

**CITY OF PAYETTE, IDAHO
Resolution # 2016-15**

**A RESOLUTION DECLARING
SURPLUS PROPERTY & RECORDS DESTRUCTION**

WHEREAS, the City of Payette has surplus property that has exceeded its useful life and no longer serve the needs of the City of Payette, and records that have exceeded their retention schedule, and

WHEREAS, it is the desire of the Mayor and City Council to declare the property as surplus and authorize records destroyed.

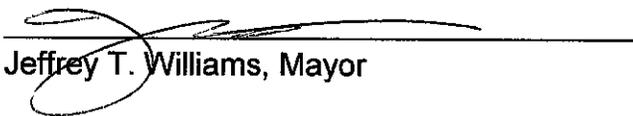
NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Payette that

"Attached List"

is no longer needed for municipal purposes and is hereby considered surplus and/or destroyable records.

The City Administration is hereby authorized to dispose of the surplus property and records in an expeditious manner.

PASSED, APPROVED and ADOPTED this 7th day of November, 2016.


Jeffrey T. Williams, Mayor

Attest:


City Clerk

SURPLUS & DESTRUCTION LIST – October 2016

Encroachment Permits – 2012, 2013
Service Orders – 2013
Drug Testing Reports – 2007, 2008, 2011, 2012 & 2013
Unemployment Statements – 2009, 2010, 2011, 2012 & 2013
Cobra Reports – 2010, 2011, 2012 & 2013
Direct Authorization – Termed Employees
Auto Payments – 2006, 2007 & 2008
Copy of Payroll Checks – 2007, 2008
Payroll Registers – 2008
Handheld Reading Reports – 2005, 2006
Payroll Voucher and Persi – 2006
Payroll Registers – 2007
Aged Utility Accounts – 2007
Daily Payment Register – 2007– 09/2008
Daily Registers – 2007, 2008
City Audio Tapes – 04/1999 – 12/2003
Payable Vouchers – 04/2009 – 06/2012
General Ledger & Cash Disbursement – 2003, 2004
General Ledger & Cash Disbursement – 2004, 2005
Persi Transmissions – 2004
Voucher Payable – 2005
Payroll – 2005
Voucher Payable – 2005
Payroll – 2004
Agenda Request – 2009 & 2010
Council Chamber reservation forms – 2010
Special Events Applications – 2008-2014
Public Records Request Forms – 2008-2011
Utility Account Changes – 2008-2015
Utility Account Applications – 2010
Utility Collections – 2012
Encroachment Permits – 2008-2012
Diglines – 2010-2012
Utility Assessments – 2010-2014
Utility Account Computer Reports – 2010-2014

2004 Crown Victoria Car – Vin#2FAHP71WX4X129919 – Scrap Value \$90.00