

**MINUTES OF A REGULAR SCHEDULED CITY OF PAYETTE AIRPORT COMMISSION MEETING  
HELD December 9, 2013, AT 4:15 P.M. IN THE AIRPORT MEETING ROOM, PAYETTE, IDAHO.**

**THE MEETING WAS CALLED TO ORDER BY COMMISSIONER PETERSON at 4:15PM.**

**MEMBERS PRESENT:** Frazer Peterson, Dave Koeppen, Brenda Carter, Jan Zatloukal and Bert Osborn were present.

**ABSENT:** Gary Cox

Also in attendance were Craig Jensen and Bobbie Black.

**APPROVAL OF MINUTES:**

Koeppen made a motion to approve the minutes of 11-4-13 as written. The motion was seconded by Osborn and passed by unanimous voice vote.

**COMMUNICATIONS:** 50<sup>th</sup> Anniversary Hayward Air Rally Flyer

**OLD BUSINESS:**

1. Fuel at Airport: The Commission was given updated reports on fuel. Koeppen stated we will need to purchase both av-gas and mo-gas in the near future. We have put in a request for av-gas several weeks ago, but there are no loads coming this way at the moment.
2. Status of the golf course tree trimming and or removal: The Commission was provided with a letter from the City regarding the removal of the trees. The City will be removing the trees in the future.
3. Gene Gray property: The Commission discussed this needs to move forward and asked what steps need to be taken to get this accomplished. They were informed that once the City and Mr. Gray have decided which piece of property he would like to exchange, it is then presented to City Council. A public hearing will be held to declare it surplus property before deeds can be exchanged.

**NEW BUSINESS:**

1. Budget information: The Commission was provided with the expenditure and revenue reports through November. Commissioner Peterson questioned why there was no tax dollars allocated to the airport. There should be something in the budget for airport maintenance and the Commission was advised that there is money in the current budget for maintenance.
2. Hangar Lease's – CPI Increase: The Commission was informed that the CPI the City uses will increase the leases by 2.5%. Discussion followed that last year they requested the City Council to waive the increase. Commissioner Peterson stated that he believed we were going to use Payette County land value to adjust leases from. It was stated that a formal request to City Council had not been done. It would only make sense to use local values and not for the northwest.  
Commissioner Osborn made a motion for Commission Peterson to go before City Council and ask that the CPI not be increased this year and recommend that City Council change hangar leases from current CPI used to Payette County commercial land value. The motion was seconded by Commissioner Koeppen and passed by unanimous voice approval.

**GENERAL DISCUSSION:**

Commissioner Zatloukal asked about the snow removal from the taxiways. He could not get into his hangar without having to shovel for 2 hours. The City owns the taxiways and needs to keep cleared. It doesn't have to be done the day it snows, but sometime in the next several days.

**CITIZENS COMMENTS:** None

**NEXT AGENDA:** Next meeting will be held January 13, 2014 at 4:15 P.M.

Commissioner Koeppen made a motion to adjourn the meeting adjourned at 5:00 P.M. The motion was seconded by Commissioner Osborn and passed by unanimous voice approval.

Recording Secretary, Bobbie Black