

**MINUTES OF A REGULAR SCHEDULED CITY OF PAYETTE AIRPORT COMMISSION MEETING  
HELD DECEMBER 11, 2012, AT 4:15 P.M. IN THE AIRPORT MEETING ROOM, PAYETTE, IDAHO.**

**THE MEETING WAS CALLED TO ORDER BY COMMISSIONER PETERSON.**

**MEMBERS PRESENT:** Frazer Peterson, Brenda Carter, Jan Zatloukal and Dave Koeppen were present.

**ABSENT:** Gary Cox & Bert Osborn

Also in attendance were Craig Jensen, Mary Cordova and Bobbie Black.

**APPROVAL OF MINUTES:** Commissioner Koeppen made a motion to approve the minutes of November 13, 2012, as written. The motion was seconded by Commissioner Carter and passed by unanimous voice vote.

**COMMUNICATIONS:**

Thank You from Idaho Division of Aeronautics

**OLD BUSINESS:**

1. Fuel at Airport: The Commission was given updated reports on fuel. Dave Koeppen stated that we raised the mo-gas 5¢ in October.
2. Repairing Taxi-way: It was discussed that some areas have been marked and we are waiting on hot mix to fix properly. We can use dura-patch, but that is a temporary fix. The Commission felt that we should wait till Spring to fix correctly.

**NEW BUSINESS:**

1. West gate entrance to airport: The Commission received a letter from Marcus Ward who was also in attendance. He is requesting access into the airport from the west gate. Peterson stated he talked to Bill Statham and he does have concerns regarding this. Koeppen stated he is okay with the use of this entrance but it would have to have stipulations and a monetary fee with it. Ms. Cordova advised the Commission that they need to consider everything before acting on this. She stated that the City is not obligated to grant this access and we need to think about future funding through the FAA. Having an agreement could cause us a problem with applying for grant money. If we were to grant access there would need to be some economic gain, our current leases are paying now. The City of Driggs and Bonners County are having problems with thru the fence leases now. Commissioner Peterson would like to form a committee to research all the issues before the Commission makes a decision. This committee will consist of Commissioners Koeppen, Carter & Zatloukal. Mr. Ward stated he would also like to attend the meetings. We need to do what is right for our airport. The committee will report back by the next meeting.
2. Budget information: The Commission was provided with the expenditures and revenue reports thru November.
3. Hangar Lease – CPI increase: Discussion that the City is using the CPI- Urban Consumers - West region for hangar leases. This one is a very common one used for this purpose. Several years ago we used a different one and were much higher so we changed to the West. Discussion followed if we had to make changes every year. It was stated that the lease agreements state this and if an exception is to be made it would need to go before City Council.

**GENERAL DISCUSSION:**

The Commission discussed the meeting dates being moved from Tuesday to Monday. Commissioner Koeppen made a motion to move the regular airport meetings from the 2<sup>nd</sup> Tuesday of each month to the 2<sup>nd</sup> Monday of each month beginning in January 2013. The motion was seconded by Commissioner Carter and passed by unanimous voice approval.

Commissioner Carter stated that in the current Rudder Flutter, our airport was rated 5<sup>th</sup> in registered pilots and 6<sup>th</sup> in registered planes per capita.

Dave Koeppen stated that the EAA was holding their pot luck banquet this Sunday at 1:00 pm.

Jan Zatloukal asked about reserving a space for a future building and it was stated that this would be checked into.

The Commission discussed about removing the spigot and Commissioner Koeppen stated that he would remove the spigot, but the line will still be there for future use if needed.

**CITIZENS COMMENTS:**

**NEXT AGENDA:**

Next meeting will be held January 14, 2012 at 4:15 P.M.

The meeting adjourned at 5:07 P.M.

Recording Secretary  
Bobbie Black