

PAYETTE CITY LIBRARY BOARD MEETING MINUTES
Tuesday, September 11, 2012

Roll Call: Claire Ames, Erica Bazil, Stephen Cook, Anne Hanigan, John Held, and Colleen Bonnell.

City Council Liaison Jeff Sands was present.

Anne Hanigan called the meeting to order at 5:30.

Erica Bazil moved and Claire Ames seconded to approve the August 14, 2012 minutes. All approved.

Claire Ames reviewed the bills and stated that everything was in order. Claire Ames moved and John Held seconded to submit the bills to the City for payment. All approved.

LIBRARY DIRECTOR'S REPORT:

- Colleen Bonnell stated she would be going on vacation the week of September 17.
- On the week of September 24 she would be taking her End of Program exams which take a week to complete.
- FOPPL Silent Auction will be held October 27 at the library. Tickets are available for \$10 each or 2/\$15.
- SWIRL meeting will be held September 14 in Emmett. The discussion will be on E-rate.
- ILA conference will be held in Pocatello, Idaho October 3-5. Colleen Bonnell will be attending the conference.
- The after school programs are back on track and we have about 20 children attending.

OLD BUSINESS:

A. Expansion Update

The final walk through was last Tuesday with the contractors, city and architects. When the inspector finishes with the last minute touch-ups, we will be ready to move into the building.

B. Meeting Room Policies

The meeting room policies are approved to send to the City Council. Joyce Hiatt came from the community and asked that the Board members consider allowing profit organizations to use the meeting room for a fee. She stated that it would not be used for sales but for meetings and trainings.

Stephen Cook submitted a list of various scenarios for what to charge and what the library could offer for profits using the meeting room. There was discussion on this topic. The Board decided to discuss it more at the next meeting. They were interested if it is legal to charge for use of the meeting room.

C. Filtering Policies and Filters

John Held moved and Claire Ames moved to accept the filtering policies as amended. All approved.

D. Budget

The library budget was accepted with the only changes being that the salary line would go down because the staff only received a 2.5% raise instead of the proposed 5%.

NEW BUSINESS:

A. Rural Dues and Fines

The Board discussed raising the non-resident card fees. Colleen Bonnell stated she had collected information from other libraries in the area and our fees are very similar, so it would be best not to raise them. The decision was made to raise the overdue charges to 25 cents per day. We will need a public hearing.

B. Evaluations

Staff evaluations need to be done by October 2012. Claire and Erica will notify Colleen Bonnell when they are available to give her an evaluation.

Public Comments:

Adjourn: Claire Ames moved to adjourn the meeting at 6:30. All approved.