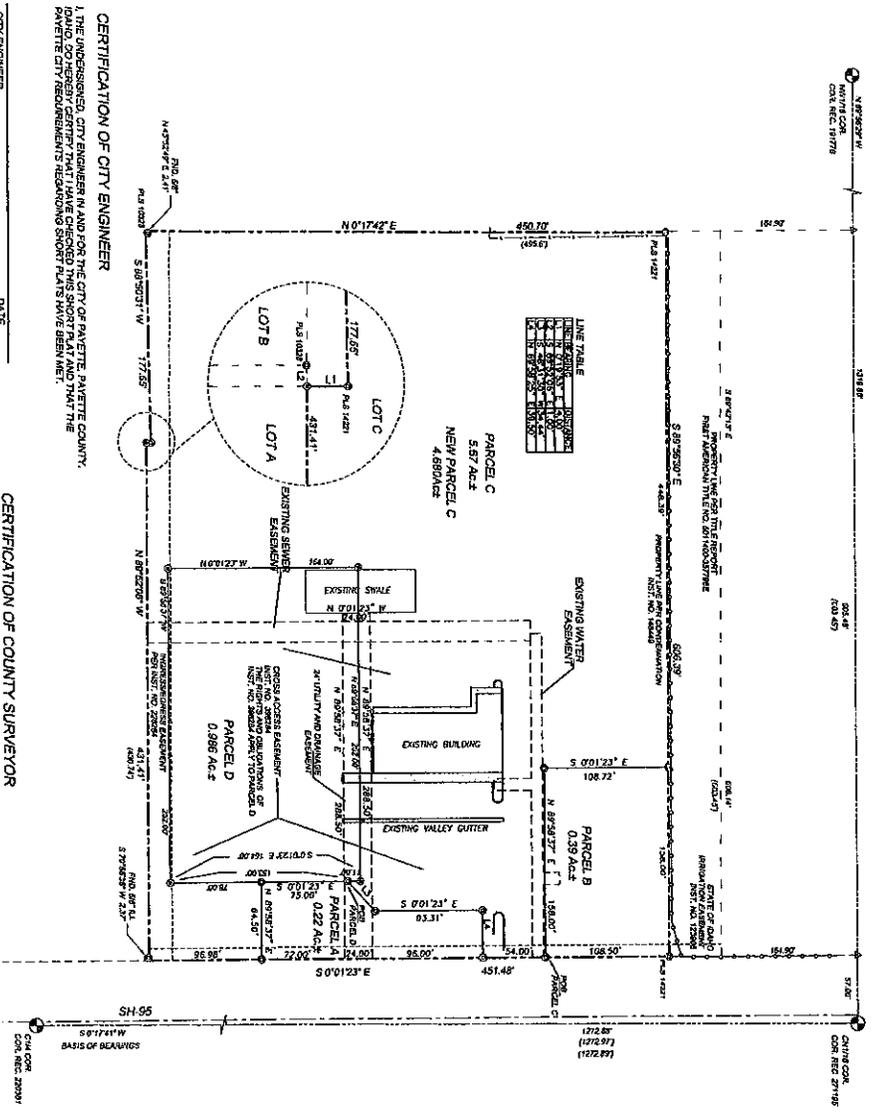
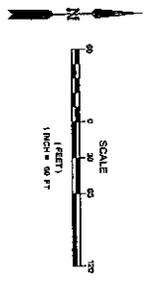
Sincerely,

Holladay Engineering Company

By: 
Douglas E. Argo, PE
Payette City Engineer

Cc: Bob Goodwin, B.K. Properties, 404 S. 8th St., Suite 188, Boise, ID 83702
Carl Porter, Sawtooth Surveying, 2030 S. Washington Ave., Emmett, ID 83617

RECORD OF SURVEY FOR
 B.K. PROPERTIES
 LOCATED IN THE SE 1/4 OF THE NW 1/4 OF SECTION 3
 T. 8 N., R. 5 W., B.M., CITY OF PAYETTE,
 PAYETTE COUNTY, IDAHO



CERTIFICATION OF CITY ENGINEER
 I, THE UNDERSIGNED, CITY ENGINEER IN AND FOR THE CITY OF PAYETTE, PAYETTE COUNTY, IDAHO, DO HEREBY CERTIFY THAT I HAVE CHECKED THIS SURVEY PLAT AND THAT THE PLAT IS IN ACCORDANCE WITH THE PROVISIONS OF THE IDAHO SURVEYING ACT, CHAPTER 16, RELATING TO PLATS AND SURVEYS.

CITY ENGINEER _____ DATE _____
 JEFFREY T. WILLIAMS, MAYOR _____ DATE _____
 MAYOR CITY OF PAYETTE

CERTIFICATION OF COUNTY SURVEYOR
 I, THE UNDERSIGNED, COUNTY SURVEYOR FOR THE COUNTY OF PAYETTE, IDAHO, DO HEREBY CERTIFY THAT I HAVE CHECKED THIS SURVEY PLAT AND THAT THE PLAT IS IN ACCORDANCE WITH THE PROVISIONS OF THE IDAHO SURVEYING ACT, CHAPTER 16, RELATING TO PLATS AND SURVEYS.

COUNTY SURVEYOR _____ DATE _____

LEGEND

- LINE SURVEYED
- EXISTING PARCEL LINE
- RECTANGULAR LINE
- BOUNDARY
- EXISTING DEED OR LOT LINE
- CENTERLINE
- RIGHT OF WAY
- ⊕ FOUND BOUNDARY MONUMENT
- ⊙ FOUND BOUNDARY MONUMENT
- ⊙ SET OFF BOUNDARY
- ⊙ CALCULATED POINT
- () RECORD INFORMATION

REFERENCES:

- R1) QUOTED AM DEED INST. NO. 281116
- R2) RECORD OF SURVEY INST. NO. 286299
- R3) RECORD OF SURVEY INST. NO. 286300
- R4) RECORD OF SURVEY INST. NO. 286301
- R5) RECORD OF SURVEY INST. NO. 286775

CERTIFICATE OF SURVEYOR

I, CARL PORTER, DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR, LICENSED BY THE STATE OF IDAHO, AND THAT THIS MAP WAS DRAWN FROM AN ACTUAL SURVEY ON THE GROUND UNDER MY DIRECT SUPERVISION, AND THAT THE PLAT IS IN ACCORDANCE WITH THE PROVISIONS OF THE IDAHO SURVEYING ACT, CHAPTER 16, RELATING TO PLATS AND SURVEYS, AND THE CONVEYANCE PERPETUATION AND FILING ACT, IDAHO CODE.

CARL PORTER, P.L.S. 14221

PROFESSIONAL LAND SURVEYOR
 14221
 STATE OF IDAHO

SURVEY INDEX NO. 854-3-4-2-00-00

2030 S. WASHINGTON AVE.
 EMMETT, ID 83617
 (208) 398-8104
 FAX (208) 398-8105
 WWW.SAWTOOTHLS.COM

SAWTOOTH
 Land Surveyors, LLC
 20251
 1515045

Sheet	1 of 1	Date	1/2015	Prepared by	CP	Checked by	CP	Scale	15:50
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CITY OF PAYETTE, IDAHO
Resolution # 2015-18

A RESOLUTION DECLARING THE RETIREMENT OF POLICE CANINE DAISY; AUTHORIZING THE DONATION OF POLICE CANINE DAISY TO HIS HANDLER, PAYETTE POLICE DEPARTMENT OFFICER BRAD COEN; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Payette Police Department canine Daisy has been deemed suitable for retirement by the Department; and

WHEREAS, a retired police canine has no saleable value, as it would be unsafe or inappropriate for possession by the general public; and

WHEREAS, it is the policy of the Payette Police Department to recommend the donation of a retired canine to the handler to allow the canine who has served as a valuable member of the Department to remain and live out the remainder of their days in familiar surroundings.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF PAYETTE, IDAHO:

Section 1. That the Mayor and Council support the declaration of the retirement for Payette Police Department canine Daisy.

Section 2. That the Mayor and Council authorize the donation of canine Daisy to her handler, Payette Police Officer Brad Coen.

Section 3. That this resolution shall be in full force and effect immediately upon its adoption and approval.

PASSED, APPROVED and ADOPTED this 7th day of December, 2015.

Jeffrey T. Williams, Mayor

Attest:

City Clerk

MINUTES
IMPACT ADVISORY COMMITTEE
Regular Meeting
November 19, 2015

5:35 PM – Regular Meeting

- I. ROLL CALL: Chairman Randy Choate, Jim Franklin, Jody Henderson, Nial Bradshaw, and Wayne Uehlin.

Members Absent: Kevin Hanigan, Gary Youngberg and Peggy Childers

Staff Present: Mary Cordova, Matea Gabiola

II. NEW BUSINESS

- A. Review Capital Improvement Plan- Ms. Cordova stated that state law requires us to review our Impact fees and report back to the Council. One thing that the Impact Advisory Committee needs to accomplish is to review our Capital Improvement plan; due to the impact fees are based upon what tax supported services the City needs for growth. The City first implemented them, when subdivisions were being developed, houses were being built, and there was a lot of significant growth at that time, but as of right now it is not. Mr. Choate asked Ms. Cordova stated this report projected growth over the ten year period of 2010-2019 with the population growth of 629 residential units. Where are we at, at this present moment due to being about halfway through that period? Ms. Cordova stated this plan was revised in 2011 and we are not far off of the 2010 figure. Ms. Cordova stated as far as population were not even to 8,000 yet. Residential buildings is picking up, but were not at the halfway point. Ms. Cordova stated in the last few years there have been less than 100 added residences. At that time the City looked at Streets, Parks, Fire and Police, and City Council only implemented the Fire and Police Impact Fees. When a person comes to apply for a building permit for a new home they are paying \$820.00 in Impact Fees and all goes directly goes to the Fire and Police Impact Fee Fund. Every residential home pays \$457 in Police Impact Fees and \$363 in Fire Impact Fees. In 2009 the Fire fee was higher due to the new fire station that was constructed, but we received a grant which lowered the Impact fee in 2011. Also Non-Residential units are paying .50 cents per square footage for Impact fees. The Capital Improvement plan for the Payette Fire Department, shows how the City arrived at that fee was due to the items that the Fire Department needed, a Ladder truck, a Heavy Rescue Truck, and the Replacement engine. Mr. Franklin asked Ms. Cordova if she remembered why the City Council didn't implement Street & Parks Impact Fee as well. Ms. Cordova stated it was simply too expensive with Streets & Parks included. Mr. Choate asked Ms. Cordova is she had a running total on Impact Fees for Fire and Police. Ms. Cordova stated in the last fiscal year roughly \$14,000 for both have been collected. Mr. Bradshaw asked Ms. Cordova, if the City has been budgeting funds also for these items. Ms. Cordova stated yes they have been setting funds aside. Ms. Cordova brought up another side, whether or not to temporarily suspending the Impact fees for the fiscal year to help encourage growth. Mr. Uehlin stated that as he was told Fruitland, ID doesn't charge Impact Fees, granted they're out building Payette. Mr. Franklin stated that per the City Council we could leave the impact fees the same or revisit them.

B. Recommendation to the City Council

A motion was made by Franklin to make a recommendation to the City Council to maintain the current Impact fee, revisit how the fee is distributed and possibly temporarily suspend the Impact Fees to encourage growth. Henderson seconded the motion.

The Motion CARRIED.

III. PUBLIC COMMENT
None Heard.

IV. ADJOURN

Meeting adjourned at 5:59 pm.

Matea Gabiola
Recording Secretary

**Minutes
Public Safety Committee**

A committee meeting of the Public Safety Committee was called to order at 3 P.M. on December 2, 2015

Members Present: Councilor Jensen, Larry Dove and Barbara Choate.

Staff Present: Police Chief Clark, Fire Chief Steve Castenada, Toni Hollopeter and Bobbie Black.

Approval of Minutes: Barbara Choate moved to approve the minutes from the July 22nd meeting. This was seconded by Councilor Jensen and met with full Board approval.

Old Business:

New Business:

FIRE:

FIRE UPDATES

1. Chief Castenada stated that in the past 2 months the fire department has been awarded 2 grants totaling just under \$3000.00. The money has been used to purchase smoke detectors and carbon monoxide detectors. Chief Castenada has started by contacting the Sr. Citizens in an attempt to find people who are in need of these in their homes. One grant was the Idaho License plate grant and the other came from FM Global Insurance.
2. The Chili feed is scheduled for Friday December 4th.
3. Payette City fire has had 848 calls, which averages to around 88 calls a month. This number is up from last year at this time.
4. The fire department has had 4 structure fires in the last month.

POLICE:

POLICE UPDATES

1. Chief Clark stated the Police Department had been experiencing a lot of car burglaries. During patrol, officers were able to find 1 juvenile and 3 adults involved in the burglaries. All subjects were charged with felonies, however Prosecutor Kelso and her staff later dropped the charges to

misdemeanors. The burglaries have appeared to stop since the arrests.

There was another group the we are currently attempting to get warrants for in other burglary cases. Some of the stolen property in these cases have been recovered.

2. Our department has had 3 cars stolen (and recovered). A male juvenile has been arrested for this and is currently being housed in Juvenile detention center in Caldwell.
3. Chief Clark informed the committee of the results of a federal charge on a subject named Archeta that resulted in the investigation by Officer Frazier (while he was assigned to the Drug task force). Archeta was sentenced to 15 years.
4. The Police department has investigated a large number of domestic violence calls recently.
5. 3 of our officers will be attending the shop with a cop at Walmart.
6. Chief Clark and Lt. Marshall will be attending the Chief's conference next week in Boise. The conference will have training for both Police Chief's and Sheriff's at the same time. This will be the first year this has happened.
7. Officer Boudreau and Officer Olvera have both been accepted to attend POST academy in January. We will be a little short handed for the 10 weeks they are gone.
8. Sgt. Hart will be retired as of December 31st. He is currently on medical leave and is not expected to return to duty prior to his retirement date. We will have an open house for him sometime mid January.
9. With Sgt Hart's retirement, this leaves a Sgt. Position open. Chief Clark has sent out the qualifications for this position and has asked officer that are interested to submit an application by December 15th. We will then compile a promotion board to interview applicants on December 17th.
10. Chief Clark and Code Enforcement officer Silva have a pending court date for a pit bull ordinance issue where the woman is claiming her pit bull is a service dog. The dog has been out on numerous occasions and has behaved viciously towards pedestrians, thus making the dog ineligible to be a service animal. Chief Clark stated it will be interesting to see what happens in this case.
11. Chief Clark informed the committee that the City of Payette is currently being sued by an organization that represents pit bull owners in an attempt to deem ordinances based on dog breed

as illegal. This case is in federal court and has not yet been resolved.

12. Chief Clark stated that Capt. Plaza has sent out bid requests to price out the 2 new patrol cars we have budgeted for.
13. Officer Yates is our new K9 drug dog handler. He and his black lab named Lilly have recently obtained their State certification. They will be introduced to the council at the next council meeting.

Adjournment Barbara Choate moved to adjourn the meeting. This was seconded by Councilor Jensen and met with full Board approval. The next meeting of the Public Safety Committee will be scheduled for March 2016 @ 3 PM. The meeting adjourned at 3:55 P.M.

DRAFT