

PAYETTE CITY LIBRARY BOARD MEETING MINUTES
Tuesday, June 12, 2012

Roll Call: Claire Ames, Erica Bazil, Anne Hanigan, John Held, and Colleen Bonnell.

Jean Ruud notified Colleen Bonnell and Payette City Hall that she has resigned.

City Council Liaison Jeff Sands and City Clerk Mary Cordova were present. Sharon Colby from the Idaho Women's Charitable Foundation was present to make the presentation of the grant check.

Anne Hanigan called the meeting to order at 5:30.

John Held moved and Claire Ames seconded to approve the May 8, 2012 minutes. All approved.

Claire Ames reviewed the bills and stated that everything was in order. Claire Ames moved and Erica Bazil seconded to submit the bills to the City for payment. All approved.

LIBRARY DIRECTOR'S REPORT: See attached paper titled Library Director's Report.

Sharon Colby from IWCF brought the paperwork to be signed for the grant of \$25,000 that was awarded to the Payette Public Library to use to help build the amphitheater. She stated that the City of Payette was to be honored that they passed the new library building with such strong support. They were pleased to be able to help with the amphitheater and she will be here to enjoy the first event held in the amphitheater. The paperwork will be presented to City Council Monday, June 18, 2012 for approval.

OLD BUSINESS:

A. Expansion Update

The construction is proceeding on the remodel of the building. It is a slow process but it is getting done. The fire marshal informed us that we need to have a dedicated phone line for the fire alarm in the building. Jeff Sands stated he would check and see if the fax line could serve dual purposes.

There will also have to be a fire alarm monitoring system placed in the library.

B. Meeting Room Policies

Erica Bazil, Mary Cordova and Colleen Bonnell had met and looked at other libraries policies. Erica Bazil has drafted a preliminary rough draft for the Board to look over and edit as needed. There was discussion on meeting room policies for the new building. Mary Cordova stated that it was the first that she had looked at the draft. Jeff Sands stated that legal council, Bert Osborne, should look at the meeting room policies before anything was decided. The Board and Mary Cordova decided that Mary Cordova and Bert Osborne would look over the preliminary rough draft. Then, Mary Cordova would meet with Erica Bazil and Colleen Bonnell to make any changes or additions to the rough draft. The revised documents will then be presented to the Board for any further changes or additions.

Erica Bazil left the meeting at 6:50.

C. Filtering Policies and Filters

The filter policy for the library will need to be drafted and posted before October 1, 2012. Colleen Bonnell will continue working on a draft to have for the July 2012 meeting.

D. Budget

The Board looked over the budget. Mary Cordova suggested that when the Board meets with the Budget Committee that they consider asking if the remainder of the money for the amphitheater could be taken out of the capital improvement fund. The Board can still continue to look for grant money, but since the \$25,000 grant money needs to be expended by June 2013 this would be a way to have the complete money amount. The amphitheater should cost between \$55,000-\$65,000 to build. The project will have to be re-bid.

NEW BUSINESS:

Public Comments:

Adjourn: Claire Ames moved to adjourn the meeting at 7:00. All approved.