

Payette Public Library
 24 South 10th Street
 Payette, ID 83661



**PAYETTE PUBLIC LIBRARY BOARD MEETING MINUTES
 December 10, 2015**

Roll Call: Board members Claire Ames, Erica Bazil, Stephen Cook were present. Nancy Dale, City Council Liaison, Erin Haley, Library Director were present.
 City Staff: Jeff Williams, Mayor and Mary Cordova, City Clerk were present.

Erica called the meeting to order at 5:08pm.

Claire motioned to amend the December 10, 2015 agenda as presented, Stephen seconded.

Stephen moved to approve the November 5th, 12th and 18th, 2015 meeting minutes as amended, Claire seconded. All approved.

Stephen motioned to approve the bills, Claire seconded.

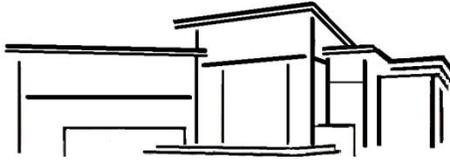
Library Director’s Report

Highlights

- November 12: Special Meeting to pay bills
- November 17: Meeting to discuss programming options, Erica Kunzler
- November 17: Attended Payette Valley Food Connection meeting at Library
- November 17: Attended Friends of the Library monthly meeting
- November 18: Special Meeting with City Hall staff
- November 23: Job Evaluation with Anne Hanigan and Erica Bazil
- November 25: Payette Community Events Committee meeting
- November 30: Library decorated for the holidays
- December 2: Payette Community Events Committee meeting
- December 3: Library Book Club luncheon
- December 4: Library open late for holiday events

Programs

Event	Attendance
Storytime	257
Maker Space	50
LEGO Club	55
Kindergarten Storytime	247
Preschool Storytime	27
	Total: 636



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Library Statistics

	November FY15/16	November FY14/15
Patron Count	3750	2322
New Accounts/Renewals	33	26
Computer Sessions	878	727
Items Checked Out	7000	5840
New Items Added	293	152
Monetary Intake (Apollo)	\$1290.38	\$540.80

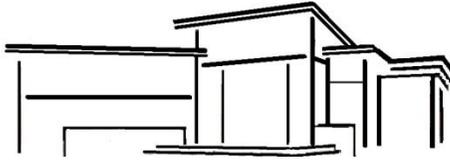
Old Business

Erica wanted to stress the importance of creating a strategic plan that would encompass the goals that the board wanted for the library, as well as embracing what the community would like out of their library as well. The current strategic plan is outdated, and focus will need to be directed at creating a new one.

Claire's term of serving on the library board was expiring December 31st, 2015. She has chosen to not renew her term. The board then addressed the process of filling her vacancy with city staff that was present, since the advertisement was already published on the city website. Mayor Williams agreed to have the applications sent to the library board for review, before a selection was made. It was noted that the annual expiration date needed to occur at the end of the year, and that the current schedule of expiration dates was incorrect. The library director was tasked with fixing the error, and creating a correct schedule of terms.

New Business

Kevin Tomlinson, consultant from the Idaho Commission for Libraries was the guest speaker, to address the topic of boardsmanship. Re-emphasizing Idaho Library Law, the roles and responsibilities of board members was addressed and defined. Emphasis was placed on when one is on a board, all members are equal. Members work together, and no one member should speak on behalf of the board, without the board's consent. It was essential to do so in proper order, so that transparency is maintained on all levels.



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Public Comments

Mayor Williams stated that he felt lots of healing was made at this meeting.

At 8:04pm a motion was made by Claire and seconded by Stephen to adjourn the regular session to Executive Session: Pursuant to I.C. 74-206(1)(b), the Board of Trustees will recess into Executive Session (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent.

By the Roll Call: Ames, Cook, Bazil.

The motion carried.

Adjourn

Claire moved for the regular meeting to be adjourned at 9:00 pm.