

**MINUTES
PAYETTE CITY COUNCIL
Work Session & Regular Meeting
December 19, 2011**

5:15PM – Work Session

A. Oil & Gas Moratorium

Justin Hayes, Program Director, Idaho Conservation League

Justin Hayes addressed the oil and gas issues affecting the nation and our state. Idaho has passed temporary rules governing drilling and will be considering a bill in the next legislative session. Cities should be focusing on items affecting their communities, such as noise, operations, lights, location to schools, site preparation, water and sewer exposure, not what the State has regulated. Aquifers and delineation zones were discussed. Ordinances addressing drilling should be permissive and protective.

B. Forestry Commission proposed Tree Ordinance changes

Gene Gray presented the changes addressing primarily public trees. It has been drafted by the Forestry Committee and he urged the Council to adopt the ordinance.

C. Short Plat

Clerk Cordova said the process would be an abbreviated procedure for splitting a lot. There must be existing infrastructure and the new lot must be of legal size. This process will be easier for developers and businesses. An ordinance will be presented at the next regular meeting.

The work session concluded at 6:45 PM.

7:00 PM – Regular Meeting

A regular meeting of the Payette City Council was called to order at 7:00 PM by Mayor Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

ROLL CALL

Members Present: Mayor Jeff Williams, Georgia Hanigan, Mark Heleker, Lee Nelson, Ivan Mussell, Les Cochran & Kathy Dodson

Members Absent: None.

Staff Present: Mary Cordova, City Coordinator; Bert Osborn, City Attorney, Mark Clark, Chief of Police; Dave Platt, Police Captain; Randy Schwartz, WWTP Supervisor; Steve Castenada, Fire Chief; Jennifer Kelley, Deputy Treasurer/HR; Jamie Couch, Street Superintendent

PLEDGE

Craig Jensen led the pledge of allegiance.

Councilor Dodson made a motion to amend the agenda adding the following items: Library Pay Request #9; Iowa Avenue Project Change Order #7; Fire Station Change Order #12; Library Change Order #6; and Street Department Surplus. The motion was seconded by Cochran.

After a unanimous voice vote by the Council, the motion
CARRIED.

CITIZENS COMMENTS

None Heard.

APPROVAL OF MINUTES

The word granny needs to be changed to grant on page 3, item B. A motion was made by Heleker and seconded by Nelson to approve the minutes of December 5, 2011, with the aforementioned change.

After a unanimous voice vote by the Council, the motion CARRIED.

APPROVAL OF BILLS & PAYROLL

A motion was made by Hanigan and seconded by Mussell to approve the City Bills & Payroll in the amount of \$388,405.99.

At the roll call:

Ayes: Hanigan, Heleker, Nelson, Mussell, Cochran & Dodson

Nays:

The motion CARRIED.

SPECIAL ORDERS

A. Oath of Office – Fire Chief

Mayor Williams administered the oath of office to Fire Chief Steve Castenada.

COMMUNICATIONS

A. City Officials' Day at the Capitol – January 26, 2012

PLANNING & ZONING

None

OLD BUSINESS

None

NEW BUSINESS

A. Payette Fire Department

Standard Operating Guidelines – Off Duty Members at Station, Visitors at Fire Station & Fitness / Exercise Facility & Equipment Use

A motion was made by Hanigan and seconded by Heleker to adopt the standard operating guidelines as presented.

After a unanimous voice vote by the Council, the motion CARRIED.

B. Appointment of Cassandra McElravy to Planning & Zoning

Mayor Williams offered Cassandra McElravy for appointment to the Planning and Zoning Commission for a six year term effective 01/01/12. She is a realtor and a resident of Payette.

A motion was made by Heleker and seconded by Hanigan to approve the appointment of Cassandra McElravy to the Planning and Zoning Commission.

After a unanimous voice vote by the Council, the motion CARRIED.

C. Annual Business License Renewals

A motion was made by Mussell and seconded by Dodson to approve the following annual business license renewals: A&W, Campo's Fast & Easy, Fraternal Order of Eagles, Grandma's Kitchen, Idaho Buffalo, Jackson's #65, Jacob's Well, Jerry's Buy-Way, Jimbo's, Joe's Club, Keystone Pizza, Mandarin Restaurant, Maverik, Meechan's Diner, Minit Market, Mulligan's at Scotch Pines, Sabroso's, Subway, The Smoke Shop, Tobacco Connection, AND to approve the following businesses contingent upon submission of complete information: Albertson's, Arctic circle, Boomerang Saloon, Burger King, Jackson's #9, Kloy's Pizza, Patrick's Pub, V-Twin.

After a unanimous voice vote by the Council, the motion CARRIED

D. 2012 City Council Calendar

A motion was made by Heleker and seconded by Dodson to approve the 2012 City Council Calendar as presented.

After a unanimous voice vote by the Council, the motion CARRIED.

E. Resolution 2011-09

Expressing Appreciation to Mike Hanigan

This item will be placed on the next agenda because Mr. Hanigan was not in attendance.

F. Change Order #6 – KEPHA Construction – Library Project

A motion was made by Mussell and seconded by Hanigan to approve change order #6 for KEPHA Construction in the amount of \$560.32.

At the roll call:

Ayes: Hanigan, Heleker, Nelson, Mussell, Dodson & Cochran

Nays:

The motion CARRIED.

G. Pay Request # 9 - KEPHA Construction – Library Project

A motion was made by Hanigan and seconded by Heleker to approve pay request #9 for KEPHA Construction in the amount of \$67,710.06

At the roll call:

Ayes: Hanigan, Heleker, Nelson, Mussell, Dodson & Cochran

Nays:

The motion CARRIED.

H. Change Order # 12 - KEPHA Construction – Payette City/Rural Fire Project

A motion was made by Heleker and seconded by Dodson to approve change order #12 for KEPHA Construction in the amount of \$400.00.

At the roll call:

Ayes: Hanigan, Heleker, Nelson, Mussell, Dodson & Cochran

Nays:

The motion CARRIED.

I. Change Order # 7 - WF Construction – Iowa Avenue Project

A motion was made by Cochran and seconded by Mussell to approve change order #7 for WF Construction in the amount of \$6,181.59.

At the roll call:

Ayes: Hanigan, Heleker, Nelson, Mussell, Dodson & Cochran

Nays:

The motion CARRIED.

J. Declaration of Street Department Surplus Property

Street Department Superintendent, Jamie Couch, said they've been cleaning the shop and have scrap metal consisting of drums, street posts, brake rotors, etc., which can be sold.

A motion was made by Heleker and seconded by Hanigan to declare the list of items surplus.

After a unanimous voice vote by the Council, the motion CARRIED.

DEPARTMENTAL REPORTS

- A. Payette Police Department - November 2011
- B. 2010/2011 High Desert Drug Task Force Statistics
- C. Treasurer's Report – November 2011

MAYOR'S COMMENTS

CITIZEN'S COMMENTS

EXECUTIVE SESSION

Pursuant to Idaho Code 67-2345 (1)(f)

At 7:30 PM a motion was made by Heleker and seconded by Nelson to adjourn to executive session per Idaho Code 67-2345 (1)(f); pending litigation.

After a unanimous voice vote by the Council the motion CARRIED.

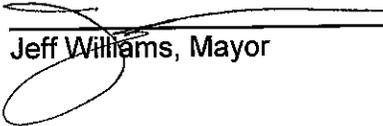
The Council reconvened at 7:55 PM.

ADJOURNMENT

A motion was made by Heleker and seconded by Dodson to adjourn the regular meeting at 7:55 PM.

The motion CARRIED.

Signed this 3RD day of January, 2011.



Jeff Williams, Mayor

ATTEST:


Mary Cordova, City Clerk

CITY OF PAYETTE
December 19, 2011

CITY PAYROLL	12/15/11	ET	112,147.81
PAYETTE SENIORS			100.00
SCOTT HEDRICK CONSTRUCTION			171,191.00
A-PLUS AWARDS	12/15/11	5745	17.00
ALBERTSON'S FOOD CENTER #168	12/15/11	5792	148.86
ALL CREATURES ANIMAL HOSPITAL	12/15/11	5793	20.00
ALLIED BUSINESS SOLUTIONS	12/15/11	5794	20.34
AMERICAN TACTICAL ADVANTAGE	12/15/11	5795	203.62
ANALYTICAL LABORATORIES, INC.	12/15/11	5796	86.00
APPLE BOOKS	12/15/11	5797	2,552.90
ARGUS OBSERVER	12/15/11	5798	85.80
ASSN. OF IDAHO CITIES, INC.	12/15/11	5799	50.00
AVENET, LLC	12/15/11	5800	700.00
BDS	12/15/11	5801	1,696.44
BLACK, BARBARA JEAN	12/15/11	5802	61.92
BOISE VAULT & PRECAST	12/15/11	5803	200.00
C & M FENCE	12/15/11	5804	534.75
CAMPO OIL	12/15/11	5805	1,695.00
CBASS	12/15/11	5806	80.00
CENTER POINT LARGE PRINT	12/15/11	5807	131.22
CENTURYLINK	12/15/11	5808	1,240.94
CITY CLEANERS	12/15/11	5809	218.03
CLAY PEAK LANDFILL	12/15/11	5869	632.90
DAVISON, COPPLE, COPPLE & COX	12/15/11	5810	676.80
DIG LINE, INC.	12/15/11	5811	58.40
DISCOVERY CENTER	12/15/11	5812	75.00
ENVIRONMENTAL EXPRESS	12/15/11	5813	102.33
FISHER SCIENTIFIC	12/15/11	5814	413.59
FLEET SERVICES, HARRIS BANK	12/15/11	5815	8,331.13
GALE GROUP, THE	12/15/11	5816	3,348.02
GJZ ARCHITECTURE	12/15/11	5817	30,202.32
GJZ ARCHITECTURE			1,600.60
GRANT'S PETROLEUM	12/15/11	5818	271.95
HARDIN SANITATION	12/15/11	5819	14.50
HOLLADAY ENGINEERING, INC.	12/15/11	5820	6,575.37
HOME LIFE, INC.	12/15/11	5821	25.00
ICOPA	12/15/11	5822	195.95
ICOPA	12/15/11	5870	250.00
IDAHO POWER	12/15/11	5823	10,714.90
IDAHO TRANSPORTATION DEPT.	12/15/11	5824	23.00
INDEPENDENT ENTERPRISE	12/15/11	5825	218.97
INDUSTRIAL WORLD	12/15/11	5826	90.00
INTERMOUNTAIN COMMUNITY BANK	12/15/11	5827	2,583.19
INTERMOUNTAIN GAS	12/15/11	5828	4,467.50
INTERSTATE ALL BATTERY	12/15/11	5829	33.98
JERRY'S BUYWAY	12/15/11	5830	123.48
KING'S OF PAYETTE	12/15/11	5831	29.97

CITY OF PAYETTE
December 19, 2011

LINDSAY ECOWATER	12/15/11	5832	10.00
LYNN PEAVEY COMPANY	12/15/11	5833	84.50
MATERIALS TESTING	12/15/11	5834	1,296.00
MCCREA HEATING	12/15/11	5835	315.00
METROQUIP, INC.	12/15/11	5836	712.92
MICROMARKETING	12/15/11	5837	544.83
NAPA AUTO PARTS	12/15/11	5838	1,545.87
ONTARIO BEARING	12/15/11	5839	11.97
ONTARIO TOOL	12/15/11	5840	98.00
OREGON CORRECTIONS	12/15/11	5841	114.00
OSBORN, BERT L.	12/15/11	5842	2,650.00
OVERHEAD DOOR COMPANY	12/15/11	5843	168.48
PAETEC	12/15/11	5844	15.82
PALMER BACKFLOW	12/15/11	5845	155.00
PAPERLCIPS A MORE	12/15/11	5846	373.73
PAYETTE IRRIGATION CO., LTD	12/15/11	5847	735.00
PAYETTE PRINTING	12/15/11	5848	57.00
PAYETTE TIRE CENTER	12/15/11	5849	2,186.24
PETTY CASH	12/15/11	5850	98.61
PIPECO, INC.	12/15/11	5851	698.25
PUBLIC SAFETY CENTER	12/15/11	5852	156.98
R.T.'S COMMERCIAL TIRE	12/15/11	5853	135.00
RELIABLE OFFICE SUPPLY	12/15/11	5854	167.47
RHINEHART, LARRY & KATHY	12/15/11	5855	2,078.00
RUSH TRUCK - INTERSTATE BILLING SERVICES	12/15/11	5856	59.29
S&H TERMINAL, INC.	12/15/11	5857	362.97
SAFEGUARD BUSINESS SYSTEMS	12/15/11	5858	60.23
SAV-ON BLDG	12/15/11	5859	80.82
STAPLES CREDIT PLAN	12/15/11	5860	281.94
SWIOS	12/15/11	5861	60.00
SYME ELECTRIC	12/15/11	5862	5,271.50
T.A. WELDING	12/15/11	5863	1,094.44
TOOMBS JANITORIAL	12/15/11	5864	152.57
UNITED PARCEL SERVICE	12/15/11	5865	24.64
VALLEY PAVING AND ASPHALT, INC	12/15/11	5866	1,500.00
VENEGAS, ALEJANDRO	12/15/11	5867	180.00
VERIZON WIRELESS, BELLEVUE	12/15/11	5868	628.44

388,405.99