

**MINUTES**  
**PAYETTE CITY COUNCIL**  
**Work Session, Public Hearing & Regular Meeting**  
**December 21, 2015**

**6:15 PM- Work Sessions**

A work session of the Payette City Council was called to order at 6:15 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

**ROLL CALL**

Members Present: Mayor Williams, Ray Wickersham, Nancy Dale, Lee Nelson, Jeff Sands, and Mark Heleker.

Members Absent: Craig Jensen

Staff Present: Mary Cordova; City Coordinator, Mark Clark; Chief of Police, Doug Argo; City Engineer and Matea Gabiola; Administrative Assistant

**AGENDA**

A. Outsourcing- Mr. Williams stated that there were some ideas about outsourcing jobs within the City. There was talk about outsourcing the Human Resources position. Mr. Wickersham said you have to take it case by case, but it seems to be working so far. Mr. Wickersham thinks Human Resources would be a great idea due to no conflict. Mr. Williams said in visiting with Ms. Black, some employees like to come in and visit with someone that they are familiar with. Ms. Dale thought that this was something that we can do with the county, and build a greater relationship. Mr. Williams thinks from his perspective we can't hire someone new to do the job, it has to be someone who has knowledge of the City and how the office and employees work. Mr. Sands stated to keep the City the City. Keep the jobs within the citizens of Payette, why add layers rather than keep it the same. Mr. Heleker states having someone in house is the best.

**6:30 PM – Public Hearing**

A public hearing meeting of the Payette City Council was called to order at 6:37 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

**ROLL CALL**

Members Present: Mayor Williams, Ray Wickersham, Nancy Dale, Lee Nelson, Jeff Sands, and Mark Heleker.

Members Absent: Craig Jensen

Staff Present: Mary Cordova; City Coordinator, Mark Clark; Chief of Police, Doug Argo; City Engineer and Matea Gabiola; Administrative Assistant

**AGENDA**

A. Review of Development Impact Fees- No one was in attendance to speak about this public hearing. The Impact advisory committee has made a recommendation to modify the Impact fees. The Impact Advisory committee asked for the Capital Improvement plan to be revised. Mr. Williams stated when he was a council member; the City Council started charging developers a development fee which was roughly around \$2,000 dollars. The City Council at that time wanted to not charge that much to developers, that's when the amounts were revised and came up with the \$820 for the Police and Fire Departments. Mr. Williams now questions is growth paying for itself. Mr. Wickersham asked if those funds directly go in the Police and Fire funds .Ms. Cordova spoke about what the Planning and Zoning Commission as well as Commissioner

Franklin stated that not to eliminate the fees, but to address the way there distributed. As the Impact Advisory took a look at the Capital Improvement Plan they realized that it is outdated. Ms. Cordova stated the impact fees that are collected go into completely separate funds. Ms. Cordova stated we started taking developmental fees in 2007, and then in 2012 started taking Impact fees in March. Mr. Nelson stated that the subdivisions are growing, but are they getting the type of growth like Fruitland and New Plymouth. Mr. Williams stated there aren't many lots in Fruitland at this moment, and at this time there are lots available in Payette. Mr. Wickersham is in favor of putting this on hold for a while. Mr. Sands wanted to remind this is the City of Payette, and we are unique. Ms. Dale doesn't think that \$820 dollars would make me to change my mind on building here. Mr. Sands suggested that Ms. Cordova look at the Capital improvement plan and see if they things on the list that are still needed and update from there.

### **7:00 PM – Regular Meeting**

A regular meeting of the Payette City Council was called to order at 7:01 PM by Mayor Jeff Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

#### **ROLL CALL**

Members Present: Mayor Williams, Ray Wickersham, Nancy Dale, Lee Nelson, Jeff Sands, and Mark Heleker.

Members Absent: Craig Jensen

Staff Present: Mary Cordova; City Coordinator, Mark Clark; Chief of Police, Doug Argo; City Engineer and Matea Gabiola; Administrative Assistant

#### **PLEDGE**

The Pledge of Allegiance was led by Chief of Police; Mark Clark.

#### **CITIZENS COMMENTS**

None Heard.

#### **APPROVAL OF MINUTES**

A. 12-04-2015 Special Meeting:

B. 12-07-2015 Regular Meeting

A motion was made by Heleker and seconded by Dale to approve the minutes of 12-04-2015 Special Meeting and 12-07-2015 Regular meeting.

After a voice vote by the Council, the motion CARRIED.

#### **APPROVAL OF BILLS & PAYROLL**

A motion was made by Heleker and seconded by Nelson to approve the City Bills & Payroll in the amount of \$262,238.87.

Ms. Dale questioned the \$980.00 for Petty Cash. Ms. Cordova stated that is for our employee Christmas breakfast.

At the roll call:

Ayes: Wickersham, Heleker, Sands, Nelson and Dale.

The motion CARRIED.

## SPECIAL ORDERS

None Heard.

## COMMUNICATIONS

- A. 21<sup>st</sup> Century Learning Grant Support Letter- the Council discussed the letter and it will be revised and sent.

## AGENDA ITEMS

- A. Building Inspector – Steve Pierson- Steve Pierson addressed the Council. Mr. Pierson wanted to keep the lines of communication open. Mr. Wickersham stated that he has heard nothing bad about Mr. Pierson and all good review.
- B. Quest CPA's, Kurt Folke – FY15 Financial Report- Kurt Folke from Quest CPA reviewed the 2015 Financial Statements book. The City Council stated that this presentation was by far the fastest and best that they have ever listened to.
- C. Building Permit Fee Discount- Mr. Williams stated that we authorized the Building Permit fees of 45% through December 31, 2015. Ms. Cordova this was brought up earlier, due to the impact fees, and the building inspector is going to propose to increase those fees.

A motion was made by Sands to extend the 45% discount for building permit fees to January 31, 2016 the motion was seconded by Heleker.

After a voice vote by the Council, the motion CARRIED.

- D. 2016 City Council Regular Meeting Calendar- Ms. Dale looked at the meeting calendar and the meetings in August should be the 1<sup>st</sup> & 15<sup>th</sup> not the 8<sup>th</sup> and 22<sup>nd</sup>.

A motion was made Heleker by to approve the 2016 City Council meeting calendar with the changes to August 2016 being the 1<sup>st</sup> & 15<sup>th</sup> not the 8<sup>th</sup> and 22<sup>nd</sup>. Motion was seconded by Nelson.

After a voice vote by the Council, the motion CARRIED.

- E. Donation Request – MMS Idaho Drug Free Youth- the McCain is asking for 20 pool passes. No one was in attendance to speak on this behalf. This will be on the next meeting agenda.
- F. Ordinance 1399 – Amending Tile 13, Chapter 13.10, Publicly Owned Treatment Works

A motion was made by Heleker and seconded by Nelson to introduce Ordinance #1399 by title only.

After a voice vote by the Council, the motion CARRIED

Mr. Osborn read by title only.

Mr. Williams stated that this ordinance appears to be EPA recommendations and housekeeping issues.

A motion was made by Heleker and seconded by Nelson to suspend the rules and pass ordinance #1399 on its first reading.

At the roll call:

Ayes: Wickersham, Sands, Heleker, Nelson and Dale.

Nays:

The motion CARRIED.

A motion was made by Heleker that Ordinance #1399 do pass. The motion was seconded by Dale.

At the roll call:

Ayes: Wickersham, Sands, Heleker, Nelson and Dale

Nays: None.

The motion CARRIED.

G. Ordinance 1400 – Amending Title 6, Chapter 6.08 – Dogs

A motion was made by Heleker and seconded by Nelson to introduce Ordinance #1400 by title only.

After a voice vote by the Council, the motion CARRIED

Mr. Osborn read by title only.

Mr. Osborn asked to table this until the next meeting due the district court stated some language is unconstitutional and this needs to be reviewed.

A motion was made by Heleker and seconded by Nelson to send Ordinance #1400 to second reading.

After a voice vote by the Council, the motion CARRIED

H. Ordinance # 1401 – Temporary Suspension of Impact Fees

A motion was made by Heleker and seconded by Nelson to introduce Ordinance #1401 by title only.

Mr. Osborn read by title only.

Mr. Williams stated having a work session on this ordinance before it is passed.

A motion was made by Heleker and seconded by Nelson to send Ordinance #1401 to second reading.

After a voice vote by the Council, the motion CARRIED

**DEPARTMENTAL REPORT**

- I. Police Department – November 2015
- J. Fire Department – November 2015
- K. Treasurer’s Report – November 2015
- L. 12-10-2015 Library Commission
- M. 12-14-2015 Airport Commission- the Airport Commission has had discussions about purchasing a tanker truck down the road.

**MAYOR’S COMMENTS**

Mr. Williams stated that he spoke to Jamie Couch our Street Supervisor that snow will be removed from the Main Street tomorrow morning with the newly purchase snow blower. Mr. Williams is encouraging all Council members to attend the employee’s appreciation breakfast on Thursday morning. There are vacancies on 3 Commissions, the Planning and Zoning, Historic Preservation Commission, and Library Board of Trustees.

**CITIZEN’S COMMENTS**

NONE.

**ADJOURNMENT**

A motion was made by Heleker and seconded by Nelson to adjourn the special meeting at 8:18 PM.

After a voice vote by the Council, the motion CARRIED.

Signed this 5<sup>th</sup> <sup>Januz</sup> day of, 2016.

ATTEST:




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Matea Gabiola  
Administrative Assistant




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CITY OF PAYETTE  
DECEMBER 21, 2015

CITY PAYROLL	12/11/2015	\$ 143,224.97
A COMPANY	12/17/15	167.31
A-PLUS AWARDS	12/17/15	102.00
ALBERTSON'S	12/17/15	200.58
ANALYTICAL LABORATORIES	12/17/15	475.21
AVENET	12/17/15	750.00
B.C. SALES	12/17/15	125.25
BDS	12/17/15	1,707.91
BOND, DAN	12/17/15	7.41
BRADY INDUSTRIES	12/17/15	299.92
CABLE ONE	12/17/15	457.48
CAMPO & POOL	12/17/15	249.54
CENTURYLINK	12/17/15	895.10
COLUMBIA BANK	12/17/15	7,637.37
COMPLETE OFFICE	12/17/15	464.27
CORWIN FORD	12/17/15	31,860.03
DAVIS, BRAD	12/17/15	7.41
DCS TECHNOLOGIES	12/17/15	10,328.39
DIG LINE	12/17/15	115.20
FILTRATION TECHNOLOGY	12/17/15	8,159.76
FLEET SERVICES	12/17/15	5,344.40
GALL'S	12/17/15	143.35
GARDEN VALLEY DISTRICT LIBRARY	12/17/15	150.00
GENTRY FORD	12/17/15	52.51
HANIGAN CHEVROLET	12/17/15	79.08
HANIGAN DODGE	12/17/15	291.20
HARDIN SANITATION	12/17/15	466.83
HD SUPPLY WATERWORKS	12/17/15	1,023.00
HOLLADAY ENGINEERING	12/17/15	1,209.25
HOLLIS R.V	12/17/15	118.03
IDAHO BUILDING INSPECTION SERVICES	12/17/15	3,000.59
IDAHO CHIEFS OF POLICE ASSOC.	12/17/15	250.00
IDAHO POWER	12/10/15	16,921.69
IDAHO POWER	12/17/15	590.89
IDAHO TRANSPORTATION DEPT.	12/09/15	46.00
INDEPENDENT ENTERPRISE	12/17/15	31.92
INTERMOUNTAIN GAS	12/17/15	5,183.38
INTERNATIONAL CODE COUNCIL	12/17/15	135.00
ISA	12/17/15	180.00
KAINOA, DARRELL	12/17/15	7.41
KENWORTH SALES	12/17/15	390.42
KINETICO QUALITY WATER SYSTEMS	12/17/15	253.49
KINNEY BROS. & KEELE	12/17/15	13.57
L.N. CURTIS	12/17/15	375.00
LIBRARY STORE	12/17/15	119.42
MARC	12/17/15	4,238.45
METROQUIP	12/17/15	617.10

CITY OF PAYETTE  
DECEMBER 21, 2015

MICROMARKETING	12/17/15	6.00
NORCO	12/17/15	205.92
ONTARIO TOOL	12/17/15	377.50
OSBORN, BERT L.	12/17/15	3,907.23
OVERDRIVE	12/17/15	318.62
PAETEC	12/17/15	2.89
PAYETTE COUNTY SHERIFF	12/17/15	600.00
PAYETTE PRINTING	12/17/15	207.02
PETTY CASH	12/17/15	980.00
PETTY, KEVIN	12/17/15	125.00
PITNEY BOWES	12/17/15	132.00
RHINEHART, LARRY & KATHY	12/17/15	825.00
ROBERTSON SUPPLY	12/17/15	91.85
SAV-ON BLDG	12/17/15	11.39
STAPLES	12/17/15	52.02
STATE OF IDAHO - IBOL	12/17/15	62.00
TOOMBS JANITORIAL	12/17/15	317.25
TRANSPORTATION SYSTEMS	12/17/15	76.45
UNITED PARCEL SERVICE	12/17/15	27.52
VERIZON	12/17/15	729.96
WESCHEM	12/17/15	3,565.00
WHITE CLOUD COMMUNICATIONS	12/17/15	58.45
WIENHOFF DRUG	12/17/15	180.00
WILSON PRUETT TIRE	12/17/15	894.71
ZEE	12/17/15	18.00

\$ 262,238.87