

PAYETTE CITY LIBRARY BOARD MEETING MINUTES
Tuesday, May 14, 2013

Roll Call: Claire Ames, Erica Bazil, Stephen Cook, Anne Hanigan, John Held, and Colleen Bonnell.

City Council Liaison Jeff Sands and City Clerk Mary Cordova were present. 5-year Plan committee members Richell Kekelis and Amy Brown were present.

Claire Ames called the meeting to order at 5:30.

John Held moved and Erica Bazil seconded to approve the April 9, 2013 minutes as amended. All approved.

Erica Bazil moved and Claire Ames seconded to approve the bills. All approved.

LIBRARY DIRECTOR'S REPORT:

- Mary and Deleice attended SWILA in Eagle last month. They felt that there were some good classes offered. Mary came back enthused about the volunteer program.
- The month of May is school tour month. We have had 100's of children go through the library and have a story time and tour. The ICFL offered incentives for school visits. They are given a brochure with statistics about summer reading that they bring into the library and receive a free book.
- Summer Reading begins June 4. Reading logs can be picked up starting that day.
- FOPPL are working hard for Apple Blossom week.
 1. The quilt show runs Tuesday-Saturday
 2. A Bake sale Friday and Saturday
 3. A book sale Wednesday-Saturday
 4. Walking in the parade
- The staff has been taking video training for the new automation system. The plan is to start using it this month. Deciding the day to begin is the problem. I considered doing the migration over the holiday weekend but decided that the day after a holiday would not be a good day to start.
- Staff is collecting records of customers with late items to send into the collection agency.
- Snapshot day went very well and on the YouTube video the Payette Library was featured several times.

OLD BUSINESS:

A. Discussion on 5-Year Plan

The board members had a discussion on what they would like changed on the 5-Year Plan first draft that the committee members brought to the meeting. Wording and some items were changed to make the plan more efficient and understandable. Amy Brown will make the changes that were suggested and it will be presented at the next Library Board meeting. Erica Bazil asked if once the changes were made we present it to the City Council. The Board made plans to present the 5-Year Plan to the Payette City Council on June 17, 2013.

NEW BUSINESS:

A. Budget 2013-2014

Colleen Bonnell showed the Library Board the preliminary budget that she had turned into the City of Payette. There was discussion on several items. John Held commented on the heating and cooling and talked about this year was working out the kinks for the new building. After this year we would know more what to expect. Jeff Sands suggested moving the cost of inspections into the maintenance line item instead of dues and subscriptions.

John Held reminded us that in the statistical information that juvenile circulation surpassed adult circulation and that needed to be reflected in the spending for books.

Public Comments:

Mary Cordova stated that the ADA door bids need to be in by May 20, 2013. The bids for the amphitheater are also being taken.

Adjourn: Claire Ames moved to adjourn the meeting at 6:15. All approved.

Amended June 13, 2013