

**PAYETTE CITY LIBRARY BOARD MEETING MINUTES**  
**Tuesday, January 8, 2013**

Roll Call: Claire Ames, Erica Bazil, Stephen Cook, Anne Hanigan, John Held, and Colleen Bonnell.

City Council Liaison Jeff Sands was present.

Anne Hanigan called the meeting to order at 5:30.

Claire Ames moved and Erica Bazil seconded to approve the December 11, 2012 minutes. All approved.

Claire Ames reviewed the bills and stated that everything was in order. Claire Ames moved and John Held seconded to submit the bills to the City for payment. All approved.

**LIBRARY DIRECTOR'S REPORT:**

- The Library was closed at 3:00 on New Year's Eve via Mayor's approval and New Year's Day.
- SWIRLS will be held Friday, January 11 at Eagle Library.

**OLD BUSINESS:**

**A. Election of Trustee Board Positions**

Anne Hanigan moved to nominate Claire Ames as Library Board Chairperson. John Held seconded. All approved. Erica moved to nominate John Held as Library Board Vice-Chairperson. Claire Ames seconded. All approved. Claire Ames will be Chairperson and John Held will be Vice-Chairperson for the Payette Library Board for 2013.

**B. Trustee Terms of Service**

Colleen Bonnell, Mary Cordova and Bobbi Black will meet to discuss when the term limits end for the Library Board Trustees. The discussion will be tabled until the next meeting.

**C. Trustee Training by ICFL Kevin Tomlinson**

Colleen Bonnell is meeting with Kevin Tomlinson to arrange a time for the Trustee Training for the Library Board members.

**D. Discussion on 5-Year Plan**

Colleen Bonnell asked the Friends of the Payette Public Library members if they were interested in being on a committee to help work on the 5-year plan for the Library. Amy Brown, Sandy Massey, and Richell Kekelis all expressed interest. Erica Bazil and John Held are the Board members who will be on the committee. Erica Bazil will contact the FOPPL members and John Held to arrange a time to meet and discuss what they would like on the plan.

Some of the discussion was that they would like to have the survey link ready so that the link could be added to the March 2013 utility bill. The Board discussed calling the school district and getting input from the staff and teachers to see what they are looking for at the library.

Jeff Sands stated that when you apply for grants it helps if the item is in your strategic plan. It gives it validity.

The Board members felt that a survey, and social media was a good way to find out what the public is looking for at the library.

#### **E. Consideration of New Automation System**

Colleen Bonnell is working on setting up the trial with Biblionix to try their system with the Library's actual records. John Held suggested talking with other libraries in Idaho to see how they liked the system and also see how many libraries are using the system.

### **NEW BUSINESS:**

#### **A. Statistical Report for ICFL**

The year-end presentation is on the agenda for the January 22, 2013 City Council meeting. A power point presentation will be prepared. Some of the suggestions for the presentation were the statistical information for the year, open house photos, copies of the three building photos, and grant information. Colleen Bonnell will send a copy of the agenda for the City Council meeting to the Board members.

#### **B. Stephen Cook thoughts on Fruitland Library Closure**

Stephen Cook stated that he had read in the newspaper that the Fruitland library was closing. He suggested that when they close we offer their customers services at our library. He wondered if there was a possibility that they would supply the information about their customers so we could notify them. He suggested advertising in Fruitland and possibly offering a deal on a library card if they brought in their library card from Fruitland. Another possibility was to contact the Chamber of Commerce and advertise there so we can reach the people who will no longer have a library.

#### **Public Comments:**

John Held moved to adjourn the meeting.

The meeting adjourned at 6:37.