

**MINUTES OF A REGULAR SCHEDULED CITY OF PAYETTE AIRPORT COMMISSION MEETING HELD  
DECEMBER 8, 2014, AT 4:15 P.M. IN THE AIRPORT MEETING ROOM, PAYETTE, IDAHO.**

**THE MEETING WAS CALLED TO ORDER BY COMMISSIONER OSBORN at 4:15 PM.**

**MEMBERS PRESENT:** Dave Koeppen, Jan Zatloukal, Bert Osborn, Brenda Carter with Frazer Peterson arriving at 4:48.

**ABSENT:** Gary Cox

Also in attendance were Council liaison Ray Wickersham, Mary Cordova and Bobbie Black and T-O Engineers – Chris Pomeroy.

**APPROVAL OF MINUTES:**

Koeppen made a motion to approve the minutes of October 14, 2014 as written. The motion was seconded by Zatloukal and passed by unanimous voice vote.

**COMMUNICATIONS:** None

**OLD BUSINESS:**

1. Fuel at Airport: The Commission was given updated reports on fuel for November. Mr. Koeppen reported we have 845 gallons of av-gas and 538 gallons of mo-gas on hand. He stated we will lower the price of mo-gas to \$4.45 from \$4.60 soon.

**NEW BUSINESS:**

1. T-O Engineers – Airport Master Plan – Chris Pomeroy from T-O Engineers addressed the Commission. He stated he is working with the Idaho Aeronautics on our airport master plan. He went over what planning he will be doing to get it accomplished. This is a planning project with ITD, not the City. His plan and goal is to deliver a good project. Mr. Pomeroy went through the major elements of the master plan with the Commission. They will include an airport layout with four drawings, a narrative report with justifications on drawings, an inventory chapter and a five year capital improvement program. Any feedback the Commission has can be send to T-O Engineers to be included in the scope. There is no schedule until the contract is in place. He will send a survey for the airport inventory to the Commission.

**GENERAL DISCUSSION:**

The Commission discussed Gene Wilkie's two storage containers. It was stated that he does owner assisted annuals. A business license should be obtained from the City.

**CITIZENS COMMENTS:**

**NEXT AGENDA:**

Commissioner Osborn made a motion to adjourn the meeting at 5:12P.M. The motion was seconded by Commissioner Koeppen and passed by unanimous voice approval.

Recording Secretary  
Bobbie Black