

**MINUTES
PAYETTE CITY COUNCIL
Regular Meeting
December 16, 2013**

7:00 PM – Regular Meeting

A regular meeting of the Payette City Council was called to order at 7:00PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

ROLL CALL

Members Present: Mayor Jeff Williams, Mark Heleker, Ivan Mussell, Jeff Sands, Craig Jensen, Georgia Hanigan and Lee Nelson

Members Absent:

Staff Present: Mary Cordova, City Administrator; Bert Osborn, City Attorney; Doug Argo, Holladay Engineering; Mark Clark, Chief of Police; Steve Castenada, Fire Chief; and Bobbie Black, Deputy City Clerk

PLEDGE

Alan Massey led the pledge of allegiance.

CITIZENS COMMENTS

Alan Massey stated often times we hear what Payette doesn't do right. He wanted to relay a story. His family from out of town was here the day it snowed and the next morning they couldn't believe how clean our streets were after the snow storm. He started looking around at other cities and Payette does a good job. Other towns are all icy and snowy and he wants to say kudos to our street department.

APPROVAL OF MINUTES

A motion was made by Heleker and seconded by Mussell to approve the work session & regular meeting minutes of 12-02-2013 as written.

After a unanimous voice vote by the Council, the motion
CARRIED.

APPROVAL OF BILLS & PAYROLL

A motion was made by Heleker and seconded by Jensen to approve the bills in the amount of \$202,980.79.

At the roll call:

Ayes: Heleker, Mussell, Hanigan, Jensen, Sands and Nelson

Nays:

The motion CARRIED.

SPECIAL ORDERS

A. Friends of the Payette Pool: Jim Franklin addressed the Council. The group is dedicated to helping the pool survive and they have held four fundraisers that have been successful. The group has donated various noodles and equipment to the pool. The Mayor stated that the Council is very supportive of the pool and last council meeting showed that.

B. SWIOS Member of the Year – Randy Schwartz: Mr. Schwartz received state award for SWIOS member of the year. Mary Cordova stated that we couldn't make these accomplishments without the city supporting training.

- C. Downtown Holiday Window Contest Winners: People's Choice Award goes to Three Rivers Insurance Agency, 2nd Place went to ERA Westwind and 1st Place went to Masingill's Furniture and Lee Nelson will dedicate \$150 to Senior Center. Councilor Nelson abstained from voting.

A motion was made by Sands and seconded by Jensen to approve the 1st place prize from Masingill's Furniture to go to the Senior Center.

At the roll call:

Ayes: Heleker, Mussell, Hanigan, Sands and Jensen

Nays:

The motion CARRIED.

COMMUNICATIONS

None

PLANNING & ZONING

None

OLD BUSINESS

None

NEW BUSINESS

- A. Audit Presentation – Kurt Folke: He stated the audit went very well this year. All invoices and payroll checked out properly. He audits a lot of schools and organizations, and this is the first time he has seen someone comment on something good for the City. He went over the city's finances with the Council, basically looking at income statement for the last budget year. General fund had an increase in their fund balance. Had some very good revenues and kept expenditures under budget. There is a 12 month operating reserve and that is very healthy for a City. Street fund dropped a little this last year, but had some capital projects. They have a 7-8 month reserve. Debt service fund, library bond, tax money we levy, BAB interest, had to build up certain amount. Capital improvement dropped in its fund; this is normal due to projects being finalized. He is very happy with the Enterprise funds. City is taking a long term view about building up funds. Water fund increased their fund balance, he likes seeing depreciation expense covered instead of having to increase rates drastically. Sewer fund increased their fund balance and covered depreciation expense. Sanitation fund is down a little bit, but that doesn't mean it is not covering cost, the City transfer funds from this account. He is not concerned about this. It is not common for Cities to cover their depreciation expenses. Councilor Jensen asked where the transfers from water and sewer are going and was stated to insurance fund. Councilor Hanigan asked about the money marked for particular projects, she doesn't see in balance sheet. Mr. Folke stated you will see that in capital improvement fund. The Council needs to communicate that money is being set aside for projects in the future. Those are not our actual cash amounts in the funds. We have the lowest water and sewer rates in the valley and still keep our balance sheet in good shape. The non-restricted is not for any projects at the moment.

- B. Resolution #2013-12 – All Hazard Mitigation Plan

A motion was made by Heleker and seconded by Sands to approve Resolution #2013-12 – All Hazard Mitigation Plan developed by Payette County.

After a unanimous voice vote by the Council, the motion CARRIED.

C. Resolution #2013-13 – Surplus Property

A motion was made by Mussell and seconded by Jensen to approve Resolution #2013-13 – surplus 1999 Chevy Suburban as trade-in or dismantled for useful spare parts and scraped.

After a unanimous voice vote by the Council, the motion CARRIED.

D. Liquor License – Boomerang Saloon: No action taken on this item.

E. 2014 Annual Business License renewal Applications

A motion was made by Heleker and seconded by Jensen to approve the 2014 annual business license renewal applications as presented.

After a unanimous voice vote by the Council, the motion CARRIED.

F. Hangar Lease – Prescott Wilkie

Frazer Peterson from the Airport Commission stated that they recommend approval of this lease. This will be on BobGriffith's old hangar space that burned. This will be a huge asset to the airport.

A motion was made by Mussell and seconded by Sands to approve the hangar lease for Prescott Wilkie at 2910 Airport Road.

After a unanimous voice vote by the Council, the motion CARRIED.

G. Airport Commission – CPI waiver and change of CPI: Frazer Peterson addressed the Council. He stated how the Council has handled the finances for the City is commendable. He is here to discuss the CPI. A year ago the Airport Commission asked for it to be waived and is asking again this year. He has talked to the county assessor and asked if they can come up with an index for our area. The Airport Commission discussed that it be tied to something that relates to our community or State of Idaho and not the Portland and Seattle area. He is asking to waive the CPI for this year and have time to bring something back to Council. Mr. Peterson doesn't believe it should be tied to Nampa, Caldwell or Boise either. If

the Council would give us 90 days, we would like an opportunity to come up with something. The County Assessor has never done this before. Mary Cordova stated the escalation clause in the CPI, is compensation for inflation. Reviewing various airports, most use CPI for hangar leases. Some will do only every 5 years, depending on size of airport. Small amount that will do COLA, CPI is the most common for land uses. Prior to establishing commission and standards, it was anywhere from 3 to 5% every year. Last year the Council determined that everyone should be at the same rate. That money goes back into the airport for their projects. Mr. Peterson stated the airport is carrying their own weight. Councilor Hanigan asked if we are not where we are for rural areas. Mr. Peterson said that the stats do not represent our area, and he does not agree with them. We move along in baby steps and that is good. Finding an index might be a problem. He would be happier with a rate negotiation every few years. There needs to be something more tied to us, related to our community and our economy. Weiser, Cascade and Emmett are comparable to us, get some airports that are like us and come up with a plan like them.

A motion was made by Mussell and seconded by Nelson to approve waiving the CPI increase for all hangar leases for 90 days.

After a voice vote by the Council, the motion FAILED, with Councilor Mussell voting in favor.

A motion was made by Sands and seconded by Hanigan to increase all hangar leases 1% for this year and gets brought back to Council for within 90 days for what index will be used in the future.

After a unanimous voice vote by the Council, the motion CARRIED.

DEPARTMENTAL REPORT

- A. Police Department – November 2013
- B. Fire Department – November 2013
- C. Treasurers Report – November 2013
- D. Airport Commission – December 9th
- E. Parks & Rec Committee – December 16th: Councilor Hanigan stated they had a brief meeting. Pool is doing well, and Ontario patrons are coming over to use our facility. They have been doing CPR certification for the guards. The parks department planted bulbs at Y to bloom this spring. Rock has been placed around amphitheater. Bike Terrain Park was discussed, and if the City is interested in utilizing school property by the Westside, we need to draft a letter to the school board. The schools biggest concern is liability and how would we handle volunteers and/or equipment. Asked what the best path to take is. The Council would like to have a work session on agenda to make a decision.
- F. Sands had a library meeting. Redid some board members. Interim librarian placed. Talked about who is responsible for heating our bathrooms. Policy manual review put on hold until Colleen returns. Will be having an amnesty week Jan. 7 – 11.
- G. Doug Argo stated 2nd Avenue South water line complete. Mr. Tilley called DEQ and said how wonderful everything is.

MAYOR'S COMMENTS

This Friday there will be an employee meeting and Council is invited to attend.

CITIZEN'S COMMENTS

None

A motion was made by Heleker and seconded by Mussell to adjourn to executive session at 8:30 PM.

EXECUTIVE SESSION ~ Pursuant to I.C. 67-2345(1)(c), the City Council will recess into Executive Session to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency

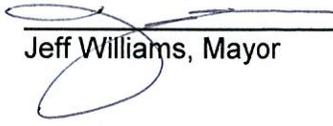
ADJOURNMENT

Executive Session adjourned at 9:10PM and reconvened to regular meeting.

A motion was made by Heleker and seconded by Jensen to adjourn the regular meeting at 9:11PM

The motion CARRIED.

Signed this 7th day of July, 2013¹⁴.



Jeff Williams, Mayor

ATTEST:



Bobbie Black, Deputy City Clerk

CITY OF PAYETTE
DECEMBER 16, 2013

CITY PAYROLL	12/13/2013	\$118,369.93
IDAHO DEPARTMENT OF LANDS	12/16/2013	300.00
A-PLUS AWARDS	12/16/2013	55.00
ADVANCED CONTROL SYSTEMS	12/16/2013	3,626.00
ACTION COURIERS	12/16/2013	25.41
ALBERTSON'S	12/16/2013	40.94
ANALYTICAL LABORATORIES	12/16/2013	98.00
ASSN. OF IDAHO CITIES	12/16/2013	75.00
B.C. SALES	12/16/2013	175.05
BAKER AND TAYLOR	12/16/2013	215.17
BDS	12/16/2013	1,578.17
BIBLIONX	12/16/2013	2,700.00
BIG O TIRES	12/16/2013	40.00
BURKE ELECTRIC	12/16/2013	75.00
CAMPO & POOL	12/16/2013	427.90
CENTURYLINK	12/16/2013	1,399.18
CITY CLEANERS	12/16/2013	203.23
CLAY PEAK LANDFILL	12/16/2013	807.71
D&B SUPPLY	12/16/2013	316.48
DCS TECH	12/16/2013	450.50
DIG LINE	12/16/2013	65.81
FISHER SCIENTIFIC	12/16/2013	962.44
FLEET SERVICES	12/16/2013	7,800.68
GALL'S	12/16/2013	42.45
GUMDROP BOOKS	12/16/2013	1,982.95
HARDIN SANITATION	12/16/2013	454.21
HOLLADAY ENGINEERING	12/16/2013	13,535.76
HOLLIS R.V. REPAIR	12/16/2013	25.48
IDAHO FIRE CHIEFS ASSOCIATION	12/16/2013	90.00
IDAHO POWER	12/16/2013	18,565.66
IDAHO TRANSPORTATION DEPT.	12/16/2013	115.00
INTERMOUNTAIN COMMUNITY BANK	12/16/2013	2,679.86
INTERMOUNTAIN GAS	12/16/2013	5,963.02
ISA	12/16/2013	360.00
ISPEED	12/16/2013	160.00
JOHN E REID & ASSOCIATES, INC.	12/16/2013	550.00
KING'S OF PAYETTE	12/16/2013	22.12
MARC CORPORATION	12/16/2013	128.20
NAPA AUTO PARTS	12/16/2013	940.72
NORM'S AUTO ELECTRIC	12/16/2013	316.45
OSBORN, BERT L.	12/16/2013	2,748.40
OXARC	12/16/2013	841.30
PAETEC	12/16/2013	11.89
PAPERCLIPS A MORE	12/16/2013	258.36
PAYETTE COUNTY SHERIFF	12/16/2013	1,056.00
PAYETTE COUNTY TAX COLLECTOR	12/16/2013	824.56
PAYETTE HIGH SCHOOL	12/16/2013	96.00
PAYETTE/WASHINGTON COUNTY UCC	12/16/2013	50.00
QUEST CPAs, P.C.	12/16/2013	7,875.00
RHINEHART, LARRY & KATHY	12/16/2013	1,450.00
RIPPIN' STITCHES EMBROIDERY	12/16/2013	13.50
SAV-ON BLDG	12/16/2013	244.60
STAPLES	12/16/2013	93.48
STATE OF IDAHO - IBOL	12/16/2013	158.00
STERLING CODIFIERS	12/16/2013	503.00
SYME ELECTRIC	12/16/2013	270.00
T.A. WELDING	12/16/2013	36.27
UNITED PARCEL SERVICE	12/16/2013	26.85
VERIZON	12/16/2013	617.10
WIENHOFF DRUG TESTING	12/16/2013	55.00
WILLIAMS, JEFF	12/16/2013	12.00
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